

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA

Wednesday, July 26, 2023
7:00 p.m.

- A. CALL TO ORDER: 7:00
- B. ROLL CALL: GUSTAFSON LEEHY MEYER
WASSENBERG WEHYEE
- STAFF PRESENT: LINEHAN
- C. APPROVAL OF AGENDA
- D. PRESENTATION
1. Award Sale of General Obligation Improvement Bonds, Series 2023A
- E. APPROVAL OF MINUTES:
1. July 12, 2023 City Council Regular Meeting Minutes
- F. PUBLIC HEARINGS:
1. Fee Schedule Modification Ordinance Leahy 5-0
- G. CONSENT AGENDA:
1. General Disbursements through 7/19/23: \$370,184.76
Payroll through 7/15/23: \$23,987.91
Wire Payments through 7/15/23: \$14,175.29
2. City Licenses
3. Night to Unite Proclamation
4. Authorize use of \$14,626 in Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds for the 2023 Pavement Management Project
5. 2023 Pavement Management Project (PMP) Pay Request #1
6. Snelling-Larpenteur Study
Wehyee 5-0
- H. POLICY ITEMS: Snelling - Larpenteur D. CRRSAA
- I. INFORMATION/ANNOUNCEMENTS:
- J. COMMUNITY FORUM:
Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.
- K. ADJOURNMENT:

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Meeting Date	July 26, 2023
Agenda Item	Presentation D1
Attachment	Report, Resolution 23-49
Submitted By	Jack Linehan, City Administrator

Item	General Obligation Improvement Bond, Series 2023A Sale
Description	<p>On the April 26, 2023, the City Council awarded the Pavement Management Project (PMP) to Northwest Asphalt, Inc. for the following streets:</p> <ul style="list-style-type: none"> • Holton Street, Larpenteur Avenue to Roselawn Avenue • Albert Street, Ruggles Street to Roselawn Avenue • Sheldon Street, Ruggles Street to Roselawn Avenue • Ruggles Street, Holton Street to Hamline Avenue • Garden Avenue, East Snelling Service Drive to Hamline Avenue • Idaho/Iowa Alleyway <p>On June 28th, the City Council authorized the pre-sale of bonds. The City's bond consultant, Ehlers, marketed the bond sale to over 15 banks for sale.</p> <p>Bond interest rates change daily and any rates are only good for a short period of time. Because of this volatility, the sale will finalize at noon on Tuesday, July 25th with final calculations occurring on Wednesday, July 26th. Ehlers will present to City Council the results of the sale at the meeting.</p>
Budget Impact	The debt service payments will be accounted for starting in the FY2024 budget.
Attachment(s)	<ul style="list-style-type: none"> • GO Improvement Bond, Series 2023A Pre-Sale Report • Resolution 23-49 Providing for the Sale of \$521,000 General Obligation Improvement Bonds, Series 2023A
Action(s) Requested	Staff would recommend approval of attached resolution, authorizing the award of the bond sale for the 2023 Pavement Management Project.

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MINUTES
Wednesday, July 12, 2023
7:00 p.m.

A. CALL TO ORDER: 7:00 PM

B. ROLL CALL: GUSTAFSON_X_ LEEHY_X_ MEYER_X_

WASSENBERG_X_ WEHYEE_X_

STAFF PRESENT: LINEHAN_X_

C. APPROVAL OF AGENDA

Councilmember Leehy motions to
approve the amended agenda; approved 5-0

D. PRESENTATION

E. APPROVAL OF MINUTES:

1. June 28, 2023 Regular Meeting Minutes

Councilmember Meyer motions to
approve the meeting minutes; approved 5-0

F. PUBLIC HEARINGS:

G. CONSENT AGENDA:

1. General Disbursements through 7/6/23: \$214,989.96

Payroll through 6/30/23: \$24,336.72

Wire Payments through 6/30/23: \$14,490.99

2. Address Assignment for Community Park – 2050 Roselawn Avenue W.

3. **Active Living Ramsey Communities Be Active! Be Green! Bench Initiative Grant Application**

4. 2023 Data Practices Officials

Councilmember Wassenberg motions to
approve the consent agenda; approved 5-0

Councilmember Wehyee asks for more information regarding consent agenda item 3. Active Living Ramsey Communities Be Active! Be Green! Bench Initiative Grant Application.

Administrator Linehan explains that the City was informed about this grant by Active Living Ramsey Communities. Their goal is to ensure people of all abilities are provided with a place to sit on trails within all of Ramsey County. Staff reviewed City parks and noticed opportunities for additional benches. Staff already submitted the grant application for one bench for placement near the basketball court at Curtiss Field and (up to) two benches to be

placed within Community Park around the pond. The benches provided through the grant will be made from composite material which is very durable.

Councilmember Wehyee asks if the benches will be in addition to existing benches at Community Park or if they will replace existing ones.

Administrator Linehan explains the requirement of the grant is that they are in addition to existing benches and will not be replacing any.

Councilmember Wassenberg asks if the concrete pads, that the City is responsible for, will be completed by Public Works.

Administrator Linehan answers yes. The City has some costs associated with placing the benches, namely the concrete pads. Public Works is able to complete this in house.

Administrator Linehan continues to explain agenda item 4. 2023 Data Practices Officials. Typically, this is done at the beginning of the year. Due to staff turnover a new Data Practice Policy needed to be adopted to include the newest staff member. He also addresses agenda item 2. Address Assignment for Community Park – 2050 Roselawn Avenue W. Prior to the City purchasing Community Park, the parcel was shared with the adjacent farm field. Now that the City officially owns the park, the parcels are being split. The City wants to include the University in this decision and is awaiting a response before moving forward.

H: POLICY ITEMS:

1. Approval of Scheduling Public Hearing for July 26th to Consider State Fair Task Force Recommendation to Modify Fee Schedule Ordinance

Administrator Linehan states that the State Fair Task Force (SFTF) discussed parking violations during the State fair. The current uniform parking violation is \$50. Lot parking in commercial lots near the State Fair reached \$50 in 2022. The City is trying to stay ahead of parking fees at commercial lots. The proposed ordinance change would be to include language that parking violations double from August 15th to September 15th. For transparency, it is proposed to have a Public Hearing regarding this topic on Wednesday, July 26th at 7:00 p.m.

Councilmember Wassenberg added a note to the proposed fee schedule, to show the fine amounts:

Uniform parking fine

September 16 th – August 14 th	\$50.00/violation
August 15 th – September 15 th	\$100.00/violation

Mayor Gustafson asks if this will be an annual public hearing for fees or if that requires additional publications to the public.

Administrator Linehan answers, the City can do both. According to state regulations, the public needs to be notified of Public Hearings 10 days prior to the Public Hearing through a newspaper publication. The City wants to compare its fee schedule with other municipalities before reviewing it in December of 2023.

Councilmember Wassenberg wonders if the fee schedule changed recently.

Administrator Linehan answers yes, it was reviewed in January of 2023 through a fee ordinance.

Council and staff discussed fees that would need modification, such as right of way obstruction fees. Work including obstruction is disruptive to residents and reviewing the permit applications takes up more staff time than other permits. Administrator Linehan believes the current right of way obstruction fee does not match the amount of work imposed on staff.

Council is in favor of increasing the fee of obstruction and including this fee as part of the Public Hearing on Wednesday, July 26. Council also authorizes staff to research fee modification of the obstruction fee and compare with other municipalities. They also amended the resolution to include the right of way obstruction fee

Councilmember Wehyee motions to approve resolution 23-48 ordering a public hearing to consider amending uniform parking violation fee and right of way obstruction fee; approved 5-0

I. INFORMATION/ANNOUNCEMENTS:

Councilmember Meyer has no announcements.

Councilmember Wehyee attended Unity Day on July 7, 2023 and he had a great time.

Councilmember Leehy attended Restoration and Unity Day on July 6 and July 7, 2023. The Castile family organized two great events for the 6th time. Minnesota Night to Unite is also coming up and Councilmember Leehy wants to encourage as many residents to organize a block party. It is great opportunity to connect with neighbors.

Councilmember Wassenberg agrees with Councilmember Leehy's comments regarding Night to Unite. Block parties are very low-key events and are a great way to reconnect with your block. He adds that the band that played at Unity Day was excellent.

Mayor Gustafson explains that the Governor's office provided the City with a copy of the Governor's proclamation for Restoration and Unity Day. Last year, Ramsey County made the two days standing dates. He also encourages residents to register their block parties. He expresses his appreciation for the work City staff has been doing. Lastly, Ice Cream Social will be on July 20, 2023 from 5:00 PM – 7:00 PM at Community Park. Everyone is encouraged to attend, especially now that the City officially owns Community Park.

Administrator Linehan informs residents that the 2023 PMP is going along very well. Currently, the majority of the heavy work is being done. Such as installing catch basins. Then they will be doing pavement removal. Impacted residents were notified by the City. The contractor will also get started on Ruggles Pathway. Administrator Linehan is confident the end result will be worth it. Garden Avenue will also have their curbs installed. The registration for the Citywide Garage sale is open. It will take place on Saturday, September 16. Budget season is also starting soon. In order to get ready for this process, Council and staff discussed adding extra Council Workshop meetings.

J. COMMUNITY FORUM:

Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.

K. ADJOURNMENT: 7: 40 PM

Councilmember Wehyee motions to adjourn the meeting; approved 5-0



Randall C. Gustafson, Mayor

Dated this 12th day of July, 2023



Jack Linehan, City Administrator

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Meeting Date	July 26, 2023
Agenda Item	Public Hearing F1
Attachment	Schedule, Ordinance, Summary Ordinance
Submitted By	Jack Linehan, City Administrator

Item	2023 City Fee Schedule Ordinance
Description	<p>The City Council reviews the fee schedule annually for any adjustments. Some adjustments, including increases in water, sewer and recycling rates, are approved with the passage of the 2023 budget.</p> <p>At the June 29th State Fair Task Force (SFTF) meeting, the SFTF discussed a variety of issues including parking. One parking issue that was brought up was the importance of ensuring parking violations cover the costs for violations during the State Fair.</p> <p>The current uniform parking violation is \$50. Lot parking in commercial lots near the State Fair reached \$50 in 2022. Because of this, there were reports of visitors parking illegally in neighborhoods, such as within 30 feet of a stop sign, knowing a fine was possible but they were willing to take the chance.</p> <p>The proposed ordinance change would be to include language that parking violations are \$100 from August 15th to September 15th, and \$50 from September 16th – August 14th. This language was suggested by our City Attorneys to make it very clear to prosecutors and the courts when fines are doubled, rather than “during State Fair”. By having the fines double temporarily, it avoids having fines increase for other parking violations that are less resource heavy to enforce, such as during snow emergencies.</p> <p>Included in the proposed fee schedule is an increase in fees for right-of-way obstruction permits. The City contracts with the City of Roseville to provide engineering services, and is billed by Roseville for the professional staff time required to review the permits. When the City adjusted right-of-way permits in January, obstruction permits were not increased. The cost and staff time should now be covered by the increase.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Ordinance 23-04 • Proposed 2023 City Fee Schedule • Summary Ordinance

**CITY OF FALCON HEIGHTS
2023 Fee Schedule**

A. LICENSES

1.	Business Licenses	
	<u>Item</u>	<u>Fee</u>
	Bus Benches (Courtesy)	\$ 50.00 per bench
	Gasoline Station Operator License	
	Fewer than 15 hours	\$ 100.00
	15-20 hours	\$ 400.00
	20 hours or more	\$ 500.00
	Municipal Business	
	10,000 sq. ft. or less	\$ 100.00
	10,001 sq. ft. or more	\$ 200.00
	Pool Hall	\$ 800.00
	Precious Metal Dealer	
	Investigation fee/general	\$ 1,500.00
	Investigation fee/MN only	\$ 500.00
	License fee	\$ 2,000.00
	Restaurant	
	Lunchroom	\$ 50.00
	Fewer than 15 hours	\$ 100.00
	15-20 hours	\$ 400.00
	20 hours or more	\$ 500.00
	Therapeutic Massage License	
	Investigation fee	\$ 350.00
	License fee	\$ 100.00
	Home Occupation License	\$ 50.00
	Retail Grocery License	\$ 50.00
	Holiday Tree Sales License	\$ 50.00
	Car Wash License	\$ 50.00
2.	Liquor Licenses	
	<u>Item</u>	<u>Fee</u>
	Bottle Club	\$ 300.00
	Liquor, Off-Sale	\$ 310.00
	Liquor, On-Sale	\$ 4,000.00
	Liquor, Special Event	\$ 25.00
	Liquor, Sunday	\$ 200.00
	Malt Beverage, Off-Sale	\$ 150.00
	Malt Beverage, On-Sale	\$ 500.00
	Malt Beverage, On-Sale (with wine license)	\$ 1.00
	Wine License	\$ 2,000.00
	Temporary Liquor License	\$ 50.00
	Background Checks (per license)	\$ 500.00

3. Other Licenses

<u>Item</u>	<u>Fee</u>
Amusement machines (per machine)	\$ 30.00
Cigarette sales	\$ 250.00
Contractor licenses	\$ 35.00
Peddlers and solicitors	
(For profit)	\$ 25.00 per individual
(Charitable)	Free, but license still required
Pool tables (per table)	\$ 30.00
Refuse Haulers	\$ 100.00
Low-Density Rental License	\$ 50.00/per unit
High-Density Multifamily Rental License	
5-19 units per building	\$ 150.00
20-49 units per building	\$ 200.00
50-99 units per building	\$ 250.00
100+ units per building	\$ 300.00
Re-inspection (due to initial failure)	\$ 50.00

B. PERMITS

1. Building permit fees:

Total Valuation	Fee
\$1.00 - \$500.00	\$29.50
\$501.00 - \$2,000.00	\$28.00 for first \$500, \$3.70/each additional \$100, to and including \$2000
\$2,001.00 - \$25,000	\$83.50 for first \$2000, \$16.55/each additional \$1000, to and including \$25,000
\$25,001.00 - \$50,000	\$464.15 for first \$25,000, \$12.00/each additional \$1000, to and including \$50,000
\$50,001.00 - \$100,000.00	\$764.15 for first \$50,000, \$8.45/each additional \$1000, to and including \$100,000.00
\$100,001.00 - \$500,000.00	\$1,186.65 for first \$100,000, \$6.45/each additional \$1000, to and including \$500,000
\$500,001.00 - \$1,000,000.00	\$3,886.65 for first \$500,000, \$5.50/each additional \$1,000, to and including \$1,000,000
\$1,000,001 and up	\$6,636.65 for first \$1,000,000, \$4.50/each additional \$1,000

Other Inspections and Fees:

1. Inspections outside of normal business hours \$47.00 per hour¹ (minimum charge - two hours)
2. Re-inspection fees assessed under provisions of Section 305.8 \$47.00 per hour¹
3. Inspections for which no fee is specifically indicated \$47.00 per hour¹ (minimum

charge – one-half hour)

4. Additional plan review required by changes, additions or revisions to plans \$47.00 per hour¹ (minimum charge – one-half hour)
5. For use of outside consultants for plan checking and inspections, or both actual costs²

¹Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

²Actual costs include administrative and overhead costs.

**Building Permits are subject to the State Surcharge*

2. Relocation of structure or building: \$ 150.00
3. Demolition or removal of structure: \$ 1.25/1,000 cubic ft.; minimum \$ 50.00

4. Residential Solar Installation
Flat fee: \$200
State Surcharge: \$1.00

5. Mechanical permit fees
 - a. Residential Work
Base Fee \$50.00

State Surcharge \$1.00

Furnace/Boiler (warm air or hot water heating system)
\$70.00 New
\$40.00 Replacement
\$30.00 Unit heaters

Air conditioning and refrigeration
\$50.00 New
\$30.00 Replacement

Other Items
\$35.00 Gas line/piping
\$40.00 Duct work
\$45.00 Wood burning furnace per unit
\$40.00 Swimming pool heater per unit
\$35.00 Air exchanger with duct work per unit
\$35.00 Gas or oil space heater per unit
\$35.00 Gas direct vent heater per unit
\$35.00 Gas fireplace log or heater per unit
\$35.00 Gas hot water heater for domestic hot water (only if replacing gas

line)

b. Commercial Work

Gas piping, refrigeration, chilled water, pneumatic control, ventilation, exhaust, hot water, steam, and warm air heating systems.

This fee shall be \$50 plus 1-1/4 percent (1.25%) of the total valuation of the work. Value of the work must include the cost of installation, alteration, addition, and repairs, including fans, hoods, HVAC units and heat transfer units, and all labor and materials necessary for installation. In addition, it shall include all material and equipment supplied by other sources when those materials are normally supplied by the contractor.

6. Plumbing Permit Fees
\$35.00 base fee plus \$10.00 per fixture installed, \$ 1.00 state surcharge

7. Right of Way Permit Fees

<u>Item</u>	<u>Fee</u>
Registration fee	\$ 25.00
Hole	\$400.00
Trench	\$400.00 + \$40.00 per 100 lineal feet or portion thereof
Boring	\$400.00 + \$ 40.00 per 100 lineal feet or portion thereof
Obstruction	\$ 50.00 + \$ 0.06 per lineal foot \$50.00 + \$ 0.20 per lineal foot

Small Cell Wireless

Permit fee	\$ 100.00
Rent on City structure	\$ 150.00 per year
Maintenance for colocation	\$ 25.00 per year
Monthly electrical services	
Radio node less than 100 watts	\$ 73.00 per month
Radio node over 100 watts	\$ 182.00 per month

8. Sewer Connection or Repair \$ 50.00

9. Water Connection

<u>Meter Size</u>	<u>Fee</u>
3/4"	\$ 62.00
1"	\$ 115.00
1-1/2"	\$ 265.00
2"	\$ 470.00
3"	\$ 1,080.00

10. Street Opening Fee \$ 25.00 (plus cost of permit)

11.	Zoning Permit	
	<u>Item</u>	<u>Fee</u>
	Fence	\$50.00
	Temporary Sign	\$50.00
	Permanent Sign (each)	\$ 50.00
	Residential driveway	\$ 40.00
	Commercial driveway	Subject to Building Permit Fees

12.	Mobile Storage Structure/Dumpster Permit	
	<u>Location</u>	<u>Fee</u>
	On private property	
	14 days	\$ 10.00
	30 days	\$ 20.00
	On public street	
	72 hours	\$ 10.00
	(Permits may be renewed once in a 90 calendar-day period)	

13. Chicken Permit (first time and subsequent applications) \$ 50.00

14. Beekeeping Permit (first time and subsequent applications) \$50.00

C. PLANNING FEES*

	<u>Item</u>	<u>Fee</u>
	Comprehensive Plan Amendment	\$ 500.00
	Conditional Use Permit	\$ 500.00
	Design Review	
	(when required by code)	\$ 50.00
	Lot Split (one lot into two)	\$ 500.00
	Planned Unit Development	\$ 500.00
	Rezoning/Zoning Amendment	\$ 500.00
	Subdivision (>1 new lot)	\$ 500.00 + \$ 100.00/lot created
	Variance	\$ 500.00
	Tax Increment Finance (TIF)	
	Application Fee	\$5,000.00 Non-Refundable
	Escrow	\$10,000.00

*Fee plus actual cost billed by contractors or city consultant fees.

D. FACILITY RENTAL FEES

Private use of public facilities is permitted on a space available basis. Reservations and damage deposits are required for private use of the following community facilities. Discounted rates are available for weekly bookings:

Park Facility Rental Amenities & Fees

Facility	Amenities available	Rental Fees	
		Half Day 9am-3pm / 4pm-10pm	Full Day 9am-10pm
Community Park Building & Upper Picnic Area (2050 Roselawn Ave; corner of Roselawn and Cleveland)	Park building Full kitchen (stove, oven, refrigerator/freezer, sink, microwave) Tables & chairs Inside bathrooms 2 BBQ grills 9 Outdoor picnic tables Parking lot (50 vehicle capacity) plus off-street parking	Not Available	\$150 + tax
East Picnic Area (near playground)	2 Picnic tables Trash receptacles Portable toilet Parking lot (50 vehicle capacity) plus off-street parking	\$20 + tax	\$35 + tax
Lower Picnic Area (Southwest corner of park)	2 Picnic tables 1 BBQ grill Trash receptacles Portable toilet Parking lot (50 vehicle capacity) plus off-street parking	\$20 + tax	\$35 + tax
Play Kit Rental	Includes variety of balls, Frisbees, and other play equipment	\$15 + tax	
Set up/Tear Down	\$25		

Disclaimers:

- A damage deposit (\$200-400, or as determined by the City Administrator) is required for park facility rentals. The deposit must be made in a separate form from the payment and will be refunded upon return of facility key and inspection of the facilities.
- Nonprofit organizations must provide a copy of a Tax Exempt form (MN Dept. of Rev, IRS, W9 or MN Dept. of Taxation)
- Key pick up must be arranged two (2) days prior to scheduled event. Keys may be picked up at City Hall.
 - Regular business hours: Monday –Friday 8:00am-4:30pm
 - Summer hours (Memorial Day-Labor Day): 7:30am- 5:00pm Monday-Thursday, Friday 7:30am-noon
- Keys can be returned during business hours to City Hall. After hours drop-off is available via the drop box outside the main entrance.
- Rental permits will be issued once payment is received. Staff cannot reserve the facility without

payment.

- If you plan on bringing any outside equipment (i.e. inflatable devices, dunk tanks etc.) into the park, you must disclose this to a city employee during the reservation process. The City may require documentation such as a hold harmless agreement or certificate of insurance naming the City as an additional insured.

City Hall Facility Rental Fees

	Rental Fees			
	Capacity	3 hours	Half Day 9am-3pm/4pm-10pm	Full Day 8am-10pm
Council Chambers Full room (includes kitchen facility)	150 75 Seated	\$125.00 + tax	\$200.00 + tax	\$275.00 + tax
Partial Council Chambers (Front or Back Half)	75 30 Seated	\$60.00 + tax	\$115.00 + tax	\$175.00 + tax
Kitchen Facility	10 6 Seated	\$30.00 + tax	\$60.00 + tax	\$75.00 + tax
Conference Room	8 maximum	\$35.00 + tax	\$70.00 + tax	\$125.00 + tax
Set Up Fee (government entities exempt)	\$30.00			

Disclaimers:

- A \$200 refundable damage deposit is required for City Hall rentals. The deposit must be made in a separate form from the payment and will be refunded upon return of facility key and inspection of the facilities.
- Nonprofit organizations must provide a copy of a Tax Exempt form (MN Dept. of Rev, IRS, W9 or MN Dept. of Taxation)
- Key pick up must be arranged two (2) days prior to scheduled event. Keys may be picked up at City Hall.
 - Regular business hours: Monday –Friday 8:00am-4:30pm
 - Summer hours (Memorial Day-Labor Day): 7:30am- 5:00pm Monday-Thursday, Friday 7:30am-noon.
- Keys can be returned during business hours to City Hall. After hours drop-off is available via the drop box outside the main entrance.
- Rental permits will be issued once payment is received. Staff cannot reserve the facility without payment.
- City Hall cannot be rented for private social gatherings.

Field/Court/Rink Rental Fees

Discounted rates are available for Multi-day bookings (see below)

Individual/Group type	Single Day Use		Multi-day Use (weekly fee)
	3 hour block	Additional hours	
Resident	\$20 + tax	\$10/hour + tax	-
Non-resident	\$30 + tax	\$10/hour + tax	-
Youth organizations (must be open to youth aged 2-18 in Falcon Heights)	\$20 + tax	\$10/hour + tax	2 days/week: \$35 3 days/week: \$50 4 days/week: \$65 5 days/week: \$80 6+ days/week: \$100
Adult organizations	\$30 + tax	\$10/hour + tax	2 days/week: \$40 3 days/week: \$55 4 days/week: \$70 5 days/week: \$85 6+ days/week: \$105

Disclaimers:

- Fees apply only for games and practices. Tournaments or special events/services are subject to additional fees.
- Field/Court/Rink use permits will be issued when payment and application are received.
- All short term rentals (1-5 times) entitle the customer to use of the field as is; anything additional will be the customer's responsibility (i.e. striping the field or providing bases.)
- Special request of services will be dealt with on a case by case basis and may include extra fees. All requests should be discussed with the Parks and Recreation Department at 651-792-7617.

E. FACILITY USE BY PUBLIC SERVICE ORGANIZATIONS

1. Public facilities are available for use on a reservation basis.
2. The following shall be allowed use of public facilities but set up/tear down fees apply:
 - a. Specifically listed local organizations:
 - League of Women Voters
 - Senior Citizen Groups (Falconeers, Roseville Area Seniors)
 - Ramsey County League of Local Governments
 - League of Minnesota Cities/ Association of Metropolitan Municipalities
 - Watershed management organizations
 - Scouts, Brownie Troops, 4-H, Campfire
 - Neighborhood Groups (e.g. Grove Association, Maple Knoll Courtyard Homeowner's Association)
 - 55 Alive Mature Driving Class
 - Cable Commission
 - Developers when presenting to neighbors
 - Legislators for informational (non-campaign) meetings, except after the filing date and before the November election of a legislative election year unless requested by a majority of the city council
 - Northeast Youth and Family Service
 - Lauderdale and Falcon Heights Lions Club
 - Roseville Rotary Club
 - Party Precinct caucuses, legislated district conventions and county conventions under the requirements of MN State Statute 202A.192
 - AARP Tax Services
 - Hobby groups or clubs that meet the following criteria:
 - Falcon Heights based (A minimum of 25% of on-going members or participants are Falcon Heights residents).
 - Non-profit
 - Open membership
 - Founded on a hobby
 - Actively reaches out to include people of different ages, especially youth, to encourage intergenerational exchanges of information
 - Encourages a community service and/or benefit component
 - Falcon Heights neighborhood or community groups whose activities are open to all and for the sole purpose of developing, fostering and strengthening neighborhood and community well-being.
 - b. Any organization that meets the above guidelines yet uses a facility more than twice a year shall be charged \$100 per year.
 - c. The organization or group cannot be a private, business, political, or religious organization.
 - d. Any organization denied free use under this policy as defined in this section may appeal to the city council.

F. MISCELLANEOUS FEES

<u>Item</u>	<u>Fee</u>
Agendas (City Council or Commissions) ¹	\$ 15.00/year
City Council Minutes ¹	\$ 35.00/year
Commission Minutes ¹	\$ 20.00/year
New Resident Handbook	\$1.00 printing fee
Single copies	\$ 0.25 + tax/ page for first 100 pages
Assessment search	\$ 20.00
Maps	\$ 6.50
Open burning permit (no charge for recreational fires)	\$ 25.00
Returned Check Fee	\$ 25.00
Credit/Debitcard convenience fee	2.95% per transaction

The charges apply only when hard copies are mailed. These documents can be viewed free of charge on the website or at City Hall.

G. FALSE ALARM FEES

1. Fire False Alarms (at an address or property within one calendar year)

- \$ 0 for first false alarm
- \$ 175 for second false alarm
- \$ 300 for third false alarm
- \$ 400 for fourth false alarm
- \$ 500 for fifth and subsequent false alarm

2. Security False Alarms (at an address or property within one calendar year)

- \$ 0 for first false alarm
- \$ 60 for second false alarm
- \$ 100 for third false alarm
- \$ 200 for fourth false alarm
- \$ 300 for fifth false alarm
- \$ 400 for sixth false alarm
- \$ 500 for seventh and subsequent false alarm

3. Penalties and Assessment

Penalties for late payment and assessment of unpaid fees are the same as stipulated for unpaid utility fees in the city code.

H. VEHICLE EMERGENCY RESPONSE

The fee for emergency personnel response to accidents is \$350.00/vehicle.

I. PARKING FEES

<u>Item</u>	<u>Fee</u>
Application fee to designate "residential area" permit parking	\$ 200.00
Annual residential area parking permits	
First two vehicles	\$ 15.00/vehicle
Third and subsequent vehicles	\$ 25.00/vehicle

Lost permit replacement	\$ 5.00
Temporary parking permit (up to 3 weeks)	\$ 3.00/vehicle
Temporary parking permit for 5 or more vehicles for a one-time/one-day event	\$ 25.00
Uniform parking fine	\$50.00 / violation
September 16 th – August 14 th	\$50.00/violation
August 15 th – September 15 th	\$100.00/violation

J. SANITARY SEWER

The sanitary sewer fee for residential units is \$37.00 per quarter plus \$0.0242687 per cubic foot of water usage during the months of November – January. For apartment units, the rate will be \$37.00/unit/quarter plus \$0.0242687 per cubic foot of water used in November. For residential units, this will serve as the maximum fee for other quarters throughout the year, but the actual amount billed may be lower depending on water usage. For commercial units, the fee is \$0.0242687 per cubic foot of water usage during each month.

K. STORM DRAINAGE

The fee for storm drainage is \$27.50 per quarter for residential units and \$254.21 per acre for commercial and apartment units.

L. HYDRANT WATER

The fee for hydrant water is 6% surcharge of the water bill.

M. RECYCLING

The recycling charge is \$12.75 per quarter for residential units.

N. STREET LIGHTING

The street lighting fee is \$6.00 per quarter for residential units and \$0.02 per lineal foot frontage for commercial properties monthly.

O. FEES FOR UNSPECIFIED REQUESTS

A private party or public institution (hereinafter applicant) making a request to the City for approval of a project or for public assistance must cover the City's consultants' costs associated with reviewing the request. Prior to having the request considered by the City, the applicant must deposit an escrow fee in an amount that is estimated to cover the City's consultants' costs as determined by the City Administrator. If the City's consultants' costs exceed the initial escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The City shall use the applicant's fees to cover the City's actual consultants' costs in reviewing the request regardless of the City's action on the applicant's request. If the applicant's escrow fees exceed the City's actual consultants' costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.

P. SNOW AND ICE REMOVAL

Cost of abatement¹.

¹This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA

ORDINANCE NO. 23-04

**AN ORDINANCE AMENDING THE FEE/RATE SCHEDULE FOR
THE CITY OF FALCON HEIGHTS RELATIVE TO UNIFORM
PARKING FINES AND RIGHT-OF-WAY OBSTRUCTION FINES**

THE CITY COUNCIL OF FALCON HEIGHTS ORDAINS:

SECTION 1. The City of Falcon Heights Fee Schedule attached hereto as Exhibit A and incorporated herein by reference is hereby adopted.

SECTION 2. This ordinance shall be effective upon passage.

ADOPTED this 26th day of July 2023, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY:



Randall C. Gustafson, Mayor

ATTEST:



Jack L. City Administrator/Clerk

SUMMARY ORDINANCE NO. 23-04

**CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING THE FEE/RATE SCHEDULE FOR THE CITY OF
FALCON HEIGHTS RELATIVE TO PARKING VIOLATIONS AND RIGHT-OF-WAY
OBSTRUCTION PERMIT FEES.**

Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:


The purpose of this ordinance is to amend the City Fee/Rate Schedule for the fines for parking violations and the fees for right-of-way obstruction permits.

This ordinance shall be effective upon passage.

APPROVED for publication by the City Council of the City of Falcon Heights, Minnesota this 26th day of July, 2023.

CITY OF FALCON HEIGHTS

BY:


Randall C. Gustafson, Mayor

ATTEST:


Jack Linehan, City Administrator

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PACKET: 02837 July 12 Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00000 BEISSWENGER'S						
I-748705		Mower Blades	295.08			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N		
		Mower Blades		101 4132-87000-000	REPAIR EQUIPMENT	295.08
=== VENDOR TOTALS ===			295.08			
01-00875 BBE COMMUNITY SOLAR, LLC						
I-11833845		Solar Garden Elect May	1,440.65			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N		
		Solar Garden Elect May		101 4137-85025-000	SOLAR ELECTRIC	1,440.65
=== VENDOR TOTALS ===			1,440.65			
01-05883 CENTER FOR VALUES-BASED INITIA						
I-23014		Deliverable 3:Future SVC Rec	3,000.00			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N		
		Deliverable 3:Future SVC Rec		101 4112-80330-000	CONSULTANT	3,000.00
=== VENDOR TOTALS ===			3,000.00			
01-03110 CENTURY LINK						
I-202307128567		July SS Landlines	73.57			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N		
		July SS Landlines		601 4601-85011-000	TELEPHONE - LANDLINE	73.57
=== VENDOR TOTALS ===			73.57			
01-03123 CINTAS CORPORATION						
I-157216405		Floor Mats Svc 6/1	57.45			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N		
		Floor Mats Svc 6/1		101 4131-87010-000	CITY HALL MAINTENANCE	57.45
I-4158523557		Floor Mats Svc 6/14	57.45			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N		
		Floor Mats Svc 6/14		101 4131-87010-000	CITY HALL MAINTENANCE	57.45
=== VENDOR TOTALS ===			114.90			

PACKET: 02837 July 12 Payables
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-----ID-----			GROSS	P. O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-01-90		CITY OF ROSEVILLE					
I-236559		Engineering May	2,114.65				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		Engineering May		101 4133-80100-000	ENGINEERING SERVICES		541.55
		Engineering 2023 FMP May		429 4429-80100-000	ENGINEERING		1,573.10
I-236562		Engineering January	15,937.19				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		Engineering January		101 4133-80100-000	ENGINEERING SERVICES		292.41
		Engineering 2023 FMP January		429 4429-80100-000	ENGINEERING		15,644.78
		=== VENDOR TOTALS ===	18,051.84				
01-01012		COREMARK METALS					
I-5402852		Rolled & Flat Steel	190.55				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		Rolled & Flat Steel		101 4132-70120-000	SUPPLIES		190.55
		=== VENDOR TOTALS ===	190.55				
01-05171		FRA DOR INC					
I-2306191		Black Dirt for Sidewalks	64.50				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		Black Dirt for Sidewalks		419 4419-92005-000	SIDEWALK IMPROVEMENTS		64.50
		=== VENDOR TOTALS ===	64.50				
01-05115		GOPHER STATE ONE CALL					
I-3060389		June Locates	140.40				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		June Locates		601 4601-88030-000	LOCATES		140.40
		=== VENDOR TOTALS ===	140.40				
01-05886		KELLY & LEMMONS					
I-61046		June Prosecutions	2,500.00				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		June Prosecutions		101 4123-80200-000	LEGAL FEES		2,500.00
		=== VENDOR TOTALS ===	2,500.00				

PACKET: 02837 July 12 Payables
 VENDOR SET: 01 City of Falcon Heights
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 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
0	40	LOFFLER COMPANIES, INC					
I-4407586		Copier - June		200.76			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023			1099: N		
		Copier - June			101 4112-87000-000	REPAIR OFFICE EQUIPMENT	200.76
=== VENDOR TOTALS ===				200.76			
=====							
01-07331		MARTIN MARIETTA MATERIALS					
I-39469411		Concrete Disposal for Sidewal		100.00			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023			1099: N		
		Concrete Disposal for Sidewalk			419 4419-92005-000	SIDEWALK IMPROVEMENTS	100.00
I-39487926		Concrete Disposal		50.00			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023			1099: N		
		Concrete Disposal for Sidewalk			419 4419-92005-000	SIDEWALK IMPROVEMENTS	50.00
I-39503674		Concrete Disposal for Sidewal		50.00			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023			1099: N		
		Concrete Disposal for Sidewalk			419 4419-92005-000	SIDEWALK IMPROVEMENTS	50.00
=== VENDOR TOTALS ===				200.00			
=====							
11-05273		MN PUBLIC EMPLOYEES INSURANCE					
I-1296625		August Health Insurance		9,084.88			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023			1099: N		
		August Health Insurance			101 4112-89000-000	MISCELLANEOUS	9,084.88
=== VENDOR TOTALS ===				9,084.88			
=====							
11-06112		PIONEER PRESS					
J23572540		ACFR Legals		720.30			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023			1099: N		
		ACFR Legals			101 4111-70410-000	LEGAL NOTICES	720.30
=== VENDOR TOTALS ===				720.30			
=====							
1-06184		RAMSEY COUNTY - POLICE AND 911					
I-EMCOM-010965		CAD Services June		368.76			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023			1099: N		
		CAD Services June			101 4122-81200-000	911 DISPATCH FEES	368.76
I-EMCOM-010981		911 Dispatch Svc June		2,268.88			
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023			1099: N		
		911 Dispatch Svc June			101 4122-81200-000	911 DISPATCH FEES	2,268.88
=== VENDOR TOTALS ===				2,637.64			

PACKET: 02837 July 12 Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
0	101	SAMS CLUB MC/SYNCB					
I-202307128568		SAMS CLUB MC/SYNCB	1,655.17				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		Zoom Virtual		101 4116-85040-000	VIRTUAL COMMUNICATIONS		221.19
		Pioneer Press		101 4131-70110-000	SUPPLIES		81.44
		Copy paper, clips & Post-its		101 4112-70100-000	SUPPLIES		116.59
		Survey Monkey Subscription		101 4116-70420-000	NEWSLETTERS/INFORMATION		468.00
		Notary Stamp		101 4112-70100-000	SUPPLIES		25.70
		Cups, Spoons, & CH Supplies		101 4131-70110-000	SUPPLIES		174.78
		Electrical Cord		101 4112-70100-000	SUPPLIES		16.56
		Toner Cartridge		101 4112-70100-000	SUPPLIES		55.91
		ArcGIS Desktop Single Use		101 4117-80500-000	GIS SUPPORT		445.00
		Sign for Ice Cream Social		101 4116-89010-000	SPECIAL EVENTS		50.00
		=== VENDOR TOTALS ===	1,655.17				
01-05784		UPPER CUT TREE SERVICES					
I-5587		Tree & Stump Removal	5,450.00				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		Tree & Stump Removal		101 4134-84020-000	TREE REMOVAL		5,450.00
		=== VENDOR TOTALS ===	5,450.00				
01-05870		XCEL ENERGY					
I-202307128566		Elect	2,590.05				
7/12/2023	APBNK	DUE: 7/12/2023 DISC: 7/12/2023		1099: N			
		Elect		101 4131-85020-000	ELECTRIC		87.13
		Gas		101 4131-85030-000	NATURAL GAS		70.76
		Elect		209 4209-85020-000	STREET LIGHTING POWER		67.97
		Elect		209 4209-85020-000	STREET LIGHTING POWER		25.66
		Elect		209 4209-85020-000	STREET LIGHTING POWER		2,321.97
		Elect		209 4209-85020-000	STREET LIGHTING POWER		16.56
		=== VENDOR TOTALS ===	2,590.05				
		=== PACKET TOTALS ===	48,410.29				

PACKET: 02839 July 14 Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-054 BRAUN INTERTEC						
I-B349029		Construction Materials Testin	2,024.00			
7/14/2023	APBNK	DUE: 7/14/2023 DISC: 7/14/2023		1099: N		
		Construction Materials Testing		429 4429-92450-000	2023 STREET PROJECT	2,024.00
=== VENDOR TOTALS ===			2,024.00			
01-03001 CAMPBELL KNUTSON						
I-308		June Legal Matters	2,515.64			
7/14/2023	APBNK	DUE: 7/14/2023 DISC: 7/14/2023		1099: Y		
		June General Legal Matters		101 4114-80200-000	LEGAL FEES	2,361.74
		June Molnau Legal Matters		426 4426-81900-000	PROFESSIONAL/ATTORNEY SV	153.90
=== VENDOR TOTALS ===			2,515.64			
01-03123 CINTAS CORPORATION						
I-4161305833		Floor Mats Svc 7/12	57.45			
7/14/2023	APBNK	DUE: 7/14/2023 DISC: 7/14/2023		1099: N		
		Floor Mats Svc 7/12		101 4131-87010-000	CITY HALL MAINTENANCE	57.45
=== VENDOR TOTALS ===			57.45			
01-03122 CITY OF ST PAUL						
I-IN54446		Asphalt Mix - 11	1,442.62			
7/14/2023	APBNK	DUE: 7/14/2023 DISC: 7/14/2023		1099: N		
		Asphalt Mix - 11		101 4132-75000-000	BITUMINOUS PATCHING	1,442.62
=== VENDOR TOTALS ===			1,442.62			
01-075 CONTINENTAL RESEARCH CORPORATI						
I-46029		Cleaner/Degreaser	203.00			
7/14/2023	APBNK	DUE: 7/14/2023 DISC: 7/14/2023		1099: N		
		Cleaner/Degreaser		101 4131-70110-000	SUPPLIES	203.00
=== VENDOR TOTALS ===			203.00			
01-05739 MN DEPT EMPLOYMENT AND ECONOMI						
I-202307148569		Unemployment	4,497.92			
7/14/2023	APBNK	DUE: 7/14/2023 DISC: 7/14/2023		1099: N		
		Unemployment		101 4192-89000-000	MISCELLANEOUS	4,497.92
=== VENDOR TOTALS ===			4,497.92			

7/14/2023 11:00 AM
 PACKET: 02839 July 14 Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	J70	XCEL ENERGY				
I-202307148570		Elect	86.75			
7/14/2023	APBNK	DUE: 7/14/2023 DISC: 7/14/2023		1099: N		
		Elect		101 4121-85020-000	ELECTRIC	36.04
		Elect		101 4141-85020-000	ELECTRIC/GAS	33.98
		Elect		209 4209-85020-000	STREET LIGHTING POWER	16.73
		=== VENDOR TOTALS ===	86.75			
		=== PACKET TOTALS ===	10,827.38			

PACKET: 02841 July 19 Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00869	J15	ANIMAL HUMANE SOCIETY				
I-36641		Apr - Jun Boarding Services	214.00			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Apr - Jun Boarding Services		101 4122-81300-000	ANIMAL CONTROL	214.00
		=== VENDOR TOTALS ===	214.00			
01-00869		BENEFIT EXTRAS, INC				
I-116747		Flex Participation Fee Jul-Dec	180.00			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Flex Participation Fee Jul-Dec		101 4112-89000-000	MISCELLANEOUS	180.00
		=== VENDOR TOTALS ===	180.00			
01-01023		BUHL GTA LP				
I-202307198571		1st Half Pay-as-Go Payment	7,134.79			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		1st Half Pay-as-Go Payment		415 4415-93000-000	DEBT PAY AS YOU GO FYMT	7,134.79
		=== VENDOR TOTALS ===	7,134.79			
01-03103		CANON FINANCIAL SERVICES				
I-30911177		Copier Contract Charge July	122.39			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Copier Contract Charge July		101 4131-87010-000	CITY HALL MAINTENANCE	122.39
		=== VENDOR TOTALS ===	122.39			
01-03111		CENTER FOR ENERGY AND ENVIRONM				
I-22901		Home Energy Squad Visits	250.00			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Home Energy Squad Visits		101 4117-89070-000	ENERGY AUDIT INCENTIVE	250.00
		=== VENDOR TOTALS ===	250.00			
01-03110		CENTURY LINK				
I-202307198572		Landline Svc July	63.54			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Landline Svc July		101 4141-85011-000	TELEPHONE - LANDLINE	63.54
		=== VENDOR TOTALS ===	63.54			

PACKET: 02841 July 19 Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00000	J00	EHLERS AND ASSOCIATES				
I-94504		Update TIF Note Schedule &Pre	596.25			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Update TIF Note Schedule &Prep		414 4414-81900-000	OTHER PROFESSIONAL SERVI	596.25
		=== VENDOR TOTALS ===	596.25			
01-04066		GUSTAFSON, RANDALL C				
I-202307198573		Reimbursement for Conferences	600.79			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		MN Brownfields 2023 Register		101 4111-86100-000	CONFERENCES/EDUCATION/TR	85.00
		League of MN Cities Conference		101 4111-86100-000	CONFERENCES/EDUCATION/TR	515.79
		=== VENDOR TOTALS ===	600.79			
01-05843		MN NCPERS LIFE INSURANCE				
I-458800082023		2023 Life Insurance August	80.00			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		2023 Life Insurance August		101 21709-000	OTHER PAYABLE	44.32
		2023 Life Insurance August		204 21709-000	OTHER PAYABLE	1.60
		2023 Life Insurance August		601 21709-000	OTHER PAYABLE	23.36
		2023 Life Insurance August		602 21709-000	OTHER PAYABLE	10.72
		=== VENDOR TOTALS ===	80.00			
01-07299		NELSON, KELLY				
I-202307198574		Reimbursement for Event	10.73			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Prizes for Ice Cream Social		101 4116-89010-000	SPECIAL EVENTS	10.73
		=== VENDOR TOTALS ===	10.73			
01-06024		ON SITE SANITATION				
I-1563756		Portable Toilets for Event	406.00			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Portable Toilets for Event		601 4601-85080-000	PORTABLE TOILET PARKS	406.00
I-1565256		Portable Toilets/Sanitizers	87.00			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Portable Toilets/Sanitizers		601 4601-85080-000	PORTABLE TOILET PARKS	87.00
I-1565257		Portable Toilets/Sanitizers	260.00			
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N		
		Portable Toilets/Sanitizers		601 4601-85080-000	PORTABLE TOILET PARKS	260.00
		=== VENDOR TOTALS ===	753.00			

PACKET: 02841 July 19 Payables
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 SEQUENCE : ALPHABETIC
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-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-184		RAMSEY COUNTY - POLICE AND 911					
I-SHRFL-002161		Law Enforcement Services July	109,405.81				
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N			
		Law Enforcement Services July		101 4122-81000-000	POLICE SERVICES		109,405.81
=== VENDOR TOTALS ===			109,405.81				
01-06561		TILDEN FP FALCON HEIGHTS APART					
I-202307198576		1st Half Pay-as-Go Payment	119,851.00				
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N			
		1st Half Pay-as-Go Payment		414 4414-93000-000	DEBT PAY AS YOU GO PYMT		119,851.00
=== VENDOR TOTALS ===			119,851.00				
01-06560		TILDEN FP FALCON HEIGHTS SENIO					
I-202307198575		1st Half Pay-as-Go Payment	71,526.00				
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N			
		1st Half Pay-as-Go Payment		414 4414-93000-000	DEBT PAY AS YOU GO PYMT		71,526.00
=== VENDOR TOTALS ===			71,526.00				
01-05870		XCEL ENERGY					
I-202307198577		Elect	158.79				
7/19/2023	APBNK	DUE: 7/19/2023 DISC: 7/19/2023		1099: N			
		Elect		101 4141-85020-000	ELECTRIC/GAS		33.96
		Elect		209 4209-85020-000	STREET LIGHTING POWER		75.34
		Elect		209 4209-85020-000	STREET LIGHTING POWER		14.81
		Elect		209 4209-85020-000	STREET LIGHTING POWER		13.60
		Elect		209 4209-85020-000	STREET LIGHTING POWER		21.08
=== VENDOR TOTALS ===			158.79				
=== PACKET TOTALS ===			310,947.09				

P #	NAME	AMOUNT
006	JACK LINEHAN	3,577.39
-1027	KELLY A NELSON	2,101.40
-1029	ELKE VAN DER WERFF	1,630.27
-1042	FREDI PONCE PARRA	1,448.30
-1136	ROLAND O OLSON	3,060.44
-1162	ALYSSA LANDBERG	805.03
-1028	HANNAH B LYNCH	2,692.17
-1167	DAVID S SIMONS	1,547.35
-1030	TIMOTHY J PITTMAN	142.95
-1033	DAVE TRETSVEN	1,946.63
-1143	COLIN B CALLAHAN	3,492.43
-1171	HENRY A THOMAS	1,315.91

TAL PRINTED: 12 23,760.27

11-2023 6:32 AM PAYROLL CHECK REGISTER
ROLL NO: 01 City of Falcon Heights

PAGE: 1
PAYROLL DATE: 7/11/2023

NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1	PITTMAN, JUSTIN J	R	7/11/2023	112.21	092367
2	STONE, MIA D	R	7/11/2023	34.63	092368
5	PRATT, HENRY M	R	7/11/2023	34.63	092369
6	RYAN, MOLLY K	R	7/11/2023	46.17	092370

-11-2023 6:32 AM PAYROLL CHECK REGISTER
YROLL NO: 01 City of Falcon Heights

PAGE: 2
PAYROLL DATE: 7/11/2023

*** REGISTER TOTALS ***

REGULAR CHECKS:	4	227.64
DIRECT DEPOSIT REGULAR CHECKS:	12	23,760.27
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	16	23,987.91

*** NO ERRORS FOUND ***

END OF REPORT **

WIRE PAYMENTS

	July 15 payroll
Fed With	8,482.47
St With	1,445.09
Pera	4,021.23
ICMA	200.00
Child support	<u>26.50</u>
	14,175.29

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Meeting Date	July 26, 2023
Agenda Item	Consent G2
Attachment	N/A
Submitted By	Kelly Nelson Assistant to the City Administrator

Item	Approval of City License(s)
Description	The following individuals/entities have applied for a <u>Municipal Business License</u> for 2023. Staff have received the necessary documents for licensure. <ol style="list-style-type: none"> 1. John A. Knutson & Co., PLLP 2. Spire Credit Union
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends approval of the City license applications contingent on background checks and fire inspections as required.

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Meeting Date	July 26, 2023
Agenda Item	Consent G3
Attachment	Proclamation
Submitted By	Jack Linehan, City Administrator

Item	Night to Unite Proclamation
Description	The Ramsey County Sheriff's Office has drafted the attached proclamation for the city council to issue designating Tuesday, August 1, 2023 as Night to Unite in Falcon Heights
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	I recommend that the Falcon Heights City Council approve the proclamation designating Tuesday, August 1 st , 2023 as Night to Unite.



Night to Unite 2023
Proclamation



CITY OF FALCON HEIGHTS

WHEREAS, the Minnesota Crime Prevention Association, along with AAA, and local law enforcement agencies are sponsoring a statewide program called Night to Unite on August 1, 2023; and

WHEREAS, Night to Unite is designed to get to know one another in the City of Falcon Heights, build neighborhood involvement by bringing police and communities together; and to bring an awareness to crime prevention and local law enforcement efforts; and

WHEREAS, Night to Unite supports the idea that crime prevention is an inexpensive, effective tool in strengthening police and community partnerships; and

WHEREAS, Night to Unite provides opportunities to celebrate the ongoing work of law enforcement and neighborhoods in Falcon Heights by working together to fight crime and victimization and increase public safety for all citizens; and

WHEREAS, the citizens of Falcon Heights play an important role in assisting the Ramsey County Sheriff's Office through joint crime, drug and violence prevention efforts;

NOW, THEREFORE, I, Mayor Randy Gustafson, and WE, Council Members, Melanie Leehy, Eric Meyer, Jim Wassenberg, and Yakasah Wehyee, DO HEREBY CALL UPON ALL CITIZENS OF FALCON HEIGHTS, RAMSEY COUNTY, to participate in Night to Unite on Tuesday, August 1, 2023.

FURTHER, LET IT BE RESOLVED THAT I, Mayor Randy Gustafson, and WE, Council Members, Melanie Leehy, Eric Meyer, Jim Wassenberg, and Yakasah Wehyee, do hereby proclaim Tuesday, August 1, 2023, as Night to Unite in Falcon Heights, Ramsey County, Minnesota.



Mayor, Randy Gustafson



Council Member, Melanie Leehy

Council Member, Eric Meyer



Council Member, Jim Wassenberg

Council Member, Yakasah Wehyee

Date

Attested by: 

City Administrator, Jack Linehan

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Meeting Date	July 26,2023
Agenda Item	Consent 14 #4
Attachment	
Submitted By	Roland Olson, Finance Director

Item	In 2022, CRRSAA Funds were received by the City in State-Aid eligible funds and, according to our City Engineer, can be allocated to the 2023 Street Project.
Description	The Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) was passed to help support urbanized areas with local transportation issues. The City received \$14,626 in funding. Our engineer is asking for council approval to use this State-Aid funding on the City's 2023 street project. This would offset other State-Aid requests for this street project.
Budget Impact	Would help with funding for the 2023 street project.
Attachment(s)	N/A
Action(s) Requested	Staff recommends the approval of the funds received from the CRRSAA to apply towards the 2023 street project. These are State-Aid funds.

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Meeting Date	July 26, 2023
Agenda Item	Consent G5
Attachment	Resolution 23-50, Pay Estimate #1
Submitted By	Stephanie Smith, Interim-City Engineer

Item	Request for authorization to use a portion of the City's Municipal State Aid (MSA) Account Funds for the 2023 Pavement Management Project and approve Pay Estimate #1
Description	<p>Falcon Heights is one of a few cities in the state that has a fully certified local street system, which means the City's designated state aid routes are improved to state aid standards or are in an adequate condition. As such, we are allowed to use a portion of our MSA funds to cover repairs of our local streets that are not designated on the state aid system. The attached resolution authorizes City staff to request MSA funds from MnDOT for use on the 2023 Pavement Management Project.</p> <p>Pay Estimate #1 is attached for the work on the 2023 Pavement Management Project. Pay Estimate #1 is in the amount of \$219,103.78 and includes the following work:</p> <ul style="list-style-type: none"> • Pavement Reclaim • Grading • Utility Work <p>The project engineer and contractor have reviewed and approved the estimate, and it is submitted for Council approval. With this pay estimate, the total amount paid to date on this project is \$219,103.78 or 18.73% of the original contract price.</p>
Budget Impact	<p>This project has the following financial implications for the City and property owners along the streets under this maintenance project:</p> <ul style="list-style-type: none"> • Assessments levied in accordance with the City's assessment policy. • Use of Municipal State Aid (MSA), CRRSAA and street infrastructure funds to pay the City's portion of the project. • Expenditure of storm and sanitary sewer fund dollars to pay for repairs needed to the existing utility system.
Attachment(s)	Resolution 23-50, Pay Estimate #1

Action(s) Requested	Motion to approve Pay Estimate #1 and the resolution authorizing use of the City's Population Allocation Funds from the Municipal State Aid Account for the 2023 Pavement Management.
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Contract Number: FH23-01
Pay Request Number: 1

Project Number	Project Description
FH23-01	Falcon Heights 2023 Pavement Management Project

Contractor: Northwest Asphalt, Inc. 1451 Stagecoach Rd Shakopee, MN 55379	Vendor Number: N/A Up To Date: 07/15/2023
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Contract Amount		Funds Encumbered	
Original Contract	\$1,301,092.25	Original	\$1,301,092.25
Contract Changes	\$-70,047.98	Additional	N/A
Revised Contract	\$1,231,044.27	Total	\$1,301,092.25

Work Certified To Date	
Base Bid Items	\$230,635.56
Change Order Items	\$0.00
Material On Hand	\$0.00
Total	\$230,635.56

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$230,635.56	\$230,635.56	\$11,531.78	\$0.00	\$219,103.78	\$219,103.78
Percent: Retained: 5%			Percent Complete: 18.73%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By: Stephonie Smith
Project Engineer
07/17/2023
Date

Approved By: Lance Huentzel
Contractor
07/17/2023
Date

Approved By: [Signature]
Project Owner
7/26/23
Date



Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-07-15	\$230,635.56	\$11,531.78	\$219,103.78

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Garden Avenue		\$45,653.57	\$2,282.68	\$0.00	\$43,370.89	\$43,370.89
Garden Ave Sidewalk		\$446.19	\$22.31	\$0.00	\$423.88	\$423.88
Holton, Ruggles, Albert, Sheldon St.		\$3,526.01	\$176.30	\$0.00	\$3,349.71	\$3,349.71
Idaho Ave Alley Assessments		\$3,800.00	\$190.00	\$0.00	\$3,610.00	\$3,610.00
Local Storm Sewer		\$170,749.79	\$8,537.49	\$0.00	\$162,212.30	\$162,212.30
Ruggles Pathway		\$6,460.00	\$323.00	\$0.00	\$6,137.00	\$6,137.00

Pay request ASAP

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
1	Municipal (MSAS > 5000) - Falcon Heights	\$47,144.48	\$880,014.64	\$880,052.64	\$47,144.48
2	Local - Storm Sewer - Falcon Heights	\$162,212.30	\$248,526.29	\$274,248.27	\$162,212.30
3	Sanitary Sewer - Falcon Heights	\$0.00	\$14,372.74	\$14,372.74	\$0.00
5	Local - Streets - Falcon Heights	\$6,498.00	\$58,704.83	\$103,027.03	\$6,498.00
6	Idaho Ave Alley	\$3,249.00	\$29,425.77	\$29,391.57	\$3,249.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH23-01	1	2582.503	4" SOLID LINE MULTI COMP	L F	\$0.55	2280	0	\$0.00	0	\$0.00
FH23-01	2	2582.503	4" DBLE SOLID LINE MULTI COMP	L F	\$1.10	4100	0	\$0.00	0	\$0.00
FH23-01	3	2106.507	EXCAVATION - COMMON	C Y	\$38.00	0	0	\$0.00	0	\$0.00
FH23-01	4	2211.507	AGGREGATE BASE (LV) CLASS 5	C Y	\$12.65	0	0	\$0.00	0	\$0.00
FH23-01	5	2503.503	12" RC PIPE SEWER CLASS V	L F	\$66.94	51	0	\$0.00	0	\$0.00



Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH23-01	6	2506.502	INSTALL CASTING	EACH	\$0.01	0	0	\$0.00	0	\$0.00
FH23-01	7	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	L F	\$515.00	0	0	\$0.00	0	\$0.00
FH23-01	8	2506.602	MANHOLE CASTING R-3290-A	EACH	\$1,125.00	0	0	\$0.00	0	\$0.00
FH23-01	9	2506.602	MANHOLE CASTING R-2556	EACH	\$1,275.00	0	0	\$0.00	0	\$0.00
FH23-01	10	2521.518	4" CONCRETE WALK	S F	\$8.15	0	0	\$0.00	0	\$0.00
FH23-01	11	2521.518	6" CONCRETE WALK	S F	\$12.20	0	0	\$0.00	0	\$0.00
FH23-01	12	2531.618	TRUNCATED DOMES	S F	\$62.00	0	0	\$0.00	0	\$0.00
FH23-01	13	2574.604\100001	TURF ESTABLISHMENT WITH HYDROSEED	S Y	\$15.95	0	0	\$0.00	0	\$0.00
FH23-01	14	2106.507	EXCAVATION - COMMON	C Y	\$38.00	170	170	\$6,460.00	170	\$6,460.00
FH23-01	15	2451.607	FINE AGGREGATE BEDDING (CV)	C Y	\$50.00	10	0	\$0.00	0	\$0.00
FH23-01	16	2451.607	COARSE AGGREGATE BEDDING (CV)	C Y	\$50.00	60	0	\$0.00	0	\$0.00
FH23-01	17	2502.503	4" PERF PVC PIPE DRAIN	L F	\$30.87	270	0	\$0.00	0	\$0.00
FH23-01	18	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	\$468.25	3	0	\$0.00	0	\$0.00
FH23-01	19	2521.518	6" CONCRETE WALK	S F	\$12.20	105	0	\$0.00	0	\$0.00
FH23-01	20	2531.618	TRUNCATED DOMES	S F	\$62.00	10	0	\$0.00	0	\$0.00
FH23-01	21	2540.618	STONE PAVERS	S F	\$22.00	1600	0	\$0.00	0	\$0.00
FH23-01	22	2574.604\100001	TURF ESTABLISHMENT WITH HYDROSEED	S Y	\$15.95	300	0	\$0.00	0	\$0.00
FH23-01	23	2106.507	EXCAVATION - COMMON	C Y	\$38.00	0	0	\$0.00	0	\$0.00
FH23-01	24	2360.601	CONTRACTOR DETERMINED SURFACE	L S	\$12,197.00	0	0	\$0.00	0	\$0.00
FH23-01	25	2503.503	12" RC PIPE SEWER CLASS V	L F	\$66.94	0	0	\$0.00	0	\$0.00
FH23-01	26	2506.502	INSTALL CASTING	EACH	\$0.01	0	0	\$0.00	0	\$0.00
FH23-01	27	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	L F	\$515.00	0	0	\$0.00	0	\$0.00



Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH23-01	28	2506.602	MANHOLE CASTING R-3290-A	EACH	\$1,125.00	0	0	\$0.00	0	\$0.00
FH23-01	29	2506.602	MANHOLE CASTING R-2556	EACH	\$1,275.00	0	0	\$0.00	0	\$0.00
FH23-01	30	2521.518	6" CONCRETE WALK	S F	\$12.20	0	0	\$0.00	0	\$0.00
FH23-01	31	2531.618	TRUNCATED DOMES	S F	\$62.00	0	0	\$0.00	0	\$0.00
FH23-01	32	2574.604\100001	TURF ESTABLISHMENT WITH HYDROSEED	S Y	\$15.95	0	0	\$0.00	0	\$0.00
FH23-01	33	2021.501	MOBILIZATION	L S	\$43,358.00	1	0.25	\$10,839.50	0.25	\$10,839.50
FH23-01	34	2101.502	CLEARING	EACH	\$800.00	7	3	\$2,400.00	3	\$2,400.00
FH23-01	35	2101.502	GRUBBING	EACH	\$200.00	7	3	\$600.00	3	\$600.00
FH23-01	36	2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	\$500.00	10	10	\$5,000.00	10	\$5,000.00
FH23-01	37	2104.502	REMOVE CASTING	EACH	\$165.00	39	7	\$1,155.00	7	\$1,155.00
FH23-01	38	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	220	52	\$260.00	52	\$260.00
FH23-01	39	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	1000	0	\$0.00	0	\$0.00
FH23-01	40	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$12.00	230	76	\$912.00	76	\$912.00
FH23-01	41	2104.503	REMOVE CONCRETE CURB	L F	\$5.89	4420	3381	\$19,914.09	3381	\$19,914.09
FH23-01	42	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$19.00	76	74	\$1,406.00	74	\$1,406.00
FH23-01	43	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$11.64	720	86	\$1,001.04	86	\$1,001.04
FH23-01	44	2104.518	REMOVE CONCRETE SIDEWALK	S F	\$1.39	280	321	\$446.19	321	\$446.19
FH23-01	45	2106.507	EXCAVATION - COMMON	C Y	\$38.00	710	100	\$3,800.00	100	\$3,800.00
FH23-01	46	2106.507	EXCAVATION - SUBGRADE	C Y	\$38.00	200	0	\$0.00	0	\$0.00
FH23-01	47	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$34.79	100	0	\$0.00	0	\$0.00
FH23-01	48	2112.604	SUBGRADE PREPARATION	S Y	\$0.50	4160	0	\$0.00	0	\$0.00



Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH23-01	49	2112.619	AGGREGATE GRADING AND COMPACTION	RDST	\$517.50	25	0	\$0.00	0	\$0.00
FH23-01	50	2123.61	STREET SWEEPER	HOUR	\$150.00	50	0	\$0.00	0	\$0.00
FH23-01	51	2130.523	WATER	MGAL	\$50.00	150	3	\$150.00	3	\$150.00
FH23-01	52	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$12.65	580	0	\$0.00	0	\$0.00
FH23-01	53	2215.504	FULL DEPTH RECLAMATION	S Y	\$0.97	10370	10105	\$9,801.85	10105	\$9,801.85
FH23-01	54	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	C Y	\$0.01	1600	0	\$0.00	0	\$0.00
FH23-01	55	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$166.85	80	0	\$0.00	0	\$0.00
FH23-01	56	2232.504	EDGE MILL BITUMINOUS SURFACE	S Y	\$15.00	100	0	\$0.00	0	\$0.00
FH23-01	57	2232.504	MILL BITUMINOUS SURFACE (2")	S Y	\$1.27	15860	0	\$0.00	0	\$0.00
FH23-01	58	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.50	1920	0	\$0.00	0	\$0.00
FH23-01	59	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	\$81.50	2130	0	\$0.00	0	\$0.00
FH23-01	60	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	\$91.87	2460	0	\$0.00	0	\$0.00
FH23-01	61	2503.503	12" RCP PIPE SEWER	L F	\$71.02	400	671	\$47,654.42	671	\$47,654.42
FH23-01	63	2503.602	CONNECT TO EXISTING STORM MANHOLE	EACH	\$1,250.00	3	4	\$5,000.00	4	\$5,000.00
FH23-01	64	2503.602	INSPECTION HOLE	EACH	\$400.00	6	0	\$0.00	0	\$0.00
FH23-01	65	2503.603	18" HDPE PIPE SEWER	L F	\$98.34	16	9.27	\$911.61	9.27	\$911.61
FH23-01	66	2504.602	ADJUST GV AND BOX	EACH	\$516.00	14	0	\$0.00	0	\$0.00
FH23-01	67	2506.502	ADJUST MANHOLE (FITTED STEEL RING)	EACH	\$250.00	5	0	\$0.00	0	\$0.00
FH23-01	68	2506.502	INSTALL CASTING	EACH	\$425.00	57	0	\$0.00	0	\$0.00
FH23-01	69	2506.503	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	L F	\$573.14	28	35.5	\$20,346.47	35.5	\$20,346.47
FH23-01	70	2506.503	CONSTRUCT CATCH BASIN	L F	\$481.94	80	73.7	\$35,518.98	73.7	\$35,518.98



Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH23-01	71	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	L F	\$962.84	5	5	\$4,814.20	5	\$4,814.20
FH23-01	72	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	L F	\$1,115.28	19	18.6	\$20,744.21	18.6	\$20,744.21
FH23-01	73	2506.602	REHAB MANHOLE INTERIOR	EACH	\$550.00	22	0	\$0.00	0	\$0.00
FH23-01	74	2506.602	ADJUST FRAME AND RING CASTING	EACH	\$605.00	4	0	\$0.00	0	\$0.00
FH23-01	75	2506.602/00011	RECONSTRUCT MANHOLE SPECIAL	EACH	\$1,250.00	3	2	\$2,500.00	2	\$2,500.00
FH23-01	76	2506.602	MANHOLE CASTING R-1733	EACH	\$1,060.00	31	0	\$0.00	0	\$0.00
FH23-01	77	2506.602	MANHOLE CASTING R-4342	EACH	\$603.00	3	0	\$0.00	0	\$0.00
FH23-01	78	2506.602	MANHOLE CASTING R-3290-A	EACH	\$700.00	3	0	\$0.00	0	\$0.00
FH23-01	79	2506.602	MANHOLE CASTING R-3067V	EACH	\$700.00	14	0	\$0.00	0	\$0.00
FH23-01	80	2506.602/0001	MANHOLE CASTING R-3067 VB	EACH	\$700.00	7	0	\$0.00	0	\$0.00
FH23-01	81	2506.602	MANHOLE CASTING R-3250-A	EACH	\$770.00	1	0	\$0.00	0	\$0.00
FH23-01	82	2506.602	CONNECT INTO EXISTING STORM SEWER	EACH	\$1,175.00	11	13	\$15,275.00	13	\$15,275.00
FH23-01	83	2521.518/00040	4" CONCRETE WALK	S F	\$5.10	13000	0	\$0.00	0	\$0.00
FH23-01	84	2521.518	6" CONCRETE WALK	S F	\$12.20	2250	0	\$0.00	0	\$0.00
FH23-01	85	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$33.50	1480	0	\$0.00	0	\$0.00
FH23-01	86	2531.503	CONCRETE CURB AND GUTTER DESIGN B618 (MACHINE LAID)	L F	\$19.35	3020	0	\$0.00	0	\$0.00
FH23-01	87	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	\$37.00	130	0	\$0.00	0	\$0.00
FH23-01	88	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$87.15	80	0	\$0.00	0	\$0.00
FH23-01	89	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	S Y	\$96.65	140	0	\$0.00	0	\$0.00



Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH23-01	90	2531.604	UPCHARGE FOR HIGH EARLY CONCRETE 6" DRIVEWAY PAVEMENT	S Y	\$5.00	80	0	\$0.00	0	\$0.00
FH23-01	91	2531.604	UPCHARGE FOR HIGH EARLY CONCRETE 8" DRIVEWAY PAVEMENT	S Y	\$6.75	140	0	\$0.00	0	\$0.00
FH23-01	92	2531.618	TRUNCATED RADIUS DOMES	S F	\$64.00	172	0	\$0.00	0	\$0.00
FH23-01	93	2531.618	TRUNCATED DOMES	S F	\$62.00	120	0	\$0.00	0	\$0.00
FH23-01	94	2540.602	INSTALL TEMPORARY MAILBOXES	EACH	\$200.00	5	0	\$0.00	0	\$0.00
FH23-01	95	2563.601	TRAFFIC CONTROL	L S	\$19,900.00	1	0.25	\$4,975.00	0.25	\$4,975.00
FH23-01	96	2573.501	EROSION CONTROL SUPERVISOR	L S	\$500.00	1	0	\$0.00	0	\$0.00
FH23-01	97	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,500.00	1	0	\$0.00	0	\$0.00
FH23-01	98	2573.502	INLET PROTECTION TYPE A	EACH	\$125.00	5	0	\$0.00	0	\$0.00
FH23-01	99	2573.502	INLET PROTECTION TYPE B	EACH	\$175.00	52	50	\$8,750.00	50	\$8,750.00
FH23-01	100	2573.503	SILT FENCE, TYPE HI	L F	\$5.00	100	0	\$0.00	0	\$0.00
FH23-01	101	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$3.50	400	0	\$0.00	0	\$0.00
FH23-01	102	2574.604\0001	TURF ESTABLISHMENT WITH HYDROSEED	S Y	\$3.50	2280	0	\$0.00	0	\$0.00
FH23-01	103	2582.518	CROSSWALK MULTI COMP	S F	\$5.50	1152	0	\$0.00	0	\$0.00
Base Bid Totals:								\$230,635.56		\$230,635.56

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
FH23-01	BASE BID	\$224,175.56	\$224,175.56
FH23-01	ALTERNATE BID 4	\$0.00	\$0.00
FH23-01	ALTERNATE BID 3	\$6,460.00	\$6,460.00
FH23-01	ALTERNATE BID 2	\$0.00	\$0.00
FH23-01	ALTERNATE BID 1	\$0.00	\$0.00



Contract Change Item Status												
Project	CC	CC#	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Contract Change Totals:										\$0.00		\$0.00

Contract Total	\$230,635.56
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date
1	Eliminating items for Ad-Alternates 2 and 4 that were not awarded.	\$0.00	\$0.00

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 26, 2023

No. 23-50

**RESOLUTION NO.
A RESOLUTION REQUESTING MUNICIPAL STATE AID SYSTEM
CONSTRUCTION FUNDS FOR THE 2023 PAVEMENT MANAGEMENT PROJECT
(SAP 124-105-066 AND SAP 125-050-017)**

WHEREAS, the City of Falcon Heights receives Municipal State Aid System (MSAS) funds for construction and maintaining 20% of its City streets; and

WHEREAS, the City's State Aid routes are improved to state aid standards, are in adequate condition that they do not have needs other than additional resurfacing, and the City's State Aid system was certified complete in 2002; and

WHEREAS, it is authorized by MN Rules 8820.1800 to use part of the MSAS construction appropriation of our City State Aid allocation on local streets not on the approved State Aid system; and

WHEREAS, it is proposed to use a portion of the City population allocation funds for roadway improvements on the following streets:

- Garden Ave., Snelling Service Dr. to Hamline Ave.,
- Holton St. from Larpenteur Ave. to Roselawn Ave.,
- Ruggles St. from Holton St. to Hamline Ave.,
- Albert St. from Roselawn Ave. to Ruggles St., and
- Sheldon St. from Roselawn Ave. to Ruggles St.

WHEREAS, the City indemnifies saves and holds harmless the State of Minnesota and its agents and employees for claims, demands, actions, of causes of action arising out of or by reason or matter related to constructing the local street as designed; and

WHEREAS, the City further agrees to defend at its sole cost any claims arising as a result of constructing the local street; and


WHEREAS, the final approval of the State Aid for Local Transportation Division is therefore given.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. Requests the release of MSAS construction funds for roadway improvements on Garden Ave., Holton St., Ruggles St., Albert St. and Sheldon St.


Moved by:

Leehy

Approved by: 
Randy Gustafson
Mayor
July 26, 2023

GUSTAFSON
LEEHY
MEYER
WASSENBERG
WEHYEE

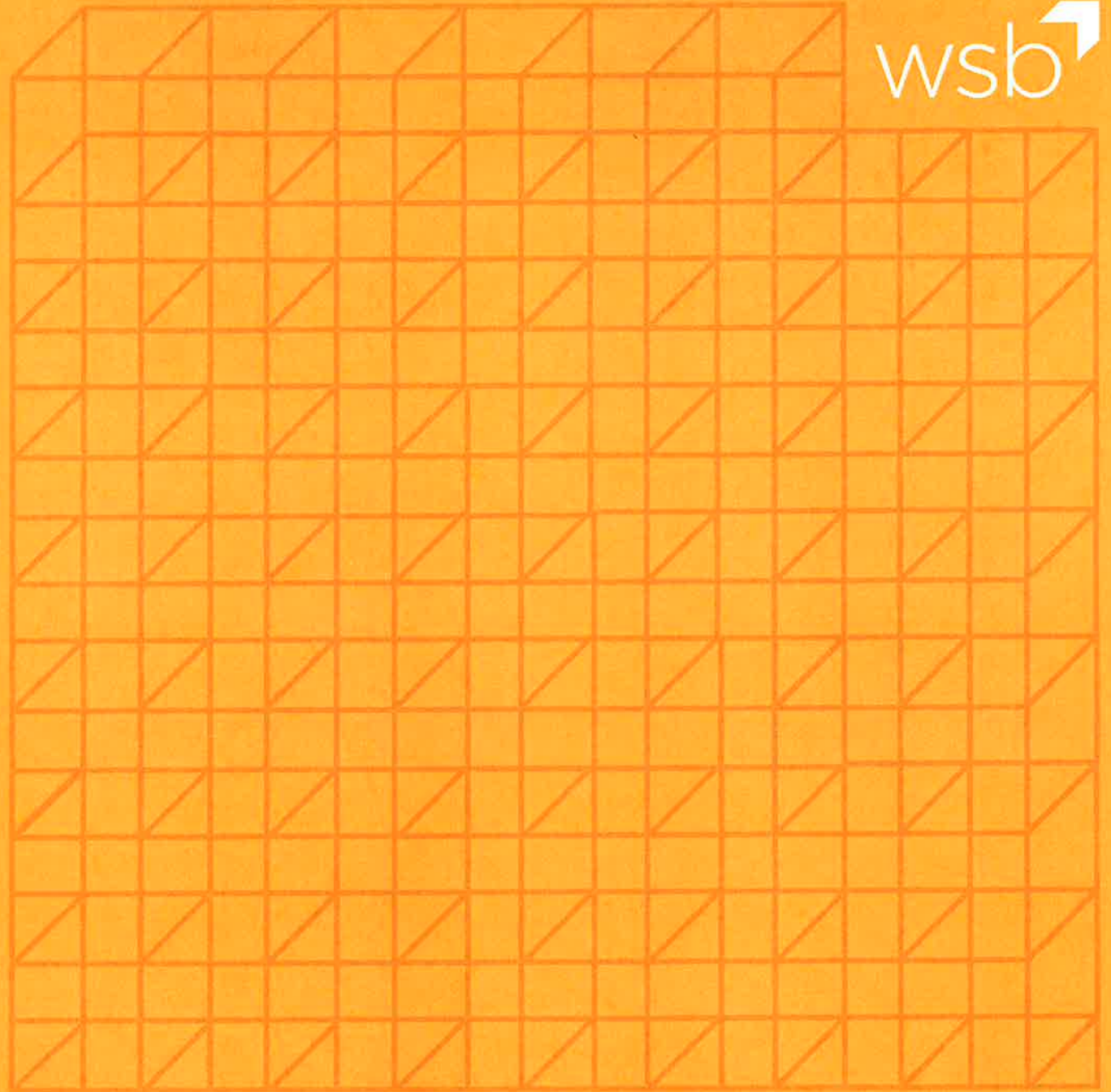
5 In Favor
0 Against

Attested by: 
Jack Linehan
City Administrator
July 26, 2023

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Meeting Date	July 26, 2023
Agenda Item	Consent G6
Attachment	Resolution 23-51
Submitted By	Hannah Lynch, Community Development Coordinator

Item	Accept Funding from Ramsey County and Proposal from WSB for Larpenteur-Snelling Corridor Study
Description	<p>One of the main goals of the 2040 Comprehensive Plan is “building connections and community identity in Falcon Heights.” A large inhibitor of achieving this goal is the disconnect in the City from Snelling and Larpenteur Avenues. From the 2040 Comprehensive Plan:</p> <p><i>Built to encourage vehicle rather than pedestrian traffic, Larpenteur and Snelling also function as significant barriers between neighborhoods, fragmenting city identity. Yet these major thoroughfares offer enormous potential to become the keys to a stronger civic identity, a sense of arrival and welcome, connection and community. In-depth study of these corridors is needed in order to formulate corridor framework plans to guide public and private development aimed at realizing this potential.</i></p> <p>The City applied for and received \$50,000 in funding from Ramsey County’s Critical Corridors Pre-Development Planning grant to conduct a Larpenteur-Snelling Corridor Study. Upon notice of the grant award, Staff requested a proposal from WSB to conduct the study.</p> <p>A proposal was submitted by WSB for the study in the amount of \$54,685.00. An overview and breakdown of the study is attached.</p>
Budget Impact	\$4,685 from Consulting line item
Attachment(s)	<ul style="list-style-type: none"> • Larpenteur-Snelling Corridor Study Proposal from WSB • Resolution 23-51
Action(s) Requested	Staff recommend approval of Resolution 23-51, formally accepting funding from the Ramsey County Critical Corridors Pre-Development Grant and authorizing the City Administrator to negotiate a contract with WSB for the Larpenteur-Snelling Corridor Study.



A PROPOSAL FOR

Snelling/Larpenteur Corridor Study

FOR THE CITY OF FALCON HEIGHTS

July 12, 2023



Hannah Lynch
Community Development Coordinator
City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, MN 55113

Dear Ms Lynch,

WSB is excited to provide a more in-depth proposal for the Snelling/Larpenteur Corridor Study for the City of Falcon Heights. Our team has the expertise and experience in redevelopment, land use, and a strong public engagement group to assist the City in meeting your goals for this project.

Local Knowledge | WSB has had the opportunity to work in Falcon Heights on several occasions but most importantly on the most recent Comprehensive Plan. We understand the community and its goals for the future and have ideas on how to reach those goals.

Team Expertise | The Team proposed has experience in all facets of the project scope serving communities similar to Falcon Heights. We will bring these disciplines together to provide a clear pathway to achieve city goals of inclusion, safety, resiliency, and community livability.

Public Engagement | The Team will work with city staff to identify a Steering Committee to assist in directing the project, providing invaluable feedback, and input along the various project steps. Public engagement activities throughout all aspects of the project will include both in-person and virtual, making the project more accessible to all residents.

Thank you for considering WSB to complete the Snelling Avenue and Larpenteur Avenue Corridor Study. If you have any questions or comments regarding the information that is included in this letter, please contact me at 612.670.2790. or Klindquist@wsbeng.com.

Sincerely,

Kim Lindquist, AICP
Project Manager



TABLE OF CONTENTS

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Project Understanding	2
Project Scope	3
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Cost Breakdown	9
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Firm Overview



Forge ahead.

WSB is a design and consulting firm specializing in engineering, community planning, environmental, and construction services. Together, our staff improves the way people engage with communities, transportation, infrastructure, energy and our environment. We offer services that seamlessly integrate planning, design and implementation.

We share a vision to connect your dreams for tomorrow to the needs of today—the future is ours for the making.

700+
STAFF

30+
SERVICE AREAS

16
OFFICES

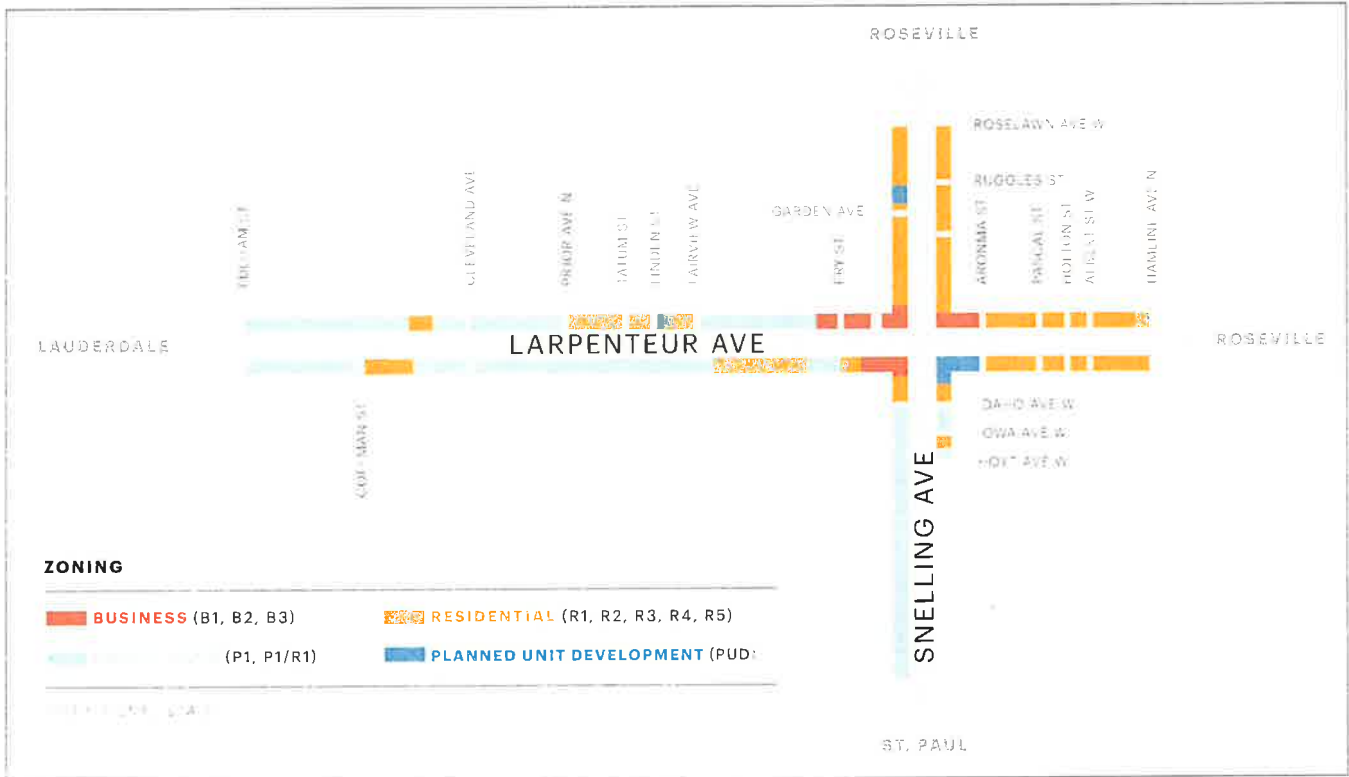
5
STATES

Alternative Project Delivery | Biogas | Bridges & Structures | City Engineering | Community Planning | Constructability Review | Construction Materials Testing & Special Inspection | Contractor Modeling | Drinking Water | Economic Development | Environmental Compliance | Geohazard Risk Management | Geospatial | Geotechnical Engineering | GIS Services | Grants & Funding | Health & Safety Compliance | Intelligent Transportation Systems | Investigation & Remediation | Land Development | Landscape Architecture | Managed Services | Natural Resources | Pavement Management | Pipeline | Project Management & Construction Administration | Public Engagement | Public Works Management | Right of Way | Roadway Design | Smart Cities | Solar | Survey | Sustainability | Technology Solutions | Traffic Engineering | Transit Planning | Transportation Planning | Urban Design | Vibration Monitoring | Visualizations | Water Resources | Water Reuse | Wind

Project Understanding



The goal of the study is to explore introduction of new land uses into the Snelling Avenue and Larpenteur Avenue corridors to create a more robust and engaging commercial and mixed use area in the Falcon Heights.



From a land use perspective, these two corridors are the primary areas for growth and redevelopment providing opportunities for additional multi-family, commercial, and mixed-use development. Understanding the local market and community desires will aid in targeting new development ideas. Identification of potential sites and neighborhood services will aid in future business attraction serving local residents and the immediate community.

All endeavors associated with the review of the corridors will be undertaken with several opportunities for public input and engagement. The community will have the

opportunity to review project documents through the city's website and provide feedback on specific areas of interest and comment on potential recommendations. Both in-person and virtual activities will allow people to participate on their schedule, allowing more engagement than typical traditional methods.

The creation of the corridor plan will document the goals and vision for the corridors, assess the existing infrastructure and land uses, and provide implementable strategies and ideas for the creation of a more resilient, equitable, and accessible city center.



Kick-off

(COST INCLUDED IN ENGAGEMENT)

WSB will begin by meeting with the City Council or Steering Committee to discuss the vision and strategic goals for the corridors. This kick-off meeting will be both an introduction to the team members and city decision-makers but will also be an opportunity to provide feedback on community goals and appropriate background on various sites and areas of interest. A mini visioning session will help guide the future steps in the project.

DELIVERABLE:

A write-up of the meeting will be provided identifying the goals and objectives of the project.



Backgrounding

(\$3000)

The Team will review relevant documents relating to the corridor including the Comprehensive Plan and other roadway or land use studies and plans. Team members will also document the existing corridor, mapping existing land uses and properties.

DELIVERABLE:

Map of corridors and background information

Development and Redevelopment

(\$14,090)

The Team will review the existing conditions and analyze potential redevelopment areas. Specific sites will be highlighted for potential redevelopment based on development parameters, potential market demand, and local interest. Various land uses will be explored based on the strategic vision goals. The Team will also “test the market” reaching out to local real estate professionals to gain a better understanding of how the private sector views the project area. This market review will be included in the plan and will assist in guiding future ideas and decision-making.

After discussions with the Steering Committee, the Team will provide 3 high-level street renderings of redevelopment concepts for the city's review and use. The Steering Committee will have the opportunity to review the drawings and request modifications for final approval.

DELIVERABLE:

Redevelopment opportunities and market review to be included in the final Corridor Plan. Street elevations and redevelopment concepts for selected portions of the Snelling and Larpenteur corridors.



Transportation Planning

(\$1860)

The Team will conduct an existing conditions analysis of the two corridors. Issues will be identified that may impact the success of potential land uses and noted within the final plan.

DELIVERABLE:

Transportation existing conditions will be included in the Corridor Plan. Issues identified will be noted within the land use sections of the Plan.



RENDERING PN THIS PAGE ARE FOR ILLUSTRATIVE PURPOSES ONLY



Public Engagement

(\$26,091)

The Team will work with the City to identify an appropriate engagement strategy and modifications to the proposal below can be accommodated. The following lists the engagement activities that were indicated in the initial proposal:

- Kick off Strategic Visioning Meeting (above) with City Council or Project Steering Committee or both.
- Two Community in-person Meetings-one scheduled earlier in the process to gain input into the goals and areas of study and the second meeting later in the process to unveil the draft recommendations prior to finalizing the document for City Council approval.
- Three Focus Group Meetings- three different focus group meetings representing specific interests in the Corridor. This could include the local businesses, residents of the Amber Union Apartments, property owners, or other groups identified by the City.
- Website- WSB will rely on the City to provide space for the project on the city website and will provide all materials, maps, meeting announcements, and other engagement tools to the city for posting.



- Community Survey- WSB will create a community survey to solicit feedback from the public prior to finalizing plan recommendations.
- Online Comment Map- An online comment map will be placed on the City website for easy access. The comment map will allow residents early in the process to note particular areas of interest along the corridor or provide site-specific comments.
- Five Steering Committee Meetings- These meetings will be with the group who will assist in providing feedback and direction throughout the planning project. This group will be chosen in concert with the City and could be the City Council if they so choose.

DELIVERABLE

All public engagement activities and outcomes will be documented in a final summary document to be included in the final Corridor Plan.

Final Plan and Approval

(\$9,644)

The Team will compile all background information, public comments, and write-ups from the various subject areas into one final document with appropriate graphics for legibility and ease of reading. The document will be brought to the City Council for final approval after review by the city staff and Steering Committee.

Project Team



City of Falcon Heights

Kim Lindquist, AICP
PROJECT MANAGER

Bart Fisher
FACILITATION

Tara Kohl
PLANNER

Jim Gromberg, EDFP
ECONOMIC DEVELOPMENT

Chevella Kazmierczak
PUBLIC ENGAGEMENT

Conner Cox
TRANSPORTATION PLANNING

Jordan Gedrose, PLA
LANDSCAPE ARCHITECTURE

RESOURCE POOL: GIS | ADMINISTRATION | DESIGN



Kim Lindquist, AICP

PROJECT MANAGER

Kim is a planning professional with over 30 years of experience overseeing a variety of complex planning projects that are similar to project in many local communities. Kim worked in high growth communities working with developers and the public on entitlements for residential development and business attraction to the city. She was project manager for Rosemount Downtown redevelopment projects which were public/private partnerships that resulted in construction of over 250 new multi-family units and creation of 16,000 square feet of new commercial space. She was responsible for the writing and compilation of the Rosemount 2040 Comprehensive Plan, including the economic competitiveness and new sustainability sections. Kim is excited to work with new clients to help them achieve their economic development goals.



Bart Fischer

FACILITATION

Bart is a strategic leader known for relationship development and connecting people around common themes and goals. Bart has over 23 years of experience in the public sector leading and creating an organizational culture of collaboration where the whole becomes greater than the sum of its parts. He thrives in developing partnerships between the public and private sectors. In his role at WSB, Bart fosters existing client relationships, develops new opportunities to support business development, helps mentor staff, and manages strategic client pursuits.



Tara Kohl

PLANNER

Tara has experience working in multiple communities providing day-to-day planning services as well as assisting with long-range projects. She specializes in zoning regulation and ordinance development for new and old concepts, providing research and suggestions to assist in the decision-making process. Tara also has experience with research and data analysis to identify trends for multiple comprehensive plans to aid in the creation of long-term goals. When not working on long-range projects she analyzes new development applications to ensure compliance with zoning standards and compatibility with the comprehensive plan.



Jim Gromberg, EDFP

ECONOMIC DEVELOPMENT

Jim has over 25 years of experience in economic development, including both redevelopment and greenfield development projects. In addition, Jim has worked with communities to acquire grant funding for several grants including rail infrastructure, water and sewer infrastructure, public facilities and small cities redevelopment grant implementation. Most recently, Jim was the State of Minnesota's Business Development Representative for the Twin Cities metro area, responsible for attracting new businesses to the state and assisting businesses in expanding their current locations. In addition, he managed Minnesota's Shovel Ready Certification Program, which prepares a community for projects that are interested in locating or expanding in their communities. Jim led the State's Data Center Attraction Program which also promotes Minnesota as a site for new data center development using tax credits and incentives.



Chevelle Kazmierczak

PUBLIC ENGAGEMENT

Chevelle is an organized and detail-oriented strategist with over five years of professional experience in strategic communications. She is passionate about creating intentional public engagement that fosters participation and communication. Her experience includes public relations, data analytics, media reporting, stakeholder engagement, and digital marketing.



Connor Cox

TRANSPORTATION

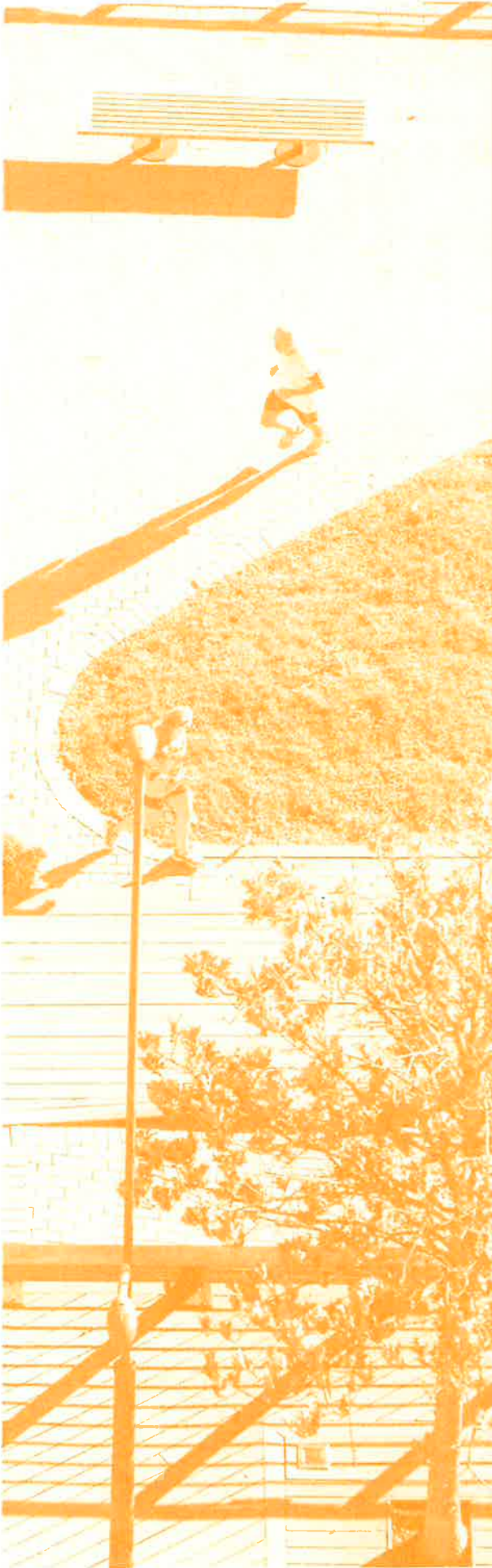
Connor has been a project manager and transportation planner on Complete Streets and multimodal planning and design projects for nearly a decade. He has worked on a variety of MnDOT projects, from statewide planning projects to corridor studies for MnDOT district offices. Connor's project experience includes bicycle and pedestrian master plans, trail planning and conceptual design, corridor studies, community engagement, and complete streets design and implementation.



Jordan Gedrose, PLA

LANDSCAPE ARCHITECTURE

Jordan is a landscape architect with a passion to harmoniously integrate design into the natural environment. Throughout his career Jordan has worked with many communities to deliver visionary and achievable park master plan projects. He brings his conceptual, graphical, and technical expertise to projects including streetscapes, park and trail planning, playground design, and athletic complexes. Jordan is committed to collaborating with the client and providing thoughtful design input to create unique outdoor spaces and experiences. He has worked closely with communities throughout the public engagement process to understand the public's desires and concerns through in person events and online forums. Jordan looks forward to continuing to develop transformational projects that generate social, environmental, health, and quality of life benefits for communities.



Cost Breakdown

Backgrounding	\$3000
Development and Redevelopment	\$14,090
Transportation Planning	\$1860
Public Engagement	\$26,091
Final Plan and Approval	\$9,644
Total	\$54,685

Timeline

The plan will be completed within eight months of the execution of the contract. This time frame does not include the approval process with the City Council.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 26, 2023

No. 23-51

**RESOLUTION ACCEPTING WSB PROPOSAL AND AUTHORIZING CITY
ADMINISTRATOR TO ENTER INTO CONTRACT WITH WSB FOR LARPEN-
TEUR-SNELLING CORRIDOR STUDY**

WHEREAS, the City of Falcon Heights 2040 Comprehensive Plan has identified the largest potential for redevelopment in the City to be along Larpenteur and Snelling Avenues; and

WHEREAS, before any significant redevelopment is initiated, a comprehensive corridor study of both Snelling and Larpenteur Avenues, with ample opportunity for public participation is recommended as part of the implementation of the Comprehensive Plan;

WHEREAS, the City of Falcon Heights applied for and received funding from the Ramsey County Critical Corridors Pre-Development Planning Grant in the amount of \$50,000 to develop a comprehensive Larpenteur-Snelling Corridor Study; and

WHEREAS, the City requested a proposal from WSB to coordinate and develop the Larpenteur-Snelling Corridor Study; and

WHEREAS, the City utilized WSB for developing the 2040 Comprehensive Plan; and

WHEREAS, WSB submitted a proposal for a corridor study of Larpenteur and Snelling Avenues in the amount of \$54,685; and

WHEREAS, Staff recommends the City hire WSB to conduct the Larpenteur-Snelling Corridor Study.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

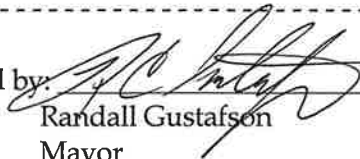
1. Funding from Ramsey County's Critical Corridors Pre-Development Planning grant is accepted in the amount of \$50,000 by the City Council of the City of Falcon Heights.
2. The proposal from WSB for the Larpenteur-Snelling Corridor Study in the amount of \$54,685 is accepted by the City Council of the City of Falcon Heights.
3. The City Administrator is authorized by the City Council of the City of Falcon Heights to enter into contract with WSB for the Larpenteur-Snelling Corridor Study.

ADOPTED by the Falcon Heights City Council this 26th day of July, 2023.

Moved by:

Wehyee

Approved by:


Randall Gustafson
Mayor

GUSTAFSON
LEEHY
MEYER
WEHYEE
WASSENBERG


5

In Favor

0

Against

Attested by:


Jack Linehan
City Administrator