

City of Falcon Heights  
Regular City Council Meeting Agenda  
7 p.m. on March 27, 1996  
City Hall - 2077 W. Larpenteur Ave.

CALL TO ORDER

ATTENDANCE: GEHRZ \_\_\_ GIBSON TALBOT \_\_\_ HUSTAD \_\_\_ JACOBS \_\_\_  
KUETTEL \_\_\_ HOYT \_\_\_ ASLESON \_\_\_ ATTORNEY \_\_\_  
ENGINEER \_\_\_

APPROVAL OF MINUTES: March 13, 1996

COMMUNITY FORUM

SWEARING IN OF NEW COUNCILMEMBER

CONSENT AGENDA:

1. Disbursements
  - a. General disbursements through March 21, 1996, \$99,057.18
  - b. Payroll, 3/1/96 to 3/15/96, \$12,095.84
2. Licenses
3. Commission liaison assignments
4. Appointment of Paul Martinez to Human Rights Commission as one of three on-going members
5. Acceptance of Falcon Heights/Lauderdale Club donation to the summer recreation Open Gym program
6. Designation of date for 1996 Volunteer Recognition Dinner
7. Approval of Fire Department appointment

INFORMATION AND ANNOUNCEMENTS

ADJOURN TO WORKSHOP

1. Review of the comprehensive plan

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KUETTEL \_\_\_ HOYT \_\_\_ ASLESON \_\_\_ ATTORNEY \_\_\_  
ENGINEER \_\_\_

APPROVAL OF MINUTES: March 13, 1996 (Tab #1)

COMMUNITY FORUM

SWEARING IN OF NEW COUNCILMEMBER (Tab #2)

1. Administer the oath of office to Laura Kuettel

CONSENT AGENDA:

1. Disbursements (Tab #3)
  - a. General disbursements through March 21, 1996, \$99,057.18
  - b. Payroll, 3/1/96 to 3/15/96, \$12,095.84
2. Licenses (Tab #4)
3. Commission liaison assignments (Tab #5)
4. Appointment of Paul Martinez to Human Rights Commission as one of three on-going members (Tab #6)
5. Acceptance of Falcon Heights/Lauderdale Club donation to the summer recreation Open Gym program (Tab #7)
6. Designation of date for 1996 Volunteer Recognition Dinner (Tab #8)
7. Approval of Fire Department appointment (Tab #9)

INFORMATION AND ANNOUNCEMENTS

ADJOURN TO WORKSHOP

1. Review of the comprehensive plan (Tab #10)

**CITY OF FALCON HEIGHTS  
REGULAR CITY COUNCIL MEETING  
MINUTES OF MARCH 13, 1996**

Mayor Gehrz convened the meeting at 7:03 P.M.

**PRESENT**

Mayor Gehrz, councilmembers Gibson Talbot, Hustad and Jacobs. Also present was city prosecutor Costello, administrator Hoyt and recording secretary Phillips.

**COMMUNITY FORUM**

There was no one wishing to take advantage of the community forum.

**MINUTES OF FEBRUARY 28, 1996**

Minutes were approved as corrected.

**CONSENT AGENDA APPROVED**

Motion was made by Councilmember Gibson Talbot to approve the consent agenda. Motion passed unanimously.

1. Disbursements
2. Licenses
3. Bookkeeping transaction to close the Risk Management Fund
4. Request for authorization to hire a streetsweeper for the city's spring and fall streetsweeping
5. Awarding contracts for tree removal and tree trimming for 1996

**POLICY AGENDA**

**APPOINTMENT TO THE CITY COUNCIL**

Mayor Gehrz briefly summarized the appointment process when there is a vacant councilseat and announced that out of the six candidates applying for the position, Laura Kuettel was selected to fill the vacancy. Councilmember Hustad moved to appoint Kuettel to the council for the duration of the term until 12/31/97. Motion passed unanimously.

**PROPOSED AMENDMENT TO CHAPTER 2(A) OF THE ADMINISTRATIVE CODE  
RELATED TO THE HUMAN RIGHTS COMMISSION**

Administrator Hoyt explained that the proposed amendment reflected a change in the role of the human rights commission since its inception in 1968 to update the structure of the commission and to make it more flexible and responsive to the city's current needs. The commission would meet semi-annually and at the council's request on an as-needed basis. Four additional commissioners, including one youth commissioner, would be appointed by the council when the city has a specific human rights issue to address. After modifying the proposed amendment, Councilmember Jacobs moved to adopt the revisions. Motion passed unanimously. Councilmember Gibson Talbot moved to repeal the current commissioners' terms of Tai Shigaki, Ted Johnson and Paul Martinez. Motion passed unanimously.

**CONSIDERATION OF ORDINANCE 96-02 REGARDING TOBACCO  
RELATED PRODUCTS**

Administrator Hoyt explained that the city's ordinance governing tobacco sales to minors was reviewed by Martin Costello, the city's prosecuting attorney. State statute now defines the sales of tobacco to minors as a gross misdemeanor and it specifically states that localities cannot be less stringent than the state statute. Therefore, the city must prosecute clerks under the gross misdemeanor charges instead of its own ordinances. Mr. Costello recommended repealing the section regarding clerk penalties in order to preserve uniformity with the state statute. Also in Chapter 5-1.03 subd. D (7), language is recommended to clarify that youth that purchase tobacco products under the supervision of an adult engaged in education or research purposes are exempt from state legal penalties. This section allows youth working with the police department to legally purchase tobacco during compliance checks.

Councilmember Hustad stated his disagreement with the gross misdemeanor charges required by state statute. Councilmember Jacobs moved to approve Ordinance O-96-02. Mayor Gehrz and Councilmembers Gibson Talbot and Jacobs voted yes. Councilmember Hustad abstained.

**ANNOUNCEMENTS**

Administrator Hoyt announced that the Falcon Heights/Lauderdale Lion's Club recently donated \$228 to the city to finance the park and recreation summer open gym program at Falcon Heights School.

**ADJOURN**

Meeting adjourned at 7:45 PM.

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Susan L. Gehrz, Mayor

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Patricia Phillips  
Acting Recording Secretary

SPECIAL ORDER OF BUSINESS

Meeting Date: 3/27/96

Item: 1

ITEM: Administer the oath of office to Laura Kuettel

SUBMITTED BY: Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

The council has selected Laura Kuettel to fill the unexpired portion of the city council seat vacated by Mayor Sue Gehrz. The term expires on December 31, 1997.

Mayor Gehrz will administer the oath of office as required by law.

ATTACHMENT: Oath of Office

**I, Laura Kuettel, do solemnly  
swear**

**to support the Constitution of  
the United States**

**the Constitution of the State  
of Minnesota,**

**and to discharge faithfully the  
duties**

**of the Office of  
Councilmember of the City of  
Falcon Heights**

**to the best of my judgment  
and ability,**

**so help me God.**

CONSENT  
Meeting Date: 3/27/96  
Item: 1

ITEM: Disbursements

SUBMITTED BY: Joe Rigdon, City Accountant

EXPLANATION/DESCRIPTION:

- a. General disbursements through March 21, 1996, \$99,057.18
- b. Payroll, March 1, 1996 to March 15, 1996, \$12,095.84

ACTION REQUESTED: Approval



APPROVAL OF BILLS  
PERIOD ENDING: 03/27/96

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	ASLESON, CARLA	MCFOA CONF. EXPENSES	ADMINIST	256.35
	AMERICAN LINEN SUPPLY CO.	LINEN CLEANING	FIRE FIG	41.22
	AMERICAN OFFICE PRODUCTS	OFFICE SUPPLIES	ADMINIST	213.56
	AWARDS BY HAMMOND	FIRE DPT. MEMBERS PLAQUE	GENERAL	642.00
	CASH	POSTAGE	ADMINIST	23.09
	CASH	WORKSHOP SUPPLIES	LEGISLAT	4.00
	CASH	COFFEE & PAPER PRODUCTS	BUILDING	33.12
	CASH	CURTISS VACUUM BELTS	PARK MAI	4.28
	CASH	MISC. PETTY CASH	ADMINIST	9.05
		*** TOTAL FOR CASH		73.54
	SHARPS AWAY	COLLECT BIOHAZARD MTRIAL	RESCUE S	52.65
	DANKO EMERGENCY EQUIPMENT	REPAIR SCBA'S	FIRE FIG	250.55
	EMERGENCY APPARATUS MAINT	REBUILD ALTERNATOR #753	FIRE FIG	396.34
	CITY OF FALCON HEIGHTS	1ST QTR SEWER	BUILDING	40.56
	CITY OF FALCON HEIGHTS	1ST QTR SEWER	PARK MAI	70.00
		*** TOTAL FOR CITY OF FALCON HEIGH		110.56
	FIRE DEPARTMENT SAFETY	1996 MEMBERSHIP	FIRE FIG	75.00
	FIRE INSTRUCTORS ASSN. MN UFC-94 SET (FIRE CODE)		FIRE PRE	177.42
	FIRE INSTRUCTORS ASSN. MN UBC AMENDMENTS		PLANNING	23.77
		*** TOTAL FOR FIRE INSTRUCTORS ASS		201.19
	HOISINGTON KOEGLER GROUP	2/96 PLANNING & DESIGN	LARPENTE	2,059.50
	ICMA RETIREMENT TRUST-457	3/96 CONTRIBUTIONS	ADMINIST	100.00
	ICMA RETIREMENT TRUST-457	3/96 CONTRIBUTIONS	FINANCE	150.00
	ICMA RETIREMENT TRUST-457	3/96 CONTRIBUTIONS	PARK MAI	200.00
		*** TOTAL FOR ICMA RETIREMENT TRUS		450.00
	INSTY-PRINTS PLUS	STATIONERY 2ND PAGE	ADMINIST	15.12
	INSTY-PRINTS PLUS	FIRE MARSHAL BUS. CARDS	FIRE PRE	31.63
		*** TOTAL FOR INSTY-PRINTS PLUS		46.75
	IVERSON, TERRY	1ST QTR AUTO INSURANCE	FIRE PRE	75.00
	JANKE, KATHLEEN	3/96 CLEANING	FIRE FIG	80.00
	31871 KAHLER HOTEL	LMC CONF. ROOM DEPOSIT	LEGISLAT	207.00
		LMC CONF. ROOM DEPOSIT	ADMINIST	69.00
		*** TOTAL FOR KAHLER HOTEL		276.00
	KNOX LUMBER CO.	CITY HALL CEILING TILES	BUILDING	44.94
	DAVID W. KRIESEL, INC.	3/96 BUILDING INSPECT	PLANNING	550.00

APPROVAL OF BILLS  
PERIOD ENDING: 03/27/96

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	DAVID W. KRIESEL, INC.	1ST QTR PLUMBING INSPECT	PLANNING	103.50
	*** TOTAL FOR DAVID W. KRIESEL, IN			653.50
31875	LEAGUE OF MN CITIES	LOSS CONTROL WORKSHOP	FINANCE	15.00
	LEONARD, STREET & DEINARD	LEGAL SVC TO 2/29/96	LEGAL	214.55
	METRO FIRE	HELMET PARTS	FIRE FIG	130.36
	METRO FIRE	REPAIR LITEBOX/HELMETS	FIRE FIG	165.89
	*** TOTAL FOR METRO FIRE			296.25
	METROPOLITAN COUNCIL	4/96 SEWER SERVICE	SANITARY	37,950.00
	METROPOLITAN STATE UNIV.	MN STATE FIRE SCHOOL	FIRE PRE	100.00
	MINNESOTA CONWAY	RECHARGE DRY CHEMICAL	FIRE FIG	44.60
31872	MN DEPARTMENT OF REVENUE	STATE WITHHELD 3/15/96	ADMINIST	698.34
	DISTRICT 621	WORD 6.0 COURSE#1251-4A	ADMINIST	198.00
	MINNESOTA PREVENTION	PREVENTION CONFERENCE	MCAD	50.00
	NSP	2/96 ELECTRIC	BUILDING	683.82
	NSP	2/96 GAS	BUILDING	666.96
	NSP	2/96 ELECTRIC	PARK MAI	24.50
	NSP	2/96 ELECTRIC	SANITARY	15.64
	NSP	2/96 ELECTRIC	SANITARY	13.64
	NSP	2/96 ELECTRIC	SANITARY	97.86
	NSP	2/96 GAS & ELECTRIC	PARK MAI	166.48
	*** TOTAL FOR NSP			1,668.90
	NATIONAL FIRE PROTECTION	96 NFPA MEMBERSHIP	FIRE FIG	95.00
	NEEDELS JANITOR SUPPLY	FLOOR FINISH, ETC.	PARK MAI	98.04
31874	NORTH HENNEPIN COMMUNITY	PUBLIC WORKS COURSE 114	CONTINGE	181.60
31873	NORTH STAR STATE BANK	FED WITHHELD 3/15/96	ADMINIST	3,776.57
	NORTH SUBURBAN	96 CABLE CONTRIBUTION	COMMUNIC	5,685.41
	OFFICE DEPOT	MAYOR NAMEPLATE	ADMINIST	16.05
	OXYGEN SERVICE COMPANY	2/96 OXYGEN CYLINDERS	RESCUE S	9.00
	OXYGEN SERVICE COMPANY	2/96 OXYGEN CYLINDERS	BUILDING	9.00
	*** TOTAL FOR OXYGEN SERVICE COMPA			18.00
	PERA	PERA WITHHELD 3/15/96	ADMINIST	1,295.29
	PAKOY, GENE	1ST QTR MECH. INSPECT	PLANNING	405.00
	RAMSEY CLINIC	IMMUNIZATIONS	RESCUE S	116.00

APPROVAL OF BILLS  
PERIOD ENDING: 03/27/96

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	RAMSEY COUNTY	3/96 INSURANCE PREMIUMS	ADMINIST	3,520.43
	RAMSEY COUNTY	1/96 SALT/SAND MIXTURE	STREETS	89.40
	RAMSEY COUNTY	LIFTSTATION MAINTENANCE	STORM SE	2,343.24
		*** TOTAL FOR RAMSEY COUNTY		5,953.07
	SYNOPTICS	FIRE DEPT. TEAM BUILDING	CONTINGE	1,350.00
	TAFF, SUSAN HOYT	3/96 MILEAGE	ADMINIST	165.00
	TAFF, SUSAN HOYT	SOLID WST CMMSN MATERLS	SOLID WA	98.90
		*** TOTAL FOR TAFF, SUSAN HOYT		263.90
	UNITED WAY	1ST QTR UNITED WAY	ADMINIST	18.00
	UNITED WAY	1ST QTR UNITED WAY	FINANCE	1.80
	UNITED WAY	1ST QTR UNITED WAY	EMERGENC	3.38
	UNITED WAY	1ST QTR UNITED WAY	FIRE PRE	20.47
	UNITED WAY	1ST QTR UNITED WAY	PARK & R	9.00
	UNITED WAY	1ST QTR UNITED WAY	SOLID WA	1.80
	UNITED WAY	1ST QTR UNITED WAY	SANITARY	1.80
	UNITED WAY	1ST QTR UNITED WAY	RESCUE S	2.25
		*** TOTAL FOR UNITED WAY		58.50
	USWEST CELLULAR	2/96 CELLULAR PHONE	RESCUE S	18.93
	USWEST CELLULAR	CELL PHONE #754	RESCUE S	144.00
		*** TOTAL FOR USWEST CELLULAR		162.93
	USWEST COMMUNICATIONS	3/96 PHONE	BUILDING	361.94
	USWEST COMMUNICATIONS	3/96 PHONE	PARK & R	57.83
		*** TOTAL FOR USWEST COMMUNICATION		419.77
	ZACK'S INC.	ROLL TOWELS; DEGREASER	BUILDING	71.68
	ZACK'S INC.	ROLL TOWELS; DEGREASER	PARK MAI	71.67
		*** TOTAL FOR ZACK'S INC.		143.35
	SUBURBAN CHAMBER COMMERCE	EDUC BANQ STUDENT SPNSR	LEGISLAT	16.50
	BERNARDY, CONNIE LANNERS	3/31/96 MCAD SERVICES	MCAD	1,543.85
	ST. ANTHONY VILLAGE	3/96 POLICE SERVICES	POLICE	27,209.17
	HUGHES & COSTELLO	3/96 PROSECUTION	PROSECUT	2,093.60
	DOOR SERVICE COMPANY	COUNCIL CHAMBER DOORS	GENERAL	496.66
	KUETTEL, LAURA	SKATING LESSONS REFUND		12.00
	PARK, HYEOU	SKATING LESSONS REFUND		24.00
	CONWAY, LAURIE	SKATING LESSONS REFUND		12.00
	BYRNE, KEVIN	SKATING LESSONS REFUND		12.00
	ELLINGSON, MARGARET	SKATING LESSONS REFUND		12.00

APPROVAL OF BILLS  
 PERIOD ENDING: 03/27/96

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	HOLT, MARY	SKATING LESSONS REFUND	-----	12.00
	FROELICH, DEBORAH	SKATING LESSONS REFUND	-----	24.00
	RISINGER, JANET	SKATING LESSONS REFUND	-----	24.00
	SWENSON, VALERI	SKATING LESSONS REFUND	-----	12.00
	THOMPSON, HELEN	AMBULANCE OVERPAYMENT	-----	280.63
		*** TOTAL FOR BANK 01		99,057.18
		*** GRAND TOTAL ***		99,057.18
		*** GRAND TOTAL ***		99,057.18

PERIOD END DATE 03/15/96  
SYSTEM DATE 03/15/96

\*\*FILE NOT UPDATED\*\*

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C H E C K   R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	3 15 96	30 NICHOLAS BAUMANN	24157	124.82
COM	3 15 96	31 ROSS BERNDT	24158	31.73
COM	3 15 96	32 RAYMOND BROWN	24159	266.54
COM	3 15 96	33 JOHN HOLMGREN SR.	24160	213.33
COM	3 15 96	34 CLEMENT KURHAJETZ	24161	142.58
COM	3 15 96	35 LEO LINDIG	24162	108.23
COM	3 15 96	40 KEVIN ANDERSON	24163	174.22
COM	3 15 96	41 DAVID P. BIANCHI	24164	18.59
COM	3 15 96	42 MICHAEL D. CLARKIN	24165	132.77
COM	3 15 96	45 JAMES D. FULLER	24166	85.88
COM	3 15 96	47 NATHANIEL HEROLD	24167	34.06
COM	3 15 96	48 JOHN H. HOLMGREN	24168	58.99
COM	3 15 96	49 DOUGLAS LEMAY	24169	19.40
COM	3 15 96	50 JOSEPH L. MARTINEZ	24170	85.66
COM	3 15 96	51 CINDY K. MCDERMOND	24171	39.60
COM	3 15 96	56 GREGORY S. PETERSON	24172	119.45
COM	3 15 96	59 GREGORY M. FULLER	24173	161.83
COM	3 15 96	60 TERRY D. IVERSON	24174	55.19
COM	3 15 96	61 DENNIS G. LEMAY	24175	98.78
COM	3 15 96	63 RACHELLE L. MARVIN	24176	138.23
COM	3 15 96	66 ALFRED HERNANDEZ	24177	307.65
COM	3 15 96	67 BRENT W. KOSKELA	24178	219.30
COM	3 15 96	69 JASON J. HYATT	24179	208.50
COM	3 15 96	70 JUSTIN T. NOVAK	24180	129.29
COM	3 15 96	71 THOMAS R. REITAN	24181	215.58
COM	3 15 96	72 JOHN R. WOLFSBERGER	24182	134.13
COM	3 15 96	1002 SUSAN HOYT TAFF	24183	1451.39
COM	3 15 96	1003 TERRY IVERSON	24184	967.23
COM	3 15 96	1005 CAROL KRIEGLER	24185	608.79
COM	3 15 96	1006 JAY MORGAN	24186	928.22
COM	3 15 96	1007 PATRICIA PHILLIPS	24187	789.51
COM	3 15 96	1008 DELORIS SWENSON	24188	775.97
COM	3 15 96	1010 CARLA ASLESON	24189	944.09
COM	3 15 96	1011 LAWRENCE A. KLINGENBERG	24190	983.93
COM	3 15 96	1012 JOSEPH M. RIGDON	24191	861.51
COM	3 15 96	1026 JASON CIERNIA	24192	25.85
COM	3 15 96	1033 DAVE TRETSMEN	24193	350.53
COM	3 15 96	1088 DONALD R. MEISSNER	24194	68.33
COM	3 15 96	1112 WENDY L. TEISBERG	24195	16.16
****TOTALS****				12095.84

CONSENT  
Meeting Date: 3/27/96  
Item: 2

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Dee Swenson

MECHANICAL

Practical Systems #3377

CONSENT  
Meeting Date: 3/27/96  
Item: 3

ITEM: Commission liaison assignments

SUBMITTED BY: Sue Gehrz, Mayor

EXPLANATION/DESCRIPTION:

Effective May 1, councilmembers will be assigned to the following commission liaison assignments:

Councilmember Hustad: Planning Commission  
Councilmember Jacobs: Solid Waste Commission  
Councilmember Kuettel: Park and Recreation Commission  
Councilmember Gibson Talbot: Human Rights Commission

These assignments will be reviewed and reassigned at the first council meeting of 1997.

ACTION REQUESTED: Acknowledge commission assignments.

CONSENT  
Meeting Date: 3/27/96  
Item: 4

ITEM: Appointment of Paul Martinez to Human Rights Commission as one of three on-going members

SUBMITTED BY: Sue Gehrz, Mayor

EXPLANATION/DESCRIPTION:

The recently revised Human Rights Commission states that "The City Council shall appoint three commissioners to meet semi-annually and at the city council's request on an as-needed basis." Other commissioners can be appointed for specific assignments.

Paul Martinez has asked to be appointed as one of the three continuing commissioners. Mr. Martinez was an active member of the Human Rights Commission prior to the recent changes in the commission's composition and organization.

ACTION REQUESTED: Appoint Paul Martinez to Human Rights Commission as an on-going member, term ending December 31, 1998.



CONSENT

Meeting Date: 3/27/96

Item: 5

ITEM DESCRIPTION: Acceptance of Falcon Heights / Lauderdale Lions Club Donation to the Summer Recreation Open Gym Program.

SUBMITTED BY: Carol Kriegler, Director of Parks, Recreation, Grounds and Facilities

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION / SUMMARY:

The Falcon Heights / Lauderdale Lions Club has donated \$228.00 towards the '96 summer recreation open gym program at Falcon Heights School.

Last summer the city conducted an open gym program two mornings a week for kids entering grades 4 and up. The new gym was available to youth with a city recreation staff member on site to organize activities, divide teams, and provide supervision. Cost for attending a session was \$2 per visit or \$14 for the 6 week program. The associated costs with providing this program are limited to a \$5 a day rental fee to School District #623 and staffing of a city recreation leader (2 hours at about \$7.00/hour) for a total cost of \$19 per session. The Lions Club donation covers the costs of providing 2 hour open gym sessions twice a week for 6 weeks.

Staff is very appreciative of the Lions Club donation as it provides a valued service and program to youth while eliminating the need for an associated required registration procedure and fee payment. Like the "Time-In" playground program at Curtiss Field, children are welcome to participate in the open gym program to the extent that they desire without registration and fee payment which can be a real discouragement to participation in this type of program.

ACTION REQUESTED: Acceptance of the Falcon Heights Lauderdale Lions Club donation of \$228.00 to the summer recreation open gym program.

ITEM: Designation of date for 1996 Volunteer Recognition Dinner

SUBMITTED BY: Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

Minnesota Volunteer Recognition Week is scheduled for the week of April 21-27. The city's volunteer dinner is proposed to be held that week. The event recognizes the city's volunteer commissioners, fire/rescue volunteers, and others in the community that have given their time in the previous year.

Before further arrangements can be made, the council must designate a date for the event. Given other events on the city calendar during volunteer week, the most appropriate date appears to be Sunday, April 21 (early evening time, approximately 5 p.m. to 7 p.m.) If this is not convenient for councilmembers, alternate dates of Monday, April 22 and Thursday, April 25 are also available.

There is \$1000 allotted in the 1996 budget for this event. Staff anticipates that this amount will be sufficient to cover meals for each volunteer plus one guest each. The style of the dinner is proposed to be similar to last year's event, which was a buffet-style dinner held at City Hall.

ACTION REQUESTED: Set volunteer dinner event for Sunday, April 21.  
Alternate dates available include Monday, April 22 and Thursday, April 25.

CONSENT  
Meeting Date: 3/27/96  
Item: 7

ITEM: Approval of Fire Department appointment

SUBMITTED BY: Clem Kurhajetz, Fire Chief

REVIEWED BY: Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

The fire department is requesting approval of the following individual to the Fire Department, subject to the standard one year probationary period:

Chad Hofius, 1131 Hamline Avenue, St. Paul

Mr. Hofius has passed the required agility tests and medical evaluations.

ACTION REQUESTED:

Approve appointment to the Fire Department

WORKSHOP

Meeting date: 3/27/96

Item: 1

ITEM: Review and discussion on the city's comprehensive land use plan

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

In 1991 the city adopted a new comprehensive land use plan. The plan guides and governs the city's land use decisions. Fred Hoisington, of the Hoisington Koegler Group, worked with the community to prepare the plan. He will provide the council with some background about the following:

- The legality of the comprehensive plan as a planning document for the city, especially in a fully developed city.
- The process used to develop the comprehensive plan including what community members valued in the community's physical landscape.
- What the plan generally outlines.
- The relevance of the Larpenteur Avenue streetscape and business district plan to the comprehensive plan.
- The relationship of zoning to the comprehensive plan. (The zoning in the business district was amended following the adoption of the 1991 comprehensive plan.)
- Current work on a possible plan amendment related to the redevelopment of the southeast corner within the community business district.

ACTION REQUESTED:

Information and discussion with Fred Hoisington