

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
March 12, 2008

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ KUETTEL ____
 LONG ____ MERCER-TAYLOR ____
 MILLER ____ KREUSER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: February 27, 2008 **TAB 1**
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 3/5/08: \$75,368.36
Payroll through 2/29/08: \$17,166.78 **TAB 2**
 - 2. City Licenses **TAB 3**
 - 3. Commission Appointment **TAB 4**
- G. POLICY AGENDA:
 - 1. Moratorium on New Electronic Signs **TAB 5**
 - 2. Comprehensive Plan Update Review III **TAB 6**
- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

Regular Meeting of the Falcon Heights City Council February 27, 2008

Members present: Mayor Lindstrom, Council members Harris, Kuettel, Long, and Mercer-Taylor, Administrator Miller, and Assistant City Administrator/Deputy Clerk Kreuser.

Mayor Lindstrom called the meeting to order at 7:00 p.m.

1. Presentation

Chief Ohl presented the council with the 2007 SAPD Annual Report. He began by stating the officers on the force see Falcon Heights as "their city." He said the part one offences had increased over 2006 due to a rise in thefts solely attributable to gas drive-offs, while everything else had decreased. He added he reports flat numbers rather than percentages, since when dealing with small numbers using percentages can skew the facts. Part two offences include officer-initiated arrests, which decreased, but Ohl said that is not an indication of officer's initiative. He said the number of calls for services has risen steadily over the last three years, which may be attributable to the public becoming more comfortable and at ease with the department.

Ohl stated the department uses a four-pronged community-oriented policing model: arrest offenders, prevent crime, solve problems, and increase the overall quality of life. He said the strong presence of patrol cars is a huge factor in keeping crime down in the city, and that solving the little problems (like misdemeanor offences) before they turn into big ones is the best crime prevention effort.

Ohl said the department had done a lot of training in 2007, and gained four new reserve officers who donated 2677 hours of work.

Ohl wrapped up by expressing the department's dedication to the city, its residents, and pledging to remain active within the community. He thanked the mayor and council and said he hopes to continue the relationship with the city.

Council member Kuettel asked what changes the 800 MHz allowed the department. Ohl said that communication in major disasters had historically been a problem between law enforcement agencies, but with the new radio system in place during the bridge collapse each officer was able to communicate with incident command. He said it was still major chaos, but it was organized. There will be an article in the upcoming newsletter outlining the actions of one SAPD officer who was on the scene.

Council member Harris said she feels safe in Falcon Heights and knows that if she needs help it is just seconds away.

Council member Mercer-Taylor asked Ohl's thoughts on the increase in calls. Ohl said the department keeps track of all calls for service, and in '07 these may be due to suspicious people, false alarms, etc., and with an increase in population it is typical to have an increase in police calls. Mercer-Taylor added she has heard many good things about the force. Ohl said the officers feel good about their jobs when the mayor and council give their support, and said Falcon Heights residents always send thank-you notes, which is more uncommon for the other cities the department polices.

Council member Long announced the crime prevention community meetings would be held throughout the year, with the first on March 27 at 6:30 at the Coffee Grounds.

Mayor Lindstrom said he'd spoken with former mayor Gehrz, and she reminded him to be sure to invoice the State Fair and Back to the 50s for policing since they pay for the extra police

service during these events. He also noted when he was participating in the Curtiss Field clean up there were many beer bottles found. He asked the police to keep a closer eye on the parks, and ended by saying how much he appreciates the department doing good work. Ohl ended by announcing the citizen's academy still has room. Residents should call the SAPD to sign up.

The minutes of the February 13, 2008 regular council meeting were approved as submitted.

Consent Agenda:

Administrator Miller explained the Falcon Heights CERTs held a BART class that the Lions helped pay for by giving the city a donation. Council member Harris asked if the City could provide decals for homeowners to attach to their doors to indicate the number of pets. Assistant City Administrator/Deputy Clerk Kreuser will address her request with the Neighborhood Commission and fire department.

Council member Kuettel moved the following four items for approval. The motion passed unanimously.

1. General Disbursements through 2/21/08: \$92,407.89
Payroll through 2/15/08: \$16,841.41
2. City Licenses
3. Acceptance of Donation from Falcon Heights-Lauderdale Lion's Club
4. Award 2008 Street sweeping contract

Policy Agenda:

1. Citizen Corps Grant Application

Administrator Miller began the item by explaining the aCERTiveness committee decided to focus on retraining current CERTs as there is a need for acquiring new skills and brushing up on the CERT core training. The retraining will focus on first aid, fire suppression and prevention, and flooding. He said there is a good chance Falcon Heights will get the grant money, as we have been successful in the past and when asking for a modest dollar amount the grant committee tends to approve the request. The Neighborhood Commission approved the grant application at their last meeting.

Council member Long moved to approve the Citizen Corps Grant Application. The motion passed unanimously.

2. Larpenteur Avenue Banner Designs

Administrator Miller said staff has been working with a design company to bring a few more options to the council, incorporating their suggestions from the last meeting. He explained that initially the thought was to place a banner on each of the 36 decorative light poles along Larpenteur Avenue, however many poles have traffic signs and so alternating poles will work instead. He also said the light pole company has spring-loaded brackets to mount the banners, so they are not damaged in windy weather. He said the final design and budget numbers would be at the next meeting for the council to approve.

Council member Kuettel liked option 4, saying it was easy to read, and said she likes upper and lower case letters.

Council member Harris said she liked option 2 design, but not the font, suggesting another sans serif font.

Mayor Lindstrom said he did not like having “the fair city” on the banner, and thought the text and design needed to be crisp and easy to read. He suggested having a contest with area school kids to create a banner design for the next go-round.

Council member Long asked if the flower baskets would be part of the pole. Miller replied the basket would hang alongside the banner on the other side of the pole, using the same bracket. Harris wanted staff to check with the design company to see if they would produce a mock-up of what the banner and poles would look like.

Staff will present information gathered at the next council meeting.

3. Comprehensive Plan Update Review Part II

Administrator Miller stated the council had four sections of the comp plan, some of which were blanket requirements, but others the city added like the park plan with maps. He drew the council’s attention to the parks & open space section and said the city would still pursue the trail opportunities, and will be working with Roseville to submit a grant proposal. The other sections included natural resources and environmental protection, including green building practices. He said the Environment Commission would be looking at policies. The economic development and redevelopment sections encompass urban design for walkability and potential expansion for business along the Larpenteur corridor. He said the next section included steps for implementation of the plan, noting the city would likely need to complete a corridor study.

Council member Harris asked about the new zoning listed on page 13 (single-family residential overlay). Miller replied the zoning classification was in relation to fraternity housing near the university. Harris responded the city wanted to protect open land, and R1 zoning was not the answer.

Council member Kuettel said the Planning Commission wanted to make sure of the process with the addition of 250 housing units, making sure 10% were affordable. She also wanted to discuss the possibility of housing redevelopment on the west side of Snelling, west of Fairview Avenue rather than only east of Snelling. She asked the council that when the corridor study is completed that the whole of Larpenteur be included all the way out to Cleveland. She said that if redevelopment to high-density housing happens it should not only be east of Snelling. Kuettel further asked the council to consider passing an ordinance in relation to affordable housing requirements. Council member Harris disagreed, stating if there is an ordinance it allows the city less flexibility. Administrator Miller added that some cities have passed an ordinance with regard to a certain percentage of housing stock as affordable, but with some leeway by including a statement to the effect “that at least 10% be affordable if housing assistance is available.”

Council member Kuettel said she did not think an ordinance was necessary, but she wanted to be sure how the section was worded to the Met Council. Miller replied the city more than meets the requirements for affordable housing now, and even with new housing with no affordable units, the city would still comply with affordable housing requirements.

Council member Mercer-Taylor added the city was doing more than its share in Ramsey County in terms of affordable housing, and wanted to be sure that the city did its part in preventing deterioration of the apartment stock in the city. Miller replied if the council wanted to address that in a possible rental ordinance that may be considered.

Mayor Lindstrom drew Miller’s attention to table 22, and they decided to change the wording to ice facilities rather than hockey. Mayor Lindstrom had a couple other minor questions, and

then suggested staff add the commission mission statements to the comp plan. Other councilors had a few minor typo and reference changes to the plan.

Information/Announcements:

Council member Mercer-Taylor said she attended the joint Neighborhood/Human Rights Commission meeting, and said they were a great group with many good ideas.

Council member Harris added she was at the meeting as well as the liaison to the Human Rights Commission, and thought there were ways indentified at the meeting to collaborate between the commissions and a good session on ways to attract new members to the HR Commission. Mayor Lindstrom interjected, stating two applications had been received.

Council member Kuettel announced a series of meeting occurring at City Hall - March 17 workshop on rain gardens, March 13 and April 3 comp plan open houses, and March 27 community meeting at Coffee Grounds. All meetings are at 6:30 p.m.

Mayor Lindstrom announced he and Administrator Miller attended the Stadium Area Advisory Task Force meeting, and said he learned the U was planning to use the St. Paul campus and the State Fairgrounds as parking area during Gopher games. He will relay any developments to the residents, and make sure the impact to neighborhoods is minimal. Lastly, he announced nominations for the Neil Kwong Award would be accepted through March 7.

Mayor Lindstrom adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Stacey Kreuser
Assistant City Administrator/Deputy Clerk

CONSENT F1
3/12/08

ITEM: **General Disbursements and Payroll**

SUBMITTED BY: **Roland Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

General Disbursements through 3/5/08: \$75,368.36

Payroll through 2/29/08: \$17,166.78

ATTACHMENTS:

Disbursements and payroll

ACTION REQUESTED:

Approval

PACKET: 00170 MAR 6TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00211		ASSOC. GOVT ACCOUNTANTS				
I-200803050984		MEMBERSHIP 2008	95.00			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		MEMBERSHIP 2008		101 4113-86110-000	MEMBERSHIPS	95.00
		=== VENDOR TOTALS ===	95.00			
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01-00800		ALLIED WASTE SERVICES				
I-200803050980		MARCH 2008 WASTE	196.78			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		MARCH 2008 WASTE		101 4131-82010-000	WASTE REMOVAL	196.78
		=== VENDOR TOTALS ===	196.78			
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01-00255		AMERICAN OFFICE PRODUCTS				
I-89967		BANQUET ROLL COVER TABLES	131.45			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		BANQUET ROLL COVER TABLES		101 4112-70100-000	SUPPLIES	17.56
		CDRW DUSTER, COLOR PAPER		101 4112-70100-000	SUPPLIES	113.89
		=== VENDOR TOTALS ===	131.45			
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01-00250		AMERIPRIDE LINEN&APPAREL				
I-M498044		LINEN CLEANING	33.84			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	33.84
		=== VENDOR TOTALS ===	33.84			
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01-00892		BEARCOM				
I-3743317		REPAIR PAGER	33.56			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		REPAIR PAGER		101 4124-87092-000	REPAIR RADIOS	33.56
		=== VENDOR TOTALS ===	33.56			
=====						
01-01046		BREDEMUS HARDWARE COMPANY INC				
I-187905		PARTS FOR C.H. FRONT DOOR	287.02			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		PARTS FOR C.H. FRONT DOOR		101 4131-87010-000	CITY HALL MAINTENANCE	287.02
		=== VENDOR TOTALS ===	287.02			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-03123		CINTAS CORPORATION #470				
I-470806137		RUG SERVICE	27.47			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		RUG SERVICE		101 4131-87010-000	CITY HALL MAINTENANCE	27.47
		=== VENDOR TOTALS ===	27.47			
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01-03181		CITY OF NEW BRIGHTON				
I-200803050978		HAZMAT EXPENSES	816.18			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		HAZMAT EXPENSES		101 4124-87100-000	HAZMAT	816.18
		=== VENDOR TOTALS ===	816.18			
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01-06290		CITY OF ROSEVILLE				
I-7057		ENGINEERING FEES	4,672.29			
3/04/2008	APBNK	MANUAL CK# 072892 2/26/2008				
		ENGINEERING OCT 1 - DEC 31		101 20200-000	ACCOUNTS PAYABLE	2,458.90
		ENGINEERING:HAMLIN OCT-DEC		412 20200-000	ACCOUNTS PAYABLE	546.21
		ENGINEERING OCT-DEC		601 20200-000	ACCOUNTS PAYABLE	1,667.18
		=== VENDOR TOTALS ===	4,672.29			
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01-03122		CITY OF ST PAUL				
I-103481		JAN 2008 FUEL	258.52			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		JAN 2008 FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	258.52
		=== VENDOR TOTALS ===	258.52			
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01-03350		D LEWIS ENTERPRISES INC				
I-3514		INSTALLATION COUNTERTOPS	1,879.50			
3/04/2008	APBNK	MANUAL CK# 072889 2/22/2008				
		INSTALLATION COUNTERTOPS		403 4403-91000-000	MACHINERY & EQUIPMENT	1,879.50
		=== VENDOR TOTALS ===	1,879.50			
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01-05090		DEEP ROCK WATER COMPANY				
I-200803050986		2 WATER COOLERS	106.50			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		2 WATER COOLERS		401 4401-90100-000	FURNITURE & EQUIPMENT	106.50
		=== VENDOR TOTALS ===	106.50			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-07226	DONALD SALVERDA & ASSOC.					
I-200803050995		ADV EFFECTIVE MGMT PROGRAM	500.00			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		ADV EFFECTIVE MGMT PROGRAM		101 4112-86100-000	CONFERENCES/EDUCATION/AS	500.00
		=== VENDOR TOTALS ===	500.00			
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01-04084	FIRE EQUIPMENT SPECIALTIES					
I-5542		RT SKED	840.27			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		RT SKED		402 4402-91000-000	MACHINERY & EQUIPMENT	563.37
		TESTING 4 GAS METERS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	276.90
		=== VENDOR TOTALS ===	840.27			
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01-05143	HEIMAN FIRE EQUIPMENT					
I-200803050992		CAMERA BATTERY	116.09			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		CAMERA BATTERY		101 4124-87029-000	REPAIR OTHER EQUIPMENT	116.09
		=== VENDOR TOTALS ===	116.09			
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01-05153	HOME DEPOT CRC/GECF					
I-200803040977		COUNCIL CHMBRS OAK &SUPPLIES	992.64			
3/04/2008	APBNK	MANUAL CK# 072891 2/26/2008				
		COUNCIL CHMBRS OAK &SUPPLIES		403 4403-91000-000	MACHINERY & EQUIPMENT	992.64
		=== VENDOR TOTALS ===	992.64			
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01-05843	MN NCPERS LIFE INSURANCE					
I-200803050997		MAR 07 INS	16.00			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		MAR 07 INS		101 21709-000	OTHER PAYABLE	15.20
		MAR 07 INS		206 21709-000	OTHER PAYABLE	0.80
		=== VENDOR TOTALS ===	16.00			
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01-05821	MUSKA ELECTRIC					
I-200803050994		C.C. ELECTRICAL RENOVATION	1,059.87			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		C.C. ELECTRICAL RENOVATION		403 4403-91000-000	MACHINERY & EQUIPMENT	1,059.87
		=== VENDOR TOTALS ===	1,059.87			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-07263	NEXTEL COMMUNICATIONS, INC					
I-200803050982		CELLPHONE FEB 2008	243.30			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		CELLPHONE FEB 2008		101 4131-85015-000	CELL PHONE	70.40
		CELLPHONE FEB 2008		101 4131-85015-000	CELL PHONE	12.11
		CELLPHONE FEB 2008		101 4131-85015-000	CELL PHONE	31.57
		CELLPHONE FEB 2008		101 4132-85015-000	CELL PHONE	7.29
		CELLPHONE FEB 2008		601 4601-85015-000	CELL PHONE	60.70
		CELLPHONE FEB 2008		602 4602-85015-000	CELL PHONES	61.23
		=== VENDOR TOTALS ===	243.30			
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01-05997	NORTHERN SANITARY SUPPLY CO					
I-126156		DISTRIBUTOR ASSEMBLY	52.61			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		DISTRIBUTOR ASSEMBLY		601 4601-87000-000	REPAIR EQUIPMENT	52.61
		=== VENDOR TOTALS ===	52.61			
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01-06029	JUDY OLSON					
I-200803050989		REFUND-YOGA	5.00			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		REFUND-YOGA		201 34310-000	RECREATION FEES	5.00
		=== VENDOR TOTALS ===	5.00			
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01-06054	ORCHARD TRUST COMPANY					
I-200803050996		MAR 08 DEF COMP	320.00			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		MAR 08 DEF COMP		101 21709-000	OTHER PAYABLE	315.00
		MAR 08 DEF COMP		201 21709-000	OTHER PAYABLE	5.00
		=== VENDOR TOTALS ===	320.00			
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01-06945	QWEST					
I-200803050981		LANDLINE	111.35			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		LANDLINE		101 4141-85011-000	TELEPHONE - LANDLINE	111.35
		=== VENDOR TOTALS ===	111.35			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-06184		RAMSEY COUNTY - 911 DISPATCH				
I-EMCOM-24		FEB 08 911 DISPATCH FEES	958.67			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		FEB 08 911 DISPATCH FEES		101 4124-86700-000	EMERGENCY DISPATCH SVCS-	958.67
		=== VENDOR TOTALS ===	958.67			
=====						
01-06310		ELIZABETH ROWAN				
I-200803050991		REFUND-YOGA	10.00			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		REFUND-YOGA		201 34340-000	NON-RESIDENT FEE	10.00
		=== VENDOR TOTALS ===	10.00			
=====						
01-06535		SPEEDWAY SUPERAMERICA				
I-200803050983		FUEL	92.12			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	92.12
		=== VENDOR TOTALS ===	92.12			
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01-07228		CITY OF ST ANTHONY				
I-200803050988		MARCH 08 POLICE SERVICES	45,675.00			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		MARCH 08 POLICE SERVICES		101 4122-81000-000	POLICE SERVICES	45,675.00
		=== VENDOR TOTALS ===	45,675.00			
=====						
01-06525		SUBURBAN ACE HARDWARE				
I-200803050993		TAPE, FASTNERS, ROLLERS	47.92			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		TAPE, FASTNERS, ROLLERS		101 4131-70110-000	SUPPLIES	47.92
		=== VENDOR TOTALS ===	47.92			
=====						
01-06660		TARGET				
I-200803040976		WINTERFEST SUPPLIES	125.77			
3/04/2008	APBNK	MANUAL CK# 072890 2/25/2008				
		WINTERFEST SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	125.77
		=== VENDOR TOTALS ===	125.77			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-07003	TESCH, SCOTT					
I-200803050987		REIMB CLASSROOM SUPPLIES	40.60			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		REIMB CLASSROOM SUPPLIES		101 4124-70100-000	SUPPLIES	40.60
		=== VENDOR TOTALS ===	40.60			
=====						
01-06585	THE OFFICE CLEANERS					
I-20080229		FEB 08 OFFICE CLEANING	340.80			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		FEB 08 OFFICE CLEANING		101 4131-87010-000	CITY HALL MAINTENANCE	340.80
		=== VENDOR TOTALS ===	340.80			
=====						
01-06692	NITA TRUITNER					
I-200803050990		REFUND-YOGA	5.00			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		REFUND-YOGA		201 34310-000	RECREATION FEES	5.00
		=== VENDOR TOTALS ===	5.00			
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01-00896	US BANK					
I-200803050998		ADM FEES	862.50			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		ADM FEES		317 4317-94900-000	BOND FEES	431.25
		ADM FEES		316 4316-94900-000	BOND FEES	431.25
		=== VENDOR TOTALS ===	862.50			
=====						
01-07901	WASTE MANAGEMENT-BLAINE					
I-3793513-0500-6		MARCH 08 COMM RECYCLING	620.21			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		MARCH 08 COMM RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	620.21
		=== VENDOR TOTALS ===	620.21			
=====						
01-05870	XCEL ENERGY					
I-200803050979		XCEL ENERGY	3,906.52			
3/05/2008	APBNK	DUE: 3/05/2008 DISC: 3/05/2008				
		ELECT- GROVE RINK		101 4141-85020-000	ELECTRIC/GAS	178.19
		ELECT & GAS- COMMUNITY PARK		101 4141-85020-000	ELECTRIC/GAS	1,006.17
		ELECT & GAS- PARK		101 4141-85020-000	ELECTRIC/GAS	25.92
		CIVIL DEFENSE SIREN		101 4121-85020-000	ELECTRIC	7.03
		ELECTRIC		601 4601-85020-000	ELECTRIC	27.13
		ELECTRIC		101 4131-85020-000	ELECTRIC	998.12
		GAS		101 4131-85030-000	NATURAL GAS	1,569.37

PACKET: 00170 MAR 6TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05870	XCEL ENERGY	(** CONTINUED **)				
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	37.01
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	35.30
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	13.76
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	8.52
=== VENDOR TOTALS ===			3,906.52			
=== PACKET TOTALS ===			65,480.35			

FEDERAL WITHHOLDING	6102.71
STATE WITHHOLDING	1002.90
PERA CK#72913	2465.40
ICMA WIRE	<u>317.00</u>
	75,368.36

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	2/28/2008	277.05	072893
0018	LONG, CHARLES E	R	2/28/2008	277.05	072894
1136	OLSON, ROLAND O	R	2/28/2008	1,047.37	072895
1142	HERZOG, PATRICK J	R	2/28/2008	292.78	072896
1035	AUGER SR, JOSEPH J	R	2/28/2008	253.24	072897
0034	KURHAJETZ, CLEMENT	R	2/28/2008	342.83	072898
0074	ALLEN, MARK J	R	2/28/2008	184.70	072899
0095	POESCHL, MICHAEL J	R	2/28/2008	92.35	072900
0097	GAFFNEY, PATRICK	R	2/28/2008	92.35	072901
1030	PITTMAN, TIMOTHY J	R	2/28/2008	1,506.18	072902
1178	FISCHER, PETER M	R	2/28/2008	279.93	072903
2158	DOLAN, IAN M	R	2/28/2008	149.66	072904
2159	HETFELD, NICKLAUS S	R	2/28/2008	144.76	072905
2161	SAVAGE, JACK A	R	2/28/2008	150.30	072906
1016	ABERNATHY, LISA A	R	2/28/2008	1,220.56	072907
2025	HOIUM, CHARLOTTE R	R	2/28/2008	84.97	072908
2119	RAAEN, DREW P	R	2/28/2008	382.45	072909
2139	LAMMERS, CHRISTOPHER	R	2/28/2008	552.16	072910
2149	MUELLER, KARL J	R	2/28/2008	101.63	072911

***** DIRECT DEPOSIT LIST ***** PAY PERIOD ENDING 2/29/2008

EMP #	NAME	AMOUNT
01-0012	LAURA A KUETTEL	277.05
01-0013	PETER C LINDSTROM	330.57
01-0016	PAMELA M HARRIS	277.05
01-1002	JUSTIN J MILLER	2,262.22
01-1008	STACEY T KREUSER	1,341.70
01-1009	MELANIE M LEEHY	223.69
01-1136	ROLAND O OLSON	800.00
01-1038	DEBORAH K JONES	1,580.40
01-0040	KEVIN ANDERSON	10.03
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSEVEN	1,168.44
01-1143	COLIN B CALLAHAN	1,163.31

TOTAL PRINTED: 12 9,734.46

*** REGISTER TOTALS ***

REGULAR CHECKS:	19	7,432.32
DIRECT DEPOSIT REGULAR CHECKS:	12	9,734.46
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	31	17,166.78

ITEM: **City License Renewals**

SUBMITTED BY: **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

EXPLANATION:

The following business has applied for mechanical contractor's licenses for 2008. Staff has received the necessary documents for licensure.

- Thomas Renovations
- AAA Plumbing by Newstrom
- Champion Plumbing

The following individual has applied for a renewal therapeutic massage license for 2008. Staff has received the necessary documents for licensure.

- Ruth Atherly

CONSENT F3
3/12/08

ITEM: **Commission Appointment**

SUBMITTED BY: **Peter Lindstrom, Mayor**

Explanation:

The following individual has been interviewed, and I ask the council's approval to appoint Richard Carlson to the Human Rights Commission.

ACTION REQUESTED:

Approval

FEB 19 2008

**CITY OF FALCON HEIGHTS
COMMISSION APPLICATION**

DATE: 2/14/08

NAME: Richard Carlson

ADDRESS: Falcon Heights, Mn.

PHONE: (H) _____ (W) _____

EMAIL ADDRESS: _____

HOW LONG AT ABOVE ADDRESS? 34 years

IN WHAT CAPACITY DO YOU WISH TO SERVE? as a member
of The Human Rights Commission

REASON YOU WISH TO SERVE ON ABOVE: I am interested in how people get along
with each other, and building community among people that is centered
in the common good and anchored in justice. We are blessed with
a city that is concerned for the welfare of all and I would
like to contribute to continue this high standard.

PRIOR PUBLIC (OR RELATED) SERVICE: My past employment includes Physical
Director at the Midway YMCA in St. Paul, a teacher/administrator
in the White Bear Lake Mn. Public Schools and a pastor in
the St. Paul Area Evangelical Lutheran Church in America (ELCA)
at First Lutheran Church (7yrs) and Galilee Lutheran Church
(11yrs) — I retired from my call at Galilee (in Roseville) on
October 25, 2007.

OTHER RELEVANT BACKGROUND (OR COMMENTS): In my employment I have had
experience in the YMCA, the Public Schools, and the Church, and
have learned and have convictions of the role of each in
contributing to building a good community. I have a deep
respect for all people. I would hope to learn about the role
of government in creating a city where the rights of all are
protected and enhanced. It would look forward to work with
others in this common goal. I am married and we have 3 sons
who are married and have families, and who live in the Roseville
and White Bear area.

**CITY OF FALCON HEIGHTS
COMMISSION APPLICATION**

DATE: Feb 20, 2008

NAME: Gary W Y Kwong

ADDRESS: _____

PHONE: (H) _____ (W) _____

EMAIL ADDRESS: _____

HOW LONG AT ABOVE ADDRESS? 24 yr

IN WHAT CAPACITY DO YOU WISH TO SERVE? Human Rights

Commissioner

REASON YOU WISH TO SERVE ON ABOVE: Personal interest in
socio-economic, racial, etc equity

PRIOR PUBLIC (OR RELATED) SERVICE: see attached volunteer
activity sheet. MICH Anti-racism Task Force,

3m Multicultural Advisory Committee, Indian Head
and Northern Star Boy Scout Council Diversity Committee

OTHER RELEVANT BACKGROUND (OR COMMENTS): _____

Gary Kwong VOLUNTEER ACTIVITIES through February, 2008

Volunteer Recognition – Northern Star Boy Scout Council, Silver Beaver, 2007; 3M Volunteer Award, 1994 and 2002. Indianhead Boy Scout Council Spurgeon Award 1997.

- ▶ Metropolitan Interfaith Council on Affordable Housing (MICAH) Anti-Racism Task Force 2006-2008
- ▶ Hmong American Partnership Board 1 year, 2007-2008
- ▶ Family Development Center Board, chair 1 year, 2007-2008
- ▶ Twin Cities Regional Science Fair Board and Treasurer 2005-2008
- Twin Cities Regional Science Fair judge 1991-2008, 17 years
- Minnesota State Science Fair judge 2004-2008, 4 years
- ▶ Church
 - One week/year junior high church camp counselor - 16 years
 - Taught Sunday School - junior high, 5-8th grades, 2nd grade 14 years
 - Junior high church youth group leader 5 years
 - Member of trustees 17 years
- ▶ Boy Scouts
 - Den leader, 3 years; Assistant Scoutmaster, 9 years; Scoutmaster, 3 years
 - Northern Star Boy Scout Council President's Cabinet 6 years
 - Co-chair of Diversity Committee 2 years
 - Northern Star Council Diversity Committee member 2002-2008, 6 years
 - Silver Maple District Growth Chair 2003-2008, 5 years
 - Northern Star Council Nominating committee 5 years
 - Northern Star Council Membership committee 2003-2008, 5 years
 - Philmont Trek co-leader 2 years
- ▶ Capitol Hill Magnet Gifted and Talented, St. Paul
 - Served on Parent's Advisory committee 6 years
 - Science Fair Organizer/ Recruitment Committee steering committee 5 years
- ▶ St. Paul Independent School District 625 Gifted and Talented Advisory Council 1998-2007
 - Co-chair 2 years
- ▶ Participated in the Metro Educational Cooperative Service Unit Creativity Fair 7 years
 - Children's class presenter (paid)
- ▶ 3M STEP (Science Training and Encouragement) mentor 9 years
 - Supervisor for 3 students during summer work.
 - Worked with 3 others to start the 3M Cultural Partner program (pair new and longer term 3m's) and have been the coordinator 7 years
 - Corporate Diversity Involvement Task Force 3 years
 - Multicultural Advisory Committee 3 years
 - Supervisor for a Teacher Working in Science and Technology (TWIST) 2 summers
- ▶ 3M Corporate Multicultural Advisory Committee 4 years
- ▶ 3M Newton's Apple Education Committee 3 years
- ▶ 3M Multicultural Visiting Wizards 8 years
 - Organizer and trainer for 75 scientists and nontechnical employees
 - Worked with over 19 schools and 10,000 students in St. Paul/Minneapolis area (Ames, Capitol Hill, Ben Mays, Monroe, Museum, North End, Webster, Maxfield, Farnsworth, Cherokee Heights, Fulton, Edina, Osseo, Chelsea Heights, Franklin, Roosevelt, Linwood A+, Jackson, Phalen Lake Elementary schools, Hazel Park Jr High)
- ▶ Super Science Teacher's Workshop and Super Science Saturday presenter 14 years
- ▶ Minnesota Council for Gifted & Talented
 - Restarted Roseville Chapter - president 1 year
 - State Board Member 2 years
 - Chemistry Classes at MCGT annual conference 3 years
- ▶ Explore What Gifted and Talented Means for Your Family Conference – Sole organizer 9 years
 - Started from 4 adult's classes and 13 children's classes to 9 adult's classes and 23 children's classes - attended by 250, 450, 350, and 225 parents and children to provide information for St. Paul, Minneapolis, and Roseville families.
 - On the committee with St. Paul Public Schools personnel which organized the conference 2002

ITEM: **Moratorium on New Electronic Signs**

SUBMITTED BY: **Justin Miller, City Administrator**

EXPLANATION:

The city's current sign code, while slightly adjusted during the recodification process a few years ago, has remained mostly unchanged over the past several years. During this time, technology has changed to make certain sections of our code somewhat outdated. New technology now allows for smaller signs to use eye-catching techniques such as moving pictures and text, bright flashing lights, and the use of an array of colors. While we have not faced a proliferation of changeable electronic signs in our city, other cities have experienced challenges in making these signs fit their respective community standards. Since we have two major thoroughfares that run through our city, it is highly likely that we will be approached in the future for some version of these signs.

Staff believes that our sign code, as it relates to electronic (or sometimes called dynamic) signs, needs extensive review by the public, planning commission, and the city council. In order to do this in a manner which is fair to all parties concerned, staff is recommending that a six-month moratorium on these signs be enacted. This six-month period will allow staff and the planning commission adequate time to study alternatives and bring a recommendation back to the city council for your approval.

ACTION REQUESTED:

Staff recommends that the Falcon Heights City Council adopt an interim ordinance temporarily prohibiting the issuance of permits for designated signs as outlined in the attached ordinance, and refer the matter to the planning commission for their review and input.

CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA

ORDINANCE NO. 08-01

**AN INTERIM ORDINANCE TEMPORARILY PROHIBITING
THE ISSUANCE OF PERMITS FOR DESIGNATED SIGNS**

THE CITY COUNCIL OF FALCON HEIGHTS ORDAINS:

SECTION 1. DEFINITIONS: The following terms when used in this ordinance shall mean:

CHANGEABLE COPY SIGN, ELECTRONIC: A sign or portion thereof that displays electronic, nonpictorial text information in which each alphanumeric character, graphic, or symbol is defined by a small number of matrix elements using different combinations of light emitting diodes (LEDs), fiber optics, light bulbs or other illumination devices within the display area. Electronic changeable copy signs include computer programmable, microprocessor controlled electronic displays. Electronic changeable copy signs include projected images or messages with these characteristics onto buildings or objects. Electronic changeable copy signs do not include official signs.

DESIGNATED SIGN: Changeable copy sign, electronic; dynamic display sign; electronic graphic display sign; flashing sign; multivision sign; shimmering sign; video display sign.

DYNAMIC DISPLAY: Any characteristics of a sign that appear to have movement or that appear to change, caused by any method other than physically removing and replacing the sign or its components, whether the apparent movement or change is in the display, the sign structure or any other component of the sign. This includes displays that incorporate technology or methods allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components as well as any rotating, revolving, moving, flashing, blinking or animated display and any display that incorporates rotating panels, LED lights manipulated through digital input, digital ink or any other method or technology that allows the sign face to present a series of images or displays.

ELECTRONIC GRAPHIC DISPLAY SIGN: A sign or portion thereof that displays electronic, static images, static graphics or static pictures, with or without text information, defined by a small number of matrix elements using different combinations of light emitting diodes (LEDs), fiber optics, light bulbs or other illumination devices within the display area where the message change sequence is accomplished immediately or by means of fade, pixalization or dissolve modes. Electronic graphic

display signs include computer programmable, microprocessor controlled electronic or digital displays. Electronic graphic display signs include projected images or messages with these characteristics onto buildings or other objects.

FLASHING SIGN: A directly or indirectly illuminated sign or portion thereof that exhibits changing light or color effect by any means, so as to provide intermittent illumination that changes light intensity in sudden transitory bursts and creates the illusion of intermittent flashing light by streaming, graphic bursts showing movement, or any mode of lighting which resembles zooming, twinkling or sparkling.

MULTIVISION SIGN: Any sign composed in whole or part of a series of vertical or horizontal slats or cylinders that are capable of being rotated at intervals so that partial rotation of the group of slats or cylinders produces a different image and when properly functioning allows on a single sign structure the display at any given time one of two (2) or more images.

OFFICIAL SIGN: Signs of a public noncommercial nature including public notification signs, safety signs, traffic signs, direction to public facilities when erected by or on behalf of a public official or employee in the performance of official duty.

SHIMMERING SIGN: A sign which reflects an oscillating sometimes distorted visual image.

SIGN: Any letter, word or symbol, poster, picture, statuary, reading matter or representation in the nature of advertisement, announcement, message or visual communication, whether painted, posted, printed, affixed or constructed, including all associated brackets, braces, supports, wires and structures, which is displayed for informational or communicative purposes.

VIDEO DISPLAY SIGN: A sign that changes its message or background in a manner or method of display characterized by motion or pictorial imagery, which may or may not include text and depicts action or a special effect to imitate movement, the presentation of pictorials or graphics displayed in a progression of frames that gives the illusion of motion, including, but not limited to, the illusion of moving objects, moving patterns or bands of light, or expanding or contracting shapes, not including electronic changeable copy signs. Video display signs include projected images or messages with these characteristics onto buildings or other objects.

SECTION 2. INTENT: It is the intent of this ordinance to allow the City of Falcon Heights time to complete an in-depth study concerning changes in official controls for Designated Signs, and in the interim to protect the planning process and the health, safety, and welfare of the citizens of the community.

SECTION 3. TEMPORARY PROHIBITION: Pending the completion of the above referenced study and the adoption of appropriate official controls, no sign permit, variance,

electrical permit or other needed approval shall be processed or approved and no application for such approvals shall be accepted for Designated Signs.

SECTION 4. EFFECTIVE DATE: This ordinance shall take effect from and after its passage and shall remain in effect until the date of the adoption of the official controls contemplated hereunder or September 10, 2008 whichever occurs first.

ADOPTED this 12th day of March, 2008, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Justin Miller, City Administrator/Clerk

DIVISION 3.

RESTRICTIONS ON SPECIFIC TYPES OF SIGNS

Sec. 113-469. Signs as traffic hazards.

No sign may be erected that by reason of position, shape, flashing light, movement, color, or in any other manner constitutes a traffic hazard as determined by the zoning administrator. In particular, signs which may be confused with emergency or snow plow vehicle lights are prohibited.

(Code 1993, § 9-13.03(1))

Sec. 113-470. Certain signs prohibited.

No sign will be permitted that provides refuge from police surveillance, tends to accumulate debris as a fire hazard, or in any other way is a hazard to the public health, safety, convenience or general welfare. Private signs are not permitted within streets or other public rights-of-way, except on courtesy benches as regulated herein.

(Code 1993, § 9-13.03(2); Ord. No. 05-01, § 5, 1-12-2005)

Sec. 113-471. Illuminated sign restrictions.

(a) Any sign illuminated and located within 50 feet of a residential district lot line shall be diffused or indirect so as not to reflect direct rays of light into adjacent residences. All illuminated signs in business and industrial districts in close proximity to residential districts shall be designed so as to illuminate the sign and not residential property to the extent practicable.

(b) Illuminated signs lighted by any means as an integral part of the sign, by floodlights, or any other means which cast light away from the sign shall be governed as follows:

- (1) Any combination of signs or light sources which cast light on a public street shall not exceed one footcandle meter reading as measured from the centerline of said street.
- (2) Any combination of signs or lights which cast light on property zoned for residential use shall not exceed 0.4 footcandle meter reading as measured from any part of said residential area.
- (3) In no instance shall exposed lightbulbs be utilized to light signs, property, or merchandise for sale or rent. Said lights shall be hooded or controlled in some manner so as to direct light away from public streets or adjacent to nearby property.

(Code 1993, § 9-13.03(3))

Sec. 113-472. Signs in public right-of-way.

Signs shall not be permitted within the public right-of-way or easements except as follows:

- (1) Public traffic control signs are permitted in any right-of-way.
- (2) Signs erected by the city or the jurisdiction controlling the right of way.
- (3) Courtesy bench signs are permitted on courtesy benches in the zoning districts specified herein.

(Code 1993, § 9-13.03(4); Ord. No. 05-01, § 6, 1-12-2005)

Sec. 113-473. Flashing signs.

Devices giving off an intermittent or rotating beam of rays of light shall be prohibited, except symbols or numerals indicating time and temperature and word changers, as long as the word changer does not change more frequently than every 30 seconds. In no event, however, shall any light be permitted which may be confused with lights from a snowplow, police car, ambulance, or other emergency vehicle.

(Code 1993, § 9-13.03(5))

Sec. 113-474. Temporary and election signs.

Temporary signs shall be permitted in any district in any yard area provided there shall be no more than three such signs on any lot and the total area of such signs shall not exceed 32 square feet. Temporary signs shall include election signs on residential property, commercial special sale signs, special occasion signs, garage sales, and similar signs. Election signs are permitted in any district on private property. Such signs must be removed within ten days following the election date.

(Code 1993, § 9-13.03(6))

Sec. 113-475. Service station signs.

Service stations may erect on pylon or pedestal a sign not to exceed 25 feet in height anywhere in setback area but no part of any such sign shall be closer to side lot lines than the required side yard setback nor within five feet of the rear lot line or ten feet of street right-of-way.

(Code 1993, § 9-13.03(7))

Sec. 113-476. Real estate signs.

Real estate (for rent, sale, or lease) signs may be placed in any yard of a lot containing the affected structure or land involved, provided such signs are not closer than ten feet to any property line and do not exceed a total of six square feet per lot frontage in residential areas and 32 square feet on any other lot. However, real estate signs over six square feet may be constructed in any residential area providing that:

- (1) The sign area allowance for a combination of lots in aggregate shall not exceed 50 square feet;
- (2) The signs are located at least 130 feet from any home;
- (3) The signs are removed within one year unless an extension is given from the zoning administrator;
- (4) A use permit is granted by the zoning administrator. Real estate signs over 32 square feet per lot frontage and exceeding other sign area limits in business and industrial areas shall require a variance.

(Code 1993, § 9-13.03(8))

Sec. 113-477. Private traffic signs.

Private traffic circulation signs in parking lots and pedestrian circulation signs in alleys or other hazardous situations may be permitted provided such individual signs do not exceed three square feet, the minimum number necessary for purposes intended is utilized, and such signs are utilized exclusively for purposes intended and permitted.

(Code 1993, § 9-13.03(9))

Sec. 113-478. Vacant lots.

Signs on vacant lots shall be permitted in accordance with this article except where governed by building frontage; in such cases, front footage of public right-of-way shall be utilized.

(Code 1993, § 9-13.03(10))

Sec. 113-479. Rooftop displays and aerial searchlights.

Rooftop balloons and rooftop displays are not permitted except in a commercial zone for a maximum of five days for a business grand opening or a special civic event sponsored or endorsed by the city council. A temporary sign permit is required for the balloon. Aerial searchlights are not permitted.

(Code 1993, § 9-13.03(11); Ord. No. 0-93-05, § 1, 5-26-1993)

Sec. 113-480. Signs on windows and doors.

This chapter does not apply to interior signs painted, attached by adhesive, or otherwise attached directly to or visible through windows and glass portion of doors except that such signs shall not be permitted in the B-1 district.

(Code 1993, § 9-13.03(12))

Sec. 113-481. Ground signs.

(a) No ground sign shall be erected, constructed, altered, rebuilt, or relocated to a height exceeding 20 feet above ground.

(b) The bottom of the facing of every ground sign shall be at least 30 inches above the ground, which space may be filled with platform or decorative trim of light wood, metal construction, brick, planters or plantings, etc.

(c) No private sign shall be erected, constructed, or maintained within the boundary of any street, avenue, highway, alley or public ground of the city, county or state.

(d) Portable signs supported by frames or posts rigidly attached to bases shall be so proportioned that the weight and size of the bases are adequate to resist the wind pressure specified in the building code. Such signs shall not exceed five feet in height or 15 square feet in area.

(e) The owner of a lot upon which there is a ground sign or the person occupying such lot or both are hereby required to keep such lot and such ground sign clean, sanitary, inoffensive and free and clear of all obnoxious substances and unsightly conditions.
(Code 1993, § 9-13.03(13))

Sec. 113-482. Moving or revolving signs (motion signs).

Moving or revolving signs shall not be permitted except by the granting of a variance.
(Code 1993, § 9-13.03(14))

Sec. 113-483. Wall signs.

Wall signs attached to exterior walls of solid masonry or concrete shall be safely and securely attached.
(Code 1993, § 9-13.03(15))

Sec. 113-484. Signs painted on walls.

Signs shall not be painted directly on the outside wall of a building. Signs shall not be painted on a fence, tree, stone, or other similar objects or structures in any district.
(Code 1993, § 9-13.03(16))

Sec. 113-485. Projecting signs.

Signs shall in no case project from a building or structure more than one foot from the base of building. No projecting sign shall at the lowest point be less than eight feet above the sidewalk or the grade level. All projecting signs for which a permit is required shall be constructed entirely of fire-resistive materials approved by the zoning administrator for this purpose. All metal supports and braces for projecting signs shall be galvanized or of corrosive-resistant material or painted at least once annually.
(Code 1993, § 9-13.03(17))

Sec. 113-486. Electric signs.

All signs and displays using electric power shall have a cutoff switch on the outside of the premises and on the outside of the sign. All electrical work shall conform to this article and be subject to city inspection.

(Code 1993, § 9-13.03(18))

Sec. 113-487. Construction signs.

These signs are not to exceed 32 square feet in area and shall be allowed in all zoning districts during construction. Such signs shall be removed when the project is substantially completed.

(Code 1993, § 9-13.03(19))

Sec. 113-488. Roof signs.

Roof signs are prohibited in all districts.

(Code 1993, § 9-13.03(20))

Sec. 113-489. Advertising signs.

Advertising signs are prohibited. By October 1, 1985, all advertising signs shall be considered to be fully amortized and shall be removed by the owners.

(Code 1993, § 9-13.03(22))

Sec. 113-490. Multifaced signs.

Multifaced signs shall not exceed two times the allowed square footage of single-faced signs.

(Code 1993, § 9-13.03(23))

Sec. 113-491. Large signs.

Except for more restrictive subsections of this sign section, no sign that exceeds 100 square feet in area shall be erected or maintained that would:

- (1) Prevent any traveler on any street from obtaining a clear view of approaching vehicles on the same street for a distance of 500 feet.
- (2) Be closer than 1,350 feet to a national, state, or local park, historic site, picnic or rest area, church or school.
- (3) Be closer than 100 feet to residential structures.

(Code 1993, § 9-13.03(24))

ITEM: Comprehensive Plan Update Review Part III

SUBMITTED BY: Justin Miller, City Administrator
Deb Jones, Planning and Zoning Director

EXPLANATION:

All cities in the Twin Cities metropolitan area are required to submit to the Metropolitan Council updates to their comprehensive plans by the end of 2008. Staff recently learned of a change in process that the Metropolitan Council is looking for, so a new approval process is needed on the city's end. The new process will be as follows:

February/March 2008	City Council review
February 26	Planning Commission review
March 25	Planning Commission review/public hearing
April 9 or 23	City Council approval
May	Distribution to neighboring jurisdictions
November (at the latest)	Submittal to Metropolitan Council

In order to meet this timeline, staff will be breaking the draft comprehensive plan update into smaller sections for city council review over the next few weeks. Attached to this report are the following sections:

- Transportation
- Utilities
- Storm Water
- Waste Water

We will also be holding several open houses for the public to review the draft. Open houses have been scheduled on the following dates:

March 13 th	6:30 pm	City Hall Council Chambers
April 3 rd	6:30 pm	City Hall Council Chambers

The Comprehensive Plan Steering Committee will also review the plan before formal approvals are sought.

ACTION REQUESTED:

Staff is looking for comments and suggestions from the city council before compiling the draft for formal planning commission and city council approvals.