

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
June 24, 2009

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ KUETTEL ____
LONG ____ MERCER-TAYLOR ____
MILLER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: June 10, 2009 **TAB 1**
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 6/18/09: \$63,340.25 **TAB 2**
Payroll through 6/12/09: \$16,542.02
- G: POLICY ITEMS
 - 1. Resolution 09-05 adopting the Falcon Heights 2030 Comprehensive **TAB 3**
Plan
 - 2. Ordinance Relating to Illicit Discharge Into City Storm Sewer System **TAB 4**
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

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2077 West Larpenteur Avenue

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June 10, 2009

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: LINDSTROM HARRIS KUETTEL
LONG MERCER-TAYLOR
MILLER
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: May 27, 2009 APPROVED
- F. PUBLIC HEARINGS:
 - 1. MS4 Permit Presentation and Public Hearing- Addendum
- F. CONSENT AGENDA: KUETTEL MOVED APPROVAL 5-0
 - 1. General Disbursements through 6/4/09: \$108,703.63
Payroll through 5/28/09: \$15,822.12
 - 2. City License Renewal
 - 3. Appoint to Human Rights Commission
 - 4. Variance request for 1496 Larpenteur Avenue MOVED TO POLICY AGENDA
- G: POLICY ITEMS
 - 1. Variance request for 1496 Larpenteur Avenue MERCER-TAYLOR MOVED APPROVAL 5-0
 - 2. 2010-2011 Police Contract with the St. Anthony Police Department KUETTEL MOVED APPROVAL 5-0
 - 3. Resolution Awarding Bids for 2009 Contract A HARRIS MOVED APPROVAL 5-0
- K. INFORMATION/ ANNOUNCEMENTS:
- L. COMMUNITY FORUM:
- M. ADJOURNMENT: ADJOURNED AT 8:27PM

CONSENT F1
6/24/09

ITEM: **General Disbursements and Payroll**

SUBMITTED BY: **Roland Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

General Disbursements through 6/18/09: \$68,340.25

Payroll through 6/12/09: \$16,542.02

ATTACHMENTS:

General disbursements and payroll

ACTION REQUESTED:

Approval

PACKET: 00320 PAYABLES JUNE 5-JUNE 18

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-01010 ABERNATHY, LISA

I-200906161857		2ND QTR MILEAGE REIMB	111.65		
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N	
		2ND QTR MILEAGE REIMB		101 4141-86101-000	MILEAGE 45.65
		2ND QTR MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING 66.00
=== VENDOR TOTALS ===			111.65		

01-00142 ACTION IMPRINTS

I-31268		REC SPORTS T-SHIRTS	1,919.00		
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N	
		REC SPORTS T-SHIRTS		201 4201-70100-000	SUPPLIES 373.00
		REC STAFF T-SHIRTS		201 4201-70100-000	SUPPLIES 428.00
		REC SPORTS T-SHIRTS		201 4201-70440-000	PRINT & PUBLISHING 1,118.00
=== VENDOR TOTALS ===			1,919.00		

01-00867 ALBRECHT ENTERPRISES

I-10018553		IRRIGATION PARTS CITY HALL	113.85		
6/17/2009	APBNK	DUE: 6/17/2009 DISC: 6/17/2009		1099: N	
		IRRIGATION PARTS CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE 113.85

I-10018566		IRRIGATION PARTS CITY HALL	121.41		
6/17/2009	APBNK	DUE: 6/17/2009 DISC: 6/17/2009		1099: N	
		IRRIGATION PARTS CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE 121.41

I-10018569		LOCATOR RENTAL- IRRIGATION	79.88		
6/17/2009	APBNK	DUE: 6/17/2009 DISC: 6/17/2009		1099: N	
		LOCATOR RENTAL - IRRIGATION		101 4131-87010-000	CITY HALL MAINTENANCE 79.88

=== VENDOR TOTALS === 315.14

01-00255 AMERICAN OFFICE PRODUCTS

I-101161I		TAG & KEY	16.18		
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N	
		TAG & KEY		101 4112-70100-000	SUPPLIES 16.18

I-101177I		FRONT PRINTER DRUM	195.34		
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N	
		FRONT PRINTER DRUM		101 4112-70100-000	SUPPLIES 195.34

I-101283		CLASP ENVELOPES	25.59		
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N	
		CLASP ENVELOPES		101 4112-70100-000	SUPPLIES 25.59

=== VENDOR TOTALS === 237.11

PACKET: 00320 PAYABLES JUNE 5-JUNE 18
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-00276		AMERICAN TIRE DISTRIBUTORS					
I-S000282034		LAWN MOWER TIRE	122.61				
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N			
		LAWN MOWER TIRE		101 4141-87120-000	FACILITIES & GROUND MAIN		122.61
		=== VENDOR TOTALS ===	122.61				
=====							
01-00250		AMERIPRIDE LINEN&APPAREL					
I-1000123109		LINEN CLEANING	35.35				
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N			
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING		35.35
I-1000212931		LINEN CLEANING	35.35				
6/17/2009	APBNK	DUE: 6/17/2009 DISC: 6/17/2009		1099: N			
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING		35.35
		=== VENDOR TOTALS ===	70.70				
=====							
01-05220		ANDERSON, HELGEN, DAVIS & NISS					
I-200906111842		JUNE/09 PROSECUTIONS	2,500.00				
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N			
		JUNE/09 PROSECUTIONS		101 4123-80200-000	LEGAL FEES		2,500.00
		=== VENDOR TOTALS ===	2,500.00				
=====							
01-00939		BATTERIES PLUS					
I-200906111832		GENERATOR	34.69				
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N			
		GENERATOR		101 4131-87010-000	CITY HALL MAINTENANCE		34.69
		=== VENDOR TOTALS ===	34.69				
=====							
01-00869		BENEFIT EXTRAS, INC					
I-30993		QUARTERLY FLEX ADMIN FEE	90.00				
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N			
		QUARTERLY FLEX ADMIN FEE		101 4112-89000-000	MISCELLANEOUS		90.00
		=== VENDOR TOTALS ===	90.00				

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-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-03001	CAMPBELL KNUTSON						
I-200906111835		MAY/09 LEGALS	850.00				
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N			
		MAY/09 LEGALS		101 4114-80200-000	LEGAL FEES		850.00
=== VENDOR TOTALS ===			850.00				
=====							
01-05038	CARYN MOHR						
I-200906111834		REFUND	64.00				
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N			
		REFUND		201 34310-000	RECREATION FEES		64.00
=== VENDOR TOTALS ===			64.00				
=====							
01-03089	CASH						
I-200906111845		POSTAGE/TNG EXPS/SPONGE TILE	103.31				
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N			
		POSTAGE & CERTIFIED MAIL		101 4112-70500-000	POSTAGE		57.20
		MULTI CITY OSHA TNG MEETING EX		101 4131-86100-000	CONFERENCES/EDUCATION/AS		9.85
		SPONGE FOR TILE GROUT		101 4131-70110-000	SUPPLIES		4.26
		REC COACH ORIENTATON LUNCH EXP		201 4201-70100-000	SUPPLIES		32.00
=== VENDOR TOTALS ===			103.31				
=====							
01-03123	CINTAS CORPORATION #470						
I-470300831		RUG AND SHOP TOWEL SVC	31.45				
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N			
		RUG AND SHOP TOWEL SVC		101 4131-87010-000	CITY HALL MAINTENANCE		31.45
=== VENDOR TOTALS ===			31.45				
=====							
01-05229	DEB SPIVEY						
I-200906111838		REFUND	32.00				
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N			
		REFUND		201 34310-000	RECREATION FEES		32.00
=== VENDOR TOTALS ===			32.00				

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-04962	FALCON HEIGHTS	LAUDERDALE LION				
I-200906111844		RETURN UNUSED PYMT FOR AED	105.00			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		RETURN UNUSED PYMT FOR AED		402 36233-000	CONTRIBUTIONS	105.00
		=== VENDOR TOTALS ===	105.00			
=====						
01-05186	NICOLE GERLACH					
I-200906161855		REFUND;CANCELLED CLASS	32.00			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		REFUND;CANCELLED CLASS		201 34310-000	RECREATION FEES	32.00
		=== VENDOR TOTALS ===	32.00			
=====						
01-05086	JENNIFER GIMPL					
I-200906161852		REFUND FOR 2 CANCELLED CLASSE	70.00			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		REFUND FOR 2 CANCELLED CLASSES		201 34310-000	RECREATION FEES	70.00
		=== VENDOR TOTALS ===	70.00			
=====						
01-05115	GOPHER STATE ONE CALL					
I-9050492		MAY/09 LOCATES	113.25			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		MAY/09 LOCATES		601 4601-88030-000	ONE CALL CONCEPTS-LOCATE	113.25
		=== VENDOR TOTALS ===	113.25			
=====						
01-05166	GRAINGER, W. W., INC.					
I-9011064806		PAINT AND LOCATE FLAGS	34.11			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		PAINT AND LOCATE FLAGS		101 4132-87000-000	REPAIR EQUIPMENT	34.11
I-9011301786		VACUUM BEAKER	22.23			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		VACUUM BEAKER		101 4141-87120-000	FACILITIES & GROUND MAIN	22.23
I-9011301794		GRAINGER, W. W., INC.	47.17			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		TEST LEADS		101 4131-70110-000	SUPPLIES	47.17
I-9011488765		PLUMBING PARTS/BATHROOM	14.88			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		PLUMBING PARTS/BATHROOM		101 4141-87120-000	FACILITIES & GROUND MAIN	14.88
		=== VENDOR TOTALS ===	118.39			

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=====						
01-05232	HAITHAM HUSSEIN					
I-200906111843	REFUND		30.00			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
	REFUND			201 34310-000	RECREATION FEES	30.00
=== VENDOR TOTALS ===			30.00			
=====						
01-05187	KEN HIBBERD					
I-200906161851	SEWER BACKUP CLAIM		249.51			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
	SEWER BACKUP CLAIM			601 4601-87250-000	DAMAGE CLAIMS	249.51
=== VENDOR TOTALS ===			249.51			
=====						
01-05054	DEBORAH JONES					
I-200906161854	2ND QTR MILEAGE REIMB		24.04			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
	2ND QTR MILEAGE REIMB			101 4117-86010-000	MILEAGE	24.04
=== VENDOR TOTALS ===			24.04			
=====						
01-05387	KEYSTONE AUTOMOTIVE					
I-M0501686	PAINTE MATERIALS-LARP LIGHTS		50.87			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
	PAINTE MATERIALS-LARP LIGHTS			101 4132-87120-000	STREET LIGHT MAINTENANCE	50.87
=== VENDOR TOTALS ===			50.87			
=====						
01-05404	KURHAJETZ, CLEM					
I-200906111830	TRAINING SUPPLIES		69.86			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
	TRAINING SUPPLIES			101 4124-70100-000	SUPPLIES	69.86
=== VENDOR TOTALS ===			69.86			
=====						
01-05230	LISA PALL					
I-200906111839	REFUND		40.00			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
	REFUND			201 34340-000	NON-RESIDENT FEE	40.00
=== VENDOR TOTALS ===			40.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05198		MACQUEEN EQUIPMENT INC				
I-2093896		STREET SWEEPER BROOMS	315.20			
6/17/2009	APBNK	DUE: 6/17/2009 DISC: 6/17/2009		1099: N		
		STREET SWEEPER BROOMS		602 4602-83025-000	SWEEPER PARTS/SUPPLIES	315.20
		=== VENDOR TOTALS ===	315.20			
=====						
01-05670		METRO PRODUCTS INC				
I-65922		SHOP SUPPLIES	60.42			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	60.42
		=== VENDOR TOTALS ===	60.42			
=====						
01-05665		METROPOLITAN COUNCIL				
I-200906111828		JULY/09 S.S.	37,543.37			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		JULY/09 S.S.		601 4601-85060-000	METRO SEWER CHARGES	37,543.37
		=== VENDOR TOTALS ===	37,543.37			
=====						
01-01002		JUSTIN MILLER				
I-200906161856		MCMA CONF & MILEAGE REIMB	245.85			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		MCMA CONF MILEAGE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	159.50
		2ND QTR MILEAGE		101 4112-86010-000	MILEAGE & PARKING	86.35
		=== VENDOR TOTALS ===	245.85			
=====						
01-05730		MINNEAPOLIS PAPER COMPANY				
I-144220		COPY/LASER PAPER	85.38			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		COPY/LASER PAPER		101 4112-70100-000	SUPPLIES	85.38
		=== VENDOR TOTALS ===	85.38			
=====						
01-04799		MN RECREATION PARK ASSOC				
I-6302		LEADERSHIP TRAINING	90.00			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		LEADERSHIP TRAINING		201 4201-86100-000	CONFERENCES/EDUCATION	90.00
		=== VENDOR TOTALS ===	90.00			

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01-06030 OLSON, ROLAND

I-200906161853		REIMB: 2ND QTR MILEAGE & REC	56.42			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		2ND QTR MILEAGE		101 4113-86010-000	MILEAGE	48.24
		REC COACHES ORIENTATION EXP		201 4201-70100-000	SUPPLIES	8.18
=== VENDOR TOTALS ===			56.42			

01-06054 ORCHARD TRUST COMPANY

I-200906111826		JUNE/09 LISA DEF COMP	100.00			
6/11/2009	APBNK	MANUAL CK# 074937 6/08/2009		1099: N		
		JUNE/09 LISA DEF COMP		101 21709-000	OTHER PAYABLE	100.00
=== VENDOR TOTALS ===			100.00			

01-06053 OREILLY AUTO PARTS

I-200906111827		BATTERY FOR SPEED TRAILER	61.12			
6/11/2009	APBNK	MANUAL CK# 074936 6/05/2009		1099: N		
		BATTERY FOR SPEED TRAILER		101 4132-70120-000	SUPPLIES	61.12
=== VENDOR TOTALS ===			61.12			

01-06065 OXYGEN SERVICE COMPANY

I-200906111829		AIR TANK RENTALS	136.28			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		AIR TANK RENTALS		101 4124-70100-000	SUPPLIES	136.28
=== VENDOR TOTALS ===			136.28			

01-06115 TIMOTHY PITTMAN

I-200906111824		MILEAGE	75.48			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		MILEAGE		101 4112-86010-000	MILEAGE & PARKING	39.96
		MILEAGE		101 4141-86101-000	MILEAGE	35.52
=== VENDOR TOTALS ===			75.48			

01-06945 QWEST

I-200906111841		LANDLINE PARKS	58.00			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		LANDLINE PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	58.00

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06945	QWEST	(** CONTINUED **)				

I-200906161849		LAND LINE PARKS	57.82			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		LAND LINE PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	57.82
		=== VENDOR TOTALS ===	115.82			
=====						
01-06185	RAMSEY COUNTY					

I-RISK-001252		JUNE/09 INSURANCE	6,566.48			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		JUNE/09 INSURANCE		101 4112-89000-000	MISCELLANEOUS	6,566.48
		=== VENDOR TOTALS ===	6,566.48			
=====						
01-05227	RON KROESE					

I-200906111825		REBATE: ENERGY EFF PROGRAM	25.25			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		REBATE: ENERGY EFF PROGRAM		101 4117-89100-000	ENERGY REBATE PROGRAM	25.25
		=== VENDOR TOTALS ===	25.25			
=====						
01-06301	SAMS CLUB DISCOVER CARD					

I-200906161847		FUEL AND WIRING HARNESS	77.24			
6/16/2009	APBNK	MANUAL CK# 074972 6/15/2009		1099: N		
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	60.00
		WIRING HARNESS FOR COMPRESSOR		101 4131-70110-000	SUPPLIES	17.24
		=== VENDOR TOTALS ===	77.24			
=====						
01-05231	SOLOMON AKWAKA					

I-200906111840		REFUND	81.75			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		REFUND		101 34101-000	CITY FACILITY RENTAL	81.75
		=== VENDOR TOTALS ===	81.75			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					

I-200906171858		WATER AND SANITARY SEWER	208.18			
6/17/2009	APBNK	DUE: 6/17/2009 DISC: 6/17/2009		1099: N		
		H2O		101 4131-85040-000	WATER	72.81
		S.S.		101 4131-85070-000	SEWER	16.00
		H2O		101 4141-85040-000	WATER	87.37
		S.S.		101 4141-85070-000	SEWER	32.00
		=== VENDOR TOTALS ===	208.18			

PACKET: 00320 PAYABLES JUNE 5-JUNE 18
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06525		SUBURBAN ACE HARDWARE				
I-200906111833		SUPPLIES	85.50			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	9.89
		LAWN MOWER TUNE UP		101 4132-87000-000	REPAIR EQUIPMENT	10.95
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	15.43
		LARP STREET LIGHT REMOUNTING		101 4132-87120-000	STREET LIGHT MAINTENANCE	38.19
		C.H. WATER FOUNTAIN PARTS		101 4131-87010-000	CITY HALL MAINTENANCE	7.56
		C.H. WATER FOUNTAIN PARTS		101 4131-87010-000	CITY HALL MAINTENANCE	3.46
		=== VENDOR TOTALS ===	85.50			
=====						
01-05170		TOM LYNCH ELECTRIC				
I-200906111836		ELECTIC WORK ON LARP LIGHTS	365.00			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		ELECTIC WORK ON LARP LIGHTS		101 4132-87120-000	STREET LIGHT MAINTENANCE	365.00
		=== VENDOR TOTALS ===	365.00			
=====						
01-05228		UNDERWATER ADVENTURES AQUARIUM				
I-200906111837		PROGRAM SPEAKER	411.48			
6/11/2009	APBNK	DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
		PROGRAM SPEAKER		201 4201-86100-000	CONFERENCES/EDUCATION	411.48
		=== VENDOR TOTALS ===	411.48			
=====						
01-00878		US BANCORP				
I-200906161848		SCANNER/ICMA DUES/FLOWERS/STA	1,648.45			
6/16/2009	APBNK	MANUAL CK# 074971 6/15/2009		1099: N		
		SCANNER FOR SCANNING RECORDS		401 4401-90100-000	FURNITURE & EQUIPMENT	877.29
		ICMA DUES		101 4112-86100-000	CONFERENCES/EDUCATION/AS	713.60
		FLOWERS:DEB'S SURGERY		101 4112-70100-000	SUPPLIES	54.39
		GARDEN STAKES		203 4203-70100-000	SUPPLIES	3.17
		=== VENDOR TOTALS ===	1,648.45			
=====						
01-07109		W.S. DARLEY & CO.				
I-829571		SMOKE CANDLES/BROOM/PUMP	209.58			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		SMOKE CANDLES/BROOM/PUMP		101 4124-70100-000	SUPPLIES	209.58
I-829917		EMERGENCY FLARES	92.25			
6/16/2009	APBNK	DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
		EMERGENCY FLARES		101 4124-70100-000	SUPPLIES	92.25
		=== VENDOR TOTALS ===	301.83			

PACKET: 00320 PAYABLES JUNE 5-JUNE 18

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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-----ID-----
POST DATE  BANK CODE  -----DESCRIPTION-----  GROSS  P.O. #
DISCOUNT  G/L ACCOUNT  -----ACCOUNT NAME-----  DISTRIBUTION
=====
01-05870  XCEL ENERGY
    
```

-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS	P.O. #	-----ACCOUNT NAME-----	DISTRIBUTION
I-200906111831			ELECTRIC & GAS	3,477.19			
6/11/2009	APBNK		DUE: 6/11/2009 DISC: 6/11/2009		1099: N		
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	102.32
			ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	263.13
			GAS		101 4141-85030-000	NATURAL GAS	39.15
			ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	24.75
			ELECTRIC		101 4131-85020-000	ELECTRIC	678.46
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	9.42
			ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	53.04
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	2,058.38
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	40.22
			ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	9.24
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	9.24
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	40.23
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	38.39
			ELECTRIC		601 4601-85020-000	ELECTRIC	23.55
			GAS		101 4131-85030-000	NATURAL GAS	78.43
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	9.24

I-200906161850			ELECTRIC	26.35			
6/16/2009	APBNK		DUE: 6/16/2009 DISC: 6/16/2009		1099: N		
			ELECTRIC GAZEBO		101 4141-85020-000	ELECTRIC/GAS	17.11
			ELECTRIC		101 4132-85020-000	STREET LIGHTING	9.24

=== VENDOR TOTALS === 3,503.54

=== PACKET TOTALS === 59,544.62

Federal Withholdings	5,222.60
State Withholdings	850.28
ICMA	427.00
PERA	2,295.75
	<u>68,340.25</u>

**ITEM: Resolution 09-05 adopting the Falcon Heights 2030
Comprehensive Plan**

SUBMITTED BY: Deborah Jones, Zoning and Planning Director

REVIEWED BY: Justin Miller, City Administrator

On May 13 the Metropolitan Council found that the 2030 Comprehensive Plan update submitted by the City of Falcon Heights meets all the requirements of the Metropolitan Land Planning Act, conforms to regional systems plans and is compatible with the plans of adjacent jurisdictions.

This decision is the culmination of a process that began in the City in 2005 and incorporated the input of many individuals. A draft plan was approved for submission by the Planning Commission and the City Council in 2008 and submitted to the Metropolitan Council at the end of that year. In January Falcon Heights was informed that the plan required some minor additions in order to be considered complete for review.

The additions requested by the Metropolitan Council staff were submitted in February. The text of those changes is available for reading on the Falcon Heights website with the draft of the full plan:

<http://archive.ci.falcon-heights.mn.us/compplan2008/>

With those additions, the comprehensive plan was deemed complete and was submitted to the Community Development and Environment Committees for their review and recommendation. The reports of those committees may be found in the documents for the May 13 meeting of the Metropolitan Council at the Council's website:

http://councilmeetings.metc.state.mn.us/council_meetings/2009/051309/051309.htm

The direct link to the document:

http://councilmeetings.metc.state.mn.us/council_meetings/2009/051309/0513_2009_97.pdf

The Council adopted the committee recommendations, authorizing the City of Falcon Heights to formally adopt its new comprehensive plan and put it into effect. Please see the attached letter from Phyllis Hanson. The next step is for the City to formally adopt the new comprehensive plan by resolution.

Attachments:

- May 14 letter from the Metropolitan Council
- Resolution 09-05 adopting the Falcon Heights 2030 Comprehensive Plan

Action Requested:

- Approve Resolution 09-05

May 14, 2009

Justin Miller, Administrator
2077 Larpenteur Avenue West
Falcon Heights, MN 55113

RE: City of Falcon Heights Comprehensive Plan Update
Metropolitan Council Review File No. 20398-1
Metropolitan Council District 10, Kris Sanda

Dear Mr. Miller:

At its meeting on May 13, 2009, the Metropolitan Council completed its formal review of the City's 2030 Comprehensive Plan Update. The Council based its review on the staff's report and analysis (attached).

The Council found that the City's Update meets all Metropolitan Land Planning Act requirements, conforms to the regional system plans transportation, including aviation, water resources management, and parks, is consistent with the 2030 Regional Development Framework, and is compatible with the plans of adjacent jurisdictions.

The Council adopted the following recommendations:

Recommendations of the Community Development Committee

1. Authorize the City of Falcon Heights to put its 2030 Comprehensive Plan Update into effect without any plan modifications.
2. Inform the Council of the date when the Rice Creek Watershed District approved the City's Water Resources Management Plan, and forward to the Council a copy of the approved plan.

Recommendations of the Environment Committee:

Approve the City of Falcon Heights Tier II Comprehensive Sewer Plan.

The Council requests the following:

1. A copy of the resolution of adoption by the local governing body indicating that the Plan as reviewed by the Council is adopted.
2. Two copies of the City's final plan once it is revised to include all the information that was submitted.

Thank you for sending the City's Update to the Council for review. The Update should serve the City well.

Sincerely,



Phyllis Hanson, Manager
Local Planning Assistance

Attachment

cc: Crystal Carlson, MHFA
Tod Sherman, Development Reviews Coordinator, MnDOT Metro Division
Kris Sanda, Metropolitan Council District 10
Cheryl Olsen, Reviews Coordinator

CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

June 24 2009

No. 09-05

**RESOLUTION ADOPTING
2030 COMPREHENSIVE PLAN UPDATE**

BE IT RESOLVED by the City Council of the City of Falcon Heights:

Section 1. Recitals

1.01 Minn. Stat. §§ 462.355 and 473.864 require the City to review its comprehensive plan and amend it, if necessary, by December 31, 2008.

1.02 Following notice and a public hearing required under Minn. Stat. § 462.355, the Planning Commission has reviewed the Comprehensive Plan and has recommended approval of the 2030 Comprehensive Plan Update ("2030 Update").

1.03 The City has submitted the 2030 Update to adjacent governmental units and affected school districts for review and comment in accordance with Minn. Stat. § 473.858.

1.04 The City has submitted the 2030 Update to the Metropolitan Council for review.

1.05 On May 13, 2009, the Metropolitan Council authorized the City to put its 2030 Update into effect without any plan modifications.

Section 2. Adoption

2.01 The City of Falcon Heights adopts the 2030 Plan Update.

2.02 The City Administrator/Clerk is directed to forward a copy of this resolution to the Metropolitan Council along with two copies of the final 2030 Plan Update.

Moved by:

LINDSTROM ___ In Favor
KUETTEL
HARRIS ___ Against
LONG
MERCER-TAYLOR

Approved by: _____

Peter Lindstrom, Mayor
May 13, 2009

Attested by: _____

Justin Miller, Administrator
May 13, 2009

ITEM: **Ordinance Relating to Illicit Discharges into City Storm Sewer System**

SUBMITTED BY: **Tim Pittman, Parks and Public Works Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

Each year the city is required to hold a public hearing relating to our MS4 (Municipal Separate Storm Sewer System) permit. One of the requirements of this permit is that the city adopt an ordinance which prohibits illicit discharges into our storm sewer system and defines what such illicit discharges are. The attached ordinance is standard language that the MPCA asks each city to adopt. Staff and legal counsel have reviewed the draft ordinance and do not find any issues with it.

ACTION REQUESTED:

Staff recommends that the Falcon Heights City Council adopt the attached ordinance relating to illicit discharges into the city storm sewer system.

CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA

ORDINANCE NO. 09-02

**AN ORDINANCE AMENDING CHAPTER 50
OF THE FALCON HEIGHTS CITY CODE
CONCERNING ILLICIT DISCHARGE AND DISPOSAL**

THE CITY COUNCIL OF FALCON HEIGHTS ORDAINS:

SECTION 1. Chapter 50 of the Falcon Heights City Code is amended by adding Article IV to provide as follows:

ARTICLE IV. ILLICIT DISCHARGE AND DISPOSAL PROHIBITED

Sec. 50-70. Purpose and findings.

(a) *Purpose.* The purpose of this Article is to promote, preserve and enhance the natural resources within the City and protect them from adverse effects occasioned by non-storm water discharged by regulating discharges that would have an adverse and potentially irreversible impact on water quality and environmentally sensitive land.

(b) *Findings.* The City Council hereby finds that non-storm water discharges to the City's municipal separated storm sewer system are subject to higher levels of pollutants that enter into receiving water bodies adversely affecting the public health, safety and general welfare by impacting water quality, creating nuisances, impairing other beneficial uses of environmental.

Sec. 50-71. Definitions.

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Best management practice (BMP) means erosion and sediment control and water quality management practices that are the most effective and practicable means of controlling, preventing, and minimizing the degradation of surface water, including construction-phasing, minimizing the length of time soil areas are exposed, prohibitions, and other management practices published by state or designated area-wide planning agencies.

Discharge means adding, introducing, releasing, leaking, spilling, casting, throwing, or emitting any pollutant, or placing any pollutant in a location where it is likely to pollute waters of the state.

Erosion means the group of natural processes, including weathering, dissolution, abrasion, corrosion, and transportation, by which material is worn away from the earth's surface or the erosive process of washing away soil by water.

Groundwater is water contained below the surface of the earth in the saturated zone including, without limitation, all waters whether under conned, unconfined, or perched conditions, in near surface unconsolidated sediment or regolith, or in rock formations deeper underground.

Illicit connection is defined as either of the following:

Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system (including any non-storm water discharge) including sewage, process wastewater, and wash water and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or,

Any drain or conveyance connected from a residential, commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Illicit discharge means any direct or indirect non-storm water discharge to the storm sewer system, except as exempted in this chapter.

MPCA means the Minnesota Pollution Control Agency.

Municipal separate storm sewer system (MS4) means the system of conveyances (including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned and operated by the City and designed or used for collecting or conveying storm water, and which is not used for collecting or conveying sewage.

National Pollutant Discharge Elimination System (NPDES) means the national program for issuing, modifying, revoking, and reissuing, terminating, monitoring, and enforcing permits, and imposing and enforcing pretreatment requirements under sections 307, 318, 402, and 405 of the Clean Water Act, United States Code, title 33, sections 1317, 1328, 1342, and 1345.

Person means any individual, firm, corporation, partnership, franchise, association or governmental entity.

Pollutant means any substance which, when discharged has potential to or does any of the following:

Interferes with state designated water uses;

Obstructs or causes damage to waters of the state;

Changes water color, odor, or usability as a drinking water source through causes not attributable to natural stream processes affecting surface water or subsurface processes affecting groundwater;

Adds an unnatural surface film on the water;

Adversely changes other chemical, biological, thermal, or physical condition, in any surface water or stream channel;

Degrades the quality of ground water; or

Harms human life, aquatic life, or terrestrial plant and wildlife. Pollutant includes but is not limited to dredged soil, solid waste, incinerator residue, garbage, wastewater sludge, chemical waste, biological materials, radioactive materials, rock, sand, dust, industrial waste, sediment, nutrients, toxic substance, pesticide, herbicide, trace metal, automotive fluid, petroleum-based substance, and oxygen-demanding material.

Pollute means to discharge pollutants into waters of the state.

Pollution means the direct or indirect distribution of pollutants into waters of the state.

State designated water uses means uses specified in state water quality standards.

Storm sewer system is a conveyance or system of conveyances that is owned and operated by the City or other entity and designed or used for collecting or conveying storm water.

Storm water means precipitation runoff, storm water runoff, snow melt off, and any other surface runoff and drainage.

Surface waters means all waters of the state other than ground waters, which include ponds, lakes, rivers, streams, tidal and nontidal wetlands, public ditches, tax ditches, and public drainage systems except those designed and used to collect, convey, or dispose of sanitary sewage.

Sec. 50-72. Administration.

The City and its authorized representatives are authorized to administer, implement and enforce the provisions of this Article.

Sec. 50-73. Illegal disposal and dumping.

(a) No person shall throw, deposit, place, leave, maintain, or keep any substance upon any street, alley, sidewalk, storm drain, inlet, catch basin conduit or drainage structure, business place, or upon any public or private land, so that the same might be or become a pollutant, unless the substance is in containers, recycling bags, or any other lawfully established waste disposal device.

(b) No person shall intentionally dispose of grass, leaves, dirt, or landscape material into a water resource, buffer, street, road, alley, catch basin, culvert, curb, gutter, inlet, ditch, natural watercourse, flood control channel, canal, storm drain or any fabricated natural conveyance.

Sec. 50-74. Illicit discharges and connections.

(a) No person shall cause any illicit discharge to enter the storm sewer system or any surface water unless such discharge:

- (1) Consists of non-storm water that is authorized by an NPDES point source permit obtain from the MPCA;
- (2) Is associated with fire fighting activities or other activities necessary to protect public health and safety;
- (3) Is one of the following exempt discharges: water line flushing or other potable water sources, landscape irrigation or lawn watering, diverted stream flows, rising ground water, ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains (not including active groundwater dewatering systems), crawl space pumps, air conditioning condensation, springs, non-commercial washing of vehicles, natural riparian habitat or wetland flows, dechlorinated swimming pools and any other water source not containing pollutant;
- (4) Consists of dye testing as long as the City provided a verbal notification prior to the time of the test

(b) No person shall use any illicit connection to intentionally convey non-storm water to the City's storm sewer system.

(c) The construction, use, maintenance or continued existence of illicit connections to the storm sewer system is prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

(d) A person is considered to be in violation of this Article if the person connects a line conveying sewage to the storm sewer system, or allows such a connection to continue.

Sec. 50-75. General provisions.

All owners or occupants of property shall comply with the following general requirements:

- (1) No person shall leave, deposit, discharge, dump, or otherwise expose any chemical or septic waste in an area where discharge to streets or storm sewer system may occur. This section shall apply to both actual and potential discharges.
 - a. Individual septic systems must be maintained to prevent failure, which has the potential to pollute surface water.
 - b. Recreational vehicle sewage shall be disposed to a proper sanitary waste facility. Waste shall not be discharged in an area where drainage to streets or storm sewer systems may occur.
 - c. For pools, water must be allowed to sit two (2) days without the addition of chlorine to allow for chlorine to evaporate before discharging in an area where drainage to streets or storm sewer systems may occur.
- (2) Runoff of water into the storm sewer system shall be minimized to the maximum extent practicable. Runoff of water into the storm sewer system from the washing down of paved areas is prohibited unless necessary for health or safety purposes.
- (3) Mobile washing companies (carpet cleaning, mobile vehicle washing, etc) shall dispose of wastewater to the sanitary sewer. Wastewater must not be discharged where drainage to streets or storm sewer system may occur.
- (4) Storage of materials, machinery and equipment must comply with the following requirements:
 - a. Objects, such as motor vehicle parts containing grease, oil or other hazardous substances, and unsealed receptacles containing hazardous materials shall not be stored in areas susceptible to runoff.
 - b. Any machinery or equipment that is to be repaired or maintained in areas susceptible to runoff shall be placed in a confined area to contain leaks, spills, or discharges.
- (5) Debris and residue shall be removed as follows:
 - a. All motor vehicle parking lots and private streets shall be swept at least once a year in the spring to remove debris. Such debris shall be collected and properly disposed.
 - b. Fuel and chemical residue or other types of potentially harmful material, such as animal waste, garbage or batteries shall be removed as soon as possible and disposed of properly. Household hazardous waste may be disposed of through the county collection program or at any other appropriate disposal site and shall not be placed in a trash container.

Sec. 50-76. Industrial activity discharges.

Any person subject to an industrial activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the City prior to the allowing of discharges to the storm sewer system. All facilities that have storm water discharges associated with industrial activity must adhere to the following provisions:

(a) Any person responsible for a property or premise, who is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the storm sewer system. These BMPs shall be part of a storm water pollution prevention plan (SWPPP) as necessary for compliance with requirements of the NPDES permit.

Sec. 50-77. Notification of Spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into the storm sewer system, or water of the state said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials, said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the City no later than the next business day.

Sec. 50-78. Enforcement.

(a) *Notice of Violation.* A violation of this Article is a Public Nuisance punishable in accordance with section 1-7 of the City Code. When the City finds that a person has violated a prohibition or failed to meet a requirement of this section, the person is deemed to have created a Public Nuisance subject to abatement and assessment. The City may require the following:

- (1) The performance of monitoring, analysis, and reporting;
- (2) The implementation of source control or treatment BMPs; and
- (3) Any other requirement deemed necessary to abate the public nuisance.

SECTION 2. This ordinance shall be effective immediately upon its passage and publication.

ADOPTED this _____ day of _____, 2009, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Justin Miller, City Administrator/Clerk