

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
August 9, 2006

- A. CALL TO ORDER: 7:00 PM

- B. ROLL CALL: GEHRZ ____ KUETTEL ____ HARRIS ____
 LINDSTROM ____ TALBOT ____
 MILLER ____ KREUSER ____

- C. PRESENTATION:

- D. APPROVAL OF MINUTES: July 26, 2006 TAB 1

- E. PUBLIC HEARINGS:

- F. CONSENT AGENDA:
 - 1. General disbursements through 8/3/06: \$108,741.58 TAB 2
 Payroll through 7/31/06: \$17,529.82
 - 2. Approval of licenses TAB 3
 - 3. Approval of election judges for September 12 primary and
 November 7 election TAB 4

- G. POLICY AGENDA:
 - 1. Review of Draft of Falcon Heights City Code Recodification
 (Part III) TAB 5

- H. COMMUNITY FORUM:

- I. INFORMATION/ANNOUNCEMENTS:

Regular Meeting of the City Council
July 26, 2006
City Hall

Members present: Mayor Gehrz, Council members Harris, Lindstrom, Kuettel and Talbot, Administrator Miller, and Assistant City Administrator/Deputy Clerk Kreuser.

Mayor Gehrz called the meeting to order at 7:00 p.m.

The meeting minutes of the regular City Council meeting on July 12 were approved as submitted.

Consent Agenda:

The following two items were moved for approval by Council member Kuettel. The motion passed unanimously.

1. Disbursements through 7/20/06: \$107,638.42
Payroll through 7/15/06: \$18,103.31
2. Approval of licenses

Policy Agenda:

1. Approval of 800 MHz Subscriber Agreement and Dispatch Service Agreement with Ramsey County

Administrator Miller began the item by explaining the 800 MHz Subscriber Agreement, stating the two agreements were separate, but both related to the 800MHz conversion. He said all agencies in the region are going to transition to 800MHz in order to communicate with each other. He said all cities would be signing an agreement through 2016, with renewals occurring in 30-year increments. The cost for Falcon Heights for 2007-08 is \$11,504.00, Miller said, which is derived from the formula of 60% of the cost levied through County property taxes, and the remaining 40% based on call volume.

Council member Talbot asked about the changing technologies cities will see in the future. Mayor Gehrz answered that with the system there will be ways to upgrade with software improvements. She added that through 800MHz, all cities would be the same, and as new members join the system, it will enlarge, and there will be room for more technology. She said Falcon Heights has obtained demonstration radios, and the SAPD has them already and is familiar with the system.

Council member Harris asked about overcrowding the same radio system with every city using it. Gehrz replied there are "talk groups," which designate certain channels for two-party communication, and other channels for wider ranges. She said not everyone is on the same channel unless there is a general need. Gehrz also stated there are seven antennas in the County, one in Falcon Heights.

Council member Lindstrom reiterated the financing breakdown, stating that originally the County wanted to levy 100% of the dispatch center construction costs to taxes. He lauded Mayor Gehrz for her work in formulating a better financing package for Falcon Heights.

Council member Kuettel asked how many Ramsey County cities would be using the dispatch center. Mayor Gehrz replied that White Bear Lake had not signed on as they have their own center and may continue to use it.

Council member Talbot asked how certain the City could be that St. Paul would sign the agreement, as Falcon Heights costs may increase due to St. Paul's participation. Mayor Gehrz said the St. Paul City Council had passed a resolution they would be part of the dispatch. She added that due to the call volume piece of the financing package, residents should not be discouraged to call 911.

Council member Harris asked about the non-emergency police number, and whether it could be publicized more. Staff will speak with Chief Ohl.

Answering Council member Lindstrom's question, Mayor Gehrz said the City would be able to access the spare radios kept by the Ramsey County Manager's Office in case of special events.

Administrator Miller then gave an overview of the Dispatch Service Agreement with Ramsey County. The council discussed briefly the agreements signed by other cities and the future costs of the system.

Mayor Gehrz said the cost for 800MHz was not included in the 2006 budget because no one foresaw the project coming together so quickly. She added that a budget amendment would be forthcoming.

Council member Harris asked the Mayor to state who would carry the radios. Gehrz replied the police department would (radios paid for by St. Anthony), the fire department, Emergency Manager Greg Hoag, and there would be one or two at City Hall.

Council member Talbot moved to approve the 800 MHz Subscriber Agreement and Dispatch Service Agreement with Ramsey County. The motion passed unanimously.

2. Review of Draft of Falcon Heights City Code Recodification (Part II)

Administrator Miller stated the council had chapters 14, 22, and 30 to proofread for the recodification project. He asked the council for their changes to the draft code. The council went through the code, page-by-page, and made their changes.

Information/Announcements:

Council member Harris invited residents to the Ice Cream Social, July 27 from 6-8 p.m. in Community Park.

Council member Lindstrom stated the Environment Commission would be surveying residents about the community garden proposal.

Mayor Gehrz state there would be a CERT table, Neighborhood Commission, and encouraged residents to plan a block party for National Night Out, August 1. She said the budget workshop would be at 6:30 p.m. at City Hall.

Mayor Gehrz adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Stacey Kreuser
Assistant City Administrator/Deputy Clerk

ITEM: **Disbursements and Payroll**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

Summary:

1. General Disbursements through 8/3/06: \$108,741.58
2. Payroll through 7/31/06: \$17,529.82

ACTION REQUESTED:

- Approval

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 7/31/2006

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
	GEHRZ, SUSAN	R	7/25/2006	5.57	070204
0012	KUETTEL, LAURA A	R	7/25/2006	277.05	070205
0013	LINDSTROM, PETER C	R	7/25/2006	277.05	070206
0014	TALBOT JR, RICHARD P	R	7/25/2006	7.05	070207
0016	HARRIS, PAMELA M	R	7/25/2006	277.05	070208
1002	MILLER, JUSTIN J	R	7/25/2006	1,821.16	070209
1007	PHILLIPS, PATRICIA	R	7/25/2006	419.02	070210
1008	KREUSER, STACEY T	R	7/25/2006	1,185.12	070211
1016	ANDERSON, LISA A	R	7/25/2006	1,090.57	070212
1136	OLSON, ROLAND O	R	7/25/2006	1,595.09	070213
1141	YARD, MICHAEL C	R	7/25/2006	852.11	070214
1035	AUGER SR, JOSEPH J	R	7/25/2006	301.59	070215
1038	JONES, DEBORAH K	R	7/25/2006	1,382.01	070216
0034	KURHAJETZ, CLEMENT	R	7/25/2006	340.04	070217
0040	ANDERSON, KEVIN	R	7/25/2006	60.03	070218
0074	ALLEN, MARK J	R	7/25/2006	184.70	070219
0095	POESCHL, MICHAEL J	R	7/25/2006	92.35	070220
0097	GAFFNEY, PATRICK	R	7/25/2006	92.35	070221
0098	REZNY, BRADLEY J	R	7/25/2006	91.12	070222
1015	HOAG, GREGORY R	R	7/25/2006	1,802.68	070223
1033	TRETSVEN, DAVE	R	7/25/2006	1,374.89	070224
2119	RAAEN, DREW P	R	7/25/2006	90.25	070225
2126	FRTIZ, DIANE B	R	7/25/2006	160.23	070226

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 7/31/2006

*** REGISTER TOTALS ***

REGULAR CHECKS:	23	13,779.08
DIRECT DEPOSIT REGULAR CHECKS:		
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	23	13,779.08

*** NO ERRORS FOUND ***

** END OF REPORT **

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
3	CALLAHAN, COLIN B	R	7/27/2006	1,086.20	070227
1178	FISCHER, PETER M	R	7/27/2006	619.64	070228
2012	KUHENS, KIMBERLY A	R	7/27/2006	53.34	070229
2022	PINSKI, CARLA J	R	7/27/2006	160.00	070230
2046	ROTHMAN, ANDREA L	R	7/27/2006	95.48	070231
2106	DAYKIN, CHRIS J	R	7/27/2006	156.19	070232
2111	FINNEGAN, ERIN E	R	7/27/2006	185.80	070233
2114	AFWERKE, HANNAH W	R	7/27/2006	193.04	070234
2123	BLACK, NATE	R	7/27/2006	228.59	070235
2128	WROBLEWSKI, ANGIE K	R	7/27/2006	343.84	070236
2129	SKUNDBERG, KIRSTEN M	R	7/27/2006	112.86	070237
2130	MURPHY, MEGHAN K	R	7/27/2006	273.63	070238
2131	CURRY, ALYSE ANNA	R	7/27/2006	242.13	070239

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 7/31/2006

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	3,750.74
DIRECT DEPOSIT REGULAR CHECKS:		
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	13	3,750.74

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 00013 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

Council Report

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00222		ALLEGRA PRINT & IMAGING				

I-94495		BUSINESS CARDS AND ENVELOPES	588.76			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		BUSINESS CARDS - LISA		101 4112-70100-000	SUPPLIES	106.80
		ENVELOPES		101 4112-70100-000	SUPPLIES	481.96
		=== VENDOR TOTALS ===	588.76			
=====						
01-00250		AMERIPRIDE LINEN&APPAREL				

I-752444		LINEN CLEANING	26.75			
8/03/2006	APBNK	DUE: 8/03/2006 DISC: 8/03/2006				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	26.75
		=== VENDOR TOTALS ===	26.75			
=====						
01-00255		AMERICAN OFFICE PRODUCTS				

I-75576		OFFICE SUPPLIES	321.74			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		BINDERS, CLIPS, PADS, PENS		101 4112-70100-000	SUPPLIES	252.97
		MARKERS		101 4112-70100-000	SUPPLIES	10.74
		NAME BADGE		101 4111-70100-000	SUPPLIES	6.92
		USB FLASH DRIVE		101 4112-70100-000	SUPPLIES	51.11
		=== VENDOR TOTALS ===	321.74			
=====						
01-00800		ALLIED WASTE SERVICES				

I-393019		WASTE REMOVAL	507.81			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL	507.81
		=== VENDOR TOTALS ===	507.81			
=====						
01-00867		ALBRECHT ENTERPRISES				

I-10475 - 10498		SUPPLIES	36.33			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		PIPE, TEE, REDUCER		101 4131-70110-000	SUPPLIES	4.81
		NOZZLES, COMBO TEE, RISER		101 4131-70110-000	SUPPLIES	31.52
		=== VENDOR TOTALS ===	36.33			

PACKET: 00013 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00909	HOAG, GREG					
I-200608010086		JULY/06 MILEAGE	137.95			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		JULY/06 MILEAGE		101 4131-89000-000	MISCELLANEOUS	137.95
=== VENDOR TOTALS ===			137.95			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-200608010088		WATER AND SEWER CHARGES	115.13			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		H2O		101 4131-85040-000	WATER	53.35
		SS		101 4131-85070-000	SEWER	13.02
		H2O		101 4141-85040-000	WATER	11.36
		SS		101 4141-85070-000	SEWER	13.02
		H2O		101 4141-85040-000	WATER	11.36
		SS		101 4141-85070-000	SEWER	13.02
=== VENDOR TOTALS ===			115.13			
=====						
01-03117	CITY OF LITTLE CANADA					
I-200608030098		1996 JACOBSEN TRUCKSTER	4,686.00			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		1996 JACOBSEN TRUCKSTER		403 4403-91000-000	MACHINERY & EQUIPMENT	4,686.00
=== VENDOR TOTALS ===			4,686.00			
=====						
01-03121	CITY OF ST PAUL					
I-95223 - 95153		FUEL AND ELECTRIC	826.67			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		FUEL		101 4141-74000-000	MOTOR FUEL & LUBRICANTS	557.63
		BI-ANNUAL ELECTRIC		101 4132-85020-000	STREET LIGHTING	269.04
=== VENDOR TOTALS ===			826.67			
=====						
01-03123	CINTAS CORPORATION #470					
I-470505840		RUG SERVICES	79.30			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		RUG SERVICES		101 4131-87010-000	CITY HALL MAINTENANCE	79.30
=== VENDOR TOTALS ===			79.30			

PACKET: 00013 Regular Payables

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03143		D-ROCK CENTER LANDSCAPE				
I-1254 - 1258		TOP SOIL	90.74			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		TOP SOIL		101 4131-87010-000	CITY HALL MAINTENANCE	45.37
		TOP SOIL		101 4131-87010-000	CITY HALL MAINTENANCE	45.37
		=== VENDOR TOTALS ===	90.74			
=====						
01-03212		NORTH SUBURBAN ACCESS CO.				
I-06-244		REIMB: MAUREEN CABLE WORK	132.00			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		REIMB: MAUREEN CABLE WORK		101 4116-85050-000	CABLE TV	132.00
		=== VENDOR TOTALS ===	132.00			
=====						
01-04084		FIRE EQUIPMENT SPECIALTIE				
I-4623 - 4608		FIRE EQUIPMENT	773.79			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		2 PAIRS FIRE BOOTS		402 4402-91000-000	MACHINERY & EQUIPMENT	178.00
		THREAD SAVERS		402 4402-91000-000	MACHINERY & EQUIPMENT	112.50
		TAX AND FREIGHT		402 4402-91000-000	MACHINERY & EQUIPMENT	28.20
		PARATECH 36" HOOLIGAN TOOL		402 4402-91000-000	MACHINERY & EQUIPMENT	185.00
		FIRE FIGHTER GLOVES		101 4124-77000-000	CLOTHING	270.09
		=== VENDOR TOTALS ===	773.79			
=====						
01-05008		ALEJANDRA BANES				
I-200608010095		REFUND SOCCER CAMP	62.00			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		REFUND SOCCER CAMP		201 4201-89000-000	MISCELLANEOUS	62.00
		=== VENDOR TOTALS ===	62.00			
=====						
01-05009		JANE RAUENHORST				
I-200608010094		REFUND SOCCER CAMP	62.00			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		REFUND SOCCER CAMP		201 4201-89000-000	MISCELLANEOUS	62.00
		=== VENDOR TOTALS ===	62.00			

PACKET: 00013 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05010	ANGIE WROBLEWSKI					
I-200608010089		JOY OF ART CLASS SUPPLIES	7.96			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		JOY OF ART CLASS SUPPLIES		201 4201-70100-000	SUPPLIES	7.96
		=== VENDOR TOTALS ===	7.96			
=====						
01-05153	HOME DEPOT CRC/GECF					
I-200608010084		LUMBER	40.63			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		LUMBER		101 4141-70100-000	SUPPLIES	40.63
		=== VENDOR TOTALS ===	40.63			
=====						
01-05166	GRAINGER, W. W., INC.					
I-9146715728		STREET LAMPS AND URINAL SCREE	763.85			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		MERCURY LAMPS		101 4132-87120-000	STREET LIGHT MAINTENANCE	733.59
		URINAL SCREEN		101 4131-70110-000	SUPPLIES	30.26
		=== VENDOR TOTALS ===	763.85			
=====						
01-05580	MGM LIQUOR					
I-200608010092		DEPOSIT KEG OF ROOT BEER	50.00			
8/01/2006	APBNK	MANUAL CK# 070152 7/18/2006				
		DEPOSIT KEG OF ROOT BEER		101 4116-89010-000	SPECIAL EVENTS	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-05730	MINNEAPOLIS PAPER COMPANY					
I-124134		PAPER	170.35			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		PAPER		101 4112-70100-000	SUPPLIES	170.35
		=== VENDOR TOTALS ===	170.35			
=====						
01-05821	MUSKA ELECTRIC					
I-72113		LIGHT REPAIR - CURTISS	618.18			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		LIGHT REPAIR - CURTISS		101 4141-87120-000	REPAIRS & MAINTENANCE	618.18
		=== VENDOR TOTALS ===	618.18			

PACKET: 00013 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----

POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05843	MN	NCPERS LIFE INSURANCE				

I-200608010091	AUG/06	JONES INSURANCE	16.00			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
	AUG/06	JONES INSURANCE		101 21709-000	OTHER PR WH PAYABLE	15.20
	AUG/06	JONES INSURANCE		206 21709-000	OTHER PR WH PAYABLE	0.80
=== VENDOR TOTALS ===			16.00			

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01-05870 XCEL ENERGY

I-200608010085	ELECTRIC		1,259.60			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
	ELECTRIC			101 4132-85020-000	STREET LIGHTING	1,227.11
	ELECTRIC			101 4132-85020-000	STREET LIGHTING	25.91
	ELECTRIC - SIREN			101 4121-85020-000	ELECTRIC	6.58
=== VENDOR TOTALS ===			1,259.60			

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01-06024 ON SITE SANITATION

I-234502	PORTABLE TOILET - COMM PARK		73.90			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
	PORTABLE TOILET - COMM PARK			101 4141-82010-000	WASTE REMOVAL	73.90
=== VENDOR TOTALS ===			73.90			

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01-06054 ORCHARD TRUST COMPANY

I-200608030097	JULY/06	KREUSER INS	180.00			
8/03/2006	APBNK	DUE: 8/03/2006 DISC: 8/03/2006				
	JULY/06	KREUSER INS		101 21709-000	OTHER PR WH PAYABLE	180.00
=== VENDOR TOTALS ===			180.00			

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01-06101 PEARSON BROS, INC.

I-4608	SEAL COAT PROJECT		51,293.60			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
	SEAL COAT PROJECT			419 4419-92000-000	OTHER IMPROVEMENTS	51,293.60
=== VENDOR TOTALS ===			51,293.60			

PACKET: 00013 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-06301 SAMS CLUB DISCOVER CARD

I-200608010093		SUPPLIES	197.24		
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006			
		ICE CREAM/CANDY FOR SOCIAL		101 4116-89010-000	SPECIAL EVENTS 113.78
		ART SUPPLIES FOR SOCIAL		101 4116-89010-000	SPECIAL EVENTS 68.22
		SEAL COAT PROJECT		419 4419-92000-000	OTHER IMPROVEMENTS 15.24
		=== VENDOR TOTALS ===	197.24		

01-06386 S & S TREE SPECIALISTS IN

I-5548 - 5607		SEEDING AND TREE REMOVAL	1,555.97		
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006			
		SEEDING/REPAIR CURTISS		101 4141-87120-000	REPAIRS & MAINTENANCE 133.13
		TREE/STUMP REMOVAL		101 4134-84020-000	TREE REMOVAL 987.26
		TREE/STUMP REMOVAL		101 4134-84040-000	STORM DAMAGE 435.58
		=== VENDOR TOTALS ===	1,555.97		

01-06660 TARGET

I-200608010090		ICE CREAM SOCIAL/REC SUPPLIES	117.32		
8/01/2006	APBNK	MANUAL CK# 070203 7/25/2006			
		ICE CREAM SOCIAL SUPPLIES		101 4116-89010-000	SPECIAL EVENTS 28.08
		COOKING CLASS SUPPLIES		201 4201-70100-000	SUPPLIES 89.24
		=== VENDOR TOTALS ===	117.32		

01-06664 TERMINIX

I-262051237		PEST CONTROL	47.93		
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006			
		PEST CONTROL		101 4131-87010-000	CITY HALL MAINTENANCE 47.93
		=== VENDOR TOTALS ===	47.93		

01-06945 QWEST

I-200608010087		TELEPHONE BILL	111.02		
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006			
		TELEPHONE BILL		101 4141-85010-000	TELEPHONE 111.02
		=== VENDOR TOTALS ===	111.02		

PACKET: 00013 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07228		CITY OF ST ANTHONY				

I-200608030099		AUG/06 POLICE SERVICES	41,035.08			
8/03/2006	APBNK	DUE: 8/03/2006 DISC: 8/03/2006				
		AUG/06 POLICE SERVICES		101 4122-81000-000	POLICE SERVICES	41,035.08
=== VENDOR TOTALS ===			41,035.08			
=====						
01-07263		NEXTEL COMMUNICATIONS, INC				

I-610189225-037		CELL PHONE	224.03			
8/01/2006	APBNK	DUE: 8/01/2006 DISC: 8/01/2006				
		CELL PHONE		101 4121-70120-000	SUPPLIES	18.38
		CELL PHONE		101 4131-85010-000	TELEPHONE	18.38
		CELL PHONE		101 4141-85010-000	TELEPHONE	105.19
		CELL PHONE		101 4121-70120-000	SUPPLIES	20.52
		CELL PHONE		101 4132-89000-000	MISCELLANEOUS	20.52
		CELL PHONE		601 4601-89000-000	MISCELLANEOUS	20.52
		CELL PHONE		101 4141-85010-000	TELEPHONE	20.52
=== VENDOR TOTALS ===			224.03			
=====						
01-07901		WASTE MANAGEMENT-BLAINE				

I-3144938		RECYCLING CONTRACT AUG/06	596.40			
8/03/2006	APBNK	DUE: 8/03/2006 DISC: 8/03/2006				
		RECYCLING CONTRACT AUG/06		206 4206-82030-000	RECYCLING CONTRACTS	596.40
=== VENDOR TOTALS ===			596.40			
=== PACKET TOTALS ===			106,806.03			

PERA (7-31-06) Manual check 70240
 In the Direct Payables

1935.55

PACKET: 00012 Payroll Entries - 9

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-05745			MN DEPT OF REVENUE				
I-T2	200607270082	7/31/2006	STATE WITHHOLDING	156.67			
	PYBNK	MANUAL	CK# 421762 7/27/2006				
			STATE WITHHOLDING		101 21702-000	STATE WITH PAYA	91.01
			STATE WITHHOLDING		201 21702-000	STATE WITH PAYA	36.90
			STATE WITHHOLDING		601 21702-000	STATE WITH PAYA	11.75
			STATE WITHHOLDING		602 21702-000	STATE WITH PAYA	17.01
			=== VENDOR TOTALS ===	156.67			

01-06074 PERA

I-91	200607270082	7/31/2006	PERA	182.99			
	PYBNK	MANUAL	CK# 702401 7/27/2006				
			PERA		101 21704-000	PERA PAYABLE	64.86
			PERA		101 4131-64011-000	PERA CONTRIBUTI	10.11
			PERA		101 4132-64011-000	PERA CONTRIBUTI	14.60
			PERA		101 4141-64011-000	PERA CONTRIBUTI	46.05
			PERA		601 21704-000	PERA PAYABLE	9.27
			PERA		601 4601-64011-000	PERA CONTRIBUTI	10.11
			PERA		602 21704-000	PERA PAYABLE	13.39
			PERA		602 4602-64011-000	PERA CONTRIBUTI	14.60
			=== VENDOR TOTALS ===	182.99			

01-00898 US BANK TRUST NATL ASSOC

I-T1	200607270082	7/31/2006	FED INCOME TAX WITHHELD	326.47			
	PYBNK	MANUAL	CK# 824561 7/27/2006				
			FED INCOME TAX WITHHELD		101 21701-000	FED WITH PAYABL	209.77
			FED INCOME TAX WITHHELD		201 21701-000	FED WITH PAYABL	48.66
			FED INCOME TAX WITHHELD		601 21701-000	FED WITH PAYABL	27.79
			FED INCOME TAX WITHHELD		602 21701-000	FED WITH PAYABL	40.25
I-T3	200607270082	7/31/2006	FICA WITHHOLDING	580.22			
	PYBNK	MANUAL	CK# 824561 7/27/2006				
			FICA WITHHOLDING		101 21703-000	FICA/MED PAYABL	124.29
			FICA WITHHOLDING		101 4116-64012-000	FICA CONTRIBUTI	20.26
			FICA WITHHOLDING		101 4131-64012-000	FICA CONTRIBUTI	14.68
			FICA WITHHOLDING		101 4132-64012-000	FICA CONTRIBUTI	21.27
			FICA WITHHOLDING		101 4141-64012-000	FICA CONTRIBUTI	68.09
			FICA WITHHOLDING		201 21703-000	FICA/MED PAYABL	129.87
			FICA WITHHOLDING		201 4201-64012-000	FICA CONTRIBUTI	129.87
			FICA WITHHOLDING		601 21703-000	FICA/MED PAYABL	14.68
			FICA WITHHOLDING		601 4601-64012-000	FICA CONTRIBUTI	14.68
			FICA WITHHOLDING		602 21703-000	FICA/MED PAYABL	21.27
			FICA WITHHOLDING		602 4602-64012-000	FICA CONTRIBUTI	21.26

PAC 0011 Payroll Entries - 9
VENL T: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-05745			MN DEPT OF REVENUE				
I-T2 200607250081	7/25/2006		STATE WITHHOLDING	841.91			
		PYBNK	MANUAL CK# 406886 7/26/2006				
			STATE WITHHOLDING		101 21702-000	STATE WITH PAYA	721.21
			STATE WITHHOLDING		201 21702-000	STATE WITH PAYA	19.28
			STATE WITHHOLDING		204 21702-000	STATE WITH PAYA	9.15
			STATE WITHHOLDING		206 21702-000	STATE WITH PAYA	4.55
			STATE WITHHOLDING		601 21702-000	STATE WITH PAYA	57.30
			STATE WITHHOLDING		602 21702-000	STATE WITH PAYA	30.42
=== VENDOR TOTALS ===				841.91			

01-06074 PERA

I-91 200607250081	7/25/2006		PERA	1,752.56			
		PYBNK	MANUAL CK# 702400 7/27/2006				
			PERA		101 21704-000	PERA PAYABLE	688.44
			PERA		101 4112-64011-000	PERA CONTRIBUTI	259.00
			PERA		101 4113-64011-000	PERA CONTRIBUTI	152.63
			PERA		101 4115-64011-000	PERA CONTRIBUTI	10.82
			PERA		101 4116-64011-000	PERA CONTRIBUTI	34.74
			PERA		101 4117-64011-000	PERA CONTRIBUTI	93.06
			PERA		101 4121-64011-000	PERA CONTRIBUTI	4.72
			PERA		101 4131-64011-000	PERA CONTRIBUTI	35.13
			PERA		101 4132-64011-000	PERA CONTRIBUTI	54.91
			PERA		101 4134-64011-000	PERA CONTRIBUTI	7.68
			PERA		101 4141-64011-000	PERA CONTRIBUTI	98.37
			PERA		201 21704-000	PERA PAYABLE	31.22
			PERA		201 4201-64011-000	PERA	34.05
			PERA		204 21704-000	PERA PAYABLE	11.10
			PERA		204 4204-64011-000	PERA CONTRIBUTI	12.10
			PERA		206 21704-000	PERA PAYABLE	5.38
			PERA		206 4206-64011-000	PERA CONTRIBUTI	5.86
			PERA		601 21704-000	PERA PAYABLE	64.20
			PERA		601 4601-64011-000	PERA CONTRIBUTI	70.04
			PERA		602 21704-000	PERA PAYABLE	37.83
			PERA		602 4602-64011-000	PERA CONTRIBUTI	41.28
=== VENDOR TOTALS ===				1,752.56			

01-00898 US BANK TRUST NATL ASSOC

I-T1 200607250081	7/25/2006		FED INCOME TAX WITHHELD	1,940.68			
		PYBNK	MANUAL CK# 563738 7/26/2006				
			FED INCOME TAX WITHHELD		101 21701-000	FED WITH PAYABL	1,647.75
			FED INCOME TAX WITHHELD		201 21701-000	FED WITH PAYABL	41.17
			FED INCOME TAX WITHHELD		204 21701-000	FED WITH PAYABL	22.91
			FED INCOME TAX WITHHELD		206 21701-000	FED WITH PAYABL	9.81
			FED INCOME TAX WITHHELD		601 21701-000	FED WITH PAYABL	145.53
			FED INCOME TAX WITHHELD		602 21701-000	FED WITH PAYABL	73.51

ITEM: **Approval of Licenses**

SUBMITTED BY: **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

Explanation:

The following resident has applied for a home occupation license. City staff has received the necessary documents for licensure:

- Steve Esty House Cleaning

ITEM: **Approval of election judges for September 12 primary and November 7 election**

SUBMITTED BY: **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

EXPLANATION:

Each year that elections are held, City Councils, by the authority granted to them under Minnesota State Statute 204B.21, Subd. 2, appoint the election judges for their respective municipalities.

This year there is the state primary on September 12 and the general election on November 7. There are two precincts in Falcon Heights, Precinct 1 – City Hall and Precinct 2 – Falcon Heights Elementary School. A majority of the judges work one shift, either from 6 AM to 2 PM or from 2 PM to close, with some of the judges, particularly the head judges, working a double shift from 6 AM to Close.

ATTACHMENT:

- Resolution 06-19 appointing election judges for the upcoming primary and general election.

ACTION REQUESTED:

- Adoption of proposed resolution.

RESOLUTION 2006-19
APPOINTMENT OF ELECTION JUDGES FOR THE SEPTEMBER 12
PRIMARY AND NOVEMBER 7, 2006 ELECTION

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Falcon Heights hereby appoints the individuals, outlined below, to serve as election judges for the state primary and general election to be held on September 12 and November 7, 2006.

Steve Graham
Tai Shigaki
Marty Everest
Lily Zahariades
Val Gyurci
Jane Dehlin
Manley Olson
Joan Seidel
Rita Christensen
Vicki Long
Ricé Davis

Maryhelen Tapio
Duke Addicks
Steven Taff
Mary Peterson
Andrea Howell
Mary Haverkost
Delaine Meyer
Marilyn Gates
Anne Burt
Mary Elaine McGuire
Parnell Kingsley
Kathy Baldwin

Adopted by the City Council of Falcon Heights on August 9, 2006.

Moved by: _____

Approved by: _____

Susan L. Gehrz, Mayor
August 9, 2006

Gehrz _____ In Favor

Harris

Kuettel _____ Against

Lindstrom

Talbot

Attested by: _____

Justin Miller, Administrator
August 9, 2006

**ITEM: Review of Draft of Falcon Heights City Code Recodification
(Part III)**

**SUBMITTED BY: Justin Miller, City Administrator
Deborah Jones, Planning and Zoning Coordinator**

Summary:

Attached to this report are the following chapters of the draft City Code recodification for the City Council's review:

- Chapter 34: Parks and Recreation
- Chapter 38: Solid Waste
- Chapter 42: Streets, Sidewalks and Other Public Places
- Chapter 46: Traffic and Vehicles
- Chapter 50: Utilities
- Chapter 54: Vegetation
- Chapter 101: General and Administrative Provisions
- Chapter 105: Buildings and Building Regulations
- Chapter 109: Subdivisions and Platting

As was the case with the last meeting, staff will be prepared to answer any questions that may come up. Many of the comments during the last discussion related to changes the council wanted to see incorporated into the recodified code. These changes are being tracked and a master list will be sent to Municipal Code so they can make the appropriate amendments. Below are responses from the City Attorney regarding questions that were unable to be answered at the last city council meeting.

Q1) Article IX – Tobacco – why do we need the “purpose” section?

A1) It is not necessary and can be deleted.

Q2) Sec. 14-96 – Solicitors and Peddlers – what kind of restrictions can we place on these activities.

A2) The city attorney has advised us that this is a very difficult area to regulate and that there has been extensive litigation by these businesses, mostly relating to first amendment issues. We have been provided a copy of an ordinance that the city attorney drafted for another city, and have included it as an attachment to this report.

Q3) Section 30-4 – Charitable Gambling – are school raffles/fundraisers exempt under these definitions?

A3) No. The exemptions for gambling are in state statute, and the city cannot broaden them.

ATTACHMENTS

- Recodification Draft, Chapters 34 – 112
- Sample Solicitor and Peddler ordinance

ACTION REQUESTED

No action is requested; this is for discussion purposes only.

CITY OF PLYMOUTH
HENNEPIN COUNTY, MINNESOTA

ORDINANCE NO. 2003-32

AN ORDINANCE AMENDING SECTION 105 OF THE PLYMOUTH CITY CODE CONCERNING DEFINITIONS AND SECTION 1140 OF THE PLYMOUTH CITY CODE CONCERNING PEDDLERS AND SOLICITORS

THE CITY OF PLYMOUTH ORDAINS:

SECTION 1. Section 105, Subd. 71 of the Plymouth City Code is amended to read:

Subd. 71. "Solicitor" means a person who goes from house to house, from place to place or from street to street soliciting, or taking or attempting to take orders for sale of goods, wares, merchandise, or personal property or services of any nature whatsoever for future delivery or future performance whether or not such individual has, carries or exposes for sale, a sample of the subject to such order or whether or not he is collecting advance payments for such orders. Any such activity shall be deemed soliciting if it has as its ultimate purpose the obtaining of orders of such nature, even though it may not purport, initially, to be an effort to obtain such an order.

SECTION 2. Section 1140 of the Plymouth City Code is amended to read:

1140.01. Registration License Required. No Peddler or Solicitor shall sell or offer for sale any goods, wares, or merchandise within the City unless a license therefor shall first be secured as provided in this Section. The non-refundable ~~registration~~ license fee is set by Chapter X. Any Peddler or Solicitor dealing with merchandise of any kind to be delivered to customers in Minnesota directly from points outside of Minnesota shall be exempt from the payment of the ~~registration~~ license fee. ~~Any person soliciting money, donations or financial assistance of any kind for any religious or charitable organization or selling merchandise for a fee on behalf of such an organization shall not be required to obtain a license or pay a license fee under this Section, but shall be required to register with the City.~~

1140.03. Conditions Governing Registration License. Registration Application shall be made with the City Clerk of the City at least five days prior to the date when the activity to be carried on it to commence. Persons ~~registering~~ applying must file with the City Clerk an accurate sworn ~~registration~~ statement in writing, on a form furnished by the City Clerk, giving the following information:

- (a) Name and physical description of the applicant;

- (b) complete home and local address of the applicant and, in the case of transient merchants, the local address from which proposed sales will be made;
- (c) a brief description of the nature of the business and the product or services involved;
- (d) if employed, the name and address of the employer, together with credentials therefrom, establishing the exact relationship;
- (e) the dates and hours of the day during which the activity will be carried on;
- (f) the source of supply of any goods or property proposed to be sold or orders taken for the sale thereof, where such goods or products are located at the time said registration is filed and the proposed method of delivery;
- (g) a statement as to whether or not the ~~registrant~~ applicant has been convicted of any crime, ~~misdemeanor or violation of any crime~~, misdemeanor or violation of any municipal ordinance of any municipality other than traffic violations, the nature of the offense and the punishment or penalty assessed therefor;
- (h) the last municipalities, not to exceed five, where the applicant carried on business immediately preceding the date of the application and the address from which such business was conducted in those municipalities;
- (i) ~~written statement of permission from fee owner of property where transient sales are to be held.~~

1140.05. Exemptions. This Section does not apply to persons engaged in the following activities:

- (a) selling personal property at wholesale to dealers in such articles;
- (b) ~~selling solely literature of any kind;~~ selling newspaper subscriptions;
- (c) ~~selling products of the farm or garden on the property on which the products are grown and cultivated. A person claiming this exemption must submit a written affidavit indicating that the products to be sold were grown on property where the sales are occurring;~~ soliciting money, donations, or financial assistance of any kind for nonprofit, religious, political, or education organizations; or taking orders for goods sold by a political, religious, educational, or nonprofit organization, or selling or distributing literature or merchandise for which a fee is charged or solicited on behalf of such an organization;

- (d) calling upon householders in connection with a regular route service for the sale and delivery of perishable daily necessities of life such as bakery products and dairy products; this exception does not relieve such person of the duty of compliance with any other applicable provision of this Code;
- (e) calling upon householders at the request of said householders;

1140.07. Proof of ~~Registration~~ License. Upon receipt of a complete ~~registration application~~, the City Clerk shall transmit the same to the Chief of Police for approval. Every ~~registration license~~ shall bear the written approval of the Chief of Police. Within five days after such ~~registration approval~~, the City Clerk shall provide the ~~registrant applicant~~ with a written certificate showing proof of ~~registration licensing with him~~. Such proof of ~~registration licensing~~ shall have one copy of the registrant's photograph attached to the same, and shall be exhibited by the ~~registrant licensee~~ upon request of any police officer or of any person in the City who is being contacted by the ~~registrant licensee~~ in pursuance of the ~~registrant's registered licensee's~~ activity.

1140.09. ~~Registration~~ License Non-transferable. No ~~registration license~~ is transferable from one individual to another. Each individual shall be separately ~~registered licensed~~ where more than one individual is involved in the same type of activity even though associated with the same organization.

1140.10 Persons working for or assisting licensee. The licensee shall also supply the information required in Section 1140.03 of this article for all persons working for or assisting the licensee and pay the fee for each person.

1140.11. Identification. All solicitors and peddlers must wear some type of identification conspicuously showing their name and the organization for which they are soliciting or peddling, must carry their city issued license certificate when conducting the business or activity required to be licensed under this chapter, and must wear or display on their outermost clothing the certificate of licensure provided by the City.

1140.12 Licensure Control. The certificate of licensure issued by the city is the property of the City of Plymouth, and must be returned to the City within seven (7) days after the expiration date of the license. Failure to do so may result in prosecution and will result in the denial of any future license application for twelve (12) months.

1140.13 Practices Prohibited. No Peddler, Solicitor or Transient Merchant shall conduct business in any of the following manners:

- A. obstructing the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk, or other public right of way;
- B. conducting business in such a way as to create a threat to the health, safety, or welfare of any individual or the general public.

C. entering upon any residential premises for the purpose of carrying on the licensee's or registrant's trade or business between the hours of eight o'clock (8:00) p.m. and nine o'clock (9:00) a.m. of the following day, unless such person has been expressly invited to do so by the owner or occupant thereof.

D. _____ call attention to his business or to his merchandise, by crying out, by blowing a horn, by ringing a bell, or by any loud or unusual noise in areas zoned for residential use.

E. _____ No Peddler, Solicitor, or Transient Merchant shall harass, intimidate, abuse, or threaten a person or continue to offer merchandise for sale to any person after being told not to do so by that person.

1140.14. Duration of Registration License. Each registration license shall be valid only for the period specified therein, and no registration license may extend beyond the 31st day of December of the year in which it is granted.

1140.15. Exclusion of Peddlers and Solicitors. Any person who wishes to exclude Peddlers or Solicitors ~~or Transient Merchants~~ from premises occupied by him may place upon or near the usual entrance to such premises a printed placard or sign bearing the following notice:

"Peddlers and Solicitors Prohibited"

Such placard shall be at least 3 3/4 inches long and 3 3/4 inches wide and the printing thereon shall not be smaller than 48 point type. No Peddler or Solicitor ~~or Transient Merchant~~ shall enter in or upon any premises or attempt to enter in or upon any premises where such placard or sign is placed and maintained notwithstanding the fact that he may have obtained a solicitation certificate or solicitation credentials, as the case may be, under the provisions of this Section. No person other than the person occupying such premises shall remove, injure or deface such placard or sign.

1140.17. Suspension and Revocation.

A. Any license may be temporarily suspended by the City Manager or revoked by the Council for a violation of any ~~provision of this section~~ of the following:

1. Fraud, misrepresentation, or incorrect statements on the application form;
2. Fraud, misrepresentation, or false statements made during the course of the license activity;
3. Conviction of any offense for which granting of a license could have been denied under this chapter;
4. Violation of any provision of this chapter; or
5. Conducting the business in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety, or general welfare of the public.

B. Notice. Prior to revoking or suspending any license issued under this chapter, the City shall provide the license holder with written notice of the alleged violation(s) and

inform the licensee of the licensee's right to a hearing on the alleged violation. Notice shall be delivered in person or by mail to the permanent residential address listed on the license application, or if no residential address is listed, the business address provided on the license application.

C. Hearing. Upon receiving the notice provided in subsection B of this section, the licensee shall have the right to request a hearing. If no request for a hearing is received by the city within ten (10) days following the service of the notice, the city may proceed with the suspension or revocation. For the purpose of mailed notices, service shall be considered complete as of the date the notice is placed in the mail. If a hearing is requested within the required time, a hearing shall be scheduled within twenty (20) days from the date of the request. The police chief or the chief's designee shall be the hearing officer and shall render a decision. The decision of the chief is final unless the licensee within five (5) days appeals the decision to the city council.

D. Emergency. If, in the discretion of the chief of police or the chief's designee, imminent harm to the health or safety of the public may occur because of the actions of a peddler or solicitor licensed under this chapter, the chief of police may immediately suspend the person's license and provide notice of the right to hold a subsequent public hearing as prescribed in subsection B of this section.

E. Appeals. Any person whose license is suspended or revoked under this section shall have the right to appeal that decision in court.

~~Before any temporary suspension or revocation occurs, the licensee shall be notified of the violation and have the opportunity to respond to it.~~

1140.19. Compliance with Zoning. Transient Merchants and Transient Produce Merchants shall comply with provisions of the Plymouth Zoning Code. Compliance with the zoning ordinance location, information, and plan requirements shall be verified in writing by the Director of Community Development.

SECTION 3. Effective Date. This ordinance shall be effective upon passage and publication in accordance with law.

Adopted this 10th day of November, 2003 by the City Council of the City of Plymouth, Minnesota.

CITY OF PLYMOUTH

Judy A. Johnson, Mayor

ATTEST:

Sandra R. Paulson, City Clerk