

**CITY OF FALCON HEIGHTS**  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 West Larpenteur Avenue**

**AGENDA**  
**August 8, 2007**

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL:           GEHRZ \_\_\_\_ KUETTEL \_\_\_\_ HARRIS \_\_\_\_  
                              LINDSTROM \_\_\_\_ TALBOT \_\_\_\_  
                              MILLER \_\_\_\_ KREUSER \_\_\_\_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: July 25, 2007 **TAB 1**
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
  - 1. General Disbursements through 8/7/07: \$110,001.40  
   Payroll through 7/15/07: \$18,162.11 **TAB 2**
  - 2. Allow Mayor Gehrz to accept an invitation from the State Fair to be a  
   Guest of Honor for The Royal Canadian Mounted Police Musical Ride  
   performance on September 1st. **TAB 3**
  - 3. Regular appointment and salary increase for Melanie Leehy, Office  
   Assistant **TAB 4**
  - 4. "Get Ready" proclamation **TAB 5**
  - 5. ADDENDUM** Donations received from local businesses for City's special events **TAB 6**
  - 6. ADDENDUM** Sanitary Sewer Cleaning / Additional services **TAB 7**
- G. POLICY AGENDA:
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:
- J. ADJOURNMENT:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

**Regular Meeting of the City Council  
July 25, 2007**

**Members present:** Mayor Gehrz, Council members Harris, Kuettel, and Lindstrom, Administrator Miller, and Assistant City Administrator/Deputy Clerk Kreuser. Members absent: Council member Talbot.

Mayor Gehrz called the meeting to order at 7:00 p.m.

The minutes of the July 11, 2007 regular council meeting were approved as submitted.

**Consent agenda:**

Council member Kuettel moved to approve the following two items. The motion passed unanimously.

1. General Disbursements through 7/18/07: \$58,695.33  
Payroll through 7/15/07: \$15,599.79
2. Approval of Jeff Wiik to serve as FHFD volunteer firefighter

**Policy agenda:**

1. Special Assessment Deferral Policy

Administrator Miller began the item by giving background to the council. He stated the law allows cities to give deferments to those who are 65 years of age or older, or who is retired by virtue of a permanent and total disability. He outlined the poverty standards used by HUD and showed the council the breakout of income that would allow for a deferral.

Council member Harris asked if the property owner would apply to the city and if the council would have approval rights. Administrator Miller replied that was correct and the property owner would apply for a deferral before council approves the assessment roll. Council member Lindstrom and Harris both wanted to make sure that a deferral was not automatic. Miller replied they were not automatically granted.

Council member Harris asked if deferrals would be kept confidential. Administrator Miller replied the city attorney said deferrals could be done by name, parcel ID, or address. With the need to verify income, the city would however not include social security numbers or any other private information in the council packets.

Council member Lindstrom moved to approve the special assessment deferral policy, resolution 07-09.

Council member Kuettel asked for how long the deferral would be. Miller replied it would be for however long the council wished to set it.

Mayor Gehrz pointed out that the parcel must be the place of residence for the owner, to accommodate lower incomes, but the city did not want to grant so many that it falls as a burden to the rest of the taxpayers.

Council member Lindstrom's motion passed unanimously.

**Information/Announcements:**

Council member Kuettel invited residents to the Ice Cream Social, Thursday July 26, 2007 from 6-8 p.m. at Community Park.

Council member Lindstrom asked neighbors to watch out for each other, especially the elderly, with the heat snap we are having.

Council member Harris added there would be games, food, music, and lots of fun at the Ice Cream Social.

Mayor Gehrz added the commissions would be present, with lots of resources available. The fire and police departments will have trucks there, and it will be a lot of fun.

Administrator Miller announced the Aug. 1 workshop is canceled. Instead, the regular Aug. 22 meeting will adjourn to a workshop for budget discussion.

Mayor Gehrz adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Stacey Kreuser  
Assistant City Administrator/Deputy Clerk

**CONSENT F1**  
**8/8/07**

**ITEM:**                   **Disbursements and payroll**

**SUBMITTED BY:**   **Roland Olson, Finance Director**

**REVIEWED BY:**   **Justin Miller, City Administrator**

**EXPLANATION:**

General Disbursements through 8/7/07: \$110,001.40

Payroll through 7/15/07: \$18,162.11

**ATTACHMENTS:**

General disbursements and payroll

**ACTION REQUESTED:**

Approval

EMP #	NAME	AMOUNT
01-0006	SUSAN GEHRZ	5.57
01-0013	PETER C LINDSTROM	192.05
01-0016	PAMELA M HARRIS	277.05
01-1002	JUSTIN J MILLER	2,356.28
01-1008	STACEY T KREUSER	1,279.43
01-1009	MELANIE M LEEHY	401.82
01-1136	ROLAND O OLSON	800.00
01-1038	DEBORAH K JONES	1,551.03
01-0040	KEVIN ANDERSON	10.03
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSEVEN	1,209.95
01-1143	COLIN B CALLAHAN	1,233.29
01-1016	LISA A ABERNATHY	1,323.71

TOTAL PRINTED: 13 10,940.21

7-24-2007 2:35 PM

PAYROLL CHECK REGISTER

PAGE: 1

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 7/24/2007

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0012	KUETTEL, LAURA A	R	7/24/2007	277.05	071955
0014	TALBOT JR, RICHARD P	R	7/24/2007	7.05	071956
1136	OLSON, ROLAND O	R	7/24/2007	808.20	071957
1035	AUGER SR, JOSEPH J	R	7/24/2007	304.15	071958
0034	KURHAJETZ, CLEMENT	R	7/24/2007	342.60	071959
0074	ALLEN, MARK J	R	7/24/2007	184.70	071960
0095	POESCHL, MICHAEL J	R	7/24/2007	92.35	071961
0097	GAFFNEY, PATRICK	R	7/24/2007	92.35	071962
1030	PITTMAN, TIMOTHY J	R	7/24/2007	1,437.36	071963
1178	FISCHER, PETER M	R	7/24/2007	617.19	071964
1103	MEYER, DIANE	R	7/24/2007	623.31	071965
2025	HOIUM, CHARLOTTE R	R	7/24/2007	210.94	071966
2046	ROTHMAN, ANDREA L	R	7/24/2007	157.45	071967
2107	HOIUM, KELSEY N	R	7/24/2007	168.43	071968
2122	SCHMITTDIEL, MEGAN	R	7/24/2007	94.88	071969
2128	WROBLEWSKI, ANGIE K	R	7/24/2007	320.88	071970
2129	SKUNDBERG, KIRSTEN M	R	7/24/2007	119.33	071971
2130	MURPHY, MEGHAN K	R	7/24/2007	320.60	071972
2134	PITLIK, MATTHEW C	R	7/24/2007	330.02	071973
2139	LAMMERS, CHRISTOPHER	R	7/24/2007	201.78	071974
2148	BENSON, LEANN M	R	7/24/2007	106.36	071975
2149	MUELLER, KARL J	R	7/24/2007	131.56	071976
2150	THOMAS, DAVE M	R	7/24/2007	273.36	071977

REGULAR CHECKS: 23 7,221.90  
DIRECT DEPOSIT REGULAR CHECKS: 13 10,940.21  
MANUAL CHECKS:  
PRINTED MANUAL CHECKS:  
DIRECT DEPOSIT MANUAL CHECKS:  
VOIDED CHECKS:  
NON CHECKS:  
-----  
TOTAL CHECKS: 36 18,162.11

PACKET: 00116 PAYABLES JULY 24TH

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00867	ALBRECHT ENTERPRISES					
-----						
I-10013109		IRRIGATION PARTS	48.28			
7/19/2007	APBNK	DUE: 7/19/2007 DISC: 7/19/2007				
		IRRIGATION PARTS		101 4132-87010-000	BOULEVARD MAINTENANCE	48.28
		=== VENDOR TOTALS ===	48.28			
=====						
01-03089	CASH					
-----						
I-200707230655		ICE CREAM SOCIAL ITEMS	28.37			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		POSTAGE:RETURN BADGE-A-MINIT P		101 4116-89010-000	SPECIAL EVENTS	9.68
		MISC SUPPLIES ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	18.69
		=== VENDOR TOTALS ===	28.37			
=====						
01-03108	CERTIFIED LABORATORIES					
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I-273875		PEST AEROSOL SPRAY	239.66			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		PEST AEROSOL SPRAY		101 4131-87010-000	CITY HALL MAINTENANCE	239.66
		=== VENDOR TOTALS ===	239.66			
=====						
01-03121	CITY OF ST PAUL					
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I-100337		JUNE/07 FUEL	533.82			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		JUNE/07 FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	533.82
		=== VENDOR TOTALS ===	533.82			
=====						
01-03021	CMI CONSTRUCTION MIDWEST					
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I-390927		EASY MOLD TUBES	76.81			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		EASY MOLD TUBES		101 4141-87120-000	REPAIRS & MAINTENANCE	76.81
		=== VENDOR TOTALS ===	76.81			
=====						
01-04086	FIRE APPARATUS					
-----						
I-200707190652		2 YR SUBSCRIPTION	42.00			
7/19/2007	APBNK	DUE: 7/19/2007 DISC: 7/19/2007				
		2 YR SUBSCRIPTION		101 4124-86120-000	SUBSCRIPTIONS	42.00
		=== VENDOR TOTALS ===	42.00			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-04084		FIRE EQUIPMENT SPECIALTIES				
I-5154		2 BATTERY PACKS	97.35			
7/19/2007	APBNK	DUE: 7/19/2007 DISC: 7/19/2007				
		2 BATTERY PACKS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	97.35
I-5156		MSA CYLINDER	898.95			
7/19/2007	APBNK	DUE: 7/19/2007 DISC: 7/19/2007				
		MSA CYLINDER		402 4402-91000-000	MACHINERY & EQUIPMENT	898.95
		=== VENDOR TOTALS ===	996.30			
=====						
01-05166		GRAINGER, W. W., INC.				
I-9412566896		RECIPROCAL SAW KIT/RECEPTACLE	538.01			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		RECIPROCAL SAW KIT		402 4402-91000-000	MACHINERY & EQUIPMENT	459.41
		RECEPTACLE BASE		101 4131-70110-000	SUPPLIES	78.60
I-9412566904		SPRAY BOTTLE	5.24			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		SPRAY BOTTLE		101 4131-70110-000	SUPPLIES	5.24
I-9412995020		RECEPTACLE BASE/COLD PACK	60.03			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		RECEPTACLE BASE		101 4131-70110-000	SUPPLIES	39.30
		DISPOSABLE COLD PACK		101 4141-70100-000	SUPPLIES	20.73
		=== VENDOR TOTALS ===	603.28			
=====						
01-06232		MERYEM RICHGRUBER				
I-200707200653		REFUND; REC SPORTS	110.00			
7/20/2007	APBNK	DUE: 7/20/2007 DISC: 7/20/2007				
		REFUND; REC SPORTS		201 34340-000	NON-RESIDENT FEE	110.00
		=== VENDOR TOTALS ===	110.00			
=====						
01-03254		KEEP AMERICA BEAUTIFUL INC				
I-FA5511-655187		BAGS : DON'T BE A LITTERBUG	258.82			
7/20/2007	APBNK	DUE: 7/20/2007 DISC: 7/20/2007				
		BAGS : DON'T BE A LITTERBUG		206 4206-70100-000	SUPPLIES/COPY COSTS	258.82
		=== VENDOR TOTALS ===	258.82			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05669	DIANE MEYER					
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I-200707200654		MESSY ART SUPPLIES REIMB.	109.45			
7/20/2007	APBNK	DUE: 7/20/2007 DISC: 7/20/2007				
		MESSY ART SUPPLIES REIMB.		201 4201-70100-000	SUPPLIES	109.45
=== VENDOR TOTALS ===			109.45			

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01-05843	MN NCPERS LIFE INSURANCE					
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I-200707230656		AUG/07 INS DEB	16.00			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		AUG/07 INS DEB		101 21709-000	OTHER PR WH PAYABLE	15.20
		AUG/07 INS DEB		206 21709-000	OTHER PR WH PAYABLE	0.80
=== VENDOR TOTALS ===			16.00			

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01-05984	TENNICE NESBIT					
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I-200707190650		REFUND RED SPORTS	30.00			
7/19/2007	APBNK	MANUAL CK# 071937 7/19/2007				
		REFUND REC SPORTS		201 34340-000	NON-RESIDENT FEE	30.00
=== VENDOR TOTALS ===			30.00			

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01-05115	ONE CALL CONCEPTS, INC					
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I-7060372		LOCATES FOR JUNE/07	139.00			
7/19/2007	APBNK	DUE: 7/19/2007 DISC: 7/19/2007				
		LOCATES FOR JUNE/07		601 4601-88030-000	ONE CALL CONCEPTS-LOCATE	139.00
=== VENDOR TOTALS ===			139.00			

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01-06183	RAMSEY COUNTY PROP/RECORD					
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I-PUBW 7779		JAN/JUNE PRE EMPTIVE LIGHTS R	209.31			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		JAN/JUNE PRE EMPTIVE LIGHTS RE		101 4132-87120-000	STREET LIGHT MAINTENANCE	209.31
=== VENDOR TOTALS ===			209.31			

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01-06330	ROSEVILLE ROTARY CLUB					
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I-200707230658		2ND QTR DUES/EXPS	265.00			
7/23/2007	APBNK	DUE: 7/23/2007 DISC: 7/23/2007				
		2ND QTR DUES/EXPS		101 4112-86100-000	CONFERENCES/EDUCATION/AS	265.00
=== VENDOR TOTALS ===			265.00			



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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====					
01-06301	SAMS CLUB DISCOVER CARD				
I-200707190649	REC SPORTS INSTRUCTOR TNG CL	85.20			
7/19/2007	APBNK MANUAL CK# 071936 7/18/2007				
	REC SPORTS INSTRUCTOR TNG CLAP		201 4201-70100-000	SUPPLIES	85.20
=== VENDOR TOTALS ===		85.20			

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01-00935	ST PAUL REGIONAL WATER SERVICE				
I-200707190651	SANITARY SEWER & WATER	35.40			
7/19/2007	APBNK DUE: 7/19/2007 DISC: 7/19/2007				
	S.S.		101 4131-85070-000	SEWER	7.49
	H2O		101 4141-85040-000	WATER	14.89
	S.S.		101 4141-85070-000	SEWER	13.02
=== VENDOR TOTALS ===		35.40			

=====					
01-06660	TARGET				
I-200707230657	REC SPORTS SUPPLIES/ICE CREAM	260.90			
7/23/2007	APBNK DUE: 7/23/2007 DISC: 7/23/2007				
	REC SPORTS CLASS SUPPLIES		201 4201-70100-000	SUPPLIES	53.79
	REC SPORTS CLASS SUPPLIES		201 4201-70100-000	SUPPLIES	46.28
	ICE CREAM SOCIAL SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	41.88
	REC SPORTS CLASS SUPPLIES		201 4201-70100-000	SUPPLIES	30.62
	REC SPORTS CLASS SUPPLIES		201 4201-70100-000	SUPPLIES	45.54
	ICE CREAM SOCIAL SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	42.79
=== VENDOR TOTALS ===		260.90			
=== PACKET TOTALS ===		4,087.60			

PACKET: 00119 PAYABLES AUG 6  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00142		ACTION IMPRINTS				
I-30461		T SHIRTS FOR PUBLIC WORKS	112.50			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		T SHIRTS FOR PUBLIC WORKS		101 4132-77000-000	CLOTHING	112.50
		=== VENDOR TOTALS ===	112.50			
=====						
01-00800		ALLIED WASTE SERVICES				
I-71830		WASTE REMOVAL	127.43			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		WASTE REMOVAL		101 4141-82010-000	WASTE REMOVAL	127.43
		=== VENDOR TOTALS ===	127.43			
=====						
01-00540		AMEM				
I-200708070673		CONFERENCE REGISTRATION	125.00			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		CONFERENCE REGISTRATION		101 4112-86100-000	CONFERENCES/EDUCATION/AS	125.00
		=== VENDOR TOTALS ===	125.00			
=====						
01-00255		AMERICAN OFFICE PRODUCTS				
I-84816		LOG BOOK	9.14			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		LOG BOOK		101 4112-70100-000	SUPPLIES	9.14
I-84913		EASEL/STAMP PAD/LABELS	32.45			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		EASEL/STAMP PAD/LABELS		101 4112-70100-000	SUPPLIES	32.45
I-84918		LABELS	1.59			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		LABELS		101 4112-70100-000	SUPPLIES	1.59
		=== VENDOR TOTALS ===	43.18			
=====						
01-00250		AMERIPRIDE LINEN&APPAREL				
I-M284633		LINEN CLEANING	31.88			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	31.88
I-M297431		LINEN CLEANING	31.88			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	31.88
		=== VENDOR TOTALS ===	63.76			

PACKET: 00119 PAYABLES AUG 6

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00295	AVR, INC					
I-ORDER 0162		CONCRETE FOR COMM PARK	354.11			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		CONCRETE FOR COMM PARK		101 4141-87120-000	REPAIRS & MAINTENANCE	354.11
		=== VENDOR TOTALS ===	354.11			
=====						
01-01042	BRYAN ROCK PRODUCTS					
I-JULY312007		AGGREGATE FOR COMM PARK PATH	3,853.96			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		AGGREGATE FOR COMM PARK PATH		101 4141-87120-000	REPAIRS & MAINTENANCE	3,853.96
		=== VENDOR TOTALS ===	3,853.96			
=====						
01-03123	CINTAS CORPORATION #470					
I-470690953		RUG SVC CITY HALL	26.29			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		RUG SVC CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE	26.29
I-470698010		RUG SVC CITY HALL	26.29			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		RUG SVC CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE	26.29
		=== VENDOR TOTALS ===	52.58			
=====						
01-03121	CITY OF ST PAUL					
I-100407		FUEL JUNE/07	86.27			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		FUEL JUNE/07		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	86.27
		=== VENDOR TOTALS ===	86.27			
=====						
01-05090	DEEP ROCK WATER COMPANY					
I-200708070674		H2O AND COOLER RENTAL	136.89			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		H2O AND COOLER RENTAL		101 4124-89000-000	MISCELLANEOUS	68.45
		H2O AND COOLER RENTAL		101 4131-85040-000	WATER	68.44
		=== VENDOR TOTALS ===	136.89			

PACKET: 00119 PAYABLES AUG 6  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03300	DISCOUNT STEEL, INC					
I-1413302		STEEL FOR COMM GARDEN SIGN	11.15			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		STEEL FOR COMM GARDEN SIGN		203 4203-70100-000	SUPPLIES	11.15
		=== VENDOR TOTALS ===	11.15			
=====						
01-04084	FIRE EQUIPMENT SPECIALTIES					
I-5169		MSA STEALTH CYLINDER/MASK CLE	926.80			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		MSA STEALTH CYLINDER/MASK CLEA		402 4402-91000-000	MACHINERY & EQUIPMENT	926.80
I-5181		FIRE HOSE	271.71			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		FIRE HOSE		402 4402-91000-000	MACHINERY & EQUIPMENT	271.71
I-5190		2 SCBA MASKS	758.00			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		2 SCBA MASKS		402 4402-91000-000	MACHINERY & EQUIPMENT	758.00
I-5190-		SCBA TEST & O-RINGS	220.00			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		SCBA TEST & O-RINGS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	220.00
		=== VENDOR TOTALS ===	2,176.51			
=====						
01-03069	LORI FRITTS					
I-200708060660		REISSUE REFUND:VOIDED PRIOR C	95.00			
8/06/2007	APBNK	MANUAL CK# 071979 8/01/2007				
		REISSUE REFUND:VOIDED PRIOR CK		201 34340-000	NON-RESIDENT FEE	95.00
		=== VENDOR TOTALS ===	95.00			
=====						
01-05166	GRAINGER, W. W., INC.					
I-9415106351		TOILET PAPER & PAPER TOWELS	408.57			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		TOILET PAPER & PAPER TOWELS		101 4131-70110-000	SUPPLIES	408.57
		=== VENDOR TOTALS ===	408.57			

PACKET: 00119 PAYABLES AUG 6

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-05248 HENN TECH COLLEGE

I-132261		FIRE TNG: KEVIN ANDERSON	300.00			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		FIRE TNG: KEVIN ANDERSON		101 4124-86020-000	TRAINING	300.00
=== VENDOR TOTALS ===			300.00			

01-05133 PAM HILDEBRANDT

I-200708060667		REFUND; ART IN PARK JULY 27	18.00			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		REFUND; ART IN PARK JULY 27		201 34340-000	NON-RESIDENT FEE	18.00
=== VENDOR TOTALS ===			18.00			

01-05153 HOME DEPOT CRC/GECF

I-200708060668		WHEELBARREL/CONCRETE/PESTICID	270.54			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		WHEELBARREL/CONCRETE/PESTICIDE		101 4131-89000-000	MISCELLANEOUS	107.12
		RODENTICIDE		101 4131-87010-000	CITY HALL MAINTENANCE	5.82
		CONCRETE		101 4141-87120-000	REPAIRS & MAINTENANCE	31.94
		WOOD STAKES/CONCRETE		101 4141-87120-000	REPAIRS & MAINTENANCE	113.91
		TARP		101 4141-87120-000	REPAIRS & MAINTENANCE	11.75
=== VENDOR TOTALS ===			270.54			

01-07276 HUGHES & COSTELLO

I-200708060663		AUG/07 PROSECUTIONS	2,630.25			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		AUG/07 PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,630.25
=== VENDOR TOTALS ===			2,630.25			

01-05052 JOHNSON-POWERS,DAN

I-200708060669		REIMB: FIRE TNG AT ST PAUL	60.00			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		REIMB: FIRE TNG AT ST PAUL		101 4124-86020-000	TRAINING	60.00
=== VENDOR TOTALS ===			60.00			

PACKET: 00119 PAYABLES AUG 6

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05404	KURHAJETZ, CLEM					
I-200708060670		H2O AND GATORADE FOR FIRE FIG	50.83			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		H2O AND GATORADE FOR FIRE FIGH		101 4124-70100-000	SUPPLIES	50.83
		=== VENDOR TOTALS ===	50.83			
=====						
01-05523	MIKE MCKAY					
I-200708060672		REPLACE LOST PAYCHECK 71018	82.77			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		REPLACE LOST PAYCHECK 71018		101 4124-61510-000	DRILL COMPENSATION	82.77
		=== VENDOR TOTALS ===	82.77			
=====						
01-05695	MIDWEST TRENCHLESS TECHNOLOGIE					
I-4010		JETTING & TELEVISIONING/ROOTS CU	31,238.52			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		COMMERCIAL JETTING & TELEVISIN		601 4601-87090-000	REPAIR EQUIPMENT STUB	25,844.52
		ROOT CUTTING & HEAVY CLEANING		601 4601-87090-000	REPAIR EQUIPMENT STUB	5,394.00
		=== VENDOR TOTALS ===	31,238.52			
=====						
01-05730	MINNEAPOLIS PAPER COMPANY					
I-130686		LASER AND COPY PAPER	181.00			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		LASER AND COPY PAPER		101 4112-70100-000	SUPPLIES	181.00
		=== VENDOR TOTALS ===	181.00			
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-200708060664		JUNE 27 TO JULY 27	111.97			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		JUNE 27 TO JULY 27		101 4124-85015-000	CELL PHONE	111.97
I-200708060665		JUNE 22 TO JUL 21	239.20			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		JUNE 22 TO JUL 21		101 4124-85015-000	CELL PHONE	69.63
		JUNE 22 TO JUL 21		101 4131-85015-000	CELL PHONE	11.98
		JUNE 22 TO JUL 21		101 4141-85015-000	CELL PHONE	31.22
		JUNE 22 TO JUL 21		101 4132-85015-000	CELL PHONE	7.21
		JUNE 22 TO JUL 21		601 4601-85015-000	CELL PHONE	60.07
		JUNE 22 TO JUL 21		602 4602-85015-000	CELL PHONES	59.09
		=== VENDOR TOTALS ===	351.17			

PACKET: 00119 PAYABLES AUG 6  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05949	NFPA INTERNATIONAL					
I-3903575y		BROCHURES/BANNERS FOR OPEN HO	116.85			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		BROCHURES/BANNERS FOR OPEN HOU		101 4124-70100-000	SUPPLIES	116.85
		=== VENDOR TOTALS ===	116.85			
=====						
01-03212	NORTH SUBURBAN ACCESS CO.					
I-0-754		REIMB: MAUREEN CABLE WORK	144.00			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		REIMB: MAUREEN CABLE WORK		101 4116-85050-000	CABLE TV	144.00
		=== VENDOR TOTALS ===	144.00			
=====						
01-06024	ON SITE SANITATION					
I-274245		JULY PORTABLE TOILET	63.90			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		JULY PORTABLE TOILET		601 4601-85080-000	PORTABLE TOILET - PARKS	63.90
		=== VENDOR TOTALS ===	63.90			
=====						
01-06945	QWEST					
I-200708070675		TELEPHONE LAND LINE	111.52			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		TELEPHONE LAND LINE		101 4141-85011-000	TELEPHONE - LANDLINE	111.52
		=== VENDOR TOTALS ===	111.52			
=====						
01-06185	RAMSEY COUNTY					
I-PRREL-225		RAMSEY COUNTY	306.82			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		ANNUAL VOTER PROGRAMMING FEE		101 4115-70100-000	SUPPLIES	306.82
		=== VENDOR TOTALS ===	306.82			
=====						
01-06386	S & S TREE SPECIALISTS IN					
I-14175		TREE TRIMMING	4,094.00			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		TREE TRIMMING		419 4419-84000-000	TREE TRIMMING	1,011.75
		TREE & STUMP REMOVALS		419 4419-85000-000	TREE REMOVAL	3,082.25
		=== VENDOR TOTALS ===	4,094.00			

PACKET: 00119 PAYABLES AUG 6

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06441	SCOTT WEMYSS (PARTAGS)					
I-3-105		NAME TAGS FOR FIRE FIGHTERS	9.26			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		NAME TAGS FOR FIRE FIGHTERS		101 4124-70100-000	SUPPLIES	9.26
		=== VENDOR TOTALS ===	9.26			
=====						
01-06535	SPEEDWAY SUPERAMERICA					
I-200708060661		FUEL	205.25			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	205.25
		=== VENDOR TOTALS ===	205.25			
=====						
01-07228	CITY OF ST ANTHONY					
I-1930		AUG/07 POLICE SERVICES	43,291.67			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		AUG/07 POLICE SERVICES		101 4122-81000-000	POLICE SERVICES	43,291.67
		=== VENDOR TOTALS ===	43,291.67			
=====						
01-05438	MARK THEOBALD					
I-200708060671		REFUND PARK RENTAL	106.50			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		REFUND PARK RENTAL		101 34101-000	CITY FACILITY RENTAL	100.00
		REFUND PARK RENTAL		101 20802-000	SALES TAX PAYABLE	6.50
		=== VENDOR TOTALS ===	106.50			
=====						
01-06581	TRI-STATE BOBCAT INC					
I-S11465		TOW TRAILER	4,978.88			
8/07/2007	APBNK	DUE: 8/07/2007 DISC: 8/07/2007				
		TOW TRAILER		403 4403-91000-000	MACHINERY & EQUIPMENT	4,978.88
		=== VENDOR TOTALS ===	4,978.88			
=====						
01-08888	VERNIX FORESTRY CONSULT.					
I-72516		DUTCH ELM (APR 20 TO JUL19)	1,766.42			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		DUTCH ELM (APR 20 TO JUL19)		101 4134-80330-000	FORESTRY CONSULTANT	1,766.42
I-72517		MN RE-LEAF PROGRAM	2,304.00			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		MN RE-LEAF PROGRAM		101 4134-80330-000	FORESTRY CONSULTANT	2,304.00
		=== VENDOR TOTALS ===	4,070.42			



PACKET: 00119 PAYABLES AUG 6  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07901		WASTE MANAGEMENT-BLAINE				
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I-355035005006		AUG/076 COMMERCIAL RECYCLING	596.40			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		AUG/076 COMMERCIAL RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	596.40
-----						
I-355476055004		AUG/07 RESIDENTIAL RECYCLING	1,858.45			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		AUG/07 RESIDENTIAL RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	1,858.45
		=== VENDOR TOTALS ===	2,454.85			
=====						
01-05870		XCEL ENERGY				
-----						
I-200708060662		ELECT - SIREN	710.92			
8/06/2007	APBNK	DUE: 8/06/2007 DISC: 8/06/2007				
		ELECT - SIREN		101 4121-85020-000	ELECTRIC	6.56
		GAS		101 4131-85030-000	NATURAL GAS	60.57
		ELECT		101 4141-85020-000	ELECTRIC/GAS	17.04
		ELECT		101 4141-85020-000	ELECTRIC/GAS	23.54
		ELECT		101 4141-85020-000	ELECTRIC/GAS	25.84
		ELECT		601 4601-85020-000	ELECTRIC	27.83
		ELECT		101 4132-85020-000	STREET LIGHTING	44.07
		ELECT		101 4132-85020-000	STREET LIGHTING	44.88
		ELECT		101 4132-85020-000	STREET LIGHTING	409.27
		ELECT		101 4132-85020-000	STREET LIGHTING	8.52
		ELECT		101 4132-85020-000	STREET LIGHTING	42.80
		=== VENDOR TOTALS ===	710.92			
		=== PACKET TOTALS ===	103,494.83			

PACKET: 00119 PAYABLES AUG 6

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

## \*\* T O T A L S \*\*

INVOICE TOTALS	103,494.83
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

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BATCH TOTALS

103,494.83

PERACK 71978

2418.97

105,913.80

**CONSENT F2**  
**8/8/07**

**ITEM:**                    **Allow Mayor Gehrz to accept an invitation from the State Fair to be a Guest of Honor for the Royal Canadian Mounted Police (RCMP) Musical Ride Performance on September 1st**

**SUBMITTED BY:**   **Mayor Gehrz**

**Explanation:**

Traditionally, there is a guest of honor for each musical ride performance by the RCMP. Mayor Gehrz was invited by the State Fair to be a guest of honor at a musical ride performance of her choice. Please allow Mayor Gehrz to accept an invitation from the State Fair to be a Guest of Honor for the Royal Canadian Mounted Police (RCMP) Musical Ride Performance on September 1<sup>st</sup>.

**CONSENT F3**  
**8/8/07**

**ITEM:**                   **Regular appointment and salary increase for Melanie Leehy, Office Assistant**

**SUBMITTED BY:**   **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

**REVIEWED BY:**   **Roland Olson, Finance Director**

**Explanation:**

Melanie has completed six months of employment with the City of Falcon Heights as our office assistant. During these months her tact, courtesy, and demeanor with residents both on the phone and in person have proven she is an exceptional addition to city staff.

At this time, please approve appointment for Melanie as a regular employee, and in accordance with past practice a 5% hourly wage increase effective July 11, 2007.

**CONSENT F4**  
**8/8/07**

**ITEM:** "Get Ready" proclamation

**SUBMITTED BY:** Mayor Gehrz

**REVEIWED BY:** Neighborhood Commission

**Explanation:**

The Neighborhood Commission recommends the City Council approve the attached proclamation.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

August 8, 2007

No. 07-10

-----  
**A RESOLUTION PROCLAIMING 2007 AS A YEAR TO GET READY AND  
SEPTEMBER AS GET READY MONTH**

*Whereas, a survey conducted by the American Red Cross in 2006 found that the majority of Americans have not taken even the basic steps needed to prepare for a disaster or an emergency situation; and*

*Whereas, disaster can strike quickly and without warning and being prepared is crucial to saving lives at home, in school, at work and in the community; and*

*Whereas, the best way to be prepared for a house fire, tornado, or other disaster is for individuals and families to have an emergency plan; and*

*Whereas, a disaster kit with enough supplies for each family member for at least seven days can help your family in a winter storm, pandemic flu, or other disaster when access to supplies might become limited; and*

*Whereas, children and adults trained in CERT (Community Emergency Response Team), First Aid and CPR save lives and make our communities safer; and*

*Whereas, The Twin Cities Area Chapter of the American Red Cross through its **Community Challenge** has offered to assist our community to prevent, prepare for and respond to emergencies.*

*Now, **therefore**, the City of Falcon Heights does hereby proclaim **2007 a Year to GET READY!** and call upon local residents to **Get a Plan, Get a Kit, and Get Involved** to help save lives in our community, and does hereby proclaim September as the "Get Ready" month in Falcon Heights.*

Moved by:

Approved by: \_\_\_\_\_

Susan L. Gehrz, Mayor  
Aug. 8, 2007

GEHRZ  
KUETTEL  
HARRIS  
LINDSTROM  
TALBOT

In Favor  
  
Against

Attested by: \_\_\_\_\_

Justin Miller  
City Administrator  
Aug. 8, 2007

**ITEM:**                   **Donations received from local businesses for City's special events**

**SUBMITTED BY:**   **Lisa Abernathy, Recreation Supervisor**

**REVIEWED BY:**   **Tim Pittman Parks and Public Works Director**

**EXPLANATION:**

**Summary:** Each year we reach out to local businesses to gain their support in the City's two community events, the Ice Cream Social and Winterfest. Below are the local businesses that have donated money to the Ice Cream Social and Winterfest events this past year. The money is used to pay for the events food, entertainment, games and prizes. All businesses receive recognition in the events flyers and posters as well as a thank you letter after the conclusion of each event.

Superior Concepts- Chianti Grill- \$ 100.00  
Cornerstone Construction Management - \$100.00  
Hair Designs Unlimited- \$50.00  
TIES- \$25.00

**ATTACHMENTS:**

**ACTION REQUESTED**

- Accept the donations from local businesses for community events.

**\*ADDENDUM\***  
**CONSENT F6**  
**8/8/07**

**ITEM:** Sanitary Sewer Cleaning / Additional services

**SUBMITTED BY:** Tim Pittman, Director of Public Works and Parks

**REVIEWED BY:** Justin Miller, City Administrator

**BACKGROUND:**

On February 28, 2007 council approved a contract with Midwest Trenchless Technologies Inc. for the amount of \$53,655.00 plus a \$5000.00 contingency in case of unforeseen problems to clean and televise the cities complete sanitary sewer system. During this cleaning and televising process, areas that were infested by tree roots needed to be cut to allow the camera to get thru and also eliminate the possibility of a sewer back-up. The total footage of root cutting was 3,596' at \$1.50 per foot for a total of \$5,178.00. This is \$178.00 over the contingency amount.

**ACTION REQUESTED:**

Staff recommends that the city council approve the payment of \$5,394.00 for additional services received by Midwest Trenchless Technologies Inc.