

**CITY OF FALCON HEIGHTS**  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 West Larpenteur Avenue**

**AGENDA**  
**May 14, 2008**

- A. CALL TO ORDER: 7:00 PM
  
- B. ROLL CALL:           LINDSTROM \_\_\_\_ HARRIS \_\_\_\_ KUETTEL \_\_\_\_  
                          LONG \_\_\_\_ MERCER-TAYLOR \_\_\_\_  
                          MILLER \_\_\_\_ KREUSER \_\_\_\_
  
- C. PRESENTATIONS:
  
- D. APPROVAL OF MINUTES: April 23, 2008 **TAB 1**
  
- E. PUBLIC HEARINGS:
  
- F. CONSENT AGENDA:
  - 1. General Disbursements through 5/8/08: \$109,581.83  
Payroll through 4/30/08: \$15,533.16 **TAB 2**
  - 2. 2008 Licenses **TAB 3**
  - 3. Sanitary Sewer Cleaning Program **TAB 4**
  - 4. Acceptance of election results for Fire Chief, Assistant Chief **TAB 5**
  - 5. Formally adopt 2008 Debt and Capital Fund Expenditure Budgets **TAB 6**
  
- G. POLICY AGENDA:
  
- H. INFORMATION/ANNOUNCEMENTS:
  
- I. COMMUNITY FORUM:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

## **Regular Meeting of the Falcon Heights City Council April 23, 2008**

**Members present:** Mayor Lindstrom, Council members Harris, Long, and Mercer-Taylor, Administrator Miller, and Assistant City Administrator/Deputy Clerk Kreuser. Absent: Council member Kuettel.

Mayor Lindstrom called the meeting to order at 7:00 p.m.

The minutes of the April 9, 2008 council meeting were approved as submitted.

### **Consent Agenda:**

Administrator Miller explained the sprinkler system had malfunctioned a couple times at the park due to some faulty pipe. The pipe was found to be beyond repair, and the new system included interior pipes and more durable material, a better system with lower risk of the pipes filling and freezing. Council member Harris asked about the huge discrepancy between the bids. All contractors bid on the same project, but the low bidder was very hungry for work, Miller said. He added that references were checked.

Council member Long moved the following three items for approval. The motion passed unanimously.

1. General Disbursements through 4/17/08: \$73,706.22

Payroll through 4/15/08: \$15,840.2

2. 2008 Licenses

3. Community Park Fire Sprinkler Repairs

Keith Gosline, 1969 Summer, addressed the council and explained his new business is personal fitness, massage therapy, and reflexology.

### **Policy Agenda:**

#### **1. Resolution Approving Coventry Apartments Project Conduit Bonding**

Administrator Miller began the item by explaining Coventry Apartments approached the city for a bond not to exceed \$12 million. He said cities issue bonds frequently, and at the Feb. 13 council meeting the bond was given preliminary approval. Tonight the council would approve the final resolution.

Council member Harris reiterated it was up to \$12 million. Miller stated that was pretty close to what they would issue, and the city would learn within the next couple of months of their sale(s). Harris added this money was not included in the 2008 budget, and is extra revenue the city was not expecting. Council member Mercer-Taylor moved to approve the resolution. The motion passed unanimously.

#### **2. Approval of Transit for Livable Communities (TLC) Grant Application**

Administrator Miller said in 2005 the federal government allocated \$21.5 million to make cities more livable. Minneapolis' proposal was selected as one of four projects. Last year, the trail application for this grant was just missed, but with this application, the cities of Roseville and Falcon Heights are hopeful the trail will be funded. He explained the trail will go down Fairview from 36, hook up with Larpenteur, and then to Gortner which will connect the St. Paul and Minneapolis U campuses. The application proposes an 8-foot pathway on east side of Fairview along with boulevard improvements. Also, a sidewalk is proposed along Larpenteur on the north side in front of Gibbs Farm. The city will need to talk with Gibbs to get their approval. Along Gortner, sidewalk will be added on the west side,

with separate bike and sidewalk lanes. The total estimated cost is \$990,000. The deadline for application is Friday, and the city expects to hear back by July 1.

Council member Mercer-Taylor said she was thrilled to see the application going forward, and was happy to hear Miller was confident the project would be funded. She asked for clarification on the shoulder and 8-foot wide pathway along Fairview. Miller responded the shoulder would be for bikes, and the pathway would be for pedestrians. Mercer-Taylor asked about engineering, but learned the plans haven't been made yet.

Council member Harris stated the project has to go across Hwy 36 and wondered aloud how that would work. Miller said over the meetings with TLC, information was gathered and the cities learned tips on how to get more points on the application. He added the Hwy 36 area was where engineers would have to get creative with bike lanes.

Mayor Lindstrom said thankfully the city was in contact with TLC before making an application.

Council member Long asked about the sidewalk/pathway material. Miller said the bike way would be bituminous, and along Larpenteur Avenue it would be concrete and maintained by the city. He added the idea was to connect the whole network, by adding a sidewalk in front of Gibbs and the driving range. Long said it would be great to get that piece added.

Mayor Lindstrom said a survey was completed recently that asked people the importance of bike lanes, and 74% said bike paths and pedestrian paths were "extremely important" in home-buying decisions. Council member Harris moved to approve the Transit for Livable Communities (TLC) Grant Application. The motion passed unanimously.

### **3. Energy Efficient Appliance Rebate Program**

Administrator Miller said for the last several months the Environment Commission had been thinking about joining the Mayor's Kyoto Agreement. One of the provisions of the agreement is for the city as a whole to reduce greenhouse gas emissions. Miller said the Environment Commission came across the idea for the city to refund a portion of the permit fee for environmentally friendly appliances. Miller said some cities in California do this, and cities in Minnesota who have electric utilities do offer other incentives. Miller added that if homeowners install certain appliances that meet energy-saving standards they would be eligible for a rebate of ½ their permit fee. He stated the total liability to the city if every single permit and every single person applied for the rebate would be around \$6,000.

Mayor Lindstrom said the Kyoto Protocol (KP) came about in the early 90s and the US federal government did not sign the agreement. But cities wouldn't settle, and Seattle began with a local government push for greener initiatives. He said over 1,000 cities have signed the KP, which commits participating cities to trying to reduce emissions to 7% below 1990 levels. Under the agreement, plans must be in place along with implementation strategies, and the Environment Commission has taken this on as a task. He said there are possibilities for Falcon Heights of purchasing wind power and installing compact fluorescent bulbs, or perhaps buying flex fuel public works vehicles in the future.

Council member Harris asked about the restrictions on the program. Miller said there would be none. Harris asked if every window already meets the energy star standards. She said she thought it possible that every window and appliance might be, but Miller would look into it further. She said it was a great idea, wanted to know the full impact, but still agreed with implementing the program.

Council member Mercer-Taylor asked if information on the KP might be included on the application form. Mayor Lindstrom said that was a good idea - with maybe a little packet of information to hand out to applicants.

Council member Harris asked if the Environment Commission would be proposing to join the KP. Lindstrom stated he did want the council's support and said he would be presenting to them in the next six months.

Council member Long said it was a great innovative idea and appreciated that it would not impact the overall budget picture for this year. He moved to approve the Energy Efficient Appliance Rebate Program. The motion passed unanimously.

#### **4. City Hall Summer Hours**

Administrator Miller stated in the summer there are often Friday afternoons when the phone doesn't ring and it's very quiet in City Hall. He said some cities and private sector organizations implement summer hours. It still allows city hall to be open the same number of hours during the week and employees would work the same number of hours, but allows greater flexibility for citizens and contractors. The proposal is for summer hours from Memorial Day through Labor Day. He stated the change would be publicized heavily, and in the case of an emergency, staff would be on-call.

Council member Long asked if this would not create any conflicts with summer programs. Miller replied it would not.

Council member Harris said it is a nice thing for staff as well, and might be a better thing for residents having earlier and later hours. Plus, it's better for the environment.

Council member Mercer-Taylor moved to approve summer hours. The motion passed unanimously.

#### **Information/Announcements:**

Council member Mercer-Taylor stated on May 14 from 10-12:30 there will be discussion on senior services in Ramsey County. Agencies representing Falcon Heights will be in attendance, and discussion will focus on how to help seniors remain independent in their homes. Anyone interested should contact the city and attend. At the State Fairgrounds on May 3-4 from 10 am-5 pm is the Living Green Expo for reducing your carbon footprint and rain garden info. It's free. Finally, she announced that on May 9-11 at the Fairgrounds is the Friends School plant sale, with plants at very reasonable prices, native to Minnesota and hardy to cold.

Council member Long said he attended the Parks Commission meeting and they discussed the 1,000 Bench program sponsored by Active Living Ramsey County. The commission is thinking of locations and ways for people and the city to get more involved. Lastly, he announced that summer rec registration is still open.

Mayor Lindstrom said the community gardeners are ready and fired up for the gardening season. 19 of the 20 spots have been filled by FH residents, and the demand is great - over 35 inquiries had been made to-date.

Administrator Miller said the reusable grocery bags are here, \$2 each, limit two per household. CERT sign ups are still being taken through the end of the month. No workshop on May 7, and the Farmer's Market opens on April 29.

Mayor Lindstrom adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Stacey Kreuser  
Assistant City Administrator/Deputy Clerk

**CONSENT F1**  
**5/14/08**

**ITEM:**                    **General Disbursements and payroll**

**SUBMITTED BY:**    **Roland Olson, Finance Director**

**REVIEWED BY:**     **Justin Miller, City Administrator**

**EXPLANATION:**

General Disbursements through 5/8/08: \$109,581.83

Payroll through 4/30/08: \$15,533.16

**ATTACHMENTS:**

General disbursements and payroll roster

PACKET: 00184 PAYABLES APRIL 30  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-00142		ACTION IMPRINTS					
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I-30805		PUBLIC WORKS CLOTHING	126.20				
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N			
		PUBLIC WORKS CLOTHING		101 4132-77000-000	CLOTHING		126.20
		=== VENDOR TOTALS ===	126.20				
=====							
01-00867		ALBRECHT ENTERPRISES					
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I-10010030		SPRINKLER, NOZZLE, RED TEE	66.13				
4/30/2008	APBNK	DUE: 4/30/2008 DISC: 4/30/2008		1099: N			
		SPRINKLER AND NOZZLE		101 4131-70110-000	SUPPLIES		19.81
		SCREW CLAMP AND NOZZLE		101 4131-70110-000	SUPPLIES		31.39
		SCREW CLAMP AND RED TEE		101 4131-70110-000	SUPPLIES		14.93
		=== VENDOR TOTALS ===	66.13				
=====							
01-00222		ALLEGRA PRINT & IMAGING					
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I-106320		CITY LETTERHEAD	123.25				
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N			
		CITY LETTERHEAD		101 4112-70100-000	SUPPLIES		123.25
		=== VENDOR TOTALS ===	123.25				
=====							
01-00255		AMERICAN OFFICE PRODUCTS					
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I-91471		INDEX CARDS & BINDERS	36.49				
4/30/2008	APBNK	DUE: 4/30/2008 DISC: 4/30/2008		1099: N			
		INDEX CARDS & BINDERS		101 4112-70100-000	SUPPLIES		31.19
		REFILL - CARD HOLDERS		101 4112-70100-000	SUPPLIES		5.30
		=== VENDOR TOTALS ===	36.49				
=====							
01-00250		AMERIPRIDE LINEN&APPAREL					
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I-M441799		LINEN CLEANING	32.10				
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N			
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING		32.10
		=== VENDOR TOTALS ===	32.10				

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00900	BEISSWENGER'S					
I-404764		STIHL QUICKCUT SAW	852.00			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		STIHL QUICKCUT SAW		403 4403-91000-000	MACHINERY & EQUIPMENT	852.00
=== VENDOR TOTALS ===			852.00			
=====						
01-01001	BYUNG HWA KIM					
I-200804291084		REFUND: TAE KWON DO CLASS	50.00			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		REFUND: TAE KWON DO CLASS		201 34340-000	NON-RESIDENT FEE	50.00
=== VENDOR TOTALS ===			50.00			
=====						
01-03123	CINTAS CORPORATION #470					
I-470828632		RUG SVC CITY HALL	27.47			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		RUG SVC CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE	27.47
I-470835921		RUG SVC CITY HALL	27.47			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		RUG SVC CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE	27.47
=== VENDOR TOTALS ===			54.94			
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01-03181	CITY OF NEW BRIGHTON					
I-APRIL 18		HAZMAT EXP	56.25			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		HAZMAT EXP		101 4124-87025-000	HAZMAT EXP	56.25
=== VENDOR TOTALS ===			56.25			
=====						
01-06290	CITY OF ROSEVILLE					
I-8682		DEC 15-FEB14 TELEPHONE	760.43			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		DEC 15-FEB14 TELEPHONE		101 4116-85010-000	TELEPHONE	760.43
=== VENDOR TOTALS ===			760.43			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-03122		CITY OF ST PAUL				
I-104167		MAR/08 FUEL	99.07			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		MAR/08 FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	99.07
		=== VENDOR TOTALS ===	99.07			
=====						
01-03221		CITY OF ST PAUL REGIONAL WATER				
I-200804291087		H2O FOR RINK FLOODINGS	424.08			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		H2O FOR RINK FLOODINGS		101 4141-85040-000	WATER	424.08
		=== VENDOR TOTALS ===	424.08			
=====						
01-05090		DEEP ROCK WATER COMPANY				
I-6395105		H2O AND COOLER RENT	178.63			
4/30/2008	APBNK	DUE: 4/30/2008 DISC: 4/30/2008		1099: N		
		H2O AND COOLER RENT		101 4131-85040-000	WATER	89.31
		H2O AND COOLER RENT		101 4124-89000-000	MISCELLANEOUS	89.32
		=== VENDOR TOTALS ===	178.63			
=====						
01-03580		DEPARTMENT OF EMPLOYMENT & ECO				
I-200804301093		UNEMPLOYMENT BENEFITS	3.66			
4/30/2008	APBNK	DUE: 4/30/2008 DISC: 4/30/2008		1099: N		
		UNEMPLOYMENT BENEFITS		201 4201-89000-000	MISCELLANEOUS	3.66
		=== VENDOR TOTALS ===	3.66			
=====						
01-00216		ECONOMY CANVAS				
I-200804291075		CANVAS FOR TRK	117.15			
4/29/2008	APBNK	MANUAL CK# 073123 4/25/2008		1099: N		
		CANVAS FOR TRK		101 4132-70120-000	SUPPLIES	117.15
		=== VENDOR TOTALS ===	117.15			
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01-04061		FALCON HEIGHTS FIRE RELIEF				
I-200804291073		FIRE RELIEF PYMT	1,000.00			
4/29/2008	APBNK	MANUAL CK# 073121 4/14/2008		1099: N		
		FIRE RELIEF PYMT		101 4125-64040-000	FIRE RELIEF AID	1,000.00
		=== VENDOR TOTALS ===	1,000.00			



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=====						
01-04086		FIRE APPARATUS				
I-200804291079		2 YR SUBSCRIPTION	27.95			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		2 YR SUBSCRIPTION		101 4124-86120-000	SUBSCRIPTIONS	27.95
		=== VENDOR TOTALS ===	27.95			
=====						
01-04083		FIRE ENGINEERING				
I-200804291091		SUBSCRIPTION	21.00			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		SUBSCRIPTION		101 4124-86120-000	SUBSCRIPTIONS	21.00
		=== VENDOR TOTALS ===	21.00			
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01-04084		FIRE EQUIPMENT SPECIALTIES				
I-5628		RT RING BUOY	126.30			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		RT RING BUOY		402 4402-91000-000	MACHINERY & EQUIPMENT	126.30
I-5639		2 FLOOD LIGHT BOXES	261.21			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		2 FLOOD LIGHT BOXES		402 4402-91000-000	MACHINERY & EQUIPMENT	261.21
		=== VENDOR TOTALS ===	387.51			
=====						
01-07229		FIREHOUSE MAGAZINE				
I-200804291088		FIREHOUSE MAGAZINE SUB	29.95			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		FIREHOUSE MAGAZINE SUB		101 4124-86120-000	SUBSCRIPTIONS	29.95
		=== VENDOR TOTALS ===	29.95			
=====						
01-05166		GRAINGER, W. W., INC.				
I-9614057231		MARKING PAINT	70.67			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		MARKING PAINT		101 4134-70110-000	SUPPLIES	12.39
		FLANGE BALL BEARING		101 4132-87000-000	REPAIR EQUIPMENT	58.28
		=== VENDOR TOTALS ===	70.67			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05133	PAM HILDEBRANDT					
I-200804291083		REFUND: CLASS CANCELLED	11.00			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		REFUND: CLASS CANCELLED		201 34340-000	NON-RESIDENT FEE	11.00
		=== VENDOR TOTALS ===	11.00			
=====						
01-05153	HOME DEPOT CRC/GECF					
I-200804291076		TOOLS/NAILER/JIGSAW	498.36			
4/29/2008	APBNK	MANUAL CK# 073125 4/28/2008		1099: N		
		SHOP TOOLS & SUPPLIES		101 4131-70110-000	SUPPLIES	182.44
		FINISH NAILER		403 4403-91000-000	MACHINERY & EQUIPMENT	230.93
		JIGSAW AND BLADES		403 4403-91000-000	MACHINERY & EQUIPMENT	84.99
		=== VENDOR TOTALS ===	498.36			
=====						
01-05370	KERN, DEWENTER, VIERE LTD					
I-200804301094		INTERN BILLING #2	8,650.00			
4/30/2008	APBNK	DUE: 4/30/2008 DISC: 4/30/2008		1099: N		
		INTERN BILLING #2		101 4113-80310-000	AUDIT	8,650.00
		=== VENDOR TOTALS ===	8,650.00			
=====						
01-05404	KURHAJETZ, CLEM					
I-200804291086		RECEIPT/EXP BOOKS	5.97			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		RECEIPT/EXP BOOKS		101 4124-70100-000	SUPPLIES	5.97
		=== VENDOR TOTALS ===	5.97			
=====						
01-05670	METRO PRODUCTS INC					
I-58837		COTTER PINS/STORAGE CONTAINER	58.48			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		COTTER PINS/STORAGE CONTAINER		101 4132-70120-000	SUPPLIES	58.48
		=== VENDOR TOTALS ===	58.48			
=====						
01-05730	MINNEAPOLIS PAPER COMPANY					
I-136384		LASER/COPY PAPER	111.79			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		LASER/COPY PAPER		101 4112-70100-000	SUPPLIES	111.79
		=== VENDOR TOTALS ===	111.79			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05869		MINNESOTA/WISCONSIN PLAYGROUND				
I-2008037		GRILLS FOR PARK	430.26			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		GRILLS FOR PARK		403 4403-92000-000	PARK DEDICATION IMPROVEM	430.26
		=== VENDOR TOTALS ===	430.26			
=====						
01-05843		MN NCPERS LIFE INSURANCE				
I-200804291085		MAY/08 INS DEB	16.00			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		MAY/08 INS DEB		101 21709-000	OTHER PAYABLE	15.20
		MAY/08 INS DEB		206 21709-000	OTHER PAYABLE	0.80
		=== VENDOR TOTALS ===	16.00			
=====						
01-05767		MNFIAM BOOK SALES				
I-365		BOOK: FIRE/EXPLOSION INVEST	69.01			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		BOOK: FIRE/EXPLOSION INVEST		101 4124-70100-000	SUPPLIES	69.01
		=== VENDOR TOTALS ===	69.01			
=====						
01-07263		NEXTEL COMMUNICATIONS, INC				
I-200804301095		APRIL/08 CELL PHONE	297.92			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		APRIL/08 CELL PHONE		101 4121-85015-000	CELL PHONE	70.40
		APRIL/08 CELL PHONE		101 4131-85015-000	CELL PHONE	12.11
		APRIL/08 CELL PHONE		101 4141-85015-000	CELL PHONE	31.57
		APRIL/08 CELL PHONE		101 4132-85015-000	CELL PHONE	7.29
		APRIL/08 CELL PHONE		601 4601-85015-000	CELL PHONE	60.70
		APRIL/08 CELL PHONE		602 4602-85015-000	CELL PHONES	62.61
		NEW PHONE		101 4141-85015-000	CELL PHONE	53.24
		=== VENDOR TOTALS ===	297.92			
=====						
01-05983		NORTHERN TOOL AND EQUIPMENT				
I-200804291074		SOCKETS FOR WRENCHES	153.32			
4/29/2008	APBNK	MANUAL CK# 073122 4/23/2008		1099: N		
		SOCKETS FOR WRENCHES		101 4131-70110-000	SUPPLIES	153.32
		=== VENDOR TOTALS ===	153.32			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05971	NORTHERN WATER WORKS SUPPLY					
I-S01135506.001		WATER LINE PARTS COMM GARDEN	647.87			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		WATER LINE PARTS COMM GARDEN		203 4203-70100-000	SUPPLIES	647.87
		=== VENDOR TOTALS ===	647.87			
=====						
01-06112	PIONEER PRESS					
I-200804291081		NEWSPAPER SUBSCRIPTION	109.98			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		NEWSPAPER SUBSCRIPTION		101 4116-70100-000	SUPPLIES	109.98
		=== VENDOR TOTALS ===	109.98			
=====						
01-06945	QWEST					
I-200804291080		LAND LINE TELEPHONE	111.51			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		LAND LINE TELEPHONE		101 4141-85011-000	TELEPHONE - LANDLINE	111.51
		=== VENDOR TOTALS ===	111.51			
=====						
01-06185	RAMSEY COUNTY					
I-PRRLG 703		OVERLAPPING DEBT SCHEDULE	30.00			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		OVERLAPPING DEBT SCHEDULE		101 4113-70100-000	SUPPLIES	30.00
		=== VENDOR TOTALS ===	30.00			
=====						
01-06183	RAMSEY COUNTY PROP/RECORD					
I-PWBW 8483		MAR/APR SNOWPLOWING/SANDING	6,038.30			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		MAR/APR SNOWPLOWING/SANDING		101 4132-83030-000	SNOW REMOVAL	6,038.30
		=== VENDOR TOTALS ===	6,038.30			
=====						
01-06999	RAMSEY CTY FIRE CHIEFS ASSOCIA					
I-4-26-08		2 FIRE FIGHTER I COURSES	322.20			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		2 FIRE FIGHTER I COURSES		101 4124-86020-000	TRAINING	322.20
		=== VENDOR TOTALS ===	322.20			

PACKET: 00184 PAYABLES APRIL 30

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-06249		RELIAKOR SERVICES					
I-80585		SPRING STREET SWEEPING	8,370.00				
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N			
		SPRING STREET SWEEPING		602 4602-83020-000	STREET SWEEPING		8,370.00
=== VENDOR TOTALS ===			8,370.00				

=====							
01-06386		S & S TREE SPECIALISTS IN					
I-18705		TREE AND STUMP REMOVAL	374.51				
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N			
		TREE AND STUMP REMOVAL		419 4419-85000-000	TREE REMOVAL		374.51
=== VENDOR TOTALS ===			374.51				

=====							
01-06535		SPEEDWAY SUPERAMERICA					
I-200804291092		FUEL	82.64				
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N			
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS		82.64
=== VENDOR TOTALS ===			82.64				

=====							
01-07228		CITY OF ST ANTHONY					
I-1984		MAY/08 POLICE SVCS	45,675.00				
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N			
		MAY/08 POLICE SVCS		101 4122-81000-000	POLICE SERVICES		45,675.00
=== VENDOR TOTALS ===			45,675.00				

=====							
01-00935		ST PAUL REGIONAL WATER SERVICE					
I-200804291090		H2O AND S.S.	89.06				
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N			
		H2O		101 4131-85040-000	WATER		19.34
		S.S.		101 4131-85070-000	SEWER		15.00
		H2O		101 4141-85040-000	WATER		24.72
		S.S.		101 4141-85070-000	SEWER		30.00
=== VENDOR TOTALS ===			89.06				

PACKET: 00184 PAYABLES APRIL 30  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07007	TURFWORKS INC					
I-200804291089		STARTER FOR JACOBSEN TRUCK	292.88			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		STARTER FOR JACOBSEN TRUCK		101 4132-87000-000	REPAIR EQUIPMENT	292.88
		=== VENDOR TOTALS ===	292.88			
=====						
01-06930	U.S. POSTMASTER					
I-200804291078		STAMPS	246.00			
4/29/2008	APBNK	MANUAL CK# 073138 4/29/2008		1099: N		
		STAMPS		101 4112-70500-000	POSTAGE	246.00
		=== VENDOR TOTALS ===	246.00			
=====						
01-05870	XCEL ENERGY					
I-200804291082		ELECTRICITY	32.73			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		ELECT: EMERG SIREN		101 4121-85020-000	ELECTRIC	6.86
		ELECTRICITY		101 4132-85020-000	STREET LIGHTING	25.87
		=== VENDOR TOTALS ===	32.73			
=====						
01-07205	ZEP MANUFACTURING COMPANY					
I-57299626		INDUSTRIAL CLEANER	243.89			
4/29/2008	APBNK	DUE: 4/29/2008 DISC: 4/29/2008		1099: N		
		INDUSTRIAL CLEANER		101 4131-70110-000	SUPPLIES	243.89
		=== VENDOR TOTALS ===	243.89			
		=== PACKET TOTALS ===	77,486.14			

fed withholding 5,722.67  
 st withholding 940.72  
 pera ck 73137 2,499.75  
 icma wire tx 317.00  
 86,966.28

PACKET: 00187 PAYABLES MAY 8  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00800		ALLIED WASTE SERVICES				
I-951389		MAY/08 WASTE	207.52			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		MAY/08 WASTE		101 4131-82010-000	WASTE REMOVAL	207.52
		=== VENDOR TOTALS ===	207.52			
=====						
01-00255		AMERICAN OFFICE PRODUCTS				
I-91710		NAME BADGE	18.63			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		NAME BADGE		101 4112-70100-000	SUPPLIES	18.63
		=== VENDOR TOTALS ===	18.63			
=====						
01-00250		AMERIPRIDE LINEN&APPAREL				
I-M565199		LINEN CLEANING	33.41			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	33.41
		=== VENDOR TOTALS ===	33.41			
=====						
01-03117		CITY OF LITTLE CANADA				
I-200805081109		1ST QTR BLDG INSPECTOR	7,187.00			
5/08/2008	APBNK	DUE: 5/08/2008 DISC: 5/08/2008		1099: N		
		1ST QTR BLDG INSPECTOR		101 4117-81210-000	BUILDING INSPECTORS	7,187.00
		=== VENDOR TOTALS ===	7,187.00			
=====						
01-05023		ELIZABETH FOERSTER				
I-200805071102		REFUND:CLASS CANCELLED	45.00			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		REFUND:CLASS CANCELLED		201 34310-000	RECREATION FEES	45.00
		=== VENDOR TOTALS ===	45.00			
=====						
01-05121		GFOA				
I-200805071097		PRECONFERENCE COURSES GFOA	440.00			
5/07/2008	APBNK	MANUAL CK# 073182 5/02/2008		1099: N		
		PRECONFERENCE COURSES GFOA		101 4113-86100-000	CONFERENCES/EDUCATION/AS	440.00
		=== VENDOR TOTALS ===	440.00			

PACKET: 00187 PAYABLES MAY 8

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05166		GRAINGER, W. W., INC.				
I-9624896065		FILTER & RESTROOM TOWELS	168.91			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		FILTER & RESTROOM TOWELS		101 4131-70110-000	SUPPLIES	168.91
		=== VENDOR TOTALS ===	168.91			
=====						
01-05120		GREATER TWIN CITIES TENNIS ASS				
I-200805071096		TENNIS COACH WORKSHOP	15.00			
5/07/2008	APBNK	MANUAL CK# 073181 5/02/2008		1099: N		
		TENNIS COACH WORKSHOP		201 4201-86100-000	CONFERENCES/EDUCATION	15.00
		=== VENDOR TOTALS ===	15.00			
=====						
01-05244		HENNEPIN TECH COLLEGE				
I-149102		FIRE INVESTIGATOR CLASS: HUFF	273.62			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		FIRE INVESTIGATOR CLASS: HUFF		101 4124-86020-000	TRAINING	273.62
		=== VENDOR TOTALS ===	273.62			
=====						
01-07276		HUGHES & COSTELLO				
I-200805071106		MAY/08 PROSECUTIONS	2,627.28			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		MAY/08 PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,627.28
		=== VENDOR TOTALS ===	2,627.28			
=====						
01-05789		DAN MALONE				
I-200805071105		TAE KWON DO INSTRUCTOR FEE	332.00			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		TAE KWON DO INSTRUCTOR FEE		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	332.00
		=== VENDOR TOTALS ===	332.00			
=====						
01-05977		ELIZABETH NAHM				
I-200805071103		REFUND: CLASS CANCELLED	34.00			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		REFUND: CLASS CANCELLED		201 34340-000	NON-RESIDENT FEE	34.00
		=== VENDOR TOTALS ===	34.00			



PACKET: 00187 PAYABLES MAY 8  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-07263		NEXTEL COMMUNICATIONS, INC					
I-200805071107		CELL PHONES FIRE DEPT	113.92				
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N			
		CELL PHONES FIRE DEPT		101 4124-85015-000	CELL PHONE		113.92
		=== VENDOR TOTALS ===	113.92				
=====							
01-06054		ORCHARD TRUST COMPANY					
I-200805071101		MAY/08 DEF COMP	372.00				
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N			
		MAY/08 DEF COMP		101 21709-000	OTHER PAYABLE		354.00
		MAY/08 DEF COMP		201 21709-000	OTHER PAYABLE		18.00
		=== VENDOR TOTALS ===	372.00				
=====							
01-06945		QWEST					
I-200805071100		LANDLINE TELEPHONE PARK	53.65				
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N			
		LANDLINE TELEPHONE PARK		101 4141-85011-000	TELEPHONE - LANDLINE		53.65
		=== VENDOR TOTALS ===	53.65				
=====							
01-06185		RAMSEY COUNTY					
I-RISK 1153		MAY/08 INSURANCE	6,275.47				
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N			
		MAY/08 INSURANCE		101 4112-89000-000	MISCELLANEOUS		6,275.47
		=== VENDOR TOTALS ===	6,275.47				
=====							
01-06415		SCHARBER & SONS					
I-200805071099		JD POWER STEERING PARTS	397.65				
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N			
		JD POWER STEERING PARTS		101 4132-87000-000	REPAIR EQUIPMENT		397.65
		=== VENDOR TOTALS ===	397.65				
=====							
01-06525		SUBURBAN ACE HARDWARE					
I-200805071104		HARDWARE SUPPLIES	158.33				
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N			
		PARK SIGN SUPPLIES		101 4141-70100-000	SUPPLIES		20.16
		GRASS SEED		101 4132-70120-000	SUPPLIES		14.90
		CAULK/ PAINT BRUSHES		101 4131-70110-000	SUPPLIES		41.58
		STAPLEGUN AND STAPLES		101 4131-70110-000	SUPPLIES		30.85
		BATTERIES AND PAINT		101 4131-70110-000	SUPPLIES		23.40
		CHAIN SAW OIL AND CHAIN		101 4124-70100-000	SUPPLIES		27.44
		=== VENDOR TOTALS ===	158.33				

PACKET: 00187 PAYABLES MAY 8  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06585		THE OFFICE CLEANERS				
I-20080430		APRIL/08 OFFICE CLEANING	340.80			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		APRIL/08 OFFICE CLEANING		101 4131-87010-000	CITY HALL MAINTENANCE	340.80
=== VENDOR TOTALS ===			340.80			
=====						
01-06930		U.S. POSTMASTER				
I-200805071108		STAMPS: VARIOUS DENOMINATIONS	349.00			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		STAMPS: VARIOUS DENOMINATIONS		101 4112-70500-000	POSTAGE	349.00
=== VENDOR TOTALS ===			349.00			
=====						
01-07901		WASTE MANAGEMENT-BLAINE				
I-3848709-0500-5		MAY/08 COMM RECYCLING	620.31			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		MAY/08 COMM RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	620.31
=== VENDOR TOTALS ===			620.31			
=====						
01-05870		XCEL ENERGY				
I-200805071098		GAS & ELECTRIC	2,131.84			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		GAS CITY HALL		101 4131-85030-000	NATURAL GAS	461.85
		ELECT CITY HALL		101 4131-85020-000	ELECTRIC	793.83
		ELECT		601 4601-85020-000	ELECTRIC	25.13
		GAS/ELECT COMM PARK		101 4141-85020-000	ELECTRIC/GAS	532.81
		ELECT		101 4141-85020-000	ELECTRIC/GAS	23.07
		ELECT		101 4141-85020-000	ELECTRIC/GAS	8.52
		ELECT		101 4141-85020-000	ELECTRIC/GAS	23.07
		ELECT		101 4132-85020-000	STREET LIGHTING	125.81
		ELECT		101 4132-85020-000	STREET LIGHTING	13.44
		ELECT		101 4132-85020-000	STREET LIGHTING	8.52
		ELECT		101 4132-85020-000	STREET LIGHTING	34.86
		ELECT		101 4132-85020-000	STREET LIGHTING	34.91
		ELECT		101 4132-85020-000	STREET LIGHTING	8.52
		ELECT		101 4132-85020-000	STREET LIGHTING	37.50
=== VENDOR TOTALS ===			2,131.84			

PACKET: 00187 PAYABLES MAY 8

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07210	ZACK'S INC					
I-23948		30 GAL INDUSTRIAL CLEANER	293.39			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		30 GAL INDUSTRIAL CLEANER		101 4131-70110-000	SUPPLIES	293.39
I-23965		CHAIN/SLEDGE HAMMER/BRUSH	127.82			
5/07/2008	APBNK	DUE: 5/07/2008 DISC: 5/07/2008		1099: N		
		CHAIN/SLEDGE HAMMER/BRUSH		101 4131-70110-000	SUPPLIES	127.82
		=== VENDOR TOTALS ===	421.21			
		=== PACKET TOTALS ===	22,616.55			

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	4/29/2008	277.05	073126
0018	LONG, CHARLES E	R	4/29/2008	277.05	073127
1136	OLSON, ROLAND O	R	4/29/2008	1,002.37	073128
1142	HERZOG, PATRICK J	R	4/29/2008	96.04	073129
1035	AUGER SR, JOSEPH J	R	4/29/2008	355.14	073130
0034	KURHAJETZ, CLEMENT	R	4/29/2008	342.83	073131
0074	ALLEN, MARK J	R	4/29/2008	184.70	073132
0095	POESCHL, MICHAEL J	R	4/29/2008	92.35	073133
0097	GAFFNEY, PATRICK	R	4/29/2008	92.35	073134
1030	PITTMAN, TIMOTHY J	R	4/29/2008	1,506.18	073135
1016	ABERNATHY, LISA A	R	4/29/2008	1,249.35	073136

\*\*\*\*\* DIRECT DEPOSIT LIST \*\*\*\*\* PAY PERIOD ENDING 4/30/2008

EMP #	NAME	AMOUNT
01-0012	LAURA A KUETTEL	277.05
01-0013	PETER C LINDSTROM	330.57
01-0016	PAMELA M HARRIS	277.05
01-1002	JUSTIN J MILLER	2,262.22
01-1008	STACEY T KREUSER	1,331.42
01-1009	MELANIE M LEEHY	433.74
01-1136	ROLAND O OLSON	800.00
01-2154	MAUREEN A ANDERSON	138.52
01-1038	DEBORAH K JONES	1,580.40
01-0040	KEVIN ANDERSON	15.03
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSVEN	1,168.44
01-1143	COLIN B CALLAHAN	1,163.31

TOTAL PRINTED: 13 10,077.75

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	11	5,475.41
DIRECT DEPOSIT REGULAR CHECKS:	13	10,077.75
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	24	15,553.16

\*\*\* NO ERRORS FOUND \*\*\*

**ITEM:** 2008 Licenses

**SUBMITTED BY:** Stacey Kreuser, Assistant City Administrator/Deputy Clerk

**EXPLANATION:**

The following individual has applied for a home occupation license. Staff has received the necessary documents for licensure.

- Melanie Leehy, M.A.R.C.H. Services

The following business has applied for a tree trimming/removal license. Staff has received the necessary documents for licensure.

- Pohl's Tree Service

The following business has applied for a mechanical contractor's license. Staff has received the necessary documents for licensure.

- C.O. Carlson Air Conditioning

**ITEM:** Sanitary Sewer Cleaning Program

**SUBMITTED BY:** Tim Pittman, Director of Public Works and Parks

**REVIEWED BY:** Justin Miller, City Administrator

**EXPLANATION:**

The City of Falcon Heights started a sanitary sewer cleaning/televising program in 2007. This is a rotating program every 3 years. Half of the sanitary sewer system will be cleaned in 2008, the other half in 2009, followed by televising the complete system in 2010. This program will minimize if not eliminate sewer backups that can be costly to the City of Falcon Heights. This program is also recommended by our liability insurers, the League of Minnesota Cities Insurance Trust. Quotes were received for the 2008 cleaning program by the following companies:

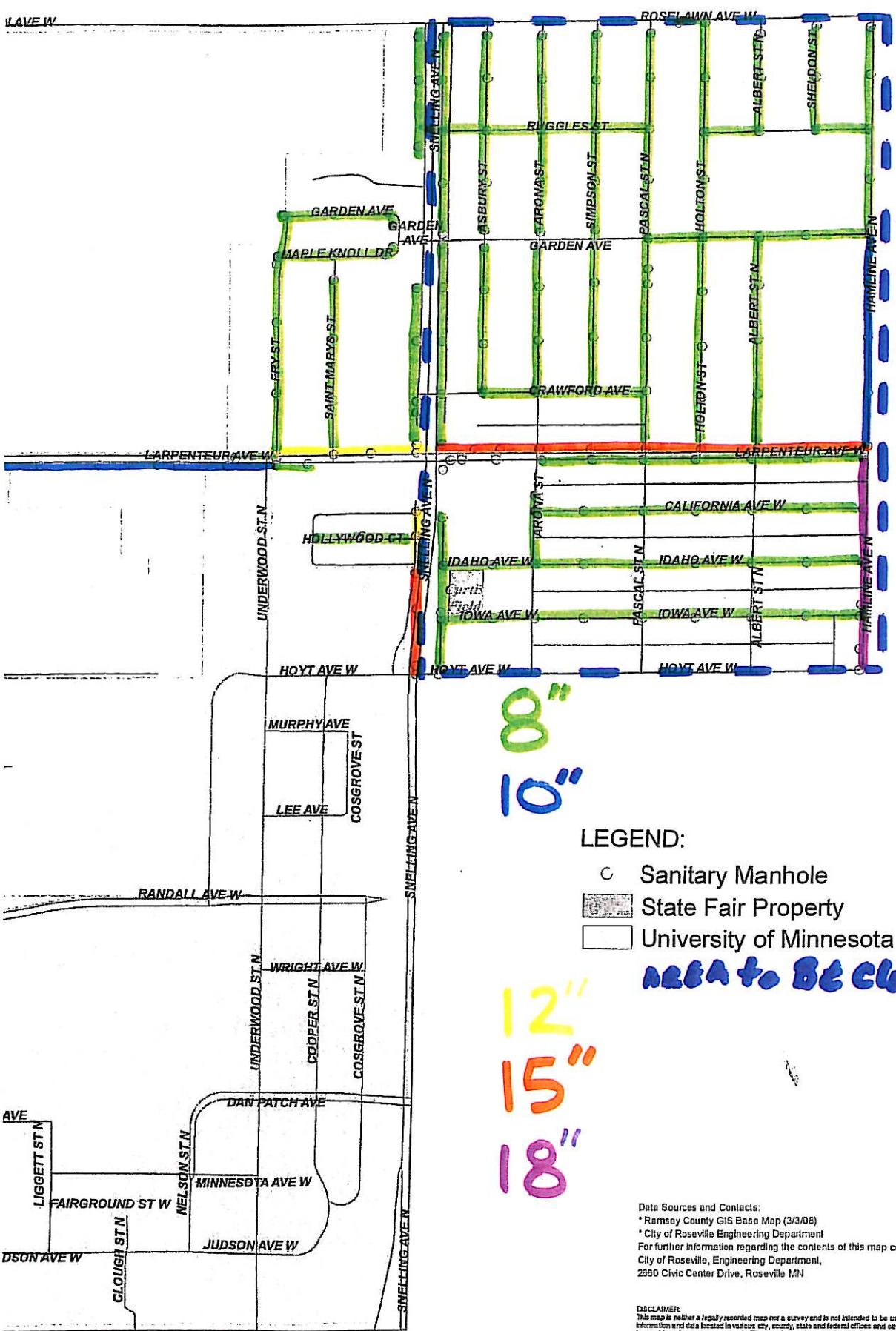
Midwest Trenchless Technologies Inc.	\$15,205.26
Pipe Services Corp.	\$15,254.68
Infratech	\$25,960.20
Visu-Sewer Clean & Seal Inc.	\$34,489.98

**ATTACHMENT:**

A map of the system to be cleaned in 2008.

**ACTION REQUESTED:**

Staff recommends council award the 2008 Sanitary Sewer Cleaning program for 2008 to Midwest Trenchless Technologies, Inc. in the amount of \$15,205.26.



8"  
10"  
12"  
15"  
18"

**LEGEND:**

- Sanitary Manhole
- State Fair Property
- University of Minnesota Property

**AREA TO BE CLEANED - - -**

**Data Sources and Contacts:**  
 \* Ramsey County GIS Base Map (3/3/08)  
 \* City of Roseville Engineering Department  
 For further information regarding the contents of this map contact:  
 City of Roseville, Engineering Department,  
 2950 Civic Center Drive, Roseville MN

**DISCLAIMER:**  
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-782-7070. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2005), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

**ITEM:** Acceptance of election results for Fire Chief, Assistant Chief

**SUBMITTED BY:** Clem Kurhajetz, Fire Chief

**Explanation:**

At the May meeting, the Falcon Heights Fire Department conducted an election for Fire Chief and Assistant Fire Chief. Firefighters re-elected to three-year terms Clem Kurhajetz as Fire Chief and Mark Allen as Assistant Chief.

**ACTION REQUESTED:**

Acceptance of fire department election results.



**ITEM:** Formally adopt 2008 Debt and Capital Fund Expenditure Budgets

**SUBMITTED BY:** Roland O. Olson, Finance Director

**REVIEWED BY:** Matt Mayer, CPA, Kern, DeWenter, Viere Ltd  
Justin Miller City Administrator

**EXPLANATION/DESCRIPTION:**

Summary and action requested: Every year the Council directs staff to prepare an annual budget for the City. The Council and staff hold multiple budget workshops throughout the year in preparation of the budget and it is completed prior to the annual truth in taxation hearing.

At the first council meeting after the truth in taxation hearing the Council makes a formal resolution specifically adopting the proposed expenditures for the General Fund and all the special revenue funds. It has been suggested to more formally adopt the Debt Service Funds and the Capital Funds by also listing them individually. Doing so will also result in improved changes to the 2008 CAFR in that comparisons to budget can also be presented for all the Debt Service Funds and all the Capital Funds. Staff requests formal adoption of all the 2008 debt service and capital fund expenditure budgets. These budgets are currently listed in the 2008 annual budget book as previously approved. The 2008 expenditure budgets for these funds are as follows:

Debt Service Funds:

1996 TIF Larpenteur Bond 207,285  
1999 G.O. NE Quadrant Improvement Bond 183,972

Capital Funds:

General Capital Improvements 13,075  
Public Safety Capital Improvements 35,575  
Parks/Recreation/Public Facilities Capital Improvements 71,075  
TIF Dist #1-2 Improvements 223,575  
TIF Dist # 2-1 Improvements 43,645  
TIF Dist # 1-3 Improvements 161,575  
Infrastructure Improvements 347,975

**ACTION REQUESTED:**

Formalize the adoption of the 2008 Debt Service Fund and Capital Fund expenditure budgets as previously reported in the 2008 annual budget for the City.