

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
March 22, 2006

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: GEHRZ ____ KUETTEL ____ HARRIS ____
 LINDSTROM ____ TALBOT ____
 WORTHINGTON ____ KREUSER____
- C. PRESENTATION:
 - 1. Neal Kwong Youth Leadership Awards
- D. APPROVAL OF MINUTES: March 8, 2006 **TAB 1**
- E. PUBLIC HEARINGS: None scheduled
- F. CONSENT AGENDA:
 - 1. General Disbursements through 3/16/06: \$94,702.99 **TAB 2**
 Payroll through 3/15/06: \$14,388.66
 - 2. Approval of licenses **TAB 3**
 - 3. Approval of renewal contract with SafeAssure Consultants, Inc. for
 OSHA training and safety management **TAB 4**
 - 4. Resolution 06-08 prohibiting parking on Roselawn Avenue **TAB 5**
- G. POLICY AGENDA:
 - 1. Updates on the work of each commission by commissioners in attendance
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:

<p>Immediately following the council meeting, commissioners are invited to share their ideas for including their commissions and city residents, business owners, and institutions in the process for revising the City Comprehensive Plan.</p>
--

**Minutes of the Regular Meeting of the City Council
City of Falcon Heights
March 8, 2006**

Mayor Gehrz called the meeting to order at 7:00 p.m. All members of the council were present.

PRESENTATIONS:

1. John Thein, Roseville School District #623

Thein addressed the council and gave his thanks to Falcon Heights staff, residents, and students of Roseville area schools for their support. Thein stated Falcon Heights would be included in upcoming parks/recreation planning and in the sharing of resources in the future.

2. John Ohl, SAPD Annual Report

Chief Ohl presented highlights of the 2005 SAPD Annual Report. A hard copy of the report can be reviewed at City Hall.

APPROVAL OF MINUTES:

The minutes dated February 22, 2006 were approved.

CONSENT AGENDA:

Council member Kuettel moved to approve the following five items on the consent agenda. The motion passed unanimously.

1. General Disbursements through 3/2/06: \$64,440.47, Payroll: \$15,770.36
2. 2006 Licenses
3. Step increase, reclassification, and regular appointment for Stacey Kreuser, Deputy Clerk
4. 18 month step increase for Greg Hoag, Parks and Public Works Director
5. Replacement of 2001 Ford F250 Pickup Truck

POLICY AGENDA:

Mayor Gehrz asked for the Hoyt/Snelling Feasibility Report to be approved as policy item 3.

1. Resolution supporting the constitutional amendment for motor vehicle sales tax (MVST) dedication to transportation

Administrator Worthington began the item by explaining the MVST funding allocations. She explained that the Legislature, during the late 1980s, dedicated MVST revenue to highways and transit, intending that the money supplement other transportation funding. However, she added, this dedication was periodically changed or suspended due to shortages in the general fund. Worthington noted it was abolished entirely beginning in Fiscal Year 1992, and from then until 2001, all MVST revenue was deposited into the general fund and used for non transportation-related purposes. Passage of this bill would raise an additional \$300 million per year. She stated the proposed language for the ballot question in November 2006 is: "Shall the Minnesota Constitution be amended to dedicate revenue from a tax on the sale of new and used motor vehicles over a five-year period, so

that after June 30, 2011, all of the revenue is dedicated at least 40 percent for public transit assistance and not more than 60 percent for highway purposes?”

Council member Harris expressed her doubt at the passage of the resolution simply because of the language allocating exact percentages of revenues. She stated if it allocated solely to transportation and did not distinguish between transit and highways, she would vote for it.

Mayor Gehrz stated that it might be harmful for the council to endorse only part of the resolution. Administrator Worthington replied she agreed that changing the language now would be most damaging. Mayor Gehrz added it is not that she does not support the resolution, but she was not sure it belonged in the constitution.

The council engaged in a lengthy discussion regarding transit versus highway funding and gas taxes and the language that would change the constitution.

Mayor Gehrz suggested the council table the resolution. The council agreed to table the item.

2. Drive-through Moratorium Study and Process

Administrator Worthington began the item by explaining the process of the moratorium that has been developed and the purpose and issues surrounding the moratorium.

Council member Harris stated one thing that came to her mind was the comprehensive plan. She noted that although some real estate is currently zoned one way, it may not be zoned the same way forever.

A short discussion on when to hold the meetings - in the evening, over the weekend, or daytime commenced. Administrator Worthington also noted the new website will have a polling feature and reminders online for residents to access for the latest meeting announcements.

Council member Kuettel moved to approve the drive-through moratorium study and process. The motion passed unanimously.

3. Hoyt/Snelling Feasibility Study (addendum)

Engineer Bloom gave a brief overview of the feasibility report and the plan for the project. A hard copy of the report is available at City Hall.

Council member Kuettel asked about alleys on the Falcon Heights side of Hoyt and residential access when the reconstruction is occurring. Administrator Worthington replied that between Arona and Snelling there is not an alley. Engineer Bloom added a meeting with property owners will be set for later this year to address this; however, the road will still be drive-able during the reconstruction.

Kuettel then asked about the possibility of having the contractors pave driveways if the homeowners want them to. She added that in the past, a contractor who originally agreed to do the work backed out at the last minute because they were too busy. Engineer Bloom replied that a provision addressing this is in the contract for Roselawn and will be addressed for the Hoyt project as well.

Council member Harris asked what the council would be approving with the passage of the resolution. Administrator Worthington replied that the preliminary cost estimates have been received by St. Paul and Falcon Heights. She added that under our classification, Falcon Heights must pass a resolution while St. Paul can treat it differently since they are a city of the first class.

A brief discussion on the 429 process commenced.
Council member Kuettel moved to approve the Hoyt/Snelling Feasibility Study. The motion passed unanimously.

INFORMATION/ANNOUNCEMENTS:

Mayor Gehrz began by stating on March 3 Administrator Worthington submitted a formal letter of resignation to the City. She read the letter to the council and residents. The Mayor added there will be a farewell gathering for residents to come and say congrats and goodbye. The council echoed the Mayor's sentiments in Administrator Worthington's departure.

Mayor Gehrz added the volunteer CERTs (13 of them) attended training through the State of Minnesota, and gave up their Saturday on February 25 to make the City a safer and more prepared place in the event of a disaster.

The Mayor adjourned the council meeting at 9:10 p.m.

Respectfully submitted,

Stacey Kreuser
Assistant City Administrator/Deputy Clerk

ITEM: **Disbursements and Payroll**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Heather Worthington, City Administrator**

EXPLANATION:

Summary:

1. General Disbursements through 3/16/06: \$94,702.99
2. Payroll through 3/15/06: \$14,388.66

ACTION REQUESTED:

- Approval

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	3 14 06	34 CLEMENT KURHAJETZ	62494	92.82
COM	3 14 06	40 KEVIN ANDERSON	62495	58.88
COM	3 14 06	66 ALFRED HERNANDEZ	62496	88.42
COM	3 14 06	74 MARK J ALLEN	62497	98.12
COM	3 14 06	85 DANIEL S JOHNSON-POWERS	62498	51.42
COM	3 14 06	87 MICHAEL A MCKAY	62499	58.88
COM	3 14 06	90 ANDREW P SCHIPPEL	62500	44.32
COM	3 14 06	91 RICHARD H HINRICHS	62501	81.82
COM	3 14 06	95 MICHAEL J POESCHL	62502	98.12
COM	3 14 06	97 PATRICK GAFFNEY	62503	83.58
COM	3 14 06	98 BRADLEY J. REZNY	62504	44.32
COM	3 14 06	102 TIMOTHY B SYLVESTER	62505	44.32
COM	3 14 06	104 VINCENT A VANN	62506	73.65
COM	3 14 06	105 ANTON M. FEHRENBACH	62507	39.02
COM	3 14 06	106 SCOTT A. TESCH	62508	98.12
COM	3 14 06	109 JASON D. DOUVIER	62509	31.63
COM	3 14 06	111 ABRAHAM, GOL K.	62510	29.56
COM	3 14 06	112 CHRIS M. LESKE	62511	68.51
COM	3 14 06	114 ANNE T. GANSCHINIETZ	62512	91.77
COM	3 14 06	1003 HEATHER WORTHINGTON	62515	2126.19
COM	3 14 06	1007 PATRICIA PHILLIPS	62516	390.39
COM	3 14 06	1008 STACEY T. KREUSER	62517	1238.17
COM	3 14 06	1015 GREGORY R. HOAG	62518	1871.58
COM	3 14 06	1016 LISA A. ANDERSON	62519	1090.57
COM	3 14 06	1033 DAVE TRETSVEN	62520	1341.65
COM	3 14 06	1035 JOSEPH J. AUGER SR	62521	320.64
COM	3 14 06	1038 DEBORAH K JONES	62522	1243.08
COM	3 14 06	1136 ROLAND O OLSON	62523	1470.09
COM	3 14 06	1140 ROBERT M PILGRIM	62524	376.36
COM	3 14 06	1143 COLIN B CALLAHAN	62525	810.51
COM	3 14 06	2012 KIMBERLY A. KUHENS	62526	171.09
COM	3 14 06	2015 KEVIN M. COYNE	62527	152.38
COM	3 14 06	2046 ANDREA L. ROTHMAN	62528	46.76
COM	3 14 06	2101 RACHEL E. PIKE	62529	64.07
COM	3 14 06	2119 DREW P. RAAEN	62530	397.79

COMPUTER CHECKS 14388.66
 MANUAL CHECKS .00
 NOTICES OF DEPOSIT .00

APPROVAL OF BILLS
 PERIOD ENDING: 3-17-06

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
61670	US BANCORP	COUNCIL WORKSHOP EXPS	LEGISLAT	32.21
	ICMA RETIREMENT TRUST 457	GEHRZ MARCH/06	LEGISLAT	410.00
	ICMA RETIREMENT TRUST 457	TALBOT MARCH/06	LEGISLAT	270.00
	*** TOTAL FOR DEPT 11			712.21
	AMERICAN OFFICE PRODUCTS	PAPER, DUSTERS	ADMINIST	63.78
	AMERICAN OFFICE PRODUCTS	LABELS, HOLE PUNCH	ADMINIST	39.71
	CITIZENS LEAGUE	PUBLIC AFFAIRS DIRECTORY	ADMINIST	27.50
	ICMA RETIREMENT TRUST 457	WORTHINGTON MARCH/06	ADMINIST	250.00
	ORCHARD TRUST COMPANY	MAR/06 MNDGP- KREUSER	ADMINIST	180.00
	PERA	MAR15TH PERA WITHHOLDING	ADMINIST	1,927.23
	RAMSEY COUNTY	INS MAR/06	ADMINIST	4,360.35
	UNIVERSITY OF MINNESOTA	MN MUNICIPAL CLERKS INST	ADMINIST	410.00
	U.S. POSTMASTER	POSTAGE STAMPS	ADMINIST	585.00
	*** TOTAL FOR DEPT 12			7,843.61
	CAMPBELL KNUTSON	LEGAL SVCS FEB/06	LEGAL	1,136.00
	*** TOTAL FOR DEPT 14			1,136.00
	NORTH SUBURBAN ACCESS CO.	REIMB:MAUREEN CABLE WORK	COMMUNIC	144.00
	CITY OF ROSEVILLE	FEB 06 TECH SUPPORT	COMMUNIC	725.00
	CITY OF ROSEVILLE	FEB 06 TELEPHONY SVCS	COMMUNIC	208.33
	CITY OF ROSEVILLE	MARCH 06 TECH SUPPORT	COMMUNIC	725.00
	CITY OF ROSEVILLE	MARCH 06 TELEPHONY SVCS	COMMUNIC	208.33
61669	SUBURBAN ACE HARDWARE	DEAD WTR SUPPLIES	COMMUNIC	26.14
	*** TOTAL FOR DEPT 16			2,036.82
	CITY OF LITTLE CANADA	MILEAGE:2005 BLDGINSPECT	PLANNING	1,259.28
	CORNEJO CONSULTING	PERMITREVIEW:1700N SNELL	PLANNING	800.00
	*** TOTAL FOR DEPT 17			2,059.28
	HUGHES & COSTELLO	MARCH/06 PROSECUTIONS	PROSECUT	2,668.61
	*** TOTAL FOR DEPT 23			2,668.61
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING FIRE HALL	FIRE FIG	26.75
	ANDERSON, KEVIN	REIMB:MANKATO FIRESCHOOL	FIRE FIG	254.35
	CITY OF ST PAUL	FUEL FOR FIRE TRUCKS	FIRE FIG	101.11
	CITY OF NEW BRIGHTON	HAZMAT TNG/SUPPLIES	FIRE FIG	169.11
	FIRE EQUIPMENT SPECIALTIE	25 GALLONS OF FOAM	FIRE FIG	435.00
	DEEP ROCK WATER COMPANY	H2O AND COOLER RENTAL	FIRE FIG	30.50
	OXYGEN SERVICE COMPANY	AIR TANK RENTALS	FIRE FIG	125.20
61669	SUBURBAN ACE HARDWARE	AIR HOSE/ GALVANIZED TEE	FIRE FIG	40.90
	TESCH, SCOTT	REIMB:MANKATO FIRESCHOOL	FIRE FIG	266.50
	ANOKA TECHNICAL COLLEGE	1ST RESPONDR TNG-DOUVIER	FIRE FIG	430.80
	*** TOTAL FOR DEPT 24			1,880.50
	FALCON HEIGHTS FIRERELIEF	FIRE RELIEF STATE PYMT	FIRE REL	1,000.00
	*** TOTAL FOR DEPT 25			1,000.00
61671	ALLIED WASTE SERVICES	SOLID WASTE CHRGE	CITY HAL	306.50
	CINTAS CORPORATION #470	RUG SVC	CITY HAL	79.30
	DEEP ROCK WATER COMPANY	H2O AND COOLER RENTAL	CITY HAL	30.50
	GRAINGER, W. W., INC.	CITY HALL SUPPLIES	CITY HAL	30.60

APPROVAL OF BILLS
PERIOD ENDING: 3-17-06

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	LEAGUE OF MN CITIES	FULL REG LCW 2006- GREG	CITY HAL	20.00
	XCEL ENERGY	GAS- CITY HALL	CITY HAL	1,194.32
	XCEL ENERGY	ELEC- CITY HALL	CITY HAL	142.94
	ROOF SPEC INC	CITY HALL ROOF REPORT	CITY HAL	750.00
61669	SUBURBAN ACE HARDWARE	UTILITY LIGHTER	CITY HAL	4.78
61669	SUBURBAN ACE HARDWARE	KEY	CITY HAL	4.24
61669	SUBURBAN ACE HARDWARE	AUGER DRAIN/DRILL BITS	CITY HAL	23.37
	SAFE ASSURE CONSULTANTS	06 OSHA TRAINING	CITY HAL	610.00
	*** TOTAL FOR DEPT 31			3,196.64
	CITY OF ST PAUL	FEB 2006 FUEL	STREETS	134.40
	ONE CALL CONCEPTS, INC	LOCATES FEB/06	STREETS	46.40
	GRAINGER, W. W., INC.	STREET LIGHTS	STREETS	73.02
	GRAINGER, W. W., INC.	LAMPS (BULBS)	STREETS	146.72
	XCEL ENERGY	ELEC- STREETS	STREETS	20.86
	XCEL ENERGY	ELEC- STREETS	STREETS	37.65
	XCEL ENERGY	ELEC- STREETS	STREETS	2,100.33
	XCEL ENERGY	ELEC- STREETS	STREETS	7.97
	XCEL ENERGY	ELEC- STREETS	STREETS	34.94
	XCEL ENERGY	ELEC- STREETS	STREETS	36.21
	XCEL ENERGY	ELEC- STREETS	STREETS	7.97
	XCEL ENERGY	ELEC- STREETS	STREETS	153.98
	XCEL ENERGY	SNELLNG /HOYT SIGN	STREETS	7.97
	RAMSEY COUNTY	FEB/06 SNOWPLOWING	STREETS	2,864.51
	*** TOTAL FOR DEPT 32			5,672.93
	S & S TREE SPECIALISTS IN	SPRING TREE TRIMMING	TREE PRO	10,650.00
	*** TOTAL FOR DEPT 34			10,650.00
	HAR MAR LOCK & SVC CTR	KEYING FOR COMM PK BLDG	PARK & R	403.95
	GRAINGER, W. W., INC.	EYEWEAR SAFETY ITEMS	PARK & R	13.25
	ICMA RETIREMENT TRUST 457	TRETSVEN MARCH/06	PARK & R	100.00
	INTEREUM	OFFICE FURNITURE PARTS	PARK & R	42.62
	XCEL ENERGY	ELEC- PARKS	PARK & R	291.96
	XCEL ENERGY	ELEC- PARKS	PARK & R	945.08
	XCEL ENERGY	ELEC- PARKS	PARK & R	25.71
	XCEL ENERGY	ELEC- SCHOOL WARM HOUSE	PARK & R	536.91
	XCEL ENERGY	ELECT:CURTIS FIELDGAZEBO	PARK & R	24.56
	ON SITE SANITATION	PORTABLE TOILET:SCHOOL	PARK & R	55.43
61669	SUBURBAN ACE HARDWARE	POWER PRO	PARK & R	17.54
61669	SUBURBAN ACE HARDWARE	REPAIRS COMM PK KITCHEN	PARK & R	14.86
	QWEST	TELEPHONE	PARK & R	53.48
	*** TOTAL FOR DEPT 41			2,525.35
	CITY OF ST PAUL	REC SPORTS BROCHURES	PARK PRO	1,709.29
	KAREN RAJCIC	YOGA HANDOUTS	PARK PRO	5.65
	FEDEX KINKO'S	ADDT'L REC SPORTS BROCHU	PARK PRO	1,285.99
	*** TOTAL FOR DEPT 50			3,000.93
61671	ALLIED WASTE SERVICES	RAMSEY CTY CEC CHRG	SOLID WA	157.91
61671	ALLIED WASTE SERVICES	SOLID WASTE MGMT TAX	SOLID WA	50.65
	*** TOTAL FOR DEPT 56			208.56
	US BANK TRUST NATL ASSOC	BOND FEES	1996 TIF	431.20

APPROVAL OF BILLS
 PERIOD ENDING: 3-17-06

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	SPRINGSTED	CONTINUING DISCLOSURE	1996 TIF	982.5
	*** TOTAL FOR DEPT 60		1,413.75	
	US BANK TRUST NATL ASSOC	BOND FEES	99 NE QU	431.2
	SPRINGSTED	CONTINUING DISCLOSURE	99 NE QU	982.5
	*** TOTAL FOR DEPT 62		1,413.75	
	HUNTS OFFICE FURNITURE	FILE CABINET: PW OFFICE	GENERAL	64.2
	*** TOTAL FOR DEPT 63		64.20	
	FIRE EQUIPMENT SPECIALTIE	PORTABLE GAS METERS (4)	FIRE & R	709.9
	FIRE EQUIPMENT SPECIALTIE	2.5GAL.FOAM FIRE EXTINGU	FIRE & R	129.0
	*** TOTAL FOR DEPT 64		838.96	
	BOYER TRUCKS INC	2006 FORD F-250 TRUCK	SANITARY	12,229.0
	GRAINGER, W. W., INC.	SANITARY SUPPLIES	SANITARY	33.4
	METROPOLITAN COUNCIL	APR/06 S.S.	SANITARY	32,890.6
	XCEL ENERGY	ELEC- S.S.	SANITARY	27.6
	CITY OF ROSEVILLE	TAX, LICENSE F250 TRUCK	SANITARY	832.3
	QWEST	TELEPHONE PUMP STATION	SANITARY	57.7
	SAFE ASSURE CONSULTANTS	06 OSHA TRAINGING	SANITARY	310.0
	*** TOTAL FOR DEPT 75		46,380.89	
	*** TOTAL FOR BANK 01		94,702.99	
	*** GRAND TOTAL ***		94,702.99	

ITEM: **Approval of licenses**

SUBMITTED BY: **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

Explanation:

The following individual has applied for a massage therapy license. City staff has received the necessary documents for licensure.

- Ruth Sharon Atherly (Hair Designs)

The following company has applied for a mechanical contractor's license. City staff has received the necessary documents for licensure.

- Paul Stafford Electric, Heating & Cooling

ITEM: Contract renewing contract with SafeAssure Consultants, Inc. for OSHA training and safety management

SUBMITTED BY: Greg Hoag, Parks and Public Works Director

Explanation:

SafeAssure Consultants, Inc. has provided the City with safety management and training since 1999 for our public works and administration departments. This organization will make sure that the necessary city safety policies are in place, as well as inspect city facilities to ensure compliance, and offer training for staff members. To date, the City has completed 6 years of training and compliance inspections with SafeAssure, and these have been worthwhile and valuable for staff. Staff recommends renewing the contract with SafeAssure Consultants, Inc. for 2006-07 in the amount of \$920.00.

ATTACHMENTS:

- Proposal from SafeAssure Consultants, Inc.

ACTION REQUESTED:

- Approval of contract with SafeAssure Consultants, Inc.

CITY OF
FALCON HEIGHTS
PROPOSAL/CONTRACT

*"Safety Wise
We Specialize"*

SafeAssure
Consultants, Inc.

MARCH

2006



The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarifies written and training requirements.**

The required standards that apply to The City of Falcon Heights are listed below:

A.W.A.I.R. MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

EMERGENCY ACTION PLAN 29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

**CONTROL OF HAZARDOUS ENERGY 29 CFR 1910.147 &
MN Statute 5207.0600**

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

**HAZARD COMMUNICATIONS 29 CFR 1910.1200 &
MN Statute 5206.0100 thru 5206.1200**

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

**RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES 29
CFR 1904**

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

CONFINED SPACE 29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program.....

OCCUPATIONAL NOISE EXPOSURE 29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels, and shall ensure employee participation in such a program.

BLOODBORNE PATHOGENS 29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

GENERAL DUTY CLAUSE PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

LOGGING OPERATIONS 1910.266 (i)(1)

The employer shall provide training for each employee, including supervisors, at no cost to the employee.

OPERATION OF MOBILE EARTH-MOVING EQUIPMENT.

Training programs shall be developed and instructed by competent individuals who have knowledge, training, experience, and the demonstrated ability to identify existing and predictable hazards related to the subject matter.

EXCAVATIONS/TRENCHING 1926.651 (k)(1)

Daily inspections of excavations, the adjacent areas, and protective systems shall be made by a competent person for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems, hazardous atmospheres, or other hazardous conditions.

PERSONAL PROTECTIVE EQUIPMENT 1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

OVERHEAD CRANES 1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

ERGONOMICS 29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

In the interest of Quality Safety Management, it is recommended that written procedures and documented employee training also be provided for the following Subparts. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces
Subpart E - Means of Egress
Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms
Subpart G - Occupational Health and Environmental Control
Subpart H - Hazardous Materials
Subpart I - Personal Protective Equipment
Subpart J - General Environmental Controls
Subpart K - Medical and First Aid
Subpart L - Fire Protection
Subpart M - Compressed Gas and Compressed Air Equipment
Subpart N - Materials Handling and Storage
Subpart O - Machinery and Machine Guarding
Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.
Subpart Q - Welding, Cutting, and Brazing.
Subpart S - Electrical
Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions
Subpart D - Occupational Health and Environmental Controls
Subpart E - Personal Protective and Life Saving Equipment
Subpart F - Fire Protection and Prevention
Subpart G - Signs, Signals, and Barricades
Subpart H - Materials Handling, Storage, Use, and Disposal
Subpart I - Tools - Hand and Power
Subpart J - Welding and Cutting
Subpart K - Electrical
Subpart L - Scaffolds
Subpart M - Fall Protection
Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors
Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations
Subpart P - Excavations
Subpart V - Power Transmission and Distribution
Subpart W - Rollover Protective Structures; Overhead Protection
Subpart X - Stairways and Ladders
Subpart Z - Toxic and Hazardous Substances
Applicable MN OSHA 5205 Rules
Applicable MN OSHA 5207 Rules
Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of The City of Falcon Heights to obtain as required to comply with OSHA standards.

Our contract year will begin on the signing of this proposal/contract. Classroom training will be accomplished at a time convenient to most employees/management and so selected as to disrupt the workday as little as possible.

All documents and classroom training produced by SafeAssure Consultants for The City of Falcon Heights are for the sole and express use by The City of Falcon Heights and its employees and not to be shared, copied, or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a contract year, will be made at no additional cost to The City of Falcon Heights

All written programs/services that are produced by SafeAssure Consultants, Inc. are guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse the City of Falcon Heights should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.

ADDENDUM

SAFETY PROGRAM RECOMMENDATIONS

The City of Falcon Heights

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- maintain site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection
- safety committee advisor

Employee Right to Know/Hazard Communication

- maintain site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist in maintaining MSDS
-

Lock Out/Tag Out (Control of Hazardous Energy)

- maintain site specific program
- documented training of all personnel

Emergency Action Plan

- maintain site specific program
- documented training of all personnel

Bloodborne Pathogens

- maintain site specific program
- documented training of all personnel

Cranes-Chains-Slings

- maintain site specific program
- documented training of all personnel (inspections)

Hearing Conservation (Occupational Noise Exposure)

- maintain site specific program
- documented training of all personnel
- decibel testing and documentation

Personal Protective Equipment

- maintain site specific program
- documented training of all personnel

Confined Space

- maintain site specific program
- documented training of all personal

Trenching & Excavation (competent person training in second year)

- maintain site specific program
- documented training of all personnel

Earth Moving Equipment/Motor Vehicles

- maintain site specific program
- documented training of all personnel

Ergonomics

- maintain/write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

General Safety Requirements

- maintain site specific program
- documented training of all personnel

Miscellaneous

- Workplace Hazard Assessment
- training manual maintenance
- safety manual maintenance
- documented decibel testing
- documented air quality readings
- documented foot-candle readings
- OSHA recordkeeping
- General Duty Clause
- assistance during an actual OSHA inspection
- general safety recommendations
- "SafeSide" newsletter publication
- "ALERT" data base
- unlimited consulting services

Miscellaneous

- Workplace Hazard Assessment
- training manual maintenance
- safety manual maintenance
- documented decibel testing
- documented air quality readings
- documented foot-candle readings
- OSHA recordkeeping
- General Duty Clause
- assistance during an actual OSHA inspection
- general safety recommendations
- "SafeSide" newsletter publication
- "ALERT" data base
- unlimited consulting services

In consideration of this signed monetary agreement/contract, for the period of twelve months from the signing date, SafeAssure Consultants, Inc. will act as a consultant to, and/or perform the function of "Safety Manager" for The City of Falcon Heights. SafeAssure Consultants, Inc. will provide unlimited consulting services, conduct classroom-training sessions, write and/or maintain mandatory OSHA programs.

ANNUAL TOTAL IF PAID ON SIGNING

\$920.00

The City of Falcon Heights

Date

The City of Falcon Heights

Date



SafeAssure Consultants

3/14/06

Date



SafeAssure Consultants

3/14/06

Date



This contract is for the period of March 2006 thru February 2007.

" Safety Wise We Specialize "

ITEM: Resolution 06-08 prohibiting parking on Roselawn Avenue

SUBMITTED BY: Greg Hoag, Parks and Public Works Director

REVIEWED BY: Heather Worthington, City Administrator
Deb Bloom, City Engineer

EXPLANATION:

Summary: The City is reconstructing Roselawn Avenue which is part of the City's Municipal State Aid system. State aid standards allow for parking on one side of roads 32 feet wide.

Roselawn will be reconstructed to 34 feet wide for the entire length. Parking will be permitted on the north side and "no parking" signs will be posted on the south side of the street. The state does require parking resolutions from both Cities since Roselawn is a boarder street.

ATTACHMENT:

- Resolution 2006-08

ACTION REQUESTED:

- Approval of the attached resolution prohibiting parking on the south side of Roselawn Avenue between Snelling Ave. and Hamline Ave.

City of Falcon Heights
RESOLUTION NO. 2006-08
RESOLUTION PROHIBITING PARKING ON ROSELAWN AVENUE

BE IT RESOLVED by the City Council of the City of Falcon Heights, as follows:

WHEREAS, Roselawn Avenue from Snelling Avenue to Hamline Avenue is a Municipal State Aid roadway;

AND WHEREAS, such roadways are proposed to be reconstructed using Municipal State Aid funds and the reconstruction of such roadways must conform to established State Aid standards;

AND WHEREAS, State Aid standards allow parking only on one side on 2 lane roads wider than 32 feet;

AND WHEREAS, Roselawn Avenue will be constructed at 34 feet wide with parking allowed on the north side and no parking posted on the south side of the street;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Falcon Heights, that parking is hereby allowed along the north side of Roselawn Avenue and prohibited along the south side of the street;

WHEREUPON said resolution was declared duly passed and adopted.

Moved by: _____

Approved: _____

Susan L. Gehrz, Mayor
March 22, 2006

GEHRZ _____ In Favor

KUETTEL

HARRIS

LINDSTROM

TALBOT _____ Against

Attested: _____

Heather M. Worthington
City Administrator
March 22, 2006