

CITY OF FALCON HEIGHTS
City Council Special Workshop
City Hall
2077 West Larpenteur Avenue

AGENDA

Wednesday, September 11, 2024
7:30 P.M.

- A. CALL TO ORDER:

- B. ROLL CALL: GUSTAFSON___ LEEHY___
 MEYER ___ MIELKE___ WASSENBERG___

 STAFF PRESENT: LINEHAN___ VAN DER WERFF___

- C. POLICY ITEMS:
 - 1. 2025 Proposed Budget: Workshop #3
 - a. General Fund Update
 - b. Debt Service
 - c. Other Notes
 - 2. Future Agenda Items

- D. ADJOURNMENT:

DISCLAIMER: City Council Workshops are held monthly as an opportunity for Council Members to discuss policy topics in greater detail prior to a formal meeting where a public hearing may be held and/or action may be taken. Members of the public that would like to make a comment or ask questions about an item on the agenda for an upcoming workshop should send them to mail@falconheights.org prior to the meeting. Alternatively, time is regularly allotted for public comment during Regular City Council Meetings (typically 2nd and 4th Wednesdays) during the Community Forum.

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REQUEST FOR CITY COUNCIL ACTION



Meeting Date	September 11, 2024
Agenda Item	Policy C1
Attachment	Budget Handout
Submitted By	Jack Linehan, City Administrator

Item	Budget Workshop #3: General Fund Update, Debt Service and Other Notes
Description	<p>The purpose of this workshop will be to present the Draft 2025 Budget to the City Council to allow for additional direction before the preliminary levy approval on September 25th. Key changes from the past draft include:</p> <p>Revenues:</p> <ol style="list-style-type: none"> 1) Updated figures with latest estimates. <p>Expenditures:</p> <ol style="list-style-type: none"> 1) \$22,000 in Legislative Expenditures Fund (111) for City Commissioners compensation per Council request 2) Updated figures for Police Expenditures (122) to reflect latest estimates. 3) Updated proposed cost-of-living-adjustment (COLA) of 3.5% based on Council feedback. 4) Reduction in expenses throughout the budget to reflect Council’s request to keep levy manageable. <p>Additionally, staff received two other requests from Council Members for increases separate from the General Fund that included:</p> <ul style="list-style-type: none"> • An increase in the General Capital Projects Fund (401) of approximately \$5K to move away from paper packets & Council using their own devices towards City-issued tablets for packets. Request noted concerns over cyber security, as well as environmental benefit of printing less paper. • An increase in Special Revenue Community Inclusion (210) from \$15K to \$30K in 2025 to implement suggestions from ThirdSphere as well as Administrative & Inclusion Intern Farley’s report from July.
Budget Impact	To be discussed.
Attachment(s)	Budget Worksheets to be handed out at meeting.
Action(s) Requested	Review the proposed budget and discuss at workshop to provide staff with direction on modifications.

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REQUEST FOR COUNCIL ACTION (RCA)

Meeting Date	September 11, 2024
Agenda Item	Policy C2
Attachment(s)	City Council Calendar
Submitted By	Jack Linehan, City Administrator

Item	Future Agenda Items
Description	<p>This is an opportunity to suggest future agenda items the City Council would like to discuss at either a regular meeting or workshop format.</p> <p>Attached is the current agenda calendar to help organize annual items. This is a working calendar that is amended periodically as items get added.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • City Council Calendar
Action(s) Requested	The City Council is requested to provide direction to the City Administrator on future items of discussion.



City of Falcon Heights

2024 City Council Meeting and Workshop

Agenda Calendar

<p>January 3, 2024 Workshop Meeting (Joint meeting with the Parks and Rec Commission)</p>	<ul style="list-style-type: none"> • Community Park Renovation
<p>January 10, 2024 Regular Meeting</p>	<ul style="list-style-type: none"> • Designation of Official Newspaper • Oath in Office • Resolution Designating the Official Depositories • Review Elected Official Out-of-State Travel Policy • Commission Member Reappointments (second term) • Mile Reimbursement Rate • Council Appointment as Liaison for City Commissions (MOVED – FEBRUARY WORKSHOP) • Review and Adopt Council Standing Rules and Council / Advisory Commission Roles and Guidelines (MOVED – FEBRUARY WORKSHOP) • Appoint Acting Mayor • Data Practices Policy • Pay Equity Report (2023, 2026, 2028) • Ramsey County Polling Place Agreement
<p>January 24, 2024 Regular Meeting</p>	<ul style="list-style-type: none"> • Council Appointments • Review of Council Rules/ Advisory Guidelines • State Fair Task Force Recommendations
<p>February 7, 2024 Workshop Meeting</p>	<ul style="list-style-type: none"> • Goff Public – Media Training • Council Standing Rules Discussion • Council Appointments • State Fair Task Force Next Steps • Future Agenda Items
<p>February 14, 2024 Regular Meeting</p>	<ul style="list-style-type: none"> • Council Appointments • Approval of Council Rules/ Advisory Guidelines • Roselawn Ave. Bid Release

	<ul style="list-style-type: none"> • State Fair Task Force 2024/2025
February 28, 2024 Regular Meeting	<ul style="list-style-type: none"> • MN GreenCorps Application • AARP Community Challenge Grant Application • Conduit Bond Refinance • Acceptance of Plans and Specifications and Ordering Advertisement of Bids for the 2024 PMP RV 24-04.
March 6, 2024 Workshop Meeting	<ul style="list-style-type: none"> • Potential Police Partnership – Engagement Plan • Community Park Updates • Legislative Updates / Priorities • 75th Anniversary Planning • Future Agenda Items
March 13, 2024 Regular Meeting	<ul style="list-style-type: none"> • Grant Application of MN DNR Outdoor Grant • Support of Buhl Investors’ Application for 2024 Ramsey County Housing Development Solicitation • EVSE City Code Updates • Hollywood Court Permit Parking Petition • Community Park Bond Reimbursement Resolution • 2021 PMP Surety Bond Claim – Tolling Agreement
March 27, 2024 Regular Meeting	<ul style="list-style-type: none"> • Acceptance of Proposal from Kraus-Anderson as Construction Manager as Advisor of Community Park Renovation
April 3, 2024 Workshop Meeting (Joint meeting with the Parks and Rec Commission)	<ul style="list-style-type: none"> • Community Park Renovation – Interior / Exterior Finishes
April 10, 2024 Regular Meeting	<ul style="list-style-type: none"> • Climate Action Grant Application • University of MN Good Neighbor Fund Grant Application • Accept Project Bids for the 2024 Sanitary Sewer Lining Project • Accept Project Bids for the 2024 PMP • 2024-2025 State Fair Task Force Appointments • Support of Application for Livable Communities Pre-Development Grant for Amber Flats
April 24, 2024 Regular Meeting	<ul style="list-style-type: none"> • Amendment to the Saint Paul Academy and Summit School Project Refunding Note and Loan Agreement

	<ul style="list-style-type: none"> • Consideration of Policing Partnership with the City of St. Anthony Village
May 8, 2024 Regular Meeting	<ul style="list-style-type: none"> • Annual Comprehensive Financial Report • Pay Estimate #1 - Larpenteur Street Lights • Letter of Support - FH Community Church Flood Mitigation Project
May 8, 2024 Special Workshop	<ul style="list-style-type: none"> • Street light banners • Future Agenda Items
May 22, 2024 Regular Meeting	<ul style="list-style-type: none"> • Summer Hours
June 5, 2024 Workshop	<ul style="list-style-type: none"> • Community Park Bond Financing Options • Assessment Policy
June 12, 2024 Regular Meeting	<ul style="list-style-type: none"> • Restoration of FH Monuments and Gazebo • Accept Grant Funds from U of M Good Neighbor Fund • Accept Donation of Little Free Library • Pay Estimate #2 - Larpenteur Street Lights
June 12, 2024 Special Workshop	<ul style="list-style-type: none"> • Larpenteur & Snelling Corridor Development Study Update
June 26, 2024 Regular Meeting	<ul style="list-style-type: none"> • Cooperative Maintenance Agreement of Rain Gardens
July 3, 2024 Workshop	<ul style="list-style-type: none"> • Pedicab Ordinance • Streetlight Banner Contest • State Fair Task Force Liaison
July 10, 2024 Regular Meeting	<ul style="list-style-type: none"> • Data Practices Policy (due by August; do {again} in July only if personnel has changed since January. • Night to Unite Proclamation
July 24, 2024 Regular Meeting	<ul style="list-style-type: none"> • Request for Watershed Boundary Change
July 24, 2024 Special Workshop	<ul style="list-style-type: none"> • DEI Presentation Report • St. Anthony Village Proposed Draft Contract • Tenants' Rights Workshop
August 7, 2024 Workshop	<ul style="list-style-type: none"> • Code Updates • Community Park Pricing Discussion

August 14, 2024 Regular Meeting	<ul style="list-style-type: none"> • Amber Flats LCA Grant Agreement • Amber Flats LCA Grant Subcontract • Tennis Recycling Contract Renewal • Fourth Amendment to Joint Coop Agreement w/ Ramsey Co. Housing and Redevelopment Authority • Letter of Support for MetCouncil’s Charging and Fueling Infrastructure Discretionary Grant Program Application
August 14, 2024 Special Workshop (Following Meeting)	<ul style="list-style-type: none"> • 2025 Budget Workshop #1
August 28, 2024 Regular Meeting	<ul style="list-style-type: none"> • Temporary State Fair Permit Parking – Garden Ave. from Holton to Hamline
August 28, 2024 Special Workshop (Following Meeting)	<ul style="list-style-type: none"> • 2025 Budget Workshop #2
September 4, 2024	<ul style="list-style-type: none"> • Community Park Discussion • Tenants’ Rights Event • Assessment Policy Amendment • Police Partnership Discussion
September 11, 2024 Regular Meeting	<ul style="list-style-type: none"> • Tax Increment Finance District 1-3 – FH Senior Apartments Note Payoff • City Code Amendments (AUD, Parking Minimums, etc.) • Climate Action Plan Consultant Recommendation • Amber Flats LCA Grant Agreement • Amber Flats LCA Grant Subcontract
September 11, 2024 Special Workshop (Following Meeting)	<ul style="list-style-type: none"> • 2025 Budget Workshop #3 -General Fund Update -Debt Service -Other Notes
September 25, 2024	<ul style="list-style-type: none"> • Adopt 2025 Preliminary Levy
October 2024	

November __, 2024	<ul style="list-style-type: none"> • Approve City Calendar • Guidelines for Snow and Ice Control - Pathway & Sidewalk Maintenance Map • Certify Election Results (2025, 2027, 2029)
December ____, 2024	<ul style="list-style-type: none"> • Truth in Taxation and Budget Presentation • Appointment of City Attorney • Appointment of City Prosecutor • Appointment of City Auditor • Appointment of City Engineer • Cost of Living Adjustment (COLA) • Statutory Tort Limits Liability Coverage for the City • Northeast Youth and Family Services Cooperative Service Agreement • Tubman Legal Services Cooperative Agreement • Animal Impound Services • Fee Schedule Ordinance • Tennis Sanitation Contract renewal was valid from 1.1.23 through 12.31.24. Will need to have on the 2024 agenda.

CITY EVENTS

May 18	Spring Together	3:00 to 5:00 PM	Curtiss Field
July 18	Ice Cream Social	5:00 to 7:00 PM	Community Park
August 6	Night to Unite	5:00 to 9:00 PM	Various Neighborhoods
September 14	Citywide Garage Sale	9:00 AM to 3:00 PM	Various Neighborhoods
December __	Human Rights Day	Time TBD	City Hall