

City of Falcon Heights
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Avenue

February 25, 1998

A G E N D A

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ ___ GIBSON TALBOT ___ HUSTAD ___
JACOBS ___ KUETTEL ___ HOYT ___ ASLESON ___
ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: February 11, 1998
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
 - 1. Disbursements
 - a. General disbursements through 2/20/98, \$204,762.20
 - b. Payroll, 2/1/98 to 2/15/98, \$11,310.85
 - 2. Licenses
 - 3. Approval of agreement for use of fire training facilities
 - 4. Authorization for the purchase of cable television equipment
- G. POLICY AGENDA:
 - 1. Discussion on the governance of the Central Ramsey Watershed
 - 2. Consideration of Resolution 98-05, determining cost to be assessed and ordering preparation of the assessment roll for the 1998 Larpenteur Avenue street improvements
 - 3. Consideration of Resolution 98-06, calling for hearing on the proposed assessments for the 1998 Larpenteur Avenue street improvement
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

City of Falcon Heights
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City Hall
2077 W. Larpenteur Avenue

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- B. ROLL CALL: GEHRZ ___ GIBSON TALBOT ___ HUSTAD ___
 JACOBS ___ KUETTEL ___ HOYT ___ ASLESON ___
 ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: February 11, 1998 (Tab #1)
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
 - 1. Disbursements (Tab #2)
 - a. General disbursements through 2/20/98, \$204,762.20
 - b. Payroll, 2/1/98 to 2/15/98, \$11,310.85
 - 2. Licenses (Tab #3)
 - 3. Approval of agreement for use of fire training facilities (Tab #4)
 - 4. Authorization for the purchase of cable television equipment (Tab #5)
- G. POLICY AGENDA:
 - 1. Discussion on the governance of the Central Ramsey Watershed (Tab #6)
 - 2. Consideration of Resolution 98-05, determining cost to be assessed and ordering preparation of the assessment roll for the 1998 Larpenteur Avenue street improvements (Tab #7)
 - 3. Consideration of Resolution 98-06, calling for hearing on the proposed assessments for the 1998 Larpenteur Avenue street improvement (Tab #8)
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

**CITY OF FALCON HEIGHTS
REGULAR CITY COUNCIL MEETING
MINUTES OF FEBRUARY 11, 1998**

DRAFT

Mayor Gehrz convened the meeting at 7:06 p.m.

PRESENT

Gehrz, Hustad, Kuettel, and Jacobs. Also present was Hoyt, Asleson, Kriegler, and Maertz.

ABSENT

Gibson Talbot.

COMMUNITY FORUM

There was no one wishing to take advantage of the community forum.

MINUTES OF JANUARY 28, 1998

Minutes were approved by unanimous consent.

CONSENT AGENDA APPROVED

Councilmember Kuettel moved to approve the following consent agenda. The motion passed unanimously.

1. Disbursements
2. Licenses
3. Appointment to the Fire/Rescue Department
4. Approve fund transfer of \$3,410.92 from the 1984B TIF bonds to the 1993 refinancing bonds

POLICY AGENDA

UPDATE ON THE ACTIVITIES IN THE PARKS/PUBLIC WORKS DEPARTMENT

Staff members Carol Kriegler and Bill Maertz updated the city council on 1997 activities in the parks and public works department. Kriegler reported on recreation programs and neighborhood events. Kriegler and Maertz detailed specific physical improvements and maintenance done in 1997 and planned activity for 1998.

UPDATE AND DISCUSSION ON THE PROPOSED COMPUTER NETWORK UPGRADE AT CITY HALL

Administrator Hoyt reported that the city's e-mail and internet web access accounts expire at the end of February. The North Suburban Cable Commission provides its member cities with the hardware necessary to hook up with the Commission's internet service provider. However, a network system would be necessary in order to provide connections to each work station. Preliminary cost estimates to install a network range from \$8,000 to \$15,000. After discussion, the council directed staff to pursue the available options and bring back more specific information at a later date.

DRAFT

ADJOURNMENT

The meeting adjourned at 8:28 p.m.

Susan L. Gehrz, Mayor

Carla Asleson
Recording Secretary

CONSENT
Meeting Date: 2/25/98
Item: 1

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

1. General disbursements through 2/20/98, \$204,762.20
2. Payroll, 2/1/98 to 2/15/98, \$11,310.85

ACTION REQUESTED: Approval

9.

APPROVAL OF BILLS
PERIOD ENDING: 2-20-98

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	CADY COMMUNICATIONS INC	TELEHPNE SYSTEM	CADY	16,190.16
	NORTHWEST YOUTH & FAMILY	3/98 TEEN COURT SVCS		4,682.10
	UNITED HEALTHCARE RECOVER	REFUND HAHN,INS PD TWICE		484.00
	SPRINGSTED	CONT DISCLOSURE REPORTNG		1,500.00
	*** TOTAL	FOR DEPT 00		22,856.26
	FOCUS NEWS	LEGAL- ORD 98.01	LEGISLAT	31.45
35905	LEAGUE OF MN CITIES	98 LEGISLATIVE CONFERENC	LEGISLAT	45.00
	*** TOTAL	FOR DEPT 11		76.45
35907	BANK CARD CENTER	BATTERIES/FRAMES	ADMINIST	60.40
35907	BANK CARD CENTER	NATL LEAG CITIES CONF	ADMINIST	677.00
	CARTRIDGE CARE	LASER PRINTER REPAIR	ADMINIST	153.75
	ICMA RETIREMENT TRUST 457	2/98 CARLA	ADMINIST	200.00
	LEAGUE OF MN CITIES	98 SAFETY LOSS CRS-CAROL	ADMINIST	15.00
	METROPOLITAN AREA MANAGE-	98 MEMBERSHIP	ADMINIST	45.00
35903	MN DEPARTMENT OF REVENUE	2/15 ST WITHHOLDINGS	ADMINIST	645.18
35904	PERA	2/15 PERA WITHHOLDINGS	ADMINIST	1,347.40
	RAMSEY COUNTY	TRUTH-IN-TAX NOTICES	ADMINIST	270.14
	RAMSEY COUNTY	2/98 INS	ADMINIST	3,094.78
35901	SENSIBLE LAND USE COALIT.	MEETING EXPENSE	ADMINIST	25.00
	BRODERICK, BERNARD	8.52	ADMINIST	0.00
	BRODERICK, BERNARD	DELIVERIES TO COUNCIL	ADMINIST	8.52
	*** TOTAL	FOR DEPT 12		6,542.17
	CAMPBELL KNUTSON	1/97 PROF SVCS	LEGAL	1,283.05
	*** TOTAL	FOR DEPT 14		1,283.05
	HERMAN CONTRACTING	SLEIGH RIDE-DEAD WTR EVT	COMMUNIC	490.00
	INSTY-PRINTS PLUS	DEAD WTR EVENT BROCHURES	COMMUNIC	61.88
35900	KRIEGLER, CAROL	REIMB-DEAD WTR EXPENSES	COMMUNIC	152.92
	BADGE-A-MINIT	BUTTON SUPPLIES/DEAD WTR	COMMUNIC	138.16
	*** TOTAL	FOR DEPT 16		842.96
	HUGHES & COSTELLO	2/98 PROSECUTION	PROSECUT	2,241.25
	*** TOTAL	FOR DEPT 23		2,241.25
	AMERICAN LINEN SUPPLY CO.	LINEN CLEANING	FIRE FIG	39.35
	KING'S TRUE VALUE	KEY	FIRE FIG	1.78
	LEAGUE OF MN CITIES	98 SAFETY LOSS COURSE	FIRE FIG	30.00
	MIDTOWN CLEANERS	CLEANED BLANKETS	FIRE FIG	21.65
	OXYGEN SERVICE COMPANY	O2	FIRE FIG	48.78
	SUBURBAN HARDWARE	9V BATTERIES/ANT TRAPS	FIRE FIG	12.43
	SUBURBAN HARDWARE	CLEANING SUPPLIES	FIRE FIG	48.27
	SUBURBAN HARDWARE	RUG DOCTOR/CLEANERS	FIRE FIG	37.24
	USWEST COMMUNICATIONS	TELE 2/98	FIRE FIG	180.83
	*** TOTAL	FOR DEPT 24		420.33
	IVERSON, TERRY	MILEGE REIMB	FIRE PRE	48.11
	IVERSON, TERRY	GAVEL MEETING EXP REIMB	FIRE PRE	8.18
	SUBURBAN HARDWARE	NEX BRUSH	FIRE PRE	0.63
	*** TOTAL	FOR DEPT 25		56.92
	BROWNING-FERRIS IND.	2/98 WASTE	CITY HAL	194.17

APPROVAL OF BILLS
 PERIOD ENDING: 2-20-98_

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	GRAINGER, W. W., INC.	3 X 5 MAT	CITY HAL	112.29
	GRAINGER, W. W., INC.	2 FLUSH VALVE KITS	CITY HAL	48.68
	KNOX LUMBER CO.	CLEANING SUPPLIES	CITY HAL	101.64
	KNOX LUMBER CO.	PAINT/SUPPLIES	CITY HAL	39.48
	KNOX LUMBER CO.	FLUORESCENT LIGHT TUBES	CITY HAL	26.00
	LINDERS GREENHOUSES	PLANTS/DIRT CITY HALL	CITY HAL	55.82
	NSP	GAS TO 1/30	CITY HAL	648.21
	NSP	ELECT TO 1/30	CITY HAL	730.54
	OXYGEN SERVICE COMPANY	O2 AND ACETEYLNE	CITY HAL	9.00
	SUBURBAN HARDWARE	FASTENERS/LUMBER/KEYS	CITY HAL	33.68
	USWEST COMMUNICATIONS	TELE 2/98	CITY HAL	648.64
	*** TOTAL FOR DEPT 31			2,648.15
	CUSHMAN MOTOR CO., INC.	IGNITION SWITCH	CUSHMAN STREETS	14.90
	LARSEN MOTORS	ENGINE TUNE UP KITS	STREETS	119.40
	*** TOTAL FOR DEPT 32			134.30
	HOISINGTON KOEGLER GROUP	PROJ 97-38 ZONING	ENGINEER	75.00
	*** TOTAL FOR DEPT 33			75.00
	HAR MAR LOCK & KEY	COMM PK - SVC LOCKS	PARK & R	63.09
	ICMA RETIREMENT TRUST 457	2/98 MAERTZ	PARK & R	100.00
	ICMA RETIREMENT TRUST 457	2/98 TRETSVEN	PARK & R	100.00
	NSP	ELECT TO 2/3	PARK & R	26.58
	NSP	ELECT TO 2-9	PARK & R	126.87
	NSP	ELECT TO 2-3	PARK & R	575.97
	USWEST COMMUNICATIONS	TELE 2/98	PARK & R	61.57
	*** TOTAL FOR DEPT 41			1,054.08
	NSP	ELECT TO 2/1	STREET L	2,043.01
	*** TOTAL FOR DEPT 54			2,043.01
	FIRSTAR TRUST COMPANY	BOND MAINT FEES	90 HAML I	190.50
	*** TOTAL FOR DEPT 62			190.50
	CADY COMMUNICATIONS INC	ADDTL TELEPHONE EXP	GENERAL	906.05
	GRAINGER, W. W., INC.	EMERG FIXTURE BASEMENT	GENERAL	70.45
	*** TOTAL FOR DEPT 63			976.50
	MUNICIPAL/COMMERCIAL	JET-PLUGGED MAIN HOLLYWD	SANITARY	440.00
	NSP	ELECT TO 1/31	SANITARY	17.87
	NSP	ELECT TO 2/6	SANITARY	116.29
	*** TOTAL FOR DEPT 75			574.16
	PHYSIO-CONTROL CORP.	MAINT-DEFIBULATOR	RESCUE S	288.00
	REGIONS HOSPITAL	SUPPLIES	RESCUE S	80.50
	ROUNDTREE CORPORATION	SHIPLING CHRGS EQUIP	RESCUE S	5.72
	SUBURBAN HARDWARE	NEW RECOIL ROPE	RESCUE S	67.87
	AIRTOUCH CELLULAR	MOBIL PHONE SVC 1/98	RESCUE S	14.86
	WOLFSBERGER, JOHN	EMS EXP REIMBURSEMENT	RESCUE S	134.48
	*** TOTAL FOR DEPT 76			591.43
	HOISINGTON KOEGLER GROUP	ST FAIR SIGN/ST LIGHTING	LARPENTE	3,131.44

APPROVAL OF BILLS
 PERIOD ENDING: 2-20-98_

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	INSTY-PRINTS PLUS	LIGHT/SIGN MAILINGS LARP	LARPENTE	347.09
	KILLMER ELECTRIC CO, INC.	PYMT 4 (LIGHT/SIDEWALKS)	LARPENTE	157,414.53
35906	TARGET	FILM FOR USE LARP PROJECT	LARPENTE	35.49
	*** TOTAL FOR DEPT 82			160,928.55
	BERNARDY, CONNIE LANNERS	FEB 16-28 PROF SVCS	MCAD	1,227.13
	*** TOTAL FOR DEPT 84			1,227.13
	*** TOTAL FOR BANK 01			204,762.20
	*** GRAND TOTAL ***			204,762.20

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	2 13 98	30 NICHOLAS BAUMANN	28376	3.45
COM	2 13 98	32 RAYMOND BROWN	28377	249.12
COM	2 13 98	34 CLEMENT KURHAJETZ	28378	93.68
COM	2 13 98	35 LEO LINDIG	28379	25.07
COM	2 13 98	40 KEVIN ANDERSON	28380	40.12
COM	2 13 98	42 MICHAEL D. CLARKIN	28381	171.39
COM	2 13 98	45 JAMES D. FULLER	28382	148.91
COM	2 13 98	47 NATHANIEL HEROLD	28383	23.44
COM	2 13 98	60 TERRY D. IVERSON	28384	47.00
COM	2 13 98	63 RACHELLE L. MARVIN	28385	96.16
COM	2 13 98	66 ALFRED HERNANDEZ	28386	136.96
COM	2 13 98	70 JUSTIN T. NOVAK	28387	155.38
COM	2 13 98	72 JOHN R. WOLFSBERGER	28388	175.57
COM	2 13 98	73 JEREMY HUTCHISON	28389	130.74
COM	2 13 98	74 MARK J. ALLEN	28390	107.31
COM	2 13 98	75 JOSEPH P. KRAJEWSKI	28391	109.41
COM	2 13 98	76 STEVEN M. HOY	28392	72.73
COM	2 13 98	77 BARBARA J. LEMAY	28393	101.01
COM	2 13 98	78 JON ERICHSON	28394	82.83
COM	2 13 98	1002 SUSAN HOYT TAFF	28395	1531.68
COM	2 13 98	1003 TERRY IVERSON	28396	1052.94
COM	2 13 98	1005 CAROL KRIEGLER	28397	629.47
COM	2 13 98	1007 PATRICIA PHILLIPS	28398	830.30
COM	2 13 98	1010 CARLA ASLESON	28399	1025.65
COM	2 13 98	1013 WILLIAM MAERTZ	28400	999.87
COM	2 13 98	1026 JASON CIERNIA	28401	68.57
COM	2 13 98	1033 DAVE TRETSVEN	28402	752.86
COM	2 13 98	1088 DONALD R. MEISSNER	28403	621.98
COM	2 13 98	1102 AUSTIN M. PETERSON	28404	63.26
COM	2 13 98	1110 JULIE OBERMILLER	28405	110.82
COM	2 13 98	1118 SHAWN M. STRONG	28406	142.80
COM	2 13 98	1136 ROLAND O. OLSON	28407	843.14
COM	2 13 98	1138 TERRY LAGERQUIST	28408	157.78
COM	2 13 98	1142 ANTHONY ANDERSON	28409	168.64
COM	2 13 98	1143 COLIN B. CALLAHAN	28410	136.02
COM	2 13 98	1144 DANIEL T. QUINN	28411	82.88
COM	2 13 98	1145 JOHN F WAMBACH	28412	121.91

COMPUTER CHECKS	11310.85
MANUAL CHECKS	.00
NOTICES OF DEPOSIT	.00

****TOTALS**** 11310.85

CONSENT
Meeting Date: 2/25/98
Item: 2

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Pat Phillips, Licensing Coordinator

REVIEWED BY: Carla Asleson, Adm. Assistant/Planner

EXPLANATION/SUMMARY:

MECHANICAL CONTRACTOR

Equipment Supply Inc. #3672
Centraire Heating & AC Inc. #3671
Four Seasons Air Specialist #3670

TREE TRIMMING

Lone Oak Tree Service, Inc. #3673

ACTION REQUESTED: Approval

CONSENT 3
Date: 2/25/98

ITEM: Approval of agreement for use of fire training facilities

SUBMITTED BY: Clem Kurhajetz, Acting Fire Chief

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

The attached agreement outlines the terms by which the Falcon Heights Fire Department may use St. Paul's Fire Training Center at 1683 Kasota Street. Included in the agreement are the rental rate, scheduling arrangements, and an indemnification clause holding St. Paul Fire harmless from claims resulting from use by Falcon Heights Fire.

ACTION REQUESTED: Approval of agreement between the St. Paul Fire Department and the City of Falcon Heights.

AGREEMENT

THIS AGREEMENT made and entered into by and between the City of Saint Paul Department of Fire and Safety Services (hereafter Saint Paul Fire) and the Falcon Heights Fire Department.

WHEREAS, Saint Paul Fire and the Falcon Heights Fire Department wish to detail the terms of use of Saint Paul Fire's training facility at 1683 Kasota Street, Saint Paul, MN by the Falcon Heights Fire Department.

WHEREAS, the parties have hereinafter set forth the terms of said use by the Falcon Heights Fire Department.

NOW, THEREFORE, it is hereby agreed by and between the parties as follows:

1. By prior arrangement with Saint Paul Fire Chief, the Falcon Heights Fire Department may use the training facilities for fire fighters located at Saint Paul's Fire Training Center located at 1683 Kasota Street, Saint Paul, Minnesota.
2. Saint Paul Fire will make such training structures and devices available to the Falcon Heights Fire Department during evening and weekend hours on the dates requested by the Falcon Heights Fire Department subject to Saint Paul Fire's own prior commitments.
3. The Falcon Heights Fire Department will pay Saint Paul Fire the amount of one hundred dollars (\$100) per one (1) hour of use or fraction thereof for the use of the training facilities. The Falcon Heights Fire Department will pay Saint Paul Fire the amount of fifty dollars (\$50) per one (1) hour session or fraction thereof for standby service of Saint Paul Fire personnel if required. Sessions will be determined by mutual agreement between the parties and approved by Saint Paul Fire as to the precise dates and times. If a training session is canceled less than ten (10) days prior to the session's scheduled time, a cancellation fee of one hundred dollars (\$100) will be paid to Saint Paul Fire.
4. Facilities designated for the Falcon Heights Fire Department's use shall be the Drill Tower, the Burn Simulation Building, the Haz/Mat Training Pads, the Pump Test Pits, Training Props, and a Classroom.
5. The Falcon Heights Fire Department agrees to defend and hold Saint Paul Fire harmless from any claims which may be made against Saint Paul Fire in any way resulting from the use of the structures, devices, and apparatus described above by the Falcon Heights Fire Department except for any claims resulting from negligence on the part of Saint Paul Fire. The Falcon Heights Fire Department will pay Saint Paul

Fire's reasonable attorney's fees, costs, and disbursements incurred as a result of any claims brought arising out of said use.

6. This agreement will continue in full force and effect until such time as it is canceled by either party by giving sixty (60) days written notice to the other party of cancellation.
7. The Falcon Heights Fire Department will be responsible for any and all required cleanup required as a result of this usage. The Falcon Heights Fire Department will clean the training facilities to the satisfaction of Saint Paul Fire including the removal of all debris.

IN WITNESS WHEREOF we have hereunto set our hands and seals this

_____ day of _____, 1998.

City of Saint Paul

Timothy K. Fuller, Saint Paul Fire Chief

Falcon Heights Fire Department

ITEM: Authorization for the purchase of cable television equipment

SUBMITTED BY: Jason Ciernia, Cable Technician

REVIEWED BY: Carla Asleson, Administrative Assistant/Planner
Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and Action Requested. The city council is being asked to give approval to the purchase of a new character generator for the cable television system at a cost not to exceed \$3,000.00.

Background. The city's character generator, which displays the text information between cable TV programs, was purchased in the mid 1980's. It is limited to text-only information and to solid-color lines in its background selections.

Cable Technician Jason Ciernia is recommending the purchase of new character generator equipment. The equipment would consist of a personal computer and scan converter along with SCALA software. Future upgrades to the character generator would likely be software upgrades rather than hardware purchases.

The new character generator would give the screen a more polished look, including graphical backgrounds, scalable font lettering, and clip-art graphics. It is also capable of simple animated graphics. Since the software is Windows-based, the quality of the text and graphics is similar to what one might see in a Windows-based desktop publishing program.

Cable Grant. The city has received \$4,692.00 in grant money over the past two years. This money can be used only for cable equipment purchases or for special cable television programming (not for routine cable operations such as taping council meetings.)

Cost. Staff is still in the process of obtaining written quotes on the various pieces of equipment (personal computer, monitor, scan converter, and software.) It is anticipated that the entire package can be purchased for no more than \$3,000.00. When quotations are received, the lowest quote for each piece of equipment will be accepted.

ACTION REQUESTED: Approve the purchase of necessary equipment to upgrade the cable character generator, at a cost not to exceed \$3,000.00.

ITEM: Discussion on the governance of the Central Ramsey Watershed

SUBMITTED BY: Susan Hoyt, City Administrator

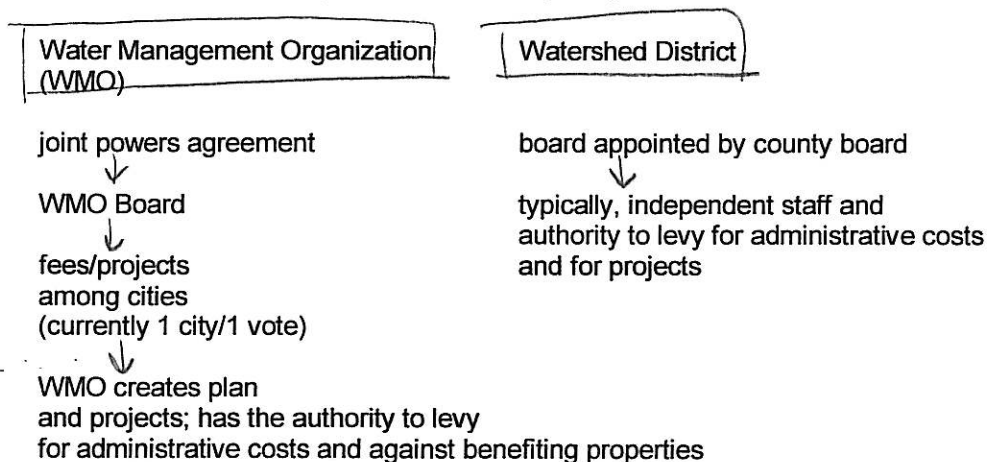
EXPLANATION/DESCRIPTION:

Action requested. The council is being updated on the governance discussion regarding the Central Ramsey watershed. The watershed is currently organized as a water management organization (WMO) under a joint powers agreement with a board appointed by the four cities located in the watershed (St. Paul 78%, Roseville 15%, Maplewood 5% and Falcon Heights almost 3%). A petition to restructure the watershed into a watershed district, which has a board of directors appointed by the county board, has been submitted to the Board of Soil and Water Conservation (BWSR) from the St. Paul District 10 Community Council. Both a WMO and a watershed have taxing authority under state statute. A public hearing on the application will be held on April 6, 1998. Representatives from the WMO, BWSR, the District 10 Environmental Committee, Ramsey Board of Soil and Water Conservation and Ramsey County will be available to discuss this topic with the city council. A letter from a former Ramsey County Board of Soil and Water Conservation commissioner and Falcon Heights resident, Bill Downing, who was unable to attend, provides additional information.

Overall goal. To promote a community that is a good place to work, live and visit.
Underlying goal: To promote cooperative relationships with neighboring communities.

Background to the discussion.

1. *Governance models to promote water quality:*



2. *Falcon Heights is in four watershed areas.* Three of these are currently organized as WMO's and one is the Rice Creek Watershed district. Property owners located in the Rice Creek Watershed district pay a levy for the district to operate. This is about \$10 a year for a \$100,000 home. (The property tax for all city services on a \$100,000 home in 1998 will be \$210 for the year.) The city pays for the WMO's through the city stormwater fund that it collects each quarter. To date the level of activity undertaken by the WMO's has been between \$20 and \$200 a year except for several thousand dollars of capital costs associated with improvements to the Gottfried Pit.
3. *Central Ramsey.* The Central Ramsey watershed covers the area of Falcon Heights north of Snelling Avenue. The Central Ramsey WMO exists as a joint powers agreement among four cities. The Central Ramsey water management organization was formed in the 1980's to comply with state statute. The organization's initial intent was to manage water quality issues on a city-by-city basis whenever possible rather than taking on projects through the WMO. Over the past years no cities, including St. Paul the largest member, proposed significant projects for the WMO. Falcon Heights has no wetlands within its geographic area directly impacted by water quality, but it is interested in promoting good water quality in all the stormwater areas such as the Gottfried Pit (north of Hamline on the northside of Larpenteur) and Como Lake.
4. *Petition to the Board of Soil and Water Conservation (BWSR).* For the past two years the St. Paul District 10 Environmental Committee has been interested in seeing water quality issues more aggressively addressed, particularly those related to water quality in Como Lake. A representative from this committee, Susan Schmidt, was recently appointed to the Central Ramsey WMO Board by the city of St. Paul. The District 10 committee recently submitted a petition to BWSR for creating a watershed district to manage water quality in the Central Ramsey area. As mandated by state statute, BWSR is proceeding with action on this petition with a public hearing scheduled for April 6, 1998.
5. *Central Ramsey WMO Board discussion.* On February 2, 1998 the Central Ramsey WMO board met to discuss the petition and future directions of the WMO. The WMO board did not come to a decision about how to proceed. One outstanding issue that may or may not be resolved through a watershed district is the management of the Troutbrook stormwater interceptor. However, this is not the only issue that is creating the momentum behind the formation of a watershed district.
6. *Proposed options for organizing a Central Ramsey watershed district*

There has been some discussion about combining the Central Ramsey watershed with the Ramsey Washington watershed district in order to reduce

overhead and maximize the use of an existing watershed staff. Combining with Ramsey Washington makes the Central Ramsey watershed part of a much larger organization covering portions of both Washington and Ramsey counties. In his letter to the city council, Dr. Downing cautions against making the Central Ramsey watershed part of a much larger watershed that is dealing with issues and costs related to development when the Central Ramsey watershed is dealing with issues primarily related to a fully developed area. The levy on a single family home valued at \$100,000 is \$35 for the Ramsey Washington watershed. (The property taxes for all city services on an \$100,000 home is \$210 in 1998.) Dr. Downing suggests that looking to the Ramsey County Board of Soil and Water Conservation for staffing a watershed district might provide the necessary expertise as well as more direct accountability and some administrative savings for residents and property owners in the Central Ramsey watershed if it is organized as a watershed district rather than a WMO.

There is also some discussion about combining the Southwest Ramsey watershed into the Central Ramsey watershed district which is made up of St. Paul, the State Fair, the U of M and Falcon Heights. Currently, the Southwest Ramsey WMO is inactive.

Directions.

The city may want to comment in writing on the petition to BWSR prior to the April 6, 1998 public hearing. In formulating its comments the city council may want to consider some principles for BWSR's consideration such as:

Goal : To support the most efficient and effective form of governance to manage water quality issues in the watersheds that encompass Falcon Heights while

- defining a governance model that is accountable to the citizens of the watershed;
- maximizing the focus on water quality issues that directly affect Falcon Heights and its immediate neighbors in the watershed;
- minimizing the creation of new administrative and staffing mechanisms that are ultimately paid for by the taxpayers of the watershed.

More specific proposals about how to accomplish these principles might come prior to BWSR's actions on the petition or may follow the preliminary recommendations from BWSR on the formation of the watershed district.

ATTACHMENTS:

- 1 Map of watershed
- 2 Outline of petition process
- 3 Letter from BWSR to Ramsey County Board of Soil and Water Commissioners dated 13 February 1998
- 4 Letter from Dr. Downing dated 14 February 1998
- 5 Letter from BWSR outlining watershed issues 2 December 1997
- 6 Summary of meeting with BWSR faxed 20 January 1998

ACTION REQUESTED:

Discussion

Introduction – Susan Hoyt, City Administrator

Brief history of WMO and petition process – Steve Woods, staff to Central Ramsey WMO, Montgomery Watson Engineers

St. Paul District 10 Council perspective – Susan Schmidt, WMO representative;

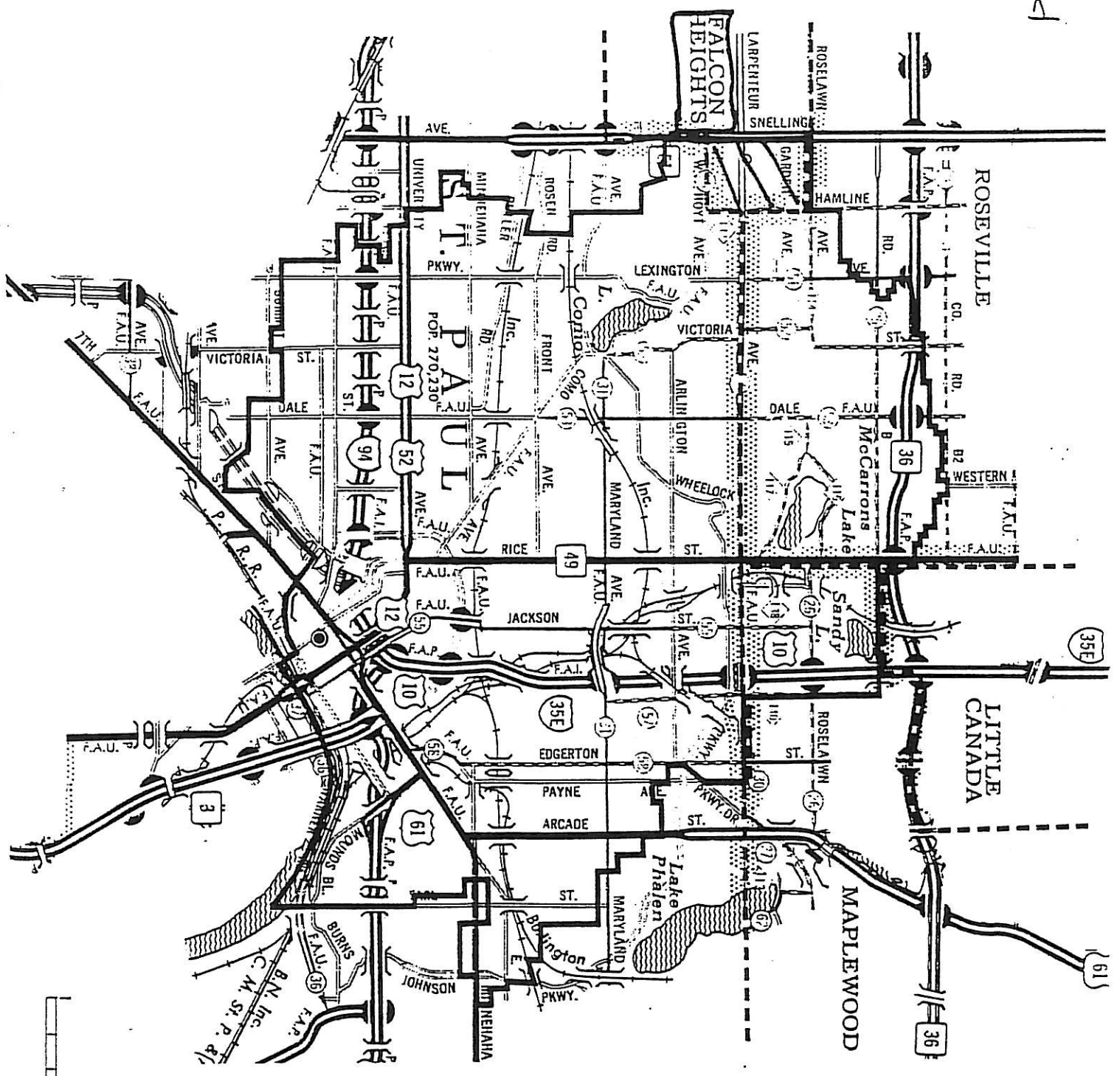
BWSR – Matt Moore, petition process at BWSR

Ramsey County Board of Soil and Water Conservation perspectives – Tom Peterson, staff to the Board

(Commissioner Janice Rettman and District 10 representative Michael Perniel have been invited to the meeting.)

CENTRAL RAMSEY WATERSHED

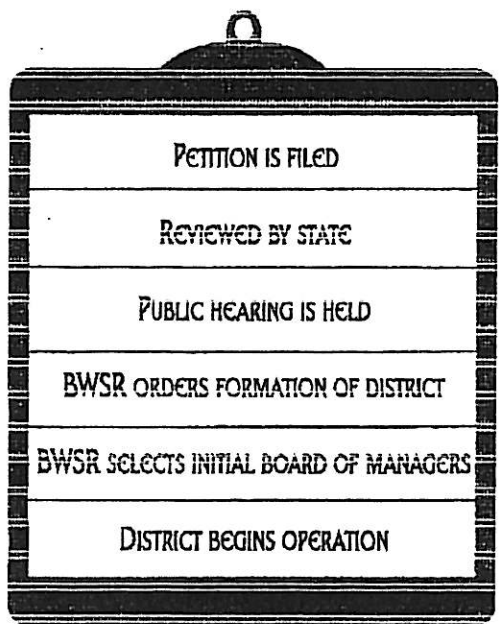
Watershed Boundary ———
 County Boundary - - - - -
 Municipal Boundary - - - - -



ESTABLISHING A WATERSHED DISTRICT



Establishing a watershed district is spelled out with surprising clarity in Minnesota Statutes 103D.201 to 103D.231. A streamlined flow chart of the major steps needing to occur to establish the district is shown in the clipboard below.



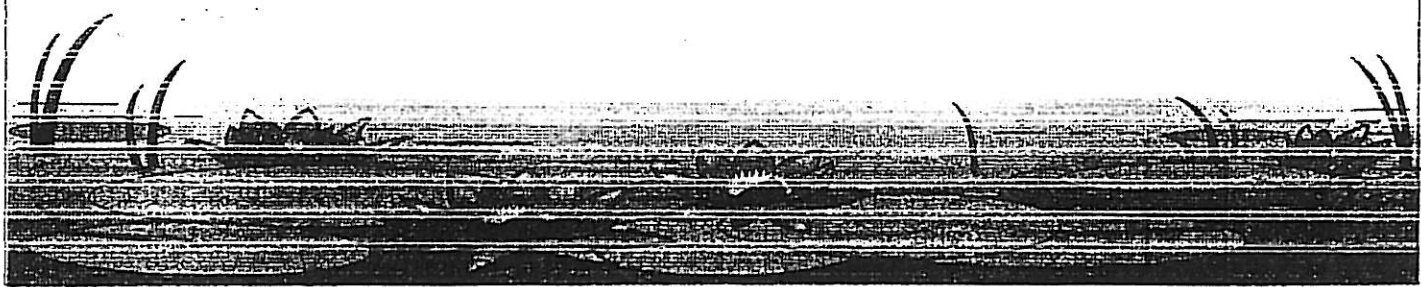
OPPORTUNITIES FOR INPUT NOW ...

1. SUBMITTING WRITTEN COMMENTS PRIOR TO CLOSE OF PUBLIC HEARING
2. SPEAKING AT PUBLIC HEARING
3. SELECTING BOARD NOMINEES CAREFULLY (SUBSEQUENT BOARD MEMBERS ARE APPOINTED BY COUNTY COMMISSIONERS)

... AND AFTER THE DISTRICT IS IN OPERATION

1. THROUGH DISTRICT'S ADVISORY COMMITTEE
2. MONITORING MEETING MINUTES AND NOTICES
3. MUNICIPAL REVIEW OF PROPOSED MANAGEMENT PLAN
4. MUNICIPAL REVIEW OF SUBSEQUENT AMENDMENTS

The Minnesota Board of Water and Soil Resources (BWSR) is the lead agency for coordinating the state-level review and conducting administrative hearings and procedures. The statutes include several minimum times for compelling the process forward. While these minimums make it theoretically possible for the process to be completed in as little as three months, statutes allow for continuation of establishment hearing as necessary to bring the process to a workable conclusion.





February 13, 1998

Joe Fox, Chair
Ramsey Soil and Water Conservation District
2015 Rice Street
Roseville, MN 55113-6814

One West Water Street
Suite 200
St. Paul, MN 55107
(612) 296-3767
Fax (612) 297-5615

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Dear Mr. Fox:

We have received the Ramsey SWCD's February 7, 1998 letter regarding the petition BWSR has received for establishment of a watershed district in the central Ramsey watershed area.

The District's first request is that BWSR assist the District in facilitating several public meetings before the public hearing on the establishment petition. We are very willing to provide such assistance and suggest a meeting be scheduled promptly.

The second of the District's two requests concerns delaying the public hearing on the establishment petition. We are unable to comply with this request since Minn. Stat. § 103D.221, Subd. 1 (c) requires the hearing to be held in a timely manner. The planned hearing date of April 6, 1998 is the latest date BWSR has determined the hearing can be held. Consequently, the planned hearing date gives the maximum time possible for discussions and planning to occur before the hearing. Also, BWSR has the option of holding the record open or continuing the hearing.

Please feel free to contact Jim Haertel of my staff at 297-2906 should you wish to discuss this matter further.

Sincerely,

Ronald D. Harnack
Executive Director

cc: Janice Rettman, Ramsey County Board
Anne Weber, St. Paul Public Works
Susan Hoyt, Falcon Heights
Karl Keel, Roseville
Ken Haider, Maplewood
Mike Perniel, Chair, District 10 Community Council
BWSR Staff: Doug Thomas, Jim Haertel, Matt Moore

William L. Downing, Ph. D.
 Professor Emeritus, Hamline University
 1834 Simpson Street, Falcon Heights, Minnesota 55113-6143. Phone and Fax 612-644-9625
 email: wdowning@gw.hamline.edu
 14 February, 1998

Memo to: Falcon Heights City Council
Subject: Water Management

I regret that I have a long-term plan to be in Chicago at the time of your February 25 meeting, when you will be discussing a subject of great importance to me. Your Administrator, Susan Hoyt, has therefore suggested that I put my thoughts on paper, with copies to be sent out with the Agenda.

Synopsis. I suggest that the Falcon Heights City Council:

- Support the formation of a Watershed District that would combine the territories now covered by Central Ramsey Joint Powers WMO and Southwestern Ramsey Joint Powers WMO.
- Avoid merging that Watershed District with Ramsey-Washington Metro Watershed District.
- Save Watershed District money through use of free or inexpensive services provided by Ramsey Soil and Water Conservation District's own staff, plus its conduits to County, State and Federal expertise.

Rationale:

1. Although our city of Falcon Heights occupies only a small part of the four watersheds within its boundaries, our effect on surface water far outweighs our area. As high land, we need to be very careful about the quality of water we send on. Como Lake is the most visible recipient of our water, and the deteriorating quality of water in that lake shows that the watershed management now in place is not working adequately.
2. As you know, according to Minnesota Statutes we have only two choices. Every watershed in the metropolitan region must be under the control of a **Water Management Organization**, which can either be a **Joint Powers organization** or a **Watershed District**. Although my own preference is to use the **JP Joint Powers** technique wherever feasible—it keeps local control, uses existing expertise wherever possible to avoid unnecessary consultant use, and avoids an additional layer of government with its accompanying administration and taxation—nevertheless it requires more cooperation than we have available in the **Central Ramsey JP WMO**. The squabble over the “Trout Brook Interceptor”, and the inability of the present JP group to write an acceptable Plan, are demonstrations of the incompatibility of the goals of the units of government involved.
3. There is therefore only one other choice: a **Watershed District WMO**, as petitioned by the citizens around Como Lake in St. Paul's District 10. The Minnesota Board of Water and Soil Resources (**MBWSR**) has the authority to organize this, and will hold hearings, and for the reasons presented here, I believe that the Falcon Heights City Council should support that formation.
4. **Southwest Ramsey** watershed is contiguous with Central Ramsey watershed, and is faced with the same kind of urban problems as the Central Ramsey watershed. To me it makes sense to combine the two watersheds within a **single Watershed District WMO**. The Managers can write a single Plan, formulate a single taxing system, and probably can solve some adjoining water problems with a single solution. I believe this combination would save taxpayers' money.
5. On the other hand, I doubt that combining with **Ramsey-Washington Metro Watershed District** would be cost-effective, and feel sure that it would be cumbersome. I tend to be wary of large Administrations, and this one would be very large, covering a big area with diverse water problems; and it would develop into an immense and powerful administrative and taxing authority. For nearly two decades its thrust has been in the adjoining areas of Washington and Ramsey Counties, employing a consulting engineering firm rather than less costly local, state and federal resources to carry out its many projects. Our watershed would be an added appendage to its present procedures, rather than an individual approach to our particular problems. In any event, dual tracks would be required even if the two Watershed Districts were combined—the existing Plan, administration, and

staff would do for the present sector in Ramsey and Washington Counties; and a new Plan, administration and staff would be required for our western sector; plus the additional administration to administer the two. I do not doubt that it *could* be managed that way, but I believe it would be better to establish a separate District to solve *our* watershed problems, effectively and at minimum cost.

6. As a former 20-year Supervisor of the Ramsey Soil and Water Conservation District, I have observed that both the Ramsey-Washington Metro and the Rice Creek Watershed have held themselves aloof from the S&W Conservation Districts in their territory; and this distancing seems both irrational and detrimental to their interests. The **Ramsey S&W Conservation District**, for example, has worked jointly with Ramsey County Environmental Services in McCarron's and other lakes, and jointly with the U. S. Soil Conservation Service in Vadnais, Johanna and other lakes, to protect water quality, while using its own and other agency expertise to reduce cost and increase efficiency. I suggest that the Falcon Heights City Council use its influence to have the new Watershed District work in close conjunction with the Ramsey S&W Conservation District, at least in its initial formative and plan-making stages. Farther along, I believe a path well worth exploring is a shared administration of the Watershed District and the Ramsey S&W Conservation District, providing cost-effectiveness for both; taking advantage of the Conservation District's conduits to the County, State, and Federal engineering and environmental expertise; and using joint personnel for office and field work.

I appreciate this opportunity to place my viewpoint before you for consideration.



Resident of Falcon Heights 35 years.

Research interests as Freshwater Biologist, retired from Hamline University.

Served as elected Supervisor of the Ramsey Soil and Water Conservation District, 1974-1994.

Former member of Metropolitan Waste Control Commission.



TM

*get color map of watershed
area in city -*

*To: Mr. [unclear] 9/11/97
[unclear] 5*

December 2, 1997

To: Mayor and City Administrator of the Cities of
St. Paul, Roseville, Maplewood, Falcon Heights -

*Consumer
[unclear]
202-9769*

From: *[Signature]* Executive Director
Minnesota Board of Water and Soil Resources

Re: **Emerging Watershed Issues, Central Ramsey Watershed
Management Organization**

One West Water Street
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St. Paul, MN 55107
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Fax (612) 297-5615

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The Board of Water and Soil Resources has become aware of several watershed management issues and opportunities within the boundaries of the Central Ramsey Watershed Management Organization (CRWMO) that you, the member cities, should be aware of. You are encouraged to attend a meeting we are facilitating at 9:00 A.M. on Friday, December 19, 1997 in our conference room located at One West Water Street, St. Paul. Representatives from the Met Council and the St. Paul District 10 Environmental Committee will be asked to be present to express their issues and concerns.

The issues we want to discuss with each member of the CRWMO present include:

1. The need to revise the CRWMO joint powers agreement to become compliant with current law and the likelihood that a new agreement may not be supported by all members.
2. The apparent inadequacy of draft watershed management plan revisions to address some specific issues and problems such as:
 - a) the transfer of the Trout Brook Interceptor from the Metropolitan Council to a local entity.
 - b) the lack of provisions to address the water management opportunities in the Swede Hollow area of St. Paul.
 - c) the lack of provisions to address the water quality problems on Como Lake, a significant metropolitan resource.
3. The possibility of a petition to create a watershed district being filed with the BWSR by a group of concerned citizens.
4. The possibility of special legislation being proposed to create a watershed district to replace the CRWMO.
5. The possibility of a complaint being filed with the BWSR pursuant to Minnesota Statutes Section 103B.132, Subd. 13.

While we believe the above items are all related, the necessity to revise the joint powers agreement is probably the most important issue. Unless there is some assurance that a new joint powers agreement can be drafted and promptly agreed to by the member cities to enable the CRWMO to effectively deal with the water management issues involved, the discussion should center on the need to establish a watershed district. Based on our knowledge of the issues, we have concerns that a compliant joint powers agreement may not be able to be executed. If the CRWMO is determined to have failed in carrying out its responsibilities, the responsibility shifts to Ramsey County. The County's only option is to petition for a watershed district.

Please understand that it is the BWSR's desire to see a strong and viable water management organization in place to carry out comprehensive water management in the watershed. We want to see the current structure succeed, however we also recognize that water can be controversial and in many instances communities cannot agree, therefore the legislature has provided for an alternative administrative framework in those instances.

Please contact Char Sokatch of our regional office at 282-9969 to confirm who will be attending this important meeting.

Cc Ramsey County Commissioners
Ramsey County Administrator
CRWMO Board Members
District 10 Environmental Committee
Met Council
BWSR Chair
Ramsey SWCD
BWSR Metro Region
Jim Haertel
Jim Birkholz

s:\metro\central.mem



Minnesota
Board of
Water & Soil
Resources

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January 20, 1998

To: Ken Haider, City of Maplewood
Susan Hoyt, City of Falcon Heights
Karl Keel, City of Roseville
Roger Puckwriter, City of St. Paul

From: Bruce Sandstrom, Supervisor *Bruce Sandstrom*
BWSR Metro Region

Re: Summary of Dec. 18, 1997 Central Ramsey WMO Meeting

It has just come to light that a memo summarizing the December 18, 1997 meeting the BWSR held regarding water management issues affecting the Central Ramsey WMO apparently was inadvertently not mailed. For your information, enclosed is a copy of the correspondence dated December 23, 1997 from Ron Harnack that was intended to be mailed. We hope that this oversight does not cause anyone any problems in addressing the issues in a timely manner. Please call me at 297-4958 if you have any questions, comments or concerns.

Encl

cc Attendees of Dec. 18, 1997 Meeting

s:\metro\crwmo.m2



Minnesota
Board of
Water & Soil
Resources

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December 23, 1997

To: Ken Hader, City of Maplewood
Susan Hoyt, City of Falcon Heights
Karl Keel, City of Roseville
Roger Puckwriter, City of St. Paul

From: Ron Harnack, Executive Director
Board of Water and Soil Resources

Re: Summary of Central Ramsey WMO Issues Meeting

Thank you for representing your city with your attendance at the December 18, 1997 meeting we held to discuss some specific water management issues dealing with the Central Ramsey Watershed Management Organization. Attached is a copy of the attendance roster for your reference.

At the meeting the following perspectives were brought forward:

- The BWSR feels that the ownership, operation and maintenance of the Trout Brook Interceptor and a management plan for the Como Lake watershed are two main inter-community issues that need to be properly addressed in the second generation watershed plan for the Central Ramsey WMO. The current CRWMO joint powers agreement is not compliant with state law and rule and may need substantial revision if the WMO is going to be actively involved in managing inter-community watershed issues. The current draft of the WMO plan is wholly inadequate at this point with regard to these issues. There are other issues that the plan should address that aren't being addressed.
- The Metropolitan Council does not have legislative mandate to own and manage the Trout Brook Interceptor and to continue to do so is inconsistent with the intent of the Metropolitan Surface Water Management Act. To no avail, the Met Council has been attempting to negotiate transfer of the interceptor system to the four cities that discharge surface runoff into the system since 1994. Roseville has consistently been opposed to the terms of the transfer. The Council has determined that the system must be conveyed to the local units of government and have considered possible legislation to cause that to happen.
- The St. Paul District 10 Environmental Committee has brought several issues to the attention of the Central Ramsey WMO as part of their review of the draft Watershed plan with no success, most notably of which is a water management plan for Como Lake. The citizens are also dissatisfied

with the fact that St. Paul has 70 percent of the land area of the CRWMO but only two-fifths of the vote. They view this as potentially limiting in terms of possible management and financial support for watershed based solutions. In January or February, 1998 the Committee will be submitting a petition to the BWSR for the establishment of a watershed district and will be lobbying the St. Paul City Council to not sign an amended joint powers agreement for the CRWMO.

- The City of Roseville has been opposed to the basic terms of conveyance of the Trout Brook Interceptor that the Met Council has negotiated with the affected communities. Roseville desires that the interceptor system be brought up to a specific standard and conveyed to the communities much like county roads are conveyed to a city.
- The Trout Brook Interceptor is the City of St. Paul's major issue. If that can't be resolved, the Public Works Department would support the creation of a watershed district to manage the watershed and assume ownership and maintenance of the Trout Brook Interceptor. The City has had a good experience with the Ramsey Washington Metro Watershed District assuming ownership of the Middle Beltline Interceptor as well as with other watershed management issues. Another important issue facing St. Paul is related to the EPA National Pollution Disposal Elimination System (NPDES) permit it needs for its storm water system.
- The City of Falcon Heights is concerned about creating another layer of government to deal with the issues but would like to learn more about the administrative costs associated with a watershed district. The current joint powers agreement is not working and an alternative administrative structure needs to be explored.
- The City of Maplewood is well satisfied with their experience with the Ramsey Washington Metro Watershed District. The district has served as an effective manager of the Middle Beltline Interceptor and provided the city a number of water management services that the city would have otherwise had to fund or manage. The cost of a watershed district to affected taxpayers depends upon how active the district is, especially with respect to capital projects.
- If a watershed district is considered, some consideration should be given to including the Southwest Ramsey WMO. The University of Minnesota is a member of that organization, however, a U of M attorney has advised the U of M to not sign the JPA for the Middle Mississippi WMO. We expect the U of M to act likewise on the Southwest Ramsey WMO revised JPA if and when that document is circulated for signature.

At the wrap up of the meeting, the BWSR asked each representative to go back to their elected officials to explain the issues and develop positions. At the February 2, 1998 meeting of the Central Ramsey WMO, each member agreed to come prepared to commit to a common course of action. And that would be to either sign a new Joint Powers Agreement that provides enough

authority to the WMO to address all the financial and management issues it needs to face or to support the establishment of a watershed district. If the latter is supported, any preferences as to the below options should be considered.

1. A new WD replacing the current CRWMO.
2. A new WD replacing the current CRWMO and the Southwest Ramsey WMO.
3. Expansion of the current Ramsey Washington Metro WD to include the current CRWMO.
4. Expansion of the current Ramsey Washington Metro WD to include the current CRWMO and the Southwest Ramsey WMO.

Falcon Heights asked for some details on the administrative costs of a watershed district. The following are some information related to that issue.

- All watershed districts in the state can levy up to \$125,000 for their administrative expenses. In the Seven County Metro Area, all watershed districts except one have had their administrative levy raised to \$200,000 through special legislation.
- In the Metro Area, there are 12 watershed districts. The administrative levies range from about \$2 to \$8 per typical \$100,000 home.
- In addition to the administrative levy, a WD can create a survey and data acquisition fund with the proceeds of a levy once every five years not exceeding \$50,000.
- The Metro Surface Water Management Act allows WDs an unlimited ad valorem levy to implement capital improvement projects and programs that are sufficiently identified in their approved and adopted watershed management plan. Each county and city has opportunity to review and comment on these water management plans. Some inactive WDs are not using this authority to any extent. Some of the more project oriented WDs have used this levy authority to varying amounts, ranging from anywhere from \$6 to \$40 per \$100,000 home. The county board can disapprove of capital projects if county funds are proposed to be used.

Again, thank you for your attendance at the December 18, 1997 meeting. Please feel free to contact me at 296-0878 if you have any questions.

s:\metro\crwmo.mtg

ITEM: Consideration of Resolution 98-05, determining cost to be assessed and ordering preparation of the assessment roll for the 1998 Larpenteur Avenue street improvements

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Terry Maurer, City Engineer
Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

Summary and Action Requested. The council is being asked to consider a resolution assessing benefiting properties a total of \$89,605.45 for the 1998 Larpenteur Avenue street improvement. The assessment roll for this project will be prepared using the 1997/1998 assessment rate of \$26.50 per front foot for residential property and \$35.00 per front foot for commercial property. This assessment rate is consistent with the 1997 assessment to Larpenteur Avenue and was adopted for the entire Larpenteur Avenue project. Property owners have been informed of this assessment in the past and will be notified again prior to the public hearing.

GOAL 2: To maintain and promote the assets of the city's unique neighborhoods, including commercial, residential, and open space uses.

Strategy 4: Maintaining the city's physical infrastructure.

Action Item: Implement scheduled street improvement projects

Additional Information.

In addition to numerous informal meetings about this project, the council held a public hearing on the improvement on August 27, 1997. The purpose of that hearing was to take formal comment on the project itself rather than specific assessment amounts. There was no one wishing to make comments about the project at that public hearing.

ATTACHMENTS:

1. Resolution 98-05 ordering the preparation of the proposed assessment roll

ACTION REQUESTED:

1. Report on status of 1998 Larpenteur Avenue reconstruction project
2. Approve Resolution 98-05 establishing cost to be assessed and ordering preparation of the assessment roll

CITY OF FALCON HEIGHTS

C O U N C I L R E S O L U T I O N

Date: February 25, 1998

A RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, a contract has been let (costs have been determined) for Ramsey County's 1998 improvement of Larpenteur Avenue and the total cost of the improvement is \$3,544,626.06 including expenses incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$182,332.15 and the portion of the cost to be assessed against benefitted property owners is declared to be \$89,605.45.
2. The city clerk, with the assistance of the consulting city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the City office for public inspection.
3. The clerk shall upon completion of such proposed assessment, notify the council thereof.

Adopted by the council this 25th day of February, 1998.

Moved by: _____

Approved by: _____

GEHRZ In Favor
GIBSON TALBOT
HUSTAD Against
JACOBS
KUETTEL

Mayor
February 25, 1998
Date

Attested by: _____

City Clerk
February 25, 1998
Date

ITEM: Consideration of Resolution 98-06, calling for hearing on the proposed assessments for the 1998 Larpenteur Avenue street improvement

SUBMITTED BY: Terry Maurer, City Engineer

REVIEWED BY: Carla Asleson, Administrative Assistant/Planner
Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and Action Requested. The council is being asked to schedule a public hearing on the proposed assessment for the 1998 Larpenteur Avenue street improvement for 7:00 p.m. on March 25, 1998. The council held an improvement hearing on August 27, 1997 and approved the project.

GOAL 2: To maintain and promote the assets of the city's unique neighborhoods, including commercial, residential, and open space uses.

Strategy 4: Maintaining the city's physical infrastructure.

Action Item: Implement scheduled street improvement projects

ATTACHMENTS:

1. Resolution 98-06, scheduling a public hearing on the proposed assessments for the 1998 Larpenteur Avenue street improvement project

ACTION REQUESTED:

Approve Resolution 98-06 scheduling a public hearing for March 25, 1998 at 7:00 p.m. on the proposed assessments for the 1998 Larpenteur Avenue street improvement project.

CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

Date: February 25, 1998

A RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the council on February 25, 1998, the city clerk was directed to prepare a proposed assessment of the cost of the 1998 Larpenteur Avenue improvement project,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS, MINNESOTA:

1. A hearing shall be held on the 25th day of March, 1998, in the city hall at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. He may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 25th day of February, 1998.

Moved by: _____

Approved by: _____

Mayor
February 25, 1998
Date

GEHRZ In Favor
GIBSON TALBOT
HUSTAD Against
JACOBS
KUETTEL

Attested by: _____
City Clerk
February 25, 1998
Date