

Regular Meeting of the City Council
August 9, 2006
City Hall

Members present: Council members Harris, Lindstrom, and Talbot, Administrator Miller, and Assistant City Administrator/Deputy Clerk Kreuser. Members absent: Mayor Gehrz, Council member Kuettel.

Council member Lindstrom, acting as mayor, called the meeting to order at 7:00 p.m.

The minutes of the July 26 regular council meeting were approved as submitted.

Consent Agenda:

The following three items were moved for approval by Council member Talbot. The motion passed unanimously.

1. General disbursements through 8/3/06: \$108,741.58
Payroll through 7/31/06: \$17,529.82
4. Approval of licenses
5. Approval of election judges for September 12 primary and November 7 election

Policy Agenda:

1. Review of Draft of Falcon Heights City Code Recodification (Part III)

Administrator Miller stated the council had chapters 34, 38, 42, 46, 50, 54, 101, 105, and 109 to proofread for the recodification project. He asked the council for their changes to the draft code. The council went through the code, page-by-page, and made their changes.

Information/Announcements:

Council member Harris reported she had attended some National Night Out parties that were held throughout the City on August 1. She stated they were a good time, with good food, and she and Council member Lindstrom thanked the fire department for the fire extinguisher demo they held at each party.

Council member Talbot asked residents to call 911 if they see any unusual activity. He reported that SAPD had apprehended a suspect in reports of "peeping," and encouraged residents to close and lock windows and keep garages closed.

Administrator Miller stated he attended the U of M Equine Center groundbreaking ceremony. In addition, he reminded residents that applications for the Comp Plan Steering Committee are accepted until August 25.

Assistant City Administrator/Deputy Clerk Kreuser reported that absentee voting will begin August 11 for the primary, and that the AutoMARK ballot-marking machine is available for demonstration at City Hall.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Stacey Kreuser
Assistant City Administrator/Deputy Clerk

ITEM: **Disbursements and Payroll**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

Summary:

1. General Disbursements through 8/16/06: \$130,335.68
2. Payroll through 8/15/06: \$16,494.13

ACTION REQUESTED:

- Approval

PACKET: 00017 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : NUMERIC
DUE TO/FROM ACCOUNTS SUPPRESSED

Council Report

-----ID-----			GROSS	P.O. #		
OST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00250	AMERIPRIDE	LINEN&APPAREL				
I-726675	- 765376	LINEN CLEANING	53.50			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	26.75
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	26.75
		=== VENDOR TOTALS ===	53.50			
=====						
01-00878	US BANCORP					
I-200608160112		AIRFARE - ICMA CONFERENCE	321.71			
8/16/2006	APBNK	MANUAL CK# 070273 8/08/2006				
		AIRFARE - ICMA CONFERENCE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	321.71
		=== VENDOR TOTALS ===	321.71			
=====						
01-00892	BEARCOM					
I-3558519		BATTERIES FOR PAGERS	139.10			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		BATTERIES FOR PAGERS		101 4124-87092-000	REPAIR RADIOS	139.10
		=== VENDOR TOTALS ===	139.10			
=====						
01-01010	ABERNATHY, LISA					
I-200608160105		REFUND - PAYPAL TEST	26.00			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		REFUND - PAYPAL TEST		201 4201-89000-000	MISCELLANEOUS	26.00
		=== VENDOR TOTALS ===	26.00			
=====						
01-03001	CAMPBELL KNUTSON					
I-200608160108		LEGAL SERVICES JULY/06	1,664.00			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		LEGAL SERVICES JULY/06		101 4114-80200-000	LEGAL FEES	1,664.00
		=== VENDOR TOTALS ===	1,664.00			
=====						
01-03123	CINTAS CORPORATION #470					
I-470512796		RUG SERVICE	79.30			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		RUG SERVICE		101 4131-87010-000	CITY HALL MAINTENANCE	79.30
		=== VENDOR TOTALS ===	79.30			

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=====						
01-03143		D-ROCK CENTER LANDSCAPE				

I-1323		BRICK RED YARD MULCH	105.82			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		BRICK RED YARD MULCH		101 4141-70100-000	SUPPLIES	105.82
		=== VENDOR TOTALS ===	105.82			
=====						
01-03212		NORTH SUBURBAN ACCESS CO.				

I-06-245		REIMB: MAUREEN CABLE WORK	144.00			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		REIMB: MAUREEN CABLE WORK		101 4116-85050-000	CABLE TV	144.00
		=== VENDOR TOTALS ===	144.00			
=====						
01-03255		KEEPRS, INC./CY'S UNIFORMS				

I-55068		FIRE BADGES	197.88			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		FIRE BADGES		101 4124-77000-000	CLOTHING	197.88
		=== VENDOR TOTALS ===	197.88			
=====						
01-04000		EHLERS AND ASSOCIATES				

I-333226		2005 TIF REPORTS	1,137.50			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		2005 TIF REPORTS		412 4412-81900-000	OTHER PROFESSIONAL SERVI	379.16
		2005 TIF REPORTS		413 4413-81900-000	OTHER PROFESSIONAL SERVI	379.17
		2005 TIF REPORTS		414 4414-81900-000	OTHER PROFESSIONAL SERVI	379.17
		=== VENDOR TOTALS ===	1,137.50			
=====						
01-04027		EMERGENCY APPARATUS MAINT				

I-26650		PUMPTST & SVC 757 - 752	1,083.75			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		PUMPTST & SVC ENGINE 757		101 4124-87029-000	REPAIR OTHER EQUIPMENT	527.59
		PUMPTST & SVC ENGINE 752		101 4124-87029-000	REPAIR OTHER EQUIPMENT	556.16
		=== VENDOR TOTALS ===	1,083.75			

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=====						
01-04084		FIRE EQUIPMENT SPECIALTIE				

I-4654		FIRE EQUIPMENT - HOSE/WEBBING	731.86			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		FIRE HOSE 2.5"		402 4402-91000-000	MACHINERY & EQUIPMENT	556.00
		FLAT WEBBING		402 4402-91000-000	MACHINERY & EQUIPMENT	106.70
		FREIGHT		402 4402-91000-000	MACHINERY & EQUIPMENT	69.16
		=== VENDOR TOTALS ===	731.86			
=====						
01-05011		ADAM GOPLIN				

I-200608160111		TUITION REIMB: FIRE TRAINING	1,712.88			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		TUITION REIMB: FIRE TRAINING		101 4124-86020-000	TRAINING	1,712.88
		=== VENDOR TOTALS ===	1,712.88			
=====						
01-05012		STEPHANIE SWINGEN				

I-200608160110		REFUND - SOCCER	37.00			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		REFUND - SOCCER		201 4201-89000-000	MISCELLANEOUS	37.00
		=== VENDOR TOTALS ===	37.00			
=====						
01-05090		DEEP ROCK WATER COMPANY				

I-728409165		BOTTLED WATER	50.70			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		BOTTLED WATER		101 4131-85040-000	WATER	25.35
		BOTTLED WATER		101 4124-89000-000	MISCELLANEOUS	25.35
		=== VENDOR TOTALS ===	50.70			
=====						
01-05115		ONE CALL CONCEPTS, INC				

I-6070359		LOCATES JULY/06	143.55			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		LOCATES JULY/06		601 4601-88030-000	ONE CALL CONCEPTS-LOCATE	143.55
		=== VENDOR TOTALS ===	143.55			

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=====						
01-05166		GRAINGER, W. W., INC.				
I-1014928709		BATTERIES & CHARGERS	342.18			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		BATTERIES		101 4124-70100-000	SUPPLIES	285.63
		CHARGER		101 4124-70100-000	SUPPLIES	56.55
		=== VENDOR TOTALS ===	342.18			
=====						
01-05200		ICMA RETIREMENT TRUST 457				
I-200608160106		ICMA AUG/06	1,010.00			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		ICMA AUG/06		101 21709-000	OTHER PR WH PAYABLE	923.90
		ICMA AUG/06		204 21709-000	OTHER PR WH PAYABLE	10.00
		ICMA AUG/06		601 21709-000	OTHER PR WH PAYABLE	35.00
		ICMA AUG/06		602 21709-000	OTHER PR WH PAYABLE	41.10
		=== VENDOR TOTALS ===	1,010.00			
=====						
01-05409		STACEY KREUSER				
I-200608160116		PARKING FOR ELECTIONS CLASS	10.00			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		PARKING FOR ELECTIONS CLASS		101 4115-86010-000	MILEAGE	10.00
		=== VENDOR TOTALS ===	10.00			
=====						
01-05665		METROPOLITAN COUNCIL				
I-829419		SEPT/06 SS	32,890.64			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		SEPT/06 SS		601 4601-85060-000	METRO SEWER CHARGES	32,890.64
		=== VENDOR TOTALS ===	32,890.64			
=====						
01-05705		NRG PROCESSING SOLUTIONS				
I-58012		SOD & BRUSH REMOVAL	145.25			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		SOIL/SOD		101 4131-87010-000	CITY HALL MAINTENANCE	93.00
		BRUSH REMOVAL		101 4141-87120-000	REPAIRS & MAINTENANCE	19.00
		BRUSH REMOVAL-STORM DAMAGE		101 4134-84040-000	STORM DAMAGE	33.25
		=== VENDOR TOTALS ===	145.25			

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=====						
01-05870	XCEL ENERGY					
I-200608140101		ENERGY BILL	2,730.76			
8/14/2006	APBNK	DUE: 8/14/2006 DISC: 8/14/2006				
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	39.33
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	37.94
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	13.61
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	7.75
		ELECTRIC - ICE RINK LIGHTS		101 4141-85020-000	ELECTRIC/GAS	23.72
		ELECTRIC		601 4601-85020-000	ELECTRIC	25.03
		GAS		101 4131-85030-000	NATURAL GAS	53.48
		ELECTRIC - COMM PARK		101 4141-85020-000	ELECTRIC/GAS	198.10
		ELECTRIC - WARMING HOUSE		101 4141-85020-000	ELECTRIC/GAS	55.53
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	81.45
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	97.06
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	2,031.99
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	7.75
		ELECTRIC - CURTISS GAZEBO		101 4141-85020-000	ELECTRIC/GAS	19.04
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	7.97
		GAS - COMM PARK BLDG		101 4141-85030-000	NATURAL GAS	31.01
		=== VENDOR TOTALS ===	2,730.76			
=====						
06024	ON SITE SANITATION					
I-235994		PORTABLE TOILET - COMM PARK	73.90			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		PORTABLE TOILET - COMM PARK		101 4141-82010-000	WASTE REMOVAL	73.90
		=== VENDOR TOTALS ===	73.90			
=====						
01-06053	OREILLY AUTO PARTS					
I-1506-187413		ROCKER & TOGGLE SWITCHES	7.98			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		ROCKER & TOGGLE SWITCHES		101 4132-70120-000	SUPPLIES	7.98
		=== VENDOR TOTALS ===	7.98			
=====						
01-06065	OXYGEN SERVICE COMPANY					
I-3033796		AIR TANK RENTAL	55.11			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		AIR TANK RENTAL		101 4124-70100-000	SUPPLIES	55.11
		=== VENDOR TOTALS ===	55.11			

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OST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06184	RAMSEY COUNTY					
I-000178		911 DISPATCH JULY/06	873.71			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		911 DISPATCH JULY/06		101 4121-86700-000	EMERGENCY DISPATCH SVCS-	163.82
		911 DISPATCH JULY/06		101 4124-86700-000	EMERGENCY DISPATCH SVCS-	709.89
		=== VENDOR TOTALS ===	873.71			
=====						
01-06185	RAMSEY COUNTY					
I-000969		AUG/06 INSURANCE	5,034.80			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		AUG/06 INSURANCE		101 4112-89000-000	MISCELLANEOUS	5,034.80
		=== VENDOR TOTALS ===	5,034.80			
=====						
01-06290	CITY OF ROSEVILLE					
I-0005520		AUG/06 TECH SUPPORT/PHONE	933.33			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		AUG/06 TECH SUPPORT		101 4116-85070-000	TECHNICAL SUPPORT	725.00
		AUG/06 TELEPHONY		101 4116-85010-000	TELEPHONE	208.33
I-5534		ROAD CONSTRUCTION PROJECT	17,503.68			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		ROSEVILLE ENGINEERING		101 4133-80100-000	ENGINEERING SERVICES	3,136.83
		GIS MAP ATLASES		101 4117-80500-000	GIS SUPPORT	494.15
		ROSELAWN PROJECT ENGINEERING		419 4419-92010-000	ROSELAWN CONSTRUCTION	10,501.82
		HAMLIN HOYT PROJECT		419 4419-92020-000	HAMLIN/HOYT PROJECT	3,370.88
		=== VENDOR TOTALS ===	18,437.01			
=====						
01-06330	ROSEVILLE ROTARY CLUB					
I-200608160104		ROTARY CLUB MEMBERSHIP- JUSTI	348.00			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		ROTARY CLUB MEMBERSHIP- JUSTIN		101 4112-86100-000	CONFERENCES/EDUCATION/AS	348.00
		=== VENDOR TOTALS ===	348.00			
=====						
01-06386	S & S TREE SPECIALISTS IN					
I-5876		DED TREE REMOVAL	2,609.78			
8/14/2006	APBNK	DUE: 8/14/2006 DISC: 8/14/2006				
		DED TREE REMOVAL		101 4134-84020-000	TREE REMOVAL	2,609.78
		=== VENDOR TOTALS ===	2,609.78			

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=====						
01-06463	STAR TRIBUNE					
I-200608160113		1 YR NEWSPAPER SUBSCRIPTION	111.80			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		1 YR NEWSPAPER SUBSCRIPTION		101 4116-70420-000	NEWSLETTERS/INFORMATION	111.80
		=== VENDOR TOTALS ===	111.80			
=====						
01-06525	SUBURBAN ACE HARDWARE					
I-62093 - 62528		JULY HARDWARE BILL	817.71			
8/14/2006	APBNK	DUE: 8/14/2006 DISC: 8/14/2006				
		IRRIGATION REPAIR		101 4131-87010-000	CITY HALL MAINTENANCE	5.30
		SOCCER NET REPAIR		101 4141-87120-000	REPAIRS & MAINTENANCE	40.43
		3 SHOVELS		101 4132-70120-000	SUPPLIES	63.87
		ROUNDUP		101 4141-70100-000	SUPPLIES	68.14
		WEED KILLER		101 4141-70100-000	SUPPLIES	45.77
		ROUNDUP		101 4141-70100-000	SUPPLIES	34.06
		BACKPAC BLOWER		403 4403-91000-000	MACHINERY & EQUIPMENT	500.54
		DUCT TAPE - ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	12.76
		RUG DOCTOR		101 4131-70110-000	SUPPLIES	46.84
		=== VENDOR TOTALS ===	817.71			
=====						
01-06945	QWEST					
I-200608140100		TELEPHONE AUG/06	111.01			
8/14/2006	APBNK	DUE: 8/14/2006 DISC: 8/14/2006				
		AUG/06 PHONE - CURTISS		101 4141-85011-000	TELEPHONE - LANDLINE	53.45
		AUG/06 PHONE - PUMP STATION		601 4601-85011-000	TELEPHONE - LANDLINE	57.56
		=== VENDOR TOTALS ===	111.01			
=====						
01-07228	CITY OF ST ANTHONY					
I-1554		SEPT/06 POLICE SERVICES	41,035.09			
8/14/2006	APBNK	DUE: 8/14/2006 DISC: 8/14/2006				
		SEPT/06 POLICE SERVICES		101 4122-81000-000	POLICE SERVICES	41,035.09
		=== VENDOR TOTALS ===	41,035.09			
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-172868921-017		CELL PHONE JULY/06	112.25			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		CELL PHONE JULY/06		101 4124-85015-000	CELL PHONE	112.25
		=== VENDOR TOTALS ===	112.25			

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=====						
01-07266		FEDEX KINKO'S				

I-61800001614		FRIENDS OF PARK BROCHURE	205.55			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		FRIENDS OF PARK BROCHURE		101 4141-70100-000	SUPPLIES	205.55
		=== VENDOR TOTALS ===	205.55			
=====						
01-07272		LILLIE SUBURBAN NEWSPAPER				

I-200608160107		ROP AID/TIF DISCLOSURE	307.08			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		ROP AID FOR STEERING-COMP PLAN		101 4111-70410-000	LEGAL NOTICES	301.00
		TIF DISCLOSURE		101 4111-70410-000	LEGAL NOTICES	6.08
		=== VENDOR TOTALS ===	307.08			
=====						
01-07276		HUGHES & COSTELLO				

I-200608160109		AUG/06 PROSECUTION	2,587.40			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		AUG/06 PROSECUTION		101 4123-80200-000	LEGAL FEES	2,587.40
		=== VENDOR TOTALS ===	2,587.40			
=====						
01-07901		WASTE MANAGEMENT-BLAINE				

I-3150192		AUG/06 RECYCLING	1,996.40			
8/16/2006	APBNK	DUE: 8/16/2006 DISC: 8/16/2006				
		AUG/06 RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	1,996.40
		=== VENDOR TOTALS ===	1,996.40			
		=== PACKET TOTALS ===	119,481.96			

PACKET: 00021 Regular Payables

VENDOR SET: 01 City of Falcon Heights

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06185	RAMSEY COUNTY					
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I-200608180117		800 MHz RADIOS	10,853.72			
8/18/2006	APBNK	DUE: 8/18/2006 DISC: 8/18/2006				
		800 MMHz RADIOS		402 4402-91000-000	MACHINERY & EQUIPMENT	8,900.06
		800 MMHz RADIOS		401 4401-90100-000	FURNITURE & EQUIPMENT	1,953.66
		=== VENDOR TOTALS ===	10,853.72			
		=== PACKET TOTALS ===	10,853.72			

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 8/15/2006

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
	KURHAJETZ, CLEMENT	R	8/15/2006	83.82	070296
0040	ANDERSON, KEVIN	R	8/15/2006	126.34	070297
0066	HERNANDEZ, ALFRED	R	8/15/2006	98.94	070298
0085	JOHNSON-POWERS, DANIEL S	R	8/15/2006	98.91	070299
0087	MCKAY, MICHAEL A	R	8/15/2006	84.04	070300
0090	SCHIPPEL, ANDREW P	R	8/15/2006	134.72	070301
0095	POESCHL, MICHAEL J	R	8/15/2006	133.68	070302
0097	GAFFNEY, PATRICK	R	8/15/2006	138.42	070303
0098	REZNY, BRADLEY J	R	8/15/2006	24.70	070304
0104	VANN, VINCENT A	R	8/15/2006	118.56	070305
0105	FEHRENBACH, ANTON M	R	8/15/2006	114.02	070306
0106	TESCH, SCOTT A	R	8/15/2006	158.15	070307
0109	DOUVIER, JASON D	R	8/15/2006	39.48	070308
0112	LESKE, CHRIS M	R	8/15/2006	98.94	070309
0114	GANSCHINIETZ, ANNE T	R	8/15/2006	49.52	070310
2135	GOPLIN, ADAM R	R	8/15/2006	88.88	070311

*** REGISTER TOTALS ***

REGULAR CHECKS:	16	1,591.12
DIRECT DEPOSIT REGULAR CHECKS:		
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	16	1,591.12

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 8/14/2006

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1002	MILLER, JUSTIN J	R	8/14/2006	1,677.71	070274
1007	PHILLIPS, PATRICIA	R	8/14/2006	390.39	070275
1008	KREUSER, STACEY T	R	8/14/2006	1,185.12	070276
1016	ABERNATHY, LISA A	R	8/14/2006	1,090.57	070277
1136	OLSON, ROLAND O	R	8/14/2006	1,595.09	070278
1141	YARD, MICHAEL C	R	8/14/2006	858.97	070279
1035	AUGER SR, JOSEPH J	R	8/14/2006	352.35	070280
1038	JONES, DEBORAH K	R	8/14/2006	1,375.99	070281
1015	HOAG, GREGORY R	R	8/14/2006	1,802.68	070282
1033	TRETSVEN, DAVE	R	8/14/2006	1,374.89	070283
1143	CALLAHAN, COLIN B	R	8/14/2006	1,117.96	070284
1178	FISCHER, PETER M	R	8/14/2006	706.58	070285
2009	BLEDSE, ADAM C	R	8/14/2006	135.87	070286
2013	KUHENS, KATIE JO	R	8/14/2006	160.75	070287
2020	JENSEN, CLARE L	R	8/14/2006	129.52	070288
2022	PINSKI, CARLA J	R	8/14/2006	62.85	070289
2025	HOIUM, CHARLOTTE R	R	8/14/2006	113.82	070290
2108	DAYKIN, ANDY J	R	8/14/2006	231.15	070291
2122	SCHMITTDIEL, MEGAN	R	8/14/2006	178.02	070292
2124	KOLL, KACEY M	R	8/14/2006	129.12	070293
2125	KOLL, KELLY L	R	8/14/2006	129.12	070294
2127	MARONDE, ERIC M	R	8/14/2006	104.49	070295

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 8/14/2006

*** REGISTER TOTALS ***

REGULAR CHECKS:	22	14,903.01
DIRECT DEPOSIT REGULAR CHECKS:		
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	22	14,903.01

*** NO ERRORS FOUND ***

** END OF REPORT **

ITEM: **Approval of Licenses**

SUBMITTED BY: **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

Explanation:

The following company has applied for a mechanical contractor's license. City staff has received the necessary documents for licensure:

- Air Conditioning Associates Inc.

ITEM: **Amend the budgeted transfers from the Reserved for Debt Payment in the Infrastructure Fund to the 1999 NE Quadrant Street Improvement Bonds**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**
 Matthew Mayer, CPA, Kern, DeWenter, Viere

EXPLANATION:

The original 2006 budgeted transfer from the Infrastructure Fund (419) to help fund the debt service payments and interest on the 1999 NE Quadrant Street Improvement Bonds (317) was 100,000. After reviewing the existing fund balance, the amount of 40,000 only needed to be transferred. It is important to keep the fund balance in the debt service fund at a level less than 1/12th of the yearly principal and interest payments to avoid paying an arbitrage penalty to the IRS.

Staff recommends amending the 2006 scheduled transfer from the Infrastructure Fund (419) to the 1999 NE Quadrant Street Improvement Bonds (317) to be 40,000 instead of 100,000.

ACTION REQUESTED:

Amend the 2006 budgeted transfer from the Infrastructure Fund to be 40,000 instead of the original budgeted amount of 100,000.

ITEM: **Resolution 06-20 approving setback variance for 1564 Burton Street**

SUBMITTED BY: **Deborah Jones, Zoning and Planning Director**

REVIEWED BY: **Justin Miller, City Administrator**
 Roger Knutson, City Attorney

EXPLANATION:

1564 Burton Street (PIN# 202923120079) is located at the south end of the narrow block between Coffman and Burton, Folwell and Hoyt in the University Grove neighborhood. There is no alley. The property at 1564 Burton is one of only three residential lots in the city with three street frontages, in this case, front, south side and rear. The dwelling, a modern frame house originally designed by Ralph Rapson, is set at an angle on the lot, with a tuck-under garage facing Burton. At some time in the past the original lot was significantly reduced in area to allow the extension of Coffman Street from Folwell to Hoyt. The principle structure encroaches into setback on both the Burton (west/front) and Coffman (east/rear) sides. The owner is presently building an addition onto the north side of the house where there is a limited amount of buildable space.

The applicant wishes to build an enclosed three-season porch, 14 feet wide and 10 feet deep, on the front of the house cantilevered over an existing patio adjacent to the lower-level front entry. The proposed porch would encroach an additional 5.5 feet into the required front yard beyond the existing encroachment of 8 feet at the southwest corner of the house. It should be noted that the area of the encroachment is already occupied by the patio, a significant architectural feature. The owner believes that the porch was part of the original design of the house, although it was never built. The existence of a sliding glass door opening from the living room on the upper level directly over the patio appears to support this claim.

The applicant cites the following reasons for the variance application:

- The three street frontages and angled location of the house preclude almost every option for building a conforming addition onto the house.
- The proposed porch, sited over the existing patio, would not appreciably extend the effective footprint or impervious land area of the house.
- The porch was part of the original Ralph Rapson design for the home and will fit in esthetically with the property and the neighborhood.
- The upper level sliding door presents a significant safety hazard for the family.

The Planning Commission recommends approval for the following reasons:

- This property is exceptional (and almost unique) in having three street frontages and an angled principal structure.
- The proposed variance would maintain and enhance the quality, value, safety and architectural integrity of the home. The original plans provided for a similar porch.
- The effective encroachment would be minimal because the proposed addition is sited over the existing patio entry with high retaining walls on two sides.

Action Requested:

Approval of resolution 2006-20

Attachments:

- Variance application with attached letter
- Site Plan
- Concept drawing
- Photographs of existing entry
- Aerial photograph (2003)
- Letter to adjacent property owners with legal notice
- Letter of comment from neighbor



**City of Falcon Heights
Planning Application**

JUN 30 2006

Action Requested By:

Name of Property Owner TODD HEGG

Phone (h) 651-603-6923 (w) 612-481-9931

Address of Property Owner 1564 BURTON ST.

Name of Applicant (if different) _____

Address _____ Phone _____

Property Involved:

Address 1564 BURTON ST.

Legal Description _____

Property Identification Number (PIN) 202923120079

Present Use of Property (check one):

- Single Family Dwelling
- Duplex/Two Family Dwelling
- Multi Family Complex
- Business/Commercial
- Government/Institutional
- Vacant Land

Action Requested (NON-REFUNDABLE):

- Variance (\$100.00)
- Conditional Use Permit (\$165.00)
- Rezoning (\$500.00)
- Lot Split (\$250.00)
- Site Plan Review (\$100.00)
- Other (Please Specify)

Brief Summary of Request (applicant may submit letter to Planning Commission with details of request):

SEE ATTACHED LETTER

I certify that all statements on this application are true and correct:

Signature of Property Owner (required)

Signature of Applicant (if applicable)

June 29, 2006

JUN 30 2006

This letter pertains to the property located 1564 Burton Street, Falcon Heights, MN. The necessity for a variance is created by the property being situated on a corner lot as well as the structure not being perpendicular to the lot lines. A hardship occurs because my property technically has two front yards which results in two separate setback requirements. The proposed 3-season porch would not project further than the existing footprint of a cinder block retaining wall that forms the front entry. Ironically, in the initial drawings for this property by the architect Ralph Rapson, it included a porch on top of the cinder block wall. I believe had this home not had budget constraints at the time it was built, this porch would exist today.

The creation of the porch will offer protection from the elements for my family which includes two small children. The safety issue of the existing sliding door, which this porch will replace, has always been a concern because a child could fall through the screen onto the pavement below. As a result, we don't feel comfortable leaving the patio door open. The new porch, however, will be constructed with inoperable glass panels at the floor level, eliminating the concern of a fall.

It is very important to me that any structural and aesthetic change to my home will look like it has always been there. Transform Tree has had extensive experience in the remodel and renovation of numerous residences in the neighborhood. Having seen their work throughout my neighborhood, one of the most important reasons I selected this company was their ability to retain the design aesthetic inherent in the architect's original vision.

The primary purpose of the proposed addition would be to make my home more useable as well as increase its value and enhance the neighborhood aesthetically. This addition would not have a detrimental affect with regard to the balance of space between houses and I firmly believe it will retain the spirit and intent of the existing ordinances.

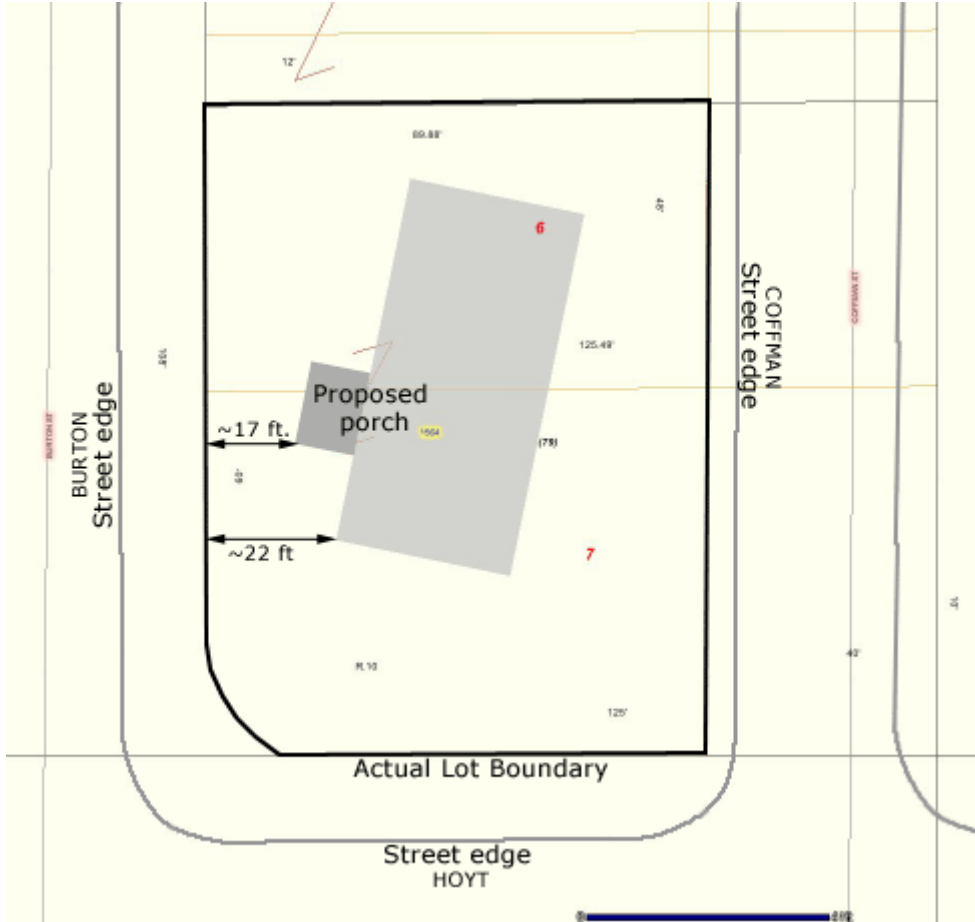
Sincerely,

A handwritten signature in black ink, appearing to be 'T. M. J.', written in a cursive style.

JUN 30 2006

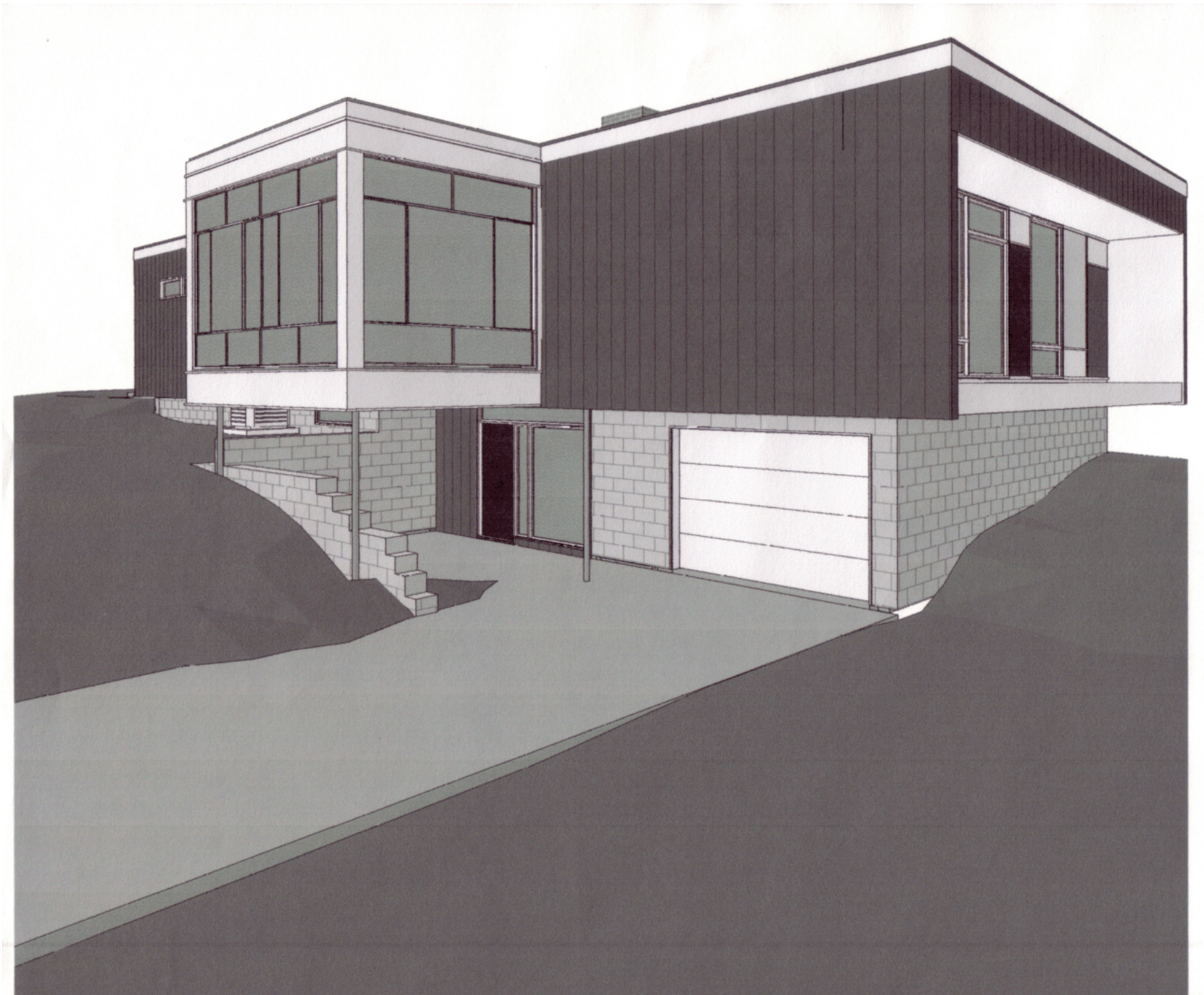
That part of Lots 6 and 7, Block 6, Auditor's Subdivision No. 71, Ramsey County, Minnesota, which lies Westerly of the Easterly 40.00 feet of said Lots 6 and 7 (being the right of way of Coffman Street) and Southerly of the South line of the North 12.00 feet of said Lot 6, except that part of the above-described property lying Southeasterly of the arc of a circle concave to the Northwest having a radius of 10.00 feet, the West line of said Coffman Street and the North line of Hoyt Avenue are the tangents to the arc of said circle.

Setback Variance Application: 1564 Burton
July, 2006
Site Plan Sketch



City of Falcon Heights
7/14/06





1564 Burton



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.
SOURCES: Ramsey County (May 4, 2006), The Lawrence Group: May 4, 2006 for County parcel and property records data; May 2006 for commercial and residential

July 10, 2006

Dear Property Owner:

The owner of 1564 Burton St., Falcon Heights, has requested a variance from city code in order to erect a porch addition to the front of the home, cantilevered over an existing patio. The city zoning code requires a thirty-foot front yard setback from the property line. The existing house encroaches into this required setback by approximately 8 feet at the closest corner. The proposed porch would extend approximately five additional feet into the required front setback. A copy of the site plan is enclosed.

A public hearing on the variance will be held before the Falcon Heights Planning Commission at the following place and time:

Tuesday, July 25, 2006
7:00 p.m.
City Hall Council Chambers

The legal notice of the hearing is enclosed.

Please call 651/792-7613 if you require further information. If you are unable to attend the hearing, you may also send written comments to me by mail at City Hall or electronically to djones@ci.falcon-heights.mn.us.

Sincerely,

Deborah Jones
Zoning and Planning Director

From: Helen B. Foster [helen.foster@comcast.net]
Sent: Friday, July 14, 2006 3:31 PM
To: Deb Jones
Subject: addition to 1564 Burton Str.

Dear Deb,

When my husband, Fred Cooper, and I wanted to add onto our home just down the street from 1564 Burton, you were a great help in getting us through all the legal hurdles. Our home is 2190 Folwell Ave., also in University Grove, and at the opposite end of the four-house block with 1564 Burton at the other end. As you know, our particular block does not conform to property patterns in the rest of the Grove. The addition of a proposed, cantilevered porch at 1564 Burton in no way would interfere with anyone else's property as it faces right onto the street and does not protrude onto the sidewalk. As a matter of fact, the plan to have it overhang the existing patio seems a creative addition quite in line with the modern architectural wonders in that area. My husband and I strongly support that a variance be given to the owners for this addition.

Sincerely,
Helen B, Foster
2190 Folwell Ave
Falcon Heights, MN 55108

CITY OF FALCON HEIGHTS

**RESOLUTION 2006-20 RECOMMENDING THE APPROVAL OF A VARIANCE
REQUEST FOR FOURTEEN FOOT SETBACK TO ALLOW CONSTRUCTION
OF A PORCH AT 1564 BURTON STREET**

WHEREAS the Planning Commission conducted a public hearing on July 25th regarding the request of Todd Hegg for a variance from of the Falcon Heights Zoning Ordinance; and

WHEREAS, the Planning Commission approved a variance for 1564 Burton Street;

NOW THEREFORE, BE IT RESOLVED, based on the attached Findings of Fact and Recommendation, the City Council approves the request of Todd Hegg for a variance to allow the following: a fourteen foot setback variance to allow construction of a porch in accordance with plans on file with the City Clerk.

ADOPTED this 23rd day of August, 2006, by the City Council of the City of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Susan L. Gehrz, Mayor

AND: _____
Justin Miller, City Administrator

STATE OF MINNESOTA)
(ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 2006, by _____ and by _____, respectively the Mayor and City Administrator of the City of Falcon Heights, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

NOTARY PUBLIC

DRAFTED BY:

CAMPBELL KNUTSON
Professional Association
1380 Corporate Center Curve
317 Eagandale Office Center
Eagan, Minnesota 55121
Telephone: (651) 452-5000
RNK

CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA

IN RE:

**Application of Todd Hegg,
1564 Burton Street, for a variance
from setback requirements.**

**FINDINGS OF FACT
AND DECISION**

On July 25, 2006, the Falcon Heights Planning Commission met at its regularly scheduled meeting to consider the application of Todd Hegg (“Applicant”), 1564 Burton Street (“Subject Property”), for a variance from setback requirements for a porch. The Planning Commission conducted a public hearing on the proposed variance preceded by published and mailed notice. The Applicant was present and the Planning Commission heard testimony from all interested persons wishing to speak. Based on the record, the Planning Commission voted to recommend approval of the variance.

On August 23, 2006, the Falcon Heights City Council met at its regularly scheduled meeting to consider the variance. The City Council now makes the following Findings of Fact and Decision.

FINDINGS OF FACT:

1. The Subject Property is zoned R-1, Single Family Residential.
2. The Subject Property is legally described as:

*Auditor’s Subdivision No. 71, Subj To St The Fol Ex N 12
Ft Lot And All of Lot 7, Blk 6, Ramsey County, Minnesota.
(PIN No. 20.29.23.12.0079)*

3. That the granting of the variance will not be detrimental to the public interest.

The granting of this variance will not be detrimental to the public interest.

4. That the granting of the variance will not substantially diminish or impair property values or improvements in the area.

The granting of this variance will not substantially diminish or impair property values.

5. That the granting of the variance is necessary for the preservation and enjoyment of substantial property rights.

The granting of this variance, while not the only solution for the preservation and enjoyment of substantial property rights, is a reasonable request with minimal impact.

6. That the variance will not impair an adequate supply of light and air to adjacent properties.

The variance will not impair an adequate supply of light and air to adjacent properties.

7. That the variance will not impair the orderly use of the public streets.

The variance will not impair the orderly use of the public streets.

8. That the variance will not increase the danger of fire or endanger the public safety.

The variance will not increase the danger of fire or endanger the public safety.

9. Whether the shape, topographical condition or other similar characteristics of the tract is such as to distinguish it substantially from all of the other properties in the zoning district of which it is a part, or whether a particular hardship, as distinguished from mere inconvenience to the owner, would result if the strict letter of the Chapter were carried out.

This property is nearly unique in Falcon Heights, in that it has streets on three sides, the main structure is set at an angle on the property, and the home was custom-designed by a noted architect. At least half the original back yard was lost in the past to the extension of Coffman Street between Folwell and Hoyt. The options are very limited for building any kind of addition onto this dwelling without encroaching into setback on one side or another or severely compromising the unique architectural design. Strict interpretation of the city code also precludes adding another story on top of the house – even if this could be reconciled with the original architect’s plan and approved by the University and the Grove Association. The Applicant

has demonstrated an under hardship. The Applicant's proposal is for a reasonable use of the property.

10. Whether the variance is sought principally to increase financial gain to the owner of the property, and to determine whether a substantial hardship to the owner would result from a denial of the variance.

No material or financial gain will occur in the granting of this variance. Substantial hardship to the owner would result from a denial, in that original intention of the architect will not be carried out, leaving the house with a hazardous window opening on the upper level.

11. Whether the conditions which give rise to the application for the variance arose after the adoption of this Chapter of the Code of the City of Falcon Heights or any amendment thereto which placed the tract in a zoning district different from what it was under the Chapter. In the consideration of this item, the City shall make diligent inquiry as to all changes in the property and shall refuse to grant the variance if the problem is one that can be solved through a proper application of a conditional use permit or an amendment to the Zoning code. Financial hardship shall not be a basis for the granting of a variance when the owner purchased the property in reliance on a promise that a variance would be granted, and the City shall dismiss the appeal if it shall appear that the property was purchased on such reliance.

Not applicable.

DECISION

The Applicant's request for a 14 foot setback variance is hereby approved.

ADOPTED by the Falcon Heights City Council on this _____ day of _____, 2006.

CITY OF FALCON HEIGHTS

By: _____
Susan L. Gehrz, Mayor

ATTEST:

By: _____
Justin Miller, City Administrator