CITY OF FALCON HEIGHTS Regular Meeting of the City Council City Hall 2077 West Larpenteur Avenue

AGENDA October 8, 2008

A.	CALL TO ORDER:	7:00 PM	
В.	ROLL CALL:	LINDSTROM HARRIS KUETTEL LONG MERCER-TAYLOR MILLER KREUSER	
C.	PRESENTATIONS: 1. Recognition of H	: Iuman Rights Commission Poster Contest Entries	TAB 1
D.	APPROVAL OF MI	INUTES: September 25, 2008	TAB 2
E.	PUBLIC HEARING	:	
F.		DA: ements through 10/1/08: \$97,974.96 10/1/08: \$15,276.73	TAB 3 TAB 4
G.	POLICY AGENDA 1. Adoption of New		TAB 5
H.	INFORMATION/A	ANNOUNCEMENTS:	
I.	COMMUNITY FOR	RUM:	
J.	ADJOURNMENT:		

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

Special Meeting of the City Council September 25, 2008

Members present: Mayor Lindstrom, Council members Harris, Kuettel, Long, and Mercer-Taylor, Administrator Miller, Assistant City Administrator/Deputy Clerk. Also in attendance were students of the fifth and sixth grades classes at Falcon Heights Elementary.

Mayor Lindstrom called the meeting to order at 1: 55 p.m. The mayor, council, and staff introduced themselves to the students to begin the meeting.

The first item of discussion was the city slogan contest. Mayor Lindstrom began by explaining the city had an idea to come up with a new slogan that was better that the current one, and decided to ask people for their ideas. Over 50 slogans were submitted, and the council narrowed it down to a final two – The City that Soars, and Families, Fields, and Fair.

Students were asked to address the council and speak for their favorite choice. Several students stood before the council and gave various reasons for liking each slogan. Among much excitement, ballots were distributed and each youth was able to vote for their choice. After a quick tally, it was determined the strong favorite among the students was "Falcon Heights: the City that Soars."

Next, representatives from the Bell Museum presented to the students. A quick overview of what the museum has to offer, along with photos, current activities, and scientific explanations kept the children entertained.

This portion of the meeting ended and the council recessed until their business meeting began at 3 p.m. At the business meeting, Council member Kuettel was absent.

Mayor Lindstrom began the business meeting by asking for approval of the September 10, 2008 regular council minutes. The minutes were approved unanimously.

Consent Agenda:

Council member Long asked about the environmental impact of the chemical root control. Administrator Miller replied the substance was expanding foam that is biodegradable and is diluted with sanitary sewer water before having any impact on lakes, rivers, etc.

Mayor Lindstrom asked when the project would start. Miller replied it would the following week, and the contractor is from out of state so would also be working Saturdays.

Council member Harris moved the following five items for approval. The motion passed unanimously.

1. General Disbursements through 9/18/08: \$66,093.21

Payroll through 9/15/08: \$17,118.96

- 2. Human Rights Commission Appointment
- 3. Approval of Joint Powers Agreement for GIS User Group
- 4. City License
- 5. Sanitary Sewer Chemical Root Control

Information/Announcements:

Council member Mercer-Taylor announced the U of M St. Paul Campus would be holding a Kids Day on Friday (9/26). Games, food, and bowling will be free. She also said she attended a meeting of the Vital Aging Network on changing demographics.

Council member Harris said the Human Rights Commission got two entries for the poster contest, and the artists would be presented to the council at the Oct 8 meeting. Those posters will be submitted to the state competition.

Administrator Miller said the October 1 council workshop would focus on senior services in Falcon Heights with reps from Northwest Youth & Family Services, Roseville Area Senior Program, and St. Anthony Park Block Nursing Program present. Also on the agenda will be the 2009 enterprise budgets and further review of the general fund.

Assistant City Administrator/Deputy Clerk Kreuser announced absentee ballots would be available beginning Oct 3 for anyone unable to vote on Election Day.

Mayor Lindstrom announced the Falcon Heights Fire Department Open House and Touch-A-Truck would be October 4 from 10am – 2pm. Everyone is welcome.

Mayor Lindstrom adjourned the meeting at 3:10 p.m.

Respectfully submitted,

Stacey Kreuser
Assistant City Administrator/Deputy Clerk

PRESENTATION C1 10/8/08

ITEM: Recognition of Human Rights Commission Poster Contest Entries

SUBMITTED BY: Justin Miller, City Administrator

EXPLANATION:

Earlier this fall, the Falcon Heights Human Rights Commission held a poster contest for all school-aged children in our city. The theme of the contest was based on the following quote by Johnnie Carr:

"Look back, but march forward. I want all the young people to look around and see the things you are now able to enjoy. I beg you, I admonish you, to look and to see what has happened in the past, and move forward and see what you can do for the future."

The city received two entries, and the human rights commission felt that they were both worthy of receiving recognition. The entries were received from Samuel Justice Stuart (preschool) and Lillyan Grace Stuart (1st grade). Both entries will be forwarded on to the State Department of Human Rights for their statewide poster contest.





CONSENT F1 10/8/08

ITEM: Disbursements and Payroll

SUBMITTED BY: Roland O. Olson, Finance Director

REVIEWED BY: Justin Miller, City Administrator

EXPLANATION:

General Disbursements through 10/1/08: \$97,974.96

Payroll through 10/1/08: \$15,276.73

ATTACHMENTS:

Payroll and general disbursements

ACTION REQUESTED:

Approval

PAGE: 1

PACKET: 00236 PAYABLES OCT 2

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

ID		GROSS	P.O. #		
POST DATE BANK COD	EDESCRIPTION	DISCOUNT	G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-00255 AMERICAN OFF					
I-94791	NAME BADGES/SUPPLIES	69.81			
9/29/2008 APBNK	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
	NAME BADGES/SUPPLIES		101 4112-70100-000	SUPPLIES	69.81
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I-95173	TONER	87.52		Marine British and Colored Annual Colored	
10/01/2008 APBNK	DUE: 10/01/2008 DISC: 10/01/2008		1099: N		
	TONER		101 4112-70100-000	SUPPLIES	87.52
			101 1112 /0100 000		07.52
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I-M697135	LINEN CLEANING	35.35		***************************************	7 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 -
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01-00295 AVR, INC					========
01-00293 AVR, INC					
I-200809291404	CONCRETE:SIDEWALK PANELS	421.61		***************************************	
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01-05072 BRANCH AND B					
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I-200809291406	FORESTRY CONSULTING	2,112.75	(6.00)		
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3/23/2008 APBNK	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		Will appropriate Appropria
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I-200810011410	REFUND CLASS CANCELLED	41.00	2022-00		
10/01/2008 APBNK	DUE: 10/01/2008 DISC: 10/01/2008		1099: N		
	REFUND CLASS CANCELLED		201 34340-000	NON-RESIDENT FEE	41.00
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PACKET: 00236 PAYABLES OCT 2

VENDOR SET: 01 City of Falcon Heights

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=== VENDOR TOTALS ===

SEQUENCE : ALPHABETIC

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POST DATE BANK COD	EDESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-03122 CITY OF ST F	AUL		**************		
I-106512 9/30/2008 APENK	JULY/AUG FUEL DUE: 9/30/2008 DISC: 9/30/2008	199.13	1099: N	THE HOUSE OF THE PARTY OF THE P	
	JULY/AUG FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	199.13
I-106516	USE OF BURN BLDG	450.00			1704
9/30/2008 APBNK	DUE: 9/30/2008 DISC: 9/30/2008		1099: N		
	USE OF BURN BLDG		101 4124-86020-000	TRAINING	450.00
	=== VENDOR TOTALS ===	649.13			
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01-03021 CMI CONSTRUC	TION MIDWEST				
I-420459	SIDEWALK PANEL REPLACEMENT	194.36	ALTERNATION CO.		America.
9/29/2008 APBNK	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
	SIDEWALK PANEL REPLACEMENT		412 4412-92022-000	SIDEWALK PANELS	194.36
	=== VENDOR TOTALS ===	194.36			
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01-05090 DEEP ROCK WA	TER COMPANY				
I-200809291400	H2 0	78.36	*********		
9/29/2008 APBNK	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
	H2 0		101 4131-85040-000	WATER	39.18
	H2 0		101 4124-70100-000	SUPPLIES	39.18
	=== VENDOR TOTALS ===	78.36			
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01-04061 FALCON HEIGHT	TS FIRE RELIEF				
I-200810011409	2008 FIRE RELIEF AID	39,881.00			7718-57-5
10/01/2008 APBNK	DUE: 10/01/2008 DISC: 10/01/2008		1099: N		
	2008 FIRE RELIEF AID		101 4125-64040-000	FIRE RELIEF AID	39,881.00
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01-05171 FRA DOR INC					
I-523925	BLACKDIRT	44.79			
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101 4131-87010-000 CITY HALL MAINTENANCE

PACKET: 00236 PAYABLES OCT 2

VENDOR SET: 01 City of Falcon Heights

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01-05103 LINDSAY GILE	BERTSON				
I-200810011414	REFUND; CLASS CANCELLED	11.00			
10/01/2008 APBNK	DUE: 10/01/2008 DISC: 10/01/2008		1099: N		
	REFUND; CLASS CANCELLED		201 34340-000	NON-RESIDENT FEE	11.00
	=== VENDOR TOTALS ===	11.00			
01-05154 HEWLETT PACK					
UI-U3134 HEWEETT PACK	ARD				
I-2080909FH	LAPTOP COMPUTER	948.83		F	
9/29/2008 APBNK	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
	LAPTOP COMPUTER		401 4401-90100-000	FURNITURE & EQUIPMENT	948.83
	=== VENDOR TOTALS ===	948.83			
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01-03255 KEEPRS, INC.					
I-101406	CLOTHING FOR FIRE FIGHTERS	43.98	- VIII -		7.4-14.4
10/01/2008 APBNK	DUE: 10/01/2008 DISC: 10/01/2008		1099: N		
	CLOTHING FOR FIRE FIGHTERS		101 4124-77000-000	CLOTHING	43.98
	=== VENDOR TOTALS ===	43.98			
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01-05409 STACEY KREUS	ER				
I-200810011412	STACEY KREUSER	19.89			s to a state
10/01/2008 APBNK	DUE: 10/01/2008 DISC: 10/01/2008		1099: N		
	STACEY KREUSER		101 4115-86010-000	MILEAGE	19.89
					15.05
	=== VENDOR TOTALS ===	19.89			
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01-05404 KURHAJETZ, C	LEM				
I-200809291398	REIMB: POSTAGE FOR RADIO REPR	B.14			
9/29/2008 APBNK	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
	REIMB: POSTAGE FOR RADIO REPR		101 4124-87092-000	REPAIR RADIOS	8.14
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01-01002 JUSTIN MILLER	======================================	55555555555555555555555555555555555555	=======================================		
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	3RD QTR MILEAGE REIMB			CONFERENCES/EDUCATION/AS	102.29
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PACKET: 00236 PAYABLES OCT 2

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----GROSS P.O. #

POST DATE BANK CODE ------DESCRIPTION---------- ACCOUNT NAME----- DISTRIBUTION DISCOUNT G/L ACCOUNT

01-05730 MINNEAPOLIS PAPER COMPANY

01-05843 MN NCPERS LIFE INSURANCE

I-139461 LASER/COPY PAPER 93.22

9/29/2008 APBNK DUE: 9/29/2008 DISC: 9/29/2008 1099: N

LASER/COPY PAPER 101 4112-70100-000 SUPPLIES

=== VENDOR TOTALS === 93.22

I-200809291402 OCT/08 LIFE INS 16.00

9/29/2008 APBNK DUE: 9/29/2008 DISC: 9/29/2008 1099: N

OCT/08 LIFE INS 101 21709-000 OTHER PAYABLE 15.20 OCT/OB LIFE INS 206 21709-000 OTHER PAYABLE

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16.00

01-05986 NANCY GAGNER

I-200809291401 SUPPLIES/PARENT&CHILD PROG 40.00

9/29/2008 APBNK DUE: 9/29/2008 DISC: 9/29/2008 1099: N

SUPPLIES/PARENT&CHILD PROG 201 4201-87700-000 INSTRUCTOR-SPECIALTY CLA 40.00

> === VENDOR TOTALS === 40.00

01-07263 NEXTEL COMMUNICATIONS, INC

I-200810011408 CELL PHONES FIRE TRKS - SEPT 136 42

10/01/2008 APBNK DUE: 10/01/2008 DISC: 10/01/2008 1099: N

CELL PHONES FIRE TRKS - SEPT 101 4124-85015-000 CELL PHONE

=== VENDOR TOTALS === 136.42

01-05673 CAPRICE NICCOLE-WALKER

I-200610011415 REFUND; CLASS CANCELLED 9.00

APBNK DUE: 10/01/2008 DISC: 10/01/2008 10/01/2008 1099: N

REFUND; CLASS CANCELLED 201 34310-000 RECREATION FEES 9.00

=== VENDOR TOTALS === 9.00

01-06030 OLSON, ROLAND

I-200810011418 MN GFOA CONF EXPS 201.83

10/01/2008 APBNK DUE: 10/01/2008 DISC: 10/01/2008 1099: N

MN GFOA CONF EXPS 101 4113-86100-000 CONFERENCES/EDUCATION/AS 201.83

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PACKET: 00236 PAYABLES OCT 2

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

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POST DATE BANK CO	DEDESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-06024 ON SITE SAN	IITATION	=========			
I-1 -345172 9/29/2008 APBNK	PORTABLE TOILET DUE: 9/29/2006 DISC: 9/29/2008 PORTABLE TOILET	93.79	1099: N 601 4601-85080-000	PORTABLE TOILET PARKS	93 .79
I-A-344769 9/29/2008 APBNK	PORTABLE TOILET DUE: 9/29/2008 DISC: 9/29/2008 PORTABLE TOILET	36.51	1099: N 601 4601-85080-000	PORTABLE TOILET PARKS	36.51
01-06090 GENE PAKOY	=== VENDOR TOTALS ===	130.30			
I-200810011413	3RD QTR MECHANICALS DUE: 10/01/2008 DISC: 10/01/2008 3RD QTR MECHANICALS	1,638.75	1099: N 101 4117-81220-000	MECHANICAL INSPECTORS	1,638.75
01-06945 QWEST	=== VENDOR TOTALS ===	1,638.75			
I-200810011411 10/01/2008 APBNK	LAND LINE TELEPHONE DUE: 10/01/2008 DISC: 10/01/2008 LAND LINE TELEPHONE	111.65	1099: N 101 4141-85011-000	TELEPHONE - LANDLINE	111.65
	=== VENDOR TOTALS ===	111.65			
01-06184 RAMSEY COUN	TY - 911 DISPATCH				
I-EMCOM 130 9/29/2008 APBNK	SEPT/08 911 DISPATCH DUE: 9/29/2008 DISC: 9/29/2008 SEPT/08 911 DISPATCH	958.67	1099: N 101 4124-86700-000	EMERGENCY DISPATCH SVCS-	958.67
	=== VENDOR TOTALS ===	958.67		=======================================	=======================================
01-06386 S & S TREE 5					
I-25345 9/30/2008 APBNK	TREE REMOVALS DUE: 9/30/2008 DISC: 9/30/2008 STORM DAMAGE REMOVAL TREE/STUMP REMOVAL	671.22	1099: N 419 4419-86500-000 419 4419-85000-000		266.25 604.97
	=== VENDOR TOTALS ===	871.22			

PACKET: 00236 PAYABLES OCT 2

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

				GROSS	P.O. #		
						ACCOUNT NAME	
01-06311 SAMPS	ON MILL	ER ADVERTISING INC	==========		****************		
I-60670	No.	WATER BOTTLES/WALKIING		135.50	55 FEB 1981 1984	100	-/4
9/29/2008	APBNK	DUE: 9/29/2008 DISC:	9/29/2008		1099: N		
		WATER BOTTLES/WALKIING	PROGRAM		101 4141-70100-000	SUPPLIES	135.50
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I-9A2A0	-	SOFTWARE OFFICE LICENSE		322.70		10000	
9/29/2008	APBNK	DUE: 9/29/2008 DISC:	9/29/2008		1099: N		
		SOFTWARE OFFICE LICENSE	2		401 4401-90100-000	FURNITURE & EQUIPMENT	322.70
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9/29/2008	APBNK	DUE: 9/29/2008 DISC:	9/29/2008		1099: N		
		FUEL			101 4132-74000-000	MOTOR FUEL & LUBRICANTS	108.40
		=== VENDOR TOTALS ===		108.40			
01-05110 SRF CO		G GROUP INC					
I-6527-3				C CCC 10			
0/20/2000		STREETSCAPE CONSULTING		6,666.49			
9/29/2008	APBNK	DUE: 9/29/2008 DISC:	9/29/2008	6,666.49			
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PAGE: 7

PACKET: 00236 PAYABLES OCT 2

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

ID		GROSS	P.O. #		
POST DATE BANK CO	DEDESCRIPTION	DISCOUNT	G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
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01-06660 TARGET					
I-200809291403	TENNIS COURT PHOTOS	11.53		Transition of the second	*****
9/29/2008 APBNK	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
	TENNIS COURT PHOTOS		201 4201-70100-000	SUPPLIES	11.53
	=== VENDOR TOTALS ===	11.53			
01-05870 XCEL ENERGY					
I-200809291397	ELECT	33.17	Pe SANCIA II.		***************************************
9/29/2008 APBNK	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
	ELECT: CIVIL DEFENSE SIREN		101 4121-85020-000	ELECTRIC	6.86
	ELECTRICITY		101 4132-85020-000	STREET LIGHTING	26.31
	=== VENDOR TOTALS ===	33.17			
	=== PACKET TOTALS ===	88,407.54			
	fed withholdings st withholdings	5,791.07 942.51			
	ICMA wire tx	317.00			

2,516.84

97,974.96

PERA ck # 73918

PAY PERIOD ENDING 9/26/2008 DIRECT DEPOSIT EFFECTIVE DATE 9/26/2008

EMP # ----- NAME -----AMOUNT 01-0012 LAURA A KUETTEL 277.05 01-0013 PETER C LINDSTROM 330.57 01-0016 PAMELA M HARRIS 277.05 01-1002 JUSTIN J MILLER 2,378.85 01-1008 STACEY T KREUSER 1,331.42 01-1009 MELANIE M LEEHY 429.34 01-1136 ROLAND O OLSON 1,300.00 01-1038 DEBORAH K JONES 1,580.40 01-0040 KEVIN ANDERSON 15.03 01-1030 TIMOTHY J PITTMAN 300.00 01-1033 DAVE TRETSVEN 1,305.69 01-1143 COLIN B CALLAHAN 765.67

TOTAL PRINTED: 12 10,291.07

9-26-2008 9:58 AM PAYROLL CHECK REGISTER PAGE: 1

PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 9/26/2008

			CHECK	CHECK	CHECK
EMP NO	D EMPLOYEE NAME	TYPE	DATE	TNUOMA	NO.
0017	MERCER-TAYLOR, ELIZABETH	R	9/26/2008	277.05	073907
0018	LONG, CHARLES E	R	9/26/2008	277.05	073908
1136	OLSON, ROLAND O	R	9/26/2008	502.37	073909
1142	HERZOG, PATRICK J	R	9/26/2008	192.08	073910
0034	KURHAJETZ, CLEMENT	R	9/26/2008	342.83	073911
0074	ALLEN, MARK J	R	9/26/2008	184.70	073912
0095	POESCHL, MICHAEL J	R	9/26/2008	92.35	073913
0097	GAFFNEY, PATRICK	R	9/26/2008	92.35	073914
1030	PITTMAN, TIMOTHY J	R	9/26/2008	1,600.07	073915
1016	ABERNATHY, LISA A	R	9/26/2008	1,249.35	073916
2121	RAJCIC, KAREN E	R	9/26/2008	175.46	073917

9-26-2008 9:58 AM PAYROLL CHECK REGISTER PAGE: 4

PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 9/26/2008

*** REGISTER TOTALS ***

REGULAR CHECKS: 11 4,985.66
DIRECT DEPOSIT REGULAR CHECKS: 12 10,291.07

MANUAL CHECKS:

PRINTED MANUAL CHECKS:

DIRECT DEPOSIT MANUAL CHECKS:

VOIDED CHECKS:

NON CHECKS:

TOTAL CHECKS: 23 15,276.73

*** NO ERRORS FOUND ***

ITEM: City Licenses

SUBMITTED BY: Stacey Kreuser, Assistant City Administrator/Deputy Clerk

EXPLANATION:

The following businesses have applied for mechanical contractor's licenses for 2008. Staff has received the necessary documents for licensure.

- Total Air Inc.
- Standard Heating & Air Conditioning
- Sharp Heating
- Apollo Heating & Vent Corp
- MH Plumbing Inc.

The following business has applied for a general contractor's license. Staff has received the necessary documents for licensure.

• Troyco Concrete & Masonry Inc.

ITEM: Adoption of New City Slogan

SUBMITTED BY: Justin Miller, City Administrator

EXPLANATION:

Earlier this year, the city council initiated a contest for residents to suggest a new City of Falcon Heights slogan. The response was very positive, with close to 50 suggestions coming in by email, through the website, and at the Ice Cream Social.

At the August 6th city council workshop, the council narrowed down the slogans to two choices:

- 1) "The City That Soars"
- 2) "Families, Fields and Fair"

During a special city council-Falcon Heights Elementary student meeting, these two suggestions were debated and voted upon by the students. The result of the voting was:

The City That Soars 85 votes Families, Fields and Fair 21 votes

The final decision on the City of Falcon Heights slogan is ultimately the responsibility of the city council.

ACTION REQUESTED:

A formal vote of the city council is requested in order to officially designate a new city slogan.