

Administrative Update
December 9, 1987

Larpenteur-Prior/Gortner

A meeting was held December 7th with representatives of Ramsey County, the University of Minnesota, Hewlett Packard and the City of Falcon Heights continuing the discussion to try to resolve the traffic/safety problems in this area. Dan Soler and Bob Weber from Ramsey County discussed four design options for combining the two intersections which had been suggested at the previous meeting. The University of Minnesota representatives reiterated their concerns about using any University of Minnesota land. Ramsey County is planning a reconstruction project on Larpenteur Avenue from Snelling to Cleveland. This is currently scheduled for 1990-1991. This would include a center left turn lane which might be enough to solve the safety problem. It was decided that a meeting should be held with the City Council, State and County representatives to discuss a variety of design, financing and timing alternatives in January. Hewlett-Packard has offered to host this meeting.

Public Works Truck

After two months of unsuccessful repair work on our new Public Works Truck, it appears we may have purchased a "lemon". The dealer has asked us to give them a few more days to try something else, however, we are starting to document the sequence of events to proceed with a claim under Minnesota's "Lemon Law".

Siren

The City has also encountered problems (as have other cities) with the newly installed siren system. The problems have included failures to respond during the growl tests due to battery problems and interference with the Fire Department's Radio Channel. The Civil Defense Directors of the suburban communities are working together with Ramsey County's emergency personnel to resolve these problems. We have been withholding payment to Healy-Ruff, the company which sold us the siren, until these problems are resolved.

Recycling

WE BROKE ALL RECORDS IN NOVEMBER!! Four hundred fourteen households participated with a total of 15.1 tons collected. A year end report will be prepared for the first meeting in January.

Grove Association

Staff met with Marty Dworkin and Sue Gehrtz, officers of the Grove Association this week at their request to discuss various issues. Recommendations will come later.

Risk Management Training

Denise Kapler, Ramsey County's Risk Manager, will be conducting a training session for staff on Thursday, December 17 at 2:00 P.M. She will be discussing the handling of claims and complaints, prevention and occupational health and safety issues. The Council is invited to attend if your schedules permit.

Fire Department Holiday Party

Reminder - The Falcon Heights Fire Department's Holiday Party will be held on Sunday, December 13. Let Shirley know if you'll be able to attend.

Christmas Party

CITY OF FALCON HEIGHTS
COUNCIL AGENDA
DECEMBER 9, 1987

* next agenda
front yard fence
ordinance
Comm. appointments

A. CALL TO ORDER: 7:00 P.M.

B. ROLL CALL: WALLIN HARD CIERNIA CHENOWETH BALDWIN
WIESSNER ATTORNEY ENGINEER _____ SECRETARY * Article for Comm. members

C. APPROVAL OF MINUTES OF NOVEMBER 18, 1987:

ACTION: _____

D. PUBLIC HEARINGS: NONE

E. CONSENT AGENDA:

1. Fire and Ambulance Reports
2. Disbursements through December 9, 1987 \$21,030.18
3. Payroll 11/16/76 - 11/30/87 \$ 6,904.64
4. Prosecutor's Statement for September and October, 1987
5. Briggs & Morgan Statement for October, 1987
6. Licenses
7. Cancel Check #19543 Dated 9/10/86 in Amount of \$24.00, Issued to Linda Nelson and re-issue
8. Request from Edina Realty for Refund of Utility Charges

ACTION: _____

Addendum →

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

- Prepares 1. Update on Fire Marshal's Actions at Northome Shopping Center

ACTION: _____

- SC will call NO Action 2. Harvest States Fire Code Variance Request Withdrawn

ACTION: _____

- SC will call 3. Variance Request from Dean Schwalm, 1725 Asbury, to Construct a Room Addition 21 Feet from Rear Lot Line

ACTION: _____

4. Stratford Office Park Update
* Combine all tax increments into 1 district → * SW/TM check into authority

ACTION: * _____

5. Proposed Changes in City's Shade Tree Program *TT Scott re: tree trimming
? include in bid specs?
preventive → branches come down during storm
overhanging branches 1/4 ea. year

ACTION: _____

6. Consider Resolution Supporting the Roseville/Shoreview Library Compromise

ACTION: Not necessary _____

7. Status of Part Time Employees - Deferred from 11/18/87

ACTION: _____

8. Proposed Tuition Reimbursement Policy

ACTION: Bring back in Jan.

9. University of Minnesota Request for Sewer Credit

ACTION: _____

(?) 10. Appointment of Kirsten Eckberg, 1549 W. Hoyt, to Parks and Recreation Commission
(Position Vacated by Keith Moderson, Term to Expire 12/31/89)

ACTION: _____

11. City Legal Services

ACTION: _____

12. Rental Fees -
G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: _____

ADDENDUM to December 9, 1987 Agenda

F(12) Rental Fee Policy for Other Governmental Agencies
(Possibly using existing agency's policy, if any?)

ACTION: _____

Consent

E (9) Planning Commission Minutes, December 7, 1987

CHECK NO.	ISSUED TO	REASON	AMOUNT
21121	Daniels Cleaners	Carpet Cleaning - City Hall	74.50
21122	VOID		
21123	Suburban Area Chamber of Commerce	Chamber Luncheon - S. Chenoweth	8.50
21124	Nancy Birrenbach	Janitorial Service - Fire Dept. Oct. & Nov.	120.00
21125	Suburban Area Chamber of Commerce	Legislative Forum - Baldwin & Ciernia	13.75
21126	Minnesota Mutual Life	Life, Health & Dental Ins.	1,499.48
21127	Janet Wiessner	November Car Allowance	150.00
21128	AT&T Communications	Long Distance Calls	2.37
21129	Gene Pakoy	Maint. & Repair of Equipment	339.90
21130	Together Janitorial Service	Janitorial Service - City Hall	220.00
21131	AT&T Consumer Products Division	Telephone	15.48
21132	Blomberg Pharmacy	Office Supplies	4.89
21133	Harvest States Cooperatives	Motor Fuel	112.09
21134	Jay McNabb	Atty. Fees - Rescue Matters	35.00
21135	Carol Lindig	Refund - Overpayment of Ambulance Bill	134.40
21136	Terry Iverson	Mileage	41.60
21137	Kennel-Aire	Live Trap	59.95
21138	Jon Kubes	Temporary Employee	175.00
21139	Thommes & Thomas	DED Tree Trimming & Removal	5,600.00
21140	Northwestern Bell	Telephone - F.H. Park	51.17
21141	Daniel Burns	Basketball Assistant	40.00
21142	Kirsten Eckberg	Basketball Instructor	175.00
21143	John Brust	Non-Resident Reimbursement	40.00
21144	B & J Midway Floral	Plant - R. Berg	23.50
21145	Mark Eggert	Cable Technician	49.50
21146	Tim Turba	" "	30.63
21147	North Star State Bank	FWH, FICA & Medicare	2,885.46
21148	PERA	PERA	1,200.94
21149	Commissioner of Revenue	SWH	698.86
21150	ICMA Retirement Corp.	Deferred Compensation	415.62
21151	Colonial Life & Accident Insurance Co.	Accident Insurance	61.50
21152	Minnesota Benefit Association	Cancer Insurance	5.85
21153	PERA-Life Insurance	Life Insurance	18.00
21154	Suburban Area Chamber of Commerce	Legislative Forum - Wallin	6.88
21155	Guardian Photo	Prints	5.31
21156	One Hour Martinizing	Cleaning	7.95
21157	Frederick-Sherry Office Supply	Nameplate - Pat Bush	14.95
21158	Metropolitan Area Management Assn.	Meeting	9.70
21159	League of Minnesota Cities	Handbook for MN Cities	80.00
21160	Konica Royal Copiers	Maint. of Copier	157.18
21161	C & G Office Products	Office Supplies & Cabinet	252.71
21162	Peterson, Franke & Riach	Sept. & Oct. Atty. Fees	2,711.75

CHECK NO.	ISSUED TO	REASON	AMOUNT
21163	Northern States Power Co.	Gas & Electricity	2,650.25
21164	Ameri-Star Lighting	Lighting Tubes	588.92
21165	Browning-Ferris Industries	Waste Removal	59.94
21166	Blomberg Pharmacy	Film & Processing	24.01
21167	American Linen Supply Co.	Linens	52.04
21168	Vadnais Motors	Maint. & Repair of Equipment	25.65
21169	Insty Prints	Print Recreation Flyers	32.00
21170	Linda Nelson	Duplicate of Check # 19543	24.00
21171	Jeanne Leier	Non-Resident Reimbursement	12.00
21172	Therese Scheele	" "	12.00
		TOTAL	<u>21,030.18</u>

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Pay Group Description	Check Amount	Check Date	Status
016114			0			0.00	30-Nov-87	VOID
016115			0			0.00	30-Nov-87	VOID
016116	00000002	Wiessner, Janet R.	22	01	semi-monthly	995.80	30-Nov-87	Outstanding
016117	00000006	Bianchi, David P.	22	01	semi-monthly	52.50	30-Nov-87	Outstanding
016118	00000007	Bianchi, Joseph D.	22	01	semi-monthly	63.00	30-Nov-87	Outstanding
016119	00000008	Brown, Raymond F.	22	01	semi-monthly	59.85	30-Nov-87	Outstanding
016120	00000011	Chenoweth, Shirley S.	22	01	semi-monthly	640.81	30-Nov-87	Outstanding
016121	00000018	Holmgren, John M.	22	01	semi-monthly	126.00	30-Nov-87	Outstanding
016122	00000020	Iverson, Terry D.	22	01	semi-monthly	727.73	30-Nov-87	Outstanding
016123	00000022	LeMay, Dennis S.	22	01	semi-monthly	37.16	30-Nov-87	Outstanding
016124	00000024	Lindig, Leo	22	01	semi-monthly	276.15	30-Nov-87	Outstanding
016125	00000027	Morgan, Jay M.	22	01	semi-monthly	609.95	30-Nov-87	Outstanding
016126	00000031	Rolek, Alan J.	22	01	semi-monthly	685.18	30-Nov-87	Outstanding
016127	00000033	Schauffert, Craig F.	22	01	semi-monthly	118.07	30-Nov-87	Outstanding
016128	00000036	Vainovskis, Victor	22	01	semi-monthly	59.85	30-Nov-87	Outstanding
016129	00000038	Wright, Vincent D.	22	01	semi-monthly	781.00	30-Nov-87	Outstanding
016130	00000041	Neumann, Kristine L.	22	01	semi-monthly	207.33	30-Nov-87	Outstanding
016131			0			0.00	30-Nov-87	VOID
016132			0			0.00	30-Nov-87	VOID
016133			0			0.00	30-Nov-87	VOID
016134	00000001	Baldwin, Thomas W.	11	03	monthly 2	348.19	30-Nov-87	Outstanding
016135	00000010	Chenoweth, Philip E.	11	03	monthly 2	277.32	30-Nov-87	Outstanding
016136	00000012	Ciernia, Paul C.	11	03	monthly 2	250.00	30-Nov-87	Outstanding
016137	00000017	Hard, Stephen R.	11	03	monthly 2	288.75	30-Nov-87	Outstanding
016138	00000037	Wallin, Gerald E.	11	03	monthly 2	300.00	30-Nov-87	Outstanding

Grand Total

6,904.64

PETERSON, FRANKE & RIACH STATEMENT

Prosecuting Service

Month of September, 1987: \$1,042.25

Month of October, 1987: \$1,669.50

LAW OFFICES
BRIGGS AND MORGAN
PROFESSIONAL ASSOCIATION

2200 FIRST NATIONAL BANK BUILDING

SAINT PAUL, MINNESOTA 55101

TELEPHONE (612) 291-1215

TELECOPIER (612) 222-4071

INCLUDING THE FORMER FIRM OF
LEVITT, PALMER, BOWEN, ROTMAN & SHARE

November 16, 1987

MATTHEW J. LEVITT
COLE OEBLER
ROBERT M. BOWEN
FRANK HAMMOND
EDWARD J. KEYES
RICHARD G. SHARE
T. G. SWANSON
M. O. GALVIN, JR.
DAVID C. FORSBERG
JOHN J. MCNEELY
MCNEEL V. SNEYMOOR, JR.
JERRY F. ROTMAN
TERENCE N. DOYLE
RICHARD H. KYLE
JOHN L. DEVNEY
RONALD L. SORENSON
PETER H. SEED
SAMUEL L. HANSON
RONALD E. OCHARD
JOHN TROTTER
STEPHEN WINDICK
AVRON L. GORDON
JOHN R. KNEPFICK
THOMAS A. LARSON
DAVID J. SPENCE
DANIEL J. COLE, JR.

DOUGLAS L. SKOR
MICHAEL H. JERONIMUS
R. SCOTT DAVIES
J. PATRICK McDAVITT
JOHN B. VAN DE NORTH, JR.
RICHARD G. MARK
ANDREW C. SELDEN
ANDREW C. BECHER
JEFFREY J. KEYES
JAMES E. NELSON
JEROME A. GEIS
STEVE A. BRAND
JOEL H. GOTTESMAN
ALAN H. MACLIN
JEFFREY F. SELAW
MATTHEW L. LEVITT
DAVID G. GREENING
DAVID B. SAND
DANIEL M. COUGHLAN
JOSEPH P. NOACK
CHARLES R. HAYNOR
ANDREA M. BOND
TIMOTHY P. FLAHERTY
MARTIN H. FISK
ROBERT J. PRATTE
JOHN BULTEMA

JAMES G. RAY
RICHARD H. MARTIN
TRUDY J. HALLA
MARY L. IPPEL
JAMES A. VOSE
ROBYN L. HANSEN
ROBERT E. WOODS
WILLIAM J. JOANIS
MARGARET K. SAVAGE
BRIAN G. BELISLE
TONY STEMBERGER
MARY E. SCHLAFFER
MICHAEL H. STREATER
JOHN H. LINDSTROM
RICHARD D. ANDERSON
SALLY A. SCODDIN
DAVID C. McDONALD
BRUCE W. MOOTY
ERIC NILSSON
ANDREW R. KITTZINGER
FREDERICK P. ANOST
ROBERT L. LEE
AMY HUNTWOODS
ELIZABETH J. ANDREWS
GREGORY J. STERNOS
CHARLES B. ROGERS

TERRY L. SIVE
MAUREN E. WARREN
MARY M. DYRSETH
PATRICK M. GARRY
TIMOTHY E. MAEX
CHRISTY A. THOMAS
KEVIN A. BERG
MARK SCHROEDER
M. BRIGID McDONOUGH
MARLAN M. DURKIN
CHRISTOPHER C. CLEVELAND
NANCY D. AERISON
MICHAEL J. McELLISTREEM
NEAL S. JACOBSEN
NEAL T. BUETHE
TIMOTHY J. KEENAN
CARLOS R. CARRASQUILLO
KEVIN S. MELEY
ELLEN L. OSTBY
KEVIN J. BIRKNER
ROBERT D. SICOLI
RUTH J. KILMAN
VINCENT A. THOMAS

OF COUNSEL
J. NEIL MORTON
RICHARD E. KYLE
JOHN M. PALMER
SAMUEL H. MORGAN
FRANK N. GRAHAM
A. LAURENCE DAVIS
CLARENCE G. FRANK
JOHN M. SULLIVAN


Ms. Jan Wiessner
Clerk/Administrator
City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, Minnesota 55113

Dear Jan:

Enclosed herewith is our statement for professional services rendered for the month of October, 1987.

If you have any questions, please give me a call.

Very truly yours,


Timothy E. Marx

TEM:sjc
005

In Account With

BRIGGS AND MORGAN

TEM FILE NO. 1529.596D
1529.625

PROFESSIONAL ASSOCIATION

2200 FIRST NATIONAL BANK BUILDING

SAINT PAUL, MINNESOTA 55101

TELEPHONE (612) 291-1215

November 16, 1987

City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, Minnesota 55113
Attention: Jan Wiessner

PLEASE DETACH TOP PORTION AND MAIL WITH PAYMENT

For professional services rendered
in connection with the following matters
through October 31, 1987:

Re: 1987 General Matters
File No. 1529.596D

<u>DATE</u>	<u>ATTORNEY</u>	<u>TIME</u>	<u>DESCRIPTION</u>
10/05/87	Marx	.35	Telephone conference with Jan Wiessner regarding contract and miscellaneous matters
10/13/87	Marx	.50	Telephone conference with Jan Wiessner regarding Bullseye Escrow Account, University of Minnesota Easements and Animal Control Contract; review animal control materials
10/14/87	Marx	2.00	Further review of Animal Control Contracts and Ramsey County Agreement; draft suggested changes; telephone conference with Jan Wiessner
10/15/87	Marx	.50	Review Letter from Tim Welch regarding Stratford Development Agreement; telephone conference with Jan Wiessner concerning Bullseye

BRIGGS AND MORGAN

In Account With

BRIGGS AND MORGAN

FILE NO.

PROFESSIONAL ASSOCIATION

2200 FIRST NATIONAL BANK BUILDING

SAINT PAUL, MINNESOTA 55101

TELEPHONE (612) 291-1215

City of Falcon Heights
November 16, 1987
Page Two

PLEASE DETACH TOP PORTION AND MAIL WITH PAYMENT

10/16/87	McEllistrem	.25	Review memorandum; telephone conference with Marx re: Roselawn Easement recording
10/19/87	Marx	1.00	Telephone conference with Jan Wiessner regarding recording Easements; review Stratford Development Agreement; research purchasing statutes on prompt payment
10/20/87	Marx	1.50	Meeting with Jan Wiessner and Shirley Chenoweth regarding City Council Agenda, Bullseye matter and tree removal issues
10/22/87	Marx	.25	Telephone conference with Jan Wiessner regarding potential liability for Fire Code Variance
10/22/87	Van de North	.50	Telephone conference with Tim Marx regarding Bullseye and Stratford office condominiums
10/27/87	Marx	.25	Telephone conference with attorney Tim Welch regarding Stratford Development Agreement and construction schedule
Total Hours		7.10	
Total Billing Hours.....			\$606.00

BRIGGS AND MORGAN

In Account With

BRIGGS AND MORGAN

FILE NO.

PROFESSIONAL ASSOCIATION

2200 FIRST NATIONAL BANK BUILDING

SAINT PAUL, MINNESOTA 55101

TELEPHONE (612) 291-1215

City of Falcon Heights
November 16, 1987
Page Three

PLEASE DETACH TOP PORTION AND MAIL WITH PAYMENT

Disbursements:

10/13/87	Delivery Charge	\$ 12.50
10/15/87	Duplicating	9.20
10/29/87	Duplicating	<u>9.00</u>
Total		\$ 30.70

Total Fees and Disbursements..... \$636.70

Re: Dennis Hunt Bullseye Center
File No. 1529.625

<u>DATE</u>	<u>ATTORNEY</u>	<u>TIME</u>	<u>DESCRIPTION</u>
10/01/87	Marx	.25	Telephone conference with Jan Wiessner regarding Bullseye; follow-up conference with Jack Van de North
10/02/87	Marx	.50	Review Bullseye documents; telephone conference with Mary Ippel and Jack Van de North; telephone conference with Jan Wiessner of City
10/21/87	Marx	.25	Telephone conference with Jan Wiessner regarding special meeting of City Council on October 18, 1987
10/28/87	Marx	1.50	Meeting with Jack Van de North; prepare for and attend special City Council meeting regarding litigation strategy

BRIGGS AND MORGAN

In Account With
BRIGGS AND MORGAN
PROFESSIONAL ASSOCIATION
2200 FIRST NATIONAL BANK BUILDING
SAINT PAUL, MINNESOTA 55101
TELEPHONE (612) 291-1215

FILE NO.

City of Falcon Heights
November 16, 1987
Page Four

PLEASE DETACH TOP PORTION AND MAIL WITH PAYMENT

10/30/87	Marx	.20	Telephone conference with Jan Wiessner regarding City Council meeting	
Total Hours		2.70		
Total Billing Hours.....				\$229.50
TOTAL FEES AND DISBURSEMENTS.....				<u>\$866.20</u>

**HOURLY RATES FOR THE MATTERS BILLED
IN THIS STATEMENT:**

Van de North	-	.50 hours at \$90.00 per hour	= \$ 45.00
Marx	-	9.05 hours at \$85.00 per hour	= \$ 769.25
McEllistrem	-	.25 hours at \$85.00 per hour	= \$ 21.25
Total			<u>\$ 835.50</u>

CONSENT AGENDA - LICENSES
December 9, 1987

Mechanical Contractors

- * Alan Mechanical, Inc. #543
6020 Culligan Way
Minnetonka, MN 55345

General Contractors

- * Atop Roofing Company #1319
1613 Birch Street
Hugo, MN 55038
- * Grogan Construction Co. #1317
1946 Dayton Avenue
St. Paul, MN 55104

Corporate

- * Grocer's Choice #1315
1718 North Fry
Falcon Heights, MN 55113
- * MSP Veterinary Pathology #1316
1583 North Hamline Avenue
Falcon Heights, MN 55113

Amusement (Corporate)

- * American Amusement Arcades #1318
850 Decatur Avenue North (machine at Ciatti's Italian Restaurant)
Golden Valley, MN 55427

Christmas Tree Sales

- University Forestry Club #1320
1350 North Cleveland
St. Paul, MN 55108

- * New Licenses

MINUTES
REGULAR PLANNING COMMISSION MEETING
DECEMBER 7, 1987

Chairperson Black called the meeting to order at 7:35 P.M.

Black, Daykin, Mead, Grittner, Northrop, Nestingen and Duncan. Also present was Council Liaison Wallin.

Finegan and Boche.

Dean Schwalm, 1725 Asbury, requested a variance to construct an addition to their home less than 30 feet from the rear lot line. He advised that the addition would be 21 feet from the lot line, be constructed using cedar siding to blend with the brick construction, shrubs will be added to hide footings, and windows will be placed on three sides of the room addition. The cement work has been done (due to the possibility of early frost) and building permit has been applied for. Mr. Schwalm presented a letter from his neighbors voicing no objections.

After a discussion, Duncan moved, seconded by Daykin, to approve the variance request. Motion approved unanimously.

The Planning Commission next discussed the expiration of the front yard moratorium.

Nestingén stated she was philosophically opposed to the Planning Commission setting rules for the construction of front yard fences since in the neighborhood in which she resides there are several that are very attractive. She finds it difficult that an ordinance could be written that would be designed in such a fashion to provide a very broad umbrella to cover all aspects.

Mead was of the opinion that tastes in construction have changed over the past twenty years and rules should be set for front yard fence construction. There should not be a wide open book because it could cause many problems.

Black was concerned about the safety issue, which should be considered--especially in uncontrolled intersections.

Nestingén conversely stated that for security reasons some residents might wish to build front yard fences--particularly those streets that have a lot of traffic such as Larpenteur or Snelling. Northrop also was of the opinion that front yard fences make front yards more private and, therefore, more useable.

Daykin was concerned about the visibility issue. If it is stated that front yard fences should be 60% opaque, then chain link fences could be placed in front yards and she was very much against such fences being constructed in front yards.

Northrop also pointed out that due to the new construction in the Falcon Woods

MINUTES
PLANNING COMMISSION
DECEMBER 7, 1987

area with decks being built on second stories, which could also be the case in residential areas abutting apartment complexes, these decks take away the privacy residences previously had so people are moving into their front yards.

Grittner stated that in most cases the lot sizes in Falcon Heights are small and to built front yard fences on 40 foot lots would be unsightly. He would like to have the Planning Commission approve the construction of front yard fences.

After further discussion, the Planning Commission requested that Councilmember Wallin express the following recommendations to the City Council concerning the construction of front yard fences: Consider (1) height (possibly staying with 36" as a starting point), (2) set backs from the lot lines, (3) width of the lots in the area, (4) adjacent use, (5) visibility/opaqueness factor limitation, (6) approval of the neighbors, and (7) overall impace on neighborhood and aesthetics. Therefore, it is recommended that front yard fences be prohibited in Falcon Heights but a variance provision be incorporated taking into account the above considerations.

Mead expressed concern about the number of unrelated people that can be renting homes in the city and the problems that are can be caused by noise, commercial vehicles being parked either on the street or driveways, many vehicles surrounding the residences, and residences not being kept up in the manner they would be if they were not rented or owned by more a large number of unrelated persons. The Council Liaison advised of previous discussions with the city attorney and the advice he had given the City Council. Mead and Gritter expressed concern over the problems that could be caused and felt the issue needs to again be addressed.

Black advised that three members (Mead, Northrop and Finegan) terms are to expire on December 31. Mead has served as a member of the Planning Commission since 1981 filling three terms. Black thanked him for his dedicated service on the Commission. He also advised that three applicants have submitted applications to become members of the Commission.

Grittner moved, seconded by Mead, to adjourn the meeting at 8:40 P.M. Motion carried unanimously.

**Send letter thanking them for serving*

Edgar Finegan, Secretary

12/7/87

NEIGHBORS' APPROVALS FOR PROPOSED ADDITION AT 1725 ASBURY STREET

I have no objection to the building of a 12' x 12' addition to the south side of the house located at 1725 Asbury Street.

Signature

Address

<u>John M. Williams</u>	<u>1717 Asbury Ave</u>
<u>Dorothy E. Brenhofer</u>	<u>1717 Asbury Ave.</u>
<u>Green Clement</u>	<u>1720 N. Spelling Drive</u>
<u>Edward W. Ebert</u>	<u>1730 N. Spelling Dr.</u>

Consent x

Meeting Date: 12-9-87

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: E(1)

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Fire Department Reports

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

Leo Lindig

EXPLANATION/SUMMARY (attach additional sheets as necessary):

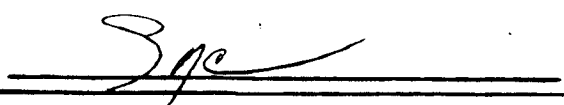
FALCON HEIGHTS FIRE DEPARTMENT CALLS -

 - Fire Calls
 6 Rescue Calls
 1 False Alarms
 7 TOTAL

LAUDERDALE

 4 Fire Calls
 3 Rescue Calls
 - False Alarms
 7 TOTAL

ACTION REQUESTED:



FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

Rescue

Alarm Received By Radio

10987 Co. No. 754 Responded From Station No. _____

Date	Alarms Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
				0123	00:54	
10-30-87 19__	0029		1506 W. California			

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

T. Iverson D. Kayser
N. Baumann J. Gilbert
R. Schaefer
Dennis Lemay
J. Helmgren Jr.
K. McVahb
R. Berndt

Person Turning in Alarm _____
 Street No. _____
 Phone No. _____
 Cause of Fire _____

Kind of Structure Stone
 Brick
 Wood

How Occupied Dwelling
 Store
 Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____
 Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire T. Iverson Fire Marshal Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Richard C. Reitner, 1506 W. California,
Possible Heart Attack - transported to Midway Hospital.

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
 Title Chief 11/4/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

2-11087

Co. No. 754

Responded From Station No. _____ Alarm Received By Radio

Date	Alarms Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hra. Min.	Mileage
10-30-87 <small>19</small>	2105		1017 W. Larpentuer	2120	0015	2

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

J. Fuller _____
T. Iverson _____
M. Clarkin _____
N. BAUMANN _____
Dennis Lemay _____
K. McVabb _____
G. Smida _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone Brick Wood How Occupied Dwelling Store Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire Dennis Lemay, Lieutenant Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hra. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hra. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Health One Mutual Aid Call to 1017 W. Larpentuer, Pt having chest pains - Pt actually having stomach pains and was transported by Med State Nature of Case - Hours and Minutes Worked PLUS ambulance - OK per Health One Dispatch.

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
 Title Chief 11/4/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

Rescue

2-111-87

Co. No. 754

Responded From Station No.

Alarm

Received By Radio

Date	Alarms Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hra. Min.	Mileage
11-7-87 19__	1440		Uom Golf Course	1530	00:50	4

Time Responding to Fire _____

Minutes Delay If Any _____

MEMBERS RESPONDING

N. Bayman _____ J. Gilbert _____
 J. McNabb _____ K. McNabb _____
 D.S. Lemay _____
 G. Smida _____
 D.G. Lemay _____
 R. Berndt _____
 J. Olson _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure } Stone
} Brick
} Wood _____

How Occupied } Dwelling
} Store
} Manufactory _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire Nick Bayman Fire Fighter, Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ Size of _____ In. Nozzle _____ Hra. _____ Min.

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ Size of _____ In. Nozzle _____ Hra. _____ Min.

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Jody Buck, Lake City, Mo., Over exertion and Exhaustion - Transported to Midway hospital.

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
 Title Chief 11/7/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

Rescue
2-112-87 Co. No. 754 Responded From Station No. Alarm Received By Radio

Date	Alarms Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
					Hra.	Min.	
11-13-87 19	1624		1811 N. Hamline	1740	01:16		8

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

J. Holmgren Jr. Holmgren Jr.
T. Iverson
M. Clarkin
J. Morgan
C. Kuchajetz
J. Olson
J. Gilbert

Person Turning in Alarm _____
Street No. _____
Phone No. _____
Cause of Fire _____

Kind of Structure: Stone, Brick, Wood
How Occupied: Dwelling, Store, Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____
Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire T. Iverson Fire Marshal Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hra. _____ Min.

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hra. _____ Min.

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Evelyn Dilger, 1811 N. Hamline, General Body
weakness rule out CVA - Transported to St. Johns North East.

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
Title Chief 11/17/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

Rescue
2-11387

Co. No. 754

Responded From Station No. _____

Alarm Received By Radio

Date	Alarms Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hra. Min.	Mileage
11-16-87 19__	0857		1436 W. California	0950	0053	6

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

V. Vainovskis
R. Brown
T. Iverson
N. Bavman
J. Morgan
J. Holmgren Jr.
J. Gilbert

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone }
Brick }
Wood }

How Occupied Dwelling }
Store }
Manufactory }

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ Size of In. Nozzle _____ Hra. _____ Min.

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ Size of In. Nozzle _____ Hra. _____ Min.

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons William Swensen, 1436 W. California, General Body weakness - transported to St. Joseph's hospital

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
Title Chief 11/17/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

Rescue
2-11487

Co. No. *752+754* Responded From Station No. _____

Alarm Received By *Radio*

Date	Alarms Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
					Hra.	Min.	
11-16-87 19__	0931		1350 W. Larpentue	0950	00:19		3

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

L. Lindig *J. Halmgren Jr.*
R. Brown *J. Gilbert*
J. Fuller
T. Iverson
A. Bayman
R. Berndt
J. Morgan

Person Turning in Alarm _____
 Street No. _____
 Phone No. _____
 Cause of Fire _____

Kind of Structure Stone }
 Brick }
 Wood }
 How Occupied Dwelling }
 Store }
 Manufactory }

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire *L. Lindig, Chief* Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hra. _____ Min.

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hra. _____ Min.

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons *Super America Corporation, 1350 W. Larpentue*
epileptic seizure - Ambulance involved in previous patient
transport - Health care called in Mutual Aid. Health care
 State Nature of Case - Hours and Minutes Worked *transported Patient.*

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed *L. Lindig*
 Title *Chief 11/17/87*

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

303787

Co. No.

753

Responded From Station No.

Alarm

Received By

Radio

Date	Alarms	Sprinkler	Location	Time	Absent		Mileage
	Time	Phone Radio Still		Returned to Quarters	Hra.	Min.	
11-4-87 19__	2305		Como + Eustis	2323	00:18		4

Time Responding to Fire

Minutes Delay If Any

MEMBERS RESPONDING

L. Lindig K. McNabb J. McNabb
 R. Brown J. Halmgren G. Smida
 J. Halmgren Doug Lemay
 J. Fuller J. Gilbert E. Olsen
 T. Iverson C. Kuchajetz
 M. Clarkin J. Olson
 N. Bayman P. Blanchard

Person Turning in Alarm

Street No.

Phone No.

Cause of Fire

Kind of Structure Stone }
 Brick }
 Wood }

How Occupied

Dwelling

Store

Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire Leo Lindig, Chief Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ Size of _____ In. Nozzle _____ Hra. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ Size of _____ In. Nozzle _____ Hra. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Metropolitan Transit Commission, 515
 Cleveland Ave N., Trash Fire - No Damage.

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed _____

Title _____

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

Fire 3-03887 Co. No. 753 Responded From Station No. _____ Alarm Received By Radio

Date	Alarms	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
	Time				Hrs.	Min.	
11-10-87 19__	2320		1570 Eustis	2344	00	24	4

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

L. Lindig N. Baumann J. Gilbert Person Turning in Alarm _____
R. Brown Dennis Lemay K. McNabb Street No. _____
J. Holmgren G. Smida Phone No. _____
J. Fuller D. G. Lemay Cause of Fire _____
T. Iverson R. Berndt _____
M. Clarkin D. Kayser _____
C. Schaufert J. Holmgren Jr. _____

Kind of Structure Stone } _____
 Brick } _____
 Wood } _____

How Occupied Dwelling } _____
 Store } _____
 Manufactory } _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire L. Lindig, Chief Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Luther Seminary, 1570 Eustis, Auto Fire - St. Paul
Fire on Scene - Borderline Call - Turned over to St. Paul Fire

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed L. Lindig
 Title Chief 11/17/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105--

COMPANY FIRE REPORT

Fire
3-04087
Co. No. 753
Responded From Station No. _____
Alarm Received By Radio

Date	Alarms Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
					Hrs.	Min.	
11-20-87 19__	1157		1627 Carl	1223	00	26	3

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

V. Kainovskis O. G. Lemay
R. Brown J. Morgan
T. Iverson C. Kuchajetz
D. Kayser
J. Gilbert
J. Holmgren Jr.
R. Dowdell

Person Turning in Alarm _____
 Street No. _____
 Phone No. _____
 Cause of Fire _____

Kind of Structure Stone }
 Brick }
 Wood } _____
 How Occupied Dwelling }
 Store }
 Manufactory } _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____
 Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire Ray Brown, Reserve Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Rosehill Investments, 1631 Carl, Central Alarm
Activation by hot tar smoke from roof repair - no damage

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed Leo Jundis
 Title Chief 11/20/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

Rescue
4-029 82 Co. No. 754

Responded From Station No. _____ Alarm Received By _____

Date	Alarms	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
	Time				Hra.	Min.	
10-31-87 19__	0951		1825 Eustis	1055	01:04		9

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

J. Holmgren Dennis LeMay
J. Fuller J. Gilbert
T. Iverson G. Smida
D. Bianchi C. Kurhajetz
N. Baumann J. Olson
J. McNabb J. Holmgren Jr.
R. Schaefer

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone }
 Brick }
 Wood }

How Occupied Dwelling }
 Store }
 Manufactory }

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire John Holmgren, Assistant Fire Chief Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Size of Lbs. Hose _____ Size of In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Size of Lbs. Hose _____ Size of In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Sharon O'Keefe, 1825 Eustis Lauderdale - Post
Gran Mal Seizure - Multiple head lacerations. Transported to
St. Paul Ramsey hospital.

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
Title Chief 11/4/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

4-03087 Co. No. 754 Responded From Station No. _____ Alarm Received By Radio

Date	Alarms	Sprinkler	Location	Time	Absent	Mileage
	Time	Phone Radio Still		Returned to Quarters	Hrs. Min.	
11-6-87 19__	1613		1905 Eustis	1759	01:46	9

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown
J. Holmgren
J. McNabb
J. Morgan
J. Olson
J. Holmgren Jr.
J. Gilbert

Person Turning in Alarm _____
 Street No. _____
 Phone No. _____
 Cause of Fire _____

Kind of Structure Stone
Brick
Wood } _____
 How Occupied Dwelling
Store
Manufactory } _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____
 Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Size of Hose _____ In. Size of Nozzle _____ Hrs. _____ Min.

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Size of Hose _____ In. Size of Nozzle _____ Hrs. _____ Min.

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Mildred C. Riggs, 1905 Eustis, Lauderdale.
Cardiac Insufficiency - Transported to Bethesda.

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
 Title Chief 11/10/87

FALCON HEIGHTS FIRE DEPARTMENT

Form 105-

COMPANY FIRE REPORT

Rescue

4-03187 Co. No. 754

Responded From Station No. _____

Alarm

Received By Radio

Date	Alarms Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
					Hrs.	Min.	
11-15-87 19__	2328		1805 Fulham	0036	01:08		9

Time Responding to Fire _____

Minutes Delay If Any _____

MEMBERS RESPONDING

L. Lindig
R. Brown
T. Tversan
N. Bauman
G. Smida
R. Berndt
J. Olson

Person Turning in Alarm _____
Street No. _____
Phone No. _____
Cause of Fire _____

Kind of Structure Stone }
Brick }
Wood } _____

How Occupied Dwelling }
Store }
Manufactory } _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire L. Lindig, Chief Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Size of Hose _____ In. Size of Nozzle _____ Hrs. _____ Min.

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Size of Hose _____ In. Size of Nozzle _____ Hrs. _____ Min.

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Jennie Hohenthauer, 1805 Fulham, Chronic
bronchitis, Transported to United Hospital.

State Nature of Case—Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
Title Chief 11/17/87

Consent X

Meeting Date: 12/9/87

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: E-8

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Request for refund of utility charges.

SUBMITTED BY:

Al Rolek

REVIEWED BY:

Al Rolek/Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Edina Realty is requesting a refund of utility charges paid in advance for a property which has sold. The sellers presently have a credit balance on their account of \$46.73 and owe \$14.84 for the months of October and November. The difference is \$31.89, which is the amount of the refund requested.

See attachment A.

ACTION REQUESTED:

I would recommend that the amount of \$31.89 be refunded to Edina Realty.



Edina Realty

INC.
Corporate Relocation Services

6800 France Avenue South, Edina, Minnesota 55435 • (612) 925-6767

November 24, 1987

City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, Minnesota 55113

Attention: Billing Department
Account 14-01355-24-6

Dear Sirs:

This office has been maintaining the property at 1355 West Iowa since August 3, 1987. We have paid the bill promptly. There is an overpayment.

This property has been sold and is closing on November 30, 1987. When I called for a final bill, I was told there will be a credit as of that date of \$31.89. Would you please refund this amount to us.

Thank you.

Yours truly,

EDINA REALTY INC.

Mary Brausen
Mary Brausen

dc



Consent: _____

Meeting Date: 12/9/87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-1

Information Only

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Update on Fire Marshal's actions at Northome Shopping Center

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

Terry Iverson
Leo Lindig

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Fire Marshal has been in communication with the owners of the Northome Shopping Center regarding violations to the Fire Code since June 4, 1986. The most recent letter (Attachment A dated November 10, 1987) gave them until December 7th to respond or action would be taken to seal up the areas in violation of the Code.

At this time no response has been received so we are planning to follow through with condemnation procedures. The affected areas includes the entire basement of the shopping center. Fire Marshal Terry Iverson will be present to discuss.

Tim Marx Memorandum handed out at meeting

*Secretary of Commerce involved?
communication needed → tenants*

ACTION REQUESTED:

** Resolution proposed by Tim Marx -
passed - asked staff to sit on it ^{next Thursday} use discretion
as to TI + IW's satisfaction based on response from
court, 2 satis negotiation between TI + Mr. Cabalo
~~No action required.~~*



CITY OF
FALCON HEIGHTS

2077 W. LARPELLE AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

November 10, 1987

**TO: James O. Hagen, Deputy Rehabilitator
American Trustee Life Co.
12401 Minnetonka Blvd., Suite 202
Minnetonka, MN 55343**

FROM: Terry Iverson, Falcon Heights Fire Marshal

RE: Fire Code Compliance Northhome Center

Dear James:

This letter is to clarify the City of Falcon Heights' position regarding code compliance, basement sprinklers—Northhome Shopping Center. Unless a letter of intent is received indicating code compliance or letter of appeal for code compliance by December 7, 1987, the City of Falcon Heights will have no other choice but to ask for this hazardous area to be sealed until the said hazardous area can be rendered safe.

Please call me at 644-5050 if there are any questions.

TDI/kn



12401 Minnetonka Blvd. • Suite 202
Minnetonka, Minnesota 55343 • Telephone (612) 936-9625

November 5, 1987

Mr. Terry D. Iverson, Fire Marshal
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

Re: FIRE CODE COMPLIANCE - NORTHOME SHOPPING CENTER

Dear Terry:

Northome Shopping Center is owned by American Trustee Life Company of Minnesota, which, as you are aware, is going through liquidation under the supervision of the Ramsey County Court. In our phone conversation the other day, I indicated that I have arranged for an appraisal to be made on this property and that we anticipate its sale in the near future. You had indicated that because of this situation you would not enforce compliance at this time.

Would you please send me copies of your reports showing compliance issues that are at this time unresolved? We would appreciate having them for our files.

Thank you very much for your cooperation.

Yours truly,

A handwritten signature in dark ink, appearing to read 'J. Hagen'.

James O. Hagen, Deputy Rehabilitator

936-0333

JOH/jb

11-10-87

30 days

building will be sold



City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minnesota 55113
Phone: 644-8080

CITY COUNCIL
MAYOR
TOM BALDWIN
COUNCIL MEMBERS
PAUL CIERNIA
STEPHEN HARD
PHILIP CHENOWETH
GERALD E. WALLIN
CLERK ADMINISTRATOR
DEWAN B. BARNES

June 4, 1986

American Trustee Life Co. of Minnesota
7800 Metro Parkway
Bloomington, MN 55420

Gentlemen:

In re: Hazardous Situation Existing at Shopping Center
Basement Southeast Corner, Larpentour and Snelling
City of Falcon Heights

The following hazardous condition exists at your shopping center violating the current Minnesota Uniform Fire Code. See the attached copy of an excerpt of the current Minnesota Fire Code.

Please respond within thirty (30) days in writing to correct this hazardous situation so your business will meet the current Minnesota Uniform Fire Code.

Sincerely,

Terry D. Iverson
Falcon Heights Fire Marshal

TDI:kjz
Enclosure



CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5584

PHONE 612-644-5050

May 22, 1987

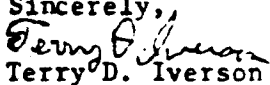
Mr. David C. Norris, President
American Trustee Life Co. of America
7800 Metro Parkway
Bloomington, MN 55420

Dear Mr. Norris:

In re: Restoration of Northome Shopping Center of Meet
Current Minnesota Fire Code

The following violations of the Current Minnesota Uniform Fire Code still exist at Northome Shopping Center:

1. Restoration will start the week of May 25th if approved by the Falcon Heights Building Inspector.
2. Previous to restoration, a complete set of plans will need to be submitted and approved by the Falcon Heights Building Inspector. The building permit will then be issued by the City of Falcon Heights.
3. All construction will conform to the Uniform Building Code: one hour walls, one hour labeled doors with self closers and one hour jams to mount doors.
4. Smoke detectors will be UL approved and installed per NFPA Code Vol 72E. Note battery type acceptable if batteries are replaced annually.
5. Outside rubbish receptacle must be equipped with tight fitting covers. See attached Current Minnesota Fire Code. This hazardous situation should be eliminated within one week. Violation of Current Minnesota Fire Code 11.201, Accumulation of Waste Material Adjacent to Building.
6. Need letter stating completion date of restoration by Dean and Dean Restoration.

Sincerely,

Terry D. Iverson
Fire Marshal

LAW OFFICES
BRIGGS AND MORGAN
PROFESSIONAL ASSOCIATION

2200 FIRST NATIONAL BANK BUILDING

SAINT PAUL, MINNESOTA 55101

TELEPHONE (612) 291-1215

TELECOPIER (612) 222-4071

*distributed
at mtg
12-9-87*

INCLUDING THE FORMER FIRM OF
LEVITT, PALMER, BOWEN, ROTMAN & SHARE

December 9, 1987

VIA MESSENGER

Ms. Jan Wiessner
Mr. Terry Iverson
City of Falcon Heights
2077 West Larpenteur
Falcon Heights, Minnesota 55113

**Re: Northome Shopping Center
Fire Code Compliance Issue**

Dear Jan and Terry:

Enclosed please find our memorandum and draft resolution
on the above entitled matter.

Please call with any questions or comments you may have.

Sincerely,

Neal T. Bueth

Neal T. Bueth

NTB:dij

Enclosures

M E M O R A N D U M

VIA MESSENGER

DATE: December 9, 1987

TO: [REDACTED]
Terry Iverson

FROM: Tim Marx
Neal T. Buethe

RE: City of Falcon Heights
Northome Shopping Center Fire Code Compliance Issue

As you requested, the following is an outline of the steps necessary if the City is to bring an action under the Minnesota Hazardous and Substandard Building Act to abate the fire code violations at Northome Shopping Center. Under the Act, a municipality may remove or correct such a hazardous condition and assess the costs to the owner. A copy of the Act is attached for your reference. Attached also is a draft resolution that could be adopted by the City making the necessary findings under the Act and authorizing the Mayor and City staff to begin legal proceedings against Northome in order to correct the hazardous conditions.

The steps prescribed by the Act to correct a hazardous condition are as follows:

1. The City must draft an order stating that it will abate the hazardous condition unless the owners perform specific repairs within a reasonable time. Minn. Stat. §463.17 subd. 1. The order must further provide that the City will seek summary enforcement of the order by the district court unless the condition is corrected or an answer served. Id.
2. The order is served upon the owner of record or the owner's agent in charge of the building, along with the occupying tenant(s) and all lien holders of record. Id. at subd. 2. If service cannot be effected upon the owner, service by publication is possible. Id.
3. Copies of the order and proof of service is filed with the Ramsey County District Court five days before an enforcement motion. Id. at subd. 3. At this time, the City must also serve a notice of the pendency of the proceeding with the county recorder. Id.

BRIGGS AND MORGAN

Memorandum - Jan Wiessner
and Terry Iverson
December 9, 1987
Page Two

4. The owner, agent, tenant or lien holders have twenty (20) days in which to serve an answer in order to contest the order. Minn. Stat. §463.18.
5. If there is a default (no party serves an answer) the City may bring a summary motion for enforcement of the order. Minn. Stat. 463.19.
6. If an answer is filed by any party a court trial is conducted. Minn. Stat. §463.20. This trial is accelerated and has priority over all other pending civil matters. Id.

If a judgement is obtained, either by default or pursuant to a trial, the City can make the costs of abatement a special assessment payable in a single installment. Minn. Stat. §463.21. The costs of this action, including attorneys fees, may also be assessed pursuant to a court order. Minn. Stat. §463.22. You should keep track of all allowable costs mentioned in the Act so that they may be easily demonstrated to the Court. We will open a separate file on this matter to facilitate the record keeping of our costs.

If the Council adopts the attached Resolution, we suggest that we send a copy to the Northome trustee to inform them of the City's intended actions. Neal will be available during the day if you have any questions. Tim will be out of the office, but will check with you in the late afternoon to determine whether he should attend the City Council meeting.

TEM/NTB

/dij

Attachments

cc: John B. Van de North, Jr.
(with attachments)

Resolution No. _____

**RESOLUTION AUTHORIZING CITY OFFICIALS TO
PROCEED WITH AN ACTION UNDER THE STATE
HAZARDOUS AND SUBSTANDARD BUILDINGS ACT
TO ABATE A HAZARDOUS CONDITION AT THE
NORTHOME SHOPPING CENTER.**

WHEREAS, the City Council is authorized by the state Hazardous and Substandard Building Act, Minn. Stat. 463.161, to abate a hazardous building within the municipality by a court-enforced order, and

WHEREAS, the City Fire Marshall has on repeated occasions during 1986-1987 notified the owners of the Northome Shopping Center (the "Center"), located at the southeast corner of Larpenteur and Snelling within Falcon Heights, that the Center is in violation of the City Fire Code, especially in regard to the lack of a sprinkler system in the southeast corner of the basement, but no substantive action has been taken by the owners to correct the situation, and

WHEREAS, the uncorrected fire code violations constitute a fire hazard, and

WHEREAS, the City Council has determined that the abatement proceedings must be immediately instituted and prosecuted under the Act in order to protect the public safety and health.

NOW, THEREFORE, BE IT RESOLVED by the City of Falcon Heights as follows:

1. The City finds on the basis of information provided by the City Fire Marshall which is on file with the Fire Marshall that the lack of a sprinkler system in the basement of the Center makes the Center a hazardous building within the meaning of the Act.

2. The City will begin abatement actions as authorized by the Act against the owners, agents, tenants and lien holders of the Center to correct the hazardous conditions in the Center.
3. The Mayor, City Clerk Administrator, City Fire Marshall, and City Attorney and other appropriate officials are hereby authorized to proceed with this action under the Act by serving and filing all necessary documents and bringing all necessary motions on behalf of the City.

Dated: _____

City of Falcon Heights

Moved: _____

By _____
Mayor

Seconded: _____

Vote: _____

And _____
Clerk Administrator

Consent _____

Meeting Date 12-9-87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-2

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Harvest States Request for Variance to Fire Code

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

At the last meeting it was announced that Harvest States had requested a variance to the Code.

Harvest States called to inform Fire Marshal Iverson that they intend to comply with the Fire Code and, therefore, will not require a variance.

ACTION REQUESTED:

No action required.



**HARVEST
STATES**
COOPERATIVES

December 1, 1987

Mr. Terry Iverson
Fire Marshall
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, Minnesota 55113-5594

Dear Mr. Iverson:

We have reviewed Appendix 1-A, Section 4 of the current Minnesota Fire Code and agree to comply. We expect to be able to comply within 18 months, which allows an opportunity to budget the money and ensure cost effective compliance.

If you need further information, please contact Mark Daniels or me. We will keep you advised of progress on this.

Sincerely,

HARVEST STATES COOPERATIVES



Allen J. Anderson
Vice President, Administration

AJA/n11

cc: Leo Lindig, Fire Chief
Jan Wiessner, City Administrator
T. F. Baker
Mark Daniels
Jim Hoel
Debra A. Thornton

6454A

Consent _____

Meeting Date: 12/9/87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-3

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Variance request to construct a room addition 21 feet from rear lot line.

SUBMITTED BY: Dean Schwalm, 1725 Asbury

REVIEWED BY: Planning Commission

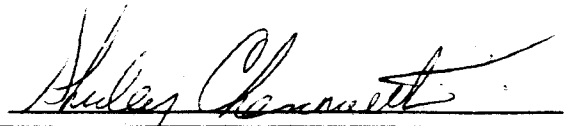
EXPLANATION/SUMMARY (attach additional sheets as necessary):

1. Variance Request
2. Site Plan
3. Planning Commission Minutes of November 2, 1987
4. Ordinance 0-86-7
5. Section 9-4.01, Subd. 4 of the Code
6. Council Minutes of August 12, 1987
7. Planning Commission Minutes of August 3, 1987
8. Variance Request for Garage Addition (approved 8/12/87)

The Planning Commission will hear this matter on December 7th and Minutes will be available for the December 9th Council meeting.

ACTION REQUESTED:

Approve or deny.





City of Falcon Heights

2077 W. Larpenteur Avenue
Falcon Heights, Minn. 55113

Receipt # 11748

TO THE ZONING ADMINISTRATOR, FALCON HEIGHTS:

I-We hereby apply for (α) Rezoning-Variance-Conditional Use
Sub-Division - Platting

The subject real estate is located at

(Street Address) 1725 Asbury St

Legal Description: Lot _____, Block _____

This application is made for the following reasons:

Addition is less than 30' from rear lot line

Attached hereto is the applicable fee in the amount of: \$ 20.00

Rezoning Application

Variance

Conditional Use

Sub-Dividing

Platting

Dean Schwalm
Applicant

11-30-8
Date

Applicant's interest in the above described real estate is

1725 Asbury

North Side Lot Line

36'

Garage/Workshop

18'

Existing House @ 1725 Asbury St.

30'

Rear Lot Line

Proposed
18" high Deck

28'

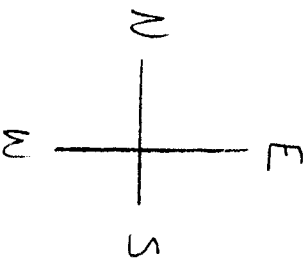
Proposed
Addition

12'

15'

16'

5'

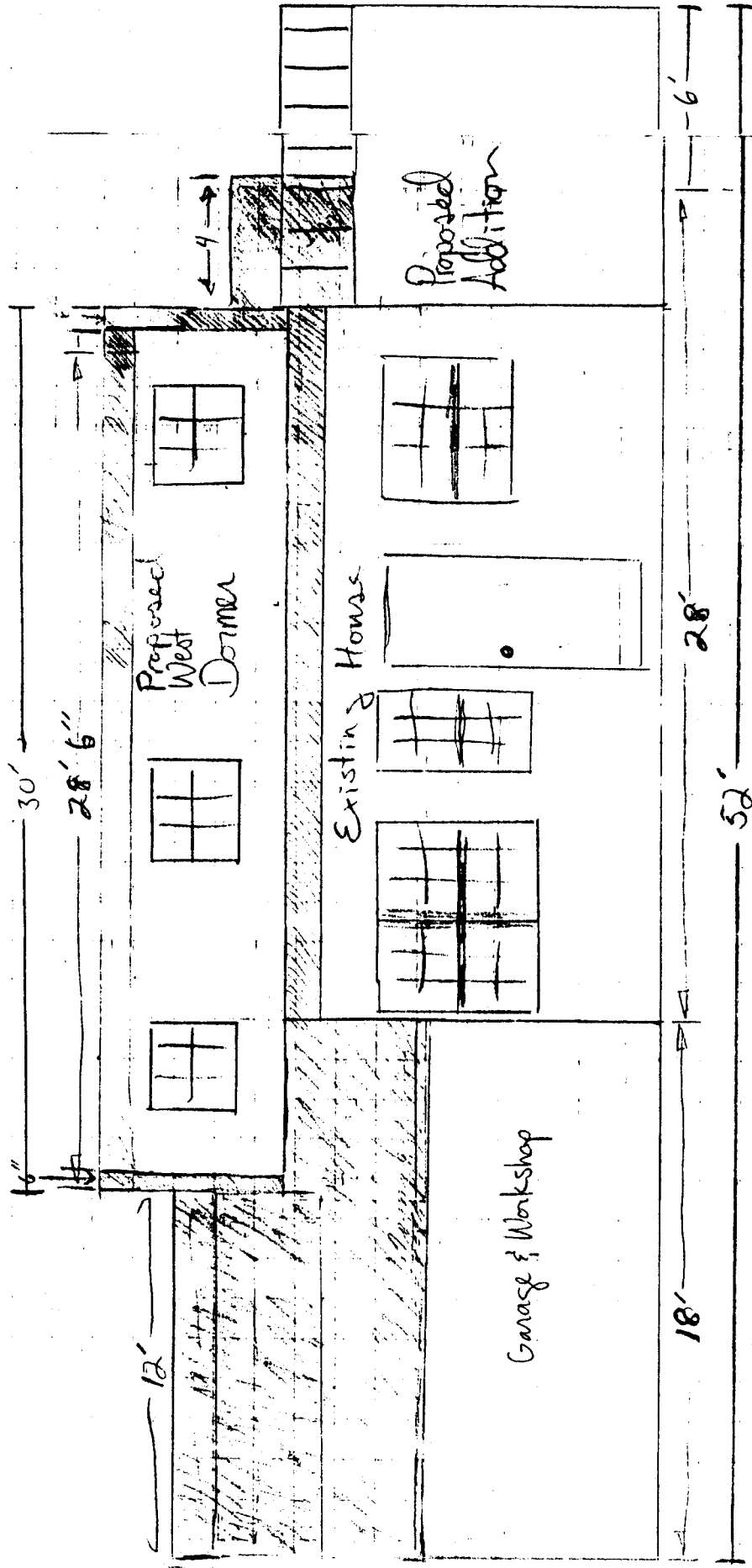


3/4" = 1 foot

N ← S

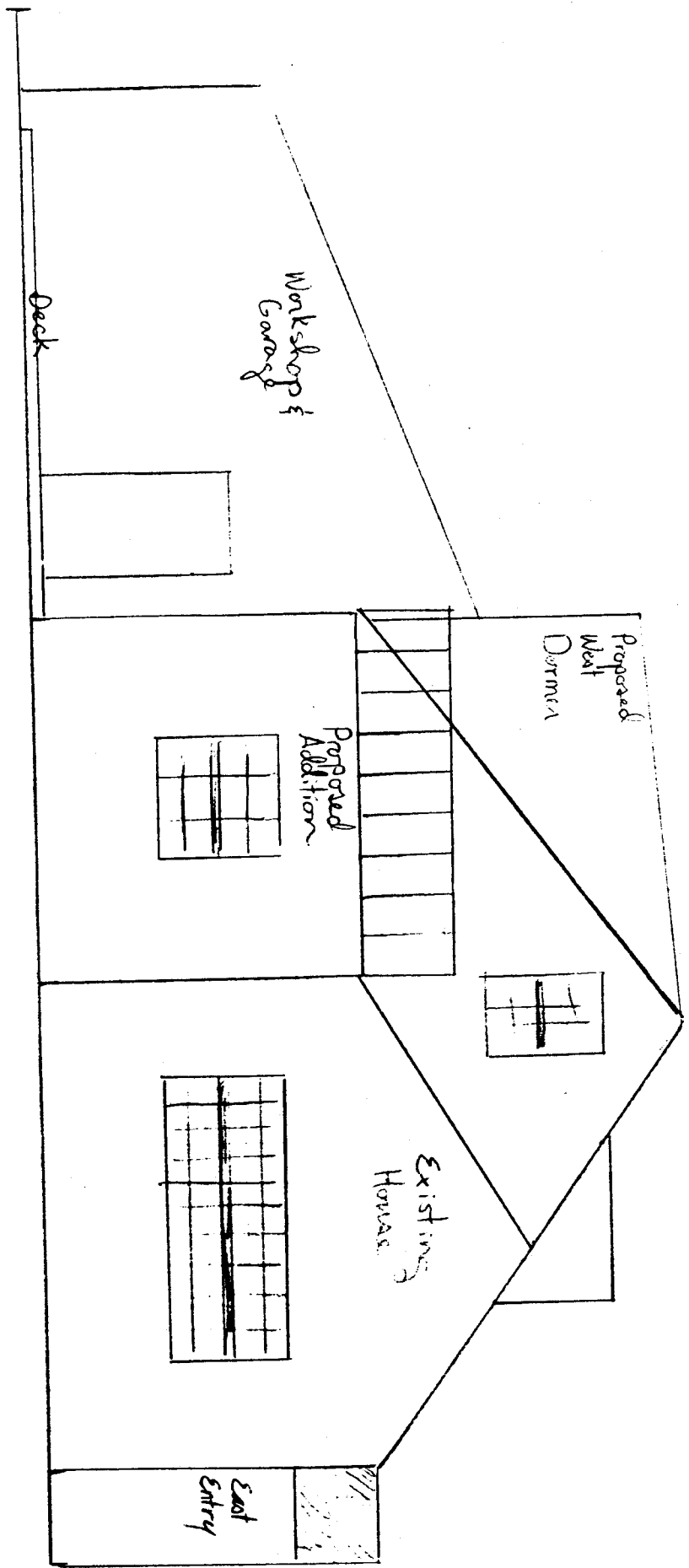
West View

1/16" = 1' SCALE



South View 1725 Ashbury

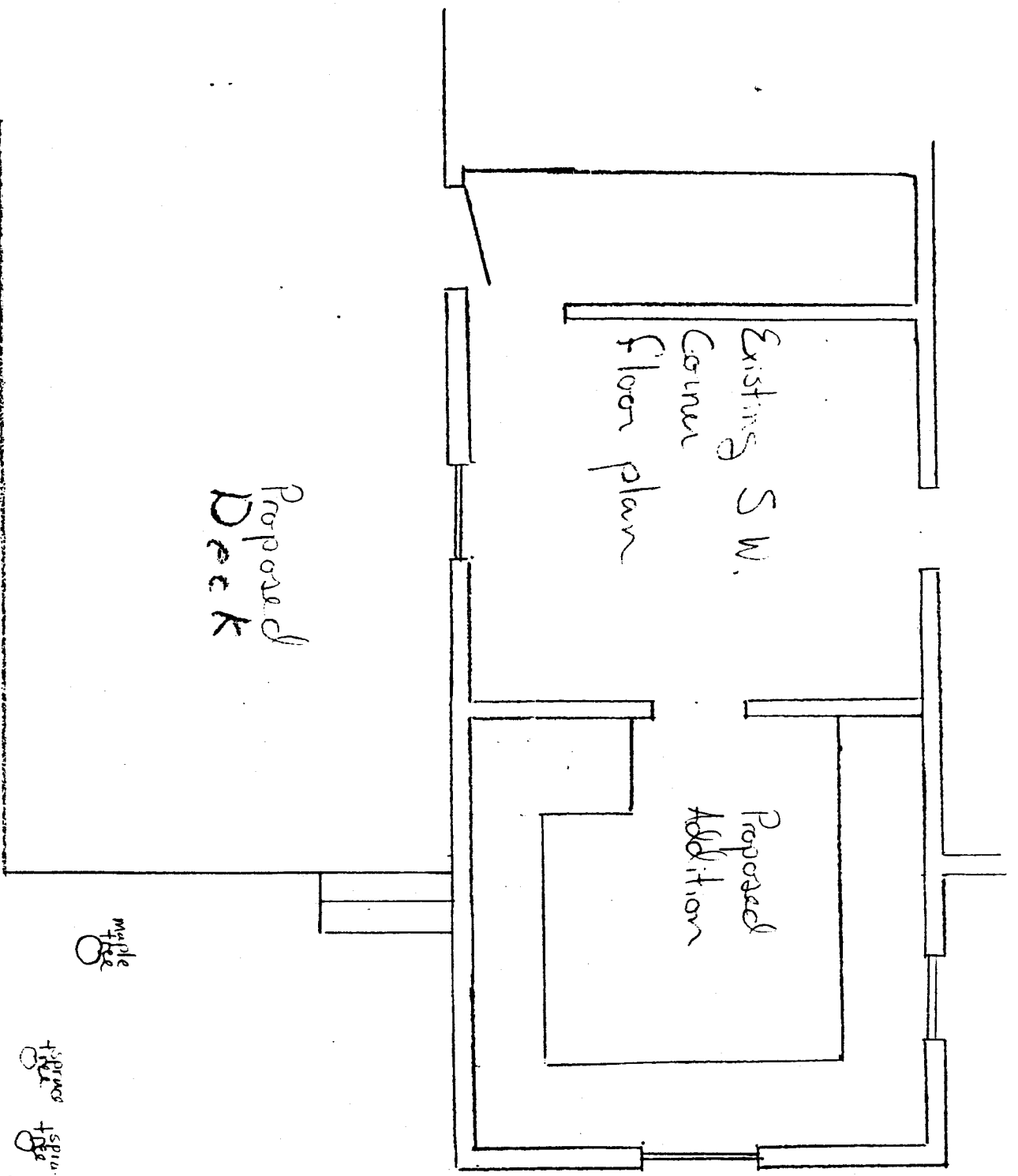
W ← → E



Description: flat roof over ground floor addition
cedar siding
cedar railing on roof
windows on south and east sides

3/16" = 1'

N
E
W



Proposed
Deck

Proposed
Addition

maple
tree

spruce
tree

spruce
tree

spruce
tree

MINUTES
REGULAR PLANNING COMMISSION
November 2, 1987

Acting Chairman Ed Finegan called the meeting to order at 7:30 P.M.

Finegan, Northrop, Grittner, Duncan, Daykin, and Nestingen. Also present was Council Liaison Wallin.

PRESENT

Mead, Black and Boche.

ABSENT

Grittner moved, seconded by Northrop, to approve the Minutes as amended (add Daykin's name to those present at the October 5, 1987 Planning Commission Meeting). Motion carried unanimously.

OCTOBER 5
MINUTES
APPROVED

Robert A. Gall, 1867 Arona, requested a variance to construct an addition 26 feet from the side lot line (corner lot), which requires 30 feet. Mr. Bob Covert was in attendance representing the Galls. They intend to build a frame structure on frost footings with the roof lower than the existing roof. The addition, which will be a family room, will have cedar shake siding to match the existing home and cathedral ceiling. The existing trees will remain. After a short discussion, Duncan moved, seconded by Northrop to approve the variance request. Motion carried unanimously.

VARIANCE
REQUEST
ROBERT A.
GALL, 1867
ARONA, TO
CONSTRUCT AN
ADDITION
APPROVED

Grittner moved, seconded by Northrop, to adjourn the meeting at 7:50 P.M. Motion carried unanimously.

ADJOURNMENT

Ed Finegan, Secretary

CITY OF FALCON HEIGHTS

ORDINANCE

Date March 12, 1986

AN ORDINANCE RELATING TO ZONING CODE AMENDMENTS

The City Council of the City of Falcon Heights does ordain as follows:

Section 9-2.04 Accessory Buildings and Structures, Subd. 2(a) Specific shall be amended to read:

a. Dwelling Unit: No accessory building or structure shall be used for living purposes or as a dwelling unit.

Section 9-2.05 Required Yards and Open Spaces Subd. 2(a) Permitted Encroachments on Required Yards:

The following shall be permitted encroachments into setbacks and eight requirements except as restricted by other sections of this Code.

In any yards: posts, off street parking, flues, sills, pilasters, lintels, cornices, eaves (up to three (3) feet), gutters, awnings, open terraces, steps, sidewalks, essential services, stoops, or similar features provided they do not extend five (5) feet above the height of the principal structure or to a distance less than three (3) feet from any lot line nor less than one (1) foot from any existing or proposed driveway; yard lights and nameplate signs, trees, shrubs, plants, flood-lights or other sources of light illuminating authorized illuminated signs, or light standards for illuminating park areas, loading areas, or yard for safety and security reasons, provided the direct source of light is not visible from the public right-of-way or adjacent residential property. Further no deck, exposed ramps (wheelchair), uncovered porch, or air conditioner, shall be less than five (5) feet from a side or rear yard line, and if in a front yard, a variance shall be required. Chimneys,

Moved by Councilmember Chenoweth

Approved by Tom Baldwin
Mayor

Seconded by Councilmember Hard

3-21-86
Date

Yeas

Nays

BALDWIN
 CIERNIA

4 in Favor

HARD
 CHENOWETH
 WALLIN

0 Against

Attested by Sueann B. Barnes
Clerk Administrator

3/21/86
Date

Councilmember Ciernia Absent

Adopted by Council March 12, 1986

g. Decorative landscape features and fences as regulated herein.

h. Private swimming pools as regulated in this Chapter.

Subdivision 4. [REDACTED]

a. No structure or building shall exceed two (2) stories or twenty-five (25) feet in height above ground level, whichever is lesser in height, except as provided in section 9-2.07 of this Chapter.

b. [REDACTED]

c. The following minimum requirements shall be observed subject to the additional requirements, exceptions and modifications as set forth in this section and section 9-2.03.

Height	Lot Area	Lot Width	Front Yard	Side Yard	Rear Yard
1 Story	10,000 sq.ft.	75' interior lot 90' corner lot	30'	5'	30'
2 Stories	10,000 sq.ft.	75' interior lot 90' corner lot	30'	7.5'	30'

Subd. 5. Off-Street Parking and Loading.

a. Regulation of off-street parking and loading spaces in this Code is to alleviate or prevent congestion of the public right-of-way and so to promote the safety and general welfare of the public by establishing minimum requirements for off-street parking, loading and unloading from motor vehicles in accordance with the utilization of the various parcels of land and structures.

b. Permits prior to effective date - structures or uses for which a building permit has been issued prior to the effective date of this Code, but for which work has not been completed shall be exempt from the hereinafter stated parking requirements if the structure is completed within six (6) months after the effective date of this Code.

MINUTES
REGULAR CITY COUNCIL MEETING
AUGUST 12, 1987

62

Acting Mayor Ciernia called the meeting to order at 7:00 P.M.

PRESENT

Ciernia, Wallin, and Chenoweth. Also present were Wiessner, Maurer, and S. Chenoweth.

ABSENT

Baldwin and Hard.

MINUTES OF JULY 22, 1987 APPROVED

Wallin moved, seconded by Chenoweth, approval of the Minutes of July 22, 1987. Motion carried unanimously.

ADDENDUM TO AGENDA

Item F(9), Request from Warners' Stellian Co., 1711 N. Snelling, to have a Tent Sale August 20 through August 22, was added to the agenda.

CONSENT AGENDA APPROVED

1. Fire and Ambulance Reports
2. Payroll 7/16/87 -7/31/87 - \$8,025.08
3. General Disbursements to 7/31/87 - \$71,941.44
4. Sinking Disbursements to 7/31/87 - \$28,585.00
5. General Disbursements to 8/12/87 - \$64,542.51
6. Planning Commission Minutes of 8/3/87
7. Attorney's Statement for June, 1987
8. Bonestroo Statement for July, 1987
9. Planner's Statement for June, 1987
10. Maier, Stewart Statement for June, 1987
11. Cancel Sinking Fund Check #413 in the Amount of \$28,260 to First Bank Minneapolis
12. Appointment of John Holmgren to Fire and Rescue Department
13. Appointment of Jerome Gilbert to Rescue Department
14. Licenses

Council approved the Consent Agenda as presented.

APPROVAL OF REQUEST FROM DENNETH DVERGSTEN, 1717 HOLTON, FOR CONSTRUCTION OF A UTILITY BUILDING

Council approved Mr. Dvergsten's request to construct a utility building on his property as unanimously recommended by the Planning Commission at the August 3, 1987 meeting.

APPROVAL OF VARIANCE REQUEST FROM DEAN SCHWALM, 1725 ASBURY, FOR GARAGE ADDITION

Wallin explained, the Planning Commission at their August 3, 1987 meeting, recommended approval of the garage addition with the stipulation that it be limited to three feet from the west property line, with the new construction following the current garage wall on the north. Wallin moved, seconded by Chenoweth approval of the garage expansion as recommended by the Planning Commission. Motion carried unanimously.

MINUTES
REGULAR PLANNING COMMISSION MEETING
AUGUST 3, 1987

The regular meeting of the Planning Commission was called to order at 7:30 P.M. by Chairman Black.

Black, Boche, Daykin, Mead, Finegan, Grittner, Nestingen, Northrop, and Duncan. Also present was Council Liaison Wallin.

PRESENT

None.

ABSENT

Mead moved, seconded by Grittner, to approve the July 6, 1987 Minutes as presented. Motion carried unanimously.

7/6/87
MINUTES
APPROVED

Dean Schwalm, 1725 Asbury, presented his variance request to construct a nine foot fence along the west property line and extend the rear of the garage. Mr. Schwalm indicated the need for a privacy fence to alleviate the Snelling Avenue noise and bothersome light reflected onto his property. His 105' lot is presently screened with a hedge and a fence, which is in need of repair. He proposed installation of a solid cedar fence. Letters were presented from his neighbors indicating no objections.

DEAN
SCHWALM,
1725
ASBURY,
VARIANCE
FOR GARAGE
THREE FEET
FROM
PROPERTY
LINE
APPROVED

Mead indicated that a fence of this nature would increase the sound from Snelling Avenue for his neighbor at 1730 North Snelling and voiced his objection to the proposal. Duncan objected to the height to which Northrop agreed that the height was excessive. Black was concerned about the affect to the property and that it may be detrimental to the Snelling Avenue residents. Wallin voiced concern about whether a fence of this height could withstand the forces of wind.

After further discussion, Grittner moved, seconded by Daykin, to approve the variance request for the construction of the garage addition but that it be limited to three feet from the west property line with the new construction following the current garage wall on the north. Upon a vote being taken, the following voted in favor thereof: Boche, Daykin, Mead, Finegan, Black, Grittner and Nestingen, and the following voted against the same: Duncan and Northrop. Motion carried.

VARIANCE
FOR NINE
FOOT HIGH
FENCE
DENIED

Finegan then moved, seconded by Nestingen, to deny the portion of the variance dealing with the height of such fence and if such a fence is installed, it should follow the allowed six foot height as provided for in the Municipal Code. Motion carried unanimously.

Denneth Dvergsten, 1717 Holton, requested a permitted accessory use to construct a 9 x 10 utility shed located five feet from both property lines. The shed will be shielded by his own and neighbor's shrubbery. He presented letters from his neighbors voicing no objection.


DENNETH
DVERGSTEN,
1717 HOLTON
PERMITTED
ACCESSORY
USE
APPROVED

Boche moved, seconded by Finegan, to approve the permitted accessory use. Motion carried unanimously.

Planning Commission members were given copies of the revised job description.

JOB
DESCRIPTION
ADJOURNMENT

Finegan moved, seconded by Mead, to adjourn the meeting at 8:20 P.M. Motion carried unanimously.


Edgar Finegan, Secretary



City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minn. 55113

Receipt 11357
Fence
Denied by
Al Comm.
9/14/87
Referred back
to Al Comm
by Council
Schedule
decided
8/12/87

TO THE ZONING ADMINISTRATOR, FALCON HEIGHTS:

I-We hereby apply for (a) Rezoning-Variance-Conditional Use
Sub-Division - Platting

The subject real estate is located at

(Street Address) 1725 ASBURY ST

Legal Description: Lot _____, Block _____

This application is made for the following reasons:

The fence should be higher than normal because of the traffic noise and because of the elevation of the lot and house.

We also need to extend the rear of the garage because there is no other way to expand it.

Attached hereto is the applicable fee in the amount of: \$ 20⁰⁰

Rezoning Application

Variance

Conditional Use

Sub-Dividing

Platting

Garage extension approved
by Al. Comm & Council -

Dora Sokwala
Applicant

7-17-87
Date

Applicant's interest in the above described real estate is

OWNER

W: 593-4542
H: 647-0770

9-2-06
Subd 1 of 4

Denied fence

Approved garage
8/12/87

Consent _____
Policy X

Meeting Date: 12/9/87

Agenda Item: F-4

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Stratford Office Park Update

SUBMITTED BY: Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Tim Marx will present an update on the Stratford Office Park development.

The Stratford status report requested at the last Council meeting has not as yet been received.

Stratford has initiated legal action against Nat'l City Bank. Shortfall will likely take place 1992.

- Pk combine all tax increments into 1 district (consider into 1 in Jan)*
- 3 econ. dev. districts into 1*

Pc. Between now + Jan find out procedurally what's involved in default.

ACTION REQUESTED:

SJC

Consent _____

Meeting Date: 12/9/87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-5

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Proposed Changes in City's Shade Tree Program.

SUBMITTED BY: Scott Enebak and Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The current procedures used to enforce our City's Shade Tree Program seem to take more city staff time than necessary. We'd like to recommend the following:

Continuation of Program

A. Even though the city is no longer mandated to have a Shade Tree Program, we recommend continuing it. (See Enebak's memo re: diseased tree trend in City-Attachment A.)

Tree Removal Firms

B. Rather than awarding bids 3-4 times per year, we recommend one bid process be conducted as follows:

January - Council approve bid specifications for tree removal firms

February - Mail invitation to bid and specifications to interested firms

March - Bids due

April - Award Contract

SEE ATTACHED PAGE FOR CONTINUATION

ACTION REQUESTED:

- A. Consider continuation of Shade Tree Program.
- B. Consider single bid process vs. current process.
- C. Consider change in City Forester's job responsibilities.

City Forester Responsibilities

C. Another change I recommend is to have the City Horticulturist/Forester more involved in the operation by coordinating the work of the tree removal firm including on-site inspections. We have obtained some examples of bid specifications used in other cities which include provisions which should prevent problems we encountered this past year from recurring (such as removal deadlines, and more rigorous eligibility requirements for firms).

See proposed job description for City Forester (Attachment B). The new job description also makes more use of the Forester's expertise in replanting and communications with residents.

The current hourly rate for the City Forester is \$10 per hour. We recommend this rate remain the same. Although these changes may result in a few more hours of the City Forester's time, it should result in freeing up some time by City Office Staff.

Communications

Scott has drafted some new form letters which I think will have a much more positive impact on residents. The letters currently used are attached as Attachment C. The new letters are marked as Attachment D.

TO: Jan Wiessner

FROM: Scott Enebak S. E.

RE: City's Shade Tree Program

I would like to propose a revamping and streamlining of the Falcon Heights Shade Tree Program for the upcoming field season of 1988. And if successful to incorporate the changes to future years. While the Minnesota Shade Tree Program is not mandatory under the law and participation is only voluntary I feel the current program with the City could be changed to help the City administration, the tree removal contractors and the homeowners. I have listed below brief summaries of the current system and of the new proposed system.

NEW SYSTEM

- a) Have only one City wide bid awarded for the entire 1988 field season based upon last years tree losses.
- b) New notices sent out to homeowners with updates on what is occurring with BLVD trees in their neighborhood.
- c) Apply for State Grant-In-Aid for partial compensation to private homeowners for removal of condemned tree.
- d) Involvement with replanting and care of BLVD trees.
- e) Involved with entire bid process from awarding to a tree removal contractor to ensuring proper compliance of terms of agreement.

CURRENT SYSTEM

- a) Bids awarded 3,4 times a field season based upon losses occurring during the season.
- b) Notices given only to private homeowners when tree was condemned.
- c) NONE
- d) NONE
- e) NONE

These are only the major points of the two systems, if you wish to know more about the smaller points we could go over them in more detail. I have also attached the losses of trees in the City for the last four years. While the City lost 41 trees to Dutch elm disease in 1987 there are still well over 640 trees left on city Blvd and on private property. These trees stand a very good chance of surviving for years to come but only if the current program of identification and prompt removal of diseased trees continues. The new system that I have proposed does not change the current program of identification and removal but instead speeds the process up by eliminating many of the steps

that are now in place. The new program also keeps the homeowners more informed and involved with the tree removal process with the added possibility of some compensation from State grants. If you have any questions or concerns feel free to contact me at my office at the University.

<u>ELM LOSSES</u>	<u>TOTAL NO. TREES</u>	<u>BLVD</u>	<u>PRIVATE</u>
1984	113	49	64
1985	85	44	41
1986	64	37	28
1987	41	31	10

If the current trend continues we can expect to lose around 25 trees in 1988 and 15 trees in 1989 from both the private and public grounds within the City.

H =

CITY OF FALCON HEIGHTS

TREES IDENTIFIED IN 1987

	NO. TREES REMOVED	NO. TRIMMED, HAZARDOUS <i>(Storm Damage, etc.)</i>	NO. THERAPEUTIC PRUNED
0 - 9.9"	0	0	0
10.0 - 19.9"	3	5	3
20.0 - 29.9"	11	7	4
30.0" + OVER	17	0	0

JOB DESCRIPTION

Date: December, 1987

Position Title: City Forester

Major Responsibility Areas:

1. Shade Tree Disease Control and Inspection
 - a. Inspect City for diseased trees.
 - b. Inspect woodpiles for diseased elm/oak wood.
 - c. Inform residents/property owners of diseased tree removal requirements and options.
 - d. Organize and send owner notification of diseased tree(s).
 - e. Prepare annual assessment list and attend hearing if necessary.
 - f. Coordinate and re-inspect all tree removals by contractor.
 - g. Complete State grant-in-aid requests, reports, and applications.
 - h. Attend recertification seminar, related meetings and licensing requirements.
 - j. Write reports and informational articles for press, and city newsletter.
 - k. Provide City Administrator with initial budget requests for coming year tree removals and related activities.

2. Public Tree and Landscape Planting and Maintenance
 - a. Help with planting program via providing information on how to plant trees and shrubs in parks and public areas.
 - b. Plan and order materials for yearly planting.
 - c. Coordinate and direct any boulevard/easment tree trimming.

3. Tree and Shrub Problems/Resident Extension
 - a. Field-check insect/tree disease problems by resident request.
 - b. Follow-up with lab results, suggestions and additional diagnosis.

* Benefits / Compensation

- . \$10 / hour
- . Conference Registration Fees



City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minnesota 55113
Phone: 644-5050

C-1
CITY COUNCIL
MAYOR
RONALD C. EGGERT, M.D.
COUNCIL MEMBERS
PAUL CIERNIA
RICE CHESTOVICH
TOM BALDWIN
STEPHEN HARD
CLERK—ADMINISTRATOR
DEWAN B. BARNES

The City Horticulturist has determined that an elm tree on the City boulevard near your home is diseased and must be removed. This removal will be accomplished within the next few days.



City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minnesota 55113
Phone: 644-5050

CITY COUNCIL
MAYOR
RONALD C. EGGERT, M.D.
COUNCIL MEMBERS
PAUL CIERNIA
RICE' CHESTOVICH
TOM BALDWIN
STEPHEN HARD
CLERK—ADMINISTRATOR
DEWAN B. BARNES

The Falcon Heights tree inspector was here today checking your woodpile for bark-intact elm wood. Elm wood with bark still attached is prohibited by ordinance except between September 15 and April 1. This city ordinance was enacted to help protect our elms from Dutch elm disease.

Elm wood with bark attached is a breeding place for the elm bark beetles that spread Dutch elm disease. Up to 1500 beetles may emerge from a single fireplace size log. These beetles may have the Dutch elm disease fungus clinging to their bodies. When they fly to the tops of healthy elms to feed, the beetles introduce the fungus into the tree, and ultimately the tree dies.

_____ Following our inspection, we found that you firewood pile contains bark-intact elm wood. Please debark the wood, burn it, or dispose of it before April 1. That way your firewood will not be a breeding place for the insects that spread Dutch elm disease. The inspector will return by _____ to make sure no bark-intact elm wood remains.

_____ Following our inspection, we found that your firewood pile does not contain any elm wood with bark intact. Therefore it poses no threat to our healthy elms.

Thank you for your cooperation. Together we can help preserve one of our communities most valuable resources -- our trees.

If you have any questions, please call me at 644-5050.



City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minnesota 55113
Phone: 844-5050

CITY COUNCIL
MAYOR
TOM BALDWIN
COUNCIL MEMBERS
PAUL CIERNIA
STEPHEN HARD
PHILIP CHENOWETH
GERALD E. WALLIN
CLERK ADMINISTRATOR
DEWAN B. BARNES

SHADE TREE DISEASE CONTROL PROGRAM

Dear Homeowner:

As required by Minnesota Statutes, Chapter 18.023, the City of Falcon Heights has been surveying the community for Dutch Elm and Oak Wilt Diseases, and/or factors which contribute to the spread of these diseases. There exists on your property incidence(s) of Dutch Elm Disease or factors which will aid in the spread of this disease. Listed below are the items which require your attention:

_____ DEAD OR DYING ELM TREE ON YOUR PRIVATE PROPERTY - REMOVE PROPERLY AND DISPOSE OF BY _____

_____ DEAD OR DYING LARGE BRANCH(ES) ON WHICH THE BARK IS INTACT (TREE(S) MARKED WITH PAINT) REMOVE AND DISPOSE OF BRANCH PROPERLY BY _____

_____ ELM BRANCHES IN BRUSH PILE. DISPOSE OF PROPERLY BY _____

_____ ELM LOGS ON WHICH BARK IS INTACT. DEBARK OR DISPOSE OF BY _____

Dutch Elm Disease can spread through interconnected roots, and can be carried from tree to tree by Elm Bark Beetles. For this reason sanitation is important for the effective control of this disease. This sanitation requires that all dead and dying Elm trees or branches regardless of the species, or the cause of the dying, be cut down and the logs, stumps, and branches be properly disposed of by being burned, buried, chipped or debarked (and the bark buried or burned) to destroy all breeding sites of the insects. Any cut surface or other type of wound should be coated with a tree pruning paint.

YOUR PROPERTY WILL BE REINSPECTED ON _____ TO DETERMINE IF THE ABOVE ITEM(S) HAVE BEEN CORRECTED. IF THEY HAVE NOT BEEN CORRECTED, THE CITY WILL IMMEDIATELY ORDER IT DONE FOR YOU, AND YOU WILL BE BILLED FOR ITS COST PLUS ADMINISTRATIVE COSTS.

It is only through prompt and proper action on everyone's part that the spread of this disease can be controlled. Your cooperation is urged and appreciated.

Sincerely,

Scott Enebak
City Forester

SE:kjz

Home of the Minnesota State Fair and the U of M Institute of Agriculture

Robb

THANK YOU!



Dear Property Owner:

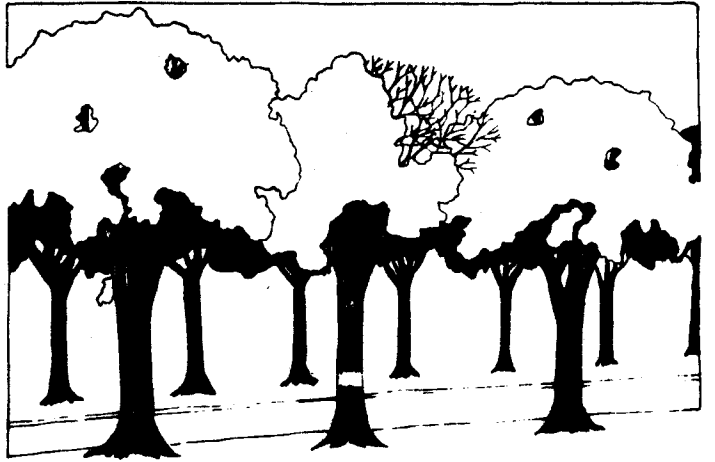
Your _____ was reinspected and its proper removal confirmed by the City Forester. The City of Falcon Heights would like to thank you for complying with the City Ordinance regarding the correct disposal of such diseased or dangerous trees and wood.

The spread of Dutch elm and oak wilt diseases can be greatly slowed down and controlled through your continued interest and assistance. If you have any further questions regarding either of the diseases or a related matter, please feel free to contact the City Forester at 644-5050.

Thank you once again for your cooperation.

Sincerely,

City of Falcon Heights



OFFICIAL NOTICE

Dear Property Owner:

The City Forester has found a dead or dying elm tree on your property. It has been marked with orange paint. While it is not possible to determine whether or not the tree is a victim of Dutch elm disease, this tree still poses a threat of disease spread because it is the site for breeding of the elm bark beetles that carry the disease.

This tree must be removed under the City Ordinance #86 and is the responsibility of the property owner. The removal process should be started immediately. The owner has 21 days to remove the tree(s) before the City Forester will re-inspect the property. You have until _____ to complete the work. If the diseased tree(s) is not removed, the City must authorize its contractor to start the removal process, with the costs assessed to the property.

If you have any questions about this removal notice or about Dutch elm or oak wilt disease, please feel free to contact the City Forester at 644-5050. Thank you for your cooperation.

Sincerely,

City of Falcon Heights



Dear Homeowner:

Checking trees for disease is a routine part of Falcon Heights efforts to maintain our urban forest. I'm sorry to report that an elm tree on the city boulevard near your home is diseased and must be removed.

This removal will be accomplished within the next 2 weeks. While we all hate to lose a tree, there is a very important reason for its prompt removal. Diseased elms are a breeding site for elm bark beetles. These beetles help spread the disease to healthy trees. Promptly removing diseased trees is the only way to slow the spread of Dutch elm disease.

If you have any questions or concerns please contact the City Forester at 644-5050.

Sincerely,

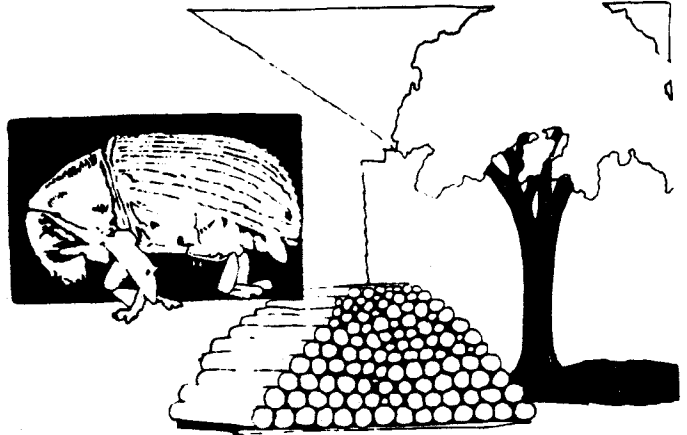
City of Falcon Heights

insert

Following removal, the stump will be chipped and black dirt filled in. The following spring a new tree will be put in its place to provide shade and beauty to your neighborhood.

*replace whenever possible

DANGEROUS WOOD
OFFICIAL NOTICE



Dear Property Owner:

The City of Falcon Heights, under City Ordinance #86, operates a Shade Tree Disease Control Program. The objectives of the City's program are to remove all trees or wood capable of spreading oak wilt disease and to take the necessary steps to bring the spread of the disease under control.

The first step in controlling this disease is to detect and destroy oak logs or branches that may serve as breeding sites for oak wilt spores. Oak wilt spores can be spread from infected red oak logs to nearby healthy oaks in the spring and early summer.

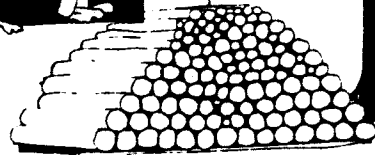
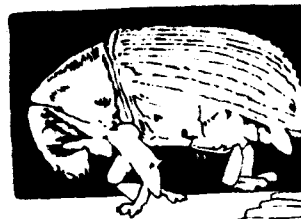
On _____, your wood was inspected and found to contain oak wood capable of spreading disease. You, as a homeowner, are asked to render this wood safe. To do this, you can burn the wood in the fireplace or wood stove, remove all the bark from all marked logs or haul the wood to a sanitary landfill. Oak wood may be split and/or wrapped (see Wood Removal Procedures).

Your wood pile will be re-inspected on _____. Following re-inspection, any of the oak remaining must be removed under contract with a private firm. The cost of this will be billed to your property.

If you have any questions regarding this process, please call the Falcon Heights City Hall at 644-5050. Your cooperation is appreciated.

Sincerely,

City of Falcon Heights



IS YOUR FIREWOOD PILE A THREAT TO OUR ELMS?

The Falcon Heights City tree inspector was here today checking your firewood stack for bark-intact elm wood. Elm wood stored with the bark still attached is prohibited by ordinance except between September 15 and April 1. This city ordinance was enacted to help protect our elms from Dutch elm disease.

Elm wood with the bark attached is a breeding place for the elm bark beetles that can spread Dutch elm disease. Up to 1,500 beetles may emerge from a single fireplace size log. These beetles may have the Dutch elm disease fungus clinging to their bodies. So when they fly to feed, the beetles spread the disease to healthy trees and more elms die.

_____ Following our inspection, we found that your firewood pile contains bark-intact elm wood. Please debark the wood or burn it before the April 1 deadline. That way your firewood will not be a breeding place for the insects that spread Dutch elm disease. The inspector will return by _____ to make sure no bark-intact elm wood remains.

_____ Following our inspection, we found that your firewood pile does not contain any elm wood or elm wood with bark intact. Therefore, it poses no threat to our healthy elms.

delete
2

Thank you for your cooperation. Together we can help preserve one of our community's most valuable resources--our trees.

If you have any questions, please call me at 644-5050.

insert

Your wood pile will be reinspected on _____.

Following re-inspection, any of the oak remaining must be removed under contract with a private firm.

The cost of this will be billed to the property.

DANGEROUS TREE

OFFICIAL NOTICE



Dear Property Owner:

The City Forester has found a potentially dangerous situation existing on your property. A tree or part thereof has been weakened, damaged or dead and poses an imminent danger to persons or property. If the entire tree itself is dangerous, it has been marked with orange paint, if only a portion of the tree is involved, you will be contacted with further information.

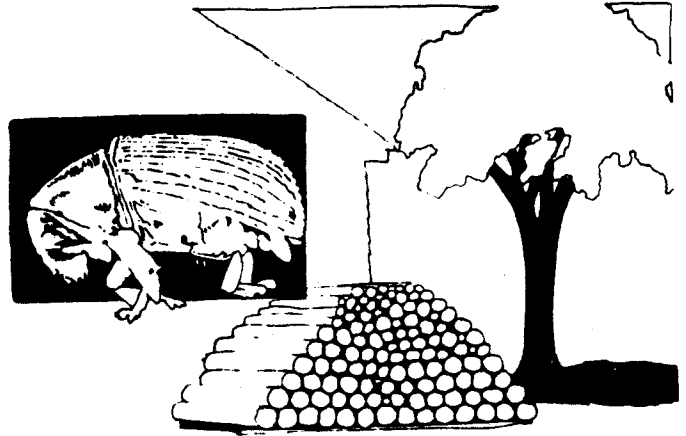
Under City Ordinance # _____ this dangerous condition must be corrected within 10 days of receiving this notice. Therefore, you will have until _____ to act. If the condition is not corrected within the allotted time, the City will proceed with a private contractor to correct the condition. The cost of the pruning or felling will be assessed to the property.

If you have any questions about this notice, please contact the City Forester at the Falcon Heights City Hall at 644-5050.

Sincerely,

City of Falcon Heights

DANGEROUS WOOD



Dear Property Owner:

Your dead or diseased tree(s) was (were) re-inspected on _____ . In order to comply with City Ordinance #86 regarding the proper treatment or disposal of diseased or dangerous wood, the following should be completed as soon as possible:

_____ Remove (peel or chip) the bark off the stump(s)

_____ De-bark the wood from the marked tree or haul it to a sanitary landfill. Marked oak wood can only be kept if it is split or used before the following March.

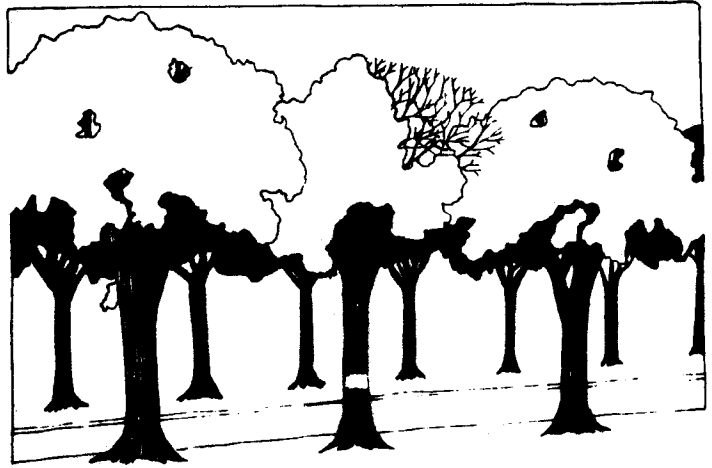
Any untreated wood remaining from marked dead or diseased trees will be referred to the City's contractor for removal, with the cost billed to the property owner.

If you have any questions regarding the above, please call the City Forester at 644-5050. Your cooperation is appreciated.

Sincerely,

City of Falcon Heights

WE'RE SORRY



Dear Property Owner:

The City of Falcon Heights under Ordinance #86 operates a program of Shade Tree Disease Control to maintain our urban forest. This program includes inspecting oak trees for disease and the disposal of diseased trees and wood. I'm sorry to report that I found a tree with Oak Wilt during my inspection today. The diseased tree(s) is marked with a red band.

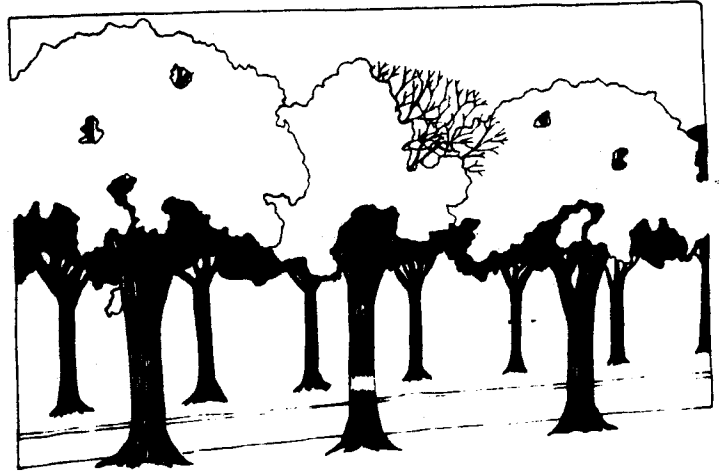
The removal of the diseased tree(s) is the responsibility of the property owner. Since there is no danger of your tree's disease spreading at this time, you will have until _____ for complete removal. If the tree is not removed by the property owner by this date, the City must authorize its contractor to start the removal process, with the cost assessed to the property.

If you have any questions regarding the diagnosis of your diseased tree(s), removal cost or any other matters concerning tree removal, please contact the City Forester at 644-5050.

Sincerely,

City of Falcon Heights

WE'RE SORRY



Dear Property Owner:

The City of Falcon Heights under Ordinance #86 operates a program of Shade Tree Disease Control to maintain our urban forest. This program includes inspecting elm trees for disease and the disposal of diseased trees or wood. I'm sorry to report that I found a tree with Dutch elm disease during my inspection today. The diseased tree(s) is marked with a red band.

While we all hate to lose a tree, there is a very important reason why the diseased tree(s) must be removed promptly. Diseased elms are a breeding site for elm bark beetles. These beetles help spread the disease to healthy trees. Promptly removing diseased trees is still the best way to slow the spread of Dutch elm disease.

The removal of the diseased tree(s) is the responsibility ~~of~~ the property owner. The property owner has 21 days to remove the tree(s) before the City Forester will re-inspect the property. Therefore, you will have until _____ . If the diseased elm tree(s) is not removed by this date the City must authorize its contractor to start the removal process, with costs assessed to the property. We know that seems like a short time, but diseased trees can spread Dutch elm disease to healthy trees very quickly. Promptly removing this tree is crucial.

If you have any questions regarding the diagnosis of your diseased tree(s), removal cost or any other matters concerning tree removal, please contact the City Forester at 644-5050.

Sincerely,

City of Falcon Heights



CONGRATULATIONS IT'S A NEW TREE

Congratulations. You have a new neighbor. The City of Falcon Heights has planted a _____ tree on your boulevard.

Planting trees is one way that Falcon Heights ensures the future health of our urban forests. The city plants trees to replace those lost to disease and to diversify the species in our community forest. That way, no single disease can threaten our trees on the same scale that Dutch elm disease does.

This tree represents our tax dollars. In a few years, this tree will be giving you energy-saving shade, reducing air and noise pollution, enhancing beauty and property values in your neighborhood, and creating wildlife habitat.

But right now it needs something from you-- a little tender loving care. Please protect this tree from abuse. Be careful not to bump into it with lawnmowers or weed whips.

One of the best ways you can help it grow is by watering it once a week. The best way to water your new tree is to let your garden hose run very slowly for an hour or so. This ensures a thorough soaking. Soaking-- unlike sprinkling-- encourages the tree's root system to develop properly.

It is not advisable to apply fertilizer until the end of the second growing season.

If you do these things, you'll do more than ensure your future shade. You will help the city reduce reforestation costs. That saves tax dollars.

If you have any questions, please call the City Forester _____, at city hall. Our number is 644-5050.

Your cooperation is very much appreciated. Together we can preserve one of our community's most valuable resources--trees.

Consent _____

Meeting Date: 12/9/87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-6

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Consider a Resolution supporting the Roseville/Shoreview Library Compromise.

SUBMITTED BY:

Tom Baldwin

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

ACTION REQUESTED:

Approve or disapprove.



Consent _____

Meeting Date: 12/9/87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-7

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Status of Part-Time Employees - Deferred from November 18, 1987

SUBMITTED BY:

Al Rolek

REVIEWED BY:

Jan Wiessner
Al Rolek

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attached is the part-time employee policy with revisions suggested at the November 18th meeting for your review.

** Amended*

ACTION REQUESTED:

AR

12/9/87

For purposes of this policy, the categories of part time employees will be defined as follows:

Permanent Part Time - Employees retained on a permanent basis who work less than 32 hours per week.

Temporary or Seasonal Employees - Employees who are hired to fill a position, full or part time, which is of a seasonal or temporary nature ie: rink attendant, summer employee, etc.

Independent Contractors - Persons contracted by the city who determine their own hours of operation and/or use their own vehicles, tools, etc. to perform their duties.

1. PAYMENT - All part time employees, permanent, temporary or seasonal, will be paid on the payroll, along with all other employees, on the 15th and the end of the month. Time sheets will be kept by all part time, seasonal and temporary employees and submitted at least two days prior to pay days. Independent contractors will be paid on a voucher as pre-arranged by their contracts.

2. WITHHOLDING AND REPORTING - The City shall withhold and report taxes for all part time employees, other than independent contractors, and a Statement W-2 will be issued to each employee by January 31st. Independent contractors will be responsible for their own withholding and reporting. A Form 1099 will be issued to independent contractors by February 28th.

3. BENEFITS - Permanent part time employees working more than 20 hours per week shall be entitled to proportional sick leave and vacation benefits. The number of hours worked per week shall be determined at the time of hiring. Vacation and sick leave benefits shall be based on the following scale:

- 20-29 hours per week - 1/2 benefit
- 30-35 ~~30-32~~ hours per week - 3/4 benefit
- over ~~32~~ ³⁵ hours - full benefit

Seasonal or temporary employees and independent contractors shall not be eligible for such benefits. FICA and PERA shall be add as employees reach the thresholds which are outlined by PERA.

4. LEGAL HOLIDAYS - Permanent part time employees working more than 20 hours per week shall be entitled to holiday pay in the same proportion as outlined in paragraph 3. Seasonal or temporary employees and independent contractors shall not be eligible for such benefit.

Other benefits as may be added.

Consent _____

Meeting Date: 12-3-87

Policy x _____

CITY OF FALCON HEIGHTS

Agenda Item: F(8)

REQUEST FOR COUNCIL CONSIDERATION

<u>ITEM DESCRIPTION:</u>	Proposed Tuition Reimbursement Policy
<u>SUBMITTED BY:</u>	Jan Wiessner
<u>REVIEWED BY:</u>	Staff
<u>EXPLANATION/SUMMARY (attach additional sheets as necessary):</u>	Proposed policy attached.
<u>ACTION REQUESTED:</u>	Approve/deny

Send
*copy out of
status survey *!
to councils

TUITION REIMBURSEMENT POLICY

75%

(tuition and books)

To encourage individual career development and work performance, all full-time employees of the City of Falcon Heights shall be eligible for reimbursement for expenses incurred in post-high school level courses, ^{in programs} which are job or work related. Prior supervisory approval is required and the course must be successfully completed with a grade of C (or equivalent) or better for reimbursement of tuition fees and/or registration costs.

* Include limit item

qu → investment by employee 50-80
75% incl tuition + books
progress towards a degree or certification program

work release to go to class? - no

* Bring back in Jan.

Consent _____

Meeting Date 12/9/87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-9

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Request for Sewer Credit

SUBMITTED BY:

University of Minnesota

REVIEWED BY:

Jan Wiessner
Al Rolek

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The University of Minnesota has submitted the attached claim for credit of sanitary sewer charges. We are at this time making you aware of this claim. We are doing further investigations to determine the validity of this claim and will have the findings ready for the 1st meeting in January.

Letter from the University is Attachment A.

ACTION REQUESTED:



TT
ae

UNIVERSITY OF MINNESOTA
TWIN CITIES

Physical Plant Operations
200 Shops Building
319 15th Avenue S.E.
Minneapolis, Minnesota 55455

October 26, 1987

Dewan B. Barnes, Clerk Administrator
City of Falcon Heights
1644 West Larpenter Avenue
Falcon Heights, MN 55113

RE: Field sprinkling Credits
Field Plots - St. Paul Campus

Dear Mr. Barnes:

It was brought to my attention that the University did not receive sewer credit for the water used in field sprinkling this past summer, or for fact, the last three or four summers.

In past years the well, normally used for field sprinkling, was not used during the construction of Borlaug Hall. This past summer it was not used because the well pumped sand and had to be abandoned.

The sewer credit missed during the construction of Borlaug Hall is apparently too far back to be considered, but we feel that the well outage this past year is recent enough to apply for a sewer credit.

Attached is a copy of the figured accepted by Falcon Heights in 1974, allowing for sewer credits for field sprinkling.

We are using approximately the same amount of water today as we did in 1979, so we are proposing that the same sprinkling credit, using today's rates, be given the University.

a. Monthly avg. water use 8,891,250 gal.

b. Sewage cost at \$.75/1000 gal = \$6,668.44
x-6 months sprinkling x 6
\$40,010.64

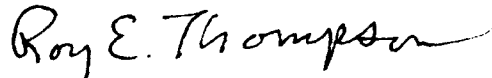
c. Pro-rated cost
 $\frac{40,010.64}{13,870} = \underline{2.88}$

d. Sprinkling credit 1987 (pro-rated) should be
 $6057 \times 2.88 = \underline{\$17,444.16}$

We are asking that the above figure be applied to this past summer and to the ensuing summers until a new well source is installed.

Please call this office if you have questions: 625-1540

Respectfully,



Roy E. Thomson, P.E.
Principal Plant Engineer

RT:k1

7.10.05

Consent _____

Meeting Date: 12-9-87

Policy X _____

CITY OF FALCON HEIGHTS

Agenda Item: F(10)

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointment of Kirsten Eckberg to Parks and Recreation Commission

SUBMITTED BY:

Linda McLoon/Pat Bush

REVIEWED BY:

Tom Baldwin

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Park and Recreation has had a vacancy on the Commission since the resignation of Keith Moderson. Ms. Eckberg's appointment would run through December 31, 1989.

ACTION REQUESTED:

[Handwritten signature]

6/29/87

Consent _____

Meeting Date: 12-9-87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-11

REQUEST FOR COUNCIL CONSIDERATION

<u>ITEM DESCRIPTION:</u> City legal services
<u>SUBMITTED BY:</u> Jan Wiessner
<u>REVIEWED BY:</u>
<u>EXPLANATION/SUMMARY (attach additional sheets as necessary):</u> On Tuesday, December 1, the following firms were interviewed to provide the City's legal services: 1) Briggs and Morgan 2) Kalina and Wills 3) Wurst, Pearson, Larson, Underwood and Mertz 4) Jensen, Hicken, Gedde and Soucie
<u>ACTION REQUESTED:</u> Discussion and selection.

 JW

GW . impressed w/ all 4
 . ranked ind. based on civil + pros.
 . ended up w/ pros. making diff.

Civil → Tim Mack 1st Choice
Crim. Pros → Mike Scott - "

also impressed w/ Greg Woods but had impression
that Lizzie was going to take over
3 Rogyn Fellows
4 Neal Buehler

- ① Jensen
- ② Kalina
- ③ Wurst
- ④ Briggs

Phil . Imp. to deal w/ Princ. in firm
Prefer smaller firm
Wurst
Gedde

Paul . Quality + Stability most imp. factors
How imp. would our city bus. be to firm → smaller firm

Beegs -

Tom - Briggs - excellent
Gedde
Ent Pleasch

Consent

Policy X

Meeting Date: 12/9/87

Agenda Item: F(12)

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

City Facility Rental Fee Policy

SUBMITTED BY:

Tom Baldwin

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The City was recently contacted by a Roseville Area Schools' swimming team regarding using the City Hall Community Room for a banquet for 200 people. (A copy of our existing city policy for Hall/Park Use is attached (A)). A rental fee of \$125 plus a \$50 deposit was given as the rental fee for this event. Mayor Baldwin has been contacted by a School Board Member regarding this policy.

When Roseville Area Schools use facility, their prevailing rental rates will apply.

ACTION REQUESTED:

(NO CHARGE)

HALL/PARK USE

City Related or
Public Service Organizations

League of Women Voters
Senior Citizens
ECLIG
League of Cities/AMM
Watershed Management Organizations
Scouts, Etc.
4H
Neighborhood Groups Such as Grove Assn.
55 Alive Mature Driving Class
Cable Commission
Developers When Presenting to Neighbors/Residents
Legislators (Town Hall Meetings, etc.)
Youth Service Bureau
Beep Ball

Others

Group W
Receptions
Parties
Commercial Business
Churches
Political Groups

(See Fee Schedule)

NOTE: Beer Permits in the Park are Required for
Groups of 25 or more people

INFORMATION FOR PERSONS RENTING THE FALCON HEIGHTS FACILITY

CAPACITY OF COUNCIL CHAMBERS: ^{no} Approximately 300 persons
CAPACITY OF LOBBY: Approximately 100 persons

TIME LIMIT: Until 1:00 A.M.

RENTAL FEE SCHEDULE:

Council Chambers:

25 persons or less	\$ 25.00
26 - 75 persons	\$ 50.00
76 - 125 persons	\$ 75.00
Over 125 persons	\$100.00
Conference Room or Kitchen	\$ 25.00
Use of Kitchen Facility	\$ 25.00
Receptions or Banquets	\$100.00

****Police (Required when Alcoholic Beverages are Served)**

\$ 15.00 per hour

Deposit (for key, clean-up, or damages) \$ 50.00

EQUIPMENT:

Chairs	200
Large Tables	3
Card Tables	36
Overhead Projector	1 - \$5.00 fee

PAYMENT:

A week prior to rental date

KEY:

When payment is made, if a key is desired, this will be provided with the \$50.00 deposit. The key must be returned on the following work day.

POLICE:

POLICE ARE REQUIRED WHEN ALCOHOLIC BEVERAGES ARE SERVED.

The fee is approximately \$15.00 per hour. You must obtain the officer and inform the Clerk's Office of officer's name, etc. The applicant will pay the officer on duty upon completion of the scheduled event.

NO LIQUOR CAN BE SERVED UNLESS YOU HAVE MADE APPLICATION FOR A POLICEMAN TO BE IN ATTENDANCE AT THIS FUNCTION AT LEAST ONE MONTH IN ADVANCE, AND THE CITY OFFICE PROVIDED WITH REQUIRED INFORMATION. THIS INCLUDES WINE, BEER, ETC. TO FAIL TO DO SO IS IN VIOLATION OF THE CITY'S POLICY FOR USE OF THESE FACILITIES.

If there are any further questions, the City Offices are open from 8:30 A.M. to 4:30 P.M. The number is 644-5050.

THE FACILITY IS AIR CONDITIONED

FALCON HEIGHTS COMMUNITY BUILDING

APPLICATION FOR USE OF FACILITIES

DATE TODAY _____

SPONSORING ORGANIZATION _____

DATE FACILITIES DESIRED _____

EXACT BEGINNING AND ENDING TIME _____

APPROXIMATE COST:	_____
HALL RENTAL	_____
POLICE CHARGE	_____
CLEAN-UP CHARGE	_____
DEPOSIT	_____
TOTAL APPROXIMATE COST	_____

CHECK FACILITIES DESIRED:

- NUMBER OF PEOPLE ATTENDING _____
- COUNCIL CHAMBERS _____
- CONFERENCE ROOM _____
- KITCHEN FACILITIES _____

EXACT PURPOSE FOR WHICH FACILITY IS DESIRED

ADMISSION CHARGE IF ANY _____

PURPOSE FOR WHICH FUNDS ARE BEING RAISED _____

REGULATIONS: BE SURE TO READ AND UNDERSTAND FULLY BEFORE SIGNING

The person making this application and their organization assume individual and joint obligation for replacements or payment in case of losses or damages resulting from their use of the building facilities, and, agree to abide by the rules established by the City Council of Falcon Heights.

SIGNATURE OF APPLICANT _____

OFFICE IN ORGANIZATION _____

ADDRESS _____

TELEPHONE NUMBER _____

DATE APPROVED _____

DATE REJECTED BY WHOM _____

SIGNATURE OF PERSON RECEIVING KEY _____

PERSON RECEIVING RETURNED KEY _____

RETURN TO:

INDEPENDENT SCHOOL DISTRICT NO. 623
ROSEVILLE AREA SCHOOLS
Fairview Community School Center
1910 W. County Road B
Roseville, MN 55113

Phone: 633-8150 ext. 311

Date May 29, 1987

Copy to:

• Organization - White

• Return with Payment - Yellow

TO: Pat Bush

Falcon Heights Recreation

2077 Larpenteur

Falcon Heights, MN 55113

RE: Bike Rodeo

USE OF SCHOOLS STATEMENT

DATE/S USED	SCHOOL/S	CHARGES	TOTAL
May 9	Falcon Heights	Use of Parking Lot \$15.75/Hr., 2 Hrs.	\$31.50
			\$13.50

Please make check payable to:
ROSEVILLE AREA SCHOOLS

AMOUNT DUE

31.50

*handed
out at mtg*

Non-profit organization in the Roseville
School Area

in elementary school
charge for school gym/cafeteria \$5.50 hr.
charge for kitchen 5.50 hr.
charge for district kitchen supervisor
(who has to be in attendance during entire function) 11.37 hr.
charge for custodial clean-up 16.50 hr.

in secondary schools
gym/cafteria 10.50 hr.
kitchen 5.50 hr.
plus charge for kitchen supervisor
and custodial cleanup same

obtained from Shirley Rasmussen 633-8150

PROFIT ORGANIZATION
charge for cafeteria/gym in middle/high school \$21 hr.
charge for kitchen \$11
charge for custodial clean-up and kitchen
supervisor same
charge for elementary school \$16.00
kitchen 11.00
custodial clean-up and kitchen supervisor same