

City of Falcon Heights

A G E N D A

Regular Meeting of the City Council June 28, 1995

I. CALL TO ORDER: 7 p.m.

II. BALDWIN _____ GEHRZ _____ GIBSON TALBOT _____ HUSTAD _____
JACOBS _____ HOYT _____ ASLESON _____
ATTORNEY _____ ENGINEER _____

III. COMMUNITY FORUM

IV. APPROVAL OF MINUTES: May 24, 1995

V. PUBLIC HEARING: None

VI. CONSENT AGENDA:

- C-1. Disbursements
- C-2. Licenses
- C-3. Proposed schedule of 1996 budget planning workshops
- C-4. Request to bid the roof replacement
- C-5. Consideration of Resolution 95-20, regarding side yard setback variance request at 1865 N. Hamline Avenue
- C-6. Approval of fire department capital expenditures
- C-7. Part time temporary summer recreation staff
- C-8. Summer recreation program T-shirts
- C-9. Authorization to proceed with the sale of surplus city equipment

VII. POLICY AGENDA:

P-1. Consideration of a request for residential permit parking along portions of Tatum Street

ACTION: _____

P-2. Request to plant on the city right-of-way

ACTION: _____

P-3. Legislative update from Senator John Marty and Representative Mary Jo McGuire

ACTION: _____

P-4. Comprehensive 1994 Annual Financial Report

ACTION: _____

P-5. Request to approve the Maintenance Materials Recycling
Joint Powers Agreement

ACTION: _____

P-6. Idea for a "good neighbors" column in the newsletter

ACTION: _____

VIII. INFORMATION AND ANNOUNCEMENTS:

I-1. Minutes of the Solid Waste Commission meeting 5/11/95

IX. ADJOURNMENT

**CITY OF FALCON HEIGHTS
REGULAR CITY COUNCIL MEETING
MINUTES OF MAY 24, 1995**

DRAFT

Mayor Baldwin convened the meeting at 7:03 p.m.

PRESENT

Baldwin, Gehrz, Gibson Talbot, Hustad, and Jacobs. Also present were Hoyt and Asleson.

COMMUNITY FORUM

There were no comments from the floor.

MINUTES OF APRIL 12, 1995 AND MAY 10, 1995

Minutes were approved as presented by unanimous consent.

CONSENT AGENDA APPROVED

Administrator Hoyt noted that there was an additional item to be added to the consent agenda. There being no objections from members of the council, item C-6 was added to the consent agenda.

Motion was made by Councilmember Gibson Talbot to approve the following consent agenda. Motion carried unanimously.

1. Disbursements
 - a. General disbursements through 5/18/95: \$102,172.83
 - b. Payroll, 5/1/95 to 5/15/95: \$11,490.51
2. Licenses
3. Approval of summer recreation program and park maintenance seasonal staffs
4. Cancellation of the June 14, 1995 council meeting
5. Awarding of bid for 1995 sealcoating improvements
6. Authorization to purchase a box scraper attachment for the public works department

POLICY AGENDA

**CONSIDERATION OF RESOLUTION NO. 95-18 REGARDING THE ISSUANCE OF A
CONDITIONAL USE PERMIT FOR ADDITIONAL BUILDING HEIGHT AT 2129 W.
LARPENTEUR AVENUE**

Planner Asleson explained that Lawrence Greenberg and Carol Kindschi of 2129 W. Larpenteur Avenue are building an addition to their home and have requested a conditional use permit for seven feet of additional building height beyond the maximum of 25 feet allowed in the zoning code. Their existing home is 35 feet high and the proposed addition would be 32 feet high.

Asleson noted that this house is uniquely located in Falcon Heights. It is not part of a residential neighborhood but stands alone adjacent to the University of Minnesota golf

course and Gibbs Farm. Therefore, the addition will not be dissimilar to other buildings in the area or cause a blighting influence. Furthermore, the proposed addition is in keeping with the architectural style of the existing building. A 25 foot high addition would be out of scale and would more closely resemble a garage than an addition to the principal structure.

Mr. Tom Reinan, the architect on the project and representative for the applicants, noted that the 32 height is necessary in order to match the pitch of the existing building. He also stated that the addition would be constructed of materials to match the existing building.

Motion was made by Councilmember Jacobs to approve Resolution 95-18, granting a conditional use permit for additional building height at 2129 W. Larpenteur Avenue. Motion passed unanimously.

CONSIDERATION OF RESOLUTION NO. 95-17 REGARDING THE ISSUANCE OF A CONDITIONAL USE PERMIT FOR ADDITIONAL SIGN AREA AT 1795 HOLTON STREET

Planner Asleson reported that Falcon Heights United Church of Christ has applied for a conditional use permit for additional sign area. The church is permitted 50 square feet of sign area without a conditional use permit. Due to a pre-existing use, the church already has over 80 square feet of sign on the property. The proposed sign would be approximately 12 square feet in area and would resemble a real estate sign, with hooks to hang metal signs. The church proposes to use the sign to highlight the Falcon Heights playroom and other church events, thus eliminating the need for temporary, non-durable signs.

Since the sign closely resembles a real estate sign and would eliminate some potential blight from non-durable temporary signs, the request meets the zoning code's requirement that the sign not be dissimilar to the surrounding neighborhood and that it not be a blighting influence.

Motion was made by Councilmember Hustad to approve Resolution 95-17, granting a conditional use permit for additional sign area at 1795 Holton Street. Motion passed unanimously.

Asleson further noted that the church had requested that the \$165 in planning fees be waived, since the city's playroom will be advertised on the sign during part of the year. Mr. Warren West, representing the church, commented that the playroom is a very successful and desirable joint venture and that it is the opinion of the church council that the city should share in the costs of the playroom advertising.

Mayor Baldwin stated that he is uncomfortable with waiving planning fees outright, but would be open to the idea of the city purchasing some of the sign space or the cost of the sign. After discussion among the council, it was determined that the church should pay the entire conditional use permit processing fee, but that the city would cover its share of the cost of the sign.

Motion was made by Councilmember Hustad to pay Falcon Heights United Church of Christ \$95 for the city's share of the cost of the indoor playroom sign. Motion passed unanimously.

CONSIDERATION OF ORDINANCE 95-04, ADDING THE TERM "SIDEWALK SALE" TO THE DEFINITIONS SECTION OF THE ZONING CODE

Administrator Hoyt explained that staff had recommended that the term "sidewalk sale" be added to the definitions section of the zoning code. Outdoor sales of merchandise are permitted in B - 3 zones only in conjunction with sidewalk sales, and the term needs to be clearly defined. The planning commission has reviewed the proposed definition and recommended its adoption.

Mayor Baldwin voiced his concern about sidewalk sales potentially taking up parking spaces in shopping center areas, forcing shoppers to park on the streets in residential neighborhoods. Hoyt replied that the planning commission did not expect that most property owners would do this, but conceded that it was a valid concern. Councilmember Gehrz noted that other events in the city can impact residential parking to a greater degree, and sidewalk sales only occur twice per year. Baldwin stated that he would be comfortable with the definition as recommended by the planning commission; if there are parking problems, the definition can be revisited.

Motion was made by Councilmember Jacobs to adopt Ordinance 95-04, adding the term "sidewalk sale" to the definitions section of the zoning code. Motion passed unanimously.

REQUEST TO PURCHASE AND INSTALL REPLACEMENT STREET LIGHTS FOR FOLWELL AVENUE EAST OF COFFMAN STREET

Administrator Hoyt reported that several of the city-owned street lights in the Grove neighborhood need replacing, as the parts to repair them are not available. Four options are available to the city for replacement including: 1) replace the five lights with the same lights as located to the west of Coffman at the same intervals currently located (total cost: \$10,028); 2) replace the five lights with 25' high aluminum poles and a shoebox light to keep the same height as existing lights and the same light intensity (total cost: \$17,153); 3) replace the five lights with seven of the same type of light as those west of Coffman (total cost: \$10,928); and 4) ask N.S.P. to redesign the placement of the lights on both sides of Folwell (total cost estimate not available until design is completed).

Councilmember Gehrz stated that this issue is important to many Grove residents. The current lights are in need of replacement. She noted that the current lighting is very bright and that there may not be enough light if the existing lights are replaced with the lower-level type of light like those west of Coffman. She asked about the feasibility of adding seven lights to this area.

Administrator Hoyt stated that N.S.P. would need to determine where the new lights would be positioned if seven lights would be installed instead of five. N.S.P. has minimum

distances and physical constraints to consider when redesigning street light locations, so the new light would not necessarily be placed in the same locations.

Councilmember Gehrz proposed that staff discuss the potential new locations with the residents of the neighborhood before proceeding with installation. Councilmember Hustad asked how the city would proceed if there were some homeowners in disagreement over the new locations. Mayor Baldwin commented that the issue could be brought back to the council if there is no consensus among the residents and the Grove Association.

Motion was made by Councilmember Gehrz to authorize the purchase and installation of up to seven new streetlights in the Grove neighborhood, pending discussions with N.S.P. and solicitation of comments from affected residents. Motion passed unanimously.

CITY INFORMATION AND ANNOUNCEMENTS

Mayor Baldwin reported on the parade and Arbor Day program at Falcon Heights Elementary School. He also noted, for the benefit of the viewing public, that the University of Minnesota Wildlife Rehabilitation Institute is available to advise the public on how to deal with sick or wounded wild animals.

Administrator Hoyt noted that another successful citywide garage sale had been held the previous weekend with no complaints from the public despite large numbers of people coming through town for the sales. She also reported that the fire/rescue department had held a successful rescue open house and mass casualty incident drill the previous week.

ADJOURNMENT

The meeting was adjourned at 8:01 p.m.

Tom Baldwin, Mayor

Carla Asleson
Recording Secretary

Meeting Date: 6/28/95

Agenda Item: C - 1

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Joe Rigdon, City Accountant

EXPLANATION/SUMMARY:

- a. General disbursements through 6/28/95, \$103,493.77
- b. Payroll from 6/16/95 to 6/30/95, \$11,742.55

ACTION REQUESTED: Approval

APPROVAL OF BILLS
PERIOD ENDING: 6/28/95

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	AT&T	MAINTENANCE 5/26-6/25/95 BUILDING		73.39
30821	ASLESON, CARLA	LMC CONVENTION EXP.	ADMINIST	146.85
	ASLESON, CARLA	RAMSEY CTY MTG MILEAGE	SOLID WA	2.80
	ASLESON, CARLA	MILEAGE, DATA PROCESSING	95 ALLEY	7.04
	ASLESON, CARLA	MILEAGE	ADMINIST	8.23
	ASLESON, CARLA	MILEAGE	PLANNING	1.74
	ASLESON, CARLA	FRAME HANGERS	BUILDING	2.52
	*** TOTAL FOR ASLESON, CARLA			169.18
	AMERICAN LINEN SUPPLY CO.	LINEN CLEANING	FIRE FIG	3.08
	AMERICAN LINEN SUPPLY CO.	LINEN CLEANING	FIRE FIG	51.63
	AMERICAN LINEN SUPPLY CO.	LINEN CLEANING	FIRE FIG	51.63
	*** TOTAL FOR AMERICAN LINEN SUPPL			106.34
	BROWNING-FERRIS IND.	6/95 REFUSE SERVICE	BUILDING	141.24
	BLOMBERG PHARMACY	BATTERIES; INVITATIONS	FIRE FIG	15.11
30819	CHAMPION AUTO STORES	PAINT-DOOR HANDLE	PARK MAI	4.25
		OIL, INJECTOR #935	STREETS	6.37
	*** TOTAL FOR CHAMPION AUTO STORES			10.62
	COLLINS ELECTRIC	REPAIR POLE TOP FIXTURE	BUILDING	426.54
	CY'S UNIFORMS	SET CAPTAIN BARS	FIRE FIG	4.20
	CITY OF FALCON HEIGHTS	2ND QTR SEWER	BUILDING	35.00
	CITY OF FALCON HEIGHTS	2ND QTR SEWER	PARK MAI	95.83
	*** TOTAL FOR CITY OF FALCON HEIGH			130.83
	FOCUS NEWSPAPERS	LEGAL NOTICE	LEGISLAT	46.61
	FOCUS NEWSPAPERS	LEGAL NOTICE	LEGISLAT	25.28
	FOCUS NEWSPAPERS	LEGAL NOTICE	LEGISLAT	30.02
	FOCUS NEWSPAPERS	LEGAL NOTICE	LEGISLAT	19.75
	*** TOTAL FOR FOCUS NEWSPAPERS			121.66
	FULLER, GREG	STATE FIRE CONV EXP.	FIRE FIG	145.79
	GEHRZ, SUE	LMC CONFERENCE EXP.	LEGISLAT	239.34
	GLENWOOD INGLEWOOD	5 GALLONS WATER	BUILDING	5.55
	GRAND FORKS FIRE	2 SCBA'S	FIRE & R	3,003.50
	HERMAN MILLER INC.,	CLERK/ACCT OFFICE SHELVG	GENERAL	798.00
	GRAINGER, W. W., INC.	OFFSET SCREWDRIVER	BUILDING	4.83
	GRAINGER, W. W., INC.	PADLOCK PICNIC TABLES	PARK MAI	42.05
	GRAINGER, W. W., INC.	GLOVES	SANITARY	22.50
	GRAINGER, W. W., INC.	LINERS	PARK MAI	38.85
	*** TOTAL FOR GRAINGER, W. W., INC			108.23
30813	IVERSON, TERRY	5/95 MILEAGE	FIRE PRE	86.80

APPROVAL OF BILLS
PERIOD ENDING: 6/28/95

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
		5/95 MILEAGE	ADMINIST	6.72
	IVERSON, TERRY	2ND QTR AUTO INSURANCE	FIRE PRE	75.00
		*** TOTAL FOR IVERSON, TERRY		168.52
	JANKE, KATHLEEN	6/95 CLEANING	FIRE FIG	80.00
		KNOX LUMBER COMMERCIAL CR PARK BARRICADES	PARK MAI	51.25
		KNOX LUMBER COMMERCIAL CR PARK BARRICADES	PARK MAI	18.96
		*** TOTAL FOR KNOX LUMBER COMMERCIAL		70.21
	DAVID W. KRIESEL, INC.	6/95 BUILDING INSPECT	PLANNING	500.00
	DAVID W. KRIESEL, INC.	2ND QTR PLMBG PERMITS	PLANNING	209.25
		*** TOTAL FOR DAVID W. KRIESEL, INC.		709.25
	LEONARD, STREET & DEINARD	LEGAL SVC THROUGH 5/31	LEGAL	166.25
	LEONARD, STREET & DEINARD	LEGAL SVC THROUGH 5/31	TIF #2	4,301.08
		*** TOTAL FOR LEONARD, STREET & DEINARD		4,467.33
	MCI TELECOMMUNICATIONS	5/95 LONG DISTANCE	BUILDING	2.70
	MAIER STEWART & ASSOC.	4/30-5/27/95 ENGINEERING	LARPENTE	1,344.48
	MAIER STEWART & ASSOC.	4/30-5/27/95 ENGINEERING	95 ALLEY	775.69
	MAIER STEWART & ASSOC.	4/30-5/27/95 ENGINEERING	ENGINEER	1,563.90
		*** TOTAL FOR MAIER STEWART & ASSOC.		3,684.07
	METRO. WASTE CONTROL COMM	7/95 SEWER SERVICE	SANITARY	36,310.00
	MIDWEST BUSINESS PRODUCTS	CALCULATOR RIBBONS	ADMINIST	3.09
	MIDWEST BUSINESS PRODUCTS	MICROPHONE SOUND REDUCT	COMMUNIC	103.93
	MIDWEST BUSINESS PRODUCTS	FLOOR MAT	BUILDING	75.62
		*** TOTAL FOR MIDWEST BUSINESS PRODUCTS		182.64
	30817 MN DEPARTMENT OF REVENUE	STATE WITHHELD 6/15/95	ADMINIST	716.87
	NELSON'S CHEESE FACTORY	LUNCH 5/23/95	LEGISLAT	16.98
	NE METRO INTERMEDIATE	BOOKS & SUPPLIES	RESCUE S	35.95
	NE METRO INTERMEDIATE	EMT TUITION-HERNANDEZ	RESCUE S	342.00
		*** TOTAL FOR NE METRO INTERMEDIATE		377.95
	30816 NORTH STAR STATE BANK	FED WITHHELD 6/15/95	ADMINIST	3,734.96
	OFFICE MAX, INC.	MISC OFFICE SUPPLIES	ADMINIST	21.51
	OFFICE MAX, INC.	LABELS, PENS	ADMINIST	62.17
		*** TOTAL FOR OFFICE MAX, INC.		83.68
	ON SITE SANITATION, INC	5/19 TO 6/15 SANITATION	PARK MAI	93.65
	PERA	PERA WITHHELD 6/15/95	ADMINIST	1,305.68
	PERA LIFE	PHILLIPS 6/95 PREMIUM	ADMINIST	12.00
	PERA LIFE	IVERSON 6/95 PREMIUM	FIRE PRE	12.00
	PERA LIFE	BAUMANN 6/95 PREMIUM	FIRE FIG	12.00

APPROVAL OF BILLS
PERIOD ENDING: 6/28/95

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
		*** TOTAL FOR PERA LIFE		36.00
	PAKOY, GENE	2ND QTR MECH PERMITS	PLANNING	552.75
	PHILLIPS, PATRICIA	2 LAMPS FOR LOBBY	BUILDING	59.62
	PETERSON, GREG	STATE FIRE CONV EXP.	FIRE FIG	237.17
	PETERSON, FRAM, & BERGMAN	5796 PROSECUTIONS	PROSECUT	2,465.00
	CITY OF SAINT PAUL	REPAIR BUNKER GEAR	FIRE FIG	23.50
30811	RAMSEY COUNTY	6/95 INSURANCE PREMIUMS	ADMINIST	3,505.08
	RAMSEY COUNTY	5/96 CRT USAGE	ADMINIST	12.50
		*** TOTAL FOR RAMSEY COUNTY		3,517.58
	ROSEVILLE AREA SCHOOLS	2/28-4/13 F.H. ELEM RENT	PARK PRO	171.00
	SCHARBER & SONS	BOX SCRAPER	PUBLIC W	604.92
	SCHARBER & SONS	MOWER PARTS	PARK MAI	34.80
	SCHARBER & SONS	MOWER PARTS	PARK MAI	59.29
		*** TOTAL FOR SCHARBER & SONS		699.01
30812	SUBURBAN HARDWARE	MOWER OIL	PARK MAI	6.70
		BUCKET TOY;HANDLE COMPK	PARK MAI	19.78
		*** TOTAL FOR SUBURBAN HARDWARE		26.48
	T.R.F. SUPPLY	TOWELS, T.P.	BUILDING	64.88
	T.R.F. SUPPLY	TOWELS, T.P.	PARK MAI	64.88
		*** TOTAL FOR T.R.F. SUPPLY		129.76
30810	TAFF, SUSAN HOYT	6/7 COUNCIL & TIP (DINOS	LEGISLAT	49.00
30818	TAFF, SUSAN HOYT	LMC CONFERENCE EXP.	ADMINIST	199.40
	TAFF, SUSAN HOYT	6/95 MILEAGE	ADMINIST	165.00
	TAFF, SUSAN HOYT	FLOWERS - CITY HALL	BUILDING	15.98
		*** TOTAL FOR TAFF, SUSAN HOYT		429.38
	TARGET	VIDEOTAPES	COMMUNIC	22.33
	TARGET	VIDEOTAPES	LARPENTE	7.45
	TARGET	PERCULATOR	COMMUNIC	25.90
	TARGET	MISC SUPPLIES	BUILDING	43.17
		*** TOTAL FOR TARGET		98.85
	TOLL GAS & WELDING SUPPLY	COMPRESSED AIR	FIRE FIG	47.43
	TOLL GAS & WELDING SUPPLY	COMPRESSED AIR	FIRE FIG	36.22
		*** TOTAL FOR TOLL GAS & WELDING S		83.65
	UNITED LABORATORIES	CLEANING SUPPLIES	BUILDING	112.42
	UNITED LABORATORIES	CLEANING SUPPLIES	PARK MAI	112.41
		*** TOTAL FOR UNITED LABORATORIES		224.83
30815	U.S. POSTMASTER	POSTAGE PERMIT	SANITARY	250.00
	USWEST CELLULAR	5795 CELLULAR PHONE	RESCUE S	18.48

APPROVAL OF BILLS
 PERIOD ENDING: 6/28/95

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
30820	USWEST COMMUNICATIONS	6/95 PHONE	BUILDING	357.13
		6/95 PHONE	FIRE FIG	58.00
	USWEST COMMUNICATIONS	6/96 COMM PARK PHONE	PARK & R	57.54
	*** TOTAL FOR USWEST COMMUNICATION			472.67
	ASSOC OF METRO MUNICIPALT	AMM ANNUAL MEETING	ADMINIST	25.00
	BERNARDY, CONNIE LANNERS	6/30/95 MCAD SERVICES	MCAD	1,470.86
	ST. ANTHONY VILLAGE	6/95 POLICE SERVICES	POLICE	26,416.67
	BRODERICK, BERNARD	DELIVERY MILEAGE	ADMINIST	7.45
30814	MARTINEZ, JOE	REPLACE PAYROLL #23397	RESCUE S	64.64
	FASTSIGNS	2 COMM PK RENTAL SIGNS	PARK PRO	113.58
	HUGHES & COSTELLO	6/95 PROSECUTION	PROSECUT	1,500.00
	DOOR SERVICE COMPANY	HANDICAP DOOR OPENERS	GENERAL	4,524.00
	AMERICAN ACADEMY OF	EMT SLIDE SET	FIRE & R	514.00
	MATRX MEDICAL INC.	POCKET MASKS, MISC.	RESCUE S	276.89
	MATRX MEDICAL INC.	RESCUE SUPPLIES	RESCUE S	18.43
	*** TOTAL FOR MATRX MEDICAL INC.			295.32
	POSITIVE PROMOTIONS	RESC OPEN HSE 1ST AID	COMMUNIC	194.15
	SALVATION ARMY OF GREATER	FOOD-RESCUE OPEN HOUSE	COMMUNIC	50.00
	BIANCHI, DAVE	STATE FIRE CONV EXP.	FIRE FIG	295.49
	BIANCHI, DAVE	UTENSILS	FIRE FIG	35.02
	*** TOTAL FOR BIANCHI, DAVE			330.51
	CENTRAL LOCK & SAFE	PANIC BARS - COMM. PARK	PARKS CI	825.99
	HEROLD, NATHANIEL	STATE FIRE CONV EXP.	FIRE FIG	127.40
	ST PAUL BOOK & STATIONERY	CRAFT SUPPLIES	PARK PRO	34.46
	*** TOTAL FOR BANK 01			103,493.77
	*** GRAND TOTAL ***			103,493.77

PERIOD END DATE 06/15/95
SYSTEM DATE 06/14/95

***FILE NOT UPDATED**

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C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	6 14 95	30 NICHOLAS BAUMANN	23420	80.02
COM	6 14 95	31 ROSS BERNDT	23421	70.50
COM	6 14 95	32 RAYMOND BROWN	23422	105.06
COM	6 14 95	33 JOHN HOLMGREN SR.	23423	88.89
COM	6 14 95	34 CLEMENT KURHAJETZ	23424	57.73
COM	6 14 95	35 LED LINDIG	23425	65.27
COM	6 14 95	38 JAY MORGAN	23426	6.47
COM	6 14 95	40 KEVIN ANDERSON	23427	93.17
COM	6 14 95	41 DAVID P. BIANCHI	23428	37.98
COM	6 14 95	42 MICHAEL D. CLARKIN	23429	165.88
COM	6 14 95	43 MICHAEL J. DOW	23430	47.68
COM	6 14 95	45 JAMES D. FULLER	23431	198.79
COM	6 14 95	47 NATHANIEL HEROLD	23432	104.35
COM	6 14 95	48 JOHN H. HOLMGREN	23433	157.58
COM	6 14 95	49 DOUGLAS LEMAY	23434	13.90
COM	6 14 95	50 JOSEPH L. MARTINEZ	23435	102.63
COM	6 14 95	51 CINDY K. MCDERMOND	23436	37.98
COM	6 14 95	55 JOSEPH E. OLSON	23437	6.47
COM	6 14 95	56 GREGORY S. PETERSON	23438	170.93
COM	6 14 95	59 GREGORY M. FULLER	23439	223.22
COM	6 14 95	60 TERRY D. IVERSON	23440	31.91
COM	6 14 95	61 DENNIS G. LEMAY	23441	38.18
COM	6 14 95	62 BRYON A. SCHULTZ	23442	110.13
COM	6 14 95	63 RACHELLE L. MARVIN	23443	31.57
COM	6 14 95	66 ALFRED HERNANDEZ	23444	96.98
COM	6 14 95	67 BRENT W. KOSKELA	23445	69.50
COM	6 14 95	69 JASON J. HYATT	23446	94.55
COM	6 14 95	1002 SUSAN HOYT TAFF	23448	1409.73
COM	6 14 95	1003 TERRY IVERSON	23449	937.16
COM	6 14 95	1005 CAROL KRIEGLER	23450	635.51
COM	6 14 95	1006 JAY MORGAN	23451	856.89
COM	6 14 95	1007 PATRICIA PHILLIPS	23452	765.51
COM	6 14 95	1008 DELORIS SWENSON	23453	734.93
COM	6 14 95	1010 CARLA ASLESON	23454	881.19
COM	6 14 95	1011 LAWRENCE A. KLINGENBERG	23455	979.45
COM	6 14 95	1012 JOSEPH M. RIGDON	23456	844.93
COM	6 14 95	1026 JASON CIERNIA	23457	22.62
COM	6 14 95	1031 LINDA TREEFUL	23458	327.53
COM	6 14 95	1033 DAVE TRETSEVEN	23459	625.23
COM	6 14 95	1084 CHRISTINE LAMMANN	23460	126.77
COM	6 14 95	1102 AUSTIN M. PETERSON	23461	287.78
****TOTALS****				11742.55

Meeting Date: 6/28/95

Agenda Item: C-2

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Dee Swenson

BUSINESS

*The Fan Man #3232
1666 N. Snelling

REFUSE HAULING

Twin City Sanitation, Inc. #3233

* Denote new business

***CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION***

ITEM DESCRIPTION: Proposed schedule of 1996 budget planning workshops

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

At the March workshop the city council tentatively scheduled the following 1996 budget planning workshops. It is appropriate to formally designate them at this time with the understanding that additional sessions may be scheduled as needed. Any additional workshops or meetings will be posted.

Wednesday, July 12, 1995 after the regular 7:00 PM meeting; not before 7:15 PM

Wednesday, August 9, 1995 after the regular 7:00 PM meeting;

Wednesday, August 23, 1995 after the regular 7:00 PM meeting;

ACTION REQUESTED:

Approve the proposed workshop schedule for planning the 1996 budget

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

Meeting Date: 28 June 1995

Agenda Item: C - 4

***CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION***

ITEM DESCRIPTION: Request to bid the roof replacement

SUBMITTED BY: Susan Hoyt, City Administrator
Pete Klingenberg, Public Works and Parks Superintendent

REVIEWED BY: Terry Maurer, City Engineer

EXPLANATION/SUMMARY:

The roof on city hall requires replacement to prevent further deterioration from major leaking. The city council approved having the city engineer prepare specifications and bid for the reconstruction of the city hall roof. This is coming back as a consent agenda item because of the three alternatives available and the estimated cost. The engineering firm, Maier-Stewart, contracted with the architectural firm of Bordon Hennemuth Architects for the preparation of alternatives for the roof bids. Three alternatives are available ranging in estimated cost from \$51,000 to \$71,000.

Given time constraints, the city engineer will recommend one of the alternatives prior to the council meeting. It is important to move ahead on this repair since the leaks are extreme and damaging the building's walls.

The general improvement capital funds will be used to pay for the roof replacement. The 1995 budget estimated a \$25,000 expenditure. This was prior to doing research on the project to determine what is involved in replacing a roof on a building like this.

ATTACHMENTS:

A - Preliminary report on roofing systems for reroofing city hall, Bordon Hennemuth Architects, June 1995

ACTION REQUESTED:

Approve bidding the reroof alternative recommended by the city engineer.

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

PRELIMINARY REPORT

ROOFING SYSTEMS FOR REROOFING
THE EXISTING FALCON HEIGHTS CITY HALL

JUNE, 1995

PREPARED BY:

BORDON HENNEMUTH ARCHITECTS, LTD.

INTRODUCTION

The existing polyvinyl chloride (PVC) roofing system has failed on the existing Falcon Heights City Hall. The City has authorized Bordon Hennemuth Architects, Ltd. to review the existing roof and propose alternative roofing systems for consideration by the City.

This report will review three alternative roofing systems, list estimated construction costs, and propose modifications to improve the overall performance of certain existing roofing conditions.

GENERAL INFORMATION

The existing building has two types of roof structure, a steel joist and metal deck over the City Hall meeting rooms and offices, and a precast concrete roof structure over the maintenance garage and fire station areas. A roof hatch provides access to the existing roofs. The roof has mechanical equipment setting on the roof and antennas mounted to walls. Mechanical equipment includes HVAC units and exhaust fans.

The existing structural decks provide roof slope, estimated less than 1/8" per foot. Roof water is drained from the roof through scuppers and wall down leaders except at the west side where roof drainage is collected at two roof drains. The water drains through vertical pipes through the building soffit area and falls into open down leaders leading to splash blocks under the building overhang.

Based on my observations, the PVC roofing system is failing where the membrane has shrunk and is pulling away from the perimeter of the parapet walls, creating openings where water has passed over and through the roof insulation, deck openings, and into the building areas. The water entering the roof drains of the west wall probably has frozen in the pipe passing through the soffit allowing water into the west soffit area.

PROPOSED GENERAL MODIFICATIONS TO IMPROVE ROOFING PERFORMANCE

The following work is recommended in addition to the work described in the Roofing Alternatives section.

1. Eliminate the two existing roof drains which pass through the soffit area on the west side of the building. In lieu of the existing roof drains, provide two new scuppers, new down leaders on the face of the building, and new concrete splash blocks to direct the water flow away from the building. Two new openings will have to be cut at the top of the masonry walls adjacent to the existing roof drain locations to accommodate the new scuppers.
2. At the north side of the building, provide a continuous concrete splash block on grade to provide controlled drainage away from the building. The existing metal extension can then be eliminated and will no longer interfere with lawn maintenance.

3. Provide tapered insulation crickets over the base roof insulation to improve the roof - drainage to the existing scupper locations.
4. Provide a path of walk way pads or pavers to access each piece of rooftop mechanical equipment from the existing roof hatch. The pathway material is optional for the 4-ply built-up roof and the modified bituminous roof alternatives.
5. Provide tapered wood nailer under the cap flashing at the top of each parapet wall to establish positive slope and good drainage. This item could be considered optional as perhaps 50-60% of the cap flashing appears to be sloped and the remainder appears to be level or nearly level.
6. Existing openings in parapet walls at scuppers are approximately 12" wide by 4" high. The 4" height is the minimum allowed by the code and could potentially lead to blockage due to freezing. If the City has not had problems with freezing the openings shut in the past, no modifications may be necessary. However, if freezing has been a problem, the parapet openings to the scuppers should be enlarged and included as part of the work in the reroofing project.
7. Provide additional flashing at walls to extend flashing to areas where flashing is not presently provided, and where new flashing is required to accommodate the new tapered insulation added to improve drainage.
8. Add top layer of 1/2" high density fiberboard or 1/2" perlite over base insulation.

ROOFING ALTERNATIVES

Alternative # 1

BALLASTED EPDM SINGLE MEMBRANE ROOFING SYSTEM

System description: A single layer of EPDM, i.e., rubber, of 60 mils thickness held down with the same rock ballast presently used for the existing roof. EPDM is a different material from the existing PVC roof membrane presently used and has been used widely for roofs in the Midwest and across the nation. Field seams are glued and sealed with sealant. The membrane is fastened continuously at the roof perimeter.

Manufacturers to be specified: Firestone and Carlisle

Warranty: 5, 10, & 15 year warranties

Process to adapt to existing roof conditions:

1. Remove existing roof and dispose.
2. Remove or relocate existing rock ballast for reuse over the new EPDM roofing system.
3. Remove cap flashing and replace after new EPDM flashing is placed on top of the walls.

Process to adapt to existing roof conditions:

1. Remove existing membrane, rock ballast, and insulation from roof and dispose of.
2. Existing rock ballast is inappropriate for built-up roof system and must be discarded and disposed of.
3. Remove cap flashing and replace after plastic membrane has been placed on top of wall.
4. Metal deck areas:

The existing insulation is not well suited for reuse with the built-up roof system. On the metal deck areas new insulation, polyisocyanurate with fiberglass facers, is proposed and can be used directly over the metal deck without use of a thermal barrier and the final layer of insulation can be hot mopped directly to the new insulation. Hot mopping the final layer of insulation to the existing EPS insulation makes it difficult to obtain adhesion and may melt a portion of the EPS insulation in the process due to the hot temperatures of the asphalt. When the existing insulation is removed the existing metal deck condition can be observed.

Precast concrete deck areas:

New polyisocyanurate insulation is proposed for the precast concrete deck areas as it is difficult to achieve mechanical fastening to the precast deck and the existing EPS insulation is not suitable for hot mopping directly to the precast deck.

5. Place new ½" high density top layer of insulation. Hot mop to base insulation.
6. Place new 4" x 6" high fiberboard (insulation) cants at the perimeter of the roof and around all openings. The cants are required for the built-up roof system.
7. Place the 4-ply built-up roof and pea rock surface.
8. Place new flashing and replace existing cap flashing. New cap flashing will be required at the high sides of the roof to conform to the profile of the new cants which slope at 45 degrees versus the 90 degree vertical wall application of the existing flashing.
9. Provide elements described in General Modifications described above except for the thermal barrier.

Estimated cost with ten year warranty

Range \$58,000-\$64,000

Approximately \$61,000

Alternative #3

MODIFIED BITUMINOUS HOT MOPPED ROOFING SYSTEM

System description:

10 year warranty system - 1 ply of base sheet and 1 ply of modified bituminous cap sheet with granular surfacing.

15 year warranty system - 2 plies of base sheet and 1 ply of modified bituminous cap sheet with granular surfacing.

The top ply of modified bituminous sheet is the heart of the system and is comprised of heavy ply 120-160 mills thick utilizing asphalt and rubber compounds and a reinforcement layer providing a durable and more elastic product than the 4 ply built-up system.

Warranty: 10 or 15 year warranty

Process to adapt to existing roof conditions:

1. Similar to process described for built-up asphalt roofing system for removal of existing roof and placement of insulation.
2. Place over the new insulation two base plies of #15 fiberglass felt, mopped in asphalt.
3. Place the top layer of modified bituminous sheet, hop mopped over the base plies.
4. Provide elements described in General Modifications above except for thermal barrier.

Estimated cost with 15 year warranty

Range \$68,000-\$74,000

Approximately \$71,000

REROOFING COST SUMMARY

Alternative #1	EPDM Ballasted Roof	\$ 51,000+/-
Alternative #2	4 Ply Built-Up Roof	\$ 61,000+/-
Alternative #3	Modified Bituminous Roof	\$ 71,000+/-

Add to each Alternative above if selected:

Enlarge existing openings for all scuppers	\$ 1,500
Recommended project contingency	\$ 4,000

Meeting Date: 6/28/95

Agenda Item: C - 5

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Consideration of Resolution 95-20, regarding side yard setback variance request at 1865 N. Hamline Avenue

SUBMITTED BY: Keith Mays, Property Owner

REVIEWED BY: Planning Commission
 Carla Asleson, Administrative Assistant/Planner
 Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

Note: The Planning Commission is scheduled to review this request at their June 26, 1995 meeting.

A. REQUEST FOR VARIANCE

Mr. Keith Mays, 1865 N. Hamline Avenue, is requesting a variance to construct a deck at a setback of three feet rather than the minimum of five feet from the interior side lot line.

B. BACKGROUND

Chapter 9-2.05 subd. 2 (a) of the zoning code requires that decks be constructed at a setback of five feet from interior side and rear lot lines (on corner lots, the street side setback minimum is 20% of the lot width). Decks are not permitted in the front yard without a variance. The side and rear setback requirements are necessary to keep living space from being constructed too closely to abutting properties. Therefore, both decks and house additions are required to have an interior side yard setback of at least five feet.

C. CHARACTERISTICS OF THE PROPERTY AND HOUSE

This property is a corner lot located at the corner of Hamline and Ruggles Avenues. It is unusual in that while the address and front lot line (the shortest lot frontage) are located on Hamline Avenue, the actual front entrance and garage are located on Ruggles Avenue (see Attachment 1, site plan).

In 1983, when this house was first constructed, a variance was obtained to build the home with a rear yard setback of 21', where a 30' rear yard setback would ordinarily be required.

The location of the proposed deck is located on the north side of the property. This is technically the side yard of the property but is actually located to the rear of the front entrance. There is an existing sliding glass door that would be used for access. Currently, to use this door as an exit, one must jump out of the house about two feet down. The applicant proposes to build a deck with stairs in order to be able to use this door for exit purposes and to serve as outdoor living space.

The proposed deck would measure ten feet wide by twenty feet in length. With a three foot setback from the property line, it would be located 13 feet from the neighboring property owner's deck. There would be no overlap between the proposed deck and the house on the neighboring property.

D. COMMENTS FROM NEIGHBORS

Letters regarding the proposed deck were sent to abutting property owners regarding the variance request. As of this writing, no comments about the proposed deck have been received.

E. APPLICANT'S OPTIONS FOR DECK PLACEMENT

When considering a variance request, it should be determined if reasonable alternatives to the variance exist. The following barriers exist to placement in other areas of the property (refer to attachment 2 for a drawing of the house's floor plan):

- a. To place the deck to the east of the house (Hamline side) would mean building the deck in the "technical" front yard, with access to the deck from one of the bedrooms rather than from the family room or common area. This is not permitted except by variance.
- b. To place the deck in the side yard to the south of the house (Ruggles side) would mean building the deck in the "visual" front yard, where the garage and front house entry are located. Again, access would need to be gained from one of the bedrooms or by removing the front bow window and accessing the deck from the living room. This would be permitted by the zoning code (because it would meet the side yard setback) but it would be visually unattractive.
- c. To place the deck to the west of the house might be possible, with access off of the family room. This too would require a variance to encroach further into the property's rear yard setback, which is already at 21' rather than at 30'. It would also require that the applicant install a second door in his family room.

- d. The deck could be placed in its current location and its width reduced to eight feet rather than ten feet. This would meet the five foot side yard setback requirement. This option has been discussed with the applicant and he has indicated that an eight foot wide deck is not large enough to accommodate his needs.

F. ANALYSIS

The size of the proposed deck, 10' x 20' and 200 square feet, is modest. The decks built in the city this year have ranged in area from 144 square feet to 702 square feet. More importantly, none were narrower than 12 feet in width. In order to meet the setback requirements, the applicant would need to reduce the width of his deck to eight feet (alternative 4, above).

In addition, there does not appear to be a reasonable alternative placement for the deck. A previous variance permitted this house to be built in an unusual configuration which leaves the property owners with almost no buildable space on either the north (side yard) or west (rear yard) sides of the house. This could be interpreted as a hardship on the applicant and would be legitimate grounds for granting the variance. This assumes that it is reasonable to have a deck rather than an exit area only.

As mentioned earlier, the side and rear setback requirements for decks are in place to prevent living space from moving too close to abutting properties. While there would be about 13' between the proposed deck and the neighboring structure, the neighboring property may someday wish to add on to his home or deck and would be permitted a five foot setback. This would leave eight feet between two properties.

G. STAFF RECOMMENDATION

Staff recommends approval of the requested variance due to the unique configuration of the home, the reasonable deck dimensions, and the fact that no reasonable alternative building location exists on the property. The home's unique configuration on the property is not due to circumstances created by the property owner, and the two foot variance is the minimum needed to alleviate this hardship. Finally, granting the variance will not alter the essential character of the neighborhood.

However, staff also recommends that a condition be placed upon the variance that the deck not be converted into any type of covered interior living space, such as three- or four-season porches or an addition to the house itself. This will keep the use of the deck limited to outdoor, recreation-type activities and will not allow it to turn into living space in the future.

H. ATTACHMENTS

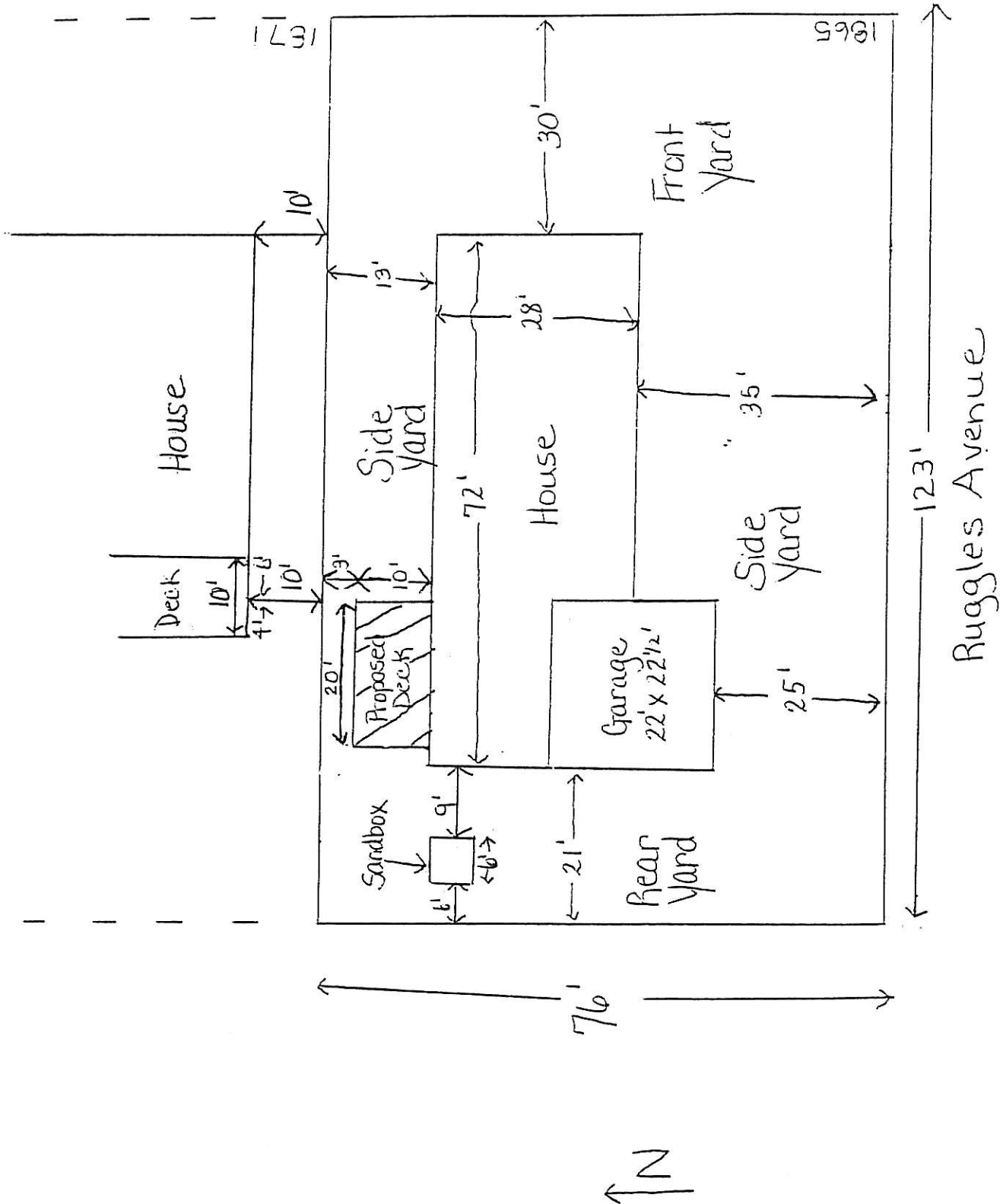
1. Site Plan
2. Interior floor plan of house
3. Location of property
4. Standards for granting a variance
5. Proposed resolution

ACTION REQUESTED:

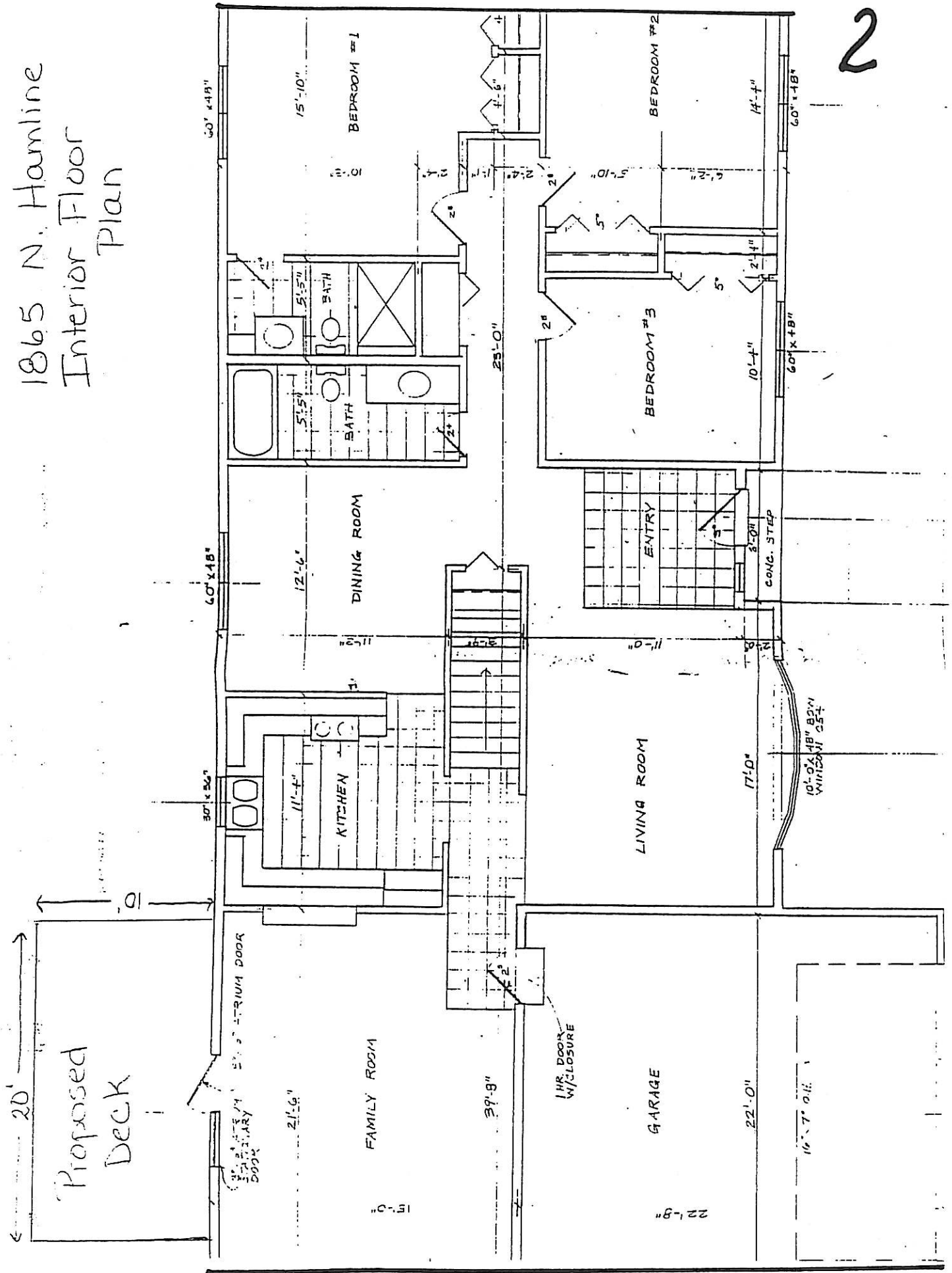
Adopt Resolution 95-20, approving the requested variance of two feet from chapter 9-2.05 subd. 2 (a) of the zoning code by adopting a resolution (attachment 5) that this property meets the standards for granting a variance (attachment 4), specifically 9-15.03 subd. 4 (c), that the amendment is necessary for the preservation and enjoyment of substantial property rights and 9-15.03 subd. 4 (g), that the property is unique and that a hardship would result if the strict letter of the chapter were carried out.

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Hamline Avenue

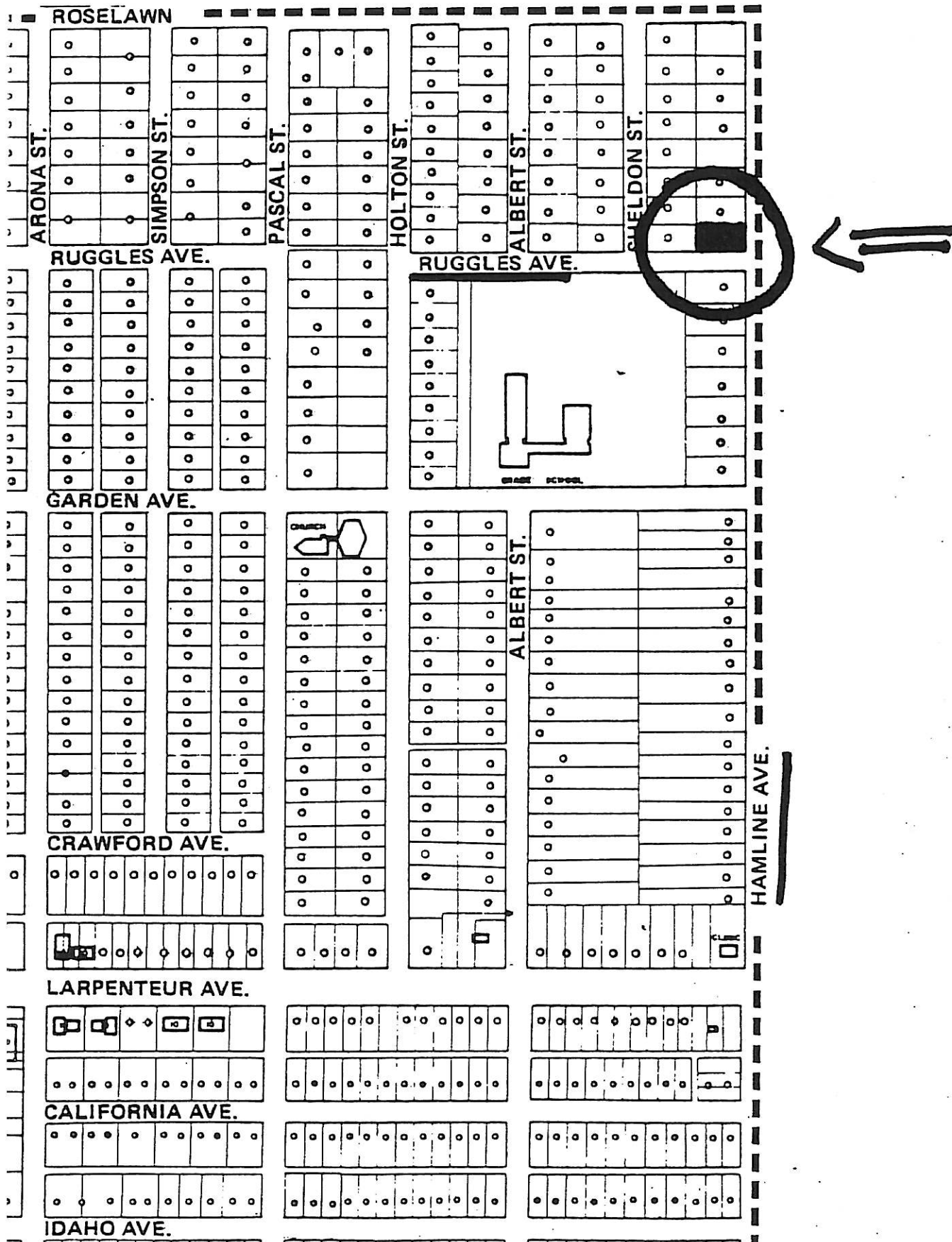


1865 N. Hamline
Interior Floor
Plan



Keith Mays
1865 N. Hamline Avenue

3.



Subdivision 4. Standards for Granting of Variance. No variance shall be granted unless the City Council shall make without qualification on the basis of evidence presented at the meeting the following findings:

- a. That the granting of the variance will not be detrimental to the public welfare;
- b. That the granting of the variance will not substantially diminish or impair property values or improvements in the area;
- c. That the granting of the variance is necessary for the preservation and enjoyment of substantial property rights;
- d. That the variance will not impair an adequate supply of light and air to adjacent property;
- e. That the variance will not impair the orderly use of the public streets;
- f. That the variance will not increase the danger of fire or endanger the public safety;
- g. Whether the shape, topographical condition- or other similar characteristic of the tract is such as to distinguish it substantially from all of the other properties in the zoning district of which it is a part, or whether a particular hardship, as distinguished from mere inconvenience to the owner, would result if the strict letter of the Chapter were carried out;
- h. Whether the variance is sought principally to increase financial gain to the owner of the property, and to determine whether a substantial hardship to the owner would result from a denial of the variance;
- i. Whether the conditions which give rise to the application for the variance arose after the adoption of this Chapter of the Code of the City of Falcon Heights or any amendment thereto which placed the tract in a zoning district different from what it was under the Chapter. In the consideration of this item, the City shall make diligent inquiry as to all changes in the property and shall refuse to grant the variance if the problem is one that can be solved through a proper application of a conditional use permit or an amendment of the Zoning code. Financial hardship shall not be a basis for the granting of a variance when the owner purchased the property in reliance on a promise that a variance would be granted, and the City shall dismiss the appeal if it shall appear that the property was purchased on such reliance.

Subdivision 5. Conditions. The City may attach such conditions to the grant of the variance as it shall determine will be necessary or desirable to bring it within the purpose and intent of the Chapter. A public record shall be maintained of such conditions.

CITY OF FALCON HEIGHTS

C O U N C I L R E S O L U T I O N

Date June 28, 1995

RESOLUTION APPROVING A VARIANCE FOR 1865 N. HAMLINE AVENUE

On June 28, 1995, the Falcon Heights city council granted the following variance request for 1865 N. Hamline Avenue:

Chapter 9-2.05 subd. 2(a) in the required interior side yard setback for a deck on an R-1 lot.

A variance of two feet to allow a deck to be built at an interior side setback of three feet where a minimum of five feet is required in the zoning code.

The city council adopted the following condition upon the granting of the variance:

That the deck not be converted into any type of covered interior living space, including but not limited to, three- or four-season porches or an addition to the house.

The city council adopted the following findings for granting the variance:

- a. That the granting of the variance will not be detrimental to the public welfare;
- b. That the granting of the variance will not substantially diminish or impair property values or improvements in the area;
- c. That the granting of the variance is necessary for the preservation and enjoyment of substantial property rights;
- d. That the variance will not impair an adequate supply of light and air to adjacent property.
- e. That the amended variance will not impair the orderly use of the public streets;

- f. That the variance will not increase the danger of fire or endanger the public safety;
- g. That a particular hardship, as distinguished from mere inconvenience to the owner, would result if the strict letter of the chapter were carried out;
- h. That the variance is not sought principally to increase financial gain of the owner of the property and that a substantial hardship to the owner would result from a denial of the variance.

Moved by: _____

BALDWIN
GEHRZ In Favor
GIBSON TALBOT
HUSTAD Against
JACOBS

Approved by: _____

Mayor
June 28, 1995
Date

Attested by: _____

City Clerk
June 28, 1995
Date

Meeting Date: 6/28/95

Agenda Item: C - 6

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Approval of fire department capital expenditures

SUBMITTED BY: Clem Kurhajetz, Fire Chief

REVIEWED BY: Carla Asleson, Administrative Assistant

EXPLANATION/SUMMARY:

The fire department has secured the following bids:

1. Fire clothing (four coats and five pairs pants with suspenders)

Metro Fire: \$3411

Grand Forks Fire Equipment: \$3775

2. Lightweight foam aeration tubes (2)

Danko Emergency Equipment Company: \$418

Metro Fire: \$450

The purchase of these items is budgeted in the 1995 public safety capital budget.

ACTION REQUESTED:

Authorization to purchase fire clothing from Metro Fire at a cost of \$3411 and aeration tubes from Danko at a cost of \$418 (plus applicable tax), to be taken from the public safety capital budget.

Meeting Date: 6/28/95

Agenda Item: C - 7

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Part time temporary summer recreation staff

SUBMITTED BY: Carol Kriegler, Parks & Recreation Director

REVIEWED BY:

EXPLANATION/SUMMARY: The following individuals are recommended for appointment to the Parks and Recreation summer program staff. Appointments are part-time and temporary. Pay rates will be consistent with the city's compensation schedule.

Ryan Armbruster
1920 So. First St.
Mpls., MN 55454

Richard P. Talbot III
1531 W. Idaho Ave.
Falcon Heights, MN 55108

Gabe Suppes
1885 Tatum St.
Falcon Heights, MN 55113

ACTION REQUESTED: Approval of above individuals to be hired as part-time temporary summer recreation staff.

Meeting Date: 6/28/95

Agenda Item: C -8

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Summer recreation program T-shirts

SUBMITTED BY: Carol Kriegler, Parks and Recreation Director

EXPLANATION/SUMMARY: The summer recreation program requires about 260 t-shirts for the kids participating in youth sports programs.

It is also recommended that two dozen t-shirts also be purchased and screened for staff.

T-shirts have been purchased and screened through "I-Print Textiles" for the past few years. Their pricing is extremely competitive and service has been exceptional. T-shirts have typically been available with just a 3 to 4 day turnaround after placement of an order.

ACTION REQUESTED: Authorization to purchase approximately 290 T-shirts from "I-Print Textiles" at a cost of about \$1,200

Meeting Date: 6/28/95

Agenda Item: C - 9

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Authorization to proceed with the sale of surplus city equipment

SUBMITTED BY: Various departments

REVIEWED BY: Carla Asleson, Administrative Assistant/Planner

EXPLANATION/SUMMARY:

The following list represents city equipment that has become outdated or has been replaced with more efficient models. Staff is recommending that these surplus items be sold. State statutes require that, at a minimum, the city council approve the selling of these items and that notice of their sale be posted. The city has the option of setting a purchase price or simply accepting the best offer made, depending upon the market value and demand for the item.

Authorization is requested to sell the following surplus items:

General Office

- Electric typewriter
- Fax machine
- NEC Spinwriter 8800 printer

Fire Department

- Automated defibrillators, accessories, and manuals
- Out-of-date MSA air masks
- Wilson portable radio handsets with chargers
- Coronary observation radio, accessories, and manuals
- Minitor pagers with chargers and accessories

Public Works

- Rear mount snow blower for full size John Deere tractor
- Remington chain saw
- Ametron street traffic counter
- Two dry marker boards (6' x 8')

ACTION REQUESTED:

Authorization to proceed with the sale of the above surplus equipment.

Meeting Date: 6/28/95

Agenda Item: p - 1

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Consideration of a request for residential permit parking along portions of Tatum Street

SUBMITTED BY: Tatum Street property owners in petitioned areas for residential permit parking

REVIEWED BY: Planning Commission
Susan Hoyt, City Administrator (reporting)
Carla Asleson, Administrative Assistant/Planner

EXPLANATION/SUMMARY:

The received two petitions for residential permit parking on Tatum Street. Please see the attached memorandum for a description, analysis and recommendation on this request. The planning commission held a public hearing and considered the request at the June 26, 1995 meeting.

ATTACHMENTS:

- A - Memorandum from administrator, dated June 23, 1995
- B - Map of Tatum Street
- C - Example of information distributed to Tatum Street residents
- D - Petitions
- E - Resolution

ACTION REQUESTED:

- Staff report
- Act on resolution establishing residential permit parking on Tatum Street

City of Falcon Heights
Memorandum

Date: 23 June 1995

TO: Mayor and Councilmembers
Planning Commissioners

FROM: Susan Hoyt, City Administrator *SH*

RE: Report on the request for residential permit parking along portions of Tatum Street

A. Background.

Two hour parking restrictions on weekdays. On December 7, 1994 the city council designated Tatum Street for two hour parking between 8 AM and 4 PM, Monday through Friday. This designation was recommended by the planning commission after receiving a written request from a Tatum Street resident, Mr. Chrun, who saw increasing levels of automobile traffic resulting from long-term parking along Tatum Street. All Tatum Street residents were invited to the meeting when this request was considered by the commission.

Information related to permit parking. Prior to the approval of these specific two hour parking restrictions, Tatum Street was unrestricted parking north from approximately 1791 and 1794 Tatum Street. At the time the parking restrictions were discussed, residents and property owners were informed about the opportunity to pursue residential permit parking if the parking restrictions created problems for their personal vehicles during the restricted hours. Temporary permits and parking bags to cover the parking signs are available for entertaining and contractors' vehicles.

Request for permit parking. The city posted the parking restrictions in April, 1995. In May, 1995 the city received two petitions requesting residential permit parking on portions of Tatum Street. The specifics of the request are discussed later in this report.

B. Policy.

Need. Public streets are available for use by the general public. The use of public streets for travel and for parking is not restricted to those property owners along that street. Allowing some parties, in this case residents, to be exempt from the parking restrictions that apply to the public in general requires

a demonstration of need. First, need that the adjacent land uses (the university) generate more than the usual traffic associated with a residential area and, thereby, create more pollution which detracts from the neighborhood. Second, need that the property owners require some relief from the parking restrictions that are necessary to relieve the potential blight from automobile congestion in the neighborhood.

Petition. In order to assure the city that there is a need for permit parking, the policy requires that residential permit parking be initiated by a petition of property owners. In Falcon Heights, the petition must be signed by 75% of the property owners in a minimum distance of one 600 foot block front (one side of street). The city of St. Paul requires 60% of property owners to sign.

Staff review. Once the petition is submitted to the city with the \$100 fee to cover the cost of processing the application, the staff notifies the petitioners of the upcoming public hearing and publishes a notice. The staff also reviews the request and makes a recommendation on the request and the area to be designated for permit parking. The area considered is, at a minimum, the area petitioned. However, the recommendation may include additional area if it creates a more consistent, understandable and enforceable parking ordinance.

Implementation/Permits. If the city council approves residential permit parking in an area, residents along the designated area only may purchase an annual permit for \$10 for a vehicle registered to their address. (\$10 for first two permits; \$20 for third). No one is required to purchase a permit. The fee is charged to cover the cost of processing the application including a license registration check. It also covers some of the additional, but not measured, costs of having the officers enforce this special parking arrangement for designated property owners.

Experience. In 1990 the city adopted permit parking in the Grove neighborhood. Out of 102 households there are 7 households (7%) that currently hold a parking permit. No problems are associated with this policy.

C. Petitions requesting permit parking.

Area petitioned. In May, 1995 the city received two petitions for residential permit parking on Tatum Street. The petitions were accompanied by a \$100 fee to cover the costs. The \$100 fee covered both petitions because the staff review and notification were done at the same time. The areas that property owners petitioned met the 600 foot block front requirement. These included:

Petition

Area # 1: north of 1844 and 1894 Tatum Street
to 1888 and 1920 Tatum Street (75%)

(3 of the 16 property owners did not sign the petition - no reason was submitted with the petition.)

Petition

Area # 2: south of 1791 and 1794 Tatum Street
to 1739 and 1736 Tatum Street (82%)

(2 of the 3 property owners not signing were out of town or absentee owners and could not be reached by the petitioner.)

D. Response to notices.

From petitioners. Staff notified all Tatum Street property owners of the public hearing on permit parking. As of this writing no property owners in the petitioned areas contacted the staff about the hearing.

From non-petitioners. Since residential permit parking would potentially affect all Tatum Street residents and possibly be desired by more than the petitioned areas, the staff felt it was appropriate to consider the street as a whole rather than the petitioned areas only. Therefore, in addition to sending the notice to the petitioned areas, staff notified property owners in the non-petitioned areas with a bright flier and a stamped, addressed card requesting that the property owners notify the city about their interest in permit parking. As of this writing, the 10 of the 27 property owners responded with interest in residential permit parking; 1 property owner responded neutrally as long as she did not have to pay for a permit; and 4 property owners stated they had no interest in permit parking.

Three of the four property owners expressing a disinterest in residential permit parking explained that they felt the parking restrictions were working well and that there was no need to have anyone park for more than two hours on the street, M - F, 8 AM to 4 PM because residents' driveways should be adequate. Mr. Chrun, who initiated the two hour parking restriction study, was one of these individuals.

E. Analysis.

When residential permit parking is requested, staff is required to verify the petitions as well as to analyze the need for permit parking. The staff is also

requested to recommend an area for designation that is understandable and enforceable.

Traffic. Tatum Street's proximity to the university and location between Larpenteur and Roselawn Avenues makes the residential neighborhood subject to increased levels of traffic and parking along the public street. This has a potentially negative impact on the surrounding residential neighborhood.

Potential permit Areas. When considering the area to be designated for permit parking, it is useful to look at the pattern of property owners that expressed an interest in permit parking. Residential permit parking requires a minimum of one block front (one side of the street) of 600 feet for designation for permit parking.

Westside
of Tatum:

70% of the property owners responded favorably to the notice or signed the petition regarding residential permit parking.

13% of the property owners responded that they had no interest in permit parking.

17% of the property owners did not respond to city notice or sign the petition (1 property was unoccupied).

Eastside
of Tatum:

52% of the property owners responded favorably to the notice or signed the petition for permit parking.

3% (1 owner) responded neutrally to the notice.

45% did not respond to the notice or sign the petition.

(These percentages do not include the dance studio on the corner of Larpenteur and Tatum. The studio has several off-street parking places and no parking on the street.)

All of
Tatum:

61% of the property owners expressed an interest in permit parking or signed a petition for permit parking.

7% expressed a disinterest in permit parking.

2% (1 owner) was neutral.

30% did not respond to the notice or did not sign the petition.

(1 out of town; 2 known absentee)

Some alternatives for residential permit parking designation:

- #1 Post the two areas within the street length that petitioned for permit parking.
- # 2 Post the entire westside of the street and the eastside of Tatum north of 1844 Tatum Street and South of 1794 Tatum Street.
- # 3 Post both sides of the street, north of 1728 and 1733 (The area to the south of 1728 and 1733 was previously 2 hour parking, M-F, 8 AM - 4 PM prior to December, 1994.)
- #4 Post both sides of the entire street where 2 hour parking is posted.

Staff recommendation.

To make residential permit parking understandable and defensible for enforcement purposes, the designation should be as consistent along the street as possible. Therefore, staff recommends posting the entire length of the street on both sides (#4) for residential permit parking, where there is currently 2 hour parking, M - F 8 AM to 4 PM, for the following reasons:

- There is a demonstrated need and interest in permit parking by more than a majority of the property owners along the street. As of this writing, 61% of property owners went to the effort of recording their interest in the permit.
- Parking signs typically say "except by permit" under the two hour, M - F, 8 AM to 4 PM. It would be easiest if all the signs read the same for enforcement and ease of understanding.
- The city's experience with residential permit parking demonstrates that it does not create alot of vehicles in the street for extended periods of time (7 households out of 102 use it in the Grove). Therefore, it is unlikely that residential permit parking will be used except by households that require a vehicle in the street parked by their home. When parking was unrestricted on the majority of Tatum Street (north of 1781 and 1786), there was very little on-street parking from residents along the

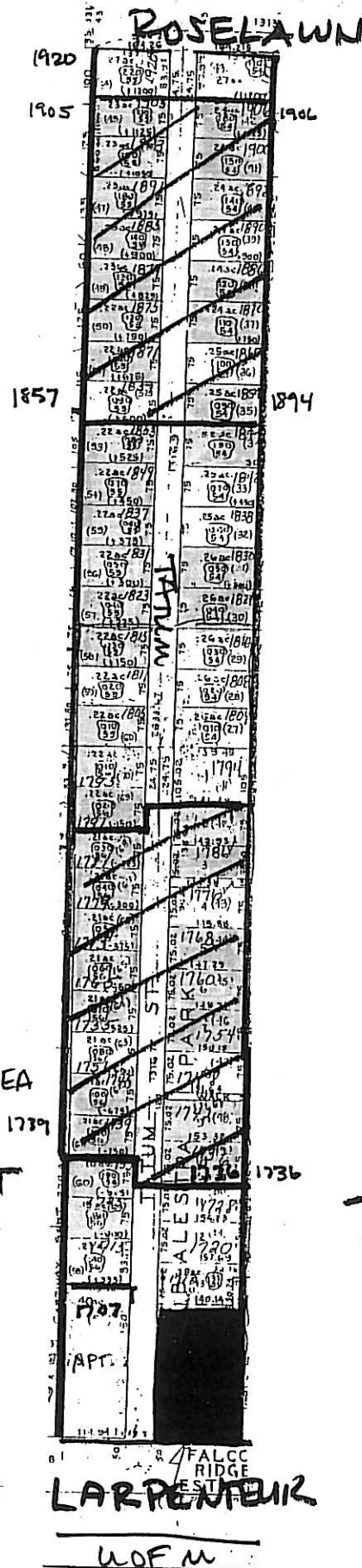
street during these weekday hours.






- The posting would preclude the necessity of property owners submitting additional petitions with additional fees when it became necessary for property owners to have the permit parking.

Life cycles of neighborhoods change. Currently some residents' driveways may easily accommodate their family's vehicles for the time-being. However, as residents change and families change, a need for residential permit parking may emerge. For example, single homeowners or those with young children frequently do not need to park in the street. However, families with high school or 'live-at-home' adult children may require additional parking.

The third alternative, posting north of 1733 and 1728 Tatum, would not inconvenience anyone to the staff's knowledge since the property owners did not respond to the notice. These residents/property owners are accustomed to the 2 hour parking restrictions, which have been in that location for some time. However, once the availability of the parking is made known, they may find it desirable. If the commission recommended the third alternative, 69% of the property owners in this posted area would have expressed a need for residential permit parking compared to 61% under alternative #4.

TATUM STREET RESIDENTIAL PERMIT
 PARKING STUDY
 JUNE 23, 1995



-  PETITION AREA
-  NEED
-  NO INTEREST
-  ALL OTHER *
-  OUTSIDE STUDY AREA

* includes: neutral
 non-signers
 no response

TATUM STREET
 RESIDENTIAL
 PERMIT PARKING
 JUNE 23
 1995.



C

CITY OF FALCON HEIGHTS
PLANNING COMMISSION
NOTICE OF PUBLIC HEARING

DATE: June 26, 1995

TIME: On or after 7:05 p.m.

PLACE: City Hall, 2077 W. Larpenteur Avenue, Falcon Heights, Minnesota

PURPOSE: To consider the request for residential permit parking on all or part of Tatum Street

The purpose of residential permit parking is to allow residents the opportunity to purchase permits for their own vehicles registered to their address to park on Tatum Street for more than the limited term parking. This means that a resident with a permit on his/her car would be able to park for more than two hours from 8 a.m. to 4 p.m., Monday through Friday. Currently, residents are subject to the same posted parking regulations as the general public.

The current permit cost is \$10.00/vehicle for the first two vehicles and \$20/vehicle for each additional permit.

Resident permits could not be purchased for non-resident vehicles. Temporary permits would continue to be available for purchase to accommodate out-of-town guests, building contractors, and others who would occasionally need on-street parking for a limited time.



___ YES, I am in favor of the establishment of residential permit parking on Tatum Street. I am the property owner and understand that permit parking would allow residents the option of purchasing parking permits for their personal vehicles only.

___ NO, I am against the establishment of residential permit parking because

Signature _____

Name _____

Address _____ Phone _____

Please mail back to City Hall no later than June 21, 1995. Thank you for your time.



Blue
Post Card
Sent
to owners
in non-
petitioned
areas.

YOUR INPUT IS NEEDED THE PUBLIC HEARIN

Copies
on
orange.

Before requests for residential permit parking are considered, a petition signed by affected property owners must be submitted. City staff have received the appropriate petitions for two 600 foot sections of Tatum Street; **however, your particular property is not represented on either of the petitions.**

If there is an appropriate level of interest, staff may recommend that residential permit parking privileges be extended to all Tatum Street residents, not just to those in the two requested sections. However, before such a recommendation can be made, we need to determine the level of interest.

Please return the enclosed postcard, indicating your opinion on this issue, before June 21, 1995. Residential permit parking would give you the option of purchasing a permit to park your personal vehicle on Tatum during the day without regard to posted time limits. It would not obligate you to do so.

If you have questions regarding this request, please contact Carla Asleson at 644-5050.

PETITON FOR RESIDENTIAL PERMIT PARKING

We, the owners of property on Tatum Street, have been experiencing difficulty with heavy non-residential traffic and parking on our street that is being controlled by two hour parking (Monday through Friday). However, this arrangement creates problems for residents who need to park on the street for extended hours during the day. Therefore, we petition the city for residential permit parking on the following section of street:

From 1781 (West) 1786 (East) to 1739 (West) 1736 (East), both sides of the street.

Residential permit parking would allow residents with permits to park on the street without regard to posted two-hour parking signs. We understand that there would be a yearly fee to obtain an optional residential parking permit (currently \$10 for first two vehicles and \$20 for each additional vehicle). Residents who can park on the street within the two hour daytime limits would not be required to buy a residential parking permit.

Note: Only one owner (not occupant) per residential structure may sign the petition. No signature shall be valid where multiple owners of a dwelling disagree on whether the area should be posted for residential permit parking.

Name	Address	Day Phone Number
Rick & Mary Kay Elm	1765 Tatum	645-2359
Tim A. Stam	1775 Tatu	375-6209
James Cotton	1760 Tatum St.	645-8229
Neloria Gossens	1754 Tatum St.	646-1998
Hosbain G	1722 Tatum St	645-0934
Kallead Hogberg	1705 Tatum	646-6029
Johanna Hemmer	1708 Tatum	646-4219
Evelyn Falch	1791 Tatum	644-8032
Seann Louie	1745 Tatum	644-7560
Julie + Chris Anderson	1739 Tatum	646-3554
Therian and Miriam Lauer	1736 Tatum	645-1634
M. Schumiller	1779 Tatum	645-3259
Cher Stowman	1786 Tatum	645-8450

PETITION FOR RESIDENTIAL PERMIT PARKING

We, the owners of property on Tatum Street, have been experiencing difficulty with heavy non-residential traffic and parking on our street that is being controlled by two hour parking (Monday through Friday). However, this arrangement creates problems for residents who need to park on the street for extended hours during the day. Therefore, we petition the city for residential permit parking on the following section of street:

From 1905 Tatum (west) to 1857 Tatum (west), both sides of the street.
1906 Tatum (East) 1854 Tatum (East)

Residential permit parking would allow residents with permits to park on the street without regard to posted two-hour parking signs. We understand that there would be a yearly fee to obtain an optional residential parking permit (currently \$10 for first two vehicles and \$20 for each additional vehicle). Residents who can park on the street within the two hour daytime limits would not be required to buy a residential parking permit.

Note: Only one owner (not occupant) per residential structure may sign the petition. No signature shall be valid where multiple owners of a dwelling disagree on whether the area should be posted for residential permit parking.

x indicates signatures of residents included in permit request

Name	Address	Day Phone Number
x Jean Malzer	1903 Tatum	644-4482
x Jean Laxson	1885 Tatum	645-4186
x Marjorie & Len Parkhouse	1879 Tatum	644-8537
x Edwige Hallanger	1875 Tatum	644-4667
x Mark E. Acciino	1871 Tatum	645-8758
Margaret Aikin	1849 "	644-3693
x Kathleen Johnson	1854 "	644-9271
x Cathy Anderson Olson	1853 "	645-2379
x Kathy Stapp	1870 "	644-3397
x Paul Schneider	1880 Tatum	646-8854
x Deb Kuefsmier	1892 Tatum	646-2015
x [Signature]	1900 Tatum	647-9888
x Michael D. [Signature]	1905 Tatum St.	642-2212

† Helen Skogberg
† Jeanne Moent

1891 - Tatum St.
1906 Tatum St.

645-3813
644-0454

CITY OF FALCON HEIGHTS

C O U N C I L R E S O L U T I O N

Date June 28, 1995

A RESOLUTION APPROVING RESIDENTIAL PERMIT PARKING ON TATUM STREET

WHEREAS, the city has a parking policy in place which sets forth regulations and procedures for establishing residential permit parking; and

WHEREAS, residents on Tatum Street have experienced ongoing problems with non-residential traffic and parking associated with the University of Minnesota; and

WHEREAS, through the years various types of signs to limit parking have been placed in the area in an attempt to alleviate the parking problem which also limits parking by area residents, and creates confusion for residents and police;

WHEREAS, property owners have presented a request for residential permit parking in accordance with the city's residential parking permit policy; and

WHEREAS, the planning commission, following their public hearing, recommended approval of the request based on the following conclusions:

- (1) The residential neighborhood is adversely impacted from heavy non-residential traffic associated with the University of Minnesota which, without parking restrictions, would create significant, chronic parking from the U of M staff and students and associated blight from automobile traffic.
- (2) Residential permit parking will allow residents to leave a personal car on the street when needed, yet reduce the negative impact from non-residential parking such as air pollution, noise and litter.
- (3) Residential permit parking will keep streets free for residents to have access to their homes and driveways and will preserve the safety of children.

NOW THEREFORE, BE IT RESOLVED, by the city council of the City of Falcon Heights, Minnesota, that based on the identified needs and conclusions, Tatum Street shall be designated for residential permit parking.

Moved by: _____

BALDWIN
GEHRZ ___ In Favor
GIBSON TALBOT
HUSTAD ___ Against
JACOBS

Approved by: _____

Mayor

June 28, 1995

Date

Attested by: _____

City Clerk

June 28, 1995

Date

**CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION: Request to plant on the city right-of-way

SUBMITTED BY: Dan Holmquist, Minnesota State Horticultural Society
1755 Prior Avenue North

REVIEWED BY: Susan Hoyt, City Administrator
Carla Asleson, Administrative Assistant/ Planner
Paul Paige, Landscape Architect with Hoisington Group

EXPLANATION/SUMMARY:

Request

The Minnesota Horticultural Society is located on 1755 Prior Avenue north. The society is preparing to a landscaping plan that will enhance the aesthetics of the property as well as be used for demonstrations on different planting schemes that the society teaches. The property that the society owns is a commercial building with limited green space for planting. This is particularly true in the front of the property which is primarily used for parking area.

Authority

Given the limited planting area and, more importantly, its significant to this organization, the society requested that the city permit it to plant portions of a prairie garden on the right-of-way. City code (Chapter 8 Section 4.04 (A) (1) permits staff to allow plantings on the right-of-way under certain circumstances. However, given that this is an unusual request that deals with aesthetics, staff is requesting the council to formally endorse the request.

Analysis

To assure that the planting proposal would complement the established landscape and building patterns along Prior Avenue, staff requested that a landscape architect, Paul Paige, with the city's planning firm review the proposal to get an outside opinion. (The Horticultural Society agreed to pay the cost of the outside review as is consistent with the city's policy for special requests.) Mr. Paige said that the plan is excellent. It fits well into the setting and uses excellent plant materials.

Staff recommendation

Staff recommends that the society be permitted to plant in the city's right-of-way as illustrated in the planting diagram. This recommendation is based upon three things: 1) the limited open space available on the site; 2) the necessity of providing demonstration plantings for society programs and participants; and 3) the attractiveness and suitability of the landscape design for the site and surrounding area.

ATTACHMENTS:

- A - Site plan
- B - Diagram of garden
- C - List of plantings

ACTION REQUESTED:

Approve planting on the right-of-way as long as the society maintains the boulevard.

ADRIAN PINE

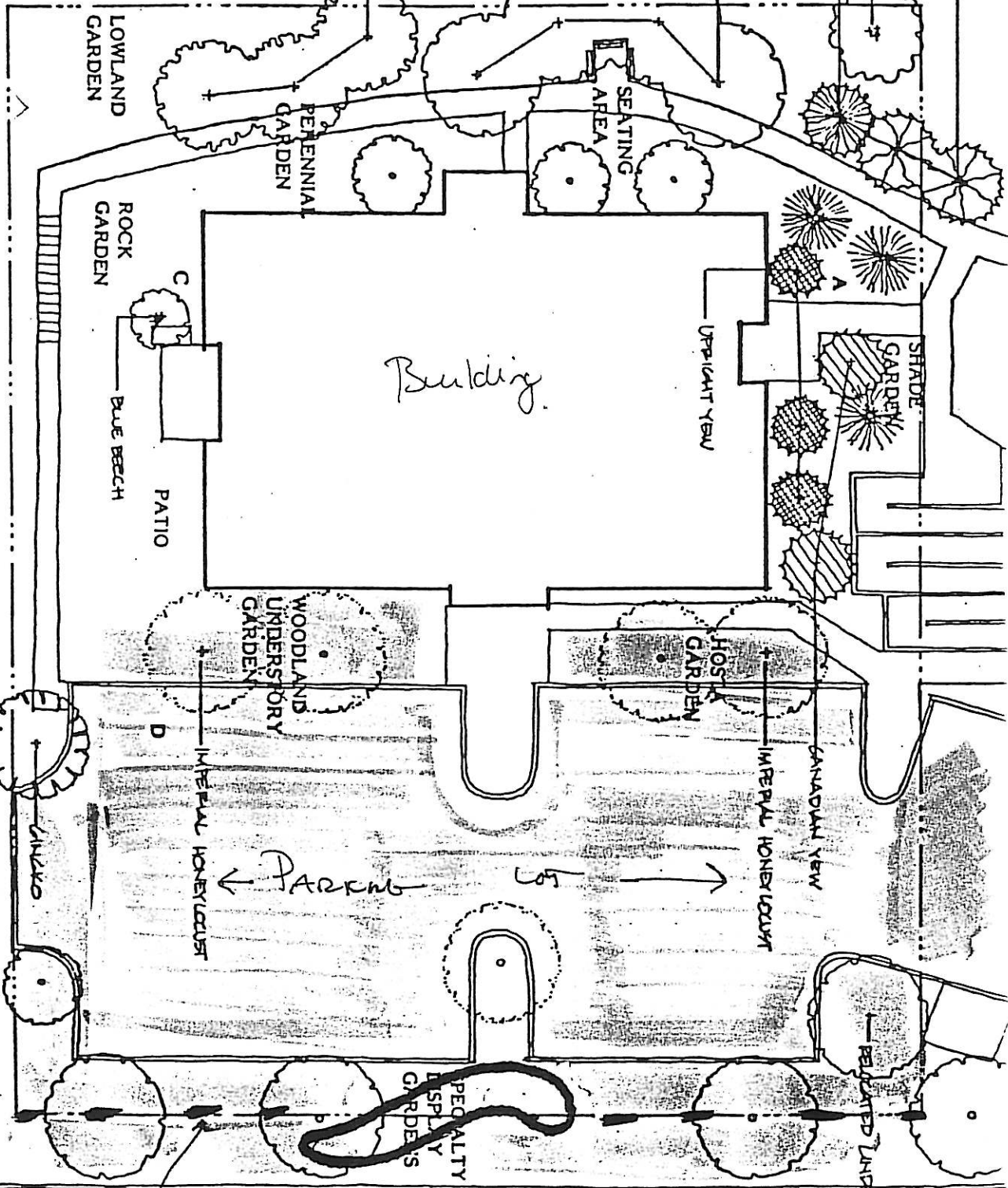
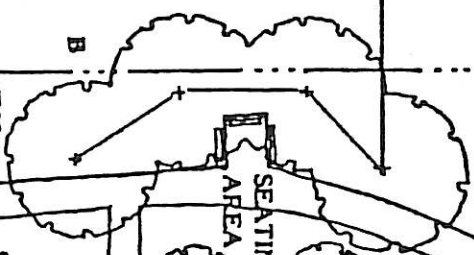
BAVER BIRCH

GLACIAR APRIXS

NORTHWOODS MAPLES

Maple West
Townhouse

ASANTUVA LOFFENTRE



MINNESOTA RELIEF
PLANTING FOR ENERGY CONSERVATION

Building

SHADE
GARDEN

HOSTA
GARDEN

WOODLAND
UNDERSORY
GARDEN

LOWLAND
GARDEN

ROCK
GARDEN

PATIO

BLUE BEECH

PENENNIAL
GARDEN

Parking

CANADIAN YEW

IMPERIAL HONELUCUST

IMPERIAL HONELUCUST

REDUCATED LINDEN

PECUARY
DISPLAY
GRDES

PRIOR AVENUE

Parking

curb
10' set back
right-of-way

CENTER FOR NORTHERN GARDENING
1755 Prior Avenue
Falcon Heights, Minnesota

B

Minnesota State Horticultural Society
 CENTER FOR NORTHERN GARDENING

**A Proposal for the
 FRONT SIGN MINNESOTA NATIVE PRAIRIE GARDEN**

for plan developed by Peggy Sand, Douglas Owens-Pike and Jo Magnuson-Martinson
 April 26, 1995

QTY	KEY	BOTANICAL NAME	COMMON NAME	SPACING	SIZE
Native Grasses					
14	AS	Andropogon scoparius	Little Bluestem	12"o.c.	2.25"pot
16	PV	Panicum virgatum	Switchgrass	18"o.c.	2.25"pot
24	SH	Sporobolus heterolepis	Prairie Dropseed	12"o.c.	2.25"pot
44		Subtotal			
Native Prairie Forbs (Wildflowers)					
12	AT	Asclepias tuberosa	Butterflyweed	12"o.c.	4"pot
20	CF	Chamaechrista fasciculata	Partridge Pea (reseeding annual)	12"o.c.	6 pak
6	EP	Echinacea purpurea	Purple Coneflower	12"o.c.	6 pak & 4"pot
14	GA	Gentiana andrewsii	Bottle Gentian	12"o.c.	4"pot
40	GT	Geum triflorum	Prairie Smoke	3-6"o.c.	4"pot
27	LA	Liatris aspera	Rough Blazingstar	6"o.c.	4"pot
15	RP	Ratibida pinnata	Yellow Coneflower	12+" o.c.	6 pak & 4"pot
19	RH	Rudbeckia hirta	Black-Eyed Susan	12"o.c.	6 pak
13	SR	Solidago rigida	Stiff Goldenrod	12"o.c.	6 pak & 4" pot
166		Subtotal			
210		TOTAL			

**CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION: Legislative update from Senatory John Marty and Representative Mary Jo McQuire

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

Senator Marty and Representative McQuire requested the oppportunity to upate the city council on the activities of the 1995 legislative session.

ACTION REQUESTED:

Report from representatives and discussion.

***CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION***

ITEM DESCRIPTION: Comprehensive 1994 Annual Financial Report

SUBMITTED BY: Dave Hinnekamp, City Auditor, Kerne, DeWinter and Viere

REVIEWED BY: Susan Hoyt, City Administrator
Joe Rigdon, City Accountant

EXPLANATION/SUMMARY:

Dave Hinnekamp will discuss the key findings in the city's 1994 annual financial report.

ACTION REQUESTED:

Report from Dave Hinnekamp
Questions from councilmembers

**CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION: Request to approve the Maintenance Materials Recycling Joint Powers Agreement

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Ellen Sampson, City Attorney

EXPLANATION/SUMMARY:

On January 11, 1995 the city council authorized the staff to work with other municipalities in Ramsey County to use a Minnesota State Innovation Grant (\$94,179) to purchase a piece of equipment to recycle streetsweepings so they can be reused rather than landfilled. This is expeditious because it saves landfill costs and landfill space.

After several meetings with public works officials from the participating cities and Ramsey County, the proposed joint powers agreement is attached for your review and approval.

Key points include:

- Cities are charged for depositing materials and for picking up materials at a rate to be established. There is no charge if the city does not use the equipment.
- Ramsey County will operate the facility and it will be located at a Ramsey County location.
- The agreement is for a minimum of five years.
- The fees and regulations for operating the equipment will be established by a joint operations committee of which Falcon Heights would be a member.

ATTACHMENTS:

A - Proposed contract

ACTION REQUESTED:

Discuss and approve the city's participation in the Maintenance Materials Recycling Joint Powers Agreement

MAINTENANCE MATERIALS RECYCLING

JOINT POWERS AGREEMENT

The cities of Arden Hills, Falcon Heights, Lauderdale, Little Canada, New Brighton, Roseville, Shoreview, White Bear Lake, Vadnais Heights, the Town of White Bear and the County of Ramsey (Parties) hereby enter into a joint powers agreement, pursuant to Minnesota Statutes Section 471.59, for the purpose of developing a road maintenance materials recycling operation (Project).

WHEREAS, each of the Parties uses a variety of materials such as sand for ice control, small gravel for sealcoat repair in summer, and soil products for median, boulevard and park application; and,

WHEREAS, in the past, each Party has worked separately in purchasing, using and disposing of these materials after use, often using valuable landfill space at high taxpayer expense; and,

WHEREAS, the Project permits the Parties to work together to re-use roadway materials which will result in a significant reduction of costs and reduction of the use of landfill space; and,

WHEREAS, the parties received a 1995 State of Minnesota Board of Government Innovation and Cooperation grant in the amount of \$94,179.00 to purchase equipment for initiating the project; and,

WHEREAS, the success of the Project shall require mutual coordination and cooperation by and between the Parties to ensure the most efficient and effective service;

NOW THEREFORE, the Parties agree as follows:

1. Operations Center Ramsey County will provide a fully integrated road maintenance materials recycling operations center (the Project) which will, at a minimum, recycle road sand sweepings, in accord with the Grant Contract No. 6100-25546-01 between the Board of Government Innovation and Cooperation and the County, a copy of which is attached as Attachment A and incorporated herein.
2. Ownership Ramsey County shall own the equipment purchased for the Project and shall be responsible for its maintenance, operation, and replacement, as needed, during the term of this Agreement. All Parties will have the privilege of using the Project according to the terms set forth below.
3. Operating Guidelines and Procedures The operating guidelines and procedures set forth in Attachment B, which is attached and incorporated herein, governs the use of the Project and defines accessibility by all Parties and by a public or private entity that is not a party to this agreement. From time to time the operating guidelines and procedures of Attachment B may be reviewed and revised by the Operations Committee, as described in Paragraph 6, below.
4. User Fee Ramsey County will bill each Party for the cost of operation of the Project in the form of a user fee. The amount charged for costs of service to each Party includes, but is not limited to, cost of operations, water to be metered out of

hydrant, extra equipment associated with project use, site lease, equipment repairs, and depreciation of equipment. Ramsey County will invoice each Party monthly. All payments will be remitted to Ramsey County within thirty-five (35) days of receipt of invoice.

At the time of this Agreement, the user fees to be charged to each Party for recycled road maintenance materials dropped off by the Party will be as outlined in Attachment B.

Because this Project is experimental and in the development stage, precise costs are not known. As a result, as the Parties have more experience with the operations, it may be necessary to modify the amount charged to reflect actual costs incurred by Ramsey County in operating the Project. The Parties agree that an adjustment to the amount owed or paid will be made by Ramsey County on an annual basis. Any under payments or over payments will be determined and payments made to adjust amounts owed accordingly.

5. Equipment Modifications A Party may request special purpose equipment in addition to the equipment to be purchased for the Project or a Party may request modifications to the specifications for the equipment for the Project on the condition that the requesting Party agree to pay any additional cost of such additional equipment or specifications agreed to by the County.
6. Operations Committee Each Party shall designate one staff member to represent it on the Operations Committee. The committee shall

make decisions based on consensus of the members. The committee shall convene at least one time each calendar year to review and modify, as necessary, the operating guidelines for the Project, including recommending fees to be charged by the County for operating the Project.

7. Term and Termination

- a. Term. This Agreement shall be effective for five (5) years beginning on the date of execution by Ramsey County.
- b. Termination before five years If the Parties agree to terminate the Project before the term has expired, all Parties shall be obligated for any reimbursement of grant funds required by the state and reimbursement of a share of Ramsey County's start-up costs. Each Party's contribution toward the reimbursement shall be calculated based upon the percent of miles of streets and roads within the jurisdiction of each party, of the total miles of all parties. In the event state reimbursement is required and Ramsey County desires to retain the equipment, the County will pay to the other Parties the share of reimbursement paid by them to the State.

In the event that termination is necessary due to loss of an operation site, zoning or permitting issues, or a failure of the equipment to produce a usable product, Ramsey County will have the discretion to terminate the Project upon thirty (30) days written notice to the other Parties. In such event the

Parties will be obligated to reimburse the State and the County as set forth in the preceding paragraph. Parties other than Ramsey County may elect to continue the agreement after termination by the County.

The parties may elect to extend the agreement beyond the initial five year term and may choose to review and modify the terms of the agreement.

8. Liability

- a. Failure to pay. Failure of a Party to pay invoices within ninety (90) days of receipt shall result in the Party losing all rights to use the Project, but the party shall retain all its obligations related to the Project.
- b. Equipment and site operations. Ramsey County, as the owner and operator of the Project, shall be responsible for the equipment, site and operations of the Project.
- c. Hazardous materials. At the time of this agreement the Parties understand that the products and by-products used in the operation of the Project are not designated as hazardous materials. If, at some future time, these materials are determined to be hazardous and require management as hazardous waste, all Parties shall be held responsible for any costs incurred in proportion to the total amount of material delivered to the Project.

9. Indemnification

The Parties agree to defend, indemnify, and hold each other

harmless from any claims, demands, actions or causes of action, including reasonable attorneys fees, arising out of any negligent act or omission of the Party, agents or employees during the performance of the Project. Nothing herein shall constitute a waiver by any Party of any limitations of liability available at Minnesota Statutes Chapter 466 or other applicable law.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed.

CITY OF ARDEN HILLS

By _____
Its _____

CITY OF FALCON HEIGHTS

By _____
Its _____

CITY OF LAUDERDALE

By _____
Its _____

CITY OF LITTLE CANADA

By _____
Its _____

CITY OF NEW BRIGHTON

By _____
Its _____

CITY OF ROSEVILLE

By _____
Its _____

CITY OF SHOREVIEW

By _____
Its _____

CITY OF WHITE BEAR LAKE

By _____
Its _____

THE COUNTY OF RAMSEY

By: _____
Chairperson
Board of County Commissioners

Attest: _____
Chief Clerk-County Board

Date: _____

Approved as to Form:

Assistant County Attorney

Risk Management

Recommended for Approval:

Paul Kirkwold, P.E.
Director, Public Works Department

CITY OF VADNAIS HEIGHTS

By _____
Its _____

TOWN OF WHITE BEAR

By _____
Its _____

ATTACHMENT A
GRANT CONTRACT

Grant Contract No. 6100-25546-01 between the Board of Government Innovation and Cooperation and Ramsey County

STATE OF MINNESOTA

GRANT CONTRACT

THIS GRANT CONTRACT, which shall be interpreted pursuant to the laws of the State of Minnesota between the State of Minnesota, acting through its Board of Government Innovation and Cooperation (hereinafter BOARD),

And: Ramsey County
Address: 250 Courthouse
St. Paul, Minnesota 55102
Soc. Sec. or MN Tax ID No.:8027226
Federal Employer ID No. (if applicable):41-6005875

(Notice to grantee: you are required by Minnesota Statutes, Section 270.66, to provide your social security number or Minnesota Tax identification number if you do business with the State of Minnesota. This information may be used in the enforcement of federal and state tax laws. Supplying these numbers could result in action to require you to file state tax returns and pay delinquent state tax liabilities. This grant contract will not be approved unless these numbers are provided. These numbers will be available to federal and state tax authorities and state personnel involved in the payment of state obligations.)

on behalf of the Cities of Roseville, Arden Hills, Falcon Heights, Lauderdale, Little Canada, New Brighton, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township, Ramsey County, the Metropolitan Council, the Local Road Research Board and the Minnesota Department of Transportation Maintenance Research Division (hereinafter GRANTEE), witnesseth that:

WHEREAS, the BOARD, pursuant to Minnesota Statutes 465.801 is authorized to award Service Sharing grants;

AND WHEREAS, the BOARD has awarded a Service Sharing grant to the GRANTEE;

AND WHEREAS, the GRANTEE represents that it is duly qualified and willing to perform the duties set forth herein, NOW THEREFORE, it is agreed:

- I. **GRANTEE'S DUTIES.** The GRANTEE, who is not a state employee, shall provide a fully integrated road maintenance materials recycling operations center. As described in the Service Sharing grant application submitted by the GRANTEE and hereby incorporated by reference, the GRANTEE shall:

Grant Contract No. 6100-25546-01 between the Board of Government Innovation and Cooperation and Ramsey County

- A. By April 1, 1995, set up a committee to develop a multi-jurisdiction materials recovery operations center that will save each participating community annual costs of disposing of and purchasing new materials. The committee will design and develop a temporary site. The site will be moved to a central location at a later date.
- B. By May 1, 1995, develop preliminary process, agreements, costing structure, and propose best equipment for purchase.
- C. By June 1, 1995, begin processing material. Submit to the Board an evaluation and refinement process with recorded inputs and outputs by October 1, 1995.
- D. By January 1, 1996, review production and revise if necessary for 1996.
- E. By March 1, 1996, submit to the BOARD a written summary of the GRANTEE's activities, including:
 - 1. A copy of the multi-jurisdiction joint powers agreement for the road maintenance materials recycling operation center;
 - 2. A description of the process used to create a fully integrated road maintenance materials recycling operation center, including a list of the parties involved, the timeline, and a description of the involvement of related or participating entities;
 - 3. An assessment of the GRANTEE's success in implementing a fully integrated road maintenance materials recycling operation center;
 - 4. A description of the GRANTEE's plans for continuation of and future improvements to the fully integrated road maintenance materials recycling operation center; and
 - 5. A description of the problems encountered in the planning and implementation process, a description of how the GRANTEE addressed those problems, and ideas of how those problems could have been prevented.

II. CONSIDERATION AND TERMS OF PAYMENT.

- A. Consideration for all services performed and goods or materials supplied by the GRANTEE pursuant to this grant contract shall be paid by the BOARD as follows:
 - 1. The total obligation of the BOARD for all compensation and

reimbursements to the GRANTEE shall not exceed ninety-four thousand, one hundred seventy-nine dollars (\$94,179).

2. Reimbursement for travel and subsistence expenses actually and necessarily incurred by the GRANTEE's performance of the grant contract shall not exceed zero dollars (\$0.00), provided that the GRANTEE shall be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Non-managerial Unrepresented Employees Plan" promulgated by the Commissioner of Employee Relations. The GRANTEE shall not be reimbursed for travel and subsistence expenses incurred outside the State of Minnesota unless it has received prior written approval for such out-of-state travel from the BOARD.
3. Compensation shall be consistent with the Project Line Item Budget below. The GRANTEE shall not seek, nor shall the BOARD pay, compensation to the GRANTEE for any indirect, overhead, or administrative costs not otherwise included as an expense within the Project Line Item Budget.

Project Line Item Budget

The GRANTEE shall adhere to the following project budget in performing its duties and responsibilities as specified in this grant contract:

Equipment	<u>\$94,179</u>
Total	\$94,179

Modifications within each category of the above line item budget of less than 10 percent of any line item are permitted without prior approval by the BOARD, so long as notification of such modifications is made through the submitted quarterly expenditure reports. Provided, however, that the total obligation of the BOARD for all compensation and reimbursements to the GRANTEE shall not exceed ninety-four thousand, one hundred seventy-nine dollars (\$94,179).

B. TERMS OF PAYMENT

1. A lump-sum payment of ninety-four thousand, one hundred seventy-nine

dollars (\$94,179) shall be made by the BOARD promptly after this grant contract is executed.

2. The GRANTEE shall submit a quarterly financial report listing expenditures for services performed under this grant contract. The GRANTEE shall maintain documentation of its expenditures through receipts, invoices, travel vouchers, and time sheets. Financial reports shall be submitted in a form prescribed by the BOARD. The GRANTEE agrees to provide the BOARD with financial reports that are due on the dates listed below:

July 15, 1995
October 15, 1995
January 15, 1996
April 15, 1996

- III. **CONDITIONS OF PAYMENT.** All services by the GRANTEE pursuant to this grant contract shall be performed to the satisfaction of the BOARD, as determined in the sole discretion of its authorized agent, and in accord with all applicable federal, state, and local laws, ordinances, rules, or regulations.
- IV. **TERM OF GRANT CONTRACT.** This grant contract shall be effective on May 1, 1995, or upon such date as it is executed as to encumbrance by the Commissioner of Finance, whichever occurs later, and shall remain in effect until June 1, 1996, or until all obligations set forth in this grant contract have been satisfactorily fulfilled, whichever occurs first.
 - A. The GRANTEE shall have ninety (90) days immediately following the end of the grant contract period to liquidate all unpaid obligations related to the project incurred prior to the end of the grant period and to submit a detailed accounting of these cumulative expenditures to the BOARD.
 - B. The GRANTEE will return to the BOARD all funds provided by the BOARD that are not expended for allowable project costs within ninety (90) days following the end of the grant contract period.
 - C. Should the BOARD find that the GRANTEE did not implement a fully integrated road maintenance materials recycling operations center according to the terms of this grant contract, the BOARD may require the GRANTEE to repay all or a

portion of the grant contract monies.

V. **CANCELLATION.**

- A. Upon the GRANTEE's failure to comply with any provision of this grant contract, the BOARD may terminate this grant contract. The termination shall be effective upon the BOARD giving the GRANTEE written notice at its last known address. Should the GRANTEE fail to comply with the provisions of this grant contract, the GRANTEE shall refund to the BOARD all grant monies previously paid.
- B. The BOARD or the GRANTEE may cancel this grant contract at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such cancellation, the GRANTEE shall be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- C. Should this grant contract be terminated prior to the scheduled date, the GRANTEE shall refund to the BOARD all remaining unexpended grant contract monies within forty-five (45) days of the date of effective termination.

VI. **BOARD'S AUTHORIZED AGENT.** The BOARD's authorized agent for the purposes of administration of this grant contract is James R. Gelbmann, Executive Director, or his successors in office. Such agent shall have the authority to accept the GRANTEE's services and if such services are accepted as satisfactory, shall so certify on each quarterly financial report submitted pursuant to Section II, paragraph B.

VII. **ASSIGNMENT.** The GRANTEE shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the BOARD.

VIII. **AMENDMENTS.** Any amendments to this grant contract shall be in writing, and shall be executed by the same parties who executed the original grant contract or their successors in office.

IX. **LIABILITY.** The GRANTEE agrees to indemnify and save and hold the BOARD, its agents, and employees harmless from any and all claims or causes of action arising from the performance of this grant contract by the GRANTEE or the GRANTEE's agents or employees. This clause shall not be construed to bar any legal remedies the GRANTEE may have for the BOARD's failure to fulfill its obligations pursuant to this grant contract.

- X. **AUDIT REQUIREMENTS.** The books, records, documents, and accounting procedures and practices of the GRANTEE relevant to this grant contract shall be subject to examination by the BOARD, the legislative auditor, and the state auditor. Records shall be sufficient to reflect all costs incurred in performance of this grant contract. The GRANTEE also agrees to make all its financial records to the grant contract available to the BOARD upon request during normal working hours and to provide, upon request, a copy of any report, completed by an independent auditor, to the BOARD.
- XI. **ACCESS TO DOCUMENTS.** The BOARD shall have access to any reports, studies, photographs, negatives, videotapes, software, or other work products prepared by the GRANTEE in the performance of its obligations under this grant contract upon completion, termination, or cancellation of this grant contract. The GRANTEE shall provide a copy of such materials to anyone who requests it at no cost other than the cost of preparing the copy.
- XII. **WORKER'S COMPENSATION.** In accordance with the provisions of Minnesota Statutes, Section 176.182, the GRANTEE has provided acceptable evidence of compliance with the worker's compensation insurance coverage requirement of Minnesota Statutes, Section 176.181, subdivision 2.
- XIII. **ANTITRUST.** The GRANTEE hereby assigns to the State of Minnesota any and all claims for overcharges as to goods and/or services provided in connection with this grant contract resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota.
- XIV. **VOTER REGISTRATION.** The GRANTEE shall provide nonpartisan voter registration services and assistance, using forms provided by the BOARD, to employees of the GRANTEE and the public, as required by Minnesota Statutes, Section 201.162.
- XV. **USE OF GRANT CONTRACT FUNDING.** The GRANTEE certifies that no funding provided under this grant contract will be used to support religious counseling or partisan political activity.
- XVI. **OTHER PROVISIONS.**
- A. The GRANTEE agrees to utilize competitive bidding and other procedures required by federal, state, and local laws, ordinances, or regulations governing purchasing and fiscal procedures.

Grant Contract No. 6100-25546-01 between the Board of Government Innovation and Cooperation and Ramsey County

- B. The GRANTEE agrees to provide the BOARD with grant contract status reports, which are due on the dates listed below:

July 15, 1995
October 15, 1995
January 15, 1996
April 15, 1996

- C. The BOARD shall, during the course of this grant contract, evaluate the GRANTEE's progress towards the goals and objectives of the grant contract and compliance with any special conditions. The BOARD reserves the right to request additional information from the GRANTEE to carry out its evaluation.
- D. IF the GRANTEE decides to fulfill any of its obligations and duties under this grant contract through a subcontractor to be paid for by funds received under this grant contract, the GRANTEE shall not execute a contract with the subcontractor or otherwise enter into a binding agreement until it has first received written approval from the BOARD. The BOARD will respond to requests from the GRANTEE for authorization to subcontract within ten (10) working days of receiving the request. The GRANTEE's payment to the subcontractor shall be made within the time limits, subject to the interest penalty payments, and subject to all other provisions of Minnesota Statutes section 16A.1245.

There are no further substantive provisions to this contract; the signatures of the authorized representatives of the parties to this grant contract who are executing it on their behalf appear on the next page.

Grant Contract No. 6100-25546-01 between the Board of Government Innovation and Cooperation and Ramsey County

IN WITNESS WHEREOF, the parties have caused this grant contract to be duly executed, intending to be bound thereby.

(1) GRANTEE:

By: _____

Title: Chair, Ramsey County Board of
Commissioners

Date: _____

(2) BOARD OF GOVERNMENT:

By: _____

Title: _____

Date: _____

(3) ATTORNEY GENERAL:

By: _____

Title: Chief Clerk

Date: _____

By: _____

Title: _____

Date: _____

Approved as to form:

Assistant County Attorney

Budget and Accounting

Risk Manager

Public Works Director

(4) COMMISSIONER OF FINANCE:

By: _____

Title: _____

Date: _____

ATTACHMENT B

OPERATING GUIDELINES & FEES

TYPES OF MATERIALS

The Project will initially recycle road sweepings only and may expand to recycling sealcoat rock, soil products, and other road maintenance materials at a later date.

HOURS OF OPERATION

The Project will be operated 7:30 A.M. to 3:30 P.M., Monday through Friday, during the months of April and October. In the event of special need, Ramsey County will make reasonable efforts to accommodate the other Parties.

ACCESS TO SITE

Keys to the Kent Street site will be provided to all Parties for delivery of used material. Any Party who opens the site will be responsible for assuring proper closing. Instructions for dumping will be posted in the sign-out building at the site. Coordination with Ramsey County should be made for the dumping and pickup of material. Pickup of material shall be coordinated with screen plant operations. Pickup at other times shall be coordinated with Ramsey County.

RECORDING USE OF MATERIALS

Ramsey County will develop a record keeping system to record in-coming and out-going materials. In coming material will be recorded based on an honor system. Estimated volume of deliveries

will be written down by each Party's driver. The records of out-going material will be maintained based upon tons as measured by Ramsey County's loader operator and will be the basis for billing each Party.

EQUIPMENT RENTAL

Specialty uses of equipment by Parties may be arranged for use at the Parties' own site(s). Ramsey County will transport the screen plant and will charge Parties the applicable labor and rental rates. Rental rate of screen equipment will be billed on actual hours used as recorded on equipment hour meter. Rental or delivery of the screen plant shall be coordinated with Ramsey County.

MINIMUM USE

Each Party shall reclaim the amount of recycled material up to the tonnage hauled in by the Party less volume loss due to screening. Each Party may release all or part of their material to another Party at their discretion.

ACCEPTABLE MATERIALS

Each Party will be responsible in its use of the Project and will only dump material conducive to the Project. No hazardous material will be tolerated. The following materials are not acceptable: rocks, organic material, leaves, contaminated soils, concrete, construction debris.

FEES

Ramsey County will charge fees to recoup all costs of the Project. At the time of this agreement, user fees to be charged to each

Party for recycled road maintenance materials dropped off by the
Party will be as follows:

Road sand sweepings	\$1.50 per ton
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**CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION: Idea for a "good neighbors" column in the newsletter

SUBMITTED BY: Sue Gherz, Councilmember

EXPLANATION/SUMMARY:

Councilmember Gherz wants to discuss establishing a column in the newsletter that highlights neighborliness in the community. The column would feature items like the youths who returned money they found to the police department, the police officer who took the bird to the wildlife center, and other observed activities.

ACTION REQUESTED:

Discuss and direct staff on how to proceed with this idea.

Meeting Date: 6/28/95

Agenda Item: I-1

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Minutes

SUBMITTED BY: Solid Waste Commission

EXPLANATION/SUMMARY: Attached are the minutes of the Solid Waste Commission meeting of May 11, 1995.

ACTION REQUESTED: Information only

MINUTES
FALCON HEIGHTS SOLID WASTE COMMISSION
May 11, 1995

Vice Chair Laura Kuettel called the meeting to order at 7:05 p.m.

Guest Introduction

The commission welcomed Frank Meah to the meeting. Meah is a Falcon Heights resident with an interest in solid waste issues. He currently serves on the city's human rights commission and has 20 years experience in the hazardous waste field.

Roll Call

Present - Alexander, Kuettel, Leary, Mackiewicz, McGinnis, Jacobs, Asleson
Absent - Brynildson, Haglund, McCleery, Smith

Approval of Minutes

McGinnis moved and Alexander seconded approval of the minutes of the April 13 meeting as written.

1995 Citywide Garage Sale

Publicity: Asleson has distributed news releases for publication in the Focus, Review and Pioneer Press.

Businesses: Asleson mailed the letter to Falcon Heights businesses announcing the garage sale and inviting them to participate. She has had no response to date.

Advertising: Leary coordinated the placing of classified ads in the Focus, Review, Pioneer Press and Star Tribune. The ads will run the week of the garage sale.

Clean-up: Commissioners were reminded to watch for signs, etc. left up after the sale, particularly at intersections. Each commissioner is assigned to cover a Falcon Heights neighborhood. These assignments were reviewed.

Registration: Asleson reported there are 68 registrants so far.

Maps: Will be placed in a recycling bin and placed at the flag pole in front of city hall.

Parking Bags: Asleson will arrange to have the parking bags dropped off at Mary Pat McGinnis' house. McGinnis will cover the parking signs on Fry Street on the morning of the sale and retrieve them at the end of the day.

Project Childsafe

Kuettel learned that the car seat collection program is now coordinated by the Minnesota Safety Council. The Safety Council recommends that all used car seats be destroyed instead of being recycled because there is no way to guarantee that a

particular seat has not been involved in a crash. With this change, the program does not address the commission's goal of encouraging recycling. The commission decided that it will not coordinate a car seat collection at the Ice Cream Social. Kuettel will notify the Lion's Club to inform them of this change.

Ice Cream Social

Council member Gehrz has asked if the solid waste commission would be interested in sponsoring a booth alerting parents to the hazards of aerosol can inhalants. Commission members declined because of other activities it has already planned for the Ice Cream Social.

Asleson has reserved the Ramsey County hazardous waste display board for use during the Ice Cream Social. The display provides buying tips and includes brochures explaining how to dispose of hazardous materials.

Summer Newsletter

The issue will include information about hazardous waste disposal and remind residents of new recyclables (aerosol cans, mixed mail, etc.). It will also promote waste reduction week in October.

Waste Reduction Week

Open house at city hall will be October 5 in place of the October meeting. Specific time to be determined. The commission discussed ways to involve area schools in preparing projects related to waste reduction for display at the open house. Members suggested inviting E-Z representatives to be available for questions, demonstrations, etc. The commission may also want to consider requesting another Ramsey County display board. Ideas and assignments for the event will be discussed at the June meeting.

Tour Newport

The commission agreed to schedule a tour of the Newport facility in November to take the place of the November meeting.

Next meeting agenda
Newsletter content
Review garage sale
Ice Cream Social final details
Waste reduction week planning

Mackiewicz moved and McGinnis seconded to adjourn at 8:10 p.m.

City of Falcon Heights
Minutes and Workshop notes

7 June 1995

Present: Mayor Baldwin
Councilmember Hustad
Councilmember Gehrz (left at 6:50 PM)
Councilmember Jacobs
Councilmember Gibson Talbot (arrived at 6:50 PM)

Susan Hoyt, City Administrator
Terry Maurer, City Engineer
Michael Schroeder, Hoisington-Koegler, planning consultant

Meeting.

6:10 PM Mayor Baldwin called the meeting to order.
Councilmember Hustad moved to approve the disbursements for the period. Passed unanimously.

6:15 Mayor Baldwin adjourned the meeting to a workshop.

Workshop.

Michael Schroeder, Susan Hoyt and Terry Maurere updated the council on the discussions with interested parties about the Larpenteur Avenue streetscape plan. Michael Schroeder explained that the next steps in the process was to work on a preliminary design which would more specifically identify the project area, elements and costs of the work. The cost would possibly be about \$10,000 for this stage.

The councilmembers directed the consultant to proceed with the preliminary design activities.

Terry Maurer described the sidewalk/parking options available to the east of Snelling. The council discussed the options and directed no change in the current county plan. Maurer said that there would be opportunities to revisit the design as the county proceeds with the project.