

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
January 25, 2006

- A. CALL TO ORDER: 7:00 PM

- B. ROLL CALL: GEHRZ ____ KUETTEL ____ HARRIS ____
 LINDSTROM ____ TALBOT ____
 WORTHINGTON ____ KREUSER ____

- C. PRESENTATION:
 - 1. Community Event Presentation—Laura Kwong **TAB 1**

- D. APPROVAL OF MINUTES: January 11, 2006 **TAB 2**

- E. PUBLIC HEARINGS:
 - 1. Roselawn Avenue Reconstruction Public Hearing

- F. CONSENT AGENDA:
 - 1. General Disbursements through 1/20/06: \$74, 182.75 **TAB 3**
 Payroll through 1/15/06: \$14, 714.93
 - 2. License Renewals for 2006 **TAB 4**

- G. POLICY AGENDA:
 - 1. Approval of the Roselawn Reconstruction Project **TAB 5**
 - 2. Certificate of Completion and Certificate Regarding Defaults for Multifamily Building **TAB 6**
 - 3. Renewal Tree Trimming/Removal Contract with S & S Tree Service **TAB 7**
 - 4. Order feasibility report for Hamline/Hoyt reconstruction project **TAB 8**

- H. COMMUNITY FORUM

**Minutes of the Regular Meeting of the City Council
City of Falcon Heights
January 11, 2006**

Mayor Gehrz called the meeting to order at 7:00 p.m.

The meeting began with the oath of office read by Mayor Gehrz, taken by incoming council members Laura Kuettel and Pam Harris. Both councilors were elected to four-year terms.

PUBLIC HEARING: ROSELAWN AVENUE RECONSTRUCTION

City Engineer Deb Bloom began the item by giving an overview of the project, including the properties to be assessed, layout of the project, and projected cost.

Mayor Gehrz opened the hearing for questions from the council.

Council member Talbot asked if there was bus service on Roselawn. Administrator Worthington replied there was not.

Council member Lindstrom questioned whether the utility poles and boxes along the street and proposed pathway would cause problems with the 8-foot attached pathway. Bloom answered there were only one or two on Roselawn and they were not foreseeing the same type of problem as can be experienced on Larpenteur.

Council member Talbot stated Ramsey County has responsibility to clear Roselawn after snowfalls, and with the 8-foot path, smaller city equipment will be able to handle clearing the path.

Council member Kuettel asked about the crosswalk at Simpson, and where it would match up with, since there is not a matching Simpson Street across Roselawn. Bloom answered it would not match up with a street, but a curb ramp. Administrator Worthington noted the issue of the crosswalk was discussed, and the current placement for the curb ramp is the most traveled.

Council member Harris asked whether there would be curb-cuts from side streets onto sidewalks. Bloom answered there would be. Bloom also stated that residents will have the opportunity to re-pour or tar driveways during the reconstruction. If approved, sanitary sewer will also be repaired during this project, and letters will be mailed to homeowners on Roselawn to take advantage of this option. Administrator Worthington added the sanitary replacement is the residential line between the home to the main, which will be encouraged to avoid cuts in new pavement. Also, it will be less costly for residents.

Mayor Gehrz asked about a sidewalk between Hamline and Lexington and whether plans are underway for that area. Bloom answered that the 2008-09 reconstruction master plan will have a sidewalk going all the way through. It will be addressed by the council then.

Mayor Gehrz then opened the public hearing for comments from residents.

Bill Simmons, 1913 Albert St, stated he was happy with the sidewalk proposed along Roselawn, however they were disheartened by the fact that no grassy median between the curb and sidewalk was planned. He added the street will appear barren, sterile, and austere, and strongly encouraged staff to investigate options for placing flower boxes along the street for greenery. He also noted that in other cities, even those as big as New York and Chicago, few sidewalks are left without greenery to bring beauty to an otherwise sterile environment. He asked the council and staff be equally cognizant of the need for providing such amenities.

Mayor Gehrz then stated in a normal process she would close the public hearing and the council would vote. However due to the holiday schedule, the notice could only be published once,

instead of the required two publications. She continued the public hearing to January 25, and encouraged residents to call City Hall or a councilor if they could not attend on the 25th.

The minutes from the December 14, 2005 regular council meeting were approved.

CONSENT AGENDA:

At the request of Council member Lindstrom, consent item F5, review and adopt Council standing rules, was moved to the policy agenda and became item G2.

Council member Harris noted during discussion on item F8, the Roseville Review should be delivered to more residents in Falcon Heights. Staff will investigate the paper getting delivered farther into the City. Harris also asked about item F7, and when the raise was added to employee's pay. Administrator Worthington replied the raise would be retroactive to January 1, based on performance evaluation.

Council member Kuettel moved to approve the consent agenda. The motion passed unanimously.

1. General Disbursements through 1/06/06 \$139,855.98
Payroll (12/01/05-12/15/05) \$13,710.92
Payroll (12/16/05-12/31/05) \$15,311.94
2. Reappointment of Detzner, Andrews and Garza to the Human Rights Commission
3. Mileage reimbursement rate to 44.5 cents
4. 2006 License Renewals
6. Resolution 06-01 designating official depositories for 2006
7. Consider Resolution 06-02 approving a 3% standard compensation increase for regular employees in 2006
8. Designation of official newspaper for 2006
9. Appointment of City Engineer
10. Salary Adjustment for City Administrator

POLICY AGENDA:

1. Agreement for legal services with Campbell Knutson

Administrator Worthington began the item by giving an overview of the changes made to the contract. The only change, she mentioned, was the charges in fees for lawyers and law clerks. The increase for attorneys is \$20 per hour, and law clerks will add \$10 per hour to their fees. She added that staff is very pleased with the attorneys.

Council member Harris stated that on the planning commission, Attorney Roger Knutson has been great to work with and has done a great job. She added that the rate is inexpensive compared to what he could demand. She then asked what a "pass-through" charge, as indicated in the contract, meant. Administrator Worthington replied that a pass-through would occur if Campbell Knutson had a conflict of interest in a case or a specialty they could not address, and asked a different firm to handle it. The pass-through fee of \$130-\$225 per hour would be the range the temporary firm could charge.

Council member Kuettel moved to approve the agreement for legal services with Campbell Knutson. The motion passed unanimously.

2. Adopt Council standing rules

Mayor Gehrz began the item by stating the council is not heavy on procedure.

Council member Lindstrom stated he had a change on page 3, number 3. The verbiage was changed to "Those wishing to speak must identify themselves, their address, and speak into a recording microphone."

A short discussion on the procedure of the council for public hearings and motions followed.

Council member Lindstrom then added the rules are used as a minimum guideline, and the council can go above if they wish.

Council member Talbot moved to approve the Council standing rules as amended. The motion passed unanimously.

COMMUNITY FORUM: None

INFO/ANNOUNCEMENTS:

Council member Talbot thanked Council member Kuettel for her years of service, and congratulated Council member Harris. He also thanked former Council member Lamb for his five years of service.

Council member Kuettel reminded residents of the upcoming food drive at Falcon Heights Elementary, Jan. 30 – Feb. 3. City Hall will also be a drop-off site.

Council member Lindstrom reported the Environment Commission met Jan. 9, and they decided the initiative for 2006 will be to bring back the community garden. He stated there was a lot of interest within the group, and while they were barely at the drawing board stage, he wanted to bring it to attention.

Council member Harris stated the Parks/Rec Commission met Jan. 9 and got organized by drafting a "role of the commission" document. They also had discussions on the ice rinks.

Mayor Gehrz announced to residents the CERT/Liasion/Commission get-together on Jan. 23 at City Hall from 7-8:30. The focus of the meeting will be the changing demographics of the neighborhoods in Falcon Heights. Speakers, discussion, and door prizes will be awarded. Also, a transportation option of the ZipCar is available to Falcon Heights residents. Lastly, she noted residents will begin seeing the new Lauderdale/St. Anthony/ Falcon Heights police cars changed over to black and white. Uniforms for the officers are now navy blue. She also stated the three cities are looking into combining \$12,000 in funds for a speed cart that monitors speed trends.

Administrator Worthington reported the Human Rights Commission worked on a purpose statement, and the council will see it on a February agenda. Also, she announced Waste Management will now accept pop cartons/cases during their every-other Friday recycling. She reminded residents to call if there are any recycling issues.

Mayor Gehrz adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Stacey Kreuser
Deputy Clerk

ITEM: **Disbursements and Payroll**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Heather Worthington, City Administrator**

EXPLANATION:

Summary:

1. General Disbursements through 1/20/06	\$ 74, 182.75
2. Payroll 1/1/06 – 1/15/06	\$ 14, 714.93

ATTACHMENTS:

- General Disbursements
- Payroll

ACTION REQUESTED:

Approval

APPROVAL OF BILLS
 PERIOD ENDING: 01/20/05

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	KIM BARTH	REF: LITTLE ARTISTS WKSP	-----	24.00
	BUREAU CRIMINAL APPREHEN.	BACKGROUND CHECK	-----	15.00
	JILL BLOSS	REF: LITTLE ARTISTS WKSP	-----	12.00
	LUCLAN EWALD	REF: LITTLE ARTISTS WKSP	-----	13.25
	CAMPBELL KNUTSON	LEGAL- DEC/05	-----	821.00
	RON GUARENRI	REF: LITTLE ARTISTS WKSP	-----	13.25
	CITY OF ST PAUL	FUEL- DEC/05	-----	224.10
	CITY OF ST PAUL	WATER CONSUMPTION	-----	132.37
	CITY OF ST PAUL	WATER CONSUMPTION	-----	106.34
	NORTH SUBURBAN ACCESS CO.	REIMB: MAUREEN DEC 05	-----	89.66
	BETH LANGEVIN	REF: LITTLE ARTISTS WKSP	-----	13.25
	VICKY LORENZ	REF: LITTLE ARTISTS WKSP	-----	13.25
	JENNY MOSELEY	REF: LITTLE ARTISTS WKSP	-----	13.25
	DEEP ROCK WATER COMPANY	H2O, COOLER RENT:CITY HL	-----	40.67
	DEEP ROCK WATER COMPANY	H2O & COOLER RENT: FIRE	-----	40.68
	ONE CALL CONCEPTS, INC	DEC 05 LOCATES	-----	17.55
	HOWARD GREEN COMPANY	ENGINEERING CURTIS FIELD	-----	1,938.00
	MINNESOTA STATE TREASURER	4TH QTR BLDG SURCHARGES	-----	1,221.85
	MUSKA ELECTRIC	ELEC- SCHOOL RINK BLDG	-----	1,915.00
	KAREN RAJCIC	REF: LITTLE ARTISTS WKSP	-----	12.00
	ON SITE SANITATION	COMM PK PORTABLE TOILET	-----	65.98
	OXYGEN SERVICE COMPANY	AIR TANK RENTALS	-----	101.87
	RAMSEY COUNTY	DECEMBER 2005 SNOW	-----	8,695.63
	RAMSEY COUNTY	LARP AVE LIFT STATION	-----	2,157.21
	SUBURBAN RAMSEY FAMILY CO	CONF-RAMSEY CY EMPLOYEES	-----	725.00
	ANNE WASILUK	REF: LITTLE ARTISTS WKSP	-----	13.25
	XINHUA YU	REF: LITTLE ARTISTS WKSP	-----	12.00
	*** TOTAL FOR DEPT 00			18,447.41

2005 EXPENSES

	ICMA RETIREMENT TRUST 457	302632 GEHRZ JAN/06	LEGISLAT	410.00
	ICMA RETIREMENT TRUST 457	302632 TALBOT JAN/06	LEGISLAT	270.00
	LEAGUE OF MN CITIES	LMC 2006 SUBSCRIPTIONS	LEGISLAT	140.00
	LEAGUE OF MN CITIES	2006 CONF REG- HARRIS	LEGISLAT	250.00
	LILLIE SUBURBAN NEWSPAPER	LEGAL: ROSELAWN NOTICE	LEGISLAT	27.40
	*** TOTAL FOR DEPT 11			1,097.40

2006 EXPENSES

	AMERICAN OFFICE PRODUCTS	TAPE, DISHWASHER FLUID	ADMINIST	51.49
	AMERICAN OFFICE PRODUCTS	TOWELETTS	ADMINIST	48.66
	CITY OF ST PAUL	06 ST PAUL CONTRACTS FEE	ADMINIST	350.00
	ICMA RETIREMENT TRUST 457	302632 WORTHINGTON JAN06	ADMINIST	250.00
	ORCHARD TRUST COMPANY	MNDP- KREUSER JAN/06	ADMINIST	180.00
61486	PERA	PERA- JAN 15TH	ADMINIST	1,865.56
	RAMSEY COUNTY	JAN/06 INS.	ADMINIST	4,341.56
	ROSEVILLE ROTARY CLUB	DUES JAN-MARCH 2006	ADMINIST	185.00
	COORDINATED BUS. SYSTEMS,	COPIER MAINT 1ST QTR 06	ADMINIST	864.84
	*** TOTAL FOR DEPT 12			8,137.11

61485	GFOA	ANNUAL GFOA REGISTRATION	FINANCE	544.50
	INCODE-CMS	FINANCE SOFTWARE- MAINT	FINANCE	1,669.42
	*** TOTAL FOR DEPT 13			2,213.92

	TOTAL ENTERTAINMENT	DEP- ICECREAM SOCIAL DJS	COMMUNIC	100.00
61484	RAMSEY COUNTY DEPARTMENT	2006 TEMP FOOD LICENSE	COMMUNIC	125.00

APPROVAL OF BILLS
 PERIOD ENDING: 01/20/05

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
*** TOTAL FOR DEPT 16				225.00
	CITY OF WHITE BEAR	2006 GIS FEES	PLANNING	561.10
*** TOTAL FOR DEPT 17				561.10
	HUGHES & COSTELLO	JAN/06 PROSECUTIONS	PROSECUT	2,613.68
*** TOTAL FOR DEPT 23				2,613.68
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING	FIRE FIG	62.26
	CAPITOL CITY REGIONAL	MEMBERSHIP FOR 2006	FIRE FIG	50.00
	HINRICH, RICH	MARKERS/WALLSIGN HOLDERS	FIRE FIG	18.07
	KURHAJETZ, CLEM	REIMB:CORDS/SCREWDRIVERS	FIRE FIG	111.00
	MN STATE FIRE CHIEF ASSOC	CLEM/MARK MEMBERSHIP 06	FIRE FIG	95.00
	TESCH, SCOTT	CARTRIDGES- FIRE DEPT	FIRE FIG	69.19
	TESCH, SCOTT	AAA BATTERIES-SCBA EQUIP	FIRE FIG	25.53
*** TOTAL FOR DEPT 24				431.05
	BOARD OF WATER COMMISSNRS	AUTOMATC FIRE SUPPLY FEE	CITY HAL	100.00
	CINTAS CORPORATION #470	RUG SVC CITY HALL	CITY HAL	78.23
	GRAINGER, W. W., INC.	LAMPS W/RECEPTACLE BASE	CITY HAL	45.65
	GRAINGER, W. W., INC.	FIXTURES, LINERS, SOAP	CITY HAL	100.29
	XCEL ENERGY	ELEC CITY HALL	CITY HAL	1,539.00
	XCEL ENERGY	ELEC CITY HALL	CITY HAL	912.10
*** TOTAL FOR DEPT 31				2,775.27
	XCEL ENERGY	ELEC STREETS	STREETS	20.13
	XCEL ENERGY	ELEC STREETS	STREETS	37.43
	XCEL ENERGY	ELEC STREETS	STREETS	7.48
	XCEL ENERGY	ELEC STREETS	STREETS	7.48
	XCEL ENERGY	ELEC STREETS	STREETS	36.06
	XCEL ENERGY	ELEC STREETS	STREETS	35.45
	XCEL ENERGY	ELEC STREETS	STREETS	1,934.75
	XCEL ENERGY	ELEC STREETS	STREETS	166.37
	XCEL ENERGY	ELEC STREETS	STREETS	32.15
*** TOTAL FOR DEPT 32				2,277.30
	BOARD OF WATER COMMISSNRS	AUTOMATC FIRE SUPPLY FEE	PARK & R	100.00
	MN STREET SUPERINTEN ASSN	2006 MEMBERSHIP- GREG	PARK & R	35.00
	GRAINGER, W. W., INC.	LAMPS W/RECEPTACLE BASE	PARK & R	139.37
	GRAINGER, W. W., INC.	FIXTURES, LINERS, SOAP	PARK & R	58.25
	ICMA RETIREMENT TRUST 457	302632 TRESTVEN JAN/06	PARK & R	100.00
	MN SPORTS TURF MGRS ASSOC	06 MEMBERSHIP- GREG/DAVE	PARK & R	50.00
	MN PARK SUPVR ASSOCIATION	2006 MEMBERSHIP- GREG	PARK & R	35.00
	XCEL ENERGY	ELEC PARKS	PARK & R	322.29
	XCEL ENERGY	ELEC PARKS	PARK & R	24.27
	XCEL ENERGY	ELEC PARKS	PARK & R	1,292.35
	SPORTS TURF MANAGERS ASSN	NAT'L MEMBERSHIP 06-GREG	PARK & R	95.00
	QWEST	PARK TELEPHONE	PARK & R	53.48
*** TOTAL FOR DEPT 41				2,305.01
	HEWLETT PACKARD	HP FAST ETHERNET	GENERAL	145.00
*** TOTAL FOR DEPT 63				145.00
	METROPOLITAN COUNCTI.	FEB/06 S S	SANITARY	32,890.64

APPROVAL OF BILLS
PERIOD ENDING: 01/20/05

HECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	XCEL ENERGY	ELEC S.S.	SANITARY	5.15
	QWEST	AUTO DIALER S.S.	SANITARY	57.71
		*** TOTAL FOR DEPT 75		32,953.50
		*** TOTAL FOR BANK 01		74,182.75
		*** GRAND TOTAL ***		74,182.75

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	1 13 06	34 CLEMENT KURHAJETZ	62363	59.57
COM	1 13 06	40 KEVIN ANDERSON	62364	118.34
COM	1 13 06	42 MICHAEL D CLARKIN	62365	59.81
COM	1 13 06	66 ALFRED HERNANDEZ	62366	65.57
COM	1 13 06	74 MARK J ALLEN	62367	63.96
COM	1 13 06	85 DANIEL S JOHNSON-POWERS	62368	19.56
COM	1 13 06	87 MICHAEL A MCKAY	62369	58.18
COM	1 13 06	90 ANDREW P SCHIPPEL	62370	128.83
COM	1 13 06	91 RICHARD H HINRICHS	62371	209.92
COM	1 13 06	95 MICHAEL J POESCHL	62372	38.55
COM	1 13 06	97 PATRICK GAFFNEY	62373	128.83
COM	1 13 06	98 BRADLEY J. REZNY	62374	104.67
COM	1 13 06	101 DALE E HUFF	62375	7.38
COM	1 13 06	102 TIMOTHY B SYLVESTER	62376	14.78
COM	1 13 06	104 VINCENT A VANN	62377	22.16
COM	1 13 06	105 ANTON M. FEHRENBACH	62378	50.79
COM	1 13 06	106 SCOTT A. TESCH	62379	36.94
COM	1 13 06	109 JASON D. DOUVIER	62380	31.17
COM	1 13 06	111 ABRAHAM, GOL K.	62381	36.94
COM	1 13 06	112 CHRIS M. LESKE	62382	80.35
COM	1 13 06	114 ANNE T. GANSCHINIETZ	62383	14.78
COM	1 13 06	1003 HEATHER WORTHINGTON	62343	2126.19
COM	1 13 06	1007 PATRICIA PHILLIPS	62344	390.39
COM	1 13 06	1008 STACEY T. KREUSER	62345	1136.58
COM	1 13 06	1015 GREGORY R. HOAG	62346	1733.75
COM	1 13 06	1016 LISA A. ANDERSON	62347	1090.57
COM	1 13 06	1033 DAVE TRETSVEN	62348	1245.77
COM	1 13 06	1035 JOSEPH J. AUGER SR	62349	329.65
COM	1 13 06	1038 DEBORAH K JONES	62350	1235.08
COM	1 13 06	1136 ROLAND O OLSON	62351	1570.05
COM	1 13 06	1139 NEDO KOJIC	62352	149.61
COM	1 13 06	1140 ROBERT M PILGRIM	62353	819.20
COM	1 13 06	1143 COLIN B CALLAHAN	62354	847.75
COM	1 13 06	1188 NICOLE S GRAHAM	62355	218.06
COM	1 13 06	2012 KIMBERLY A. KUHENS	62356	114.32
COM	1 13 06	2051 EVAN PHENEGER	62357	76.92
COM	1 13 06	2068 WILLIAM PIDANY	62358	42.91
COM	1 13 06	2070 ANDREW W. FRASER	62359	71.51
COM	1 13 06	2119 DREW P. RAAEN	62360	165.31

COMPUTER CHECKS	14714.9
MANUAL CHECKS	.0
NOTICES OF DEPOSIT	.0

****TOTALS**** 14714.9



JAN 09 2005



January Statement for activity from Dec. 03, 2005 through Jan. 04, 2006
CITY OF FALCON HEIGHT, HEATHER WORTHINGTON (CPN 000107109)

Inquiries: 1-866-485-4545
BUS 802 Page 1 of 2

Your U.S. Bank Visa® Business Card account at a glance ...

Account: [REDACTED]

Activity Summary

Credit and Payment Information

Previous Balance.....	\$10.20
Payments and Credits.....	\$10.20
Purchases, Advances & Other Debits.....	\$467.44
FINANCE CHARGES.....	\$0.00
New Balance.....	\$467.44

Credit Line.....	\$8,000.00
Available Credit.....	\$7,532.56
Minimum Payment Due (Current Month)...	\$10.00
Minimum Payment Due (Past Due).....	\$0.00
Total New Minimum Payment Due.....	\$10.00
Payment Due Date.....	Jan. 24, 2006

To reduce or avoid paying additional finance charges on your purchase balance, pay the total new balance of \$467.44 by 01/24/06. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Credits					
12/20	12/20	0036	PAYMENT THANK YOU.....	\$10.20	CR
Purchases, Advances, Debits					
12/05	12/04	1559	HILTON GARDEN INN ROCHESTER MN..... 12/02/05 FOLIO: 0000212117	\$100.61	LMC Conf.
12/05	12/04	0387	HILTON GARDEN INN ROCHESTER MN..... 11/30/05 FOLIO: 0000211958	\$301.83	LMC Conf.
12/08	12/06	2706	MINNESOTA NURSERY & LA 651-6334987 MN.....	\$65.00	Part of Public

Company Approval (This area for use by your company)

Signature/Approval: _____

Accounting Code: _____

ok to pay
1/9/06 HW

Continued on Next Page



January Statement for activity from Dec. 03, 2005 through Jan. 04, 2006
 CITY OF FALCON HEIGHT , HEATHER WORTHINGTON (CPN 000107109)

Inquiries: 1-866-485-4545
 Page 2 of 2

Rate Summary

<i>Balance Type</i>	<i>Balance By Type</i>	<i>Avg. Daily Balance</i>	<i>Daily Periodic Rate</i>	<i>Rate Type</i>	<i>Interest</i>	<i>Corresp APR</i>	<i>***APR*** This Period</i>	<i>Grace Period</i>
BALANCE TRANSFER	\$0.00	\$0.00	0.040383%	VARIABLE	\$0.00	14.74%	0.00%	N
PURCHASES	\$467.44	\$0.00	0.040383%	VARIABLE	\$0.00	14.74%	0.00%	Y
ADVANCES	\$0.00	\$0.00	0.055452%	VARIABLE	\$0.00	20.24%	0.00%	N

Important Messages

Thank you for your business in 2005. We are committed to providing you the highest level of customer service and look forward to serving your financial needs in 2006.

Remember to use your Visa Business Card to pay monthly bills like phone, utilities, equipment rental, and memberships. Avoid the hassle of writing checks and missing payments. For a complete listing of merchants that accept Visa for payment, visit www.visa.com/billpay.

To contact us regarding your account... 4798 1788 6614 4738



By Telephone:
Every Hour! Every Day!
 Voice: 1-866-485-4545
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053



Send Inquiries to:
 Cardmember Service
 P.O. Box 6353
 Fargo, ND 58125-6353



Send Payments to:
 U.S. Bank
 P.O. Box 790408
 St. Louis, MO 63179-0408



By E-Mail:
 visit our website:
usbank.com

ITEM: License Renewals for 2006

SUBMITTED BY: Stacey Kreuser, Deputy Clerk

EXPLANATION:

Summary:

The following business has applied for a renewal refuse/recycling license for 2006. City staff has received the necessary documents for licensure.

- Onyx Waste Service

The following business has applied for a renewal tree trimming/removal license for 2006. City staff has received the necessary documents for licensure.

- Precision Landscape & Tree, Inc.

The following businesses have applied for a renewal general contractor's license for 2006. City staff has received the necessary documents for licensure.

- Doug Lee & Assoc.
- Goodmanson Construction, Inc.

The following business has applied for a renewal municipal business license for 2006. City staff has received the necessary documents for licensure.

- Hermes Floral

The following individual has applied for a renewal therapeutic massage license for 2006. City staff has received the necessary documents for licensure.

- Susan Lundquist (Hair Designs)

The following businesses have applied for a renewal mechanical contractor's license for 2006. City staff has received the necessary documents for licensure.

- Anderson Heating & AC, Inc.
- Alta Heating & Plumbing, Inc.

ITEM: Approval of Roselawn Reconstruction Project

SUBMITTED BY: Heather Worthington, City Administrator

REVIEWED BY: Debra Bloom, City Engineer
Greg Hoag, Director of Parks and Public Works

EXPLANATION:

Summary: On December 14, 2005, the City Council received the feasibility report for the Roselawn Avenue Reconstruction Project and ordered the public hearing. Prior to opening the hearing, staff presented general information regarding construction, standards, and assessments that apply for this project.

We have held four informational meetings with property owners regarding this project since June 2005. We have worked through a number of different issues in regards to the proposed street project. In the development of the feasibility report, staff has tried to consistently apply City policy as it regards to assessments and street construction.

Since this is a joint project with Roseville, a separate public hearing will be held at their City Council meetings on January 9 and 30th. In order to move forward with the reconstruction as proposed, both councils need to approve the project.

Special Considerations: Every road project is unique. The feasibility report discusses many of the issues that staff has been working on with the neighborhood. Here is a summary of the recommendations.

Road Alignment: Currently the road is aligned straight east/west along the Roseville/Falcon Heights City Border. Technically the jurisdiction for this road runs down the center of the existing pavement. The proposed street and sidewalk will widen the paved area within the right-of-way. Currently this road is 32 feet wide. We are proposing to construct a 34 foot wide street with a sidewalk. This will widen the traveled way by 10 feet. We propose to widen the traveled way equally on both sides of the street in order to spread the impact of the widening to both Roseville and Falcon Heights residents.

Parking: We are proposing to have parking on the north side, and the sidewalk on the south side. This will provide a buffer for homes on both sides of the street from the cars traveling on the road.

Sidewalk: Roselawn Avenue between Fulham Street and Victoria Street has sidewalks with the exception of the mile long segment between Snelling Avenue and Lexington Avenue. Some of the neighbors are very concerned about pedestrian safety along this segment of road. As a result of these concerns and in the interest of completing the regional sidewalk system, we are proposing to construct a sidewalk along the entire length of this project.

In determining the location of the proposed sidewalk we considered the following information:

- Obstructions within the right- of- way (Power poles, Hydrants, cable boxes, trees, etc.): the majority of the power poles are on the south side of the street.
- Driveways: The north side of the road has 21 driveways. The south side of the road has 11 driveways. There are fewer driveway crossings on the south side of Roselawn.
- Location of existing sidewalks: The Roselawn sidewalk west of Snelling is located on the south side of the road. The sidewalk along Roselawn east of Lexington is on the south side of the road.
- Road alignment: If we were to put the sidewalk on the north side as well as the parking lane, the south side would still have the road 5 feet closer to the homes, but not have a buffer to the traffic. This would also shift the centerline of the road 8 feet south of the existing Roselawn centerline west of Snelling and East of Hamline creating an unsafe condition for vehicles through these intersections.

If we put the sidewalk on the north side and parking on the south side, the converse would happen. The centerline of the road would be shifted 8 feet to the north of the existing Roselawn centerline west of Snelling and East of Hamline creating an unsafe condition for vehicles traveling through these intersections.

As a result of this analysis we recommend that the sidewalk be constructed along the south side of the roadway.

Initially we proposed to construct the sidewalk separated from the roadway by a 5-foot boulevard. At our October walk thru meeting a number of property owners were concerned about the proximity of the sidewalk to the houses. They also were concerned about maintaining the narrow strip of grass between the sidewalk and street. In the interest of addressing these concerns, we propose to construct an 8- foot wide attached concrete sidewalk, instead of the 6-foot wide detached sidewalk.

In the interest of addressing the concerns brought up at the January 11 Public Hearing, we are proposing to construct three 20 foot by 2 foot planting beds on each block to provide an opportunity to plant daylilies along the boulevard.

Storm water: This road is located within Capitol Region Watershed District as well as Rice Creek Watershed District. We will be installing storm water quality treatment as required to meet the watershed districts permitting requirements. We have met with the watershed to discuss their requirements.

Financial implications: This project is proposed to be funded by a combination of Municipal State Aid funds, infrastructure funds, and utility funds. The total estimated project cost and financing of this project is as follows:

SUMMARY FOR ENTIRE PROJECT			
	Estimated cost	Falcon Heights Share	Roseville Share
Street & Sidewalk Construction	\$841,859.38	\$420,929.69	\$420,929.69
Storm Sewer Construction	\$68,875.00	\$34,437.50	\$34,437.50
Capitol Region Requirements	\$38,449.66	\$19,224.23	\$19,224.23
Watermain Reconstruction	\$182,812.50	\$0	\$182,812.50
Total	\$1,131,996.54	\$474,591.42	\$657,403.92

Because this is a complete street reconstruction project, a portion of it may be assessed. The proposed assessment discussion included in the Feasibility report is consistent with the following City of Falcon Heights assessment policies:

- All residentially zoned properties with frontage abutting a street which is reconstructed shall be assessed on a front-foot basis at the Residential equivalent assessment rate. The Residential equivalent assessment rate for this project shall be the same as the rate established for the 1999 Street Improvements. This rate is \$26.50/foot.
- Front footage shall be determined at the building setback line as described in the Falcon Heights Zoning Ordinance and shall be measured parallel to the property line abutting the improvement.
- In the case of corner lots, only the short side shall be assessed.
- The proposed pathway along Roselawn Avenue is a part of the City's pathway plan. As a result, no costs associated with pathway construction will be assessed to property owners.
- Any utility replacement/repair be funded by the appropriate utility fund and not become part of the assessable portion of the project.

PROPOSED ASSESSMENT ROLL			
ASSESSMENT RATE = \$26.50/FOOT			
PID	Address	Assessable frontage	Estimated assessment
0152923320047	1910 Snelling Avenue	78.17	\$2,071.51
0152923310045	1444 Roselawn Avenue	89.4	\$2,369.10
0152923310002	1912 Sheldon Avenue	76.5	\$2,027.25
0152923310010	1913 Sheldon Avenue	76.5	\$2,027.25
	Total	320.57	\$8,495.11

PROPOSED FUNDING:

CITY OF FALCON HEIGHTS ROSELAWN CONSTRUCTION FUNDING SUMMARY	
MSA street and pathway costs	\$324,934.58
MSA storm water costs	\$53,661.73
Assessments	\$8,495.11 (320.57ft @ \$26.50/ft)
Ramsey County	\$87,500
Total	\$420,929.69

Staff recommendation: Staff recommends that the City Council order these proposed public improvements consistent with the following general guidelines.

- Reconstruct Roselawn Avenue from Hamline Avenue to Snelling Avenue.
- Construct a 34-foot wide bituminous street with concrete B618 curb and gutter.
- Allow parking along the north side of the street.
- Construct a concrete pathway along the south boulevard. The pathway design shall be 8- foot wide attached to the curb, with three, 20 foot by 2 foot planting beds each block.
- Install EVP system for TH 51/ Roselawn Avenue signal system.
- Construct turn lanes at the TH 51/ Roselawn Avenue and the Hamline/ Roselawn Avenue intersections.
- Costs for the road reconstruction and pathway construction shall be shared 50/50 between Falcon Heights and Roseville.
- Fund the street reconstruction with Municipal State Aid funds, Ramsey County Turnback funds, and assessments as detailed in the feasibility report.
- The utility improvements shall be funded by the individual City with the appropriate City Infrastructure fund.
- Coordinate with St. Paul Water Utility on the replacement of their watermain within Roselawn Avenue as a part of the reconstruction project.
- Begin construction of this project in spring 2006, with completion by the 2006 State Fair.

ATTACHMENTS:

- Alternative Planting Bed/Sidewalk arrangement drawing

ACTION REQUESTED:

- Adoption of a resolution ordering the reconstruction of Roselawn Avenue
- Adoptions of a resolution approving plans and specifications and ordering advertisement for bids for Roselawn Avenue reconstruction

**EXTRACT OF MINUTES OF MEETING
OF CITY COUNCIL
OF CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Falcon Heights, Minnesota, was held in the City Hall in said City on Wednesday, January 25, 2006 at 7:00 o'clock p.m.

The following members were present: and the following were absent: .

introduced the following resolution and moved its adoption:

RESOLUTION NO. 06-03

**RESOLUTION ORDERING THE RECONSTRUCTION OF
ROSELAWN AVENUE**

WHEREAS, the City Council of Falcon Heights received the Feasibility report on December 14, 2005 and ordered a public hearing for the reconstruction of Roselawn Avenue between Snelling Avenue and Hamline Avenue, and;

WHEREAS, ten days mailed notice and two weeks published notice was given;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Roseville, Minnesota, that in accordance with the provisions of Minnesota Statutes, Chapter 429, as amended, the Council held a public hearing on January 25, 2006, to consider the proposed reconstruction of Roselawn Avenue, consisting of the installation of bituminous paving, concrete curb and gutter, sanitary sewer service repair, drainage facilities, and necessary appurtenances on all that property abutting:

PID	Address
0152923320047	1910 Snelling Avenue
0152923310045	1444 Roselawn Avenue
0152923310002	1912 Sheldon Avenue
0152923310010	1913 Sheldon Avenue

as described in the Notice of Hearings at a cost presently estimated at \$1,131,996.54 and substantially in accordance with the preliminary report as to the feasibility thereof which is now on file in the office of the City Manager; at which all persons desiring to be heard were given an opportunity to be heard thereon, and having considered the views of all interested persons, the Council does hereby determine and order that said improvement shall be constructed and financed and that all streets be constructed substantially as recommended in the feasibility report.

The City Engineer for the project is directed to prepare and submit to the Council the final plans and specifications for the improvement.

The motion for the adoption of the foregoing resolution was duly seconded by: and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

Moved by: _____

Approved by: _____

Susan L. Gehrz, Mayor
January 25, 2006

GEHRZ
KUETTEL _____ In Favor
TALBOT _____ Against
LINDSTROM
HARRIS

Attested by: _____
Heather M. Worthington
City Administrator
January 25, 2006

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Administrator of the City of Falcon Heights, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of said City held on the 25th day of January, 2006, with the original thereof on file in my office, and the same is a full, true and complete transcript.

Adopted by the Council this 25th day of January, 2006.

Heather M. Worthington
City Administrator
January 25, 2006

(SEAL)

**EXTRACT OF MINUTES OF MEETING
OF CITY COUNCIL
OF CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Falcon Heights, Minnesota, was held in the City Hall in said City on Wednesday, January 25, 2006 at 7:00 o'clock p.m.

The following members were present: and the following were absent: .

Mayor introduced the following resolution and moved its adoption:

RESOLUTION 06-04

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS
FOR ROSELAWN AVENUE RECONSTRUCTION**

WHEREAS, pursuant to resolution passed by the City Council, the City Engineer has prepared plans and specifications for the reconstruction of Roselawn Avenue between Snelling Avenue and Hamline Avenue, and has presented such plans and specifications to the Council for approval:

THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. Such plans and specifications, copies of which are attached hereto, and made a part hereof, are hereby approved.

2. The City Manager shall prepare and cause to be inserted in the *Roseville Review*, the official newspaper, and in the *Construction Bulletin*, an advertisement for bids upon the making of such approved plans and specifications. The advertisement for bids for Roselawn Avenue Reconstruction shall be published as required by law, shall specify the work to be done, shall call the bids on the basis of cash payment for such work, shall state the date and time that the bids will be received by the City Manager and City Engineer at which time they will be publicly opened in the City Hall by the City Engineer and subsequently be considered by the Council; and that no bids will be considered unless sealed and filed with the Manager and accompanied by a cash deposit, certified check or bid bond payable to the City of Roseville for ten percent of the amount of such bid.

The motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

ITEM: **Approval of Certificate of Completion for the Multi-Family Building**

SUBMITTED BY: **Heather Worthington, City Administrator**

REVIEWED BY: **Roger Knutson, City Attorney**

EXPLANATION:

Summary: The Multi-Family Building in the SE Corner Redevelopment is now complete. The City has been asked to sign a Certificate of Completion for Sherman Associates so that they can close with HUD on this project by the end of January.

Roger Knutson, the City Attorney, has reviewed this document, and made some recommendations for changes. These are reflected in the second copy of the document in this packet, and the document reflects the changes that were made.

There is one outstanding issue, which is reflected in the appendix to the document—the installation of a sidewalk connecting the sidewalk on Larpenteur Avenue to the Curtiss Field park area, along Snelling Avenue. Staff has received, in writing, an agreement from Sherman Associates, to install this sidewalk in the spring.

ATTACHMENTS:

- Draft Certificate of Completion
- Marked-up Certification of Completion (Final)

ACTION REQUESTED:

Approval of Certificate of Completion

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**PREPARED BY AND WHEN
RECORDED MAIL TO:
Sherman Associates, Inc.
233 Park Avenue South, Suite 201
Minneapolis, MN 55415**

CERTIFICATE OF COMPLETION

WHEREAS, the City of Falcon Heights, a Minnesota municipal corporation (hereinafter referred to as the "City), and Falcon Heights Town Square Limited Partnership, a Minnesota limited partnership (hereinafter referred to as the "Multifamily Developer") by an Amended and Restated Development Agreement dated April 28, 2004 (the "Agreement"), has assisted Multifamily Developer in the financing of the Minimum Improvements (as defined in the Agreement) constructed upon the following described land in the County of Ramsey, State of Minnesota (the "Multifamily Development Property"):

Lot 1, Block 1, Falcon Heights Town Square Second;

and

WHEREAS, the Agreement is evidenced by a Memorandum of Development Agreement, dated as of April 28, 2004, filed in Office of the Registrar of Titles, Ramsey County, Minnesota on April 29, 2004, as Document Number 1838694; and

WHEREAS, the Agreement contained certain covenants and conditions and the Multifamily Developer has fully and duly performed all of said covenants and conditions insofar as the Multifamily Developer is able; and

WHEREAS, the issuance of this Certificate of Completion by the City is not intended nor shall it be construed to be a warranty or representation by the City as to the structural improvements for their proposed use; and

NOW, THEREFORE, this is to certify that all building construction and other physical improvements specified to be done and made by the Multifamily Developer under the Agreement have been completed other than those improvements described on Exhibit A attached hereto (the "Remaining Improvements") and all of the covenants and conditions in the Agreement relating thereto, except with respect to the Remaining Improvements, have been duly and fully performed by the Multifamily Developer therein and that the provisions of the Agreement in favor of the City therein are hereby released absolutely and forever insofar as it applies to the construction of the Minimum Improvements on the Multifamily Development Property other than the Remaining Improvements, and the County Recorder and the Registrar of Titles, as applicable, in and for the County of Ramsey, State of Minnesota is hereby authorized to accept for recording and to record this instrument, to be a conclusive determination of the satisfactory termination of the covenants and conditions regarding the construction of the Minimum Improvements on the Multifamily Development Property other than the Remaining Improvements as provided in the Agreement.

IN WITNESS WHEREOF, the City has caused this Certificate to be duly executed in its name and behalf on or as of the _____ day of January, 2006.

CITY OF FALCON HEIGHTS

Susan L. Gehrz, Mayor

By: _____

Heather M. Worthington
City Administrator/Clerk

By: _____

STATE OF MINNESOTA)
) SS.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of January, 2006, by Susan L. Gehrz and by Heather M. Worthington, respectively the Mayor and City Administrator/Clerk of the City of Falcon Heights, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

Notary Public

**EXHIBIT A
TO CERTIFICATE OF COMPLETION**

Remaining Improvements

Sidewalk to be installed on the Multifamily Property running from the end of the sidewalk on Snelling Avenue to the southern property line of the Multifamily Property

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**PREPARED BY AND WHEN
RECORDED MAIL TO:
Sherman Associates, Inc.
233 Park Avenue South, Suite 201
Minneapolis, MN 55415**

CERTIFICATE OF COMPLETION

WHEREAS, the City of Falcon Heights, a Minnesota municipal corporation (hereinafter referred to as the "City), and Falcon Heights Town Square Limited Partnership, a Minnesota limited partnership (hereinafter referred to as the "Multifamily Developer") by an Amended and Restated Development Agreement dated April 28, 2004 (the "Agreement"), has assisted Multifamily Developer in the financing of the Minimum Improvements (as defined in the Agreement) constructed upon the following described land in the County of Ramsey, State of Minnesota (the "Multifamily Development Property"):

Lot 1, Block 1, Falcon Heights Town Square Second;

and

WHEREAS, the Agreement is evidenced by a Memorandum of Development Agreement, dated as of April 28, 2004, filed in Office of the Registrar of Titles, Ramsey County, Minnesota on April 29, 2004, as Document Number 1838694; and

WHEREAS, the Agreement contained certain covenants and conditions and the Multifamily Developer has fully and duly performed all of said covenants and conditions insofar as the Multifamily Developer is able; and

WHEREAS, the issuance of this Certificate of Completion by the City is not intended nor shall it be construed to be a warranty or representation by the City as to the structural improvements for their proposed use; and

NOW, THEREFORE, this is to certify that all building construction and other physical improvements specified to be done and made by the Multifamily Developer under the Agreement have been completed other than those improvements described on Exhibit A attached hereto (the "Remaining Improvements") and all of the covenants and conditions in the Agreement relating thereto, except with respect to the Remaining Improvements, have been duly and fully performed by the Multifamily Developer therein and that the provisions of the Agreement in favor of the City therein are hereby released absolutely and forever insofar as it applies to the construction of the Minimum Improvements on the Multifamily Development Property other

than the Remaining Improvements, and the County Recorder and the Registrar of Titles, as applicable, in and for the County of Ramsey, State of Minnesota is hereby authorized to accept for recording and to record this instrument, to be a conclusive determination of the satisfactory termination of the covenants and conditions regarding the construction of the Minimum Improvements on the Multifamily Development Property other than the Remaining Improvements as provided in the Agreement.

IN WITNESS WHEREOF, the City has caused this Certificate to be duly executed in its name and behalf on or as of the _____ day of January, 2006.

CITY OF FALCON HEIGHTS

Susan L. Gehrz, Mayor

By: _____

Heather M. Worthington
City Administrator/Clerk

By: _____

STATE OF MINNESOTA)
) SS.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of January, 2006, by Susan L. Gehrz and by Heather M. Worthington, respectively the Mayor and City Administrator/Clerk of the City of Falcon Heights, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

Notary Public

**EXHIBIT A
TO CERTIFICATE OF COMPLETION**

Remaining Improvements

Sidewalk to be installed on the Multifamily Property running from the end of the sidewalk on Snelling Avenue to the southern property line of the Multifamily Property

CERTIFICATE REGARDING DEFAULTS

1. Recitals.

1.1 Recital One. Falcon Heights Town Square Limited Partnership, a Minnesota limited partnership (the “Developer”) is the owner of real property legally described as follows:

Lot 1, Block 1, Falcon Heights Town Square Second

1.2 Recital Two. The City of Falcon Heights, a Minnesota municipal corporation (the “City”) and the Developer are parties to an Amended and Restated Development Agreement dated April 28, 2004 (the “Development Agreement”) as evidenced by a Memorandum of Development Agreement, dated as of April 28, 2004, filed in Office of the Registrar of Titles, Ramsey County, Minnesota on April 29, 2004, as Document Number 1838694.

NOW, THEREFORE, the Developer and the City hereby certify that as of the date of execution of this Certificate, no event of default exists under the Development Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Certificate to be duly executed on their behalf as of the day and year set forth below.

Dated: January ____, 2006

CITY OF FALCON HEIGHTS

By: _____
Sue Gehrz, Mayor

By: _____
Heather Worthington
City Administrator/Clerk

**FALCON HEIGHTS TOWN SQUARE
LIMITED PARTNERSHIP**

By: Sherman Associates, Inc.
Its: General Partner

By _____
George E. Sherman
Its President

ITEM: **2006 Tree Contractor Extension**

SUBMITTED BY: **Greg Hoag, Director of Parks and Public Works**

REVIEWED BY: **Heather Worthington, City Administrator**

EXPLANATION:

Summary: Typically, the city takes proposals for tree removals annually. Since these are under the \$50,000 statutory competitive bidding cap, the city is not required to bid these contracts. Tree trimming takes place in the winter, when trees are largely dormant.

We currently are operating under our 2004 agreement with S & S Tree Service for tree removals. The trimming contract is a separate agreement which was awarded in 2005. S & S has offered to honor their 2004 pricing for removals again in 2006, provided that we do not solicit any new proposals for 2006. S & S has also offered to honor their 2005 quote for tree trimming in 2006. With increased fuel costs for companies with large fleets, as well as some difficulty in the past in getting proposals from reputable companies, it makes sense to extend the removal contract for one more year. In addition, staff has received many favorable comments about the quality of S & S's work, and they have provided an excellent response to emergency call-out, routine removals, and special situations, including our Dutch Elm season. Staff has reviewed this proposal with the city attorney, and there are no legal impediments to extending this contract.

Staff is currently researching better, more competitive ways to solicit proposals for the tree contract, and in 2007, will recommend that the city combine the tree trimming and removal contracts into one request for proposal.

ATTACHMENTS:

- 2004 agreement for removal of trees and stumps, S & S Tree Service
- 2005 proposal for tree trimming, S & S Tree Service

ACTION REQUESTED

- Authorize staff to extend the current tree removal contract with S & S Tree Service through the end of 2006

04 S&S

AGREEMENT FOR REMOVAL OF TREES AND STUMPS
Quotation FORM

Article I - Tree Removal and Disposal

- A. Accessible trees-\$ 25.25 Cost per diameter inch
- B. Limited/No access-\$ 30.00 Cost per diameter inch

Article II - Tree Trimming Only

- A. Broken Branches \$ 4.75 per DBH inch
- B. Dead Wood \$ 4.75 per DBH inch
- C. Full Prune \$ 4.75 per DBH inch

Article III - Stump Removal

Stump Only \$ 6.00 per inch diameter of cut face,
plus 1/3 diameter of longest root flare(s), if applicable.

Article IV - Storm Damage

- A. Dump site within City NO SAVINGS per load per hour
- B. Dump site outside of City NO SAVINGS per load per hour

Article V - Brush and Wood pile

- A. Brush Pile, easy access 250.00 per 20 yard load
- B. Brush Pile, difficult access 400.00 per 20 yard load
- C. Wood Pile, easy access 25.00 per cubic yard
- D. Wood Pile, difficult access 40.00 per cubic yard

Signed [Signature]
Firm Name GIS TREE AND HORTICULTURAL SPECIALISTS, INC.
Address 405 HARDMAN AVE.
SO. ST. PAUL, MN, 55075
Phone 651-451-8907

Date 11.10.05

9

S&S OPTION #2

NOV 17 2004

FREE TRIMMING PROPOSAL - 2005
CITY OF FALCON HEIGHTS

Firm Name: S&S Tree and Horticultural Specialists

Contact Name: Steve Sylvester

Address: 405 Hardman Ave Zip: 55075

Phone: 651-451-8907 Fax: 651-451-1787

Tree trimming equipment hourly rate schedule: climbing class 9 men and related
equip. @ \$2500 per Day

Tree trimming labor rate schedule:

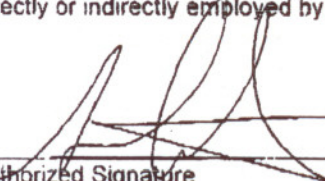
\$ 10,000 Total cost, not to be exceeded for trimming

The undersigned, having examined the specifications and proposal form, hereby agrees to furnish all labor, equipment, material, skills and tools necessary to: remove diseased, dying and dead trees, and perform cyclic trimming on boulevard and park trees as well as indiscriminate trimming as requested by the city.

All prices quoted shall be compensated in full for trimming of trees and removal of debris as indicated on the specifications.

It is understood that the city council reserves the right to reject any or all proposals and to waive informalities and to award the contract in the best interests of the city.

The contractor shall indemnify and hold harmless the city and it's employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the work, providing that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or the injury to, or destruction of tangible property (other than the work itself) including the loss of use resulting therefrom and is caused in whole or in part of any negligent act or omission of the contractor, or sub-contractor, anyone directly or indirectly employed by and of them for whole acts any of them may be liable.


Authorized Signature Title C.E.O. Date 11-17-04

ITEM: Resolution Ordering Preparation of Feasibility Report for Hamline and Hoyt Avenue Reconstruction Project

SUBMITTED BY: Heather Worthington, City Administrator

EXPLANATION:

Summary:

Before a project can commence, the City Council must order a feasibility report in accordance with State Statute. This report assesses whether or not a project and its scope can be accomplished in a cost-effective and timely manner. This project is a cooperative endeavor with the City of Saint Paul. Saint Paul bid this work last spring, and began work on their section of the project area near Midway Parkway, north to Arlington St. in 2005. They are estimating that they will do work in Falcon Heights this Fall, after the State Fair.

The half-mile section of Hamline, between Hoyt and Larpenteur Avenues, and the half-mile section of Hoyt, between Hamline and Snelling Avenue, as well as the southerly end of the east Snelling Service Drive from Hoyt to Curtiss Field, are proposed for reconstruction this Fall. These are urban sections with full curb and gutter, and have not been reconstructed since the mid 1980's or earlier. All three road sections are badly cracked, and in the case of Hamline, it is experiencing pavement failure in several areas due to poor bituminous material being installed during the County's last reconstruction. The City will receive turnback funds for the Hamline section in the amount of \$53,000 from Ramsey County. Hoyt Avenue is proposed for full watermain replacement, and those costs will be borne by the St. Paul Water Utility under our member agreement. Hamline Avenue will receive upgraded storm sewer pipe.

Staff proposes the following schedule:

Order Feasibility Report:	January 25, 2006
Accept Feasibility Report:	March 8, 2006
Order Public Hearing:	March 8, 2006
Hold Public Hearing:	April 12, 2006
Accept Cooperative Construction Agreement with Saint Paul:	April 26, 2006

ATTACHMENT:
Resolution 2006-05

ACTION REQUESTED:

- Discussion
- Order preparation of feasibility reports for Hamline, Hoyt and Snelling Service Dr. reconstruction project

RESOLUTION NO. 2006-05
RESOLUTION ORDERING PREPARATION OF FEASIBILITY REPORTS
FOR HAMLIN AVENUE, HOYT AVENUE AND SNELLING SERVICE DRIVE

January 25, 2006

WHEREAS, the Council has reviewed the street construction needs of Hamline and Hoyt Avenues, and Snelling Service Drive in the City and has tentatively selected the segment of Hamline Avenue, between Hoyt Avenue and Larpenteur Avenue; Hoyt Avenue between Hamline Avenue and Snelling Avenue; and Snelling Service Drive between Hoyt Avenue and Curtiss Field Park for reconstruction in 2006; and

WHEREAS, it is proposed to improve this section of City of Falcon Heights street system as described above by completing the following work: bituminous paving, concrete curb and gutter, storm sewer, and necessary appurtenances, and to assess the benefited property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Section 429.011 to 429.111:

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota as follows:

1. The segment of Hamline Avenue, between Hoyt Avenue and Larpenteur Avenue; Hoyt Avenue between Hamline Avenue and Snelling Avenue; and Snelling Service Drive between Hoyt Avenue and Curtiss Field Park is hereby approved for consideration of reconstruction.
 2. The proposed improvements are referred to the City Engineer of Roseville for study and she is instructed to report to the Council with all convenient speed, advising the Council in a preliminary way as to whether they should best be made as proposed or in connection with some other improvements, and the estimated cost of the improvements as recommended.
-

Moved by: _____

Approved by: _____

Susan L. Gehrz, Mayor
January 25, 2006

GEHRZ
KUETTEL _____ In Favor
TALBOT _____ Against
LINDSTROM
HARRIS

Attested by: _____
Heather M. Worthington
City Administrator
January 25, 2006