City of Falcon Heights

AGENDA

Regular Meeting of the City Council October 25, 1995

I.	CALL TO ORDER: 7 p.m.
II.	BALDWIN GEHRZ GIBSON TALBOT HUSTAD JACOBS HOYT ASLESON ATTORNEY ENGINEER
III.	COMMUNITY FORUM
IV.	APPROVAL OF MINUTES: October 11, 1995
V.	PUBLIC HEARING: None
VI.	CONSENT AGENDA:
	 Disbursements a. General disbursements through 10/25/95, \$113,904.69 b. Payroll, 10/1/95 through 10/15/95, \$10,809.58 Licenses Appointment of Ms. Ann Gustafson to the Keeping Connected Team
VII.	WORKSHOP
	W-1. Staff update on 1995 city activities
VIII	. INFORMATION AND ANNOUNCEMENTS:
IX.	ADJOURNMENT

CITY OF FALCON HEIGHTS REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 11, 1995



Mayor Baldwin convened the meeting at 7:06 p.m.

PRESENT

Baldwin, Gehrz, Hustad, and Jacobs. Also present were Hoyt, Asleson, and Maurer.

ABSENT

Gibson Talbot.

COMMUNITY FORUM

There was no one wishing to take advantage of the community forum.

MINUTES OF SEPTEMBER 13, 1995 AND SEPTEMBER 27, 1995

Minutes were approved by unanimous consent.

CONSENT AGENDA APPROVED

There being no objections from councilmembers, items C-8 and C-9 were added to the consent agenda. Motion was made by Councilmember Gehrz to approve the amended consent agenda. Motion passed unanimously.

- 1. Disbursements
- 2. Licenses
- 3. Fund Transfer
- 4. Resolution authorizing city clerk to apply for SCORE recycling grant funds from Ramsey County
- 5. Falcon Heights School playground landscaping
- 6. Hiring of election judges for 1995 city election
- 7. Approval of administrative assistant/planner's eighteen month pay increase
- 8. Partial payment on roof reconstruction
- 9. Adoption of Ordinance 95-07 regarding accessory buildings and structures

POLICY AGENDA

There was no policy agenda for consideration.

WORKSHOP

The city council had a discussion with Don Bluhm and Jack Frost of the Metropolitan Council regarding the proposed city acquisition of the Troutbrook storm sewer interceptor via a joint powers agreement with Roseville, St. Paul, and Maplewood. The Met Council provides the area with sanitary sewer service, but owns only a few storm sewer interceptors. They are trying to get out of the storm sewer "business" by returning the interceptors back to the local communities. They are proposing to sell the interceptors rather than giving them back because the Met Council still owes money on them and if

City Council Minutes October 11, 1995 Page 2

they were given to the four cities in question, the other cities in the metro area would have to absorb the costs. The proposed purchase price has been reduced to compensate for the fact that the four cities have already paid into the system to a certain extent.

The councilmembers had many questions regarding specific finance schemes and the reactions of the other three cities. Don Bluhm noted that if an agreement between the four cities cannot be negotiated, the Met Council will probably have to become a watershed district and charge the four cities appropriately. Mayor Baldwin noted that, while the council has not yet made a decision on the acquisition of the interceptor, the city did institute a stormwater utility fee several years back to pay for expenses such as this.

CITY INFORMATION AND ANNOUNCEMENTS

Mayor Baldwin announced the October 19th candidates meeting sponsored by the League of Women Voters. It will be televised on Cable T.V. and rebroadcast through the month.

Administrator Hoyt reminded the council and the viewing audience of a number of upcoming community events and did an update on maintenance activities.

ADJOURNMENT

The meeting was adjourned at 8:19 p.m.

	Tom Baldwin, Mayor
Carla Asleson Recording Secretary	

Meeting Date: 10/25/95

Agenda Item: C - 1

CITY OF FALCON HEIGHTS REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Joe Rigdon, City Accountant

EXPLANATION/SUMMARY:

a. General disbursements through 10/25/95, \$113,904.69

b. Payroll, 10/1/95 through 10/15/95, \$10,809.58

ACTION REQUESTED: Approval

DATE 10/19/95 TIME 03:03 CITY OF FALCON HEIGH COUNCIL REPORT PAGE 1

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DATE 10/19/95 TIME 03:03

CITY OF FALCON HEIGH COUNCIL REPORT

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31301	MATRX MEDICAL INC.	RESCUE EXAM GLOVES	RESCUE S	36.66	
31300	PRO + MED INC.	RESCUE SUPPLIES	RESCUE S	166.92	ANTERNATION CONTRACT
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	ALL SYSTEMS ROOFING, INC.	CITY HALL REROOFING (#1)	GENERAL	25, 341.50	
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Meeting Date: 10/25/95

Agenda Item: C-2

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Dee Swenson

CORPORATE

*Stone Fabric, Inc. dba Mill End Textiles #3248 1544 Larpenteur Ave.

^{*} Denotes new business

Meeting Date: 10/25/95 Agenda Item: C - 3

CITY OF FALCON HEIGHTS REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointment of Ms. Ann Gustafson to the Keeping

Connected team

SUBMITTED BY:

Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

Ms. Ann Gustafson of 1471 West Hoyt asked to be appointed to the Keeping Connected Team just established by the city. The team had its first meeting on October 2. Although the intent of the council is to keep the group at a small, committed number during these first sessions, it seems timely to one more interested party prior to delaying new applicants since the group is still in the very early stages. An additional member will also help keep the team number at ten in case a current participant can no longer be active in the group. The next meeting is scheduled for November 14, 1995 from 7:00 PM to 8:30 PM.

ACTION REQUESTED:

Appoint Ms. Ann Gustafson to the Keeping Connected team.

CONSENT CONSENT CONSENT CONSENT CONSENT

Meeting Date: 10/25/95 Agenda Item: W - 1

CITY OF FALCON HEIGHTS REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Staff update on 1995 city activities

SUBMITTED BY:

Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

Representatives of the city's departments will be on hand to provide a brief review of city activities during 1995. The focus of the discussion will be on the parks and public works activities. However, the fire marshal and administrative assistant will briefly discuss some of the work they've handled over the past year. The city accountant will also be on hand for questions. The police chief will not be present at this staff session, but will attend a council workshop sometime after the first of the vear.

Staff in attendance:

Pete Klingenberg -

Public Works and Parks Superintendent

Carol Kriegler -

Park and Recreation Director

Terry Iverson -

Fire Marshal

Carla Asleson -

Administrative Assistant/Planner

Joe Rigdon -

City Accountant

The city attorney, Ellen Sampson, will attend to become more familiar with the staff members and their typical workload. This background will be useful for her work with the city.

ACTION REQUESTED:

Introduction of workshop format from Susan Presentations and questions from staff

Order of Staff Presentations

Susan Hoyt

City Administrator (introduction only)

Carol Kriegler

Parks and Recreation Director

Pete Klingenberg

Public Works and Parks Superintendent

Linda Treeful

City Forester

Terry Iverson

Fire Marshal

Joe Rigdon

City Accountant

Carla Asleson

Administrative Assistant/Planner

1995 Work Schedule

- Installation of outside speaker system for the Community Park Building
- Cleaning and painting Public Works common areas (Tool Room & Carpenter Room)
- Clean up Public Works fenced in area for the purpose of hockey board storage in one key location
- The team effort of working with Rec. Dept. in the clean up of the empty lot at City Hall (Topsoil - Grading - Seeding)
- A challenging project of planting 93 blvd. trees in the Northhome and Grove area (Redmond Linden - Patmore Green Ash - Emerald Lustre Maple - Red Jewel Crabapple - Hackberry - Ironwood)
- Snow plow damage areas repaired at various locations around the city
- Expand some of the front office work areas
- Performed street patching in the Northhome area prior to the sealcoating to help offset some of the cost
- During Sept. and Oct. alley and street patching in the Northhome area,
 Lindig, Crawford alley (Falcon Crossing & Apts. on Arona)
- Installation of park benches along pathway at Community Park
- Sewer jetting everything east of Snelling this year, Hollywood court was also included
- Picnic table lock down at Community Park & Curtiss Field
 (Tables are either chained together or secured to ground base)
- Fence extension at the end of Prior walkway (Both sides)
- Sidewalk project in the Northhome area (Completion date is scheduled for the end of October)
- City Hall roof replacement project started in October and should be completed the end of the month, depending on the weather
- Replace chains on older type of swings at Community & Grove Park

RAMSEY COUNTY SNOW & ICE CONTROL

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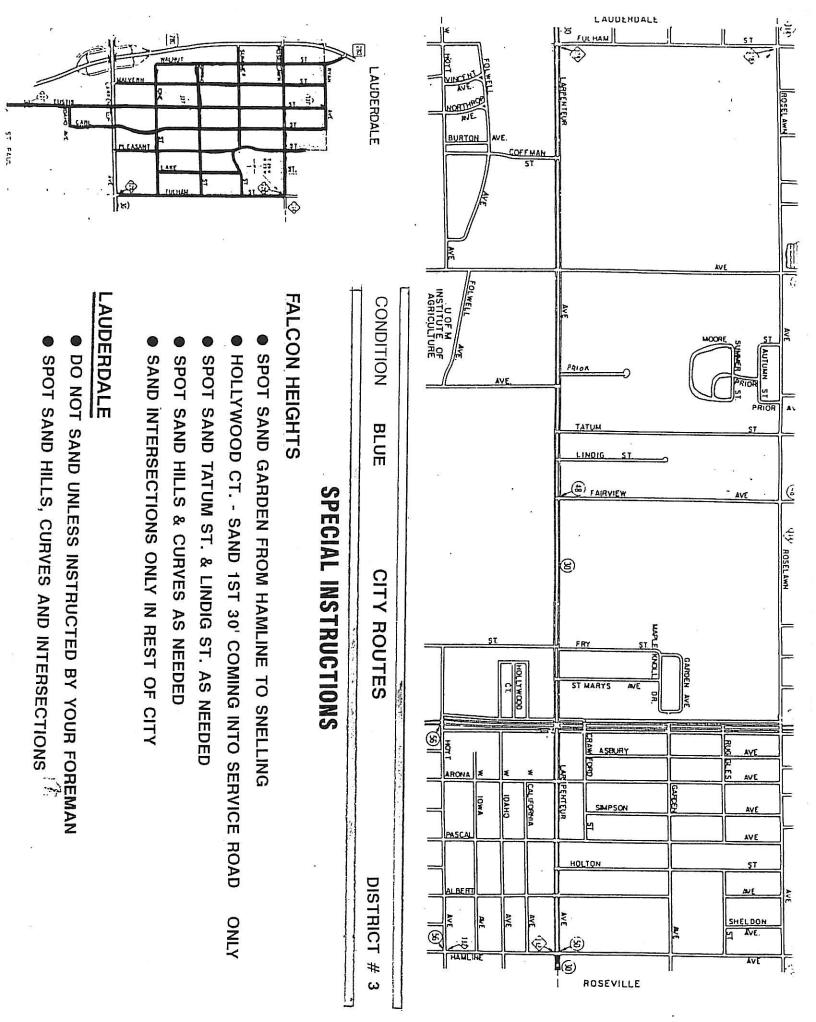
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- SANDING ONLY (SALT/SAND MIXTURE)
- LIGHT TO MODERATE SNOW
- PLOWING & SANDING OF DRIVING LANES
- 16 TO 20 PLOWS

CONDITION GREEN

- HEAVY SNOW
- PLOWING & SANDING OF ALL LANES & SHOULDERS
- 30 PLOWS

CONDITION RED

- SEVERE ICE STORM CONDITIONS
- SAND ALL ROADS WITHIN ONE HOUR
- 25 TRUCKS



City of Falcon Heights Fire Prevention/Fire Inspection Program

Mission Statement

Fire Prevention is responsible for enforcing the state and local fire codes in new and existing structures with Falcon Heights and the neighboring city of Lauderdale. Additional responsibilities include determining fire hazards, investigation of fire causes, fire prevention education, follow up on fire code violations, administration of Juvenile Fire Awareness Program.

History

The program was started on a part-time basis in 1972.

In 1972 there was 60 fire prevention/fire inspections completed.

In 1995 Fire Prevention will complete:

- 160 inspections 100 in Falcon Heights and 60 in Lauderdale
- 50 preplans for larger facilities
- 9 school fire drills
- 6 community seminars
- 6 juvenile Fire Awareness/Diversion candidates evaluated
- 36 fire pump tests complete three large complex facilities
- 20 fire investigations processed
- 1 Fore Prevention Week open house event

<u>Inspection Categories</u> (includes both Falcon Heights and Lauderdale)

- 1. commercial 45
- 2. multi family 100
- 3. day care 15

Code compliance enforced utilizing the following codes

- 1. Uniform Fire Code and State Amendments
- 2. Life Safety Code
- 3. Uniform Building Code
- 4. Other nationally approved codes.

The Inspection Process

All structures must constantly meet minimum criteria as outlined in the current uniform fire code, life safety requirements for existing buildings to keep building safe for occupants and for the fire department to enter.

1. Exits - Every floor above ground that has an occupant load of 10 or more must have and maintain two complying exits.

- 2. Corridors One hour resistance rating to allow occupants to get out and fire fighters protection to get into a facility.
- 3. Water supply for fire suppression All city fire hydrants must meet the minimum standards to fight fires as determined by the fire department preplan survey analysis.
- 4. Installation and maintenance of fire protection and life safety systems when required. All systems will receive an annual inspection by an approved vendor and all reports will be sent to the fire marshal.
- 5. Housekeeping All structures shall be maintained as to be neat and accessible at all times to the occupants and the fire department.
- 6. Key boxes When required by the fire chief, buildings will have outside fire department access key boxes with main entrance door keys and keys to boiler room and other areas of hazardous nature.
- 7. Preplans When required, because of building occupancy, stored products that are hazards to life safety, preplans will be generated to communicate directly to the fire department the nature of these special issues.
- 8. Daycare inspection shall include compliance to all Department of Human Service requirements such as appropriate exits, fire extinguisher, fire drill plans, fire exit windows when appropriate, smoke detectors installed and maintained, housekeeping near flame sources and hazardous areas within a residence shall meet minimum code standards.

Juvenile Fire Awareness Program/Diversion Program

- 1. This is a team effort between Northwest Youth & Family Services and the Falcon Heights Fire Department.
- 2. Candidates shall be interviewed by the fire marshal using an approved interview process.
- 3. Candidates shall complete diversion training which includes:
 - A. A concentrated program of video and lectures regarding fire awareness
 - B. Actual time given back to the Falcon Heights/Lauderdale community in the form of diversion.
 - 1. Examples painting, cleaning, maintaining the community owned buildings as necessary.
 - 2. All diversion sentences are determined through the judicial process and agreed upon by parents or guardians and Northwest Youth & Family Services.

Current Large Projects being Worked on by Fire Prevention:

- 1. Installation of a complete automatic fire protection system at the Rose Bed & Breakfast
- 2. Upgrade of the existing fire/smoke detection and emergency lighting system at Hewlett Packard.
- 3. Installation of code complying exit doors and required lighting at Northome Shopping Center for exit/egress safety.
- 4. Installation of fire hydrants and water supply to structures located on 33rd Street in Lauderdale.
- 5. Code compliance of the Chinese Christian Church of Lauderdale to include proper exits, removal of abandoned underground storage tanks, and installation of proper exit lighting.
- 6. Blomberg office building upgrade of electrical system to meet current codes and elimination of fire hazards due to uncovered electrical junction boxes.

PLANNING AND BUILDING ACTIVITY 1993 TO 1995

PLANNING REQUESTS

	1993	1994	1995
Variance	9	3	5
Conditional Use Permit	1	3	3
Subdivision	1	0	0
Parking	0	1	1
Plan Review	0	1	0
TOTAL	11	8	9

BUILDING PERMIT ACTIVITY

	1993	1994	1995
Residential Permits	82	50	61
Residential Valuation	\$854,311	\$461,751	\$933,370
Commercial Permits	8	7	6
Commerical Valuation	\$2,560,473	\$63,900	\$57,457
TOTAL PERMITS	90	57	67
TOTAL VALUATION	\$3,414,784	\$525,651	\$990,827

RESIDENTIAL BUILDING PERMITS BY TYPE - 1995

	# of Permits	Valuation
Addition	11	\$653,653
Interior Remodel	12	\$100,015
Deck/Porch	14	\$75,025
Garages	6	\$58,533
Other	18	\$46,144
TOTAL	61	\$933,370

Does not include roofing, siding, fence, plumbing, or mechanical permits. All 1995 figures are current as of 10/24/95.

COMPOSITION OF FALCON HEIGHTS RECYCLING MATERIAL BREAKDOWN BY WEIGHT

