

*City of Falcon Heights
Environment Commission*

City Hall
2077 Larpenteur Avenue W.

Monday, October 10, 2022
6:30 p.m.

A G E N D A

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Martin McCleery _____	Beth Mercer-Taylor ____
Esha Seth _____	Pedro De Filippo Vannucci____
John Pellegrini_____	Amy Christiansen_____
Emma Kostecki _____	
Council Liaison Meyer _____	Staff Liaison VACANT _____

C. APPROVAL OF MINUTES:

D. AGENDA

1. Climate Emergency Resolution Feedback and Reconsideration
2. 2023 SCORE GRANT
3. Update on EVC at Amber Union
4. Update on Planner/Community Development Coordinator Replacement

E. NEWS AND ANNOUNCEMENTS

1. Other

F. ADJOURN

Next Meeting: November 14, 2022

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 6, 2022
Agenda Item	Policy D2
Submitted By	Paul Moretto, Community Development Coordinator/Planner

Item	Climate Emergency Resolution
Description	<p>Many cities around the state have adopted Climate Action Plans addressing the pressing issues of climate change.</p> <p>Staff and City Council has requested the Environment Commission study the issues and actions the City has taken and identify future action through a Climate Action Plan.</p> <p>On March 14, 2022, staff, directed by Council, presented to the Environment Commission a framework resolution for a Climate Action Plan Statement. At that meeting the Commission proposed forming a small committee to further develop and fine-tune this resolution. The committee meet several times to finalize a version for the commission. At the May 9, 2022 Environment Commission meeting, the EC approved the resolution with the idea that Chair Mathwig would incorporate the recommendations from the meeting in to a final plan to present to Council. The draft recommendations were submitted to staff early June, with July 6th being the next workshop.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Draft Resolution
Action(s) Requested	Provide staff direction whether to include the Environment Commission's recommended resolution on a future City Council agenda for approval.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 13, 2022

No.

**RESOLUTION DECLARING A CLIMATE EMERGENCY AND
THE COMMITMENT OF FALCON HEIGHTS TO TAKE ACTION**

WHEREAS, the climate crisis is not only a future issue — it is affecting us here and now in Falcon Heights. Our city has recently experienced numerous climate change related impacts including a record June heatwave, dangerous air quality from drought-fueled forest fires, and water restrictions from the same drought. In fact, [the ten warmest and wettest years ever recorded in Minnesota have all occurred since 1998](#). Impacts like warming surface waters are leading to a significant loss of fish habitats in our lakes as well as increasing the risk of harmful algae blooms, and our forests are changing as native northern species are strained by warming temperatures;

WHEREAS, extreme weather will bring greater challenges to the local infrastructure of Falcon Heights, imposing escalating economic burdens on our residents and businesses; crops are stressed by cycles of drought and floods, home insurance rates are rapidly rising, costing homeowners [an extra \\$1000 on average in 2015 compared to rates in 1998](#), and faster warming winters are leading to new pests as well as shorter winter recreation seasons;

WHEREAS, the greatest burden from an inadequate response to the climate crisis is most immediately experienced by historically marginalized or underserved communities, due to the lasting impact of segregation, the close proximity to pollution sources, and the lack of resources to deal with such challenges;

WHEREAS, the failure to act will lead to the inheritance of these hardships to the youngest generation, including the children and grandchildren of Falcon Heights;

WHEREAS, the bipartisan Next Generation Energy Act, passed by the Minnesota State Legislature and signed by then-Governor Tim Pawlenty in 2007, committed our state to achieving an 80% reduction in greenhouse gas (GHG) emissions by 2050 and with interim goals of 15% and 30% below 2005 GHG emissions levels by 2015 and 2025, respectively, with cities being key drivers of achieving these goals; Minnesota did not meet the 2015 target and is not on track to reach our future targets;

WHEREAS, world leaders from 175 countries, including the United States, following the guidance of the Intergovernmental Panel on Climate Change, recognized the threat of climate change and the urgent need to combat it by signing the 2015 Paris Agreement, agreeing to “pursue efforts to limit the temperature increase to 1.5 degrees Celsius”, which would require emissions to be halved by 2030 and reaching net-zero or net negative carbon emissions by 2050;

WHEREAS, due primarily to human activities we have already reached a temperature increase of nearly [1.19 degrees Celsius \(nearly 2.14 degrees Fahrenheit\) as compared to pre-industrial times](#) and the death and destruction already wrought by this level of global warming demonstrates that the Earth is already too hot for safety and justice, as attested by increased and intensifying wildfires, floods, rising seas, diseases, droughts, and extreme weather;

WHEREAS, a transition to a clean energy economy, if not carefully planned, would have a disruptive economic and social impact for many in our community while a well-planned transition may provide expanded job opportunities for local residents, improve local air quality, quality of life, and provide economic stability;

WHEREAS, to focus attention on the need for rapid action to address climate change, 2,012 jurisdictions in 34 nations have already declared climate emergencies, including 19 cities across Minnesota, led by Duluth, Minneapolis, and Saint Louis Park, and report that acting together, connecting to a larger statewide effort is empowering and;

NOW THEREFORE BE IT RESOLVED that the City of Falcon Heights declares that a climate emergency threatens our city, region, state, nation, humanity, and the natural world. The City commits to working for a just transition and climate emergency mobilization effort by creating and executing a Climate Action Plan (CAP).

LET IT BE FURTHER RESOLVED the city will utilize the 2040 Comprehensive Plan, Resiliency Plan, and any other pre-created resources to act as a foundation for the CAP. The city may employ professional planning consultation and shall garner community input and involvement in the development of the CAP. The Environment Commission will review further action in support of the climate action plan and report to the council through the council liaison.

Moved by:

Approved by: _____

Randall C. Gustafson
Mayor

GUSTAFSON
LEEHY
MEYER
WEHYEE
ANDREWS

_____ In Favor
_____ Against

Attested by: _____

Jack Linehan
City Administrator

Saint Paul - Ramsey County Public Health | Environmental Health Division

2023 SCORE Application Instructions

This document provides guidance on filling out the 2023 SCORE Application and includes a list of eligible expenses.

Applications Due: Monday, October 31, 2022, by 4:30 p.m.

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Background

Every year, Ramsey County receives [SCORE](#) (Governor's Select Committee On Recycling and the Environment) funding from the Minnesota Pollution Control Agency. These funds are passed through to the municipalities to provide partial support for municipal recycling and related programs.

To receive SCORE funding, municipalities must apply for the funding annually as well as adhere to the SCORE funding requirements.

STEP 1 – Basic Information

Fill out basic information.

Municipality: *Confirm the correct municipality has auto-populated.*

Contact Person: *Provide contact person for SCORE-related inquiries, including address, phone and email.*

Address:

Phone #:

Email:

Population: *Include latest population estimate available as well as your source for population data.*

City Demographics NEW - *Completed by Ramsey County staff.* Please review the pre-populated information. Use the notes section to let us know of any changes that need to be made.

SCORE grant base funding amount (\$): *Completed by Ramsey County staff.*

Incentive funding amount (\$): *Completed by Ramsey County staff.*

Total grant request (\$): *Completed by Ramsey County staff.*

Is this estimated or finalized amount? *If **estimated** is checked, this indicates your base and incentive funding amounts are estimates according to the previous year's allocation. They will be replaced by **finalized** amounts once Ramsey County's allocation is received by the Minnesota Pollution Control Agency (usually in early November).*

The following expenses are eligible for SCORE reimbursement. *Check the box(es) next to the budget categories SCORE funding will be spent on: Administration, Promotional Activities, Equipment, Collection of Recyclables, and/or Organics Collection.*

STEP 2 – Work Plan

Review your 2023 Recycling Performance Work Plan.

The 2023 Recycling Performance Work Plan identifies activities that will be implemented by municipalities to improve their recycling programs.

Review each requirement carefully before checking the box at the bottom.

If applicable, list additional strategies in the appropriate box. Do not include incentive strategies, which are covered in Step 3.

Municipalities are required to participate in a Work Plan review meeting with Ramsey County staff. The purpose of this meeting is to edit the Work Plan to fit the municipality’s specific recycling goals. Meetings can occur before or after your application is submitted.

STEP 3 – Incentives (Optional)

This step is optional. Fill this step out only if you would like to apply for incentive funding.

How incentives work

In addition to base funding, the municipality is eligible to receive up to two optional incentive payments. Like base funding, incentive payments are determined on a per capita basis.

BASE		Incentive #1		Incentive #2		TOTAL
84% of SCORE funds	+	8% of SCORE funds	+	8% of SCORE funds	=	Total annual SCORE funding

To receive one incentive payment, the municipality must implement one incentive option below. To receive two incentive payments, the municipality must implement two incentive options below.

You are eligible to receive up to two payments. Refer to your online application to see available incentive funding for your municipality.

Incentive options

Choose one or two incentive options. Do not choose more than two.

Note: Only one activity from each incentive category qualifies for an incentive payment. For instance, a municipality can host a clean-up event AND promote BizRecycling to receive two incentive payments. A municipality cannot choose to host a clean-up event (Bulky Waste category) and institute a voucher program (also Bulky Waste category). This would only qualify for one incentive.

Bulky Waste Collection

Establish an efficient and effective program to provide collection of bulky waste items from single family homes at no cost or a discounted price and that also prioritizes recycling and/or reuse. Examples of qualifying activities may include:

1. Host a clean-up event that prioritizes recycling and reuse.
2. Remove barriers to residents who cannot transport bulky waste.
3. Institute a voucher program to dispose of bulky waste.
4. Promote reuse/donation partnerships with multi-unit properties.
5. Provide reuse and recycling opportunities for bulky items.
6. Hold a swap event for items, like toys.
7. Promote a city-wide garage sale.
8. Promote donation and repair opportunities for bulky items.
9. Require haulers to recycle collected mattresses, carpet, appliances and electronics.
10. Hold a shredding event, car seat donation and/or electronics drop-off event.
11. Require anyone who obtains a construction or demolition permit to ensure material is being reused and recycled whenever possible.
12. Have a plan for emergency debris management that includes recycling options.

Engage Small Businesses

Include small businesses in curbside recycling services and actively engage those businesses to participate in service.

This is a general incentive to be fleshed out and evaluated by the municipality and Ramsey County.

Promote BizRecycling

Actively work with and promote BizRecycling to businesses and institutions in collaboration with Ramsey/Washington Recycling & Energy for organics recycling and food waste reduction programs.

This is a general incentive to be fleshed out and evaluated by the municipality and Ramsey County.

Organics Drop-Off Site

Co-sponsor an organics drop-off site with the county (for suburban cities only).

This is for suburban cities only and should be chosen in communication with Ramsey County.

Additional Eligible Activities

Additional qualifying activities may be added as opportunities arise.

Activities must be based on best practices and approved by Ramsey County staff.

When choosing incentives:

- Work closely with Ramsey County, who can provide ideas and help flesh out doable strategies with you.
- Make sure it is something the municipality can reasonably achieve in one grant cycle (i.e., one year).
- Chosen incentives will be added to your 2023 Recycling Performance Work Plan.

IMPORTANT! To receive an incentive payment for the same element in a subsequent year, the municipality needs to demonstrate how the program will be enhanced or expanded. A program must have verifiable enhancements to be eligible for additional incentive payments.

STEP 4 - Attachments

A) Attach a municipal recycling budget.

After saving the application, you will be asked to attached a copy of your 2023 municipal budget for ALL recycling activities, including ALL funding sources. If a 2023 budget has not been adopted yet, attached the most recent draft.

If the budget doesn't list ALL expenditure and revenues specific to recycling, add a supplemental table to identify this information.

Recycling activities include the following:

- Recycling collection and related activities.
- Outreach, education and/or promotion.
- Organics collection.
- Yard waste collection.
- The recycling portion of clean-up events.
- Curbside pick-up of bulky materials.
- The purchasing of recycled content materials.

Expenditures and revenues for the collection and management of solid waste should be considered separately.

A final copy of the adopted 2023 budget must be submitted by **January 14, 2023**.

B) Attach one of the following:

1. A resolution from your governing body requesting 2023 SCORE funding; OR
2. A certified copy of the official proceedings at which the request was approved.

Note: the municipality's allocation dollar amount does NOT need to be listed on the resolution (unless it is required by city council).

C) Attach Verification of Compliance with Minnesota Statute 115A.471 and 115A.46

Complete, sign and date the “Verification of Compliance with Minnesota Statute 115A.471 and 115A.46”. **You can download the document directly from your online application.**

The municipality must comply with Minnesota Statutes, section 115A.471 when arranging for the management of mixed municipal solid waste (MSW). Municipalities are required to ensure all MSW which the municipality is responsible for managing, and which is not separated for recycling or composting, is delivered to a facility that processes it for energy recovery, and not delivered to a landfill. Haulers are required to disclose this information to customers annually (Minn. Stat. § 115A.9302).

This applies to all MSW generated from municipal facilities and activities (e.g., city or township offices, parks, community centers and city-sponsored clean-up events) as well as MSW generated by residents provided service under a municipality’s contract for residential (organized) collection.

STEP 5 - Sign

Review, e-sign and submit the application. Ramsey County will follow-up with you soon after submitting the application.

Questions

Direct questions to Filsan Ibrahim at Filsan.ibrahim@co.ramsey.mn.us or 651-266-1169.

SCORE Eligible Expenses

SCORE funds are granted by the State to assist Ramsey County in meeting its statutory obligation to ensure all residents have an opportunity to recycle. Ramsey County must follow State law that sets restrictions on how funds may be used. Inappropriate uses may result in the county (and, by extension, grantees) receiving less funding.

SCORE funds can only cover expenses not reimbursed by other sources, such as clean-up fees, recycling service charges and grant programs. For example, if a city charges for recycling collection, SCORE funds can be used to cover the portion of the cost not collected from residents.

The following expenses are eligible for SCORE reimbursement.

Administration

- Salary and benefits to cover a portion of full-time or part-time employee time spent planning, coordinating, implementing or operating the recycling program.
- Yard/tree waste, organics recycling and back yard composting programs.
- Public education efforts for recycling, organics recycling, waste reduction, HHW management, yard waste and clean-up events at which at least a portion of materials are reused or recycled, etc.

Promotion Activities

Education and promotional materials must address waste and toxicity reduction, recycling, separate management of organic waste, recycled products, backyard composting, yard waste, Fix-it Clinics, medicine collection, clean-ups and other waste-related issues. Municipalities must incorporate elements of Ramsey County's outreach, educational and promotional tools in their promotions.

Eligible expenses include:

- Production and distribution of printed materials (e.g., "how to" recycling guides/brochures, waste reduction posters, recycling reminder lawn signs, etc.).
- SCORE funds may be used for the production and distribution of paper materials (brochures, newsletters, posters, postcards, etc.) that model environmentally preferable printing practices (using paper made with at least 30% post-consumer recycled content, using agri-based inks and including a tag line promoting the publication demonstrates environmentally preferable printing practices).
- Features, articles, etc. in municipality newsletters. *Cost recovery is proportional to the print coverage of SCORE-related issues; coverage must comprise a significant portion of the newsletter's content if seeking reimbursement for the full cost of production of the newsletter.*
- Advertising in the media (e.g., newspaper, radio, internet, etc.).
- Postage for distribution of promotional information (e.g., newsletters, direct mail, etc.).
- Promotional goods (e.g., magnets, pencils, cloth bags, mugs, key chains, clothing, etc.).
- Environmental education activity materials (e.g., coloring books, displays, educational performing troupes, etc.).

- Video productions.
- Web design/hosting expenses (*only the costs directly associated with waste and toxicity reduction, recycling, organics management, backyard composting, yard waste, Fix-it Clinics, medicine collection and other waste management issues*).
- Cash prize drawings as incentives are eligible if included in the grant application.
- Workshops.

All SCORE-related communication materials referencing Ramsey County programs and resources must be reviewed by Ramsey County staff prior to publishing.

Municipalities must submit copies of ALL SCORE-related educational materials used in 2023 to Ramsey County by December 31, 2023.

Equipment

All equipment must remain the property of the municipality.

Eligible expenses include:

- The purchase/lease of equipment used only for collection and transportation of recyclable materials (e.g., trucks, storage containers, sorting equipment).
- The purchase/lease of equipment used only for collection and storage of recyclable materials at municipal drop-off centers.
- Recycling collection containers, bins, totes, bags, etc.
- The purchase/lease of computer/data processing equipment used for managing recycling data (e.g., bar coding equipment).
- Recycled content products containing post-consumer waste (not just pre-consumer/post-industrial recycled content).
 - *SCORE reimburses the difference, if any, between the recycled content product and the comparable virgin product.*
 - Recycled content products may include: plastic lumber, plastic picnic tables, copy paper and other office supplies, paint, glass road aggregate, tear-off shingle recycled asphalt pavement, garbage bags, carpet, building materials, etc.
- The purchase/rental/maintenance of brush/wood waste chipping equipment.
- Equipment that results in waste reduction, approved on a case-by-case basis.

Collection of Recyclables

Funding requests may be made for collection activities that will maintain and increase the level of recycling beyond the level achieved in the previous year. The opportunity to recycle must be made available to **all** residents within the municipality at their place of residence, including multi-unit dwellings and manufactured home parks.

Eligible expenses include:

- Contractor costs for municipal-sponsored residential collection of recyclables (any and all residences).

- Costs incurred by multi-unit or manufactured home park property managers to help cover the cost of collection (if not provided by municipal contractor).
- Recycling services for municipal facilities (including parks) or city-sponsored community events.
- Recycling collection programs for small businesses/organizations/institutions.
- Reuse or recycling at community clean-up events. **Waste disposal costs are NOT an eligible expense.**
 - *If clean-up patrons are asked to pay a fee for specific items, such as appliances, electronics, tires, etc., **SCORE can be used only to pay the difference** between what the patron pays and the cost to the municipality to recycle that item.*

Organics Collection

Funding requests may be made for activities that include the collection of organics.

Eligible expenses include:

- Contractor costs for municipal-sponsored residential collection of organics.
- Organics collection programs for small businesses/organizations/institutions.
- Separate management of organic materials collected at community clean-up events.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

October xx, 2022

No. 22-

**RESOLUTION AUTHORIZING THE 2023 RAMSEY COUNTY SELECT COMMITTEE
ON RECYCLING & THE ENVIRONMENT (SCORE) GRANT SUBMITTEL AND
ENTER INTO AN AGREEMENT WITH RAMSEY COUNTY FOR FUNDING**

WHEREAS, the City of Falcon Heights has a recycling program, which serves the residents of the City; and

WHEREAS, the City utilizes the Select Committee on Recycling & the Environment (SCORE) Grant funding to offset costs of that program each year; and

WHEREAS, the City Council has determined that participation in this program is beneficial to the residents of Falcon Heights.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. Direct staff to apply for the Select Committee on Recycling & the Environment (SCORE) Grant funding to offset costs of the program.
2. Authorize the Mayor and City Administrator to execute all necessary documents.

ADOPTED by the Falcon Heights City Council this xxth day of October, 2022.

Moved by:

Approved by: _____

Randall Gustafson
Mayor

GUSTAFSON _____ In Favor
LEEHY
MEYER _____ Against
ANDREWS
WEHYEE

Attested by: _____

Jack Linehan
City Administrator