

SEPTEMBER						
S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

John's Copy

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

CITY OF FALCON HEIGHTS
COUNCIL AGENDA
SEPTEMBER 9, 1987

A. CALL TO ORDER: 7:00 P.M.

B. ROLL CALL: BALDWIN ✓ WALLIN ✓ HARD ✓ CIERNIA ✓ CHENOWETH ✓
WIESSNER ✓ ATTORNEY _____ ENGINEER _____ SECRETARY ✓

* Appearance of Senator John Marty,
C. APPROVAL OF MINUTES OF AUGUST 26, 1987:

ACTION: _____

D. PUBLIC HEARINGS:

* Next time: Separate cover sheet for Public Hearing Item
1. 7:15 P. M. - Hearing on Assessments for Delinquent Utility Charges

ACTION: _____

E. CONSENT AGENDA:

1. Fire and Ambulance Reports
2. Payroll 8/16/87 - 8/31/87 - \$7,098.11
3. Disbursements to 9/9/87 - \$52,746.04
4. Appointment of Kevin McNabb to Fire Department
5. Statement for Legal Services Through July 31, 1987
6. Licenses
Approved As Is

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Request for Abatement of Utility Late Penalty from Ann M. Schlotfeldt, 1914 Holton
Ch W m/s/c

ACTION: *Abate \$22.02 penalty charges*

2. Request from Bullseye Golf, 1557 W. Larpenteur, to Expand the Number of Golf-O-Mat Machines from 12 to 16

ACTION: *Ch W m/s/c*

3. Consider Placement of Signal Lights at Larpenteur and Gortner, and Larpenteur and Fairview
** bicycle path? * TT patrol bike paths * c. Jerry Bergeron*

ACTION: ** JW submit formal request*

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: _____

COUNCIL WORKSHOP TO FOLLOW COUNCIL MEETING

* Wallin

- Issue of parking cars on lawns during the fair
- Move stop sign at Roselleau + new W. Frontage Road
- * Check w/ MNDOT → signs, ~~stop~~ *stop here for light*. Do Not Block Intersection
- * R. Can Soler →

* TT. Wilson

*Thank You's
→ Snelling Ave.

Administrative Update
September 9, 1987

1. Coffman Street Lights - A meeting was held September 9, 1987 with several residents of Coffman and Ron Vanelli from NSP to determine the best location for the two street lights. Everyone was very agreeable about the preferred locations.
2. Election - At the close of the filing period on September 8, the following candidates had filed for local office: Mayor - Tom Baldwin; Council - Steve Hard, Jerry Wallin, and Pat Bush. The League of Women Voters are planning a Falcon Heights candidates meeting on Tuesday, October 13th.
3. Tree Removal - We received several complaints about our current Contractor, A-1 Walsh. Some trees had been topped prior to the fair and branches had not been removed. They have resumed their work this week. In the future, we will write the bid specifications with a completion date specified.
4. Roselawn Avenue - Construction is underway. The University of Minnesota Attorney called with an additional amendment to the easement agreements. (According to Wayne Leonard at Ramsey County, this is not a problem.) I was told that as of today, the University of Minnesota's check is in the mail.
5. Recycling Signs - Merrill Lynch Realty (Grace Nelson) has offered to pay for the city's recycling signs. The North Suburban Chamber of Commerce was instrumental in obtaining the donation. Additional interest was shown by North Star State Bank. We will be thinking of other ideas for supplemental recycling promotion. The signs should be ready on Monday, September 14. We are in the process of recruiting sign locations.
6. Stowman Yard Restoration - Thor Construction, Inc., a contractor recommended by Terry Maurer, looked at the job and gave a verbal estimate that it could be done sufficiently for \$400.00. However, the written estimate has not yet arrived (it's in the mail). Mr. Stowman has been told the estimate. He's going to call back about whether or not to proceed.

Scott Enebak looked at the remaining Tatum lots with sod problems. After discussing the situation with the Turf Management specialists at the U of MN Scott advised that it is too late already to replace the sod this year. (They also advised against seeding). The estimate from Thor Construction to replace all the bad spots is approximately \$2,200.
7. Public Works Truck - The latest is that the box is being installed on the truck and it should arrive any day. (It's in the mail, too?!)
8. Ciatti's - The City's inspectors are in the process of reviewing the plans for the new Ciatti's Restaurant to be located on the old Lido side.
9. Animal Control - Roseville's Chief of Police, Jim Zelinsky, has indicated that they are in the process of restructuring their City's Community Service Officer program and are not able to contract with us at this time. Lake Animal Control has extended their services until the end of September.

*Schonk

*

Staff will have a recommendation at the September 23 Council meeting.

10. Hamline-California Alley - According to Terry Maurer, PCI is still planning to complete the project (as of 9/9/87).
11. Jernberg Meeting - Jim Jernberg and other neighbors had a problem with the sanitary sewer backing up during the flooding on July 24. A meeting was held today to discuss the City's actions. (Mr. Jernberg felt that city staff had taken some action to cause the back-up) After considerable discussion and helpful insights by Terry Maurer about the design and functioning of the sewer system, the group agreed it was the result of the unusual weather conditions and hopefully won't happen again.
12. Revised City Budget - The modifications to the 1988 Proposed Budget resulting from the Council Workshop have been made and will be distributed tonight.
13. Youth Service Bureau - Reminder - The deadline for submitting nominations to the Northwest Suburban Youth Service Bureau for their "Outstanding Volunteer Service to Youth Award" is Friday, October 2.
14. Fire Inspection - A meeting was held on August 28 to discuss enforcement of the fire code by local businesses. (Present - Iverson, Lindig, Wiessner, Baldwin and P. Chenoweth) Three local businesses Terry Iverson is working with to conform to requirements are Hermes Floral, Northome Shopping Center and Harvest States.

Sum - Oct. 1 genl Test

SEPTEMBER 9, 1987

TO: MAYOR AND COUNCIL

FROM: AL

RE: CHANGES IN BUDGET RECOMMENDED AT 9/2/87 WORKSHOP

Attached please find revised copies of the accounts for which adjustments were made at the budget workshop held on 9/2. Only the accounts affected by these changes are included. The following is a summary of the changes reflected in the revised account budgets:

- 1) Revenue Summary - essentially the same as you already have - includes debt levy
- 2) Expenditure Summary - reflects changes and shows overall budget. This summary reflects the Clerk's recommendations.
- 3) Account 402 - line 12 "Part Time Employees" is increased by \$ 2,566 to \$ 12,566 and line 49 "Miscellaneous" is increased by \$ 3,000 due to merger with Account 496
- 4) Account 412 - line 24 "Maintenance and Repair of Equipment" is increased by \$ 4,453 for helmets and face shields required for safety reasons, the breakdown per Craig Schauffert is as follows:

20 helmets @ \$ 120	\$ 2,400
24 faceshields @ \$ 33	792
13 faceshields @ \$ 97	<u>1,261</u>
Total	\$ 4,453

previous budget	<u>\$ 1,200</u>
Total Line 24	\$ 5,653
- 5) Account 414 - line 26 "Clothing" is adjusted to \$ 150 from \$ 250
- 6) Account 418 is now at zero after being merged to Account 422, line 22 "Utililies - St. Lgt.", \$ 22,500
- 7) Account 429 - line 12 "Part Time Employees" is increased by \$ 1,500 to \$ 4,000
- 8) Account 496 - has been merged to Account 402, line 49 "Miscellaneous" for \$ 3,000

The budget is now balanced at \$ 963,979 for General Fund revenues and expenditures and, including Debt Levy, \$ 975,679.

1988 PROPOSED
REVENUE BUDGET

	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED BUDGET	1987 JUNE YTD	1988 PROJECTED	1988 ADOPTED BUDGET
3011	PROPERTY TAX	456,416	466,342	518,621	16,666	540,024
3015	LOCAL GOVERNMENT AID	164,783	184,565	195,260		195,005
3012	DELINQUENT TAX	(236)	1,117	(6,992)		
3013	INTEREST & PENALTY					
3053	SPECIAL ASSESSMENT	4,466	33,815		2,044	10,000
343	REVENUE SHARING	23,490	20,926		406	
	SUBTOTAL	648,919	706,765	713,881	12,124	745,029
311	PERMITS	57,207	31,080	15,000	3,960	15,000
312	LICENSES	8,432	11,350	7,500	7,177	7,500
313	ON SALE LIQUOR LICENSE	4,200	4,200			
314	BOTTLE CLUB LICENSE	300	300	300	300	300
315	WINE LICENSE	2,000	6,000	4,000	4,000	4,000
320	COURT FINES	50,372	53,596	36,000	23,725	40,000
323	FALSE ALARMS	1,000	300	500	100	250
331	INTEREST EARNED	92,198	97,446	70,000	69,145	75,000
332	NOW INTEREST	5,230	6,441	5,000	1,857	3,000
333	HALL RENTAL	7,495	6,060	5,000	3,175	6,000
350	LAUDERDALE FIRE	11,083	11,745	6,838	4,400	10,000
351	MISCELLANEOUS RECEIPTS	7,144	2,701	1,000	4,150	500
352	COUNTY AID STREETS (CHAP. 402)	2,201	1,968			2,000
353	MN STATE AID MAINT.	3,600	577	3,000	3,600	3,600
358	RECREATION FEES	1,499	2,859	1,000	2,714	2,500
365	WATER CONNECTIONS	361	2,702	350	532	200
367	FIRE DEPT. 2% INSURANCE	17,848	20,891	0	23,661	23,000
392	REV. FOR OTHER AGENCIES	2,696	1,040	600	301	600
394	CABLE TV FRANCHISE FEES	0	0	0	0	500
395	REFUNDS & REIMBURSEMENTS	32,213	6,285	10,000	4,488	5,000
412A	FIRE CAPITAL IMPROVEMENT		1,672			
412B	RESCUE SERVICES	23,459	28,151	20,000	12,684	20,000
474A	PARK CAPITAL IMPROVEMENT	5,374	2,788			
	SUBTOTAL MISC.	335,912	300,152	186,088	169,969	218,950
	SUBTOTAL	984,831	1,006,917	899,969	182,093	963,979
	DEBT SERVICE			21,900	10,904	11,700
	GRAND TOTAL	984,831	1,006,917	921,869	192,997	975,679

CITY OF FALCON HEIGHTS
1988 PROPOSED EXPENDITURES

	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED BUDGET	YTD JUNE 1987	1988 PROPOSED BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)	
401	MAYOR & COUNCIL	25,987	31,754	35,537	19,513	35,850	313	.88%
402	CLERK ADMINISTRATOR	107,701	125,849	132,874	70,953	138,471	5,597	4.21%
402	MUNICIPAL COURT	5,947	8,452	6,500	3,375	10,000	3,500	53.85%
404	ELECTIONS	694	2,876	1,100	22	4,200	3,100	281.82%
405	AUDIT	4,080	4,875	5,500	4,875	5,775	275	5.00%
406	LEGAL	19,309	22,439	10,000	5,565	11,000	1,000	10.00%
407	PLANNING COMMISSION	8,575	23,799	6,650	6,932	6,000	-650 (9.77%
408	HUMAN RIGHTS	130	63	325	0	225	-100 (30.77%
409	MUNICIPAL BUILDINGS	26,456	27,133	29,100	13,474	29,400	300	1.03%
410	CIVIL DEFENSE	157	158	2,654	114	1,300	-1,354 (51.02%
411	POLICING	233,836	196,579	221,650	101,141	245,464	23,814	10.74%
412	FIRE PROTECTION	67,101	86,219	67,259	18,873	70,502	3,243	4.82%
412A	FIRE DEPT. CAP. IMP. FUND	0	0	15,000	0	0	-15,000 (100.00%
412B	RESCUE SERVICES	13,827	15,060	18,977	5,330	19,094	117	.62%
413	PROTECTIVE INSPECTION	19,784	15,649	2,300	2,613	11,350	9,050	393.48%
414	PUBLIC SAFETY DIRECTOR	0	0	30,125	15,137	35,401	5,276	17.51%
416	ANIMAL CONTROL	285	198	550	70	550	0	.00%
418	STREET LIGHTING	23,400	23,476	20,800	9,220	0	-20,800 (100.00%
421	ENGINEERING	9,976	12,252	6,000	10,251	12,000	6,000	100.00%
422	STREET DEPARTMENT	59,488	91,860	66,875	11,678	90,635	23,760	35.53%
423	DISEASED TREE PROGRAM	12,671	11,036	21,150	6,062	13,000	-8,150 (38.53%
424	STREET SIGNS	1,438	211	500	336	0	-500 (100.00%
429	LABOR APPROPRIATIONS	50,543	52,858	53,437	27,115	61,329	7,892	14.77%
432	STORM SEWER	12,506	14,201	9,400	6,505	5,200	-4,200 (44.68%
436	WEED ERADICATION	71	62	125	19	125	0	.00%
443	FEDERAL REVENUE SHARING	23,490	0	0	0	0	0	ERROR
474	PARK CAP. IMP. FUND	0	5,027	0	3,298	0	0	ERROR
475	PARKS & RECREATION	21,712	22,026	27,269	11,264	27,269	0	.00%
495	REVENUE FOR OTHER AGENCIES	20,518	24,010	1,000	277	23,600	22,600	2260.00%
496	UNALLOCATED GENERAL SERVICE	5,052	4,291	3,000	2,226	0	-3,000 (100.00%
	SUBTOTAL	774,734	822,413	795,657	356,238	857,740	62,083	7.80%
498	CABLE TV	9,298	0	4,312	5,230	6,239	1,927	44.69%
	SUBTOTAL	784,032	822,413	799,969	361,468	863,979	64,010	8.00%
497	CONTINGENCY	13,446	29,526	100,000	11,275	100,000	0	.00%
	SUBTOTAL	797,478	851,939	899,969	372,743	963,979	64,010	7.11%
	BONDED DEBT	21,800	21,800	21,900		11,700		
	GRAND TOTAL	819,278	873,739	921,869	372,743	975,679	64,010	5.84%

OBJECT CODE NUMBER	CLASSIFICATION	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED BUDGET	1987 JUNE YTD	1988 CLERKS RECOMMENDED	1988 ADOPTED BUDGET
	PERSONAL						
10	SALARIES	59,188	61,260	63,818	27,124	59,112	
12	PART TIME EMPLOYEES	3,722	6,848	6,000	4,200	12,566	
	CONTINGENCY			1,200			
	TOTAL PERSONAL	62,910	68,108	71,018	31,324	71,678	0
	CONTRACTUAL						
20	COMMUNICATIONS						
21	PRINT. & PUBLISH.	265		250		500	
22	UTILITIES						
23	TRAVEL, CONF. & SCHOOLS	419	631	600	520	2,000	
231	TRAVEL, PERSONAL CAR	610	747	700	397	2,200	
24	MAINT. & REPAIR-EQUIP.	2,764	3,617	2,700	1,358	3,500	
25	MAINT. & REPAIR-BLDG.						
26	CLOTHING						
28	CLEANING & WASTE REMOVAL						
29	CONTRACTUAL SERVICES						
291	SNOW REMOVAL						
	TOTAL CONTRACTUAL	4,058	4,995	4,250	2,275	8,200	0
	COMMODITIES						
30	OFFICE SUPPLIES	2,490	2,605	3,000	1,447	3,000	
301	POSTAGE	1,947	2,199	1,800	894	2,100	
31	TOOL & EQUIPMENT						
33	MOTOR FUEL & LUBRIC.						
35	MAINT. & REPAIR						
39	GENERAL SUPPLIES	2					
	TOTAL COMMODITIES	4,439	4,804	4,800	2,341	5,100	0
	OTHER CHARGES						
40	EQUIPMENT RENTAL	15	15	30	15	30	
41	INSURANCE & BONDS	19,728	35,495	40,000	31,170	36,000	
43	SUBS. & MEMBERSHIPS	285	381	300	523	1,000	
45	PENSIONS & CONTRIB.	11,266	11,239	11,476	3,305	12,963	
48	BITUMINOUS PATCH						
481	STREET IMPROVEMENT						
49	MISCELLANEOUS					3,000	
	TOTAL OTHER CHARGES	31,294	47,130	51,806	35,013	52,993	0
	CAPITAL OUTLAY						
52	FURNITURE & EQUIP.		812	1,000		500	
53	MACHINERY & EQUIP.						
54	OTHER IMPROVEMENTS	5,000					
	TOTAL CAPITAL OUTLAY	5,000	812	1,000	0	500	0
	TOTAL 402 ACCOUNT	107,701	125,849	132,874	70,953	138,471	0

OBJECT
CODE
NUMBER

CLASSIFICATION

1985
ACTUAL1986
ACTUAL1987
ADOPTED
BUDGET1987
JUNE
YTD1988
CLERKS
RECOMMENDED1988
CHIEFS
RECOMMENDED1987
ADOPTED
BUDGET

PERSONAL

129	DRILL SALARIES	6,300	7,203	8,100	2,715	7,800	7,800
128	FIRE SALARIES	6,580	7,086	12,750	2,631	10,812	11,130
12C	SLEEPER SALARIES	5,263	7,132	7,855	2,948	7,560	7,560
12D	CHIEF & ASST. SALARIES	9,072	22,610	9,274	4,028	10,068	10,068
13A	FIRE INSPECTIONS	3,440	3,094				
	TOTAL PERSONAL	30,655	47,125	37,979	12,322	36,240	36,558

CONTRACTUAL

20	COMMUNICATIONS	647	745	790	398	814	814
21	PRINT. & PUBLISH.		61	120		75	75
22	UTILITIES						
23	TRAVEL, CONF. & SCHOOLS	2,694	4,398	4,920	820	5,020	5,020
231	TRAVEL, PERSONAL CAR	231	224	260	96	270	270
24	MAINT. & REPAIR-EQUIP.	1,878	2,800	2,500	683	2,575	2,575
26	CLOTHING	1,356	924	1,300	2	5,653	5,653
28	CLEANING & WASTE REMOVAL	964	902	700	305	820	820
29	CONTRACTUAL SERVICES	1,254	1,225	1,275	16	1,300	1,300
291	RADIO CONTRACTUAL	1,272	1,200	1,440	810	1,480	1,480
	TOTAL CONTRACTUAL	10,296	12,479	13,305	3,130	18,007	18,007

COMMODITIES

30	OFFICE SUPPLIES	247	242	200		100	100
301	POSTAGE	20	8	50	77	50	50
31	TOOL & EQUIPMENT	65		450		460	460
33	MOTOR FUEL & LUBRIC.	232	181	525	100	325	325
35	MAINT. & REPAIR	599	569	600	284	620	620
39	GENERAL SUPPLIES - LINEN	538	683	500	270	675	675
	TOTAL COMMODITIES	1,701	1,683	2,325	731	2,230	2,230

OTHER CHARGES

40	EQUIPMENT RENTAL	1,815	1,860	1,935	1,860	2,000	2,000
41	INSURANCE & BONDS						
43	SUBS. & MEMBERSHIPS	373	533	500	193	500	500
45	PENSIONS & CONTRIB.		2,258				
49	MISCELLANEOUS - PHYSICAL	297	99	525	63	525	525
	TOTAL OTHER CHARGES	2,485	4,790	2,960	2,116	3,025	3,025

CAPITAL OUTLAY

52	FURNITURE & EQUIP.						
53	MACHINERY & EQUIP.						
54	OTHER IMPROVEMENTS	21,964	20,142	10,690	574	11,000	11,000
	TOTAL CAPITAL OUTLAY	21,964	20,142	10,690	574	11,000	11,000
	TOTAL 412 ACCOUNT	67,101	86,219	67,259	18,873	70,502	70,820

OBJECT CODE NUMBER	CLASSIFICATION	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED BUDGET	1987 JUNE YTD	1988 CLERKS RECOMMENDED	1988 ADOPTED BUDGET
	PERSONAL						
10	SALARIES			23,690	11,500	26,420	
12	TEMP. EMPLOYEES						
	TOTAL PERSONAL	0	0	23,690	11,500	26,420	0
	CONTRACTUAL						
20	COMMUNICATIONS						
21	PRINT. & PUBLISH.						
22	UTILITIES						
23	TRAVEL, CONF. & SCHOOLS						
231	TRAVEL, PERSONAL CAR					100	
24	MAINT. & REPAIR-EQUIP.			500	350	760	
25	MAINT. & REPAIR-BLDG.						
26	CLOTHING			100	72	150	
28	CLEANING & WASTE REMOVAL						
29	CONTRACTUAL SERVICES						
291	SNOW REMOVAL						
	TOTAL CONTRACTUAL	0	0	600	422	1,030	0
	COMMODITIES						
30	OFFICE SUPPLIES						
301	POSTAGE					215	
31	TOOL & EQUIPMENT						
33	MOTOR FUEL & LUBRIC.						
35	MAINT. & REPAIR						
39	GENERAL SUPPLIES			500	35	500	
	TOTAL COMMODITIES	0	0	500	35	715	0
	OTHER CHARGES						
40	EQUIPMENT RENTAL						
41	INSURANCE & BONDS						
43	SUBS. & MEMBERSHIPS						
45	PENSIONS & CONTRIB.					50	
48	BITUMINOUS PATCH.			5,335	3,180	6,761	
481	STREET IMPROVEMENT						
49	MISCELLANEOUS						
	TOTAL OTHER CHARGES	0	0	5,335	3,180	6,811	0
	CAPITAL OUTLAY						
52	FURNITURE & EQUIP.						
53	MACHINERY & EQUIP.					425	
54	OTHER IMPROVEMENTS						
	TOTAL CAPITAL OUTLAY	0	0	0	0	425	0
	TOTAL 414 ACCOUNT	0	0	30,125	15,137	35,401	0

OBJECT CODE NUMBER	CLASSIFICATION	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED BUDGET	1987 JUNE YTD	1988 CLERKS RECOMMENDED	1988 ADOPTED BUDGET
	PERSONAL						
10	SALARIES						
12	TEMP. EMPLOYEES						
	TOTAL PERSONAL	0	0	0	0	0	0
	CONTRACTUAL						
20	COMMUNICATIONS						
21	PRINT. & PUBLISH.						
22	UTILITIES	22,611	22,335	20,000	9,102	0	
23	TRAVEL, CONF. & SCHOOLS						
231	TRAVEL, PERSONAL CAR						
24	MAINT. & REPAIR-EQUIP.						
25	MAINT. & REPAIR-BLDG.						
26	CLOTHING						
28	CLEANING & WASTE REMOVAL						
29	CONTRACTUAL SERVICES	789	1,141	800	118	0	
291	SNOW REMOVAL						
	TOTAL CONTRACTUAL	23,400	23,476	20,800	9,220	0	0
	COMMODITIES						
30	OFFICE SUPPLIES						
301	POSTAGE						
31	TOOL & EQUIPMENT						
33	MOTOR FUEL & LUBRIC.						
35	MAINT. & REPAIR						
39	GENERAL SUPPLIES						
	TOTAL COMMODITIES	0	0	0	0	0	0
	OTHER CHARGES						
40	EQUIPMENT RENTAL						
41	INSURANCE & BONDS						
43	SUBS. & MEMBERSHIPS						
45	PENSIONS & CONTRIB.						
48	BITUMINOUS PATCH.						
481	STREET IMPROVEMENT						
49	MISCELLANEOUS						
	TOTAL OTHER CHARGES	0	0	0	0	0	0
	CAPITAL OUTLAY						
52	FURNITURE & EQUIP.						
53	MACHINERY & EQUIP.						
54	OTHER IMPROVEMENTS						
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
	TOTAL 418 ACCOUNT	23,400	23,476	20,800	9,220	0	0

OBJECT CODE NUMBER	CLASSIFICATION	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED BUDGET	1987 JUNE YTD	1988 CLEARKS RECOMMENDED	1988 ADOPTED BUDGET
	PERSONAL						
12	TEMP. EMPLOYEES	388	3,363	1,000	1,201		
13	PROF. & CONSULT. SERVICES		2,324				
15	GENERAL ENGINEERING	3,082	4,244	3,400	1,253	2,500	
	TOTAL PERSONAL	3,470	9,931	4,400	2,454	2,500	0
	CONTRACTUAL						
20	COMMUNICATIONS						
21	PRINT. & PUBLISH.	128	155	200	61	200	
22	UTILITIES - ST. LGTS.					22,500	
23	TRAVEL, CONF. & SCHOOLS						
231	TRAVEL, PERSONAL CAR						
24	MAINT. & REPAIR-EQUIP.	1,145	2,751	2,500	788	2,500	
25	STREET SWEEPING	7,788	7,320	9,000	2,700	9,000	
26	CLOTHING	258	321	500	347	500	
28	CLEANING & WASTE REMOVAL	247	99	100		100	
29	CONTRACTUAL SERVICES-RADIO	531	360	800	180	360	
291	SNOW REMOVAL	11,966	12,409	9,500	3,555	12,500	
27	SEALCOATING	29,983	42,466	31,000	331	31,000	
	TOTAL CONTRACTUAL	52,046	65,881	53,600	7,962	78,660	0
	COMMODITIES						
30	OFFICE SUPPLIES						
301	POSTAGE						
31	TOOL & EQUIPMENT	198	494	950	385	750	
33	MOTOR FUEL & LUBRIC.	1,099	682	800	142	700	
35	MAINT. & REPAIR	435	295	500	510	500	
39	GENERAL SUPPLIES	80	57	200	2	150	
391	STREET SIGNS					1,000	
	TOTAL COMMODITIES	1,812	1,528	2,450	1,039	3,100	0
	OTHER CHARGES						
40	EQUIPMENT RENTAL	116	180	300		250	
41	INSURANCE & BONDS						
43	SUBS. & MEMBERSHIPS	10	10	25	10	25	
45	PENSIONS & CONTRIB.						
48	BITUMINOUS PATCH	661	314	400	65	400	
481	STREET IMPROVEMENT						
49	MISCELLANEOUS		33				
	TOTAL OTHER CHARGES	787	537	725	75	675	0
	CAPITAL OUTLAY						
52	FURNITURE & EQUIP.	375		200		200	
53	MACHINERY & EQUIP.	998	4,000	5,500			
54	OTHER IMPROVEMENTS		8,508	11,744		5,500	
81	LARP./CRANFORD ALLEY		1,475		148		
	TOTAL CAPITAL OUTLAY	1,373	13,983	17,444	148	5,700	0
	TOTAL 422 ACCOUNT	59,488	91,860	78,619	11,678	90,635	0

OBJECT CODE NUMBER	CLASSIFICATION	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED BUDGET	1987 JUNE YTD	1988 CLERKS RECOMMENDED	1988 ADOPTED BUDGET
	PERSONAL						
10	SALARIES	39,858	41,997	43,347	21,673	45,081	
12	PART TIME EMPLOYEES					4,000	
11	OVERTIME					500	
	TOTAL PERSONAL	39,858	41,997	43,347	21,673	49,581	0
	CONTRACTUAL						
20	COMMUNICATIONS						
21	PRINT. & PUBLISH.						
22	UTILITIES						
23	TRAVEL, CONF. & SCHOOLS						
231	TRAVEL, PERSONAL CAR						
24	MAINT. & REPAIR-EQUIP.						
25	MAINT. & REPAIR-BLDG.						
26	CLOTHING						
28	CLEANING & WASTE REMOVAL						
29	CONTRACTUAL SERVICES						
291	SNOW REMOVAL						
	TOTAL CONTRACTUAL	0	0	0	0	0	0
	COMMODITIES						
30	OFFICE SUPPLIES						
301	POSTAGE						
31	TOOL & EQUIPMENT						
33	MOTOR FUEL & LUBRIC.						
35	MAINT. & REPAIR						
39	GENERAL SUPPLIES						
	TOTAL COMMODITIES	0	0	0	0	0	0
	OTHER CHARGES						
40	EQUIPMENT RENTAL						
41	INSURANCE & BONDS						
43	SUBS. & MEMBERSHIPS						
45	PENSIONS & CONTRIB.	10,685	10,861	10,090	5,442	11,748	
48	BITUMINOUS PATCH.						
481	STREET IMPROVEMENT						
49	MISCELLANEOUS						
	TOTAL OTHER CHARGES	10,685	10,861	10,090	5,442	11,748	0
	CAPITAL OUTLAY						
52	FURNITURE & EQUIP.						
53	MACHINERY & EQUIP.						
54	OTHER IMPROVEMENTS						
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
	TOTAL 429 ACCOUNT	50,543	52,858	53,437	27,115	61,329	0

OBJECT CODE NUMBER	CLASSIFICATION	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED BUDGET	1987 JUNE YTD	1988 CLERKS RECOMMENDED	1988 ADOPTED BUDGET
	PERSONAL						
13	PROFESSIONAL & CONSULT.	4,434	2,764	3,000	1,211		
15	SERVICE CHARGES - NOW ACCT	216					
	TOTAL PERSONAL	4,650	2,764	3,000	1,211	0	0
	CONTRACTUAL						
20	COMMUNICATIONS						
21	PRINT. & PUBLISH.						
22	UTILITIES						
23	TRAVEL, CONF. & SCHOOLS						
231	TRAVEL, PERSONAL CAR						
24	MAINT. & REPAIR-EQUIP.						
25	MAINT. & REPAIR-BLDG.						
26	CLOTHING						
28	CLEANING & WASTE REMOVAL						
29	CONTRACTUAL SERVICES		400				
291	SNOW REMOVAL						
	TOTAL CONTRACTUAL	0	400	0	0	0	0
	COMMODITIES						
30	OFFICE SUPPLIES						
301	POSTAGE						
31	TOOL & EQUIPMENT						
33	MOTOR FUEL & LUBRIC.						
35	MAINT. & REPAIR						
39	GENERAL SUPPLIES						
	TOTAL COMMODITIES	0	0	0	0	0	0
	OTHER CHARGES						
40	EQUIPMENT RENTAL						
41	INSURANCE & BONDS						
43	SUBS. & MEMBERSHIPS						
45	PENSIONS & CONTRIB.						
48	BITUMINOUS PATCH.						
481	STREET IMPROVEMENT						
49	MISCELLANEOUS						
	TOTAL OTHER CHARGES	0	0	0	0	0	0
	CAPITAL OUTLAY						
52	FURNITURE & EQUIP.						
53	MACHINERY & EQUIP.						
84	INSURANCE - CABLE ADMIN.	402	1,127		1,015		
	TOTAL CAPITAL OUTLAY	402	1,127	0	1,015	0	0
	TOTAL 496 ACCOUNT	5,052	4,291	3,000	2,226	0	0

CONSENT AGENDA
LICENSES

September 9, 1987

CORPORATE

Ceramic Tile International
1601 Larpenteur #1287
Falcon Heights, MN 55113

Precision Tool Repair
1557 W. Larpenteur
Suite A #1290
Falcon Heights, MN 55113

TREE TRIMMERS

Stennes Shade Tree, Inc.
462 Old Highway 8 #1289
New Brighton, MN 55112

GENERAL CONTRACTOR

Viking General Construction
139 Amhurst Street #1291
St. Paul, MN 55105

Consent _____

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 9/9

Agenda Item: F-1

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Letter from Ann Schlotfeldt requesting abatement of \$ 22.02 in Utility penalty charges.

SUBMITTED BY: Ann M. Schlotfeldt

REVIEWED BY: Jan Wiessner &
Alan Rolek

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The following comments are offered in explanation of events mentioned in the letter from Ann Schlotfeldt regarding the utility billing account for 1914 Holton Street.

Utility billing accounts for properties in the city are kept in the name of the owners. When we are advised of a change in ownership of a property the name on the utility billing account is changed. There are two possibilities * why the name on the account for 1914 Holton had not been changed: 1) we received no notification of the change in ownership, or 2) we had experienced a glitch in our computer software and had to restore data from a previous period. Some names on accounts had been changed in the interim and were lost due to the glitch -- these names were not retrievable. I cannot be sure which of these possibilities, if any, is the reason that the account was in the name of the previous owner. To my recollection, I had not received notice of an ownership change. The other correspondence that is referred to would have been recycling notices that were sent to residents. We had to get mailing labels from the county for these mailings and all property transaction are recorded on the county level, which would explain the correct name on the mailing labels.

I do recall speaking with Mr. Schlotfeldt at which time he requested a breakdown of his charges and abatement of his penalties. Neither I, or anyone else in the office, remember the two previous calls referred to in the letter. The

RECOMMENDATION: itemization, dated August 19, 1987, was mailed to the Scholfeldts.

The only other fact that can be offered in this explanation is that the first time I talked to Mr. Schlotfeldt was after July 31, 1987 which is the deadline for paying a utility bill before a penalty is added. The penalty for the 2nd quarter, 1987 would therefore have already been assessed to his account.

Al Rolek

Rec'd 9-3-87

September 1, 1987

1914 Holton Street
Falcon Heights, MN
646-4038

Mayor Tom Baldwin and the
Falcon Heights City Council
2077 W. Larpenteur
Falcon Heights, MN 55113

Dear Mayor Baldwin and City Council Members:

This letter is an appeal for the abatement of penalty charges on a utility bill we recently received for City sewer from July 1986 to June 1987. For your information, my husband and I closed on the property at 1914 Holton St. on 5/28/86.

At the end of July (1987), we received in the mail notification of an overdue utility bill balance on our property totaling, with penalties, \$104.52. The bill was in the name of Walter and Carole McFarland, the previous owners of our home, who have lived in Denver, Colorado since March 1986. On the outside of the envelope was the Postmaster's note that the forwarding address had expired. Since other Falcon Heights correspondences have been mailed in our names to the Holton address for the past six months, we wondered why this bill was still being addressed to the McFarlands, who have obviously made no attempt in the last 12 months to bring this error to your attention. Indeed, it is our understanding from our closing procedures that the previous homeowners, not the new ones, are responsible for notifying all Utilities of their move so that records can be properly changed. This was evident at our closing when our mortgage company withheld monies from the seller because a water bill and a phone bill were received at the house prior to closing, yet two months after the McFarlands left Minnesota.

My husband, Paul, phoned the Falcon Heights City Offices for an explanation of the bill shortly after we received it. After one week passed with no return call from the City, my husband called again, but had to leave another message. This call was not returned either. He called a third time and finally was able to speak with Alan Rolek, Falcon Heights Deputy Clerk. During this conversation, Mr. Rolek became aware of the billing name and address error. My husband requested an itemization of the charges be sent to us so that we could see what it was we actually owed. He also requested that the accrued penalty charges be dropped from the bill. Mr. Rolek said we would have to submit this letter to you in formal request of an abatement.

To our frustration, another week passed with no itemization received. I put in the fourth call to Mr. Rolek and we finally received the itemization two days later, on August 27 (see attached).

I have outlined the above series of events to demonstrate that my husband and I have, in good faith, tried to resolve this bill in a timely manner. We do not dispute the quarterly charges owed. We only dispute the overdue penalty charges accrued on a utility bill which, through no fault of our own, we never received and therefore didn't know we owed.

We look forward to an abatement of \$22.02 in penalty charges leading to the prompt resolution of this bill.

Sincerely,



Ann M. Schlotfeldt



CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

August 19, 1987

Mr. Paul Schlotfeldt
1914 Holton
Falcon Heights, MN 55113

Dear Mr. Schlotfeldt:

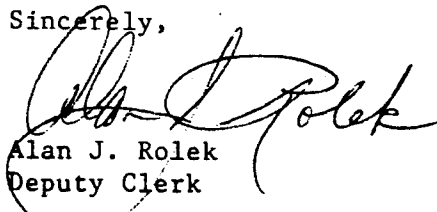
As you requested, the following is an itemization of your utility bill balance by date and amount due:

July - Sept. 1986	19.00
Penalty	1.90
October - Dec. 1986	19.00
Penalty	3.99
January - Mar. 1987	22.25
Penalty	6.63
April - June 1987	22.25
Penalty	<u>9.50</u>
TOTAL DUE	\$104.52

There also will be a new billing coming out at the end of September in the amount of \$22.25.

If you have any further questions regarding your account, feel free to call me at 644-5050.

Sincerely,


Alan J. Rolek
Deputy Clerk

AJR/kn

Billing Group Num 10
Sub Account Number 02

Bill	Mtr Seq	Num	Account	Bk in	Service Address	Billing Name	of Phone	Account	
Num	Number	Num Bk	Number	Num Bk			Unt Number	Balance	Count
10	01771-02-6		1771 N. Arona St.		Gutzmann, Kathryn		1 - -	51.40	1
10	01864-02-3		1864 N. Arona St.		Jorve, Eric		1 - -	82.27	1
10	01900-02-8		1900 N. Arona St.		Basil, Daniel		1 - -	76.70	1
10	01725-03-8		1725 N. Asbury St.		Schwalm, Dean		1 - -	76.70	1
10	01732-03-8		1732 N. Asbury St.		Kolmer, Albert		1 - -	51.40	1
10	01790-03-4		1790 N. Asbury St.		Nyman, Douglas		1 - -	29.24	1
10	01801-03-5		1801 N. Asbury St.		Smeby, Howard		1 - -	104.52	1
Totals Billing Group Num 10								472.23	7

Billing Group Num 11

11	01396-06-1		1396 W. California Ave.		Fisher, Jack		1 - -	51.40	1
11	01546-09-9		1546 Crawford Ave.		Peck, George		1 - -	76.70	1
Totals Billing Group Num 11								128.10	2

Billing Group Num 12

12	01625-19-6		1625 Hollywood Court		Koecher, Cynthia		1 - -	76.70	1
12	01910-20-9		1910 N. Holton St.		Kutzik, Ernest		1 - -	76.70	1
* 12	01914-20-3		1914 N. Holton St.		Schlotfeldt, Paul		1 - -	104.52	1
Totals Billing Group Num 12								257.92	3

Billing Group Num 13

13	01477-22-5		1477 W. Hoyt Ave.		Moore, Frances		1 - -	104.52	1
13	01505-23-2		1505 W. Idaho Ave.		Tramel, Robert		1 - -	104.52	1
Totals Billing Group Num 13								209.04	2

Billing Group Num 14

14	01355-24-6		1355 W. Iowa Ave.		Higgins, Michael		1 - -	51.40	1
14	01372-26-5		1372 W. Larpenteur Ave.		Rustad, M. C.		1 - -	104.52	1
14	01386-26-2		1386 W. Larpenteur Ave.		Olson, Robert		1 - -	104.52	1
14	01422-26-7		1422 W. Larpenteur Ave.		O'Neill, Patrick		1 - -	104.52	1
Totals Billing Group Num 14								364.96	4

Billing Group Num 15

15	01770-38-4		1770 N. Simpson St.		Swanson, Bert		1 - -	104.52	1
Totals Billing Group Num 15								104.52	1

Billing Group Num 16

16	01941-41-6		1941 Summer St.		Souther, LaVonne		1 - -	43.89	1
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4 Sep 1987
Fri 10:58 AM

Delinquent Accts.
City of Falcon heights

Billing Group Num 16
Sub Account Number 41

Bill	Mtr Seq			Num	Account
Grp Account	Bk in		Billing Name	of Phone	Balance
Num Number	Num Bk	Service Address		Unit Number	Count

Totals Billing Group Num 16

43.89 1

Grand Total

1,580.66 20

Consent _____

Policy X

Meeting Date: 9-9-87

Agenda Item: F 2

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Request for permission to add four additional Golf-O-Mat Machines in basement of Bullseye Golf Center.

SUBMITTED BY: Dennis Hunt, Bullseye Center

REVIEWED BY: Terry Iverson
Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attachments:

- A. Letter from Dennis Hunt
- B. Memo from Fire Marshal, Terry Iverson
- C. Minutes of June '87 Council Meeting
- D. Resolution of June '87, Re: Permanent Conditional Use
- E. Minutes of December, '85 Council Meeting
- F. Resolution of December '85, Re: Temp. Conditional Use

ACTION REQUESTED:

#3 → Approval w/ proper signage

6/29/87

Bullseye Golf Centers, Inc.

1535 West Larpenteur • Saint Paul, Minnesota 55113
(612) 646-2247

Sept. 3, 1987

To - The City of Falcon Heights

Bullseye Golf Center would like to ask for approval to expand the indoor Golfomats from 12 to 16. Bullseye wants to utilize their basement space and has a chance to purchase 4 more Golfomat machines very cheaply.

Terry Iverson, the Fire Marshall, indicates that we can have 1 person per every 5 square feet without any violations. Bullseye could have over 200 people playing golf at that rate.

However, the most we would ever anticipate would be 60 to 70 at the peak of operation, if all the machines were running and working properly.

We would, as usual, promote the rear parking so as not to load up the front parking lots.

Thanks for your consideration.

Dennis E. Hunt, President
Dennis E. Hunt, President

RETAIL LOCATIONS

1858 ... Ave.
St. ... MN 55113
(612) 647-0233

8650 Lyndale Ave. So.
Bloomington, MN 55420
(612) 884-8206

5313 Excelsior Blvd.
St. Louis Park, MN 55416
(612) 826-1240

2016 Northdale Blvd.
Coon Rapids, MN 55433
(612) 755-0585

33rd and Division
St. Cloud, MN 56301
(612) 252-5383

6107 Merle Hay Rd.
Des Moines, IA 50323
(515) 276-9557

852 Middle Rd.
Bettendorf, IA 52722
(319) 359-4853

183 Lombard Access
Green Bay, WI 54304
(414) 499-4800

2224 So. Park St.
Madison, WI 53713
(608) 251-8010

1765 Thierer Road
Madison, WI 53704
(608) 249-8640

1725 Brackett Ave.
Eau Claire, WI 54701
(715) 833-1877

9006 Maple St.
Omaha, NE 68134
(402) 571-2090

1821 Willow Knolls Rd.
Peoria, IL 61614
(309) 692-8666

Moine, IL
(formerly
The Tee Shop)



Falcon Heights Fire-Rescue



FIRE STATION

2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

September 4, 1987

TO: Jan Wiessner, Clerk Administrator
FROM: Terry Iverson, Fire Marshal
RE: Proposed Occupancy Change, Basement Bullseye Golf Center.

Per our conversation on 9-4-87: Bullseye Golf's basement is capable of having a maximum population of (70) seventy customers. As is stated in Mr. Hunt's letter, (5) five square feet are required per customer, per the Minnesota Building Code. The computation for determining this number includes subtracting aisle space, tables, chairs, golf machines, etc. The basement, therefore, should not have more than seventy customers at one time.

In order to control the population of customers into the basement, occupancy signs are required to be placed in conspicuous locations determined by the Falcon Heights Fire Marshal. Any future changes in occupancy over this approved amount will require increased Exit Egress requirements.

TDI/kn

MINUTES
SPECIAL CITY COUNCIL MEETING
DECEMBER 19, 1985
PAGE 2

ARDIS HUTCHINS, 1901 SIMPSON, APPOINTED TO PARKS AND RECREATION COMMISSION
Mayor Eggert moved, seconded by Councilmember Hard, that Ardis Hutchins, 1901 Simpson, be appointed to the Parks and Recreation Commission to replace Carol Parks. Motion carried unanimously.

1/8/86 MEETING TO START AT 6:45 P.M.
Mayor Eggert moved, seconded by Councilmember Hard, that the January 8, 1986 meeting be scheduled to start at 6:45 rather than 7:00 p.m.. Motion carried unanimously.

PUBLIC HEARING ON BULLSEYE CONDITIONAL USE REQUEST FOR GOLF-O-MAT GAMES IN LOWER LEVEL OF BUILDING

At 7:30 p.m. Mayor Eggert opened the Public Hearing on a Conditional Use Request from Bullseye Golf, Inc., to Operate Golf-O-Mat Games in the Lower Level of the Building, and presented the Affidavit of Publication. Attorney George Hoff, representing Bullseye Golf, explained the Golf-O-Mat operation and stressed that the space is available due to the fact that Bullseye has closed all stores but this one and there is no longer need for the basement area for central warehousing. Mr. Hoff then presented the proposed condition for terminating the use of the games as listed in his letter of December 12, 1985 as follows: 1) Full occupancy of Bullseye Plaza, 2) April 30, 1986, or, 3) Until the permanent opening of major golf courses in the Twin City area in the spring of 1986, whichever is earliest. He also informed that the original request made to the Planning Commission has been changed from 6 games to 12. Council discussed problems with Bullseye during the development period, the lack of a written joint parking agreement between Bullseye and Embers, and problems the City has had obtaining permission for employees to enter the building. Mr. Hoff agreed to obtain the name of an alternate person to grant permission to enter the premises, and assured that adequate fire extinguishers have been purchased for the operation, and the Fire Chief will inspect the facility in January. Attorney Gasteazoro agreed with Mr. Hoff's request that the parking be analyzed month by month to determine whether or not the slots assigned are appropriate. Councilmember Baldwin requested that the condition relating to opening of golf courses be more definite, for example, the opening of St. Paul Municipal Courses, and that a 4th condition be added, full utilization of presently available parking slots. There being no others wishing to be heard, Mayor Eggert closed the Public Hearing at 8:11 p.m. and moved Resolution R-85-70. The motion was seconded by Councilmember Hard and upon a vote being taken carried unanimously.

RESOLUTION R-85-70

A RESOLUTION RELATING TO A TEMPORARY CONDITIONAL USE PERMIT FOR BULLSEYE GOLF, INC.

BULLSEYE ALTERNATE NAMED

Mr. Hoff presented Council with the name of an alternate person to grant access to the building, Tony Hunt, who is manager in Dennis Hunt's absence.

LICENSE FOR GOLF-O-MAT APPROVED

Clerk Administrator Barnes reminded Mr. Hoff that a license must be obtained to operate the Golf-O-Mat games. Mr. Hoff requested that Council approve the license at this meeting contingent upon Mr. Hunt making the appropriate application the next day. Mayor Eggert moved, seconded by Councilmember Chenoweth, that a corporate license to operate the 12 machines be granted upon receipt of the appropriate application and fee. Motion carried unanimously.

CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

Date December 19, 1985

A RESOLUTION RELATING TO TEMPORARY CONDITIONAL USE PERMIT OF BULLSEYE GOLF CENTERS, INC.

RESOLVED, That

WHEREAS, on September 19, 1984 the City of Falcon Heights and Bullseye Golf Centers, Inc. entered into a Development Agreement for the issuance of tax increment financing for the development of Bullseye's Plaza (the "Project"); and

WHEREAS, the City through said tax increment financing has provided substantial aid and assistance to the Project through the sale of general obligation tax increment bonds to finance certain taxable and administrative costs; and

WHEREAS, payment of said bonds is secured in part by a pledge of tax increments generated by the Project; and

WHEREAS, the Project was completed in early September of 1985 and certain portions of the retail space rented; and

WHEREAS, the remaining retail space remains vacant thereby jeopardizing the success of the Project; and

WHEREAS, Mr. Dennis Hunt, President of Bullseye has requested that the City grant a Conditional Use Permit so as to permit the use of the Project's basement for Golf-O-Mat games; and

WHEREAS, the City believes that the generation of additional clientele will benefit the Project as a whole and surrounding areas of the City in general and that such increased use of the Project is of vital interest to the City as well as the Developer;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights that Bullseye Golf, Inc. is hereby granted a temporary conditional use permit for Golf-O-Matic operations at the Bullseye Plaza. Such temporary conditional use permit is subject to immediate termination upon the occurrence of any one of the terms, conditions or qualifications hereinafter stated:

Moved by Mayor Eggert

Seconded by Councilmember Hard

Approved by [Signature]
Mayor

12/19/85
Date

Attested by [Signature]
Clerk Admin.

12/19/85
Date

Roll Call

- Eggert
- Cierna
- Baldwin
- Hard
- Chenoweth
- Councilmember Ciernia Absent

4 In Favor

0 Against

Adopted by Council December 19, 1985

1. Full occupancy of the Project;
2. April 30, 1986;
3. Permanent opening of St. Paul municipal golf courses in the Spring of 1986; or
4. Full utilization of presently available parking spaces for the Project.

COUNCIL RESOLUTION

Date June 24, 1987

A RESOLUTION RELATING TO A PERMANENT CONDITIONAL USE PERMIT FOR BULLSEYE GOLF CENTERS, INC. (GOLF-O-MAT GAMES) AND SUPERSEDING RESOLUTION R-85-70.

WHEREAS, Mr. Dennis Hunt, President of Bullseye Golf, Inc., has requested that the City grant a Permanent Use Permit so as to permit the use of the firms basement for Golf-O-Mat games; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Falcon Heights that Bullseye Golf, Inc. is hereby granted a permanent conditional use permit for Golf-O-Matic operations at the Bullseye Plaza. Such conditional use permit is subject to the following conditions:

1. The operation is limited to ¹⁴ ~~12~~ machines.
2. Must encourage patrons to park in rear lot and enter through rear door through adequate signage and advertising.
3. Occupancy limit designated by Jim Marshall and posted in areas

Moved by Chenoweth

Seconded by Wallin

Approved by Tom Baldwin

Mayor

6/24/87
Date

Yeas Nays

BALDWIN 4 In Favor

CIERNIA

HARD 0 Against

CHENOWETH

WALLIN

Attested by Janet Wilson
Clerk Admin.

7-9-87
Date

Adopted by Council: June 24, 1987

1666 COFFMAN UPDATE

Wiessner explained she had met with Attorney Van de North and Frank Kubitchek, developer of the Coffman project regarding remaining problems with the Coffman development and that Van de North agrees two items are in an acceptable state, funding of escrow for possible short-fall of tax monies, and transfer of guaranty from developer to Condominium Association. The problem of the incorrect sizing of the ponding area is being researched by Maurer.

PERMANENT CONDITIONAL USE FOR GOLF-O-MAT GAMES GRANTED BULLSEYE GOLF, INC.

Council considered a request from Dennis Hunt, owner of Bullseye Golf, Inc., to allow permanent use of the golf-o-mat games in the basement of his business (a temporary conditional use was granted 12/19/85). Following the discussion, Chenoweth moved, seconded by Wallin, adoption of Resolution R-87-24 with the following conditions: (1) the operation is limited to 12 machines, and (2) patrons must be encouraged, through adequate signage and advertising, to park in the rear lot and enter through rear door.

RESOLUTION R-87-24

A RESOLUTION RELATING TO A PERMANENT CONDITIONAL USE
PERMIT FOR BULLSEYE GOLF CENTERS, INC. (GOLF-O-MAT GAMES)
AND SUPERSEDING RESOLUTION R-85-70

APPROVAL OF BUILDING PERMIT FOR SUPER AMERICA, 1350 W. LARPENTEUR

Council briefly discussed the building permit application for construction of a new SuperAmerica Station at 1350 W. Lapenteur, after which Ciernia moved, seconded by Wallin, granting of the building permit subject to final approval by all City Inspectors. Motion carried unanimously.

RESOLUTION RELATING TO A DEFERRED COMPENSATION PLAN

Larry Whittaker, representing International City Management Association (ICMA) presented Council will full details on the plan which would be available to city employees and councilmembers. Following the presentation, Wallin moved, seconded by Chenoweth, adoption of Resolution R-87-25

RESOLUTION R-87-25

A RESOLUTION CREATING A DEFERRED COMPENSATION PLAN AND
DESIGNATING ICMA AS TRUSTEE

LIDO CAFE REQUEST FOR PARTIAL REFUND OF LIQUOR LICENSE FEE APPROVED

Wiessner presented a request from Michael Labalestra, Lido Italian Restaurant, for partial refund of the 1986-1987 liquor license fee due to the fact that the establishment has not done business in the city since February 16, 1987. Wallin stated he had a problem with granting a refund when the code stipulates such requests must be received within 30 days, and if an exception is made the 30 day requirement should be removed from the code. Baldwin felt that since the owners had inquired about the

Consent _____

Meeting Date: 9-9-87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F3

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Request Ramsey County to place traffic signals at Larpenteur-Fairview and Larpenteur - Gortner Intersections

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

Terry Iverson
Howard Hecht, U of M
Don Hamilton, Hewlett Packard
Dan Soler, Ramsey County

EXPLANATION/SUMMARY (attach additional sheets as necessary):

For years traffic problems have been discussed at these intersections as well as the Larpenteur - Prior Intersection. After considerable discussion, it appears that placement of traffic signals at these two intersections will be the best solution to these problems.

Ramsey County's policy on traffic signal placement is that they require a request from the City to conduct a warrant study. If they determine that signals are warranted (which we believe they are, based on both County criteria; 1) vehicular volume and 2) continuous flow interruptions), the county will place the traffic signals on their priority list. The county would pay for the proportion of county roads to total (50% at Larp. - Gortner, 100% at Larp. - Fairview). The city would pay for the remainder. We were told that if everything is approved the earliest we could expect installation would be 1990.

ACTION REQUESTED:

6/29/87

Initials: TAE

Date: 8-31-87

Time: 1:30

City of Falcon Heights

COMPLAINT FORM

Complaint: Excessive Speed on Gortner Street And Now
TRAFFIC controlled intersection prior + Larpentuer

Received From: Name Dan Hamilton Phone (H) 644-1100
Address 2025 W. Larpentuer Phone (W) 641-9502
City Falcon Heights Zip Code 55113

Complaint Address/Area:
Gortner + Larpentuer
Prior + Larpentuer

Reported/Referred To: Terry D. Iverson Date: 8-31-87
Time: 1:30

Action Taken:

Talked to Jan Wiesner on 8-27-87 about a near collision with Fire Apparatus #752, on this date because of uncontrolled intersection. 8-31-87- Dan Hamilton, operations Manager at Hewlett Packard called about Excessive speed on Gortner Street. University of Minnesota police Bob Cooper patrolman was dispatched to investigate. Meeting Set up 9-4-87 between all concerned at Falcon Hts City Hall

Follow-up By: _____ Date: _____
Time: _____

Action Taken:

(Attach All Supporting Information)

ADMINISTRATION-COUNCIL MEMO

DATE: JULY 5, 1987
FROM: PHIL
TO: COUNCIL & CLERK ADMINISTRATOR
RE: JULY 8, 1987 COUNCIL MEETING
DATA:

I will be out of town this week and wish to make the following comments on the July 8th agenda:

- 5 (a) No opinion at this time
- 5 (b) Feel the license should be denied based on his past performance
- 5 (c) Agree
- 5 (d) Agree
- 5 (e) Agree on Cable Amendment

ADMINISTRATION-COUNCIL MEMO

DATE: July 6, 1987

FROM: Jan Wiessner

TO: Mayor Baldwin and City Council Members

RE: Highland Park Tree Service

DATA:

I received a phone call today from a representative of the Insurance Co. indicating that The Highland Park Tree Service will be insured after July 19, 1987. She will send a copy of the Certificate of Insurance this week.

MINUTES
REGULAR CITY COUNCIL MEETING
SEPTEMBER 9, 1987

Baldwin opened the meeting at 7:00 P.M.

ALL MEMBERS PRESENT

Baldwin, Wallin, Hard, Ciernia, and Chenoweth. Also present were Wiessner and S. Chenoweth.

SENATOR JOHN MARTY IN ATTENDANCE

Senator Marty invited Council to contact him on any matters in which he might be of assistance.

MINUTES OF AUGUST 26, 1987 APPROVED

Council approved the Minutes of August 26, 1987 as presented.

CONSENT AGENDA APPROVED

Council approved the Consent Agenda as presented.

ABATEMENT OF UTILITY LATE PENALTY APPROVED -ANN SCHLOTTFELDT, 1914 HOLTON

Council discussed the circumstances leading to the late penalties on the Schlotfeldt account (billings were sent to the previous owner and Schlotfeldts were not aware of the charges), after which Chenoweth moved, seconded by Wallin, that the late penalties be abated. Motion carried unanimously.

7:15 P.M. - ASSESSMENT HEARING ON DELINQUENT UTILITY CHARGES

Baldwin opened the Public Hearing at 7:15, and there being no one in attendance wishing to be heard, closed the hearing at 7:16 P.M. Hard moved, seconded by Ciernia, adoption of Resolution R-87-34. Motion carried unanimously.

RESOLUTION R-87-23

A RESOLUTION LEVYING SPECIAL ASSESSMENTS FOR DELINQUENT
UTILITY CHARGES

COUNTY TO RESEARCH POSSIBLE TRAFFIC SIGNALS AT LARPENITEUR/GORTNER/PRIOR
AND LARPENITEUR/FAIRVIEW

Wiessner explained she had attended a meeting with Don Hamilton, Hewlett Packard, Howard Heck, University of Minnesota, Dan Solar, Ramsey County, and Terry Iverson, Fire Marshal, regarding the on-going traffic hazards at the Larpenteur/Gortner/Prior and Larpenteur/Fairview intersections. The County has indicated the Larpenteur/Gortner and Larpenteur/Fairview area may warrant signals, and they would be willing to research the matter if Council makes such a request. Don Hamilton was in attendance in support of signaling, and commented on the many accidents and near accidents observed from their firm's lobby. He also indicated there is a problem with bicyclists disregarding traffic regulations in the area. Following a discussion Council directed Wiessner to ask Ramsey County to do further studies on the proposed signals, and to inform the deputies of the problem with bicyclists.

MINUTES

SEPTEMBER 9, 1987

PAGE 2

BULLSEYE GOLF DISCUSSION - AGREEMENT REGARDING DAMAGE TO LANDSCAPING DURING LARPENTEUR/SWELLING RECONSTRUCTION, AND REQUEST TO EXPAND THE NUMBER OF GOLF-O-MAT MACHINES

Baldwin asked Dennis Hunt, owner of Bullseye Golf, what action he had taken regarding the agreement/release for repair of damage to the sprinkler system and landscaping. Mr. Hunt indicated he had not seen the document previously, but did not think there would be any problem, and he should have a decision by Monday, September 14th.

Council discussed Mr. Hunt's request to increase the number of Golf-O-Mat machines in the basement of his building from 12 to 16 after which Chenoweth moved, seconded by Wallin, adoption of Resolution R-87-35 with the stipulation that the occupancy limit be posted as designated by the Fire Marshal. Motion carried unanimously.

RESOLUTION R-87-35

A RESOLUTION AMENDING RESOLUTION R-87-24 RELATING TO A PERMANENT CONDITIONAL USE PERMIT FOR BULLSEYE GOLF CENTERS, INC. (GOLF-O-MAT GAMES)

Tom Baldwin, Mayor

ATTEST:

Janet R. Wiessner, Clerk Administrator

Employee Number	Employee Number	Employee Name	Pay		Check Amount	Check Date	Status
			Pay Period	Pay Group Description			
015954			0		0.00	15-Sep-87	VOID
015955			0		0.00	15-Sep-87	VOID
015956	00000002	Wiessner, Janet R.	17	01 semi-monthly	995.80	15-Sep-87	Outstanding
015957	00000006	Bianchi, David P.	17	01 semi-monthly	41.00	15-Sep-87	Outstanding
015958	00000007	Bianchi, Joseph D.	17	01 semi-monthly	102.25	15-Sep-87	Outstanding
015959	00000008	Brown, Raymond F.	17	01 semi-monthly	182.25	15-Sep-87	Outstanding
015960	00000011	Chenoweth, Shirley G.	17	01 semi-monthly	640.81	15-Sep-87	Outstanding
015961	00000018	Holmgren, John M.	17	01 semi-monthly	137.00	15-Sep-87	Outstanding
015962	00000020	Iverson, Terry D.	17	01 semi-monthly	850.90	15-Sep-87	Outstanding
015963	00000022	LeMay, Dennis G.	17	01 semi-monthly	151.00	15-Sep-87	Outstanding
015964	00000024	Lindig, Leo	17	01 semi-monthly	98.25	15-Sep-87	Outstanding
015965	00000027	Morgan, Jay M.	17	01 semi-monthly	593.95	15-Sep-87	Outstanding
015966	00000031	Rolek, Alan J.	17	01 semi-monthly	676.18	15-Sep-87	Outstanding
015967	00000033	Schauffert, Craig F.	17	01 semi-monthly	67.25	15-Sep-87	Outstanding
015968	00000036	Vainovskis, Victor	17	01 semi-monthly	66.50	15-Sep-87	Outstanding
015969	00000038	Wright, Vincent D.	17	01 semi-monthly	775.15	15-Sep-87	Outstanding
015970	00000041	Neumann, Kristine L.	17	01 semi-monthly	234.66	15-Sep-87	Outstanding
015971			0		0.00	15-Sep-87	VOID
015972	00000003	Baumann, Nicholas B.	9	02 monthly 1	421.33	15-Sep-87	Outstanding
015973	00000004	Berg, Robert	9	02 monthly 1	6.00	15-Sep-87	Outstanding
015974	00000005	Berndt, Ross	9	02 monthly 1	147.25	15-Sep-87	Outstanding
015975	00000009	Bush, Patti J.	9	02 monthly 1	292.50	15-Sep-87	Outstanding
015976	00000013	Clarkin, Michael D.	9	02 monthly 1	138.25	15-Sep-87	Outstanding
015977	00000015	Dowdell, Ralph L.	9	02 monthly 1	32.50	15-Sep-87	Outstanding
015978	00000016	Fuller, James D.	9	02 monthly 1	230.75	15-Sep-87	Outstanding
015979	00000019	Houck, Ann M.	9	02 monthly 1	18.00	15-Sep-87	Outstanding
015980	00000021	Kurhajetz, Clement M.	9	02 monthly 1	164.25	15-Sep-87	Outstanding
015981	00000023	LeMay, Douglas	9	02 monthly 1	71.75	15-Sep-87	Outstanding
015982	00000025	McDermond, Cindy K.	9	02 monthly 1	45.25	15-Sep-87	Outstanding
015983	00000026	McNabb, Gerald	9	02 monthly 1	60.50	15-Sep-87	Outstanding
015984	00000028	Olsen, Ernest D.	9	02 monthly 1	128.96	15-Sep-87	Outstanding
015985	00000029	Olson, Joseph E.	9	02 monthly 1	31.50	15-Sep-87	Outstanding
015986	00000032	Schaefer, Richard A.	9	02 monthly 1	77.50	15-Sep-87	Outstanding
015987	00000034	Smida, Gail	9	02 monthly 1	113.25	15-Sep-87	Outstanding
015988	00000039	Morgan, Jay	9	02 monthly 1	126.00	15-Sep-87	Outstanding
015989	00000040	Kayser, Douglas	9	02 monthly 1	147.25	15-Sep-87	Outstanding
015990	00000044	Blanchard, Patricia M.	9	02 monthly 1	76.18	15-Sep-87	Outstanding

Grand Total

7,941.92

GENERAL DISBURSEMENTS

CHECK NO.	ISSUED TO	REASON	AMOUNT
20835	Southtown Travel	Airfare - ICMA Conference - Wiessner	217.75
20836	ICMA Conference	Conference registration - Wiessner	380.00
20837	City of Edina	Conferences & Dinner - Baldwin & Wiessner	51.00
20838	Suburban Area Chamber of Commerce	Chamber Luncheon	7.50
20839	Vincent Wright	Overtime	62.69
20840	Jay Morgan	Overtime	20.12
20841	Jon Kubes	Temporary Employee	37.50
20842	Cheri Viestenz	Supplies for Snelling Ave. Ceremony	7.35
20843	AT&T Credit Corporation	Telephones - Paging Equipment	21.68
20844	Nancy Birrenbach	Janitorial Service - Fire Dept.	60.00
20845	COSTCO	Office Supplies	119.06
20846	Richard Stowman	Settlement for Seeding Easement	400.00
20847	Falcon Heights City Treasurer	Replace Petty Cash	24.40
20848	Bob Carter Ford	1988 1 Ton Ford Utility Truck	12,885.00
20849	Bob Carter Ford	Box & crane for 1 Ton Truck	5,820.00
20850	Treasurer, State of Minnesota	Renew Ambulance License	144.00
20851	Philip Chenoweth	Mileage, Meetings	45.86
20852	Bob Carter Ford	Sales Tax & Transfer Fee on 1 Ton Truck	1,154.05
20853	Ramsey County Treasurer	90% of Roselawn Reconstruction Cost	57,704.66
20854	Janet Wiessner	Sept. Car Allowance & Membership	175.00
20855	Konica Royal Copiers	Copier Maintenance	215.39
20856	C & G Office Products	Office Supplies	42.03
20857	Ramsey Co. Personnel Dept.	Insurance Administration Fees	36.80
20858	Minnesota Mutual Life	Health, Dental & Life Insurance	1,499.48
20859	Northwestern Bell	Telephones	287.28
20860	AT&T Credit Corp.	Telephone Equipment	127.73
20861	AT&T Communications	Long Distance Calls	10.97
20862	Metro Garage Door Co.	Garage Door Opener Repair	206.50
20863	Browning-Ferris Industries	Waste Removal City Hall & F.H. Park	167.33
20864	Meyers Foods	General Supplies	33.13
20865	Suburban True Value Hardware	Various Supplies	120.77
20866	Ramsey County Treasurer	Sept. Policing & Mailing Labels	19,963.00
20867	AT&T Consumer Products Division	Telephone	14.20
20868	Northeast Metro Intermediate School Dist.	EMT, Fire Schools & Emergency Care Books	590.80
20869	Minnesota-Conway Fire & Safety	Maint. & Repair of Equipment & MSA Breathing Apparatus	4,611.59
20870	Ajaz Power Brake	Maint. & Repair of Equipment	7.96
20871	Boyer Trucks	"	21.75
20872	American LaFrance/Kersey Mfg. Co.	"	251.02
20873	Mando Film Shops	Film & Processing	54.66
20874	Fullers Radio	Maint. & Repair of Radios	242.91
20875	Fire Chief Magazine	1 Year Subscription	18.00

CHECK NO.	ISSUED TO	REASON	AMOUNT
20876	Ramsey Clinic	Physicals - Fire Dept.	174.00
20877	St. Paul Ramsey Medical Center	Physicals, Hepatitis B Vaccs. & BLS Direction	604.00
20878	Weber & Troseth Co.	Rescue Boots	54.38
20879	Road Rescue	Maint. & Repair of Equipment	188.50
20880	Harvest States Cooperatives	Motor Fuel	175.80
20881	Oxygen Service Co., Inc.	Maint. & Repair	89.15
20882	Tau-Med, Inc.	Rescue Supplies	207.10
20883	Terry Iverson	3rd Qtr. Car Allowance	75.00
20884	Maier, Stewart & Associates	August Engineering	416.79
20885	St. Paul Board of Water Commissioners	Arona Watermain Engineering & Snelling Ave. Water Connect.	3,985.45
20886	Midway Rent-All	Truck Rental	942.31
20887	Joseph Barrett	Non-Resident Reimbursement	12.00
20888	Millie Ascerno	" "	24.00
20889	Joan Paulson	" "	24.00
20890	Kathy Fuller	" "	7.00
20891	Jean Ann Coon	" "	24.00
20892	Susan Colton	" "	12.00
20893	Satellite Industries	Portable Toilet	66.24
20894	St. Anthony Park Bank	Refund - Park Reservation Fee	65.00
20895	Metropolitan Waste Control Commission	Oct. Sewer Charge	27,496.01
20896	Katherine Zimmerman	Contratual Employee	315.00
		TOTAL	142,818.65

MINUTES
PARK AND RECREATION COMMISSION
AUGUST 17, 1987

Members Present: Linda McLoon, Tom Montain, Leo and Jean Ohman, Connie Lasser, Pat Bush, Paul Ciernia, council liaison

Guest: Jan Weissner, Clerk-Administrator

Members Absent: Ardis Hutchins, Paul Nelson, Bob Gehrz and Floyd Bedbury

Budget

The Commission went through the budget line-by-line and it was agreed that the final budget amount to be recommended to the City Council was the same as last year. There was discussion with Jan Weissner about the accounting procedure used on the recreation programs and discussion will continue on this matter.

Fall Program

Pat Bush presented a preliminary fall program. Some minor adjustments were suggested and made. Pat encouraged everyone to call her if they have any suggestions for the fall program. The fall program is going to be sent home from Falcon Heights School in conjunction with the Community Education brochure.

Grove Park

Connie Lasser reported that she visited the Grove Park on Sunday, August 16, in the evening and that water from the previous night's rain was in two puddles in the park area. Also, water was in the 1666 Coffman holding pond. The grassy area of the park is quite rocky. Some of the newly planted trees have died and should be re-planted. Jan Wiessner said she would check into regrading the field with the contractor and would also check the holding pond area.

Community Park

The Commission was told that the bid for arreation of the Community Park playing fields was very expensive. The City Office will check into renting the necessary equipment.

Piano

The piano that was purchased by the City has some problems that make it unacceptable in it's present condition. It is dirty, out of tune and missing a front panel. Pat Bush is going to talk to Schmitt Music about remedying these problems. Schmitt Music has not been paid and won't be until this matter is satisfactorily resolved.



Maier Stewart & Associates Inc.

FILE 330-002
DATE September 3, 1987

Tom Baldwin, Mayor
City of Falcon Heights
2077 Larpenteur Avenue West
Falcon Heights, Minnesota 55113

RE: Engineering Services

INVOICE No. 8733-07

PROJECT No. 330-002


FOR ENGINEERING SERVICES RENDERED: July 26 through August 22, 1987

<u>Employee</u>	<u>Services</u>	<u>Amount Earned</u>	<u>Total</u>
<u>330-002 - Arona Street Watermain Improvements</u>			
16	TJM	1.00 hour	18.50
22	SLC	1.00 hour	9.29
54	JLW	1.50 hours	10.47
	Salary Cost		\$ 38.26
	Fixed Fee		55.48
	SUBTOTAL		\$ 93.74
<u>Direct Expenses</u>			
12	Travel Company Vehicle	3.75	
21	Secretarial Services	10.00	
	SUBTOTAL		\$ 13.75
	TOTAL DUE THIS TASK		\$ 107.49
<u>330-006 - Roselawn Avenue Issues</u>			
16	TJM	4.00 hours	74.00
	Salary Cost		\$ 74.00
	Fixed Fee		107.30
	SUBTOTAL		\$ 181.30
<u>Direct Expenses</u>			
12	Travel Company Vehicle	5.00	
	SUBTOTAL		\$ 5.00
	TOTAL DUE THIS TASK		\$ 186.30

PAGE No. Two
INVOICE No. 8733-07
PROJECT No. 330-002

<u>Employee</u>	<u>Services</u>	<u>Amount Earned</u>	<u>Total</u>
<u>330-302 - Arona Street Watermain Inspection & Staking</u>			
<u>Direct Expenses</u>			
26	Braun Engineering Company	123.00	
	SUBTOTAL		\$ 123.00
	TOTAL DUE THIS TASK		\$ 123.00
	TOTAL DUE THIS INVOICE		\$ 416.79 =====

I hereby certify this represents a true and complete picture of the charges for Engineering Services during the period in question, and as such, constitutes a claim against the City of Falcon Heights.



Terry J. Maurer, Vice President

Bonestroo, Rosene, Anderlik & Associates, Inc.

Consulting Engineers

2335 W. Frank Highway 36
St. Paul, Minnesota 55113
Phone: 612-636-4600

Otto G. Bonestroo, P.E.
Robert W. Rosene, P.E.
Joseph C. Anderlik, P.E.
Bradford A. Lemberg, P.E.
Richard E. Turner, P.E.
James C. Olson, P.E.

Glenn R. Cook, P.E.
Keith A. Gordon, P.E.
Thomas E. Noyes, P.E.
Richard W. Foster, P.E.
Robert G. Schuntcht, P.E.
Marvin L. Sorvala, P.E.
Donald C. Burgardt, P.E.
Jerry A. Bourdon, P.E.
Mark A. Hanson, P.E.
Charles A. Erickson
Leo M. Pawelsky
Harlan M. Olson

August 1987

City of Falcon Heights
2077 W. Larpenteur Avenue
St. Paul, Minnesota 55113

RE: File No. 4474
S.W. Ramsey - WMO
(Watershed Management Organization)

INVOICE NO. A 9526

FOR ENGINEERING SERVICES RENDERED

Prepare for and attend the S.W. Ramsey Watershed
Management meeting on May 28, 1987

Reg. Engr.	3.0	Hrs. @	\$46.50	\$139.50
W.Process.	0.5	Hrs. @	\$23.25	<u>11.63</u>
				<u>\$151.13</u>

All bills due and payable within 30 days. Interest will be charged at the annual rate of 12% after 60 days.

I declare under the penalties of perjury that I am the person making the within claim; that I have examined said claim and that the same is just and true; that the services therein charged were actually rendered and were of the value therein charged; that the fees therein charged are official and are such as are allowed by law; and that no part of said claim has been paid. The effect of this verification shall be the same as if subscribed and sworn to under oath.

BONESTROO, ROSENE, ANDERLIK & ASSOCIATES, INC.

by

R. W. Rosene

Signature of Claimant

Bonestroo, Rosene, Anderlik & Associates, Inc.
Consulting Engineers

2335 W. French Highway 36
St. Paul, Minnesota 55113
Phone: 612-636-4600

Otto G. Bonestroo, P.E.
Robert W. Rosene, P.E.
Joseph C. Anderlik, P.E.
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Richard E. Turner, P.E.
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August 1987

City of Falcon Heights
2077 W, Larpenteur Avenue
St. Paul, Minnesota 55113

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BONESTROO, ROSENE, ANDERLIK & ASSOCIATES, INC.

by _____
Signature of Claimant

DATE OF ISSUE 09/04/87
TIME 0757

RAMSEY COUNTY
SHERIFFS INCIDENT REPORTING SYSTEM

REPORT BY INCIDENT WITHIN CTTY FOR PERIOD FROM 08-01-87 TO 08-31-87

33 FALCON HEIGHTS

01 CRIMIAL HOMICIDE	0
02 FORCIBLE RAPE	0
03 ROBBERY	0
04 ASSAULT	0
05 BURGLARY-RESIDENCE	1
06 BURGLARY-NON RES	3
07 BURGLARY-ATTEMPTED	0
08 BURGLARY-POSSIBLE	0
09 THEFT-OVER \$50	16
10 THEFT-UNDER \$50	0
11 THEFT-ATTEMPTED	0
12 THEFT-POSSIBLE	0
13 AUTO THEFT-RECOVERED	0
14 AUTO THEFT-ATTEMPTED	1
15 AUTO THEFT-POSSIBLE	0
16 ARSON	0
17 FORGERY & C-FEITING	0
18 FRAUD	0
19 EMBEZZLEMENT	0
20 STOLEN PROPERTY-BUY	0
21 STOLEN PROPERTY-REC	0
22 ABDUCION	0
23 VANDALISH	3
24 WEAPONS	1
25 PROSTITUTION & VICE	0
26 SEX OFFENCE	0
27 NARCOTIC DRUG LAWS	0
28 GAMBLING	0
29 OFFENSE-FAN & CLDRM	0
30 DRIVING UNDER INFLUE	3
31 LIQUOR LAWS	0
32 DISORDERLY CONDUCT	11
33 VAGRANCY	0
34 ALL OTHER OFFENSES	1
50 ACC-PROPERTY DAMAGE	22
51 ACC-PERSONAL INJURY	3
52 ACC-FATAL	0
53 STREET LIGHTS	0
54 ALARMS	13
55 ANIMALS (OTHERS)	0
56 ASSIST A CITIZEN	20

DATE OF ISSUE 09/04/87
TIME 0757

RAMSEY COUNTY
SHERIFFS INCIDENT REPORTING SYSTEM

REPORT BY INCIDENT WITHIN CTTY FOR PERIOD FROM 08-01-87 TO 08-31-

33 FALCON HEIGHTS

57 BOATING & SWIMMING	0
58 BREATHALYZER	0
59 DOA'S	0
60 DOB'S	2
61 DOG COMPLAINTS	3
62 DOMESTIC	4
63 EMERGENCY	5
64 FIRE	1
65 LOUD	2
66 MISSING PERSONS	1
67 PROWLER	3
68 RECOVERED PROPERTY	3
69 SEARCH WARRANTS	0
70 SNOWMOBILES	0
71 SUSPICIOUS COMPLAINT	9
72 TRAFFIC	23
73 MISCELLANEOUS	24
TOTAL	178

Consent Agenda
September 23, 1987
LICENSES

MECHANICAL

Krinkie Heating & Air Conditioning
87 E. County Rd. B #540
St. Paul, MN 55117

Kath Heating & Air Conditioning
3096 Rice Street #539
Little Canada, MN 55113

Snelling Co. #538
504 S. McKnight Rd.
St. Paul, MN 55119

CORPORATE

Adornments #1296
1350 Larpenteur Ave. W.
Falcon Heights, MN 55113

GENERAL CONTRACTOR

Lawrence Signs, Inc. #1294
945 Pierce Butler Route
St. Paul, MN 55104

Avoles Plumbers & Builders
699 Arcade Street #1297
St. Paul, MN 55106

Leslie Tranby & Son Roofing & Siding
6917 Valley Place #1295
Crystal, MN 55427

J&D Builders, Inc. #1293
2355 Greenbrier Circle
St. Paul, MN 55117

B. Kufus Construction
1582 Reaney #1292
St. Paul, MN 55106

Consent _____

Meeting Date 9/23/87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F 1

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Resolution authorizing reduction in debt levy for 1988.

SUBMITTED BY: Alan Rolek

REVIEWED BY: Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Tax Increment bond issue for Streets & Utilities in Falcon Woods # 3 issued in 1983 included a provision for an automatic levy in certain years to cover any possible shortfall in tax increments. This is reviewed each year to determine the need for this additional levy. After discussions with Steve Apfelbacher and in light of the recent Tax Increment Analysis, it has been determined that this levy will not be necessary in 1988.

RECOMMENDATION: Passage of the resolution authorizing the reduction in debt levy for 1988 in the amount of \$25,000.00



CITY OF FALCON HEIGHTS

COUNCIL RESOLUTION

Date September

A RESOLUTION RELATING TO AUTHORIZING THE COUNTY AUDITOR TO REDUCE THE DEBT LEVY BY \$25,000 IN THE YEAR 1988, WHICH WAS TO BE PROVIDED FOR IN THE GENERAL OBLIGATION TAX INCREMENT (525M) OF SEPTEMBER 1, 1983.

RESOLVED, that the City Council of the City of Falcon Heights has on hand excess funds in its debt service fund in the amount of \$25,000 which have been irrevocably appropriated to reduce the debt levy for the September 1, 1983 Tax Increment Bond issue, and hereby directs the Ramsey County Auditor to reduce the debt levy requirements in the amount of \$25,000, listed on his schedule to be provided for General Obligation Tax Increment (525M) September 1, 1983.

Moved by _____

Approved by _____
Mayor

Seconded by _____

_____ Date

Yeas	Nays	
Baldwin		
Ciernia	_____	In Favor
Hard		
Chenoweth	_____	Against
Wallin		

Attested by _____
Clerk Admin.

_____ Date

Adopted by Council _____

Consent _____

Meeting Date: 9-23-87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F 2

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Approval of Judges for November 3, 1987 Election.

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

(1) List of proposed judges for your review.

ACTION REQUESTED:

Approve

6/29/87

NOVEMBER 3, 1987 CITY ELECTION

PRECINCT #1

Chairperson	Laura Rust	1922 Autumn	644-9514
	Marion Skweres	1741 Lindig	644-3656
	Dorothy Bianchi	1725 Fairview	645-3389
	Carol Kraemer	1707 Fairview	645-7963

PRECINCT #2

Chairperson	Mary McGuire	1529 W. Iowa	644-1066
	Jeanette Kelsey	1470 W. Calif.	646-2438
	Flossie Richards	1525 Iowa	644-7486
	Marian McNabb	1369 Idaho	645-1086

PRECINCT #3

Chairperson	Gladys MacKnight	1728 Pascal	644-3345
	Dorothy Grittner	1718 Arona	644-7098
	Gladys Brown	1592 MapleKnoll	645-1385
	Alice Robertson	1741 Holton	644-4220

PRECINCT #4

Chairperson	Carol Rasmussen	2112 Folwell	644-9309
	Ruth May Sparrow	2105 W. Hoyt	647-0787
	Ruth Nier	2279 Hoyt	645-5074
	Jeanne Irving	1745 Tatum	644-7560

Consent _____

Meeting Date: 9/23/87

Policy X

Agenda Item: F 3

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Animal Control

SUBMITTED BY: Alan Rolek

REVIEWED BY: Jan Wiessner, Alan Rolek

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Our animal control contract with Lake Animal Care ran out on 8/31/87. An extension was arranged to 9/30/87. After that date, the city will be on its own in matters of animal control. There are many options available, most of which will require further study and will probably extend beyond the 9/30 expiration date. We, along with other cities in the same situation, have met and discussed animal control with representatives from St. Paul regarding the possibility of contracting with St. Paul or of instituting a county-wide animal control service which would be managed by the county. An RFP has been issued calling for bids from private contractors. None of these solutions appear to be an option in the immediate future, leaving us with our present animal control problem.

Our best solution at this time would be to handle our animal control in-house, with Terry Iverson, Al Rolek or possibly Public Works personnel doing pick ups and taking the animals to a veterinary clinic for impounding, care, etc. I have checked with the Brighton Veterinary Clinic which is used by Roseville, New Brighton, Lauderdale, Moundsvlew & Arden Hills. I have also talked to these communities who are satisfied with the service afforded them by Brighton. I have also checked with Falcon Heights Animal Hospital. The owner seemed interested in cooperating with the city on a small scale. The problem is the owner is extremely hard to contact and his helpers can't make any commitments without his approval. The city would also have to perform all paperwork needed, from collecting fees, licensing, impound & boarding fees, etc.

RECOMMENDATION:

Of the two hospitals, I would recommend the Brighton Veterinary Clinic. They have the background, emergency on-call after hours service, will do the paperwork, issue licenses and are very accessible. Their rate schedule is as follows: Monthly Administrative Charge - \$ 25.50, dog boarding per day - \$ 4 (\$5 in 1988), cat boarding per day - \$3 (\$4 in 1988), disposal of dead animals - \$11, Euthanasia and disposal - under 40 lbs.-\$14; over 40 lbs.- \$17, vaccination - \$1.35. Isolation of animals is \$1 more per day. Emergency care of injured animals is split between the hospital and the city and minimal care is given. If animals are claimed the claimant pays all fees.

If a more viable option presents itself, we can explore it at that time.

Consent _____

Meeting Date: 9/23/87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F 3

REQUEST FOR COUNCIL CONSIDERATION

PAGE 2

ITEM DESCRIPTION: Animal Control

SUBMITTED BY: Alan Rolek

REVIEWED BY: Jan Wiessner, Alan Rolek

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Estimated Annual Animal Control Budget

Monthly Fee - 12 mos. at \$ 35	\$ 420.00
Boarding - 12 dogs for 5 days Ea.	300.00
Euthanasia - 6 dogs @ \$ 17	102.00
Vaccinations - 12 @ \$ 1.35	16.00
Equipment (Cage, Snare, Gloves, Etc.)	200.00
Training - Seminars	100.00
	<u>\$ 1,338.00</u>

RECOMMENDATION:





September 10, 1987

Ms. Janet R. Wiessner
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113-5594

Dear Jan:

Thank you for your letter dated August 27, 1987. We appreciate your considering Roseville as a service provider for your animal control, but have to decline the offer at this time.

Chief Zelinsky will be reorganizing duties of his Community Service Officer staff in the near future, focusing on expanding their duties beyond animal control. As a result, it may not be timely to expand the animal control activities into your city.

If you have any questions regarding this decision, please call me at your convenience.

Sincerely,

James F. Andre
City Manager

cc: J. D. Zelinsky

Consent _____

Meeting Date: 9-23-87

Policy ✓

Agenda Item: F5

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

1988 Ramsey County Sheriff's Contract

SUBMITTED BY:

Commander Bergeron, Ramsey County Sheriffs Department

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

*NOTE: Please bring your copy of the proposed agreement which was distributed at the Budget Workshop. If you need another copy give us a call.

ACTION REQUESTED:

Approve proposed contract with modifications.

Consent _____

Meeting Date: 9-23-87

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F 5

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Proposed Council Rules

SUBMITTED BY:

Paul Ciernia

REVIEWED BY:

Jan Wiessner
Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

(1) Attached copy of proposed Council Meeting Standing Rules.

ACTION REQUESTED:

Review and discussion by Council.

6/29/87

FALCON HEIGHTS CITY COUNCIL
COUNCIL MEETING STANDING RULES

August 16, 1987

INTRODUCTION

In the belief that the best decisions are made by the best informed decision makers and that the public decision process is best served when the public has every opportunity to present views, the following rules are established to govern regular and special council meetings as well as formal public hearings. There are several goals behind these rules.

1. In general, free and open discussion by all interested parties should be an essential part of the decision making process.
2. The council process should have as little procedural overhead as possible.
3. Time is better spent on substantial matters rather than proforma matters.

RULES

Agenda

1. To be considered, an item must be on the agenda and the agenda must be distributed to all the council members and any other persons having responsibility for an item at least three working days prior to the meeting. An agenda can be modified with addenda by a majority vote but this should be used only for minor items or items with extreme time constraints.
2. An item can be moved from the consent agenda to the action agenda at the request of any council member.
3. Since there will be audience and cable TV viewers not familiar with each item, the chair will give a brief explanation of each item as it is addressed.
4. The order of items on the agenda need not be followed absolutely. The chair may adjust the order in the interest of:
 - a. Filling in time before a scheduled item, i.e. a public hearing.
 - b. Grouping several items to best make use of consultant time.

- c. Accommodating individuals who have attended the meeting specifically to provide input on an item.

Process - Regular and Special Council Meetings

1. For these proceedings the Council will be considered to be a "committee of the whole". That is, discussion is open to any member before or after a motion is made. This privilege is also extended to the Clerk-Administrator, Executive Secretary and any of the consultants who may have an interest in or can contribute to the item at hand.
2. At the discretion of the chair, this privilege is also extended to those members of the audience who wish to provide input. The chair may also rule out of order any input felt to be redundant, superfluous or irrelevant.
3. The chair can make liberal use of the "unanimous consent" procedure. That is, items that in the judgement of the chair are likely to be unanimously approved, can be introduced for approval with the statement "If there are no objections, ... stands approved (or denied)." If any council member has an objection then the item reverts to the standard motion procedure. This "unanimous consent" procedure cannot be used for items requiring formal votes, i.e. resolutions.
4. The standard motion procedure is changed to not require a second. A motion need only be made to be considered. This also applies to amendments.
5. The general mode of voting will be by acclamation but with enough clarity that the individual votes can be recorded in the minutes. If in doubt the secretary can request a clarification.
6. The meeting will be taped and the ^{vide} tape will be retained for ?? months following approval of the minutes for that meeting.
7. No Council meeting will extend beyond 10:30 PM. *except by unanimous vote*

Process - Public Hearings

Since a public hearing is a more formal procedure and often requires certain procedures and actions to be legal, the meeting rules are changed accordingly.

1. The primary aim of a public hearing is to take input from the public. To accomplish this in the most effective manner the chair will introduce the hearing with an explanation of the issues. This explanation will be given by the chair or a person designated by the chair. The use of explanatory visual aids is

encouraged.

2. Following the explanation, input from the public will be taken. Prior to accepting input, though, the chair will state the areas where input will be appropriate, the maximum time to be allotted to any individual presenter and any other procedural rules deemed appropriate to guarantee that all concerned parties have a fair and adequate opportunity to be heard.
3. All individuals wishing to speak must fill out and submit an identification form and speak into a recording microphone. Individuals not wishing to speak in public may provide a written statement. The Council may take up to 15 minutes to review written statements presented at the meeting. If the Council decides to not act on the issue at the public hearing meeting, it may by majority vote extend the time where written input will be taken to a day no later than 1 week before the next meeting where a deciding vote is planned.
4. All speakers are expected to be business-like, to-the-point and courteous. Anyone not abiding by these rules will be considered out-of-order.
5. The Council will refrain from initiating a discussion during the public input phase of the hearing except to clarify points brought up. These 'point of information' requests should be held to a minimum.
6. Once the public testimony phase is complete the chair will announce the public hearing to be closed and the Council will revert back to its 'committee of the whole' mode of operation. From this point on public input will only be appropriate when solicited by the Council.
7. Voting on any resolution the results from a public hearing will be by roll call. To eliminate any roll-call bias, the order will be rotated each month and will be reflected in the 'call to order' roll of the agenda.
8. It shall be the intent of the Council to vote on the issue at the same meeting as the public hearing and as close in time to the public hearing as possible. Should it be necessary to defer voting until a later date, that procedure will be clearly explained to the audience.
9. No public hearing will extend beyond 10PM.
10. If the public hearing is to set an assessment rate, the assessment formula(s) under discussion cannot be altered. This implies that the Council has fully discussed any formulas prior to the hearing and that the appropriate legal, fiscal and engineering consultants have passed on formula(s) viability,

legality and feasibility.

11. If the hearing is to set an assessment, it cannot be scheduled later than the first meeting in September. This is to allow time to correct any errors prior to the time needed to certify the roles to the County.

Adoption/Modification/Suspension

These rules, can be adopted, modified or suspended by a 3/4 vote of the Council. If suspended, the are automatically reinstated at the next meeting.

Consent _____

Policy X

Meeting Date: 9-23-87

Agenda Item: F 6

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Cancel or reschedule November 11, 1987 meeting.

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

November 11th Council meeting falls on a legal holiday, Veteran's Day.

ACTION REQUESTED:

Cancel or Reschedule

6/29/87

Consent _____

Meeting Date: 9-23-87

Policy x

CITY OF FALCON HEIGHTS

Agenda Item: F 7

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

12 noon to 8:00 P.M. election hours.

SUBMITTED BY:

Tom Baldwin

REVIEWED BY:

Shirley Chenoweth
Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Our 12 noon to 8 P.M. polling hours--established in 1955, is an inconvenience to some voters. Since the judges for this year have already been informed of the time they are needed, it did not seem practical to make a change in hours at this time. We do provide mailed ballots to persons requesting them, or they may vote absentee at City Hall during regular business hours prior to election day. We also deliver or mail ballots to shut-ins.

ACTION REQUESTED:

Tom would like ideas on how this service could best be publicized.

6/29/87