

City of Falcon Heights
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Avenue

July 10, 1996
A G E N D A

- A. CALL TO ORDER: 7 p.m.

- B. ATTENDANCE: GEHRZ ___ GIBSON TALBOT ___ HUSTAD ___
JACOBS ___ KUETTEL ___ HOYT ___ ASLESON ___ ATTORNEY ___
ENGINEER ___

- C. COMMUNITY FORUM

- D. APPROVAL OF MINUTES: June 26, 1996

- E. PUBLIC HEARING: None

- F. CONSENT AGENDA:
 - 1. Disbursements **(Tab #1)**
 - a. General disbursements through July 10, 1996, \$21,202.04.
 - b. Payroll, June 16 through June 30, 1996, \$16,592.47
 - 2. Licenses **(Tab #2)**
 - 3. Resolution decertifying tax increment economic district 1-3. **(Tab #3)**
 - 4. Utility billing error **(Tab #4)**

- G. POLICY AGENDA:
 - 1. Proposed meeting schedule for the 1997 budget **(Tab #5)**

- H. INFORMATION AND ANNOUNCEMENTS:

- I. ADJOURN

**CITY OF FALCON HEIGHTS
REGULAR CITY COUNCIL MEETING
MINUTES OF JUNE 26, 1996**

Mayor Gehrz convened the meeting at 7:00 p.m.

PRESENT

Gehrz, Gibson Talbot, Hustad, Jacobs, and Kuettel. Also present were Hoyt, Asleson, and Engineer Maurer.

COMMUNITY FORUM

There was no one wishing to take advantage of the community forum.

MINUTES OF MAY 9, 1996 AND MAY 22, 1996

Minutes were approved by unanimous consent.

CONSENT AGENDA APPROVED

Mayor Gehrz requested that the item concerning the personnel policy be removed from the consent agenda. Councilmember Gibson Talbot moved the adoption of the amended consent agenda. Motion passed unanimously.

1. Disbursements
2. Licenses
3. Accept resignation of Mr. Jay Morgan, Parks and Public Works Maintenance Worker
4. Approve hiring Mr. Dave Tretsven as full-time Parks and Public Works Maintenance Worker
5. Awarding of sealcoating contract
6. Appointment of City Administrator as the city representative to board of commissioners of three watershed districts
7. Award contract for the 1996 sidewalk replacement and repairs
8. Request for variance of eleven feet from the required front yard setback for the construction of a wheelchair ramp at 1806 Pascal Street, Chapter 9-2.05 subd. 2(a)

POLICY AGENDA

**INFORMATION ON FINANCING THE LARPENTEUR AVENUE IMPROVEMENT
PROJECT**

City consultant Jim Casserly gave a brief presentation as to a hypothetical bond issue with to finance the Larpenteur Avenue improvement project. He noted that, given the city's tax increment fund balance, the bond issue could be structured in a manner to pay off the bonds over a fourteen year period. Mayor Gehrz inquired as to the risk level to the city. Casserly responded that the main risk would be if, for some unforeseeable reason, that TIF revenue didn't come in as expected, although revenue stream has been steady in the past. A reserve fund is left in the account to deal with this possibility.

REQUEST TO PROCEED WITH THE PREPARATION OF FINAL PLANS AND SPECIFICATIONS FOR THE LARPEN TEUR AVENUE STREETS CAPE PROJECT

Michael Schroeder, the city's consulting landscape architect for the Larpenteur Avenue Streetscape project, reported that the streetscape design has now been reviewed with a number of community groups and at an open house. Ramsey County is near the final stage of designing the construction aspects of the Larpenteur project and Mr. Schroeder will be coordinating with county officials and with other interested entities to complete the final design plans and specifications.

A number of items still need to be addressed at the design level, such as plant materials, re-routing of electrical lines, and sign locations. These can be addressed in conjunction with the design firm's review of the final construction plans. The city council would have the opportunity to review the final streetscape design plans during the plan preparation process and once again before the bidding process is authorized.

Motion was made by Councilmember Kuettel to proceed with the next step of the streetscape design process and authorize a final design fee of \$80,000 to cover design, civil, structural, electrical engineering, surveying, and lease/easement definition costs. Motion passed unanimously.

RECOMMENDATION FROM THE EMS TASK FORCE

Mayor Gehrz gave a brief background regarding the formation and composition of the Emergency Medical Services Task Force. The city's medical director has recommended that the city consider providing Advanced Life Support (ALS) service from the point of dispatch for its ambulance patients. The city council determined that it was important for Falcon Heights to have this service, and appointed a task force to determine a service delivery model that met the following criteria: 1) medical dispatching with pre-arrival information; 2) adding ALS from the point of dispatch; 3) guaranteeing a response time that meets current EMS standards in an urban area; 4) following the city's policy as closely as possible that provides for ambulance users to cover the costs of the service through a fee for service; and 5) as a starting point, investigating how EMS might be shared and contracted with the St. Paul Fire Department.

Councilmember Jacobs, chairman of the EMS task force, reported the task force's findings and recommendations:

- To contract with St. Paul Fire for ALS service and medical dispatching;
- To arrange for Ramsey County Dispatch to "push a button" to send callers to the St. Paul Fire medical dispatcher;
- To provide a transition model of dual ALS/BLS (Basic Life Support) response to all emergency medical calls for a period of three months. During this time, both St. Paul Fire and Falcon Heights BLS will respond to all calls, with the ALS unit in charge at the scene when both units respond.
- To review the arrangement after the first three months with the task force.
- After the three month transition period, the service model will provide either as BLS or ALS response as deemed appropriate by the St. Paul Fire dispatcher.

Councilmember Jacobs moved that the task force's recommendations be adopted, with the following amendment and additions:

- That the transition model be reviewed by the task force after two months, rather than three months;
- That a representative from the city's first responders, the St. Anthony Police Department, be added to the task force;
- That the "treatment/no transport" fee be eliminated during the three month transition period and be reviewed for inclusion again after the three month joint response model; and
- That the financial status of the rescue fund be examined six months after the start of the ALS service to determine if any financial adjustments are necessary to keep within the council policy of providing ambulance service on a fee-for-service basis.
- That the City Administrator be authorized to proceed with administrative actions related to implementing this decision, including: sending a letter of request to the City of St. Paul, submitting an ALS license application with the State of Minnesota, and directing the City Attorney to work on the contract.
- That the Fire Department be authorized to purchase the necessary radios to communicate with St. Paul Fire for a sum not to exceed \$6,000.

Mayor Gehrz noted for the viewing audience that the proposal at hand concerned only the city's emergency medical service. The task force is not proposing changes to the city's fire service delivery.

After a brief discussion among the council, the motion passed unanimously.

REQUEST TO APPROVE THE DRAFT LIVABLE COMMUNITIES HOUSING PLAN

Administrator Hoyt explained that the city is required to submit a housing plan to the Metropolitan Council, explaining how the city will meet its required affordable housing benchmarks. Since the city is already very close or exceeds all of the benchmarks, and is fully developed, the draft plan primarily addresses housing rehabilitation programs offered by the State and Ramsey County.

Motion was made by Councilmember Hustad to approve the draft housing plan for submission to the Metropolitan Council. Motion passed unanimously.

REQUEST TO PAINT WARNING SIGNS ADJACENT TO STORMSEWER DRAINS IN TWO CITY NEIGHBORHOODS

Administrator Hoyt reported that the city has received a request from the District 10 Environmental Committee to paint warning signs near the stormsewer drains that drain into Lake Como. These signs would read "Please Don't Pollute, this runs into Lake Como." The project would be done by youth volunteers and painted with donated supplies. The paint would wear off within a two year period.

The council reviewed a map of the proposed sign sites and discussed whether the signs would be effective at deterring polluters. They also discussed city's general approach to signs, which is to avoid them whenever possible so as to not clutter an already crowded urban landscape.

Mayor Gehrz stated that, although she supports the idea of youth working on community projects and curbing pollution in local bodies of water, she is not enthusiastic about this particular proposal. Past practice has been to have the city avoid putting up signs that are not essential. In addition, the city has an active anti-graffiti program in place and it seems inconsistent to allow painting of the streets in this instance while trying to discourage other kinds of street paint. However, Mayor Gehrz said she was enthusiastically encouraging other educational methods, such as an article for the city's newsletter or a video to put on cable produced by volunteers.

As there was no motion for approval, the project was not approved.

REQUEST FOR AN ADDITIONAL CONTRIBUTION TO NORTHWEST YOUTH AND FAMILY SERVICES

Councilmember Hustad, the council liaison to Northwest Youth and Family Services, reported that Northwest Youth and Family Services is in the midst of an extensive upgrade to their computer system. The computers will enable staff to more efficiently process data requests, keep accurate statistics, and process reimbursement requests for managed care and Medical Assistance reimbursement. The computers are also needed because NWYS is taking over accounting functions from the City of Roseville, who performed the service in the past.

Administrator Hoyt noted that NWYS is requesting additional contributions from a number of people and organizations in the community. Any contribution could be made on a one-time basis and would not automatically be added to next year's contribution amount. The city's budgeted donation account has about \$1100 remaining in it; all budgeted donations have been paid for the year, so the \$1100 is available for new, one-time requests.

After discussion by the council, Councilmember Hustad moved to authorize a one-time donation of \$1,000 to Northwest Youth and Family Services, to be designated for computer system upgrades. Motion passed unanimously.

CONSIDERATION OF ORDINANCE 96-04 ESTABLISHING A MORATORIUM ON RADIO, TV, AND COMMUNICATIONS TOWERS/ANTENNAS

Administrative Assistant/Planner Asleson reported that, due to recent changes in the telecommunications field, a number of companies have approached the city regarding its regulations for rooftop antennas and communications towers. Although most of the companies are primarily interested in the University of Minnesota and State Fair lands, due to their elevation and water tower availability, staff and the planning commission have recommended that a moratorium on the placement of new towers and antennas be enacted for a period of three months. This will allow time for the city to determine if its

current zoning requirements are adequate for this changing technology. The moratorium would pertain only to antennas and towers that would require a conditional use permit. Antennas that would not require a conditional use permit would not be affected by the moratorium and would require only a building permit.

Motion was made by Councilmember Kuettel to approve Ordinance 96-04, imposing a moratorium on the placement of radio, TV, and communications towers/antennas that require a conditional use permit through September 30, 1996 or upon the enactment of a zoning ordinance concerning the matter, whichever comes first. Motion passed unanimously.

CONSIDERATION OF ORDINANCE 96-03, AMENDING CHAPTER 5 OF THE CITY CODE RELATED TO THERAPEUTIC MASSAGE ENTERPRISES

Administrative Assistant/Planner Asleson reported that staff had recently determined that the city code requires a public hearing to approve a therapeutic massage enterprise license. Staff is recommending that the public hearing requirement be deleted, for two reasons. First, this is the only type of city license that requires a public hearing and secondly, a public hearing is not appropriate since a license must be granted if the applicant is able to meet the licensing criteria as specified in the city code, regardless of public testimony.

Motion was made by Councilmember Gibson Talbot to approve Ordinance 96-03, deleting the public hearing requirement for therapeutic massage enterprise licenses. Motion passed unanimously.

PROPOSED CHANGES TO THE CITY'S PERSONNEL POLICIES

The proposed changes to the city code were comprised primarily of items that were in conflict with recent state legislation and with the county's insurance carrier. Mayor Gehrz asked that the travel policy also be amended to make it optional and not required for employees to spend additional time in a destination city when a cheaper airfare is available.

Motion was made by Councilmember Hustad to approve the personnel policy changes as amended above. Motion passed unanimously.

INFORMATION AND ANNOUNCEMENTS

Mayor Gehrz asked that the council work with the Administrator to establish a date for a goal setting session. She also congratulated Administrator Hoyt on her election to the League of Minnesota Cities board.

Councilmember Hustad reported that Keeping Connected brochures would soon be distributed to homes.

Administrator Hoyt made the following announcements:

- Thank you to resigning employee Jay Morgan for past service and welcome to new full-time employee Dave Tretsven. Dave is "new" in name only, as he has worked for the city in some capacity (seasonal, part-time) since 1980.
- Thank you to the Lions for donating bike helmets to area children in need of them.
- Recreation programs started the week of June 17.
- Sealcoating starts the week of July 10.

ADJOURNMENT

The meeting adjourned at 9:04 p.m.

Susan L. Gehrz, Mayor

Carla Asleson
Recording Secretary

ADDENDA

CONSENT

- Item 5 Resolution decertifying tax increment economic district
 1-1

- Item 6 Authorization to accept donation from the Falcon
 Heights/Lauderdale Lions Club

POLICY

- Item 2 Request to be fiscal agent for the Mayors Commission
 Against Drugs (MCAD) and the Teen Court

ADDENDUM TO
CONSENT AGENDA
Meeting Date: 7/10/96
Item: 5

ITEM DESCRIPTION: Resolution decertifying tax increment economic district
1-1.

SUBMITTED BY: Joe Rigdon, City Accountant

EXPLANATION/SUMMARY:

The state auditor's office has informed the city that a formal resolution is necessary upon the decertification of tax increment financing districts. Falcon Heights' economic district (1-1) was decertified by Ramsey County in 1993 and a city resolution verifying this must be made.

ATTACHMENT: Resolution No. 96-09 decertifying tax increment
economic district 1-1.

ACTION REQUESTED: Adopt Resolution No. 96-09, decertifying tax
increment economic district 1-1.

CITY OF FALCON HEIGHTS

COUNCIL RESOLUTION

Date: July 10, 1996

RESOLUTION DECERTIFYING TAX INCREMENT
ECONOMIC DISTRICT 1-1

WHEREAS, as stated in M.S. 469.176, subd. 1b, for districts approved before May, 1993, no increment shall be paid to the authority after eight years from the date of the receipt, or ten years from approval of the tax increment financing plan, whichever is less, for an economic development district;

WHEREAS, the City of Falcon Heights Resolution R-83-24 dated July 27, 1983 adopted the tax increment financing plan for economic district 1-1;

NOW THEREFORE, BE IT RESOLVED, per state statute and Ramsey County, that tax increment economic district 1-1 be decertified for taxes payable in 1994 and beyond.

Moved by: _____

GEHRZ In Favor
GIBSON TALBOT
HUSTAD Against
JACOBS
KUETTEL

Approved by: _____

Mayor
July 10, 1996
Date

Attested by: _____

City Clerk
July 10, 1996
Date

ITEM: Authorization to accept donation from the Falcon Heights/Lauderdale Lions Club

SUBMITTED BY: Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

Earlier this year, the city submitted a list of possible items that the Falcon Heights/Lauderdale Lions Club might donate to the city for community use. Staff recently sent a letter to the Lions Club, asking if it was possible to add a TV/VCR combination unit to that donation list.

In the past, the Lions have generously shared their 13" TV/VCR with the city when our need for it was foreseeable. However, there have been a number of occasions recently that have made it obvious that the city needs to have a machine on hand for use on a moment's notice and for use with larger groups. Some examples of how a 19" TV/VCR machine might be used in the future: large group information sessions on proposed street projects; election judge training; city council and city commission meetings; city educational events, such as the Recycling Open House and the Fire Department Open House; staff training videos; and previewing submissions made for the city cable station.

The Lions have indicated to staff that they would be willing to donate \$400 toward the cost of a new 19" machine, pending approval by the city council.

ACTION REQUESTED:

Accept a donation of \$400 from the Falcon Heights/Lauderdale Lions Club, to be used to purchase a TV/VCR combination unit.

**ADDENDUM
POLICY**

2.

ITEM: Request to be fiscal agent for the Mayors Commission Against Drugs (MCAD) and the Teen Court

SUBMITTED BY: Mayor Gherz

EXPLANATION/DESCRIPTION:

The Mayor's Commission Against Drugs (MCAD) and the Teen Court project are applying for separate state grants for 1997. Currently, the city acts as the fiscal agent for MCAD. If MCAD or the Teen Court receive grants, they will require a fiscal agent. This requires accounting for revenues and expenditures for these programs.

ACTION REQUESTED:

Act on the request to act as the fiscal agent for MCAD and/or the Teen Court Project in 1997.

CONSENT
Meeting Date: 7/10/96
Item: 1

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Joe Rigdon, City Accountant

EXPLANATION/SUMMARY:

- a. General disbursements through July 10, 1996, \$21,202.04
- b. Payroll, June 16 through June 30, 1996, \$16,592.47

ACTION REQUESTED: Approval

APPROVAL OF BILLS
 PERIOD ENDING: 07/10/96

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	AT&T WIRELESS SERVICES	PUBLIC WORKS PAGER 7/96	BUILDING	13.30
	AMERICAN LINEN SUPPLY CO.	LINEN CLEANING	FIRE FIG	39.64
	AMERICAN OFFICE PRODUCTS	EASEL PADS & CLAMP	ADMINIST	60.45
	AWARDS BY HAMMOND	MORGAN PLAQUE	ADMINIST	35.68
	CASSERLY MOLZAHN & ASSOC.	TIF SERVICES	TIF #1	211.75
	CASSERLY MOLZAHN & ASSOC.	TIF SERVICES	TIF #2	211.75
	*** TOTAL FOR CASSERLY MOLZAHN & A			423.50
	CENTURY COLLEGE	MGMT CLASS	STREETS	49.00
	COLONIAL INSURANCE	BAUMANN 6/96 PREMIUM	FIRE FIG	29.65
	COLONIAL INSURANCE	IVERSON 6/96 PREMIUM	FIRE PRE	36.45
	*** TOTAL FOR COLONIAL INSURANCE			66.10
	E-Z RECYCLING, INC.	6/96 RECYCLING	SOLID WA	2,500.44
	CITY OF FALCON HEIGHTS	2ND QTR SEWER	BUILDING	40.56
	CITY OF FALCON HEIGHTS	2ND QTR SEWER	PARK MAI	70.00
	*** TOTAL FOR CITY OF FALCON HEIGH			110.56
	FOCUS NEWS	FINANCIAL REPORT NOTICE	LEGISLAT	524.88
	FULLER, JIM	REPAIR RADIO	FIRE FIG	46.18
	GIBBS LAWN, INC.	SEEDING & APPLICATION	INFRASIR	712.36
	GLENWOOD INGLEWOOD	7/96 COOLER RENTAL	BUILDING	12.60
32249	GFDA	CAFRA AWARD APPLICATION	FINANCE	350.00
	HAR MAR LOCK & KEY	REPAIR LOCK	FIRE FIG	18.64
	HART FORMS & SYSTEMS	UTILITY BILLS/DSGN-50000	SANITARY	568.63
	I PRINT TEXTILES	REC PROGRAM T-SHIRTS	PARK PRO	1,012.56
	INSTY-PRINTS PLUS	AWAY FOR THE DAY FLYERS	PARK PRO	50.73
	HENNEPIN TECH. COLLEGE	CONFINED SPACE COURSE	FIRE FIG	400.00
	IVERSON, TERRY	6/96 MILEAGE	ADMINIST	2.79
	IVERSON, TERRY	6/96 MILEAGE	FIRE PRE	55.80
	IVERSON, TERRY	FMAM & GAVEL MEETINGS	FIRE PRE	19.75
	*** TOTAL FOR IVERSON, TERRY			78.34
	SAM JACOBS	LMC CONF. MILEAGE	LEGISLAT	55.80
	KNOX LUMBER CO.	WATERING ITEMS	BUILDING	43.78
	KNOX LUMBER CO.	PARK DOOR PAINT SUPPL.	PARK MAI	31.96

APPROVAL OF BILLS
 PERIOD ENDING: 07/10/96

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	KNOX LUMBER CO.	SPRINKLER RISERS	BUILDING	1.28
	*** TOTAL FOR KNOX LUMBER CO.			77.02
32255	KRIEGLER, CAROL	BATTERIES-REC PROGRAMS	PARK PRO	9.56
		FLOOR HOCKEY EYEGUARDS	PARK PRO	78.73
	*** TOTAL FOR KRIEGLER, CAROL			88.29
	LESCO INC.	STRIPING PAINT	PARK PRO	37.33
	LESCO INC.	LAWN TRACTOR BLADES	PARK MAI	56.23
	*** TOTAL FOR LESCO INC.			93.56
	M-75 BUILDING MAINTENANCE	6/96 CLEANING	BUILDING	207.68
	METROPOLITAN COUNCIL	TROUTBROOK INSPECTION	STORM SE	720.03
	MICROFLEX	AMBULANCE GLOVES	RESCUE S	81.00
	MIDWEST DELIVERY SERVICE	DELIVERY	ADMINIST	7.65
32254	MN DEPARTMENT OF REVENUE	STATE WITHHELD 6/30/96	ADMINIST	1,133.75
	NSP	6/96 ELECTRIC	EMERGENC	6.28
	NSP	6/96 ELECTRIC	PARK MAI	22.02
	*** TOTAL FOR NSP			28.30
	NELSON CHEESE FACTORY	WALK DOWN LARP. LUNCHES	LARPENTE	33.71
32253	NORTH STAR STATE BANK	FED WITHHELD 6/30/96	ADMINIST	6,166.23
	NORTHWEST YOUTH & FAMILY	ADDL NWYFS CONTRIBUTION	LEGISLAT	1,000.00
	OXYGEN SERVICE COMPANY	WELDER MATERIALS	BUILDING	32.75
	OXYGEN SERVICE COMPANY	OXYGEN-RESCUE	RESCUE S	36.76
	*** TOTAL FOR OXYGEN SERVICE COMPA			69.51
	PERA	PERA WITHHELD 6/30/96	ADMINIST	1,365.82
	SMITH MICRO TECHNOLOGIES	REPAIR LASERJET 4	ADMINIST	99.50
	SUBURBAN HARDWARE	CLEANING SUPPLIES	FIRE FIG	18.46
	SUBURBAN HARDWARE	PAINT; MISC. SUPPLIES	PARK MAI	27.51
	SUBURBAN HARDWARE	WEED CONTROL; MISC.	BUILDING	35.73
	*** TOTAL FOR SUBURBAN HARDWARE			81.70
	SUPER AMERICA	FUEL 5/22-6/21/96	FIRE FIG	103.02
	SUPER AMERICA	FUEL 5/22-6/21/96	RESCUE S	25.19
	SUPER AMERICA	FUEL 5/22-6/21/96	SANITARY	29.77
	SUPER AMERICA	FUEL 5/22-6/21/96	PARK MAI	113.39
	SUPER AMERICA	FUEL 5/22-6/21/96	STREETS	65.52
	*** TOTAL FOR SUPER AMERICA			336.89
	TOLL GAS & WELDING SUPPLY	COMPRESSED AIR	FIRE FIG	38.08
	TOLL GAS & WELDING SUPPLY	COMPRESSED AIR	FIRE FIG	38.08

APPROVAL OF BILLS
 PERIOD ENDING: 07/10/96

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	TOLL GAS & WELDING SUPPLY	COMPRESSED AIR	FIRE FIG	40.00
	*** TOTAL FOR TOLL GAS & WELDING S			116.96
32251	U.S. POSTMASTER	ANNUAL BULK MAIL PERMIT	ADMINIST	85.00
	AIRDOOR CELLULAR	5/96 CELLULAR PHONE	RESCUE S	16.99
	USWEST COMMUNICATIONS	6/96 PHONE	PARK & R	55.97
	PRAIRIE RESTORATIONS, INC	SPRAY COMM. PARK	PARKS CI	391.31
	ST. PAUL WATER UTILITY	6/96 WATER	BUILDING	16.74
	ST. PAUL WATER UTILITY	6/96 WATER	PARK MAI	16.01
	*** TOTAL FOR ST. PAUL WATER UTILI			32.75
	BERNARDY, CONNIE LANNERS	7/15/96 MCAD SERVICES	MCAD	1,543.85
	RIGDON, JOE	6/96 BANK MILEAGE	FINANCE	9.30
	MATRX MEDICAL INC.	RISKS SAFE POWDER	RESCUE S	63.76
	ROSEVILLE AREA SCHOOLS	PRINTING OF FLYERS	MCAD	40.00
	COMPUTER CITY	MOUSE	ADMINIST	17.03
32250	KUETTEL, LAURA	LMC CONF. MILEAGE	LEGISLAT	24.09
32252	BRAINERED INT'L RACEWAY	MORGAN DEPARTURE GIFT	EMPLOYEE	85.00
	*** TOTAL FOR BANK 01			21,202.04
	*** GRAND TOTAL ***			21,202.04

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P.

PERIOD END DATE 06/30/96
SYSTEM DATE 06/28/96

FILE NOT UPDATED

PAGE 1

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	6 28 96	6 SUSAN BEHRZ	24414	234.56
COM	6 28 96	8 SAM JACOBS	24415	277.05
COM	6 28 96	10 JAN GIBSON TALBOT	24416	200.00
COM	6 28 96	11 JOHN HUSTAD	24417	277.05
COM	6 28 96	12 LAURA A. KUETTEL	24418	277.05
COM	6 28 96	30 NICHOLAS BAUMANN	24419	302.86
COM	6 28 96	34 CLEMENT KURHAJETZ	24420	12.70
COM	6 28 96	40 KEVIN ANDERSON	24421	64.06
COM	6 28 96	48 JOHN H. HOLMGREN	24422	64.06
COM	6 28 96	56 GREGORY S. PETERSON	24423	96.35
COM	6 28 96	59 GREGORY M. FULLER	24424	106.35
COM	6 28 96	61 DENNIS G. LEMAY	24425	35.41
COM	6 28 96	62 BRYON A. SCHULTZ	24426	26.17
COM	6 28 96	1002 SUSAN HOYT TAFF	24427	1451.39
COM	6 28 96	1003 TERRY IVERSON	24428	979.23
COM	6 28 96	1005 CAROL KRIESLER	24429	804.68
COM	6 28 96	1007 PATRICIA PHILLIPS	24430	801.51
COM	6 28 96	1008 DELORIS SWENSON	24431	775.97
COM	6 28 96	1010 CARLA ASLESON	24432	944.09
COM	6 28 96	1011 LAWRENCE A. KLINGENBERG	24433	983.93
COM	6 28 96	1012 JOSEPH M. RIGDON	24434	896.44
COM	6 28 96	1026 JASON CIERNIA	24435	113.12
COM	6 28 96	1031 LINDA TREEFUL	24436	307.59
COM	6 28 96	1033 DAVE TRETSVEN	24437	646.04
COM	6 28 96	1057 KRISTIN L. WOLVERTON	24438	129.29
COM	6 28 96	1083 JAMES W. SNOWDEN	24439	460.15
COM	6 28 96	1084 CHRISTINE AMMANN	24440	507.46
COM	6 28 96	1107 RICHARD P. TALBOT	24441	245.51
COM	6 28 96	1121 JOSHUA L. SWANSON	24442	337.94
COM	6 28 96	1122 JOSEPH L. SNOWDEN	24443	197.53
COM	6 26 96	1006 JAY MORRAN	24411	3986.93
TOTAL:				\$16,592.47

CONSENT
Meeting Date: 7/10/96

Item: 2

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Dee Swenson

MUNICIPAL

*Recellular

1541 W. Larpenteur

*Denotes new business

CONSENT
Meeting Date: 7/10/96
Item: 3

ITEM DESCRIPTION: Resolution decertifying tax increment economic district 1-3.

SUBMITTED BY: Joe Rigdon, City Accountant

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

The state auditor's office has informed the city that a formal resolution is necessary upon the decertification of tax increment financing districts. Falcon Heights' economic district 1-3 was decertified by Ramsey County in 1995 and a city resolution verifying this must be made.

ATTACHMENT: Resolution No. 96-08, decertifying tax increment economic district 1-3.

ACTION REQUESTED: Adopt Resolution No. 96-08, decertifying tax increment economic district 1-3.

CITY OF FALCON HEIGHTS

COUNCIL RESOLUTION

Date: July 10, 1996

RESOLUTION DECERTIFYING TAX INCREMENT
ECONOMIC DISTRICT 1-3

WHEREAS, as stated in M.S. 469.176, subd. 1b, for districts approved before May, 1993, no increment shall be paid to the authority after eight years from the date of the receipt, or ten years from approval of the tax increment financing plan, whichever is less, for an economic development district;

WHEREAS, the City of Falcon Heights Resolution R-85-38 dated July 24, 1985 adopted the tax increment financing plan for economic district 1-3;

NOW THEREFORE, BE IT RESOLVED, per state statute and Ramsey County, that tax increment economic district 1-3 be decertified for taxes payable in 1996 and beyond.

Moved by: _____

GEHRZ ___ In Favor
GIBSON TALBOT
HUSTAD ___ Against
JACOBS
KUETTEL

Approved by: _____

Mayor
July 10, 1996
Date

Attested by: _____

City Clerk
July 10, 1996
Date

CONSENT
Meeting Date: 7/10/96
Item: 4

ITEM DESCRIPTION: Utility billing error

SUBMITTED BY: Joe Rigdon, City Accountant

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

A utility billing error has been discovered dating back to March, 1991, probably due to an inputting error into the computer. It involves the property located at 1583 N. Hamline (Blomberg Building). Sanitary sewer charges have been overcharged for the time period of January, 1991 to March, 1996, totalling approximately \$18,000 to 1583 N. Hamline. With penalty and assessment rebates and an applicable interest charge, reimbursement is expected to be from \$23,000 to \$25,000. Staff is presently working with the city attorney and land title records to facilitate correction and back payment to the appropriate parties for this billing error.

ACTION REQUESTED: For information only

POLICY
Date: 7/10/96
Item: 1

ITEM: Proposed meeting schedule for the 1997 budget

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

The following workshop schedule is proposed for preparing the 1997 budget.

Saturday	July 27	8:30 AM	Goals
Wednesday	August 14	7:15 PM*	Review goals Policies/General Fund
Wednesday	August 21	6:00 PM	Review General Fund/ Special Revenue Fund/ Capital Fund
Wednesday	August 28	7:15 PM*	Review of proposed budget

* These are scheduled to start after a regular council meeting; if there is a longer agenda the starting time would be later for the budget workshop.

These dates can be modified if councilmembers schedules cannot accommodate these date/times.