

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
July 22, 2009

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ KUETTEL ____
LONG ____ MERCER-TAYLOR ____
MILLER ____
- C. PRESENTATIONS: Kris Sanda, Metropolitan Council District 10 Representative
- D. APPROVAL OF MINUTES: June 24, 2009
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 7/15/09: \$247,624.44
Payroll through 7/13/09: \$37,532.24
 - 2. City License Renewals
 - 3. Establish a Parking Lot Infrastructure Capital Fund for City Hall
Parking Lot Improvements
 - 4. Audit Firm for 2009, 2010 and 2011
 - 5. 2009 Special Event Monetary Donations
- G: POLICY ITEMS
 - 1. 2009 Employee Pay Adjustments
 - 2. Adoption of the 2010 City Council Goals
 - 3. Emergency Well Repair- 2009 Pavement Management Program -ADDENDUM
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

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Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
June 24, 2009

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: LINDSTROM __X__ HARRIS __AB__ KUETTEL __X__
LONG __X__ MERCER-TAYLOR __X__
MILLER __X__
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: June 10, 2009 APPROVED
- F. PUBLIC HEARINGS:
- F. CONSENT AGENDA: LONG MOVED APPROVAL 4-0
 - 1. General Disbursements through 6/18/09: \$63,340.25
Payroll through 6/12/09: \$16,542.02
- G: POLICY ITEMS
 - 1. Resolution 09-05 adopting the Falcon Heights 2030 Comprehensive Plan KUETTEL MOVED APPROVAL 4-0
 - 2. Ordinance Relating to Illicit Discharge Into City Storm Sewer System LONG MOVED APPROVAL 4-0AS AMENDED.
- K. INFORMATION/ ANNOUNCEMENTS:
- L. COMMUNITY FORUM:
- M. ADJOURNMENT: ADJORNED AT 7:37PM

CONSENT F1
7/22/09

ITEM: General Disbursements and Payroll

SUBMITTED BY: Roland Olson, Finance Director

REVIEWED BY: Justin Miller, City Administrator

EXPLANATION:

General Disbursements through 7/15/09: \$247,624.44

Payroll through 7/13/09: \$37,532.24

ATTACHMENTS:

General disbursements and payroll

ACTION REQUESTED:

Approval

PACKET: 00328 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-00222	ALLEGRA PRINT & IMAGING						
I-113394		BUSINESS CARDS AND LETTERHEAD	272.18				
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N			
		BUSINESS CARDS -FIRE INSPECTOR		101 4117-70100-000	SUPPLIES		126.22
		LETTERHEAD		101 4112-70100-000	SUPPLIES		145.96
		=== VENDOR TOTALS ===	272.18				
=====							
01-00227	AMERICAN PLANNING ASSOCIATION						
I-053509-090503		APA MEMBERSHIP & JOURNAL	288.00				
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N			
		APA MEMBERSHIP & JOURNAL		101 4117-86100-000	CONFERENCES/EDUCATION/AS		288.00
		=== VENDOR TOTALS ===	288.00				
=====							
01-00274	AMERICAN TEST CENTER INC						
I-2091981		757 TRUCK & LADDER INSPECTION	955.00				
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N			
		757 TRUCK & LADDER INSPECTION		101 4124-87092-000	REPAIR RADIOS		955.00
		=== VENDOR TOTALS ===	955.00				
=====							
01-03123	CINTAS CORPORATION #470						
I-470307749		RUG AND SHOP TOWEL SVC	31.45				
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N			
		RUG AND SHOP TOWEL SVC		101 4131-87010-000	CITY HALL MAINTENANCE		31.45
		=== VENDOR TOTALS ===	31.45				
=====							
01-03122	CITY OF ST PAUL						
I-110170		MAY/09 FUEL	154.40				
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N			
		MAY/09 FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS		154.40
		=== VENDOR TOTALS ===	154.40				
=====							
01-05166	GRAINGER, W. W., INC.						
I-9017384505		4 FILTERS FOR SHOP VACUUM	50.05				
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N			
		4 FILTERS FOR SHOP VACUUM		101 4131-70110-000	SUPPLIES		50.05
I-9020629219		SAFETY GAS CAN/HANDSOAP/SPOUT	151.55				
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N			
		SAFETY GAS CAN/HANDSOAP/SPOUT		101 4131-70110-000	SUPPLIES		151.55

PACKET: 00328 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05166	GRAINGER, W. W., INC.	(** CONTINUED **)				
I-9020629227		3 PAIR EYE PROTECTIVE GOGGLES	31.86			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		3 PAIR EYE PROTECTIVE GOGGLES		101 4131-70110-000	SUPPLIES	31.86
		=== VENDOR TOTALS ===	233.46			
=====						
01-05045	GRUBER'S POWER EQUIPMENT					
I-69946		JD MOWER FILTER ELEMENTS	41.60			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		JD MOWER FILTER ELEMENTS		101 4141-87120-000	FACILITIES & GROUND MAIN	41.60
		=== VENDOR TOTALS ===	41.60			
=====						
01-05153	HOME DEPOT CRC/GECF					
I-200906301867		FELT FOR SIDEWALK PANELS	114.18			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		FELT FOR SIDEWALK PANELS		412 4412-92022-000	SIDEWALK PANELS	46.83
		PIPE		101 4141-70100-000	SUPPLIES	10.06
		SPRINKLER/PLASTIC PIPE FITTING		101 4131-70110-000	SUPPLIES	57.29
		=== VENDOR TOTALS ===	114.18			
=====						
01-07276	HUGHES & COSTELLO					
I-200906301876		PROSECUTION ON LINE EXP JAN-A	532.50			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		PROSECUTION ON LINE EXPS JAN-AP		101 4123-80200-000	LEGAL FEES	532.50
		=== VENDOR TOTALS ===	532.50			
=====						
01-05018	ISANTI COUNTY EQUIPMENT					
I-3108057		JD THERMOSTAT/GASKET	22.73			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		JD THERMOSTAT/GASKET		101 4141-87120-000	FACILITIES & GROUND MAIN	22.73
		=== VENDOR TOTALS ===	22.73			
=====						
01-03255	KEEPRS, INC.					
I-119145		EMT PATCHES	10.63			
7/01/2009	APBNK	DUE: 7/01/2009 DISC: 7/01/2009		1099: N		
		EMT PATCHES		101 4124-77000-000	CLOTHING	10.63

PACKET: 00328 JULY 1 PAYABLES

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03255	KEEPRS, INC.	(** CONTINUED **)				

I-120091		EMT PATCH APPLICATION	20.74			
7/01/2009	APBNK	DUE: 7/01/2009 DISC: 7/01/2009		1099: N		
		EMT PATCH APPLICATION		101 4124-77000-000	CLOTHING	20.74
=== VENDOR TOTALS ===			31.37			
=====						
01-05404	KURHAJETZ, CLEM					

I-200906301875		TNG BURN EXPS AND AIR FILTER	131.38			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		TRAINING BURN - FOOD & ICE		101 4124-86020-000	TRAINING	119.65
		AIR FILTER FOR CHAIN SAW		101 4124-87029-000	REPAIR OTHER EQUIPMENT	11.73
=== VENDOR TOTALS ===			131.38			
=====						
01-05420	ROBERT LETOURNEAU					

I-200906301864		24 SIDEWALK METAL FRAMES	894.60			
6/30/2009	APBNK	MANUAL CK# 075048 6/26/2009		1099: N		
		24 SIDEWALK METAL FRAMES		419 4419-92005-000	SIDEWALK IMPROVEMENTS	894.60
=== VENDOR TOTALS ===			894.60			
=====						
01-05342	MARCH SERVICES					

I-200906301869		ADMINISTRATIVE SUPPORT	40.00			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		ADMINISTRATIVE SUPPORT		101 4112-80340-000	ADMINISTRATIVE SUPPORT	40.00
=== VENDOR TOTALS ===			40.00			
=====						
01-05735	MN CITY/COUNTY MANAGEMENT					

I-200906301873		MEMBERSHIP 2009	89.20			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		MEMBERSHIP 2009		101 4112-86100-000	CONFERENCES/EDUCATION/AS	89.20
=== VENDOR TOTALS ===			89.20			
=====						
01-07231	MN FIRE SVC CERT. BOARD					

I-78		2 CERTIFICATION FIRE EXAMS	140.00			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		2 CERTIFICATION FIRE EXAMS		101 4124-86020-000	TRAINING	140.00
=== VENDOR TOTALS ===			140.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05843	MN NCPERS	LIFE INSURANCE				
I-200906301872		JULY/09 LIFE INSURANCE - DEB	16.00			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		JULY/09 LIFE INSURANCE - DEB		101 21709-000	OTHER PAYABLE	15.20
		JULY/09 LIFE INSURANCE - DEB		206 21709-000	OTHER PAYABLE	0.80
		=== VENDOR TOTALS ===	16.00			
=====						
01-07263	NEXTEL	COMMUNICATIONS, INC				
I-200906301865		CELL PHONE MAY 22 - JUNE 21	220.69			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		CELL PHONE MAY 22 - JUNE 21		101 4121-85015-000	CELL PHONE	12.71
		CELL PHONE MAY 22 - JUNE 21		601 4601-85015-000	CELL PHONE	65.23
		CELL PHONE MAY 22 - JUNE 21		101 4131-85015-000	CELL PHONE	14.73
		CELL PHONE MAY 22 - JUNE 21		602 4602-85015-000	CELL PHONES	14.73
		CELL PHONE MAY 22 - JUNE 21		601 4601-85015-000	CELL PHONE	29.46
		CELL PHONE MAY 22 - JUNE 21		101 4141-85015-000	CELL PHONE	16.53
		CELL PHONE MAY 22 - JUNE 21		101 4132-85015-000	CELL PHONE	15.65
		CELL PHONE MAY 22 - JUNE 21		601 4601-85015-000	CELL PHONE	39.28
		CELL PHONE MAY 22 - JUNE 21		601 4601-85015-000	CELL PHONE	12.37
		=== VENDOR TOTALS ===	220.69			
=====						
01-05983	NORTHERN	TOOL AND EQUIPMENT				
I-200906301863		SHOP TOOLS	100.63			
6/30/2009	APBNK	MANUAL CK# 075047 6/26/2009		1099: N		
		SHOP TOOLS		101 4131-70110-000	SUPPLIES	100.63
		=== VENDOR TOTALS ===	100.63			
=====						
01-06065	OXYGEN	SERVICE COMPANY				
I-7358194		COMPRESSED AIR	79.69			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		COMPRESSED AIR		101 4124-70100-000	SUPPLIES	79.69
		=== VENDOR TOTALS ===	79.69			
=====						
01-06090	GENE	PAKOY				
I-200906301877		2ND QTR MECHANICALS	1,945.13			
6/30/2009	APBNK	MANUAL CK# 075049 6/30/2009		1099: N		
		2ND QTR MECHANICALS		101 4117-81220-000	MECHANICAL INSPECTORS	1,945.13
		=== VENDOR TOTALS ===	1,945.13			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06173		RAINBOW TREECARE				
I-I 152535		DUTCH ELM TREATMENT	541.22			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		DUTCH ELM TREATMENT		101 4134-89000-000	MISCELLANEOUS	541.22
		=== VENDOR TOTALS ===	541.22			
=====						
01-06185		RAMSEY COUNTY				
I-PRREL-286		09 ELECTION CHARGES/EQUIPMENT	820.63			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		09 ELECTION CHARGES/EQUIPMENT		101 4115-87090-000	REPAIR OTHER EQUIPMENT	820.63
		=== VENDOR TOTALS ===	820.63			
=====						
01-06184		RAMSEY COUNTY - 911 DISPATCH				
I-EMCOM - 548		JUNE/09 911 DISPATCH	958.67			
7/01/2009	APBNK	DUE: 7/01/2009 DISC: 7/01/2009		1099: N		
		JUNE/09 911 DISPATCH		101 4124-86700-000	EMERGENCY DISPATCH SVCS-	958.67
		=== VENDOR TOTALS ===	958.67			
=====						
01-06415		SCHARBER & SONS				
I-1027146		JD MOWER ELECTRICAL PARTS	70.65			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		JD MOWER ELECTRICAL PARTS		101 4141-87120-000	FACILITIES & GROUND MAIN	70.65
		=== VENDOR TOTALS ===	70.65			
=====						
01-06122		SCHOOL-TECH INC				
I-417600		REC EQUIPMENT - DODGEBALLS	145.00			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		REC EQUIPMENT - DODGEBALLS		201 4201-73000-000	RECREATION EQUIPMENT	145.00
		=== VENDOR TOTALS ===	145.00			
=====						
01-06535		SPEEDWAY SUPERAMERICA				
I-200906301866		FUEL	838.58			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		FUEL FOR SWEEPER		602 4602-74000-000	FUEL & LUBRICANTS	421.04
		FUEL FOR TRUCKS		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	417.54
		=== VENDOR TOTALS ===	838.58			

PACKET: 00328 JULY 1 PAYABLES

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05110	SRF CONSULTING GROUP INC					
I-6809-1		STREETSCAPE PLANNING-PHASEII	3,231.24			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		STREETSCAPE PLANNING-PHASEII		412 4412-81910-000	CONSULTING-STREETSCAPE	3,231.24
		=== VENDOR TOTALS ===	3,231.24			
=====						
01-07228	CITY OF ST ANTHONY					
I-2215		JULY/09 POLICE SVCS	48,187.50			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		JULY/09 POLICE SVCS		101 4122-81000-000	POLICE SERVICES	48,187.50
		=== VENDOR TOTALS ===	48,187.50			
=====						
01-06660	TARGET					
I-200906301862		REC SPORTS CLASS SUPPLIES	88.75			
6/30/2009	APBNK	MANUAL CK# 075018 6/24/2009		1099: N		
		REC SPORTS CLASS SUPPLIES		201 4201-70100-000	SUPPLIES	88.75
		=== VENDOR TOTALS ===	88.75			
=====						
01-07250	TRETSVEN, DAVE					
I-200906301874		REIMB: STEEL TOE WORK BOOTS	172.55			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		REIMB: STEEL TOE WORK BOOTS		101 4132-77000-000	CLOTHING	172.55
		=== VENDOR TOTALS ===	172.55			
=====						
01-05228	UNDERWATER ADVENTURES AQUARIUM					
I-200906301868		PROGRAM FOR ICE CREAM SOCIAL	315.00			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		PROGRAM FOR ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	315.00
		=== VENDOR TOTALS ===	315.00			
=====						
01-07315	VERDE STRATEGIES					
I-200906301870		RAIN BARREL WORKSHOP	250.00			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		RAIN BARREL WORKSHOP		602 4602-81910-000	RAIN BARREL WORKSHOP	250.00
		=== VENDOR TOTALS ===	250.00			

PACKET: 00328 JULY 1 PAYABLES

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-----ID-----		GROSS	P.O. #			
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01-05870 XCEL ENERGY

I-200906301871		ELECTRICITY	34.46			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		ELECTRICITY		101 4132-85020-000	STREET LIGHTING	27.02
		ELECTRICITY		101 4121-85020-000	ELECTRIC	7.44
=== VENDOR TOTALS ===			34.46			

01-07210 ZACK'S INC

I-25068		2 SHOVELS/BROOM/HANDLE	120.85			
6/30/2009	APBNK	DUE: 6/30/2009 DISC: 6/30/2009		1099: N		
		2 SHOVELS/BROOM/HANDLE		101 4132-70120-000	SUPPLIES	120.85
=== VENDOR TOTALS ===			120.85			
=== PACKET TOTALS ===			62,109.29			

Federal Withholdings	5680.86
State Withholdings	896.62
ICMA wire	427.00
PERA Wire	2309.48
Total:	71,423.25

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01010	ABERNATHY, LISA					
I-200907101883		REIM: PROGRAM SUPPLIES	20.34			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		REIM: PROGRAM SUPPLIES		201 4201-70100-000	SUPPLIES	20.34
		=== VENDOR TOTALS ===	20.34			
=====						
01-00867	ALBRECHT ENTERPRISES					
I-10019155		C.H. IRRIGATION REPAIRS	55.27			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		C.H. IRRIGATION REPAIRS		101 4131-87010-000	CITY HALL MAINTENANCE	55.27
		=== VENDOR TOTALS ===	55.27			
=====						
01-00800	ALLIED WASTE SERVICES					
I-200907101882		JULY/09 WASTE REMOVAL	229.34			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		JULY/09 WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL	229.34
		=== VENDOR TOTALS ===	229.34			
=====						
01-00255	AMERICAN OFFICE PRODUCTS					
I-1017881		TONER	117.41			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		TONER		101 4112-70100-000	SUPPLIES	117.41
		=== VENDOR TOTALS ===	117.41			
=====						
01-00250	AMERIPRIDE LINEN&APPAREL					
I-1000225078		LINEN CLEANING	35.35			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	35.35
		=== VENDOR TOTALS ===	35.35			
=====						
01-05220	ANDERSON, HELGEN, DAVIS & NISS					
I-200907101884		JULY/09 PROSECUTIONS	2,523.42			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		JULY/09 PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,523.42
		=== VENDOR TOTALS ===	2,523.42			

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-00295	AVR, INC						
I-200907101881		SIDEWALK PANEL REPLACEMENT	825.38				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		SIDEWALK PANEL REPLACEMENT		412 4412-92022-000	SIDEWALK PANELS		825.38
=== VENDOR TOTALS ===			825.38				
=====							
01-03001	CAMPBELL KNUTSON						
I-200907101889		JUNE/09 LEGALS	887.50				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		JUNE/09 LEGALS		101 4114-80200-000	LEGAL FEES		887.50
=== VENDOR TOTALS ===			887.50				
=====							
01-03123	CINTAS CORPORATION #470						
I-430314577		RUG SERVICE	31.56				
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N			
		RUG SERVICE		101 4131-87010-000	CITY HALL MAINTENANCE		31.56
=== VENDOR TOTALS ===			31.56				
=====							
01-06290	CITY OF ROSEVILLE						
I-009673		JULY/09 TECH & TELEPHONE	1,543.51				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		JULY/09 TECH SUPPORT		101 4116-85070-000	TECHNICAL SUPPORT		1,189.42
		JULY/09 TELEPHONE		101 4116-85010-000	TELEPHONE		354.09
I-9702		PROJECTS & EXPENSES	9,971.53				
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N			
		GEN ENGINEERING 1ST QTR		101 4133-80100-000	ENGINEERING SERVICES		588.97
		ENG-SEWER LINING PROJECT		601 4601-80100-000	ENGINEERING		33.29
		ENG-CITY HALL PARKING LOT		426 4426-92000-000	PARKING LOT IMPROVEMENTS		2,607.25
		ENG-MILL & OVERLAYMENT		419 4419-92040-000	MAPLE/PRIOR MILL & OVERL		6,742.02
I-9705		PROJECTS & EXPENSES	14,304.14				
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N			
		GEN ENGINEERING 2ND QTR		101 4133-80100-000	ENGINEERING SERVICES		2,978.94
		ENG-BIKE/PED GRANT PROJECT		101 4133-80100-000	ENGINEERING SERVICES		142.52
		ENG-CITY HALL PARKING		426 4426-92000-000	PARKING LOT IMPROVEMENTS		3,338.41
		ENG-MILL & OVERLAYMENT		419 4419-92040-000	MAPLE/PRIOR MILL & OVERL		7,810.98
		ENG- SEWER LINING PROJECT		601 4601-80100-000	ENGINEERING		33.29
=== VENDOR TOTALS ===			25,819.18				

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03021	CMI	CONSTRUCTION MIDWEST				
I-436353		SIDEWALK PANEL REPLACEMENT	109.01			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		SIDEWALK PANEL REPLACEMENT		412 4412-92022-000	SIDEWALK PANELS	109.01
		=== VENDOR TOTALS ===	109.01			
=====						
01-03580	DEPARTMENT OF EMPLOYMENT & ECO					
I-200907151903		UNEMPLOYMENT BENEFITS	39.02			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		UNEMPLOYMENT BENEFITS		201 4201-89000-000	MISCELLANEOUS	39.02
		=== VENDOR TOTALS ===	39.02			
=====						
01-03581	JENNIFER DUNCAN					
I-200907141895		REFUND: CLASS CANCELLED	60.00			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		REFUND: CLASS CANCELLED		201 34340-000	NON-RESIDENT FEE	60.00
		=== VENDOR TOTALS ===	60.00			
=====						
01-04028	CHRISTINA L ERICKSON					
I-200907141894		REFUND: CLASS CANCELLED	110.00			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		REFUND: CLASS CANCELLED		201 34310-000	RECREATION FEES	110.00
		=== VENDOR TOTALS ===	110.00			
=====						
01-07174	FALCON HEIGHTS LIMITED PARTNER					
I-200907141898		1ST HALF PAY AS YOU GO PYMT	49,633.00			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		1ST HALF PAY AS YOU GO PYMT		414 4414-93000-000	DEBT PAY AS YOU GO PYMT	49,633.00
		=== VENDOR TOTALS ===	49,633.00			
=====						
01-04084	FIRE EQUIPMENT SPECIALTIES					
I-6232		REPAIR EQUIPMENT	79.88			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		REPAIR EQUIPMENT		101 4124-87029-000	REPAIR OTHER EQUIPMENT	79.88
		=== VENDOR TOTALS ===	79.88			

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05121	GFOA					
I-200907151904		CAPITAL ASSETS CONFERENCE	85.00			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		CAPITAL ASSETS CONFERENCE		101 4113-86100-000	CONFERENCES/EDUCATION/AS	85.00
		=== VENDOR TOTALS ===	85.00			
=====						
01-05115	GOPHER STATE ONE CALL					
I-9060487		JUNE/09 LOCATES	126.40			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		JUNE/09 LOCATES		601 4601-88030-000	ONE CALL CONCEPTS-LOCATE	126.40
		=== VENDOR TOTALS ===	126.40			
=====						
01-07187	KRISTIN GRANGAARD					
I-200907151909		CERT SUPPLIES	33.04			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		CERT SUPPLIES		207 4207-86105-000	CERT TRAINING EXERCISES	33.04
		=== VENDOR TOTALS ===	33.04			
=====						
01-05130	HAR MAR LOCK & SVC CTR					
I-2901964		KEYS FOR LOCKER-COMM PARK	19.99			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		KEYS FOR LOCKER-COMM PARK		101 4141-70100-000	SUPPLIES	19.99
		=== VENDOR TOTALS ===	19.99			
=====						
01-05248	HENN TECH COLLEGE					
I-00176572		TRAINING	602.00			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		TRAINING		101 4124-86020-000	TRAINING	602.00
		=== VENDOR TOTALS ===	602.00			
=====						
01-05234	JOHN STEINER					
I-200907151907		ICE CREAM SOC-ENTERTAINMENT	300.00			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		ICE CREAM SOC-ENTERTAINMENT		101 4116-89010-000	SPECIAL EVENTS	300.00
		=== VENDOR TOTALS ===	300.00			

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-03255	KEEPRS, INC.						
I-118344		FIRE MARSHALL BADGE	68.14				
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N			
		FIRE MARSHALL BADGE		101 4117-70100-000	SUPPLIES		68.14
=====							
I-119125		BLUE EMT PATCH & SHIRT	40.17				
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N			
		BLUE EMT PATCH & SHIRT		101 4124-77000-000	CLOTHING		40.17
		=== VENDOR TOTALS ===	108.31				
=====							
01-07272	LILLIE SUBURBAN NEWSPAPER						
I-200907101887		SUMMARY FINANCIAL STATEMENTS	323.63				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		SUMMARY FINANCIAL STATEMENTS		101 4111-70410-000	LEGAL NOTICES		283.50
		NOTICES-FLOODPLAIN REG		101 4111-70410-000	LEGAL NOTICES		10.50
		NOTICES- SEWER SYSTEMS		101 4111-70410-000	LEGAL NOTICES		29.63
		=== VENDOR TOTALS ===	323.63				
=====							
01-00571	PETER LINDSTOM						
I-200907101879		CONFERENCE PARKING	19.00				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		CONFERENCE PARKING		101 4111-86100-000	CONFERENCES/EDUCATION/TR		19.00
		=== VENDOR TOTALS ===	19.00				
=====							
01-05670	METRO PRODUCTS INC						
I-66465		TRAFFIC WHITE & ROCKER SWITCH	51.03				
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N			
		TRAFFIC WHITE		101 4141-87120-000	FACILITIES & GROUND MAIN		29.85
		ROCKER SWITCHES		101 4132-70120-000	SUPPLIES		21.18
		=== VENDOR TOTALS ===	51.03				
=====							
01-05665	METROPOLITAN COUNCIL						
I-0000903813		AUGUST/09 S.S.	37,543.37				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		AUGUST/09 S.S.		601 4601-85060-000	METRO SEWER CHARGES		37,543.37
		=== VENDOR TOTALS ===	37,543.37				

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05580	MGM LIQUOR					
I-200907151906		ICE CREAM SOCIAL-FEE	107.61			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		ICE CREAM SOCIAL-FEE		101 4116-89010-000	SPECIAL EVENTS	107.61

I-200907151908		ICE CREAM SOCIAL-DEPOSIT	120.00			
7/15/2009	APBNK	MANUAL CK# 075115 7/15/2009		1099: N		
		ICE CREAM SOCIAL-DEPOSIT		101 4116-89010-000	SPECIAL EVENTS	120.00
		=== VENDOR TOTALS ===	227.61			
=====						
01-05830	SEAN MORIARTY					
I-200907151901		PARTIAL REFUND- REC SPORTS	15.96			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		PARTIAL REFUND- REC SPORTS		201 34310-000	RECREATION FEES	15.96
		=== VENDOR TOTALS ===	15.96			
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-200907101878		CELL PHONE FIRE DEPARTMENT	210.08			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		CELL PHONE FIRE DEPARTMENT		101 4124-85015-000	CELL PHONE	210.08
		=== VENDOR TOTALS ===	210.08			
=====						
01-06024	ON SITE SANITATION					
I-200907101885		PORTABLE TOILET	127.80			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		PORTABLE TOILET		601 4601-85080-000	PORTABLE TOILET PARKS	127.80
		=== VENDOR TOTALS ===	127.80			
=====						
01-06053	OREILLY AUTO PARTS					
I-200907101880		SUPPLIES	304.34			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		GREASE GUN		101 4132-70120-000	SUPPLIES	21.44
		SUPPLIES FOR F-250		101 4132-87011-000	REPAIR PICKUP TRUCK	35.89
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	247.01
		=== VENDOR TOTALS ===	304.34			

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----
 POST DATE BANK CODE -----DESCRIPTION----- GROSS DISCOUNT P.O. # G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION
 =====

01-06115 TIMOTHY PITTMAN

I-200907151902 MILEAGE 40.19
 7/15/2009 APBNK DUE: 7/15/2009 DISC: 7/15/2009 1099: N
 MILEAGE 101 4141-86101-000 MILEAGE 40.19
 === VENDOR TOTALS === 40.19

01-06945 QWEST

I-200907101891 LANDLINE 232.55
 7/10/2009 APBNK DUE: 7/10/2009 DISC: 7/10/2009 1099: N
 LANDLINE 101 4141-85011-000 TELEPHONE - LANDLINE 58.00
 LANDLINE 101 4141-85011-000 TELEPHONE - LANDLINE 58.41
 LANDLINE 101 4141-85011-000 TELEPHONE - LANDLINE 116.14
 === VENDOR TOTALS === 232.55

01-06185 RAMSEY COUNTY

I-RISK-001259 JULY/09 INSURANCE 6,566.48
 7/10/2009 APBNK DUE: 7/10/2009 DISC: 7/10/2009 1099: N
 JULY/09 INSURANCE 101 4112-89000-000 MISCELLANEOUS 6,566.48
 === VENDOR TOTALS === 6,566.48

01-05107 ROTARY CLUB OF ROSEVILLE

I-200907141897 3RD QTR MEETING EXPS 265.00
 7/10/2009 APBNK DUE: 7/10/2009 DISC: 7/10/2009 1099: N
 3RD QTR MEETING EXPS 101 4112-86100-000 CONFERENCES/EDUCATION/AS 265.00
 === VENDOR TOTALS === 265.00

01-06386 S & S TREE SPECIALISTS IN

I-31696 TREE REMOVAL & PRUNE TREES 1,356.90
 7/10/2009 APBNK DUE: 7/10/2009 DISC: 7/10/2009 1099: N
 PRUNE TREES 419 4419-84000-000 TREE TRIMMING 185.00
 TREE & STUMP REMOVAL 419 4419-85000-000 TREE REMOVAL 1,171.90
 === VENDOR TOTALS === 1,356.90

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-06301	SAMS CLUB	DISCOVER CARD					
I-200907151905		SUPPLIES	506.24				
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N			
		REC CLASS SUPPLIES		201 4201-70100-000	SUPPLIES		224.98
		BATHROOM & KITCHEN SUPPLIES		101 4131-70110-000	SUPPLIES		281.26
		=== VENDOR TOTALS ===	506.24				
=====							
01-07228	CITY OF ST ANTHONY						
I-2213		SQUAD DAMAGE REPAIR	3,725.25				
7/10/2009	APBNK	MANUAL CK# 075081 7/01/2009		1099: N			
		SQUAD DAMAGE REPAIR		101 4122-81000-000	POLICE SERVICES		3,725.25
		=== VENDOR TOTALS ===	3,725.25				
=====							
01-06525	SUBURBAN ACE	HARDWARE					
I-200907101888		SUPPLIES	111.42				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		WATER FAUCET PARTS		101 4131-87010-000	CITY HALL MAINTENANCE		11.04
		SHOP TOOLS		101 4131-70110-000	SUPPLIES		10.64
		SHOP TOOLS		101 4131-70110-000	SUPPLIES		12.77
		SUPPLIES		101 4141-70100-000	SUPPLIES		6.38
		COOPER PIPE- WOMENS BATHROOM		101 4141-87120-000	FACILITIES & GROUND MAIN		4.04
		SUPPLIES		101 4141-70100-000	SUPPLIES		5.85
		IRRIGATION PARTS		101 4131-87010-000	CITY HALL MAINTENANCE		13.86
		SUPPLIES		101 4132-70120-000	SUPPLIES		5.33
		BLVD MAINT		101 4132-87010-000	BOULEVARD MAINTENANCE		41.51
		=== VENDOR TOTALS ===	111.42				
=====							
01-06585	THE OFFICE CLEANERS						
I-20090630		JUNE/09 CLEANING	340.80				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		JUNE/09 CLEANING		101 4131-87010-000	CITY HALL MAINTENANCE		340.80
		=== VENDOR TOTALS ===	340.80				
=====							
01-07173	TOWNSQUARE SENIOR LLC						
I-200907141899		1ST HALF PAY AS YOU GO PYMT	24,918.00				
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N			
		1ST HALF PAY AS YOU GO PYMT		414 4414-93000-000	DEBT PAY AS YOU GO PYMT		24,918.00
		=== VENDOR TOTALS ===	24,918.00				

PACKET: 00330 PAYABLES JULY 2-JULY 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06900		UNIFORMS UNLIMITED				
I-474892		GOLD NAME BAR	6.34			
7/15/2009	APBNK	DUE: 7/15/2009 DISC: 7/15/2009		1099: N		
		GOLD NAME BAR		101 4117-70100-000	SUPPLIES	6.34
=== VENDOR TOTALS ===			6.34			
=====						
01-00878		US BANCORP				
I-200907141900		AED AND NEIGHTBORHOOD COMM EX	1,679.33			
7/10/2009	APBNK	MANUAL CK# 075114 7/13/2009		1099: N		
		A.E.D.		402 4402-91600-000	AED GRANT	1,595.00
		LEMONADE STAND EXPS/NEIGHBORHO		101 4111-70100-000	SUPPLIES	59.33
		WEBSITE DRAWING PRIZE		101 4116-70100-000	SUPPLIES	25.00
=== VENDOR TOTALS ===			1,679.33			
=====						
01-07109		W.S. DARLEY & CO.				
I-0000831797		SALVAGE COVER	109.46			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		SALVAGE COVER		402 4402-91000-000	MACHINERY & EQUIPMENT	109.46
=== VENDOR TOTALS ===			109.46			
=====						
01-07901		WASTE MANAGEMENT- BLAINE				
I-200907101886		JULY/09 RECYCLING	2,478.71			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		JULY/09 COMM RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	620.26
		JULY/09 RES RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	1,858.45
=== VENDOR TOTALS ===			2,478.71			
=====						
01-05870		XCEL ENERGY				
I-200907101892		ELECT & GAS	3,873.09			
7/10/2009	APBNK	DUE: 7/10/2009 DISC: 7/10/2009		1099: N		
		GAS		101 4131-85030-000	NATURAL GAS	55.80
		ELECT		101 4141-85020-000	ELECTRIC/GAS	326.60
		GAS		101 4141-85030-000	NATURAL GAS	30.60
		ELECT		101 4132-85020-000	STREET LIGHTING	43.25
		ELECT		101 4141-85020-000	ELECTRIC/GAS	9.24
		ELECT		601 4601-85020-000	ELECTRIC	24.60
		ELECT		101 4132-85020-000	STREET LIGHTING	9.24
		ELECT		101 4132-85020-000	STREET LIGHTING	38.58
		ELECT		101 4132-85020-000	STREET LIGHTING	40.58
		ELECT		101 4131-85020-000	ELECTRIC	984.92
		ELECT		101 4141-85020-000	ELECTRIC/GAS	24.60
		ELECT		101 4132-85020-000	STREET LIGHTING	9.24
		ELECT		101 4132-85020-000	STREET LIGHTING	134.53

-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05870		XCEL ENERGY	(** CONTINUED **)				
			ELECT		101 4132-85020-000	STREET LIGHTING	9.25
			ELECT		101 4132-85020-000	STREET LIGHTING	2,059.08
			ELECT		101 4141-85020-000	ELECTRIC/GAS	46.02
			ELECT		101 4141-85020-000	ELECTRIC/GAS	26.96
			=== VENDOR TOTALS ===	3,873.09			
			=== PACKET TOTALS ===	166,882.98			

federal withholding 5,670.08
 state withholding 911.65
 icma transfer 427.00
 pera transfer 2,309.48
 Total 176,201.19



July Statement for activity from Jun. 05, 2009 through Jul. 03, 2009
 CITY OF FALCON HEIGHT, JUSTIN J MILLER (CPN 000107109)

Inquiries: 1-866-485-4545
 BUS 678 02 Page 1 of 1

Your U.S. Bank Visa® Business Card account at a glance ...

Account: [REDACTED]

Activity Summary

Credit and Payment Information

Previous Balance.....	\$1,648.45
Payments and Credits.....	\$1,648.45
Purchases, Advances & Other Debits	\$1,679.33
FINANCE CHARGES.....	\$0.00
New Balance.....	\$1,679.33

Credit Line.....	\$24,000.00
Available Credit.....	\$22,320.67
Minimum Payment Due (Current Month)...	\$17.00
Minimum Payment Due (Past Due).....	\$0.00
Total New Minimum Payment Due.....	\$17.00
Payment Due Date.....	Jul. 23, 2009

To reduce or avoid paying additional finance charges on your purchase balance, pay the total new balance of \$1,679.33 by 07/23/09. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Credits					
06/19	06/19	0108	PAYMENT THANK YOU.....	\$1,648.45	CR
Purchases, Advances, Debits					
06/09	06/08	2357	AED SUPERSTORE WWW.AEDS.COM WI.....	\$1,595.00	AED-Lions Grant pt.
06/23	06/22	0354	FALCON HEIGHTS GAS & C FALCON HEIGHT MN.....	\$5.33	Lemonade stand
06/23	06/22	9132	TARGET 00021014 ROSEVILLE MN.....	\$54.00	Lemonade stand
07/03	07/02	1415	DINO'S THE GREEK P FALCON HEIGHT MN.....	\$25.00	Litserve pt.
07/03			ANNUAL MEMBERSHIP FEE.....	\$0.00	

Company Approval (This area for use by your company)

Signature/Approval: JKJM Accounting Code: _____

Rate Summary

Balance Type	Balance By Type	Avg. Daily Balance	Daily Periodic Rate	Rate Type	Interest	Corresp APR	***APR*** This Period	Grace Period
BALANCE TRANSFER	\$0.00	\$0.00	0.035589%	VARIABLE	\$0.00	12.99%	0.00%	N
PURCHASES	\$1,679.33	\$0.00	0.035589%	VARIABLE	\$0.00	12.99%	0.00%	Y
ADVANCES	\$0.00	\$0.00	0.057506%	VARIABLE	\$0.00	20.99%	0.00%	N

End of Statement

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	6/25/2009	277.05	075019
0018	LONG, CHARLES E	R	6/25/2009	277.05	075020
1016	ABERNATHY, LISA A	R	6/25/2009	1,540.35	075021
1136	OLSON, ROLAND O	R	6/25/2009	450.00	075022
1142	HERZOG, PATRICK J	R	6/25/2009	478.25	075023
0034	KURHAJETZ, CLEMENT	R	6/25/2009	350.28	075024
0074	ALLEN, MARK J	R	6/25/2009	184.70	075025
0086	HINRICHS, RICHARD H	R	6/25/2009	92.35	075026
0095	POESCHL, MICHAEL J	R	6/25/2009	92.35	075027
0097	GAFFNEY, PATRICK	R	6/25/2009	92.35	075028
0105	FEHRENBACH, ANTON M	R	6/25/2009	91.57	075029
0120	HAWTHORNE, ROCHELLE L	R	6/25/2009	91.57	075030
1145	SCARDIGLI, ANTHONY N	R	6/25/2009	689.75	075031
1030	PITTMAN, TIMOTHY J	R	6/25/2009	1,656.97	075032
2025	HOIUM, CHARLOTTE R	R	6/25/2009	286.75	075033
2129	SKUNDBERG, KIRSTEN M	R	6/25/2009	262.09	075034
2134	PITLIK, MATTHEW C	R	6/25/2009	225.86	075035
2145	LETOURNEAU, BENEDICT J	R	6/25/2009	92.93	075036
2148	BENSON, LEANN M	R	6/25/2009	39.99	075037
2164	MILLER, ALLISON	R	6/25/2009	251.52	075038
2170	LEPPINK, ERIC W	R	6/25/2009	118.10	075039
2173	EWAN, EMILY N	R	6/25/2009	76.88	075040
2179	GRIFFIN, BRANDON M	R	6/25/2009	744.84	075041
2180	SCHAEFER, GARRETT J	R	6/25/2009	107.94	075042
2181	GUNDERSON, ELIZABETH A	R	6/25/2009	295.35	075043
2182	HUSTAD, KARIS C	R	6/25/2009	203.88	075044
2183	STEINER, CHARLES R	R	6/25/2009	153.77	075045
2184	THOMALLA, ASHLEY L	R	6/25/2009	166.69	075046

***** DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING 6/30/2009
 DIRECT DEPOSIT EFFECTIVE DATE 6/25/2009

EMP #	NAME	AMOUNT
01-0012	LAURA A KUETTEL	277.05
01-0013	PETER C LINDSTROM	330.57
01-0016	PAMELA M HARRIS	277.05
01-1002	JUSTIN J MILLER	2,480.15
01-1136	ROLAND O OLSON	1,300.00
01-2154	MAUREEN A ANDERSON	152.38
01-1038	DEBORAH K JONES	1,619.43
01-0040	KEVIN ANDERSON	48.03
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSTVEN	1,414.84
01-1143	COLIN B CALLAHAN	976.36

TOTAL PRINTED: 11 9,175.86

*** REGISTER TOTALS ***

REGULAR CHECKS:	28	9,391.18
DIRECT DEPOSIT REGULAR CHECKS:	11	9,175.86
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	39	18,567.04

*** NO ERRORS FOUND ***

** END OF REPORT **

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1016	ABERNATHY, LISA A	R	7/13/2009	1,540.35	075082
1136	OLSON, ROLAND O	R	7/13/2009	450.00	075083
1142	HERZOG, PATRICK J	R	7/13/2009	611.26	075084
0034	KURHAJETZ, CLEMENT	R	7/13/2009	559.73	075085
0066	HERNANDEZ, ALFRED	R	7/13/2009	226.89	075086
0074	ALLEN, MARK J	R	7/13/2009	163.23	075087
0086	HINRICH, RICHARD H	R	7/13/2009	153.30	075088
0095	POESCHL, MICHAEL J	R	7/13/2009	163.00	075089
0097	GAFFNEY, PATRICK	R	7/13/2009	223.49	075090
0104	VANN, VINCENT A	R	7/13/2009	153.99	075091
0105	FEHRENBACH, ANTON M	R	7/13/2009	190.75	075092
0112	LESKE, CHRIS M	R	7/13/2009	207.32	075093
0117	EISCHEN, RONALD B	R	7/13/2009	33.25	075094
0119	WICK, JEFFREY M	R	7/13/2009	112.67	075095
0120	HAWTHORNE, ROCHELLE L	R	7/13/2009	199.45	075096
0122	RADIC, CHRISTOPHER M	R	7/13/2009	213.16	075097
2172	ARCAND, MICHAEL W	R	7/13/2009	53.10	075098
1145	SCARDIGLI, ANTHONY N	R	7/13/2009	436.30	075099
1030	PITTMAN, TIMOTHY J	R	7/13/2009	1,656.97	075100
2025	HOIUM, CHARLOTTE R	R	7/13/2009	157.92	075101
2129	SKUNDBERG, KIRSTEN M	R	7/13/2009	249.91	075102
2134	PITLIK, MATTHEW C	R	7/13/2009	241.07	075103
2145	LETOURNEAU, BENEDICT J	R	7/13/2009	92.93	075104
2148	BENSON, LEANN M	R	7/13/2009	78.09	075105
2164	MILLER, ALLISON	R	7/13/2009	247.60	075106
2170	LEPPINK, ERIC W	R	7/13/2009	121.67	075107
2173	EWAN, EMILY N	R	7/13/2009	91.42	075108
2179	GRIFFIN, BRANDON M	R	7/13/2009	778.86	075109
2181	GUNDERSON, ELIZABETH A	R	7/13/2009	283.60	075110
2182	HUSTAD, KARIS C	R	7/13/2009	121.67	075111
2183	STEINER, CHARLES R	R	7/13/2009	242.71	075112
2184	THOMALLA, ASHLEY L	R	7/13/2009	119.72	075113

EMP #	NAME	AMOUNT
01-1002	JUSTIN J MILLER	2,420.96
01-1136	ROLAND O OLSON	1,300.00
01-1038	DEBORAH K JONES	1,619.43
01-0040	KEVIN ANDERSON	188.79
01-0085	DANIEL S JOHNSON-POWERS	96.14
01-0087	MICHAEL A MCKAY	176.62
01-0101	DALE E HUFF	256.97
01-0121	JESSICA L ADAMS	39.71
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSVEN	1,414.84
01-1143	COLIN B CALLAHAN	976.36
TOTAL PRINTED: 11		8,789.82

7-13-2009 9:56 AM
PAYROLL NO: 01 City of Falcon Heights

PAYROLL CHECK REGISTER

PAGE: 4
PAYROLL DATE: 7/13/2009

*** REGISTER TOTALS ***

REGULAR CHECKS:	32	10,175.38
DIRECT DEPOSIT REGULAR CHECKS:	11	8,789.82
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	43	18,965.20

*** NO ERRORS FOUND ***

** END OF REPORT **

ITEM: **City License Renewals**

SUBMITTED BY: **Lisa Abernathy -Deputy Clerk**

The following individuals have applied for a Mechanical Contractors License for 2009. Staff has received the necessary documents for licensure.

- Ridler Plumbing and Heating Co. Inc.
- Pronto Heating & Air Conditioning

The Following individuals have applied for a Tree Trimmers License for 2009. Staff has received the necessary documents for licensure.

- Morgan's Tree Service.

ITEM : **Establish a Parking Lot Infrastructure Capital Fund for
City Hall Parking Lot Improvements**

SUBMITTED: **Roland O. Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator
Matt Mayer, CPA, Kern DeWenter, Viere, Ltd**

EXPLANATION:

The 2009 budget includes the city hall parking lot improvements and is listed in the Infrastructure Fund (419) at an estimated cost of \$230,000. The project consists of pervious pavement, rain gardens, and additional parking pavement improvements. The funding sources for this project are from three different sources: a grant from the Capital Region Watershed District, a grant from the Ramsey Conservation District, and city funds. When grants are received, it is especially important to match the grant expenditures to the grant revenues. Staff requests the establishment of a Parking Lot Infrastructure Fund to help facilitate this accounting requirement.

Budgeted line items should be established for this new fund. The Infrastructure Fund already includes the \$230,000 estimated cost as a capital expense, estimated grant revenue of \$88,000 from the Capital Region Watershed District and a \$142,000 transfer from the Storm Drainage fund. Staff recommends amending the Infrastructure Fund (419) by removing these expenditure line items and establishing new revenue and expenditure line items for the new Parking Lot Infrastructure Capital Fund.

Infrastructure Capital Fund (419)

Remove Revenue items:

33433	Watershed District Grant	\$88,000
39200	Transfer	\$142,000

Remove Expenditure item:

92003	City Hall Parking Lot	\$230,000
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Parking Lot Infrastructure Capital Fund

Set up the new budget line items for the Parking Lot Infrastructure Capital Fund

33433	Watershed District Grant	\$ 76,000
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33435	Ramsey Conservation District	\$12,000
39200	Transfer	\$142,000

Set up new budget line items for various Expenditure line items:

80100	Engineering	\$30,000
92030	Pervious pavement	\$75,000
92040	Rain Gardens	\$22,000
92060	Parking Lot	<u>\$98,000</u>
		\$230,000

Since this fund would be closed out at the end of the year when the project is completed, staff recommends that the total of the transfer from the Storm Drainage Fund be only the amount that is necessary to fund the remaining expenses after receipt of the grant funds.

ACTION REQUESTED:

Establish a new Parking Lot Infrastructure capital fund and approve the new budget line items. Amend the Infrastructure Fund to remove the budgeted line items for the city hall parking lot. Approve the transfer of funds from the Storm Drainage Fund be the amount necessary to close out this new parking lot capital fund after the grant funds have been received.

ITEM: Audit Firm for 2009, 2010, and 2011.

SUBMITTED BY: Roland Olson, Finance Director

REVIEWED BY: Justin Miller, City Administrator

EXPLANATION/DESCRIPTION:

Our auditing firm Kern, DeWenter, Viere, Ltd has made a proposal for auditing services for the years 2009, 2010, and 2011. Falcon Heights has consistently received excellent professional service from Kern DeWenter, Viere not only in regards to auditing services but in regards to all other accounting services offered. Their fees have consistently been lower than their competitors. As situations or accounting questions arise during the year it is very important to get answers when needed and also get them as economically as possible. Some auditing firms bill their clients whenever they are contacted for advice on any issues. Kern, DeWenter, Viere does NOT bill us when these situations occur. If a special project comes up where their services are needed then a separate cost will be proposed to the city. These fees are also fairly priced. The cost of the 2008 audit was \$18,000.

For the year, 2009, the proposal reflects **NO** price increase over the 2008 audit cost of \$18,000.

For the year 2010, there is proposed a \$500 increase over year 2009. Cost to be \$18,500.

For the year 2011, there is proposed a \$500 increase over year 2010. Cost to be \$19,000.

ACTION REQUESTED:

Approve Kern, DeWenter, Viere, Ltd as the auditing firm for the years 2009, 2010, and 2011.

ITEM: 2009 Special Event Monetary Donations

SUBMITTED BY: Lisa Abernathy, Recreation Supervisor

REVIEWED BY: Justin Miller, City Administrator
Tim Pittman, Director of Parks and Public Works

EXPLANATION/DESCRIPTION:

Summary and action requested:

In addition to the donations received at the beginning of the year for 2009's special events, the City has received a few more donations for this year's events. There are three levels at which the business can donate- Gold (\$100+) Silver (\$50-\$99) and Bronze (\$25-\$49). The Parks and Recreation department uses the money from the local businesses to assist in purchasing the events entertainment, supplies and any other event related costs. Each business that donates money to the City is recognized on the City's website, newsletter and at the event.

ACTION REQUESTED:

Accept the following additional donations for the 2009 special events from the following businesses.

Gold Level- \$100+

Personal Fitness System
Excel Energy

Silver Level- \$50-\$99

None

Bronze Level \$25-\$49

Hamline-Hoyt Services

ITEM: 2009 Employee Pay Adjustments

SUBMITTED BY: Justin Miller, City Administrator

EXPLANATION:

The 2009 City of Falcon Heights operating budget, which was approved in December 2008, included a cost of living adjustment (COLA) for all city employees in the amount of 3.5%. This number was derived from what other cities were proposing at the time of budget preparations (summer/fall 2008) and was consistent with those proposals. In January 2009, the city council began anticipating a budget shortfall due to the prospect of local government aid unallotments and the general state of the economy. In order to take a proactive approach, the city identified roughly \$130,000 in revenue enhancements and expenditure cuts to prepare for any shortfall. One of these expenditure reductions was to delay implementing COLA adjustments for city employees, which meant freezing salaries at the 2008 levels. The delay was intended to postpone the decision until the legislative session was completed so we knew what the impact of LGA unallotments would be. As far as staff can tell, Falcon Heights was the first city to publicly take this action, and doing so was a responsible, proactive approach in case financial conditions substantially worsened.

Unallotment of LGA did occur to the amount of \$46,786, and other revenues (such as building permits, fire response fees, and conduit bonding fees) will also most likely come in under expectations, so staff anticipates a shortfall of around \$60,000 - \$70,000. This shortfall is not ideal, but it is much better than the \$130,000 that the council originally identified earlier in the year.

As a result of this smaller than expected shortfall, staff is asking the city council re-examine the COLA issue and to implement the budgeted amount effective July 1, 2009. It was estimated that the savings over a full year would be about \$16,000 in the general fund (roughly \$21,000 overall since some salaries are paid through enterprise funds). Since we have left three positions unfilled (deputy clerk, office assistant and summer public works laborer), implementing the increase mid-year will mean an impact to the general fund of approximately \$6,000.

It is highly likely that the 2010 budget will include a 0% increase in staff salaries due to levy limits and LGA unallotments. Implementing this mid-year increase will lessen the impact to city employees and will avoid two years of no salary increases.

ACTION REQUESTED:

Staff recommends that the Falcon Heights City Council adjust all full-time employee and paid-on-call firefighter salaries by 3.5% effective July 1, 2009.

ITEM: Adoption of 2010 City Council Goals

SUBMITTED BY: Justin Miller, City Administrator

EXPLANATION:

Each year the city council begins the budget process by reviewing the previous year's goals and amending them to reflect current priorities. At the July 1st city council workshop, the council began the process of developing the 2010 city goals. Attached to this report is a draft version of what was discussed at this workshop. In order to show changes, deleted items are denoted in ~~striketrough~~ and new or revised items are shown in *underline italics*.

Once these goals are formally adopted by the city council, they will be published in our normal newsletters, flyers and websites, and will be the basis for developing the 2010 city budget.

ACTION REQUESTED:

Staff recommends that the Falcon Heights City Council adopt the attached 2010 City of Falcon Heights goals.

City of Falcon Heights

2010 Goals

Additions are in underlines italics
Items removed are in ~~strikethrough~~

Purpose: To sustain this community as a good place to live, work and visit.

Goal 1: To protect the public health and safety.

Strategy 1: Provide public safety services to citizens.

Action Items:

- Provide a responsive, visible, police service utilizing community oriented policing model
- Provide a responsive, well-trained fire service
- Practice the emergency management plan
- Participate in Metro-wide emergency management planning, activities and exercises
- Continue to offer training to prepare volunteers to assist with disaster response
- Maintain Community Emergency Response Teams (CERT) throughout the city
- Work with other cities, agencies and institutions in Ramsey County to develop a county-wide emergency management inventory and plan
- Continue to use St. Paul for ambulance service
- Participate in the North Suburban Haz Mat Team
- Explore options for a bicycle safety program and bicycle patrols
- Promote 55 Alive programs
- Conduct proactive neighborhood crime prevention meetings as needed, including outreach to Falcon Heights Elementary, group homes and senior housing buildings.
- Promote services provided by SAPD such as premise checks, vacation checks and car seat safety
- ~~Implement~~ Monitor and evaluate rental licensing program
- Explore administrative fines on allowable traffic offenses

Strategy 2: Participate in initiatives designed to prevent crime and the need for emergency responses.

Action Items:

- Promptly remove graffiti from public buildings and provide removal materials for city businesses
- Expand opportunities for using technology to improve crime watch notification
- Communicate regularly with residents about Homeland Security and the emergency management plan
- Support the work of the Neighborhood Commission and Neighborhood Liaisons
- Use traffic-calming tools including the speed monitoring trailer and warning signs
- Take steps to prevent hate crimes through the activities of the Human Rights Commission

Strategy 3: Participate in early intervention programs with juveniles.

Action Items:

- Support Northwest Youth and Family Services (NYFS)
- Continue referrals to NYFS through facilitating connections between NYFS and SAPD

Strategy 4: Protect the public health.

Action Item:

- Participate in Ramsey County public health emergency exercises
- Publicize mosquito control measures, including free tire pick-up by Metropolitan Mosquito Patrol, utilizing city council meetings ~~newsletters and flyers~~ and other publication methods.
- Continue education about preparing for pandemic flu in this community
- Distribute free gun locks

Goal 2: To sustain and promote the assets of the city's unique neighborhoods and tax base including commercial, residential and open space uses for present and future generations.

Strategy 1: Maintain and enhance the neighborhood and community parks with updated facilities, recreation and community services.

Action Items:

- Maintain community landscaping and investigate additional options
- Maintain a sound maintenance program for public facilities
- Focus on the quality, appearance, and longevity of public improvements
- Research opportunities for enhancing recreational resources at Falcon Heights Elementary School
- Support and continue to promote an Adopt-A-Park program
- Implement the Parks and Recreation Master Plan

Strategy 2: Work with businesses and homeowners to maintain a functional and desirable business and residential environment.

Action Items:

- Continue to review and communicate city code requirements to business and commercial property owners
- Maintain the desirability of neighborhoods through education and code enforcement
- Use non-profit organizations such as NYFS
- Communicate community standards through photos and code information on the website
- Publicize Falcon Heights businesses including the Farmer's Market

Strategy 3: Maintain the City's infrastructure.

Action Items:

- Maintain and increase the pathways
- Maintain the sanitary sewers and storm sewers
- Continue with a boulevard tree program for replacement, maintenance and expansion
- Publicize the resources available through the Housing Resource Center
- Maintain streets and alleys in accordance with the Pavement Management Plan
- Pursue residential streetlighting study
- Sponsor buckthorn removal day with University Grove neighborhood and Lauderdale

- ~~Investigate~~ Maintain tree protection program including efforts to minimize the impact of the Emerald Ash Borer.

Strategy 4: Protect and enhance the physical land use characteristics of the community.

Action Items:

- Regularly review and update zoning code as necessary
- Participate in planning discussions, and get the required planning expertise if needed to assure that University of Minnesota and State Fair land uses and future inter-government decisions do not negatively impact the City's neighborhoods
- Expand the use of the GIS system for land use planning and maintaining information on the city's land use and facilities
- Support environmental education programs and activities
- ~~Complete and submit plan for 2008 Comprehensive Plan Update~~

Strategy 5: Pursue community and economic development opportunities and business retention activities.

Action Items:

- Be well informed with the necessary planning, engineering, financial and legal expertise when making land use decisions
- Offer local businesses opportunities to be included in new resident welcome packets and community activities

Strategy 6: Expand pedestrian and bicycle opportunities.

Action Items:

- Be an active partner in the *Active Living Ramsey County!* (ALRC) initiative
- ~~Explore opportunities for trolley path in conjunction with new Bell Museum~~
- Complete North Suburban Connector trail project
- Participate in the 1000 Benches of Ramsey County program

Strategy 7: Promote the unique assets of Falcon Heights.

Action Items:

- Support the efforts to build a new Bell Museum of Natural History
- Distribute the "Fun Facts About Falcon Heights Flyer"

Goal 3: To expand opportunities for the interaction and involvement of citizens of all ages in their neighborhoods and community.

Strategy 1: Promote and participate in youth development.

Action Items:

- Continue the Junior Leaders program
- Include youth as commission members
- Include youth in city meetings, trainings and courses
- Informally interact with youth when the opportunity arises
- Speak about local government at schools or youth related functions
- Recognize youth achievement at City Council meetings, in the newsletter, and through the Neil Kwong Youth Citizenship Awards, and the North Suburban Gavel Association
- Promote awareness of the Cable Commission scholarships and internships
- Encourage student participation in City Council Meetings
- Participate in the Kids Voting Program at precincts one and two through the Roseville Rotary Club
- Conduct a council meeting with students
- Contact RAMS or RAHS to solicit youth commission members

Strategy 2: Host community/neighborhood events and activities.

Action Items:

- Sponsor Annual Ice Cream Social
- Sponsor Winterfest
- Sponsor the Falcon Heights/Lauderdale 5K Fun Run
- Encourage neighborhood gatherings
- Support the Neighborhood Block Parties and National Night Out activities
- Support the Fire Department/Public Safety Open House
- Encourage volunteers to be involved in community planning activities
- Hold an annual food drive in conjunction with Falcon Heights Elementary School and other community partners
- Review and explore existing and additional city sponsored events

Strategy 3: Explore, create and provide an array of recreation programming.

Action Item:

- Provide recreation programming for all age groups
- Provide referrals for alternate programming
- Manage recreation programming on a seasonal basis
- Provide space for and promote the Falconeers Senior program
- Promote recreation scholarships and the Friends of the Park program

Strategy 4: Encourage citizens to participate in city government.

Action Items:

- Promote resident participation
- ~~Continue to web stream televised council and planning commission meetings~~
- Promote, recruit, and publicize citizen participation in city commissions and task forces

Strategy 5: Build stronger community and neighborhood connections.

Action Items:

- Distribute the “Welcome to Falcon Heights” booklet
- Support and promote the Neighborhood Liaison Program
- Use conflict resolution resources for neighbors to use in resolving neighborhood conflicts
- ~~Send out~~ Produce three newsletters per year
- Distribute monthly Falcon Flyer and post to city website
- Support and expand the city’s website
- Promote and support the AARP Tax Assistance Program
- Continue implementation of “Aging-In-Place” in the City, including promotion of services such as NYFS senior chore program, meals on wheels, and block nurse programs.

Strategy 6: Maintain and promote our commitment to human rights and diversity.

Action Items:

- Promote diversity on our commissions
- Support the work of the Falcon Heights Human Rights Commission

Goal 4: To provide a responsive and effective city government.

Strategy 1: Communicate promptly and clearly with citizens, business owners and institutional representatives by anticipating information needs and quickly responding to questions.

Action Items:

- Provide a photo of new staff members and a description of jobs in the newsletter
- Publish a summary of the goals in the City's newsletter and on the website
- Educate residents about the property tax
- Hold a Truth in Taxation Hearing annually

Strategy 2: Maintain collaborative relationships with other entities.

Action Items:

- Participate in the U of M Campus/Community Advisory Committee and on the Stadium Area Advisory Group
- Maintain regular communication with the University of Minnesota, the Metropolitan Council, Ramsey County, the Minnesota State Fair, the Capital Region Watershed District, *Rice Creek Watershed District*, the cities surrounding Falcon Heights, and the State of Minnesota
- Convey city goals to the City's representatives at the legislature, the Metropolitan Council and the County, as well as to neighboring communities
- Met Council presentation at future council meeting
- Participate in Northwest Youth and Family Service, North Suburban Communications Commission and CTV15, the Ramsey County League of Local Governments, and the Regional Council of Mayors
- Encourage Council members and staff to participate in service and professional organizations

Strategy 3: Effectively manage the City's consulting and personnel resources.

Action Items:

- Evaluate the performance and work assignments of City employees through annual performance reviews

- Provide employees with affordable resources they require to efficiently and effectively do their jobs, including a training plan and technology resources
- Provide adequate funds for personnel, equipment and contractors to maintain the City's infrastructure, facilities, public spaces and public improvements
- Evaluate and review consultants' performances and fees
- Retain highly skilled and high-functioning employees
- Provide salaries and benefits that are competitive with cities of a similar size, scale, and scope

Strategy 4: Effectively manage the city's financial resources.

Action Items:

- Update and provide a well-researched five year capital improvement program
- Review and adjust fees and policies as part of the annual budgeting process
- Research and pursue new revenue sources, including grants
- Pursue conduit bonding opportunities
- Review and evaluate the City's long term financial needs and the City's current and future financial resources to meet these needs
- Continue to research and pursue new opportunities for reducing expenses by using more contracts and joint powers agreements to share equipment, personnel, and technology with other levels of government
- Maintain a contingency fund to be prepared for unexpected, but necessary, expenditures
- Retain highly skilled and high functioning employees
- Continue to meet the standards for the GFOA Award for Excellence in Financial Reporting

Strategy 5: Develop and expand an e-mail capability to communicate with residents

Action Items:

- Solicit e-mail addresses through the Falcon Flyer and newsletter, at the front desk, on the City website, and at community events
- Solicit new resident e-mail addresses
- Provide critical information in a timely manner utilizing city's list serv
- Continue use of social networking sites such as Twitter and Facebook

Strategy 6: Expand the capability to conduct any city-to-resident transaction online

Goal 5: Provide for a clean, healthy, sustainable environment.

Strategy 1: Undertake efforts to maximize recycling.

Action Items:

- Research an incentive program to encourage recycling
- Conduct rain barrel workshop for city residents
- Conduct city-wide energy fair

Strategy 2: Consider environmental benefits in city purchasing.

Action Items:

- Consider environmentally-friendly options in city vehicles and public works
- Change to energy-efficient, compact light bulbs

Strategy 3: Continue support of Community Garden.

Action Items:

- Continue publicity in newsletter, on website, and in the Falcon Flyer

Strategy 4: Create an inventory of greenhouse/global warming emissions.

- *Conduct comprehensive review of the city's carbon output, including identifying steps to reduce the overall carbon footprint of the city.*

ITEM: **Emergency Well Repair - 2009 Pavement Management Program**

SUBMITTED BY: **Justin Miller, City Administrator**

EXPLANATION:

During excavation of Maple Knoll Drive for the water main replacement associated with the 2009 street projects, a 265' deep abandoned well was found underneath the street. Once this well was found, it was determined that it had not been properly capped and sealed, as is required. The contractors were able to work around the well to complete other portions of the project, but before the street could be returned to a state where paving could commence, the well needed to be properly capped and sealed. The city hired Mork Well Co. Inc. to perform this task, but the invoice totaled \$6,187.00. City council approval is required since this is over \$5,000.

The city will be requesting that St. Paul Regional Water Services reimburse us for this cost, as we believe that it is a part of the water main replacement project, not the mill and overlay project that the city is responsible for.

ACTION REQUESTED:

Staff recommends that the Falcon Heights City Council approve payment in the amount of \$6,187 to Mork Well Co. Inc. for services relating to the 2009 pavement management program.