

City of Falcon Heights

A G E N D A

Regular Meeting of the City Council August 23, 1995

- I. CALL TO ORDER: 7 p.m.
- II. BALDWIN _____ GEHRZ _____ GIBSON TALBOT _____ HUSTAD _____
JACOBS _____ HOYT _____ ASLESON _____
ATTORNEY _____ ENGINEER _____
- III. COMMUNITY FORUM
- IV. APPROVAL OF MINUTES: July 26, 1995
August 7, 1995
- V. PUBLIC HEARING: None
- VI. CONSENT AGENDA:
- C-1. Disbursements
 - a. General disbursements through 8/17/95, \$92,013.57
 - b. Payroll, 8/1/95 to 8/15/95, \$12,222.70
 - C-2. Licenses
 - C-3. Approval of auditing firm for year ending 12/31/95
 - C-4. Accept the bid and award the contract for replacing the city hall roof
 - C-5. Approve payment number two for the 1995 alley reconstruction project to Frattalone Construction
 - C-6. Purchase of asphalt roller and tilt trailer
- VII. POLICY AGENDA:
- P-1. City of Falcon Heights/Roseville School District Agreement regarding Falcon Heights Elementary School Playground Improvements
ACTION: _____
 - P-2. Acceptance of Falcon Heights School playground equipment proposal.
ACTION: _____
 - P-3. Awarding of contract for Falcon Heights Elementary School hardcourt construction
ACTION: _____

VIII. INFORMATION AND ANNOUNCEMENTS:

I-1. Minutes of Solid Waste Commission dated June 8, 1995.

IX. ADJOURNMENT

WORKSHOP
PROPOSED 1995 BUDGET

W-1. Proposed revisions in general fund.

W-2. Proposed revisions/clarifications in fees for service.

**FOLLOWING THE MEETING THE FIRE DEPARTMENT IS
HOSTING THE CITY COUNCIL IN THE DEPARTMENT TO
DEMONSTRATE HOW THE DEPARTMENT RESPONDS TO FIRE
AND RESCUE CALLS.**

**CITY OF FALCON HEIGHTS
REGULAR CITY COUNCIL MEETING
MINUTES OF JULY 26, 1995**

DRAFT

Mayor Baldwin convened the meeting at 7:03 p.m.

PRESENT

Baldwin, Gehrz, Hustad, and Jacobs. Also present were Hoyt, Asleson, Kriegler, and Sampson.

ABSENT

Gibson Talbot.

COMMUNITY FORUM

Bob Long, the attorney representing Steve Wellington, the owner of Falcon Crossing, told the council that since Falcon Crossing L.L.C. had dismissed its tax court petition to appeal the assessment agreement, he hoped that negotiations could resume between the city and Mr. Wellington regarding property tax relief for the Falcon Crossing shopping center. Long asked the city council to consider putting this item on the agenda for a September council meeting. He also expressed a concern with requiring Mr. Wellington to pay the costs of having a new proposal analyzed by the city before he knew if the council would agree to the intent of the proposal.

Mayor Baldwin responded that city staff is available to meet with Mr. Long and Mr. Wellington to listen to new ideas about the property and property taxes on the property, as long as those ideas do not come at the expense of the taxpayers of Falcon Heights.

MINUTES OF MAY 24, 1995

Minutes were approved as presented by unanimous consent.

CONSENT AGENDA APPROVED

Motion was made by Councilmember Gehrz to approve the following consent agenda:

1. Disbursements
2. Licenses
3. Resolution proclaiming August 1st as National Night Out in Falcon Heights
4. Approval of first payment on the 1995 alley reconstruction for \$59,618.91
5. Fund transfers
6. Approval of the plans and specifications for the replacement of the city hall roof
7. Scheduling August 7, 1995 council meeting and canceling August 9, 1995 council meeting

POLICY AGENDA

FALCON HEIGHTS PLAYGROUND IMPROVEMENT PROJECT

Park and Recreation Director Kriegler reviewed proposed improvements to the playground at Falcon Heights Elementary School. The school's playground is the only park area north of Larpenteur and east of Snelling in the city, so the city and school have been working on joint improvements for the benefit of all. The park and recreation commission and a school lot task force have been working for some time to determine the most appropriate improvements to pursue at this location. Their final recommendations include children's play equipment, improved baseball fields, a new hardcourt surface, re-installation of an "old" swingset, and miscellaneous amenities, landscaping, and signs.

Kriegler also commented that input had been solicited from property owners near the school property. Of those that responded, the largest concern was over playground rules and who would enforce them. While the city can work with the school to draft appropriate rules for play, the school ultimately governs the use of its property and would be responsible for rules enforcement. The neighboring property owners would also like to see some landscaping on the site, although they do not want trees blocking their view of the school grounds.

Councilmember Gehrz asked about whether maintenance arrangements had been discussed with the school. Kriegler responded that this had not yet been discussed in detail, but that such arrangements would be part of the final contract between the city and the school.

Councilmember Hustad inquired as to whether provisions had been made for outdoor restrooms at the school. Kriegler answered that the school generally has restrooms available during the day and that to date, there has been no problem with this issue at the school site.

The following motions were made by Councilmember Hustad: 1) to approve the Falcon Heights school playground improvement schematic plan; 2) to authorize a contract with MSA Consulting Engineers for services relating to the development of plans and specifications, engineering, and field construction of the hardcourt surface; 3) to authorize negotiations with school district personnel for the purpose of reaching an agreement on issues such as site maintenance and inspections and site use policies, rules, and regulations; and 4) to authorize the issuance of proposal requests from play equipment vendors in an amount not to exceed \$25,000. Motion passed unanimously.

**CONSIDERATION OF A PROPOSAL FOR THE PRELIMINARY DESIGN OF
STREETSCAPE IMPROVEMENTS FOR THE LARPEN TEUR AVENUE CORRIDOR AND
SNELLING/LARPEN TEUR BUSINESS DISTRICT**

Fred Hoisington, representing Hoisington Koegler Group, updated the council on activities related to the Larpenteur Avenue streetscape. Mr. Hoisington's firm had been contracted to design a concept plan for streetscape improvements and as a part of this process met with interested parties with property along the Larpenteur Avenue. As a result of these meetings, some property owners are considering incorporating changes to their private property to better blend with the city's concept plan for the street and area.

Mr. Hoisington explained that the next step in the planning process is to begin preliminary designs. This involves meeting with county officials and coordinating design elements with the county's street plans, coordinating streetscape plans with individual property owners' plans for property improvements, and determining future costs for construction and maintenance of the streetscape.

Motion was made by Councilmember Jacobs to hire the Hoisington Koegler Group to prepare preliminary design plans for Larpenteur Avenue and the Snelling/Larpenteur Business District at a cost of \$7,850. Motion passed unanimously.

Administrator Hoyt noted that, just prior to the meeting, she had received a letter of concern from Ann Wiedenhoeft, a resident who lives on the corner of Roselawn and Snelling. Ms. Wiedenhoeft was concerned that improvements to Larpenteur Avenue might change traffic patterns such that more traffic would be routed to Roselawn Avenue. In the past several years, Ms. Wiedenhoeft has experienced problems associated with the upgrading of Snelling and Roselawn. Mayor Baldwin responded that because these are county and state roads, it is difficult for the city to take action to assist these homeowners but that her concerns would be passed along the county.

**CONSIDERATION OF A PROPOSAL TO STUDY AND PREPARE COMPREHENSIVE
PLAN ADDENDA FOR THE SOUTHEAST CORNER OF SNELLING AND
LARPEN TEUR**

Administrator Hoyt reported that staff would like to have the city's comprehensive plan reviewed to more specifically outline the uses and design guidelines for the southeast corner of the Snelling/Larpenteur business district. While there is currently no proposal pending for the development of this property, it would be prudent to have a clear vision for the future should a developer submit a request for financial assistance to develop the property.

The Hoisington Koegler Group proposed to do the comprehensive land use addenda and design guidelines for this property at a cost of \$6455. This cost will include map revisions, design guidelines, and meetings with developers. Fred Hoisington explained

that his firm would meet with several developers individually to get their ideas about possible uses for this parcel. This is not a request for proposals, but rather is an information gathering exercise so that the city's vision for the property is consistent with market demand.

Motion was made by Councilmember Gehrz to approve the proposal from Hoisington Koegler Group to review the comprehensive plan and related planning documents related to the southeast corner of Snelling and Larpenteur, at a cost of \$6,455, to be paid from the city's tax increment financing fund. Motion passed unanimously.

**PROPOSED FORMATION OF A TEAM FOR "VISION TO ACTION FOR YOUNG
CHILDREN AND THEIR FAMILIES" AND SUBSEQUENT COMMITTEE ON
COMMUNITY LIFE AND YOUTH**

Councilmember Hustad reported that the council had been working on how to effectively involved community members on emerging issues within the city and have proposed forming a team to investigate ways to bring citizens together. As a start, the team would attend a seminar entitled "Vision to Action for Young Children and Their Families" in November and then meet on a regular basis over the course of 1996. The team would not focus solely upon children and families, but upon all aspects of community life. Hustad presented the text he'd prepared to be used in a flyer to recruit team members.

Discussion ensued regarding the process for recruitment and the timeline for applications. Applications will be due at the end of August so that selection can be done in September.

Councilmember Gehrz said that she would like the group to understand that it will not have a large budget to use for specific projects, and will focus on ideas as a start. Mayor Baldwin confirmed that it was not his intention for this group to be an "action" committee, but rather to be thinkers interested in discussion about the issues facing Falcon Heights as a community.

INFORMATION ON THE LIVABLE COMMUNITIES ACT

Administrator Hoyt briefly updated the city council on the Metropolitan Council's draft Livable Communities Act. Among the issues funded are polluted site clean-ups, funds for demonstration projects, and local housing incentive programs. None of the provisions of the act appear to have serious financial ramifications for Falcon Heights at this time, although staff will continue to monitor any revisions made.

CITY INFORMATION AND ANNOUNCEMENTS

Councilmember Jacobs said that he would like to comment on the community forum earlier in the evening. He said that he didn't understand why Mr. Long reappeared before the council asking for property tax relief for Mr. Wellington's property when the council already clearly decided that it was not interested in amending the assessment agreement on the property. Jacobs stated that he feared that Mr. Long may have misunderstood the message from what was said earlier in the evening. Mayor Baldwin explained that, like any property owner, Mr. Wellington has the right to approach the staff with a variety of different, creative ideas and communicate them. Mayor Baldwin and Councilmembers Hustad and Gehrz reiterated the importance of the council's previous decision on this matter and the staff's authority to reject any proposal that involved the amending of the assessment agreement without a dollar for dollar replacement of funds. Councilmember Jacobs thanked the council for allowing him to express his opinion. He asked that the record state that the motion he made on the original request still stands.

Councilmember Hustad reported that he had participated in a police ride-along and had found the experience very enlightening.

Administrator Hoyt informed the council that the consensus among Grove homeowners was that there should be seven lights installed along the east side of Folwell Avenue. She also updated the council on the following items: the upcoming Ice Cream Social, Northome alley reconstruction and sealcoating, and a planned police open house in the fall.

ADJOURNMENT

The meeting was adjourned at 8:59 p.m.

Tom Baldwin, Mayor

Carla Asleson
Recording Secretary

**CITY OF FALCON HEIGHTS
REGULAR CITY COUNCIL MEETING
MINUTES OF AUGUST 7, 1995**

DRAFT

Mayor Baldwin convened the meeting at 6:02 p.m.

PRESENT

Baldwin, Gehrz, and Jacobs. Also present were Hoyt, Asleson, Sampson, and Costello.

ABSENT

Gibson Talbot, Hustad (arrived at 6:35 p.m.), Rigdon (arrived at 6:50 p.m.)

COMMUNITY FORUM

There was no one wishing to take advantage of the community forum.

MINUTES OF JULY 26, 1995

Due to the re-scheduling of meeting dates, minutes from July 26 were not available for approval. They will be considered at the August 23, 1995 council meeting.

CONSENT AGENDA APPROVED

Motion was made by Councilmember Jacobs to approve the following consent agenda. Motion passed unanimously.

1. Disbursements
2. Licenses
3. Authorization to increase mileage reimbursement rate
4. Appointments to the Fire/Rescue Department
5. Authorization to purchase cable equipment
6. Amendment to the administrative policy related to parking restrictions during the Minnesota State Fair

POLICY AGENDA

There was no policy agenda for consideration at this meeting.

CITY INFORMATION AND ANNOUNCEMENTS

City attorneys Sampson and Costello were in attendance to discuss several matters with members of the city council. Civil attorney Sampson brought the council up-to-date on legal matters pertaining to the dismissal of the Falcon Crossing tax appeal. Prosecuting attorney Costello was introduced to the council and gave them a general overview of the criminal prosecution process.

ADJOURNMENT

The meeting was adjourned at 7:25 p.m. Following adjournment, Administrator Hoyt and Accountant Rigdon presented the council with the first draft of the 1996 operating fund budget. The council asked that staff revise the budget to increase the contingency fund to approximately \$50,000. The appropriate revisions were asked to be made before the next discussion of the budget, scheduled for August 23, 1995.

Tom Baldwin, Mayor

Carla Asleson
Recording Secretary

Meeting Date: 8/23/95

Agenda Item: C - 1

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Joe Rigdon, City Accountant

REVIEWED BY:

EXPLANATION/SUMMARY:

- a. General disbursements through 8/17/95, \$92,013.57
- b. Payroll, 8/1/95 to 8/15/95, \$12,222.70

ACTION REQUESTED: Approval

9.

APPROVAL OF BILLS
PERIOD ENDING: 08/23/95

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	AT&T	MAINTENANCE 7/26-8/25/95 BUILDING		73.39
	ASLESON, CARLA	MILEAGE	ADMINIST	11.62
31060	ALPHA VIDEO	PLAYBACK CONTROLLER	GENERAL	1,869.50
	BROWNING-FERRIS IND.	8/95 REFUSE SERVICE	BUILDING	141.24
	CASH	COMPUTER POSTAGE	FINANCE	43.55
	CASH	POSTAGE	ADMINIST	4.51
	CASH	GAS FOR ROLLER-PATCHING	STREETS	2.50
	*** TOTAL FOR CASH			50.56
	CHAMPION AUTO STORES	SOCKET SET; A/C BELT	BUILDING	12.76
	CHAMPION AUTO STORES	JETTER MAINTENANCE	SANITARY	18.55
	CHAMPION AUTO STORES	BATTERY-TRUCK	STREETS	20.69
	CHAMPION AUTO STORES	CARB CLEANER	STREETS	2.10
	*** TOTAL FOR CHAMPION AUTO STORES			54.10
31063	CAPITAL SUPPLY	CURTISS FIELD FAUCET	PARK MAI	50.16
	DANKO EMERGENCY EQUIPMENT	FOAM AERATION TUBE	FIRE & R.	222.59
	DANKO EMERGENCY EQUIPMENT	AIR CYLINDER HYDRO TEST	FIRE FIG	15.00
	DANKO EMERGENCY EQUIPMENT	TIREFLY REPLACEMENT	FIRE FIG	115.00
	*** TOTAL FOR DANKO EMERGENCY EQUI			352.59
	EMERGENCY APPARATUS MAINT	CIRCUIT BREAKER #753	FIRE FIG	161.04
	EMERGENCY APPARATUS MAINT	REPAIR 756 AMBULANCE	RESCUE S	353.88
	EMERGENCY APPARATUS MAINT	REPAIR 756 AMBULANCE	RESCUE S	282.64
	*** TOTAL FOR EMERGENCY APPARATUS			797.56
	FOCUS NEWSPAPERS	LEGAL NOTICE	LEGISLAT	17.38
	FRANKLIN QUEST	CALENDAR REFILL	ADMINIST	28.22
	GLENWOOD INGLEWOOD	20 GALLONS WATER	BUILDING	23.00
	GOPHER SIGN COMPANY	NO PARKING SIGNS TATUM	STREETS	139.30
	GOPHER SIGN COMPANY	NO PARKING SIGNS GROVE	STREETS	64.97
	*** TOTAL FOR GOPHER SIGN COMPANY			204.27
	HARVEST STATES COOP.	7/95 FUEL	SANITARY	12.00
	HARVEST STATES COOP.	7/95 FUEL	SANITARY	13.00
	HARVEST STATES COOP.	7/95 FUEL	PARK MAI	20.50
	HARVEST STATES COOP.	7/95 FUEL	SANITARY	12.50
	*** TOTAL FOR HARVEST STATES COOP.			58.00
	HERMANN-MARKETING	JR. FIRE HELMETS	FIRE FIG	30.03
	GRAINGER, W. W., INC.	SOAP; TOWELS	PARK MAI	70.00
	GRAINGER, W. W., INC.	PINS & HAIRPIN	BUILDING	14.60
	*** TOTAL FOR GRAINGER, W. W., INC			84.60
	INSTY PRINTS PLUS	KEEPING CONNECT. BROCHUR	LEGISLAT	84.89

APPROVAL OF BILLS
PERIOD ENDING: 08/23/95

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	CITY OF SAINT PAUL	RADIO MAINTENANCE	RESCUE S	22.50
	*** TOTAL FOR CITY OF SAINT PAUL			167.50
31061	RAMSEY COUNTY	8/95 INSURANCE PREMIUMS	ADMINIST	3,505.08
	RENNIX CORPORATION	OPTICOM EMITTER	RESCUE S	400.00
	ROSEVILLE AREA SCHOOLS	FH ELEM. OPEN GYM RENT	PARK PRO	112.50
	S & S TREE SPECIALISTS IN TREE REMOVAL		TREE PRO	305.66
	SCHARBER & SONS	MOWER PARTS	PARK MAI	7.45
	SOUTHAM BUSINESS	ROOF BID ADVERTISEMENT	LEGISLAT	207.50
31067	SUBURBAN HARDWARE	TRASH CAN; PROPANE	BUILDING	26.50
		JETTER PIPE FITTINGS	SANITARY	3.05
		CLEANING SUPPLIES	FIRE FIG	22.98
	*** TOTAL FOR SUBURBAN HARDWARE			52.53
	TAFF, SUSAN HOYT	8/95 MILEAGE	ADMINIST	165.00
	T. A. SCHIFSKY & SONS	19.36 TONS ASPHALT	STREETS	453.60
	T. A. SCHIFSKY & SONS	1.02 TONS ASPHALT	STREETS	24.13
	*** TOTAL FOR T. A. SCHIFSKY & SONS			477.73
	TARGET	RECREATION SUPPLIES	PARK PRO	144.01
	TOLL GAS & WELDING SUPPLY	COMPRESSED AIR	FIRE FIG	47.43
	TOLL GAS & WELDING SUPPLY	COMPRESSED AIR	FIRE FIG	36.22
	TOLL GAS & WELDING SUPPLY	COMPRESSED AIR	FIRE FIG	55.73
	*** TOTAL FOR TOLL GAS & WELDING S			139.38
	WARNER INDUSTRIAL SUPPLY	SPARK PLUG THREAD TAP	PARK MAI	12.85
	ZACK'S INC	FLOOR DRY	FIRE FIG	19.49
	ZACK'S INC	ROLL TOWELS	PARK MAI	42.39
	ZACK'S INC	ROLL TOWELS; SOLVENT; HOOK	BUILDING	51.60
	*** TOTAL FOR ZACK'S INC			113.48
	BERNARDY, CONNIE LANNERS	8/31/95 MCAD SERVICES	MCAD	1,470.86
	ST. ANTHONY VILLAGE	8/95 POLICE SERVICES	POLICE	26,416.67
31064	RIGDON, JOE	SWITCH BOX, DISK STORE	ADMINIST	81.18
	HUGHES & COSTELLO	8/95 PROSECUTION	PROSECUT	1,553.50
	ASPHALT MAINT. SUPPLIES	51 GAL TAC	STREETS	54.32
	NEBCO EVANS	BALANCE OF INVOICE	PARK PRO	18.24
31057	AMMANN, CHRISTINE	CRAFT SUPPLIES	PARK PRO	5.86

f.

PERIOD END DATE 08/15/95
SYSTEM DATE 08/14/95

FILE NOT UPDATED

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C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	8 14 95	30 NICHOLAS BAUMANN	23594	166.06
COM	8 14 95	31 ROSS BERNDT	23595	33.57
COM	8 14 95	32 RAYMOND BROWN	23596	108.63
COM	8 14 95	33 JOHN HOLMGREN SR.	23597	69.74
COM	8 14 95	34 CLEMENT KURHAJETZ	23598	150.42
COM	8 14 95	35 LEO LINDIG	23599	120.17
COM	8 14 95	38 JAY MORGAN	23600	8.00
COM	8 14 95	40 KEVIN ANDERSON	23601	158.99
COM	8 14 95	41 DAVID P. BIANCHI	23602	24.48
COM	8 14 95	42 MICHAEL D. CLARKIN	23603	134.72
COM	8 14 95	45 JAMES D. FULLER	23604	182.28
COM	8 14 95	47 NATHANIEL HEROLD	23605	119.38
COM	8 14 95	48 JOHN H. HOLMGREN	23606	201.02
COM	8 14 95	49 DOUGLAS LEMAY	23607	13.09
COM	8 14 95	50 JOSEPH L. MARTINEZ	23608	53.33
COM	8 14 95	51 GINDY K. MCDERMOND	23609	31.52
COM	8 14 95	56 GREGORY S. PETERSON	23610	226.41
COM	8 14 95	59 GREGORY M. FULLER	23611	262.83
COM	8 14 95	60 TERRY D. IVERSON	23612	32.77
COM	8 14 95	61 DENNIS G. LEMAY	23613	49.50
COM	8 14 95	62 BRYON A. SCHULTZ	23614	102.75
COM	8 14 95	63 RACHELLE L. MARVIN	23615	29.60
COM	8 14 95	66 ALFRED HERNANDEZ	23616	50.57
COM	8 14 95	67 BRENT W. KOSKELA	23617	177.20
COM	8 14 95	69 JASON J. HYATT	23618	140.26
COM	8 14 95	1002 SUSAN HOYT TAFF	23620	1409.73
COM	8 14 95	1003 TERRY IVERSON	23621	937.16
COM	8 14 95	1005 CAROL KRIEGLER	23622	471.79
COM	8 14 95	1006 JAY MORGAN	23623	856.89
COM	8 14 95	1007 PATRICIA PHILLIPS	23624	765.51
COM	8 14 95	1008 DELORIS SWENSON	23625	753.75
COM	8 14 95	1009 VINCENT WRIGHT	23626	190.71
COM	8 14 95	1010 CARLA ASLESON	23627	881.19
COM	8 14 95	1011 LAWRENCE A. KLINGENBERG	23628	979.45
COM	8 14 95	1012 JOSEPH M. RIGDON	23629	851.90
COM	8 14 95	1026 JASON CIERNIA	23630	25.85
COM	8 14 95	1031 LINDA TREEFUL	23631	239.50
COM	8 14 95	1033 DAVE TRETSEVEN	23632	621.20
COM	8 14 95	1034 ERIK LOVDAHL	23633	37.29
COM	8 14 95	1069 JEANNIE BYKOWSKI	23634	101.03
COM	8 14 95	1084 CHRISTINE AMMANN	23635	282.95
COM	8 14 95	1102 AUSTIN M. PETERSON	23636	168.63
****TOTALS****				12222.70

Meeting Date: 8/23/95

Agenda Item: C-2

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Dee Swenson

MECHANICAL CONTRACTORS

Home Energy Center #3240

GENERAL CONTRACTORS

Floyd E. Anderson #3242

TREE TRIMMING

Balsam Tree & Shrub Care #3241

* Denotes new business

Meeting Date: 8/23/95

Agenda Item: C - 3

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Auditing firm for the year ending Dec. 31, 1995

SUBMITTED BY: Joe Rigdon, City Accountant

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY: Per the attached letter, the auditing firm of Kern, DeWenter, Viere, Ltd. is prepared to audit the city's financial statements for the year ending December 31, 1995.

Kern, DeWenter, Viere, Ltd. has performed the city's audits in a fair and professional manner since 1990. Charges for services are not to exceed \$8,050 for the 1995 audit.

ACTION REQUESTED: Approval of Kern, DeWenter, Viere, Ltd. as the city's auditor for the year ending December 31, 1995.



Kern, DeWenter, Viere, Ltd.
Certified Public Accountants

*Alvin M. Kern
Duane N. DeWenter
Loren M. Viere
Gerald A. Stover
Keith W. Julson
Dwayne B. Dockendori
David H. Hinnenkamp*

July 24, 1995

Honorable Mayor and City Council
C/O Susan Hoyt, Administrator
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

Dear Ms. Hoyt:

We are prepared to audit the City's general purpose financial statements as of and for the year ending December 31, 1995, subject to the City Council's approval.

Our audit will be made in accordance with generally accepted auditing standards and will include tests of the accounting records of the City of Falcon Heights and other procedures we consider necessary to enable us to express an unqualified opinion that the financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles. If our opinion is other than unqualified, we will fully discuss the reasons with you in advance.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors and banks. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

An audit is based primarily on the selective testings of accounting records and related data; therefore, our audit will involve judgment about the number of transactions to be audited and the areas to be tested. Because we will not perform a detailed audit of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us. We will advise you, however of any matters of that nature that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

City of Falcon Heights
July 24, 1995
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We understand that you will provide us with the basic information required for our audit and that you are responsible for the accuracy and completeness of that information. We will advise you about appropriate accounting principles and their application and will assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. This responsibility includes the maintenance of adequate records and related controls, the selection and application of accounting principles, and the safeguarding of assets.

We understand that your employees will type all cash or other confirmations and prepare various schedules we request and will locate any invoices selected by us for testing.

Our charges for these services will be based on the time of partners and staff members participating in the engagement, but would not exceed \$ 8,050. If at any time during our audit, any extraordinary matters come to our attention and an extension of our services appears to be required, we will do so only after consultation with you.

If these arrangements meet with your approval, please sign the duplicate copy of this letter in the space provided and return it to us. Thank you.

Sincerely,

KERN, DEWENTER, VIERE, LTD.



David Hinnenkamp
Certified Public Accountant

DH:rn

Enclosures

Approved: _____

Date: _____

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

Meeting Date: 8/23/95

Agenda Item: C - 4

**CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION: Accept the bid and award the contract for replacing the city hall roof

SUBMITTED BY: Bill Hennemuth, Architect

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

The city received eight bids in response to its requests for bids for replacing the roof on city hall. The architect managing the project is checking references and, if they prove positive, is recommending the lowest qualified bidder All Systems Roofing at \$49,575.

ACTION REQUESTED:

Accept the bid and award the contract for All Systems Roofing Inc. at \$49,575 to be paid from the city's general improvement capital fund.

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

Roof - C-4

August 21, 1995

Mr. Pete Klingenberg
Public Works/Parks Superintendent
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

Re: City Hall Reroofing

Dear Mr. Klingenberg:

I have reviewed the bids received August 17, 1995 for the City Hall Reroofing project.

The apparent low bid Contractor was:

All Systems Roofing Inc.	\$ 49,575
Days to complete project	60 days
Roofing system to be used	Firestone

Second low bid:

AWR Inc. All Weather Roof	\$ 58,249
Days to complete project	60 days
Roofing system to be used	Firestone

A copy of the Bid Tabulation is attached.

The Contractors' qualification statements have been reviewed and based on the information available to me, it's my professional opinion as an Architect that both Contractors are reasonably qualified for the project and are approved Firestone applicators.

The low bid Contractor appears to be a smaller roofing Contractor providing primarily single membrane EDPM roofing systems on their jobs, which is the same roofing material proposed for the City project.

I am therefore recommending award of the project to the low bidder, All Systems Roofing Inc., with the condition that the Contractor include a limited scope of work to patch limited area of the roof where leaking is occurring. I have discussed this with the Contractor and requested the patching to be included because the bids quoted a 60 day-to-completion time from date of Notice to Proceed and the Contract Documents stated a 45 day period. The intent is to minimize damage to the building until the roof can be applied.

Page 2

If I can be of further assistance, please advise.

Yours very truly,

BORDON HENNEMUTH ARCHITECTS, LTD.


William H. Hennemuth, AIA

WHH/sh

✓ cc: Susan Hoyt

enc.

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

Meeting Date: 8/23/95

Agenda Item: C - 5

*CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION*

ITEM DESCRIPTION: Approve payment number two for the 1995 alley reconstruction project to Frattalone Construction

SUBMITTED BY: Cindy Blanski, Project Engineer

REVIEWED BY: Terry Maurer, City Engineer
Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

The second payment of \$40,834.66 on the alley reconstruction project is being recommended by the city's engineer. If paid, the city will have \$5,287.03 in retainage on the contract.

ATTACHMENTS:

A - Letter from project engineer dated 8 August 1995

ACTION REQUESTED:

Approve payment of \$40,834.66 on the 1995 alley project.

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT

CONSENT



CONSULTING ENGINEERS

1326 Energy Park Drive
St. Paul, MN 55108
612-644-4389
1-800-888-2923
Fax: 612-644-9446

August 8, 1995
File: 330-031-30

Ms. Susan Hoyt, City Administrator
City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, MN 55113

RE: PARTIAL PAYMENT ESTIMATE NO. 2
NORTHOME AREA ALLEY IMPROVEMENTS

Dear Ms. Hoyt:

Please find enclosed three (3) copies of Partial Pay Estimate No. 2 for the Northome Area Alley Improvement project. Work completed for this pay estimate includes aggregate base, bituminous pavement, and concrete restoration. The total amount earned by F.M. Frattalone Excavating, Inc. for this period is \$42,983.85, less a 5% retainage of \$2,149.19, resulting in an amount due the Contractor of \$40,834.66.

We anticipate that all remaining work including the placement of topsoil and sod, and driveway restoration will be completed in approximately one week.

If you have any questions, please call me at 644-4389.

Sincerely,

MSA CONSULTING ENGINEERS

Cindy Blanski, PE

CB:pd
Enclosures

031-0804.aug

OFFICES IN:
MINNEAPOLIS
PRIOR LAKE
ST. PAUL
WASECA

Aug 23

CIVIL ENGINEERING:
ENVIRONMENTAL
MUNICIPAL
PLANNING
SOLID WASTE
STRUCTURAL
SURVEYING
TRAFFIC
TRANSPORTATION

ELECTRICAL/MECHANICAL
ENGINEERING:
HVAC
POWER DISTRIBUTION
SCADA
SYSTEM CONTROLS

PARTIAL PAYMENT ESTIMATE

NO. 2

FROM: JULY 1, 1995

TO: JULY 31, 1995

CONTRACTOR: F.M. FRATTALONE EXCAVATING & GRADING, INC.

ADDRESS: 3066 SPRUCE STREET, ST. PAUL, MN 55117

OWNER: CITY OF FALCON HEIGHTS, MINNESOTA

PROJECT: NORTHOME AREA ALLEY RECONSTRUCTION (330-031-30)

COMPLETION DATE

ORIGINAL: JULY 27, 1995

REVISED:

AMOUNT OF CONTRACT:

ORIGINAL \$ 111,306.55

REVISED \$

ITEM NO.	DESCRIPTION	UNIT	CONTRACT ITEMS		THIS PERIOD		TOTAL TO DATE	
			QTY.	UNIT PRICE	QTY.	AMOUNT	QTY.	AMOUNT
SCHEDULE 1.0 STREET CONSTRUCTION								
1	RESTORE BRICK OR BLOCK GARDEN	LF	80	5.00	0.0	0.00	0.0	0.00
2	RESTORE WOOD GARDEN	LF	150	5.00	0.0	0.00	0.0	0.00
3	SALV. & REINSTALL WOODEN BARRICADES	LF	50	10.00	0.0	0.00	0.0	0.00
4	SALVAGE & REINSTALL SIGNS	LS	1	100.00	1.0	100.00	1.0	100.00
5	SALV. & REINSTALL DOWN SPOUTS	EA	2	40.00	4.0	160.00	4.0	160.00
6	COMMON EXCAVATION	CY	2312	6.6	0.0	0.00	2312.0	15,259.20
7	SUBGRADE EXCAVATION	CY	1025	6	0.0	0.00	865.0	5,190.00
8	SELECT GRANULAR BORROW (CV)	CY	1025	6.2	0.0	0.00	865.0	5,363.00
9	GEOTEXTILE FABRIC	SY	2122	1	0.0	0.00	3379.0	3,379.00
10	AGGREGATE BASE -- CL5	TON	3252	7.8	48.0	374.40	3300.0	25,740.00
11	WATER FOR DUST CONTROL	MGAL	30	18	0.0	0.00	8.0	144.00
12	TYPE 41A WEAR COURSE	TON	540	30.87	540.0	16,669.80	540.0	16,669.80
13	TYPE 31B BASE COURSE	TON	694	26.8	604.0	16,187.20	604.0	16,187.20
14	BIT. DRIVEWAY PAVEMENT	SY	513	6.5	915.0	5,947.50	915.0	5,947.50
15	BITUMINOUS FOR TACK COAT	GAL	280	3	280.0	840.00	280.0	840.00
16	AGG. FOR DWY REST. - LIMESTONE	TON	5	20	0.0	0.00	0.0	0.00
17	AGG. FOR DWY REST. - GRANITE	TON	4	25	0.0	0.00	0.0	0.00
18	4" CONCRETE WALK	SF	32	5	0.0	0.00	0.0	0.00
19	CONCRETE CURB & GUTTER, B612	LF	20	21.95	0.0	0.00	62.0	1,360.90
20	PEDESTRIAN RAMP	EA	1	225	0.0	0.00	0.0	0.00
21	CONCRETE VALLEY GUTTER	LF	195	20.85	0.0	0.00	0.0	0.00
22	6" CONCRETE PAVEMENT	SY	117	34.5	33.7	1,162.65	47.0	1,621.50
23	PLANT BUSH	EA	6	75	0.0	0.00	0.0	0.00
24	SODDING LAWN & BOULEVARD	SY	250	3	0.0	0.00	0.0	0.00
25	SEEDING - MIX 500	AC	0.18	2000	0.0	0.00	0.0	0.00
26	TOPSOIL	CY	74	10	0.0	0.00	0.0	0.00
27	SUBGRADE STAND. PROCTOR	EA	1	100	0.0	0.00	0.0	0.00
28	SUBGRADE DENSITY TEST	EA	7	30	0.0	0.00	0.0	0.00
29	CLASS 5 GRADATION	EA	2	85	0.0	0.00	0.0	0.00
30	CLASS 5 STAND. PROCTOR	EA	1	100	0.0	0.00	0.0	0.00
31	CLASS 5 DENSITY	EA	7	30	0.0	0.00	0.0	0.00
32	CONCRETE CYL. COMPR. TEST	EA	1	75	0.0	0.00	0.0	0.00
33	CONCRETE AIR TEST	EA	1	175	0.0	0.00	0.0	0.00
34	CONCRETE SLUMP TEST	EA	1	175	0.0	0.00	0.0	0.00

ITEM NO.	DESCRIPTION	UNIT	CONTRACT ITEMS		THIS PERIOD		TOTAL TO DATE	
			QTY.	UNIT PRICE	QTY.	AMOUNT	QTY.	AMOUNT
35	BITUMINOUS EXTRACTION	EA	2	125	0.0	0.00	0.0	0.00
36	BITUMINOUS GRADATION	EA	5	65	0.0	0.00	0.0	0.00
37	BITUMINOUS AIR VOID	EA	5	120	0.0	0.00	0.0	0.00
38	BITUMINOUS CORE DENSTIY	EA	5	85	0.0	0.00	0.0	0.00
T	SCHEDULE 1.0 STREET RECONSTRUCTION-- BASE BID TOTAL					\$41,441.55		\$97,962.10

SCHEDULE 2.0 STORM SEWER (ALTERNATE)

1	CONNECT TO EXISTING CATCH BASIN	EA	1	1500	0.0	0.00	1.0	1,500.00
2	8" PVC	LF	215	18.2	0.0	0.00	171.0	3,112.20
3	FITTINGS	LS	1	200	0.0	0.00	1.0	200.00
4	27" DIA. CB, MnDOT TYPE H W/NEENAH 2571B CST	EA	1	1200	0.0	0.00	1.0	1,200.00
5	4" CONCRETE SIDEWALK	SF	780	2.65	582.0	1,542.30	582.0	1,542.30
6	BITUMINOUS DRIVEWAY PAVEMENT	SY	89	6.5	0.0	0.00	0.0	0.00
7	AGGREGATE BASE - CLASS 5	TON	30	14	0.0	0.00	16.0	224.00
8	SOD	SY	169	3	0.0	0.00	0.0	0.00
T	SCHEDULE 2.0 STORM SEWER (ALTERNATE)--TOTAL					\$1,542.30		\$7,778.50

DESCRIPTION	TOTAL THIS PERIOD	TOTAL TO DATE
SCHEDULE 1.0 STREET RECONSTRUCTION-- BASE BID TOTAL	41,441.55	97,962.10
SCHEDULE 2.0 STORM SEWER (ALTERNATE)--TOTAL	1,542.30	7,778.50

	TOTAL THIS PERIOD	TOTAL TO DATE
AMOUNT EARNED	\$42,983.85	\$105,740.60
AMOUNT RETAINED	\$2,149.19	\$5,287.03
MATERIAL ON SITE	\$0.00	\$0.00
MATERIAL DEDUCT.	\$0.00	\$0.00
PREVIOUS PAYMENTS		\$59,618.91
AMOUNT DUE	\$40,834.66	\$40,834.66

I hereby certify that all items and amounts shown by this pay estimate are correct for the work completed to date.

CONTRACTOR: F.M. FRATTALONE EXCAVATING, INC.

BY: Jon Ekevoth
TITLE: Project Manager
DATE: 8/8/95

Based on the ENGINEER'S on-site inspections as an experienced and qualified design professional and on review of application for payment and the accompanying data and schedules, the ENGINEER has determined, to the best of his knowledge and belief, that the quantities shown by this estimate are correct and that, based on such inspections and review, that the work has progressed to the point indicated (subject to an evaluation of such work as a functioning Project upon Substantial Completion, to the results of any subsequent tests required by the Contract Documents, and to any qualifications stated in his recommendation), and that payment of the amount recommended is due Contractor(s); but by recommending any payment, the ENGINEER will not thereby be deemed to have reviewed the means, methods, sequences, techniques, or procedures of construction or safety precautions or programs incident thereto or that the ENGINEER has made any examination to ascertain how or for what purpose any Contractor has used the monies paid on account of the Contract Price, or that title to any of the work, materials, or equipment has passed to the Owner free and clear of any lien, claims, security interests or encumbrances, or that the Contractor(s) have completed their work exactly in accordance with the Contract Documents.

ENGINEER: MSA, CONSULTING ENGINEERS

BY: Cindy Blamasi
TITLE: PROJECT ENGINEER
DATE: 8-8-95

Approved by Owner/Commission

CITY OF FALCON HEIGHTS, MINNESOTA

BY: _____
TITLE: _____
DATE: _____

Meeting Date: 8/23/95

Agenda Item: C - 6

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Purchase of asphalt roller and tilt trailer

SUBMITTED BY: Pete Klingenberg, Public Works Superintendent

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY: This year the public works department rented an asphalt roller for patching the streets in the Northome area prior to sealcoating in order to offset some of the costs that accumulated for extra curb and gutter work. Staff is requesting to purchase a used roller and long bed trailer for future street and alley repairs.

The proposals received are as follows:

<u>Asphalt Roller</u>	<u>Tilt Trailer</u>
Ruffridge Johnson Equip.	D & L Equipment Sales Inc.
\$2,875 (Vibrastat)	\$695 10' long bed tilt trailer
4,500 (Rollpac)	
5,500 (Stapac)	
 Midwest Machinery, Inc.	
\$3,500 (Deluxe Rollpac III)	

Staff recommends the purchase of the used Vibrastat roller from Ruffridge Johnson Equipment at a cost of \$2,875 and the trailer from D & L Equipment Sales at \$695.

ACTION REQUESTED: Approval of the above used equipment to be used for the repair of streets and alleys



3024 Fourth Street SE
Minneapolis, MN 55414
Tel: (612) 378-9558
Fax: (612) 378-9385
Wats: (800) 462-5383

QUOTATION

CUSTOMER FALCON HEIGHT AFFN; PLS
ADDRESS _____
CITY _____ STATE _____ DATE 8-7-95

CONDITIONS: Unless otherwise specified all quotations are made F.O.B. factory. Stenographical and clerical errors are subject to correction. All orders are subject to delay occasioned by accidents, strikes, fires and causes beyond our control. This quotation void after _____ days from date unless otherwise indicated in writing.

ITEM NO.	QUAN.	DESCRIPTION	APPROX. WGT.	UNIT PRICE	TOTAL PRICE
1	1	USED VIBRATAT			\$2,875 ⁰⁰
1	1	USED ROLL PAC			\$4,500 ⁰⁰
1	1	USED STAPAC			\$5,500 ⁰⁰
		NEW VIBRATAT		\$1,300	
		NEW ROLL PAC		\$9,000	
		NEW STAPAC		\$12,200	

TERMS: _____

SHIPPING: _____

F.O.B.: _____

RUFFRIDGE-JOHNSON EQUIPMENT CO., INC.

By: Fred Smith

18 August 1995

Note to policy agenda

Due to the start of school, it is important to get the proposed improvements to the Falcon Heights School site done as quickly as possible. Unfortunately, in order to assure that the city would get competitive proposals, the time for responding to the RFP was pushed back to Monday, August 21, 1995. Therefore, this information is not in this packet but will be delivered on Monday afternoon.

Meeting Date: 8/23/95

Agenda Item: P - 1

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: City of Falcon Heights/Roseville School District Agreement regarding Falcon Heights Elementary School Playground Improvements

SUBMITTED BY: Carol Kriegler, Parks and Recreation Director

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY: A schematic plan for improvements to Falcon Heights Elementary School playground was approved at the July 26th council meeting. Those plans include children's play equipment, improved baseball infields, construction of a new hard court play surface with 4 adjustable height basketball standards, miscellaneous site amenities, landscaping and signs. Also at the July 26th meeting, staff was authorized to negotiate with school district personnel for the purpose of negotiating an agreement on such issues as equipment ownership, equipment inspections and maintenance, site use policies, rules and regulations. A copy of the proposed agreement is attached.

In summary, the agreement stipulates the following:

- That the city and school district No. 623 recognize that the school grounds provide recreational opportunities to the residents of Falcon Heights as well as serve the students of Falcon Heights School and that there is a shared interest in improving the grounds to better serve both the students and the residents of Falcon Heights.
- Roseville School District 623 will own, inspect, and maintain improved facilities and equipment and assumes responsibility for any claims arising out of the use of the equipment
- The city shall provide major equipment repairs, equipment replacement and major maintenance
- The city shall have the right to remove the equipment should the district have the desire to sell the grounds to a third party at any future date
- There will be a joint city and school district inspection of the property done annually
- Policies related to citizen use are as follows:
 - the use of alcohol and tobacco are prohibited
 - no motorized vehicles allowed
 - glass bottles are prohibited
 - grounds are closed from 9:30 p.m. to sunrise

ACTION REQUESTED: Approval of agreement with School District 623 regarding Falcon Heights Elementary School playground improvements.

D. Smith

AGREEMENT REGARDING FALCON HEIGHTS ELEMENTARY SCHOOL
PLAYGROUND IMPROVEMENTS

THIS AGREEMENT is made on this ____ day of ____ 1995, between the City of Falcon Heights, a Minnesota municipal corporation (the "City", and Roseville School District No. 623 (the "School District").

WHEREAS, the School District is the owner of the building and adjacent area ("grounds") known as Falcon Heights Elementary School and playground, said real property located at 1393 West Garden Avenue in the County of Ramsey, State of Minnesota, and legally described in the attached exhibit, labeled "Exhibit A" and by reference made a part hereof; and

WHEREAS, the grounds are used in part for playground purposes to accommodate the students of the school district; and are also used in part to provide recreational opportunities for the residents of the City of Falcon Heights; and improving the grounds and playground will further provide recreational opportunities for the citizens of Falcon Heights; and

WHEREAS, the City and the School District would like to cooperate in the purchase, installation and maintenance of additional recreational equipment and improvements to the grounds to better serve the needs of both the students of the School District and the citizens of Falcon Heights.

WHEREAS, the city and the School District would like to cooperate to insure that the grounds will be available on a permanent basis to serve the recreational needs of the students of the School District and the citizens of Falcon Heights.

NOW, THEREFORE, it is hereby agreed between the parties as follows:

1. The city will be responsible for purchasing recreational equipment and amenities to be installed on the grounds, for contracting for the services related to the installation of the equipment, and for contracting for services related to the construction of recreational facilities. The equipment and facilities will be owned, inspected and routinely maintained by the school district which assumes responsibility for any claims arising out of the use of said equipment and facilities.
2. The city will cover major equipment repairs, replacement and maintenance.
3. The city and school district will carry out a joint facility inspection of the improvements each year.

4. Policies related to citizen use of the grounds, facilities and equipment are as follows:

- the use of alcohol and tobacco is prohibited
- no motorized vehicles allowed
- glass bottles prohibited
- grounds closed from 9:30 p.m. to sunrise

5. The equipment purchased and facilities constructed and improved by the City of Falcon Heights are identified on Exhibit B attached hereto. In the event at any future date that the school district removes the equipment from the grounds, or sells the grounds to a third party, the school district shall notify the city, in advance, and shall give the city the option to remove the equipment.

CITY OF FALCON HEIGHTS

INDEPENDENT SCHOOL DISTRICT 623

By: _____
Its: Mayor

By: _____
Its: Chairperson

By: _____
Its: City Administrator

By: _____
Its: Clerk

Page 2
Mayor and Councilmembers
August 22, 1995

Bituminous Consulting & Const., Inc. 2456 Main St. N.E. Mpls., MN 55434	\$19,905.00
Buck Blacktop 32 South Owasso Blvd. St. Paul, MN 55117	\$26,723.75

Recommendation:

It is recommended that the contract be awarded to AERO ASPHALT, INC. in the amount of \$19,802.50.

The play equipment project and hardcourt construction will result in expenditures totaling \$44,797.50.

ATTACHMENTS:

1. Diagram of I.M.F. proposal
2. List of proposals
3. MSA letter of recommendation

Meeting Date: 8/23/95

Agenda Item: P - 2

CITY OF FALCON HEIGHTS
REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Acceptance of Falcon Heights School playground equipment proposal

SUBMITTED BY: Carol Kriegler, Parks and Recreation Director
Play Equipment Proposal Evaluation Committee/
Parks and Recreation Commission

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY: At the July 26th council meeting, staff was authorized to request play equipment proposals from equipment vendors for equipment to be installed at the school site in an amount less than \$25,000. It was requested that vendors submit a proposal with the following considerations:

- Play equipment for an anticipated user group of mostly 8 to 12 year olds
- Desired play experiences to be included in the play equipment design are: a series of upper body play events, track ride, chain walk or swaggle bridge. Metal is the preferred material.
- Installation of the play equipment as described above
- Installation of play area curbing with treated 6" x 6" treated timbers or manufactured edging, stacked two high within the excavated area.
- Distribution of the pea gravel within the play area to a level depth of 12"

Proposals are required to provide a manufacturer's statement of compliance with the most recent consumer products safety commission standards for playground equipment and a statement of compliance with the requirements set forth by the American Disabilities Act.

Interested members of the Parks and Recreation Commission, city staff and school personnel will be meeting to evaluate proposals on Tuesday morning, August 22. Criteria to be used in the evaluation process includes the following:

- total cost
- structural strength and quality of the materials and components
- design
- play value
- aesthetics
- warranty

A recommendation regarding the play equipment award will be made available to the council prior to the August 23rd meeting.

ACTION REQUESTED: Awarding of the play equipment contract as consistent with the recommendation made available to the council on August 22nd.

PLAY EQUIPMENT PROPOSAL SUMMARY

LANDSCAPE STRUCTURES

Cost: \$24,469.00

Number of play events: 13

Material type: Aluminum posts, 5" O.D., .125 wall thickness

Clamping mechanisms/hardware: Die cast aluminum, recessed fasteners, tender tuff coating for contracting and expanding of hardware, nickel plate bolts

Warranty: 100 year - posts/clamps/beams against structural damage

10 year - plastic, steel components

1 year - moving parts

Comments: Only vendor to recognize the need for accessibility to the structure (ramp)

IRON MOUNTAIN FORGE

Cost: \$24,995

Number of play events: 13

Material type: Galvanized steel, 5" O.D., 11 gauge, 50,000 P.S.I. yield strength

Clamping mechanisms/hardware: Steel clamps, stainless steel hardware

Warranty: 10 year warranty on main structural components - includes deterioration due to weather

5 year warranty: slides, plastics

Comments: Use of rubber resilient surface is extensive.

It is suggested that clatter bridge be replaced with the cargo bridge for increased play value.

Might provide potential for misuse. Could cut costs.

MIRACLE

Cost: \$20,860.00

Number of play events: 10

Material type: Galvanized steel, 5" O.D., 11 gauge, 50,000 P.S.I. yield strength

Clamping mechanism/hardware: Stainless steel, aluminum alloy fasteners and collars. Recessed hardware.

Warranty: 15 year on main support materials

Lifetime on fastening systems

5 year on "rocktite" (slides, plastics)

1 year on other

GAMETIME

Cost: \$24,998.00

Number of play events: 9

Material type: galvanized steel, 5" O.D., 50,000 P.S.I. yield strength

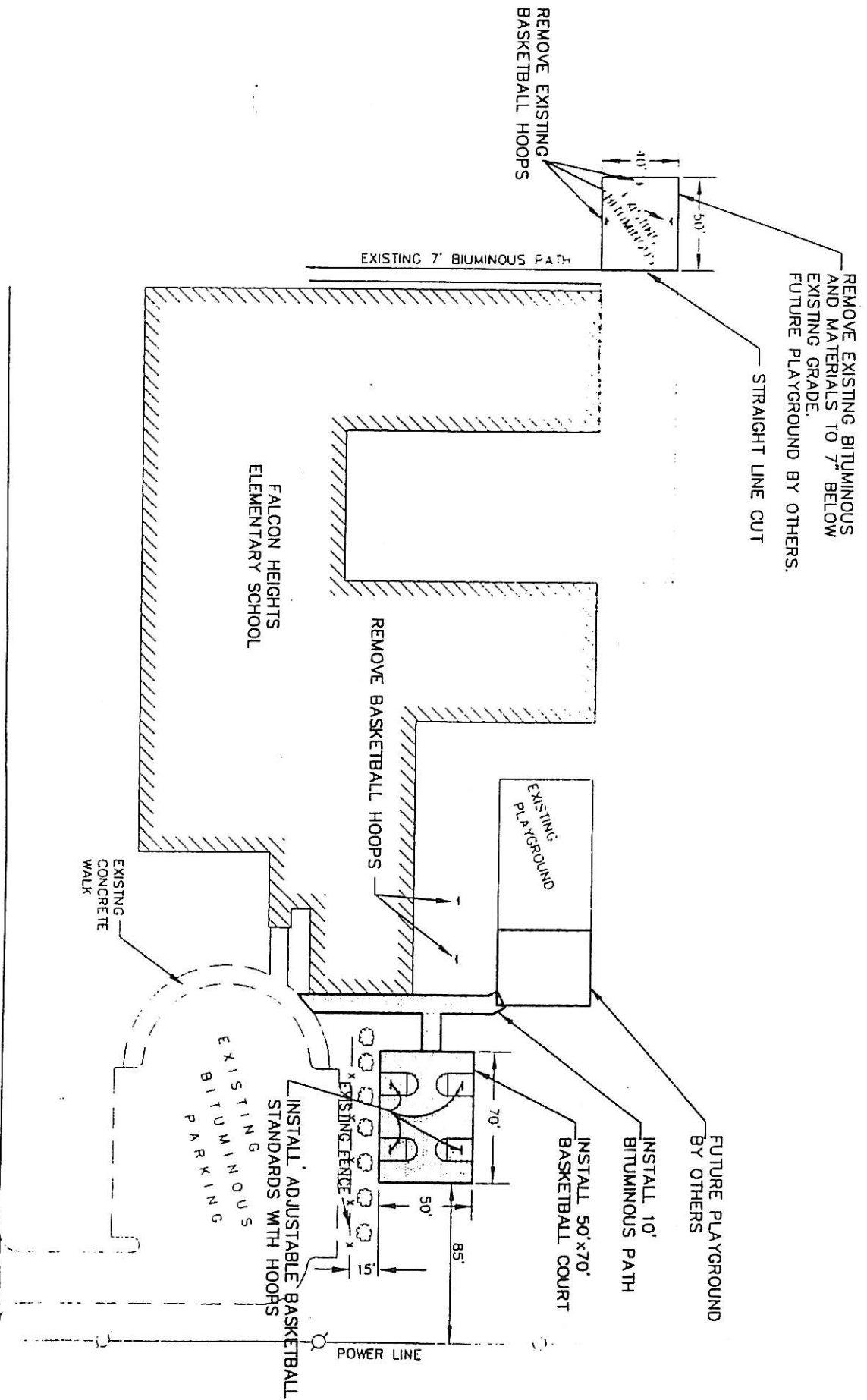
Clamping mechanisms/hardware: Aluminum clamping system, 99.9% zinc hardware

Warranty: 15 year on upright posts

12 year on hardware

10 year on clamps/megalocks, decks, pipes

6 year on molded plastics



GARDEN AVENUE

SITE PLAN

Meeting Date: 8/23/95

Agenda Item: P - 3

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Awarding of contract for Falcon Heights
Elementary School Hardcourt Construction

SUBMITTED BY: Carol Kriegler, Parks and Recreation Director
Mark Graham, MSA

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY: At the July 26th council meeting, authorization was granted to contract with MSA for services related to the development of plans and specifications, engineering and field inspection of the hardcourt play surface. Since that time, specifications were completed and bids were solicited. The scope of the work includes construction of the hardcourt, installation of 4 height adjustable basketball standards, color-coating and line stripping; construction of bituminous pathway (to ensure facility accessibility), and the removal of bituminous in preparation for play equipment installation on west side of grounds.

Bids for the work are due at 9:00 a.m. Monday morning, August 21st. A recommendation regarding the awarding of the contract will be made available to the council on August 22nd.

ACTION REQUESTED: Awarding of the hardcourt construction project contract as consistent with the recommendation made available to the council on August 22nd.

I-1

Falcon Heights Solid Waste Commission
Minutes
June 8, 1995

Call to Order: Chair Marty McCleery called the meeting to order at 7:10 p.m.

Attendance:

<u>A</u>	Alexander	<u>A</u>	Leary	<u>P</u>	Smith
<u>A</u>	Brynildson	<u>A</u>	Mackiewicz	<u>P</u>	Jacobs
<u>P</u>	Haglund	<u>P</u>	McCleery	<u>P</u>	Asleson
<u>P</u>	Kuettel	<u>A</u>	McGinnis		

Guest: Frank Meah (Falcon Heights resident)

Approval of Minutes: Laura Kuettel moved and Mike Haglund seconded approval of the minutes for the meeting of May 11, 1995, which will be retyped to correct typographical errors.

City-Wide Garage Sale: Eighty families registered at city hall for the garage sale in 1995, compared with 130 in 1994. It appears that a number of people participated without registering this year. Many residents wondered why registration was necessary, since nothing was done with the information. Some people expected that participating addresses would be listed on the maps. Registration gives the Commission an idea how many families are participating, but the information loses its value as more people decide not to bother. The Commission also discussed the utility of this year's map, which only illustrated city limits and residential areas. It was tentatively decided that both registration and maps could be eliminated in 1996. Instead, the Commission will consider obtaining standardized signs to be posted at city and residential area boundaries. The cost of ads was reasonable, and the Commission would advertise in the same places next year. Attendance appeared to be good even though the sale was on the same day as the Fire Department Open House and the flea market at the State fairgrounds. After some discussion about changing the date, it was decided that next year's sale would remain on the third Saturday in May, which will be May 18, 1996.

Newsletter Insert: The Solid Waste Commission insert to the next city newsletter was distributed and revised.

Ice Cream Social: Preliminary assignments for the Solid Waste Commission booth at the ice cream social, which is July 27, 1995, include Laura Kuettel and Carla Asleson to set up and Susan Smith to take down the display. Barbara Leary and Mike Haglund will not be available on that day. Additional assignments will be made at the July meeting. The Commission also discussed drawing names to give away small recycling-related items, such as can crushers, as well as recycling bins.

Waste Reduction Week Open House: Barbara Leary will be meeting with Ellen Blank, the principal of Falcon Heights Elementary School, to discuss a joint educational program in conjunction with Waste Reduction Week in early October. Barbara will report on their discussion at the July meeting. John

Brynildson will contact haulers and recyclers to invite them to set up displays or provide giveaways for the open house. Other possible activities include an educational video, crafts and games, and informational tables. There was some discussion of the appropriate day and time for the open house. The event will not be publicized in the next newsletter because plans are still sketchy and the event is still several months away.

Newport Facility: The Commission discussed the news release by Ramsey County which encourages residents to contract with haulers who use the Newport disposal and treatment facility. An invitation may be extended for a representative of the County to meet with the Commission for further discussion of what role, if any, the government should play in encouraging use of the facility. Such a discussion could take place in conjunction with the Commission's anticipated field trip to Newport.

Adjournment: Susan Smith moved and Laura Kuettel seconded adjournment of the meeting at 8:25 p.m.

Respectfully Submitted,



Susan K. Smith
Secretary

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23 August 1995

BUDGET WORKSHOP

1. Proposed revisions in the general fund. After the city council budget workshop on August 9, 1995, the staff revised the proposed general fund to result in an increase in the contingency fund from \$35,702 to \$49,552. The increase was made from an increase in the anticipated fiscal disparities contribution of \$2,600 and from some reductions in other parts of the budget. (See first workshop item.)

2. Summary of proposed 1996 budget impacts.

- Budget increase of 3.6% (\$1,133,743)
- Ad Valorem levy increase of 3.3% (\$36,670)
- Ad Valorem and fiscal disparities levy increase of 5.3% (\$102,600 - county estimate to date)

● Estimated property tax impact:

- No market value change in single family home:
- Market value increase of 5%: > 3%

re: %
3.12 -
~~4%~~

3. Proposed fee changes.

It is useful to annually review the city's fees for service to make sure they cover the city's costs. The second section of the workshop proposed fee changes in two fees and a clarification of the application of an existing fee.

WORKSHOP

Date: August 23, 1995

Submitted by: Joe Rigdon, City Accountant

Reviewed by: Susan Hoyt, City Administrator

Revisions to the general, special revenue, and enterprise funds have been made and are summarized as follows:

<u>General Fund</u>		<u>Increase/(Decrease)</u>
Revenues:		
Fiscal Disparities Revenue (30111)		<u>2,600</u>
Change in Revenues:		<u>2,600</u>
Expenditures:		
Conferences/Education/Associations (86100)		(3,850)
Legislative (111)	1,700	
Administrative (112)	1,500	
Finance (113)	450	
Communications (116)	200	
Consulting Planner (80400)		(500)
Planning & Inspections (117)	500	
Training (86020)		(500)
Firefighting (124)	500	
City Hall Maintenance (87010)		(500)
Building & Grounds (131)	500	
Repair Equipment (87000)		(1,900)
Streets (132)	1,900	
Operating Transfers (97000)		(4,000)
Park & Rec Administration (141)	4,000	
Change in Expenditures		<u>(11,250)</u>

Adding the increase in revenues (2,600) to the decrease in expenditures (11,250) results in a net increase of 13,850 to the contingency account, putting its 1996 budgeted expenditures at 49,552.

Special Revenue Funds

The only change to special revenue funds is to the Park Programs (201) Operating Transfers (39200) revenue account. The 4,000 decrease in revenue corresponds to the decrease in the general fund expenditure transfer.

Enterprise Funds

Rescue Services (603) rescue and supply charges have been increased to reflect the proposed fee increase and accurately reflect anticipated revenues given anticipated expenses. The 1996 budget for rescue service revenues has been increased \$23,400, which results in a slight increase in retained earnings. See the proposed fee changes for further detail.

GENERAL FUND BUDGET SUMMARY

REVENUES BY CLASSIFICATION

	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
PROPERTY TAXES	510,331	466,484	520,867	518,736	548,559
LICENSES & PERMITS	41,591	34,227	30,400	35,563	29,600
INTERGOVERNMENTAL	358,301	412,257	407,833	430,674	411,400
CHARGES FOR SERVICES	43,363	36,104	34,142	40,033	34,725
FINES & FORFEITS	70,582	63,564	75,000	85,000	75,000
MISCELLANEOUS	41,261	53,607	26,231	40,898	34,459
TOTAL REVENUES	1,065,429	1,066,243	1,094,473	1,150,904	1,133,743

EXPENDITURES BY DEPARTMENT

	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
GENERAL GOVERNMENT	302,174	272,161	282,924	266,900	299,761
PUBLIC SAFETY	377,190	410,076	475,122	473,481	490,404
PUBLIC WORKS	142,211	188,027	186,570	179,665	188,621
RECREATION	81,609	99,851	99,729	102,511	105,405
MISCELLANEOUS	241,004	45,376	50,128	1,678	49,552
TOTAL EXPENDITURES	1,144,188	1,015,491	1,094,473	1,024,235	1,133,743

GENERAL FUND REVENUE BUDGET

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
<i>PROPERTY TAXES</i>						
30111	CURRENT AD VALOREM TAXES	384,613	391,878	432,131	430,000	445,959
30111	FISCAL DISPARITY TAX	116,343	100,594	88,736	88,736	102,600
30112	DELINQUENT AD VALOREM	9,375	-25,988	0	0	0
	<i>TOTAL PROPERTY TAXES</i>	<u>510,331</u>	<u>466,484</u>	<u>520,867</u>	<u>518,736</u>	<u>548,559</u>
<i>LICENSES & PERMITS</i>						
32110	CONTRACTOR LICENSES	3,246	2,810	2,500	1,960	2,000
32120	LIQUOR LICENSES	8,006	7,651	8,000	8,000	8,000
32130	CIGARETTE & AMUSEMENT LICENCES	730	540	1,500	1,000	1,000
32140	MISCELLANEOUS BUSINESS LICENSES	5,735	8,060	3,600	3,180	3,600
32210	BUILDING PERMITS	14,736	6,846	8,000	10,000	8,000
32220	MECHANICAL PERMITS	4,657	3,757	3,000	5,252	3,000
32230	PLUMBING PERMITS	1,471	972	1,200	940	1,000
32240	OTHER PERMITS	3,010	3,590	2,600	5,231	3,000
	<i>TOTAL LICENSES & PERMITS</i>	<u>41,591</u>	<u>34,227</u>	<u>30,400</u>	<u>35,563</u>	<u>29,600</u>
<i>INTERGOVERNMENTAL</i>						
33400	STATE GRANTS & AIDS (LGA)	176,267	182,902	185,927	185,927	195,374
33400	STATE GRANTS & AIDS (HACA)	162,957	165,793	168,054	168,054	162,026
33410	OTHER GRANTS	0	4,000	0	5,000	0
33411	STATE AID - POLICE PENSION	0	0	0	16,621	0
33430	MINNESOTA STATE AID	5,000	5,000	20,852	20,852	21,000
33440	INSURANCE PREMIUM - FIRE	123	40,802	19,500	19,500	19,500
33700	CABLE TV FRANCHISE FEES	13,954	13,760	13,500	14,720	13,500
	<i>TOTAL INTERGOVERNMENTAL</i>	<u>358,301</u>	<u>412,257</u>	<u>407,833</u>	<u>430,674</u>	<u>411,400</u>
<i>CHARGES FOR SERVICES</i>						
34120	PLAN CHECK FEES	8,549	3,256	2,500	8,190	5,000
34140	SPECIAL ASSESSMENT SEARCHES	436	180	250	100	150
34150	PLANNING FEES	3,915	315	400	430	400
34160	ADMINISTRATIVE FEES	411	379	225	340	300
34170	SALE OF MAPS & COPIES	171	186	125	203	125
34210	LAUDERDALE - FIRE CONTRACT	24,955	29,344	28,892	29,000	27,000
34221	FALSE ALARMS - FIRE	625	775	750	750	750
34222	FALSE ALARMS - SECURITY	3,070	1,589	1,000	1,020	1,000
34400	LAUDERDALE - FINANCIAL	1,231	80	0	0	0
	<i>TOTAL CHARGES FOR SERVICES</i>	<u>43,363</u>	<u>36,104</u>	<u>34,142</u>	<u>40,033</u>	<u>34,725</u>
<i>FINES & FORFEITS</i>						
35110	COURT FINES	70,582	63,564	75,000	85,000	75,000
	<i>TOTAL FINES & FORFEITS</i>	<u>70,582</u>	<u>63,564</u>	<u>75,000</u>	<u>85,000</u>	<u>75,000</u>
<i>MISCELLANEOUS</i>						
36211	INTEREST ON INVESTMENTS	34,321	42,674	20,066	32,826	27,794
36220	FACILITY RENTAL	3,830	4,575	3,200	3,607	3,200
36400	MISCELLANEOUS	307	4,003	500	2,000	1,000
39200	OPERATING TRANSFERS	2,803	2,355	2,465	2,465	2,465
	<i>TOTAL MISCELLANEOUS</i>	<u>41,261</u>	<u>53,607</u>	<u>26,231</u>	<u>40,898</u>	<u>34,459</u>
	<i>TOTAL REVENUE</i>	<u>1,065,429</u>	<u>1,066,242</u>	<u>1,094,473</u>	<u>1,150,904</u>	<u>1,133,743</u>

TOTAL GENERAL FUND EXPENDITURES BY DEPARTMENT

DEPT NUMBER	DEPARTMENT TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
<i>GENERAL GOVERNMENT</i>						
111	LEGISLATIVE	35,979	35,611	43,336	37,485	44,921
112	ADMINISTRATIVE	151,932	139,178	137,294	139,291	146,374
113	FINANCE	39,409	42,100	35,497	34,138	36,365
114	LEGAL	21,562	13,151	15,000	10,000	15,000
115	ELECTIONS	12,188	10,049	9,598	11,173	12,493
116	COMMUNICATIONS	13,643	12,511	13,939	13,304	15,818
117	PLANNING & INSPECTIONS	27,461	19,562	28,260	21,509	28,790
	<i>TOTAL GENERAL GOVERNMENT</i>	<u>302,174</u>	<u>272,161</u>	<u>282,924</u>	<u>266,900</u>	<u>299,761</u>
<i>PUBLIC SAFETY</i>						
121	EMERGENCY PREPAREDNESS	5,840	5,997	6,284	6,180	6,609
122	POLICE	254,972	228,921	317,000	317,000	326,510
123	PROSECUTION	21,451	21,748	20,000	23,843	23,000
124	FIREFIGHTING	61,061	117,514	94,465	88,806	95,047
125	FIRE PREVENTION	33,866	35,895	37,373	37,652	39,238
	<i>TOTAL PUBLIC SAFETY</i>	<u>377,190</u>	<u>410,076</u>	<u>475,122</u>	<u>473,481</u>	<u>490,404</u>
<i>PUBLIC WORKS</i>						
131	BUILDING & GROUNDS	27,033	30,992	34,051	31,951	35,442
132	STREETS	82,481	119,930	122,739	113,013	122,125
133	ENGINEERING	5,070	7,702	7,000	6,500	7,500
134	TREE PROGRAM	27,627	29,403	22,780	28,201	23,554
	<i>TOTAL PUBLIC WORKS</i>	<u>142,211</u>	<u>188,027</u>	<u>186,570</u>	<u>179,665</u>	<u>188,621</u>
<i>RECREATION</i>						
141	PARK & REC ADMINISTRATION	29,625	41,599	42,379	39,842	40,931
142	PARK MAINTENANCE	51,984	58,251	57,350	62,669	64,474
	<i>TOTAL RECREATION</i>	<u>81,609</u>	<u>99,851</u>	<u>99,729</u>	<u>102,511</u>	<u>105,405</u>
<i>MISCELLANEOUS</i>						
192	CONTINGENCY	241,004	45,376	50,128	1,678	49,552
	<i>TOTAL MISCELLANEOUS</i>	<u>241,004</u>	<u>45,376</u>	<u>50,128</u>	<u>1,678</u>	<u>49,552</u>
	<i>TOTAL EXPENDITURES</i>	<u>1,144,188</u>	<u>1,015,491</u>	<u>1,094,473</u>	<u>1,024,235</u>	<u>1,133,743</u>

TOTAL GENERAL FUND EXPENDITURES BY LINE ITEM

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
<i>COMPENSATION</i>						
60100	REGULAR SALARIES	212,471	205,659	196,372	204,980	214,243
60510	MAYOR & CITY COUNCIL	18,900	18,900	18,900	18,900	18,900
60520	PART-TIME EMPLOYEES	26,013	34,005	35,818	36,678	38,662
61000	OVERTIME WAGES	0	30	200	200	200
61510	DRILL COMPENSATION	5,223	4,945	6,000	5,796	6,000
61520	FIRE COMPENSATION	11,051	15,902	15,000	12,678	15,500
61540	SLEEPER COMPENSATION	6,151	6,716	7,000	6,926	7,000
61550	OFFICER COMPENSATION	9,586	10,426	11,000	10,380	10,380
64011	PERA CONTRIBUTIONS	12,772	13,349	12,780	13,075	13,650
64012	FICA CONTRIBUTIONS	18,206	20,215	19,188	20,740	21,820
64031	HOSPITALIZATION	20,744	17,093	17,976	17,211	18,475
64032	DENTAL	2,992	3,344	3,239	4,353	4,642
64033	LONG-TERM DISABILITY	805	522	573	718	760
64034	LIFE INSURANCE	382	451	449	669	717
64040	OTHER CONTRIBUTIONS	123	41,330	19,500	19,500	19,500
	<i>TOTAL COMPENSATION</i>	<u>345,419</u>	<u>392,888</u>	<u>363,995</u>	<u>372,804</u>	<u>390,449</u>
<i>MATERIALS & SUPPLIES</i>						
70100	SUPPLIES	18,604	17,828	20,580	16,122	22,060
70400	LEGAL NOTICES/NEWSLETTERS	6,862	5,428	4,700	4,472	5,800
70500	POSTAGE	3,033	3,778	4,985	4,985	6,270
74000	MOTOR FUEL & LUBRICANTS	2,416	3,392	2,950	3,003	3,450
75000	BITUMINOUS PATCHING	351	503	625	500	625
75100	STREET SIGNS	739	410	1,000	360	1,000
77000	CLOTHING	2,355	1,601	1,425	975	1,575
	<i>TOTAL MATERIALS & SUPPLIES</i>	<u>34,360</u>	<u>32,939</u>	<u>36,265</u>	<u>30,417</u>	<u>40,780</u>
<i>OTHER SERVICES & CHARGES</i>						
80100	ENGINEERING SERVICES	5,070	7,702	7,000	6,500	7,500
80200	LEGAL FEES	43,013	34,899	35,000	33,843	38,000
80300	AUDIT/FINANCIAL CONSULTANT	3,604	3,760	4,535	3,690	4,575
80400	CONSULTING PLANNER	6,724	3,125	4,800	1,000	4,500
81000	POLICE SERVICES	254,972	228,921	317,000	317,000	326,510
81200	INSPECTORS	11,616	9,486	9,150	9,050	10,550
82000	CLEANING/WASTE REMOVAL	6,302	6,105	6,250	6,482	6,919
83010	SEALCOATING	0	27,578	28,000	26,000	28,000
83020	STREET SWEEPING	8,500	10,300	12,000	12,000	13,000
83030	SNOW REMOVAL	10,669	18,697	16,100	17,000	18,000
84000	TREE TRIM/REMOVAL/PLANTING	11,468	16,521	16,000	18,900	15,700
85000	UTILITIES	26,187	28,706	32,550	32,091	33,175
85050	CABLE TV	5,136	4,941	5,500	5,279	5,500
86010	MILEAGE	3,526	3,132	4,575	3,568	4,635
86020	TRAINING	3,565	3,565	4,800	4,170	6,000
86100	CONFERENCES/EDUCATION/ASSOC.	15,063	12,045	21,470	13,916	19,785
86200	MEDICAL EXAMINATIONS	361	1,801	500	500	600
86500	CONTRIBUTIONS	7,143	7,883	10,000	8,500	10,000
87000	REPAIR EQUIPMENT/MAINTENANCE	15,173	20,331	21,620	13,008	17,520
88000	INSURANCE & BONDS	45,729	45,766	50,135	50,135	47,393
89000	MISCELLANEOUS	13,475	31,010	53,228	4,382	54,652
	<i>TOTAL OTHER SERVICES & CHARGES</i>	<u>497,296</u>	<u>526,272</u>	<u>660,213</u>	<u>587,014</u>	<u>672,514</u>
<i>CAPITAL OUTLAY</i>						
97000	OPERATING TRANSFERS	267,113	63,392	34,000	34,000	30,000
	<i>TOTAL CAPITAL OUTLAY</i>	<u>267,113</u>	<u>63,392</u>	<u>34,000</u>	<u>34,000</u>	<u>30,000</u>
	<i>TOTAL EXPENDITURES</i>	<u>1,144,188</u>	<u>1,015,491</u>	<u>1,094,473</u>	<u>1,024,235</u>	<u>1,133,743</u>

TOTAL SPECIAL REVENUE FUNDS

FUND NUMBER	FUND TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
REVENUES:						
201	PARK PROGRAMS	17,504	24,676	21,476	21,412	17,176
202	STORM SEWER	32,845	35,249	29,716	33,927	32,174
203	EMPLOYEE	643	712	500	119	110
204	WATER	9,848	12,292	9,241	10,881	10,262
205	STREET LIGHTING	28,663	27,314	21,020	21,856	21,367
206	SOLID WASTE	45,120	42,433	42,750	42,950	42,909
207	RISK MANAGEMENT	61,723	60,211	58,856	60,112	56,145
208	COMMUNITY DEVELOPMENT	2,886	1,403	1,349	1,357	1,345
209	LAWFUL GAMBLING	138	21	100	0	0
210	CDBG PROPERTY	0	145,553	0	0	0
TOTAL REVENUES		199,370	349,864	185,008	192,614	181,488
EXPENDITURES:						
201	PARK PROGRAMS	20,085	19,494	21,476	20,528	21,176
202	STORM SEWER	45,624	3,698	10,735	6,060	5,240
203	EMPLOYEE	729	247	450	26	50
204	WATER	20,776	2,934	5,160	3,460	5,190
205	STREET LIGHTING	24,744	22,967	26,080	34,160	24,190
206	SOLID WASTE	40,463	39,095	42,454	44,883	42,848
207	RISK MANAGEMENT	44,940	48,702	53,460	45,750	50,551
208	COMMUNITY DEVELOPMENT	1,689	155	160	2,470	190
209	LAWFUL GAMBLING	0	155	100	0	0
210	CDBG PROPERTY	0	145,553	0	0	0
TOTAL EXPENDITURES		199,050	283,000	160,075	157,337	149,435
FUND BALANCE - JANUARY 1		224,983	225,303	292,168	292,168	327,445
CHANGE IN FUND BALANCE		320	66,864	24,933	35,277	32,053
FUND BALANCE - DECEMBER 31		225,303	292,168	317,101	327,445	359,498

TOTAL SPECIAL REVENUE FUND REVENUES BY LINE ITEM

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
REVENUES:						
<i>INTERGOVERNMENTAL</i>						
33110	CDBG GRANT	0	110,000	0	0	0
33610	COUNTY GRANT - RECYCLING	11,011	10,358	11,000	11,000	11,000
	<i>TOTAL INTERGOVERNMENTAL</i>	11,011	120,358	11,000	11,000	11,000
<i>CHARGES FOR SERVICES</i>						
34180	SOLID WASTE FEE	31,332	31,448	31,500	31,500	31,500
34181	SOLID WASTE PENALTY	295	295	250	206	250
34182	SALE OF RECYCLING	2,111	175	0	0	0
34310	RECREATION FEES	8,942	7,786	7,000	6,500	6,500
34340	NON-RESIDENT FEES	328	278	300	300	300
36510	STORM SEWER CHARGES	25,889	25,690	25,500	25,850	25,850
36520	STORM SEWER PENALTIES	278	247	200	152	200
38010	WATER CHARGES	8,998	10,470	8,500	9,200	9,000
	<i>TOTAL CHARGES FOR SERVICES</i>	78,173	76,389	73,250	73,708	73,600
<i>MISCELLANEOUS</i>						
36211	INTEREST ON INVESTMENTS	10,597	14,958	6,448	14,246	10,502
36220	RENTS & ROYALTIES	2,310	1,155	1,155	1,155	1,155
36233	CONTRIBUTIONS	138	22	100	0	0
36250	MISCELLANEOUS POP	643	706	500	100	100
36400	INSURANCE DIVIDENDS	12,549	10,276	5,000	5,000	5,000
36401	INSURANCE CHARGES	48,833	48,356	53,555	53,405	50,131
39200	OPERATING TRANSFERS	35,116	77,644	34,000	34,000	30,000
	<i>TOTAL MISCELLANEOUS</i>	110,186	153,117	100,758	107,906	96,888
	<i>TOTAL REVENUES</i>	199,370	349,864	185,008	192,614	181,488

TOTAL SPECIAL REVENUE FUND EXPENDITURES BY LINE ITEM

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
EXPENDITURES:						
<i>COMPENSATION</i>						
60100	REGULAR SALARIES	8,594	7,349	7,375	11,630	8,212
60530	SEASONAL EMPLOYEES	15,039	13,851	15,742	15,000	15,249
64011	PERA CONTRIBUTIONS	392	329	330	522	368
64012	FICA CONTRIBUTIONS	1,793	1,644	1,768	2,040	1,795
64031	HOSPITALIZATION	1,006	537	614	931	638
64032	DENTAL	114	76	82	147	103
64033	LONG-TERM DISABILITY	42	15	18	38	23
64034	LIFE INSURANCE	16	16	16	34	26
	<i>TOTAL COMPENSATION</i>	<u>26,996</u>	<u>23,817</u>	<u>25,945</u>	<u>30,342</u>	<u>26,414</u>
<i>MATERIALS & SUPPLIES</i>						
70100	SUPPLIES	3,230	2,617	3,140	2,390	2,430
70400	NEWSLETTERS/PRINT & PUBLISHING	1,271	1,935	1,950	1,900	1,750
70500	POSTAGE	225	150	200	60	200
73000	RECREATION EQUIPMENT	281	281	500	575	600
74000	MOTOR FUEL & LUBRICANTS	191	26	75	0	50
	<i>TOTAL MATERIALS & SUPPLIES</i>	<u>5,198</u>	<u>5,009</u>	<u>5,865</u>	<u>4,925</u>	<u>5,030</u>
<i>OTHER SERVICES & CHARGES</i>						
80310	AUDIT	1,022	1,240	1,120	1,120	1,330
81900	OTHER PROFESSIONAL SERVICES	1,689	3,747	100	0	0
82030	RECYCLING CONTRACT	27,605	28,431	30,500	28,674	30,500
85020	STREET LIGHTING	24,598	22,812	25,920	23,000	24,000
86100	CONFERENCES/EDUCATION/ASSOC.	1,931	65	475	40	380
87000	REPAIR/RENTAL OF EQUIPMENT	3,659	6,152	9,500	8,850	9,500
88000	INSURANCE & BONDS	42,905	48,532	53,000	45,575	50,131
89000	MISCELLANEOUS	1,925	1,387	2,150	3,811	2,150
	<i>TOTAL OTHER SERVICES & CHARGES</i>	<u>105,334</u>	<u>112,367</u>	<u>122,765</u>	<u>111,070</u>	<u>117,991</u>
<i>CAPITAL OUTLAY</i>						
92000	OTHER IMPROVEMENTS	0	141,806	0	11,000	0
97000	OPERATING TRANSFERS	61,522	0	5,500	0	0
	<i>TOTAL CAPITAL OUTLAY</i>	<u>61,522</u>	<u>141,806</u>	<u>5,500</u>	<u>11,000</u>	<u>0</u>
	<i>TOTAL EXPENDITURES</i>	<u>199,050</u>	<u>283,000</u>	<u>160,075</u>	<u>157,337</u>	<u>149,435</u>

TOTAL ENTERPRISE FUNDS

FUND NUMBER	FUND TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
REVENUES:						
601	SANITARY SEWER	633,373	720,402	610,680	574,778	571,406
603	RESCUE SERVICES	68,011	83,175	62,903	68,504	88,625
<i>TOTAL REVENUES</i>		<u>701,384</u>	<u>803,577</u>	<u>673,583</u>	<u>643,282</u>	<u>660,031</u>
EXPENSES:						
601	SANITARY SEWER	723,843	542,500	536,821	514,213	567,159
603	RESCUE SERVICES	56,882	80,230	80,390	78,357	86,532
<i>TOTAL EXPENSES</i>		<u>780,725</u>	<u>622,730</u>	<u>617,211</u>	<u>592,570</u>	<u>653,691</u>
RETAINED EARNINGS - JANUARY 1		827,726	755,356	943,225	943,225	1,001,001
CHANGE IN RETAINED EARNINGS		-79,341	180,847	56,372	50,712	6,340
ADD:DEPR ON CONTRIBUTED CAPITA		6,971	7,022	7,064	7,064	7,064
RETAINED EARNINGS - DECEMBER 31		<u>755,356</u>	<u>943,225</u>	<u>1,006,661</u>	<u>1,001,001</u>	<u>1,014,405</u>

TOTAL ENTERPRISE FUND REVENUES BY LINE ITEM

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
REVENUES:						
<i>CHARGES FOR SERVICES</i>						
32240	SAC CHARGES	8	0	0	850	0
36100	SPECIAL ASSESSMENTS	4,491	7,100	0	2,500	2,000
37110	SANITARY SEWER CHARGES	615,302	659,608	600,000	555,000	555,000
37120	SANITARY SEWER PENALTIES	2,939	2,442	2,000	1,500	1,500
37120	RESCUE PENALTIES	34	30	25	0	0
37130	OTHER CHARGES	627	676	0	0	0
37500	RESCUE CHARGES	54,960	65,909	52,000	56,680	74,000
37540	RESCUE SUPPLY CHARGES	11,784	13,965	10,000	10,423	13,400
	<i>TOTAL CHARGES FOR SERVICES</i>	<u>690,145</u>	<u>749,730</u>	<u>664,025</u>	<u>626,953</u>	<u>645,900</u>
<i>MISCELLANEOUS</i>						
36211	INTEREST ON INVESTMENTS	11,239	25,392	9,558	16,223	14,131
36230	CONTRIBUTIONS	0	900	0	0	0
36400	MISCELLANEOUS	0	27,555	0	106	0
	<i>TOTAL MISCELLANEOUS</i>	<u>11,239</u>	<u>53,847</u>	<u>9,558</u>	<u>16,329</u>	<u>14,131</u>
	<i>TOTAL REVENUES</i>	<u><u>701,384</u></u>	<u><u>803,577</u></u>	<u><u>673,583</u></u>	<u><u>643,282</u></u>	<u><u>660,031</u></u>

TOTAL ENTERPRISE FUND EXPENSES BY LINE ITEM

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 1993	ACTUAL 1994	BUDGET 1995	ESTIMATED 1995	BUDGET 1996
EXPENSES:						
<i>COMPENSATION</i>						
60100	REGULAR SALARIES	44,483	48,699	43,223	43,696	47,457
60520	PART-TIME EMPLOYEES	1,313	6,777	3,710	7,602	7,126
61000	OVERTIME WAGES	30	143	150	150	150
61510	DRILL COMPENSATION	1,741	1,638	2,000	1,800	2,000
61530	RESCUE COMPENSATION	16,303	18,436	18,000	18,000	19,000
61550	OFFICER COMPENSATION	1,265	1,499	1,800	1,740	1,800
64011	PERA CONTRIBUTIONS	2,163	2,689	2,087	2,679	2,895
64012	FICA CONTRIBUTIONS	3,373	4,109	5,258	5,563	5,718
64031	HOSPITALIZATION	4,781	3,768	4,240	4,172	4,735
64032	DENTAL	645	577	589	788	885
64033	LONG-TERM DISABILITY	127	74	88	139	157
64034	LIFE INSURANCE	79	78	81	145	160
	<i>TOTAL COMPENSATION</i>	<u>76,303</u>	<u>88,486</u>	<u>81,226</u>	<u>86,474</u>	<u>92,083</u>
<i>MATERIALS & SUPPLIES</i>						
70100	SUPPLIES	693	1,631	1,450	1,150	1,400
70200	RESCUE SUPPLIES	3,696	5,231	3,500	3,500	5,390
70500	POSTAGE	930	909	1,150	1,007	1,010
74000	MOTOR FUEL & LUBRICANTS	699	749	1,250	800	915
77000	CLOTHING	46	45	1,450	0	1,000
	<i>TOTAL MATERIALS & SUPPLIES</i>	<u>6,064</u>	<u>8,565</u>	<u>8,800</u>	<u>6,457</u>	<u>9,715</u>
<i>OTHER SERVICES & CHARGES</i>						
80210	COURT FEES	0	0	50	0	50
80310	AUDIT	292	310	320	320	380
81900	OTHER PROFESSIONAL SERVICES	408	635	700	596	2,300
85011	CELLULAR PHONE	226	160	180	189	185
85020	ELECTRIC	1,796	1,829	2,400	2,100	2,300
85060	METRO SEWER CHARGES	582,480	463,104	452,000	435,720	483,000
86020	TRAINING	2,258	2,248	4,000	3,330	4,100
86030	CONFERENCES & SCHOOLS	0	0	100	345	300
86110	MEMBERSHIPS	0	0	300	0	150
87000	REPAIR EQUIPMENT	3,661	2,068	7,400	1,654	8,570
87600	DEPRECIATION	29,865	31,183	30,500	31,500	31,500
88000	INSURANCE & BONDS	3,404	2,740	3,720	3,720	3,038
89000	MISCELLANEOUS	7,100	19,004	9,000	16,200	9,055
	<i>TOTAL OTHER SERVICES & CHARGES</i>	<u>631,490</u>	<u>523,281</u>	<u>510,670</u>	<u>495,674</u>	<u>544,928</u>
<i>CAPITAL OUTLAY</i>						
92000	OTHER IMPROVEMENTS	525	43	6,550	1,500	4,500
97000	OPERATING TRANSFERS	66,343	2,355	9,965	2,465	2,465
	<i>TOTAL CAPITAL OUTLAY</i>	<u>66,868</u>	<u>2,398</u>	<u>16,515</u>	<u>3,965</u>	<u>6,965</u>
	<i>TOTAL EXPENSES</i>	<u>780,725</u>	<u>622,730</u>	<u>617,211</u>	<u>592,570</u>	<u>653,691</u>

WORKSHOP

Date: August 23, 1995

Submitted by: Joe Rigdon, City Accountant

Reviewed by: Susan Hoyt, City Administrator

FEES:

During the budgeting process, fees were reviewed and three changes are recommended.

RESCUE SERVICES BASE RATE:

To compensate for an expected drop in the rescue services fund retained earnings, an increase in the base rate charged per ambulance run is necessary. Per the attached Rescue Services Base Rate Calculation, the average cost per billed call is approximately \$412. When including supply charges and using 1994 and 1995 year-to-date figures, the revenue generated per call is an average of just \$371.

By raising the base rates to the recommended levels on the attachment and using the same historical time period, the average revenue per call would rise to \$416, including supply charges. This would result in a slight net gain in retained earnings under the scenario of 210 billed calls for 1996. Additional revenue, including interest and miscellaneous, is not included in the cost analysis.

These rates have not been adjusted since 1993 while costs have steadily been rising. The proposed rate increases range from 10 to 20 percent (over a 3 year period), but the increase in an average bill would amount to 12%, predominately due to flat supply charges.

FEES FOR UNSPECIFIED REQUESTS TO THE CITY: (Clarification of current city policy to include in the fee section of the code)

A private party or public institution (hereinafter applicant) making a request to the city for approval of a project or for public assistance must cover the city's consultants' costs associated with reviewing the request. Prior to having the request considered by the city, the applicant must deposit an escrow fee in an amount that is estimated to cover the city's consultants' costs as determined by the city administrator. If the city's consultants' costs exceed the initial escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The city shall use the applicant's fees to cover the city's actual consultants' costs in reviewing the request regardless of the city's action on the applicant's request. If the applicant's escrow fees exceed the city's actual consultants' costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant. Examples: Amoco landscaping/easement; Horticultural Society garden; Falcon Crossing.

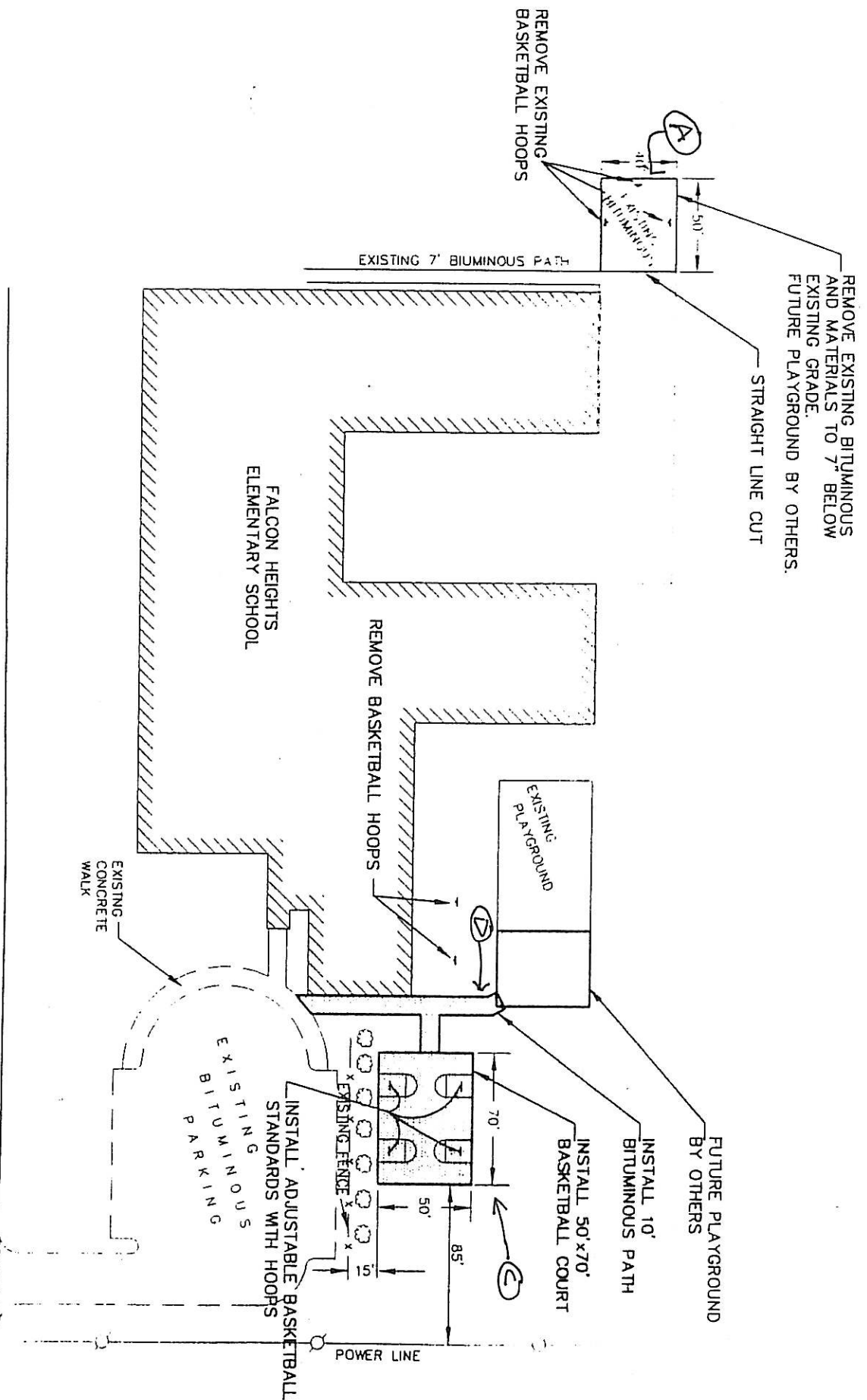
FALCON HEIGHTS ELEMENTARY SCHOOL PROPERTY
LEGAL DESCRIPTION OF THE CONTIGUOUS TRACT
OF REAL PROPERTY

The North 48 feet of Lot Eleven (11); That part of Lot B lying South of the extension across said lot of the South line of Lot Ten (10); all in Midway Plains.

That part of the South half of the Northeast Quarter of the Southwest Quarter of Section 15, Township 29, Range 23, lying West of the East 167 feet thereof, South of the North 54 feet thereof and East of the East line and the extension thereof Midway Plains, all according to the plat thereof on file and of record in the Office of the Register of Deeds in and for Ramsey County and according to the United States Government survey thereof.

EXHIBIT B

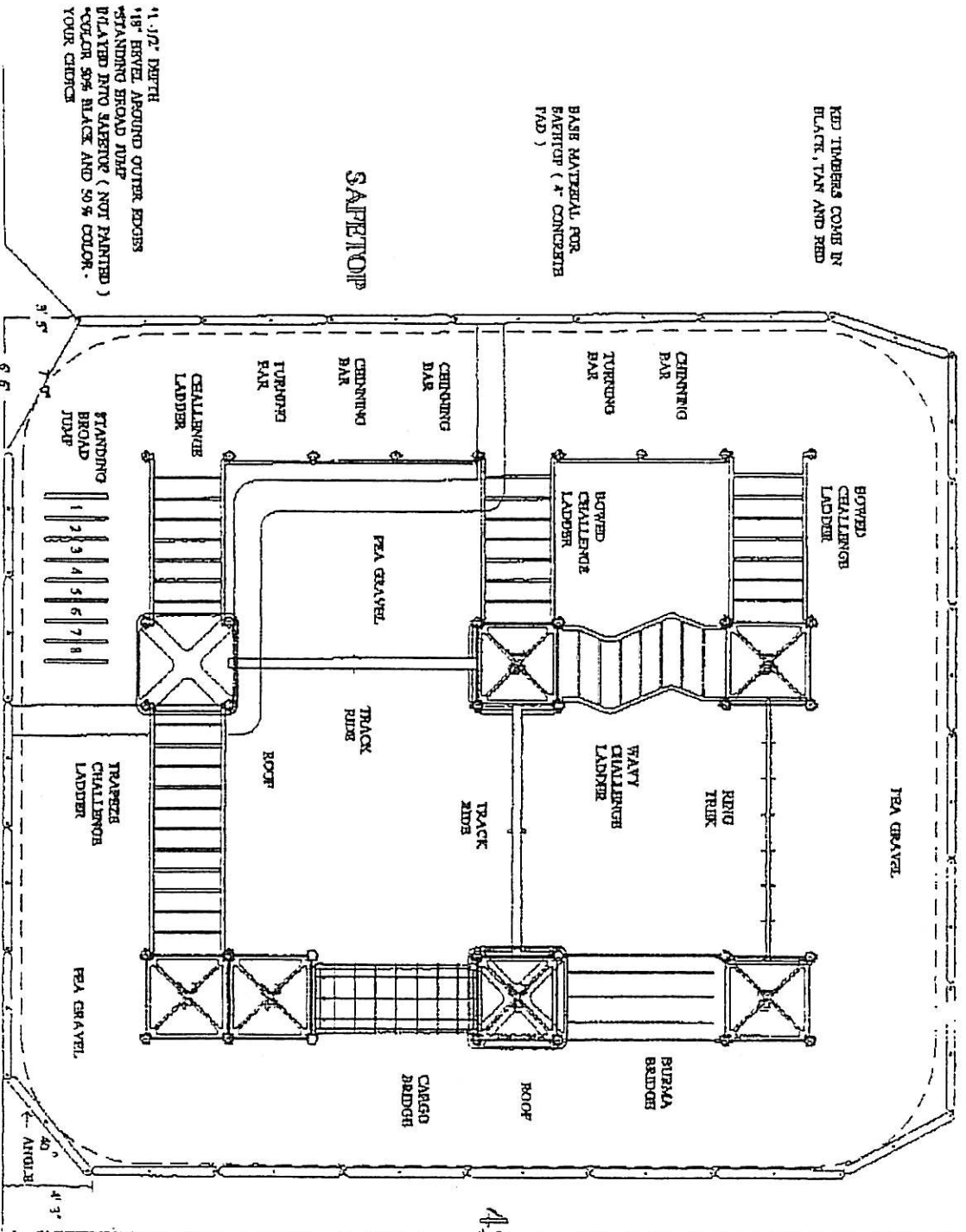
- A. **Children's play equipment located on west side of grounds.** Iron Mountain Forge play equipment contained in a 40' x 45' area. Includes "Kid Timber" border and ground cover of pea gravel and "Playtop" resilient surfacing to meet ADA requirements.
- B. **Improved baseball infields.**
- C. **Construction of a new hardcourt play surface.** Located just north of the parking lot on the east side of the school, a 50' x 70' color coated hardcourt with four adjustable height "Goalsetter" basketball standards.
- D. **Construction of bituminous pathway.** New pathway intended to ensure facility accessibility.
- E. **Misc. site amenities.** Includes the installation of park benches and waste receptacles.
- F. **Landscaping.** Limited tree planting, turf establishment and repair.
- G. **Signs.** The placement of signs indicating playground hours, rules and regulations.



GARDEN AVENUE

SITE PLAN

41'



KID TIMBERS COME IN BLACK, TAN AND RED

BASE MATERIAL FOR SAFETOP (4" CONCRETE TAD)

SAFETOP

- 1. 1/2" BERTH
- *18" BEVEL AROUND OUTER EDGES
- *STANDING BROAD JUMP
- *BLAYED INTO SAFETOP (NOT PAINTED)
- *COLOR 50% BLACK AND 50% COLOR.
- YOUR CHOICE

TO SCHOOL

ENTRANCE

ASPHALT PLAY SURFACE

4' 8"

4' 3"

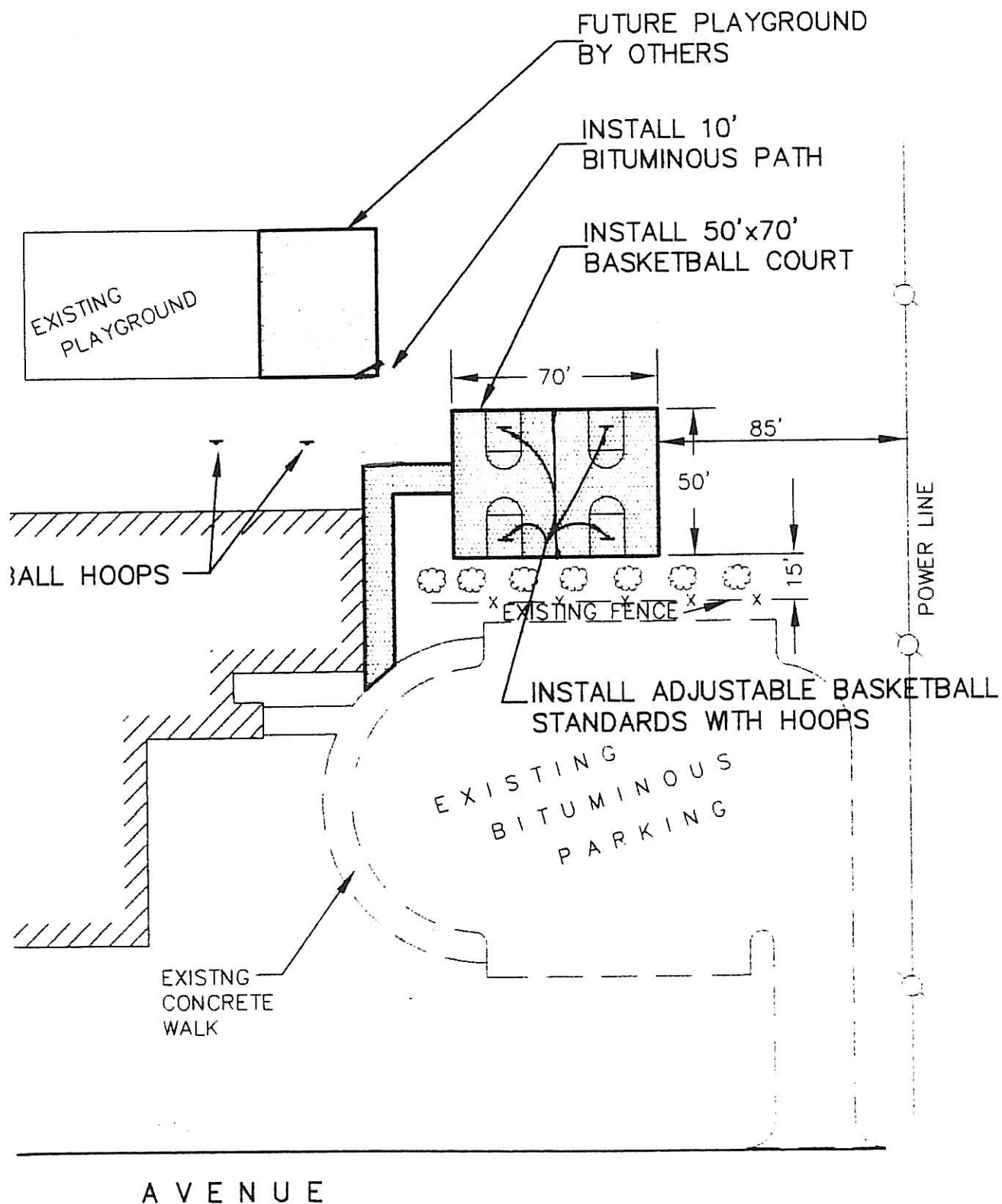
TO BASEBALL FIELD

FALCON HEIGHTS ELEMENTARY PLAY AREA



DATE: ABOUT 1988	REV.
DRAWING #: FALCONEL	
STYLE: KID BUILDERS INC	
DRAWN BY: MPD	
PROJECT:	
FALCON HEIGHTS ELEM	
FALCON HEIGHTS MN	





3.



August 22, 1995
File: 330-038-70

1326 Energy Park Drive
St. Paul, MN 55108
612-644-4389
1-800-888-2923
Fax: 612-644-9446

Ms. Carol Kriegler
Parks and Recreation Director
City of Falcon Heights
2077 West Larpentour Avenue
Falcon Heights, MN 55113

RE: ELEMENTARY SCHOOL SITE IMPROVEMENTS

Dear Ms. Kriegler:

Bids were opened for the Elementary School Site Improvements on August 22, 1995, at 9:00 a.m. This work includes construction of a basketball court and removal of an existing bituminous area. Three bids were received as indicated below.

CIVIL ENGINEERING
ENVIRONMENTAL
MUNICIPAL
PLANNING
SOLID WASTE
STRUCTURAL
SURVEYING
TRAFFIC
TRANSPORTATION

1. Aero Asphalt, Inc.	\$19,802.50
2. Bituminous Consulting & Contracting, Inc.	19,905.00
3. Buck Blacktop	26,723.75

An itemized bid tabulation is attached.

Aero Asphalt has completed similar projects in New Hope, Woodbury, and Monticello. We have worked with Aero Asphalt on paving projects in Elk River and other communities and found their work to be of good quality and meeting the project specifications.

It is our understanding that you will be discussing this matter with the City Council at their August 23, 1995, meeting. We recommend award to Aero Asphalt, Inc., as the lowest responsible bidder. At City Council direction, we will forward the contract documents to Aero Asphalt, Inc., to initiate the project.

Sincerely,

MSA, CONSULTING ENGINEERS

Mark J. Graham, P.E.

OFFICES IN:
MINNEAPOLIS
PRIOR LAKE
ST. PAUL
WASECA

MJG:tw
058-2210.aug

BID TABULATION

PROJECT: ELEMENTARY SCHOOL SITE IMPROVEMENTS (330-038-20)
 OWNER: CITY OF FALCON HEIGHTS, MINNESOTA
 OPENING DATE: AUGUST 22, 1995
 ENGINEER: MSA CONSULTING ENGINEERS

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	AERO ASPHALT, INC.		BIT. CONSULT. & CONTR.		BUCK BLACKTOP, INC.	
				UNIT PRICE (\$)	TOTAL PRICE (\$)	UNIT PRICE (\$)	TOTAL PRICE (\$)	UNIT PRICE (\$)	TOTAL PRICE (\$)
SCHEDULE 1.0 BASKETBALL COURT									
1	REMOVE BITUMINOUS PAVEMENT	SY	225	4.50	1,012.50	2.00	450.00	4.35	978.75
2	SAW CUT BITUMINOUS PAVEMENT	LF	80	2.00	100.00	2.00	100.00	4.00	200.00
3	REMOVE BASKETBALL STANDARDS & HOOPS	EA	5	150.00	750.00	5.00	25.00	150.00	750.00
4	COMMON EXCAVATION (P)	CY	150	4.00	600.00	9.50	1,425.00	24.00	3,600.00
5	AGGREGATE BASE, CLASS 5	TON	180	20.00	3,600.00	13.00	2,340.00	14.50	2,610.00
6	TYPE 41A, WEAR COURSE MIXTURE	TON	50	60.00	3,000.00	42.00	2,100.00	65.00	3,250.00
7	TYPE 31B, BASE COURSE MIXTURE	TON	45	60.00	2,700.00	41.00	1,845.00	59.00	2,655.00
8	BITUMINOUS MATERIAL FOR TACK COAT	GAL	20	2.00	40.00	1.00	20.00	5.00	100.00
9	INSTALL BASKETBALL STANDARDS	EA	4	1,625.00	6,500.00	2,350.00	9,400.00	2,550.00	10,200.00
10	COLOR COATING	SY	400	3.75	1,500.00	5.50	2,200.00	5.95	2,380.00
T SCHEDULE 1.0 BASKETBALL COURT - TOTAL					19,802.50		19,905.00		26,723.75

I HEREBY CERTIFY THAT THIS IS AN ACCURATE TABULATION OF THE BIDS RECEIVED FOR THE ABOVE MENTIONED PROJECT.

Mark J. Graham

NAME: MARK J. GRAHAM, P.E.
 DATE: AUGUST 22, 1995
 MIN REG. NO.: 19130

INFORMATION FOR ITEMS P-2 AND P-3

TO: Mayor and Councilmembers

DATE: August 22, 1995

FROM: Carol Kriegler, Parks and Recreation Director

SUBJECT: Recommendation for play equipment contract award and hardcourt
construction bid award

PLAY EQUIPMENT

Review Process: Play equipment proposals for the Falcon Heights School site were reviewed by committee on Tuesday morning, August 22nd. Participating in the review process were Carol Kriegler, Pete Klingenberg, commission members Morrie Nicholson, Jackie Benson, Greg Schaefer and Falcon Heights school personnel Ellen Blank, John Saure (P.E. teacher), and Annette Anderson (head custodian).

Recommendation: **The committee unanimously recommends that FLANAGAN SALES be awarded the contract for the installation of Iron Mountain Forge in the amount of \$24,995.00.**

After careful review it was the opinion of the committee that the proposal by Flanagan Sales offered the best value. Following is a summary of the review findings:

- I.M.F. tied for first in the number of play events offered (13)
- Of the play events offered, I.M.F.'s were the most age appropriate and challenging. The proposal most effectively provided for a series of upper body play events.
- I.M.F. offered the highest degree of accessibility for the handicapped.
- Generally, all proposals were considered comparable in terms of quality of materials, structural strength and guarantees.

HARDCOURT CONSTRUCTION

The following bids have been received for the hardcourt construction project:

Aero Asphalt, Inc.	\$19,802.50
14310 Northdale Blvd.	
Rogers, MN 55374-9610	

PRECIOUS METAL DEALER LICENCE FEE:

This 2,600 fee, which is based upon police inspections and follow-up for "hot" items, has been determined to be high in relation to actual costs involved in the event of precious metal licensing. After consulting with the police chief, a decrease in the fee to 2,000 is recommended.

RESCUE SERVICES BASE RATE CALCULATION

	1991	1992	1993	1994	1995 EST.	1996 BUDGET
COMPENSATION	30,247	30,034	30,395	37,007	37,256	42,127
MATERIALS & SUPPLIES	2,942	3,132	4,199	5,888	4,007	6,915
SERVICES & CHARGES	17,632	30,841	18,960	34,937	33,129	30,525
CAPITAL OUTLAY	2,325	2,538	3,328	2,398	3,965	6,965
TOTAL COST	53,146	66,545	56,882	80,230	78,357	86,532
ACTUAL # OF CALLS	211	193	163	206	190	210
COST PER CALL	251.88	344.79	348.97	389.47	412.41	412.06

	1995 RATES		RECOMMENDED 1996*	
	BASE	TREATMENT NO TRANSPORT	BASE	TREATMENT NO TRANSPORT
FALCON HEIGHTS	300.00	150.00	360.00	180.00
LAUDERDALE	345.00	175.00	380.00	190.00
NON-RESIDENTS	355.00	180.00	400.00	200.00

* Using these rates applied to 1994 ambulance charges would increase revenues by \$9,420. Applying the rates to 1995 charges through August 15 would generate an additional \$4,940 in revenues.

CITY OF FALCON HEIGHTS

ITEM DESCRIPTION: FIRE/RESCUE RUNS

SUBMITTED BY: Terry Iverson, Fire Marshal


REVIEWED BY: Clem Kurhajetz, Fire Chief


FALCON HEIGHTS FIRE DEPARTMENT CALLS

	<u>MAY '95</u>	<u>JUNE '95</u>	<u>JULY '95</u>
Fire Calls	<u>2</u>	<u>5</u>	<u>2</u>
Rescue Calls	<u>6</u>	<u>8</u>	<u>17</u>
False Alarms	<u>2</u>	<u>2</u>	<u>2</u>
TOTAL:	<u>10</u>	<u>15</u>	<u>21</u>

LAUDERDALE

	<u>MAY '95</u>	<u>JUNE '95</u>	<u>JULY '95</u>
Fire Calls	<u>0</u>	<u>2</u>	<u>1</u>
Rescue Calls	<u>6</u>	<u>6</u>	<u>4</u>
False Alarms	<u>3</u>	<u>1</u>	<u>4</u>
TOTAL:	<u>9</u>	<u>9</u>	<u>9</u>


Clem Kurhajetz, Fire Chief


Terry Iverson, Fire Marshal

Falcon Crossing Follow-up



CITY OF
FALCON HEIGHTS

2077 W. LARPENTEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE (612) 644-5050 FAX (612) 644-8675

18 August 1995

Mr. Robert Long
Kennedy and Graven
470 Pillsbury Center
Minneapolis, Minnesota 55402

Dear Bob:

Thanks for getting in touch with me today about Steve Wellington's interest in property tax relief and amending the assessment agreement on the Falcon Crossing property. I hope that our conversation was helpful in clarifying the city's position regarding the property tax revenue and any amendment to the assessment agreement on the property. I believe that the council's intent is most clearly captured in the April 12, 1995 minutes that you have.

From our brief conversation, I understand that your client is investigating the purchase of the property on the southeast corner of Larpenteur and Snelling Avenues and, that in the future, he may have a proposal to upgrade that property. At the time that you or Steve feel that it would be useful to discuss these ideas for the southeast corner with the city, please give me a call so we can arrange a meeting.

Again, thanks for your call.

Very truly yours,

Susan Hoyt
City Administrator

c: Mr. Stephen B. Wellington, Jr., President, Wellington Management Inc.

HOME OF THE MINNESOTA STATE FAIR AND THE U OF M INSTITUTE OF AGRICULTURE



PRINTED ON RECYCLED PAPER

File
I c to Pete

Date: 08-21-1995
To: Susan Hoyt, City Administrator
From: Pete Klingenberg, Superintendent
Re: Discussion with U.S West

Confirmed the plans from U.S. West with their Field Engineer, Bruce Sundberg regarding the request for cable right-of-way. They hope not to disrupt any of the streets in Falcon Heights or walkways in the areas mentioned. The work will mainly consist of replacing one of the junction boxes at Ford St. & Hoyt Ave. and will make a directional bore from this area to the existing Vault on Cleveland Avenue. The residents that will be affected in this area have all been sent letters from Bruce Sundbergs office weeks ago, with no response back.



JOB #: 53MB953

Date: 08/02/1995


500 North Carlton
Maplewood, Minnesota 55119

Falcon Heights City Offices
2077 Larpenteur Avenue West
Falcon Heights, MN 55113

Application is hereby made for permission to (construct and thereafter maintain); a buried telephone cable facility to serve a residential area bounded by Cleveland Avenue, Larpenteur Avenue, Hoyt Avenue and Northrup Street

in accordance with the sketch(s) attached hereto; work to start on or after 09-01-1995 and to be completed on or before 10-30-1995.

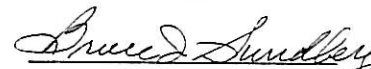
Application Approved:



8/21/95

Date

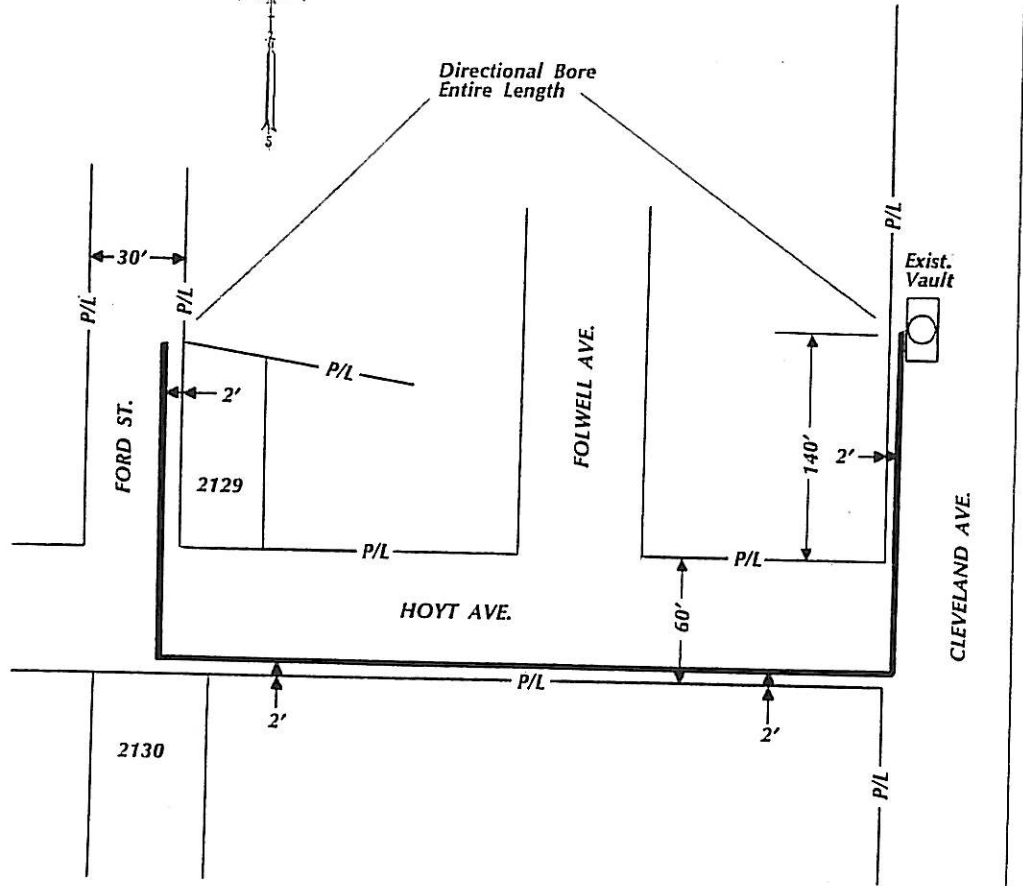
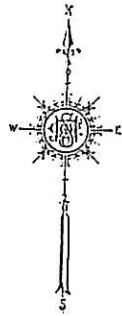
Application Submitted by:
U S WEST Communications Inc.



Bruce J. Sundberg
Field Engineer

Tel. No.: 730-1381

RAMSEY COUNTY PLAT 484
N.E. 1/4 SEC. 20, T.29, R.23.



U S WEST COMMUNICATIONS INC.
APPLICATION FOR PERMISSION
TO PLACE TELEPHONE PLANT ON:
City of Falcon Heights PROPERTY

JOB# 53MB953 Sht. 1 of 1
DATE: 08/02/1995
ENGR: Bruce Sundberg
TFI.#: 730-1381

JOB #: 53MB953

Date: 08/02/1995

500 North Carlton
Maplewood, Minnesota 55119

Falcon Heights City Offices
2077 Larpenteur Avenue West
Falcon Heights, MN 55113

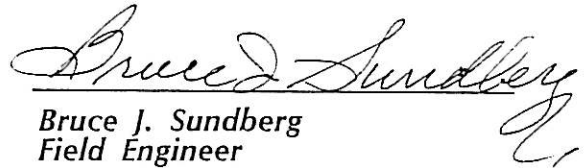
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in accordance with the sketch(s) attached hereto; work to start on or after 09-01-1995 and to be completed on or before 10-30-1995.

Application Approved:

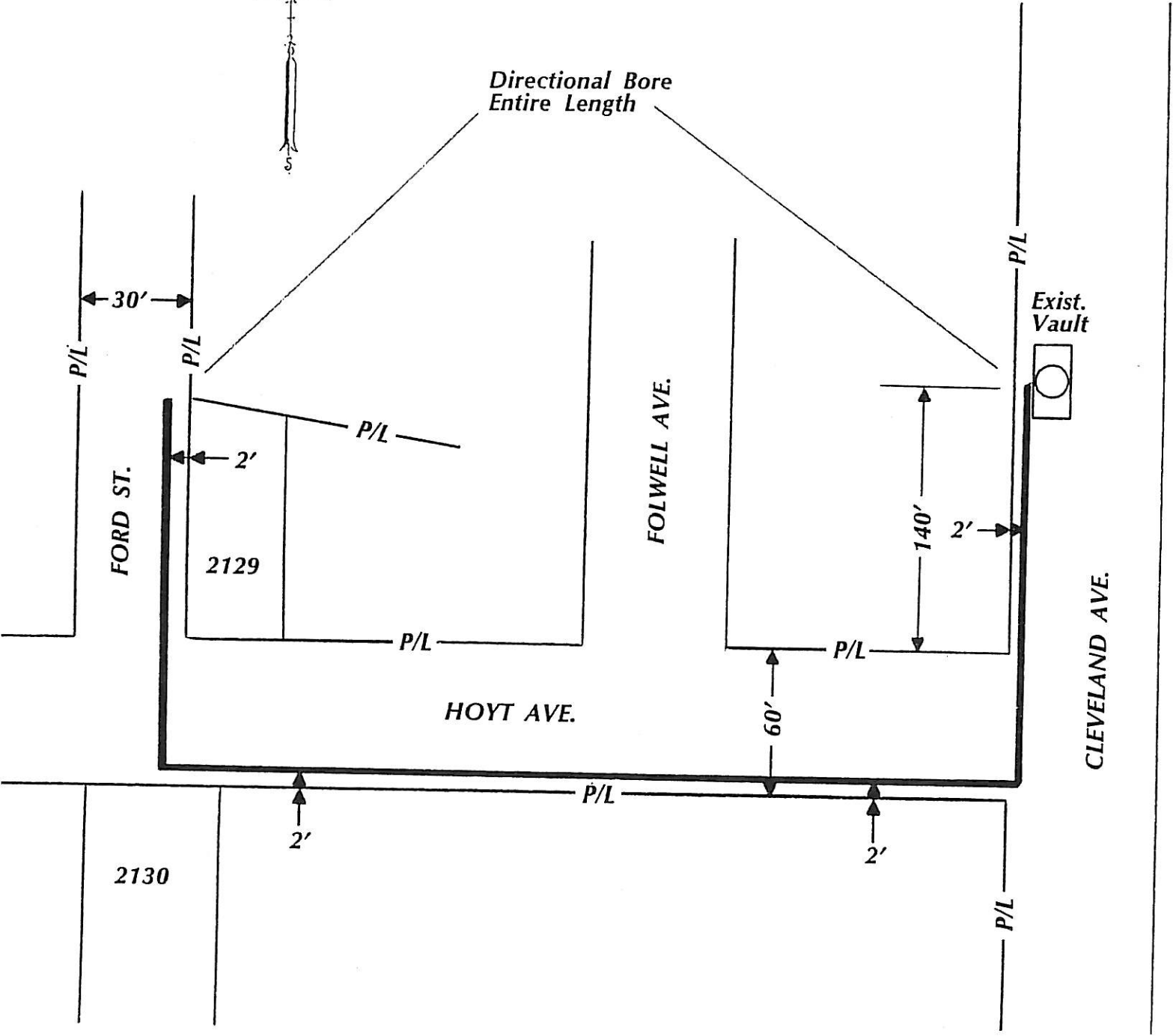
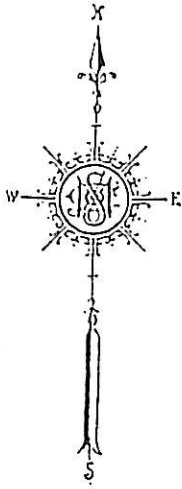


Application Submitted by:
U S WEST Communications Inc.


Bruce J. Sundberg
Field Engineer

Tel. No.: 730-1381

8/21/95
Date _____



U S WEST COMMUNICATIONS INC.
APPLICATION FOR PERMISSION
TO PLACE TELEPHONE PLANT ON:
City of Falcon Heights PROPERTY

JOB# 53MB953 Sht. 1 of 1
DATE: 08/02/1995
ENGR: Bruce Sundberg
TFI.#: 730-1381

C memo / cancel

TO: Mayors of 24 Cities in the RCWD
 Anoka County Board of Commissioners
 MN Board of Water & Soil Resources, w/attachments
 MN Department of Natural Resources, w/attachments
 MN DNR Metro Headquarters, w/attachments
 Anoka Conservation District, w/attachments
 Char Brooker, Izaak Walton League, w/attachments
 Al DeMotts
 Applicant

FM: RICE CREEK WATERSHED DISTRICT

FOR: STATUTORY NOTICE OF INTENT TO ALTER WETLANDS

**WETLAND CONSERVATION ACT
PUBLIC NOTICE**

PLEASE TAKE NOTICE Of the following proposed Wetland Replacement Plan application as required by the provisions of the Wetland Conservation Act of 1991:

LOCAL GOVERNMENT UNIT: RICE CREEK WATERSHED DISTRICT
 (LGU) 3585 LEKINGTON AVENUE N SUITE 182
 ARDEN HILLS MN 55126-9016

LGU OFFICIAL: KATE DREWRY
 August 22, 1995

PHONE# (612) 483-0694
 FAX# (612) 483-9186

PROJECT DESCRIPTION

APPLICANT NAME: K-G DEVELOPMENT PERMIT APPLICATION NO. 95-115

PROJECT LOCATION: T31N R28W SEC 34 NW1/4 NE1/4
 LOCATED Southwest Quadrant of 98rd Avenue N.E. and I35 Frontage Road, Blaine

COUNTY: Anoka

WATERSHED NAME: RICE CREEK WD

DESCRIPTION OF ACTIVITY: Fill 1,440 sq. ft. of Type VI wetland to construct industrial building. Replacement will be on-site with 4,375 sq. ft. of created wetland.

A COPY OF THE COMPLETE APPLICATION CAN BE VIEWED AT THE RCWD OFFICE LISTED ABOVE. PERSONS INTERESTED IN COMMENTING ON THIS APPLICATION MAY DO SO IN WRITING TO THE RCWD OFFICE WITHIN 30 DAYS OF THE PUBLICATION OF THIS NOTICE.

Published in Blaine-Spring Lake Park Life Newspaper on 9-1-95
 Published in the EQB Monitor on 8-28-95

cc: RCWD File

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File

TO: Mayors of 24 Cities in the RCWD
 Anoka County Board of Commissioners
 MN Board of Water & Soil Resources, w/attachments
 MN Department of Natural Resources, w/attachments
 MN DNR Metro Headquarters, w/attachments
 Anoka Conservation District, w/attachments
 Char Brooker, Isaak Walton League, w/attachments
 Al DeMotts
 Applicant

FM: RICE CREEK WATERSHED DISTRICT

FOR: Statutory Notice of Intent to Alter Wetlands

WETLAND CONSERVATION ACT
PUBLIC NOTICE

PLEASE TAKE NOTICE Of the following proposed Wetland Replacement Plan application as required by the provisions of the Wetland Conservation Act of 1991:

LOCAL GOVERNMENT UNIT: RICE CREEK WATERSHED DISTRICT
 (LGU) 3585 LEXINGTON AVENUE N SUITE 132
 ARDEN HILLS MN 55126-8016

LGU OFFICIAL: KATE DREWRY
 August 22, 1995

PHONE# (612) 483-0634
 FAX# (612) 483-9186

PROJECT DESCRIPTION

APPLICANT NAME: Anoka County Parks Department PERMIT APPLICATION NO. 95-122
 c/o John Von De Linde, Director of Parks

PROJECT LOCATION: T31N R22W SEC 20 & 21 NE & SE1/4 Chomonix Golf Course, located
 at terminus of Aqua Lane, East of Hwy 49, SE of 35W, in City of Lino Lakes

COUNTY: Anoka

WATERSHED NAME: RICE CREEK WD

DESCRIPTION OF ACTIVITY: In conjunction with golf course renovation, applicant proposes to fill
 9,888 sq. ft. of wetland and replace on-site at a ratio of 2:1.

A COPY OF THE COMPLETE APPLICATION CAN BE VIEWED AT THE RCWD OFFICE LISTED
 ABOVE. PERSONS INTERESTED IN COMMENTING ON THIS APPLICATION MAY DO SO IN
 WRITING TO THE RCWD OFFICE WITHIN 90 DAYS OF THE PUBLICATION OF THIS NOTICE.

Published in Quad Community Press Newspaper on 8-29-95
 Published in EQE Monitor on 8-28-95

cc: RCWD File

At \MCR\FUBLIC.MTC