

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
July 25, 2007

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: GEHRZ ____ KUETTEL ____ HARRIS ____
 LINDSTROM ____ TALBOT ____
 MILLER ____ KREUSER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: July 11, 2007 **TAB 1**
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 7/18/07: \$58,695.33
Payroll through 7/15/07: \$15,599.79 **TAB 2**
 - 2. Approval of Jeff Wiik to serve as FHFD volunteer firefighter **TAB 3**
- G. POLICY AGENDA:
 - 1. Special Assessment Deferral Policy **TAB 4**
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:
- J. ADJOURNMENT TO WORKSHOP:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

**Falcon Heights Regular City Council Meeting
July 11, 2007**

Members present: Mayor Gehrz, Council members Talbot, Lindstrom and Harris, Administrator Miller, Assistant City Administrator/Deputy Clerk Kreuser, Planning/Zoning Director Jones. Members absent: Council member Kuettel

Mayor Gehrz called the meeting to order at 7:00 p.m.

The minutes of the June 27, 2007 meeting were approved as submitted.

Consent Agenda:

Council member Talbot moved the following two items for approval. The motion passed unanimously.

1. General Disbursements through 7/5/07: \$68,236.03
 Payroll through 6/30/07: \$17,333.80
2. 2007 licenses

Information/Announcements:

Council member Harris invited residents to the Ice Cream Social on July 26 from 6-8 p.m. at Community Park. She announced there were openings in the discovery camps offered by parks/rec as well.

Council member Talbot urged residents to sign up for the city's listserv.

Mayor Gehrz said that the U of M agriculture is hosting an open house July 19 from 4-7:30. The event is free and will offer tours of the barns and fields. She also thanked CTV for the opportunity for elected officials to take part in the reading of the Declaration of Independence on July 4. Finally, she invited residents to the fire department on July 30 for a presentation of a grant.

The regular meeting was adjourned at 7:10 p.m. and the council retired to a comp plan workshop.

Respectfully submitted,

Stacey Kreuser
Assistant City Administrator/Deputy Clerk

ITEM: **Disbursements and payroll**

SUBMITTED BY: **Roland Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

General Disbursements through 7/18/07: \$58,695.33

Payroll through 7/15/07: \$15,599.79

ATTACHMENTS:

General disbursements, credit card statement, and payroll

ACTION REQUESTED:

Approval

PACKET: 00113 PAYABLES JULY 20

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05159	HEIDI ANDERSON					
I-200707170645		REFUND: REC SPORTS	95.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REFUND; REC SPORTS		201 34340-000	NON-RESIDENT FEE	95.00
=== VENDOR TOTALS ===			95.00			
=====						
01-00295	AVR, INC					
I-86739		CONCRETE - CLEVELAND MEDIAN	1,252.46			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		CONCRETE - CLEVELAND MEDIAN		412 4412-92005-000	CLEVELAND IMPROVEMENTS	1,252.46
I-86823		CONCRETE CLEVELAND MEDIAN	1,151.31			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		CONCRETE CLEVELAND MEDIAN		412 4412-92005-000	CLEVELAND IMPROVEMENTS	1,151.31
I-86919		CONCRETE CLEVELAND MEDIAN	783.95			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		CONCRETE CLEVELAND MEDIAN		412 4412-92005-000	CLEVELAND IMPROVEMENTS	783.95
=== VENDOR TOTALS ===			3,187.72			
=====						
01-03001	CAMPBELL KNUTSON					
I-200707170627		LEGALS JUNE/07	257.60			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		LEGALS JUNE/07		101 4114-80200-000	LEGAL FEES	257.60
=== VENDOR TOTALS ===			257.60			
=====						
01-03089	CASH					
I-200707170619		WORKSHOP EXPS/CLEVELAND PROJ/	59.15			
7/17/2007	APBNK	MANUAL CK# 071858 7/10/2007				
		GOAL SETTING WORKSHOP EXPS		101 4111-70100-000	SUPPLIES	42.39
		GATORADE/ICE:CLEVELAND ST PROJ		101 4132-70120-000	SUPPLIES	13.61
		MILEAGE REIMB		101 4113-86010-000	MILEAGE	3.15
=== VENDOR TOTALS ===			59.15			
=====						
01-03123	CINTAS CORPORATION #470					
I-470669807		RUG SERVICE	26.29			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		RUG SERVICE		101 4131-87010-000	CITY HALL MAINTENANCE	26.29
=== VENDOR TOTALS ===			26.29			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03181	CITY OF NEW BRIGHTON					
I-200707180646		HAZMAT CHRGS APR-JUNE/07	163.45			
7/18/2007	APBNK	DUE: 7/18/2007 DISC: 7/18/2007				
		HAZMAT CHRGS APR-JUNE/07		101 4124-87029-000	REPAIR OTHER EQUIPMENT	163.45
=== VENDOR TOTALS ===			163.45			
=====						
01-06290	CITY OF ROSEVILLE					
I-5995		JULY/07 TECH SUPPORT	920.42			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		JULY/07 TECH SUPPORT		101 4116-85070-000	TECHNICAL SUPPORT	920.42
I-6017		APR15-JUN14 TELE&VOICE MAIL	822.31			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		APR15-JUN14 TELE&VOICE MAIL		101 4116-85010-000	TELEPHONE	822.31
=== VENDOR TOTALS ===			1,742.73			
=====						
01-03121	CITY OF ST PAUL					
I-100224		STREET LIGHTS ELECT	294.12			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		STREET LIGHTS ELECT		101 4132-85020-000	STREET LIGHTING	294.12
=== VENDOR TOTALS ===			294.12			
=====						
01-03140	CLOVER SUPER FOODS					
I-200707170621		ICE CREAM FOR ICE CREAM SOCIA	272.96			
7/17/2007	APBNK	MANUAL CK# 071897 7/16/2007				
		ICE CREAM FOR ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	272.96
=== VENDOR TOTALS ===			272.96			
=====						
01-06278	SARAH C D'SOUSA					
I-200707170644		REFUND; REC SPORTS	42.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REFUND; REC SPORTS		201 34310-000	RECREATION FEES	42.00
=== VENDOR TOTALS ===			42.00			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-04000	EHLERS AND ASSOCIATES					
I-335177		DEVELOPMENT DIST MODIFICATION	556.25			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		DEVELOPMENT DIST MODIFICATION		412 4412-81900-000	OTHER PROFESSIONAL SERVI	556.25
=== VENDOR TOTALS ===			556.25			
=====						
01-07262	FASTSIGNS- ROSEVILLE					
I-204-24888		DATE CHG ON BANNER FOR SOCIAL	26.63			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		DATE CHG ON BANNER FOR SOCIAL		101 4116-89010-000	SPECIAL EVENTS	26.63
=== VENDOR TOTALS ===			26.63			
=====						
01-03069	LORI FRITTS					
I-200707170636		REFUND REC SPORTS	95.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REFUND REC SPORTS		201 34340-000	NON-RESIDENT FEE	95.00
=== VENDOR TOTALS ===			95.00			
=====						
01-05086	JENNIFER GIMPL					
I-200707170639		REFUND: REC SPORTS	144.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REFUND: REC SPORTS		201 34310-000	RECREATION FEES	144.00
=== VENDOR TOTALS ===			144.00			
=====						
01-05166	GRAINGER, W. W., INC.					
I-200707170630		ATHLETIC FIELD PAINT/EAR PLUG	23.01			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		ATHLETIC FIELD PAINT/EAR PLUGS		101 4141-70100-000	SUPPLIES	23.01
=== VENDOR TOTALS ===			23.01			
=====						
01-05134	HEJNY RENTALS, INC.					
I-200707170624		DUNK TANK RENTAL/ICE CREAM SO	173.24			
7/17/2007	APBNK	MANUAL CK# 071894 7/16/2007				
		DUNK TANK RENTAL/ICE CREAM SOC		101 4116-89010-000	SPECIAL EVENTS	173.24
=== VENDOR TOTALS ===			173.24			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05133	PAM HILDEBRANDT					
I-200707170634		REFUND REC SPORTS	18.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REFUND REC SPORTS		201 34340-000	NON-RESIDENT FEE	18.00
		=== VENDOR TOTALS ===	18.00			
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01-05200	ICMA RETIREMENT TRUST 457					
I-200707170633		JULY 07 ICMA	1,414.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		JULY 07 ICMA		101 21709-000	OTHER PR WH PAYABLE	1,209.00
		JULY 07 ICMA		204 21709-000	OTHER PR WH PAYABLE	15.00
		JULY 07 ICMA		601 21709-000	OTHER PR WH PAYABLE	98.00
		JULY 07 ICMA		602 21709-000	OTHER PR WH PAYABLE	92.00
		=== VENDOR TOTALS ===	1,414.00			
=====						
01-03254	KEEP AMERICA BEAUTIFUL INC					
I-655194		DONT BE LITTERBUG COLORING BK	211.83			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		DONT BE LITTERBUG COLORING BK		206 4206-70100-000	SUPPLIES/COPY COSTS	211.83
I-655200		BOOK MARKS FOR KIDS	96.50			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		BOOK MARKS FOR KIDS		206 4206-70100-000	SUPPLIES/COPY COSTS	96.50
		=== VENDOR TOTALS ===	308.33			
=====						
01-05362	KIDSDANCE					
I-200707170623		KIDSDANCE ENTERTAINMENT	250.00			
7/17/2007	APBNK	MANUAL CK# 071893 7/16/2007				
		ENTERTAINMENT:ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	250.00
		=== VENDOR TOTALS ===	250.00			
=====						
01-05409	STACEY KREUSER					
I-200707170641		MMCI CONF: MILEAGE REIMB	77.60			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		MMCI CONF: MILEAGE REIMB		101 4112-86100-000	CONFERENCES/EDUCATION/AS	77.60
		=== VENDOR TOTALS ===	77.60			

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=====						
01-05356	KARIS LYSNE					
I-200707170638		REFUND REC SPORTS	15.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REFUND REC SPORTS		201 34310-000	RECREATION FEES	15.00
		=== VENDOR TOTALS ===	15.00			
=====						
01-05665	METROPOLITAN COUNCIL					
I-851037		AUG/07 S.S.	31,588.02			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		AUG/07 S.S.		601 4601-85060-000	METRO SEWER CHARGES	31,588.02
		=== VENDOR TOTALS ===	31,588.02			
=====						
01-05580	MGM LIQUOR					
I-200707170622		ROOT BEER FOR ICE CREAM SOCIA	106.99			
7/17/2007	APBNK	MANUAL CK# 071895 7/16/2007				
		ROOT BEER FOR ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	106.99
		=== VENDOR TOTALS ===	106.99			
=====						
01-05742	MINNESOTA CONWAY					
I-361083		RECHARGE FIRE EXTINGUISHERS	91.23			
7/18/2007	APBNK	DUE: 7/18/2007 DISC: 7/18/2007				
		RECHARGE FIRE EXTINGUISHERS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	91.23
		=== VENDOR TOTALS ===	91.23			
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01-05796	MN DEPT OF LABOR & INDUSTRY					
I-200707170642		2ND QTR SURCHARGES TO STATE	555.75			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		2ND QTR SURCHARGES TO STATE		101 20801-000	DUE TO OTHER GOVERNMENTS	555.75
		=== VENDOR TOTALS ===	555.75			
=====						
01-05760	MINNESOTA GFOA					
I-200707170628		ANNUAL CONF MN GFOA	225.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		ANNUAL CONF MN GFOA		101 4113-86100-000	CONFERENCES/EDUCATION/AS	225.00
		=== VENDOR TOTALS ===	225.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05797	MN STATE FIRE DEPT.	ASSOC				
I-200707180647		MEMBERSHIP DUES	99.00			
7/18/2007	APBNK	DUE: 7/18/2007 DISC: 7/18/2007				
		MEMBERSHIP DUES		101 4124-86110-000	MEMBERSHIPS	99.00
		=== VENDOR TOTALS ===	99.00			

01-03212	NORTH SUBURBAN ACCESS CO.					
I-07-749		REIMB: MAUREEN CABLE WORK	108.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REIMB: MAUREEN CABLE WORK		101 4116-85060-000	WEB SITE	108.00
		=== VENDOR TOTALS ===	108.00			

01-06024	ON SITE SANITATION					
I-271352		PORTABLE TOILET	63.90			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		PORTABLE TOILET		101 4141-85070-000	SEWER	63.90
		=== VENDOR TOTALS ===	63.90			

01-06065	OXYGEN SERVICE COMPANY					
I-3059328		AIR TANK RENTALS	56.23			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		AIR TANK RENTALS		101 4124-70100-000	SUPPLIES	56.23
		=== VENDOR TOTALS ===	56.23			

01-06074	PERA					
I-200707170625		JULY15 PERA	2,291.26			
7/17/2007	APBNK	MANUAL CK# 071892 7/16/2007				
		JULY15 PERA		101 21704-000	PERA PAYABLE	2,291.26
		=== VENDOR TOTALS ===	2,291.26			

01-04230	ELEANOR QUAYLE					
I-200707170643		REFUND; REC SPORTS	18.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REFUND; REC SPORTS		201 34340-000	NON-RESIDENT FEE	18.00
		=== VENDOR TOTALS ===	18.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06945	QWEST					
I-200707170631		LAND LINE TELEPHONE PARKS	222.88			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		LAND LINE TELEPHONE PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	107.27
		LAND LINE TELEPHONE PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	115.61
		=== VENDOR TOTALS ===	222.88			
=====						
01-06185	RAMSEY COUNTY					
I-RISK 1071		JULY INSURANCE	6,338.61			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		JULY INSURANCE		101 4112-89000-000	MISCELLANEOUS	6,338.61
		=== VENDOR TOTALS ===	6,338.61			
=====						
01-06184	RAMSEY COUNTY - 911 DISPATCH					
I-GOMGR - 500		911 DISPATCH MAY/07	179.75			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		911 DISPATCH MAY/07		101 4121-86700-000	EMERGENCY DISPATCH SVCS-	179.75
I-GOMGR-500		RAMSEY COUNTY - 911 DISPATCH	778.92			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		RAMSEY COUNTY - 911 DISPATCH		101 4124-86700-000	EMERGENCY DISPATCH SVCS-	778.92
I-GOMGR-512		911 DISPATCH JUNE/07	958.67			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		911 DISPATCH JUNE/07		101 4121-86700-000	EMERGENCY DISPATCH SVCS-	179.75
		911 DISPATCH JUNE/07		101 4124-86700-000	EMERGENCY DISPATCH SVCS-	778.92
		=== VENDOR TOTALS ===	1,917.34			
=====						
01-05439	RAPTOR CENTER					
I-7992		RAPTOR EDUCATION/REC KIDS	325.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		RAPTOR EDUCATION/REC KIDS		201 4201-89000-000	MISCELLANEOUS	325.00
		=== VENDOR TOTALS ===	325.00			
=====						
01-06271	PETER SAX					
I-200707170632		GOLF CAMP INSTRUCTOR FEE	869.25			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		GOLF CAMP INSTRUCTOR FEE		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	869.25
		=== VENDOR TOTALS ===	869.25			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06421	KATHERINE SPARKS					
I-200707170637		REFUND REC SPORTS	18.00			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		REFUND REC SPORTS		201 34310-000	RECREATION FEES	18.00
=== VENDOR TOTALS ===			18.00			

=====						
01-06525	SUBURBAN ACE HARDWARE					
I-200707170640		PARTS/FASTENERS/PIPE/ETC	171.84			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		FASTENERS FOR SIGN		101 4116-89010-000	SPECIAL EVENTS	1.98
		HOIST REPAIR PARTS		101 4131-87010-000	CITY HALL MAINTENANCE	107.10
		PLANTER BOX ITEMS:LARPENTEUR		101 4132-87010-000	BOULEVARD MAINTENANCE	59.58
		PVC PIPE FOR CLEVELAND MEDIAN		412 4412-92005-000	CLEVELAND IMPROVEMENTS	3.18
I-361083		RECHARGE FIRE EXTINGUISHERS	91.23			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		RECHARGE FIRE EXTINGUISHERS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	91.23
=== VENDOR TOTALS ===			263.07			

=====						
01-06664	TERMINIX					
I-200707170629		PEST CONTROL CITY HALL	47.93			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		PEST CONTROL CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE	47.93
=== VENDOR TOTALS ===			47.93			

=====						
01-06685	TRAFFIX GRAFFIX					
I-5516		COMM GARDEN SIGN	181.05			
7/18/2007	APBNK	DUE: 7/18/2007 DISC: 7/18/2007				
		COMM GARDEN SIGN		203 4203-70100-000	SUPPLIES	181.05
=== VENDOR TOTALS ===			181.05			

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01-03115	TRUGREEN-CHEMLAWN					
I-805643		FERTILIZER & WEED CONTROL	200.22			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		FERTILIZER & WEED CONTROL		101 4131-87010-000	CITY HALL MAINTENANCE	200.22
I-805644		FERTILIZER AND WEED CONTROL	119.28			
7/17/2007	APBNK	DUE: 7/17/2007 DISC: 7/17/2007				
		FERTILIZER AND WEED CONTROL		101 4141-87120-000	REPAIRS & MAINTENANCE	119.28
=== VENDOR TOTALS ===			319.50			

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-----ID-----		GROSS	P.O. #			
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====						
01-00878	US BANCORP					
I-200707170620	US BANCORP	313.81				
7/17/2007	APBNK					
	MANUAL CK# 071890 7/12/2007					
	JOINT LAUDERDALE/FH WORKSHOP		101 4111-70100-000	SUPPLIES		94.25
	LAPTOP WIRELESS CORD		401 4401-90100-000	FURNITURE & EQUIPMENT		74.54
	REC PROGRAM CLASS SUPPLIES		201 4201-70100-000	SUPPLIES		145.02
	=== VENDOR TOTALS ===	313.81				

01-05870 XCEL ENERGY

I-200707170626	ELECTRICITY	3,433.43				
7/17/2007	APBNK					
	DUE: 7/17/2007 DISC: 7/17/2007					
	ELECTRICITY		101 4141-85020-000	ELECTRIC/GAS		9.52
	ELECTRICITY		101 4132-85020-000	STREET LIGHTING		8.52
	ELECTRICITY		101 4132-85020-000	STREET LIGHTING		1,991.82
	ELECTRICITY		101 4132-85020-000	STREET LIGHTING		8.52
	ELECTRICITY		101 4141-85020-000	ELECTRIC/GAS		8.52
	ELECTRICITY		101 4131-85020-000	ELECTRIC		1,225.23
	ELECTRICITY		101 4132-85020-000	STREET LIGHTING		128.81
	ELECTRICITY		101 4132-85020-000	STREET LIGHTING		5.08
	ELECTRICITY		101 4141-85020-000	ELECTRIC/GAS		47.41
	=== VENDOR TOTALS ===	3,433.43				
	=== PACKET TOTALS ===	58,695.33				



July Statement for activity from Jun. 06, 2007 through Jul. 05, 2007
 CITY OF FALCON HEIGHT , JUSTIN J MILLER (CPN 000107109)

Inquiries: 1-866-485-4545
 BUS 802 Page 1 of 2

Your U.S. Bank Visa® Business Card account at a glance ... Accounts [REDACTED]

Activity Summary

Previous Balance.....	\$3,408.48
Payments and Credits.....	\$3,408.48
Purchases, Advances & Other Debits	\$313.81
FINANCE CHARGES	\$0.00
New Balance	\$313.81

Credit and Payment Information

Credit Line	\$18,000.00
Available Credit.....	\$17,686.19
Minimum Payment Due (Current Month)...	\$10.00
Minimum Payment Due (Past Due)	\$0.00
Total New Minimum Payment Due	\$10.00
Payment Due Date	Jul. 25, 2007

To reduce or avoid paying additional finance charges on your purchase balance, pay the total new balance of \$313.81 by 07/25/07.
 Any cash-balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Credits					
06/20	06/20	0110	PAYMENT THANK YOU.....	\$3,408.48	CR -----
Purchases, Advances, Debits					
06/07	06/06	0234	JIMMY JOHNS # 305 FALCON HEIGHT MN	\$94.25	Joint Workshop Meals
06/25	06/22	8584	BEST BUY 00000075 ROSEVILLE MN	\$74.54	aka Laptop Wireless Card
06/29	06/28	6076	KWIK CRAFTS 513-2484505 OH	\$40.39	P&R Supplies
07/02	06/29	7702	ORIENTAL TRADING CO 800-2280475 NE.....	\$104.63	P&R Supplies
07/05			ANNUAL MEMBERSHIP FEE.....	\$0.00	-----

Company Approval (This area for use by your company)

Signature/Approval: _____ Accounting Code: _____

Rate Summary

Balance Type	Balance By Type	Avg. Daily Balance	Daily Periodic Rate	Rate Type	Interest	Corresp APR	***APR*** This Period	Grace Period
PROMO RATE 5.99%	\$0.00	\$0.00	0.016410%	FIXED	\$0.00	5.99%	0.00%	Y
BALANCE TRANSFER	\$0.00	\$0.00	0.043123%	VARIABLE	\$0.00	15.74%	0.00%	N

Continued on Next Page

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1136	OLSON, ROLAND O	R	7/11/2007	1,508.20	071859
1035	AUGER SR, JOSEPH J	R	7/11/2007	71.76	071860
0034	KURHAJETZ, CLEMENT	R	7/11/2007	178.01	071861
0066	HERNANDEZ, ALFRED	R	7/11/2007	113.59	071862
0074	ALLEN, MARK J	R	7/11/2007	36.94	071863
0087	MCKAY, MICHAEL A	R	7/11/2007	138.52	071864
0090	SCHIPPEL, ANDREW P	R	7/11/2007	88.42	071865
0095	POESCHL, MICHAEL J	R	7/11/2007	81.50	071866
0097	GAFFNEY, PATRICK	R	7/11/2007	163.23	071867
0101	HUFF, DALE E	R	7/11/2007	91.42	071868
0104	VANN, VINCENT A	R	7/11/2007	101.36	071869
0105	FEHRENBACH, ANTON M	R	7/11/2007	147.44	071870
0106	TESCH, SCOTT A	R	7/11/2007	111.28	071871
0109	DOUVIER, JASON D	R	7/11/2007	9.92	071872
0112	LESKE, CHRIS M	R	7/11/2007	128.60	071873
0116	GOPLIN, ADAM R	R	7/11/2007	78.96	071874
0117	EISCHEN, RONALD B	R	7/11/2007	22.16	071875
0118	HARPEL, JOHN M	R	7/11/2007	71.80	071876
1030	PITTMAN, TIMOTHY J	R	7/11/2007	1,437.36	071877
1178	FISCHER, PETER M	R	7/11/2007	488.65	071878
2046	ROTHMAN, ANDREA L	R	7/11/2007	114.48	071879
2107	HOIUM, KELSEY N	R	7/11/2007	250.73	071880
2121	RAJCIC, KAREN E	R	7/11/2007	92.35	071881
2122	SCHMITTDIEL, MEGAN	R	7/11/2007	118.67	071882
2128	WROBLEWSKI, ANGIE K	R	7/11/2007	297.39	071883
2129	SKUNDBERG, KIRSTEN M	R	7/11/2007	115.00	071884
2130	MURPHY, MEGHAN K	R	7/11/2007	322.60	071885
2139	LAMMERS, CHRISTOPHER	R	7/11/2007	131.59	071886
2148	BENSON, LEANN M	R	7/11/2007	168.43	071887
2149	MUELLER, KARL J	R	7/11/2007	115.20	071888
2150	THOMAS, DAVE M	R	7/11/2007	252.00	071889

***** DIRECT DEPOSIT LIST ***** PAY PERIOD ENDING 7/15/2007

EMP #	NAME	AMOUNT
01-1002	JUSTIN J MILLER	2,356.28
01-1008	STACEY T KREUSER	1,279.43
01-1009	MELANIE M LEEHY	502.28
01-1136	ROLAND O OLSON	100.00
01-1038	DEBORAH K JONES	1,551.03
01-0040	KEVIN ANDERSON	11.42
01-0085	DANIEL S JOHNSON-POWERS	106.45
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSVEN	1,209.95
01-1143	COLIN B CALLAHAN	1,135.39

TOTAL PRINTED: 1-0 8,552.23

*** REGISTER TOTALS ***

REGULAR CHECKS:	31	7,047.56
DIRECT DEPOSIT REGULAR CHECKS:	10	8,552.23
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

ITEM: **Approval of Jeff Wiik to serve as FHFD volunteer firefighter**

SUBMITTED BY: **Clem Kurhajetz, Fire Chief**

Explanation:

Jeff Wiik has submitted application and completed the necessary tests and checks to become a Falcon Heights volunteer firefighter.

Action Requested:

Approval

ITEM: Special Assessment Deferral Policy

SUBMITTED BY: Justin Miller, City Administrator; Roland Olson, Finance Director;
Deb Bloom, City Engineer; Tim Pittman, Public Works Director

BACKGROUND:

When the City Council adopted the revised assessment manual on June 13, staff was directed to research alternatives for the section relating to deferral of special assessments. Minnesota Statute 435.193 allows cities to defer special assessments if a homestead property is owned by a person 65 years of age or older or is retired by virtue of a permanent and total disability. Cities can add further restrictions, and our current policy states that the household annual gross income must be less than 50% of the median income as determined by the U.S. Department of Housing and Urban Development (HUD).

According to HUD statistics, the 2007 median income for a family of four in Ramsey County is \$77,600. Under our current policy, the household income for a family of four would need to be less than \$38,800 to qualify for an assessment deferral. Ramsey County and HUD programs use these statistics to base eligibility for their housing programs, and staff believes that it would make sense to use similar qualifications in our deferral calculations.

Depending on program type, eligibility for programs is based on 30%, 50%, or 80% of median income. For 2007, household income restrictions would be the following:

2007 Median Income (Family of four)	\$77,600
30% (Extremely low income)	\$23,550
50% (Very low income)	\$39,250
80% (Low income)	\$59,600

These numbers are not exactly 30%/50%/80% due to formulas used by HUD. However, HUD and Ramsey County consistently use the terminology (extremely low income, very low income, and low income).

REQUESTED ACTION:

Staff recommends that the city council adopt the attached resolution allowing for deferral of special assessments if the following conditions are met:

- 1) The person is 65 years of age or older or retired by virtue of a permanent and total disability, AND

- 2) The total household income (based on household size) meets the low income limits (80%) for Ramsey County as determined by Housing and Urban Development statistics, AND
- 3) Is a person for whom it would be a hardship to make the payments.



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435.193, Minnesota Statutes 2006

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435.193 HARDSHIP ASSESSMENT DEFERRAL FOR SENIORS OR DISABLED.

Notwithstanding the provisions of any law to the contrary, any county, statutory or home rule charter city, or town, making a special assessment may, at its discretion, defer the payment of that assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. Any county, statutory or home rule charter city, or town electing to defer special assessments shall adopt an ordinance or resolution establishing standards and guidelines for determining the existence of a hardship and for determining the existence of a disability, but nothing herein shall be construed to prohibit the determination of hardship on the basis of exceptional and unusual circumstances not covered by the standards and guidelines where the determination is made in a nondiscriminatory manner and does not give the applicant an unreasonable preference or advantage over other applicants.

History: *1974 c 206 s 7; 1976 c 195 s 3; 1981 c 80 s 1*

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[General questions or comments.](#)

FY 2007 Income Limits Documentation System

FY 2007 Income Limits Summary

Ramsey County, Minnesota										
FY 2007 Income Limit Area	Median Income	FY 2007 Income Limit Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Ramsey County	\$77,600	Very Low (50%) Income Limits	\$27,500	\$31,400	\$35,350	\$39,250	\$42,400	\$45,550	\$48,650	\$51,800
		Extremely Low (30%) Income Limits	\$16,500	\$18,850	\$21,200	\$23,550	\$25,450	\$27,300	\$29,200	\$31,100
		Low (80%) Income Limits	\$41,700	\$47,700	\$53,650	\$59,600	\$64,350	\$69,150	\$73,900	\$78,650

NOTE: Ramsey County is part of the **Minneapolis-St. Paul-Bloomington, MN-WI MSA**. The **Minneapolis-St. Paul-Bloomington, MN-WI MSA** contains the following areas: Anoka County, MN ; Carver County, MN ; Chisago County, MN ; Dakota County, MN ; Hennepin County, MN ; Isanti County, MN ; Ramsey County, MN ; Scott County, MN ; Sherburne County, MN ; Washington County, MN ; Wright County, MN ; Pierce County, WI ; and St. Croix County, WI .

Income Limit areas are based on FY 2007 Fair Market Rent (FMR) areas. For a detailed account of how this area is derived please see our associated [FY 2007 Fair Market Rent documentation system](#).

Select a different county or county equivalent:

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 25, 2007

No. 07-09

A RESOLUTION APPROVING A SPECIAL ASSESSMENT DEFERRAL POLICY

WHEREAS, the City of Falcon Heights uses special assessments in order to construct public infrastructure, such as streets, sewers, sidewalks, and other public facilities; and

WHEREAS, these assessments can sometimes cause a financial hardship to those on fixed incomes; and

WHEREAS, State of Minnesota Statute 435.19 allows cities to adopt policies allowing for the deferral of special assessments in certain circumstances; and

WHEREAS, the City of Falcon Heights currently has a policy but desires to amend it;

NOW, THEREFORE BE IT RESOLVED that the City of Falcon Heights hereby establish the standards and guidelines for determining the eligibility for special assessment deferrals:

1. In order to request a deferral of an assessment, the homeowner must request a deferment before the close of the public hearing adopting the special assessment roll. The request must be made on the form on file with the City of Falcon Heights; and
2. The deferral procedure shall apply only to property owned and occupied by persons 65 years of age or older, or retired by virtue of a permanent and total disability for whom it would be a hardship to make payments. Permanent and total disability shall have the same definition for purposes of assessment deferral as is used for social security purposes; and
3. The property must be the applicant's principal place of domicile and classified on the real estate tax rolls as the applicant's homestead; and
4. The applicant must submit federal income tax returns from the year prior to the assessment to verify that all sources of income do not exceed the low income limits (currently 80% of median income based on household size) for Ramsey County as established by the Department of Housing and Urban Development; and
5. No special assessment shall be deferred for a period longer than the time set by the City Council; and

6. Interest on deferred assessments shall be subject to and charged at the interest rate set by the city council on its resolution adopting the special assessment, and such interest shall accrue on said principal until the special assessment is paid in full; and
7. The option of the homeowner to defer the payment of special assessments shall terminate and all amounts accumulated and interest shall become due and payable upon the occurrence of any of the following events:
 - a. The sale, transfer, or subdivision of the property or any part thereof, or the property is in any way conveyed to another person;
 - b. The subject property loses its homestead status for any reason;
 - c. The death of the owner qualified for the deferral status unless a surviving spouse is eligible for benefits hereunder; or
 - d. If for any reason the City Council determines that there would be no hardship to require an immediate or partial payment of the deferred special assessment.

Moved by:

Approved by: _____

Susan L. Gehrz, Mayor
July 25, 2007

GEHRZ
KUETTEL
HARRIS
LINDSTROM
TALBOT

In Favor

Against

Attested by: _____

Justin Miller
City Administrator
July 25, 2007