

City of Falcon Heights
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Avenue

May 13, 1998
A G E N D A

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ ___ GIBSON TALBOT ___ HUSTAD ___
 JACOBS ___ KUETTEL ___ HOYT ___ ASLESON ___
 ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: April 22, 1998
- E. PUBLIC HEARING:
- F. CONSENT AGENDA:
 - 1. General disbursements through April 30, 1998, \$45,617.54
 General disbursements through May 7, 1998, \$21,112.39
 Payroll 4/16/98 to 4/30/98, \$10,333.88.
 - 2. Licenses
 - 3. Approval of Reciprocal Fire Service Agreement
 - 4. Approval of change order #2 with Killmer Electric
 - 5. Authorize purchase of 21 evergreen shrubs and 20 deciduous
 trees for boulevard planting
 - 6. Acceptance of Falcon Heights/Lauderdale Lions Club donation
 towards the city's summer recreation open gym program
- G. POLICY AGENDA:
 - 1. Consideration of Resolution 98-10 approving the bid for the
 Hoyt Avenue project
 - 2. Establishment of Hoyt Avenue assessment rates and consideration
 of Resolution 98-11, determining cost to be assessed and ordering
 preparation of the assessment roll
 - 3. Consideration of Resolution 98-12, calling public hearing on
 proposed assessments to Hoyt Avenue properties
 - 4. Consideration of a resolution ordering a feasibility study for the
 northeast area street improvement project
 - 5. Consideration of purchasing planters for the Snelling and
 Larpenteur business district
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

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- B. ROLL CALL: GEHRZ ___ GIBSON TALBOT ___ HUSTAD ___
 JACOBS ___ KUETTEL ___ HOYT ___ ASLESON ___
 ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: April 22, 1998 (Tab #1)
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
 - 1. General disbursements through April 30, 1998, \$45,617.54
 General disbursements through May 7, 1998, \$21,112.39
 Payroll 4/16/98 to 4/30/98, \$10,333.88. (Tab #2)
 - 2. Licenses (Tab #3)
 - 3. Approval of Reciprocal Fire Service Agreement (Tab #4)
 - 4. Approval of change order #2 with Killmer Electric (Tab #5)
 - 5. Authorize purchase of 21 evergreen shrubs and 20 deciduous
 trees for boulevard planting (Tab #6)
 - 6. Acceptance of Falcon Heights/Lauderdale Lions Club donation
 towards the city's summer recreation open gym program (Tab #7)
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 - 1. Consideration of Resolution 98-10 approving the bid for the
 Hoyt Avenue project (Tab #8)
 - 2. Establishment of Hoyt Avenue assessment rates and consideration
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 preparation of the assessment roll (Tab #9)
 - 3. Consideration of Resolution 98-12, calling public hearing on
 proposed assessments to Hoyt Avenue properties (Tab #10)
 - 4. Consideration of a resolution ordering a feasibility study for the
 northeast area street improvement project (Tab #11)
 - 5. Consideration of purchasing planters for the Snelling and
 Larpenteur business district (Tab #12)
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

**CITY OF FALCON HEIGHTS
REGULAR CITY COUNCIL MEETING
MINUTES OF APRIL 22, 1998**

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Mayor Gehrz convened the meeting at 7:02 p.m.

PRESENT

Gehrz, Gibson Talbot, Hustad, Kuettel, and Jacobs. Also present was Hoyt, Asleson, and Maurer.

COMMUNITY FORUM

There was no one wishing to take advantage of the community forum.

MINUTES OF APRIL 8, 1998

Minutes were approved by unanimous consent.

PUBLIC HEARING

**HEARING ON PROPOSED 1998 IMPROVEMENTS TO HOYT AVENUE BETWEEN
FULHAM STREET AND CLEVELAND AVENUE**

Engineer Maurer explained that the improvements to Hoyt Avenue were being done in conjunction with the City of St. Paul's improvements to the St. Anthony Park neighborhood. Since Hoyt Avenue is a border street, St. Paul and Falcon Heights will share in the street reconstruction costs. In addition, St. Paul will install 27 streetlights along Hoyt Avenue, 13 on the Falcon Heights side of the street. Since these decorative streetlights are unique to the project, Hoyt Avenue residents are proposed to be assessed \$17.16 per front foot for the streetlights. The proposed assessment rate for the street reconstruction is \$26.50 per front foot.

Mayor Gehrz opened the public hearing at 7:10 p.m.

Marian Watson, 2140 W. Hoyt Avenue, St. Paul, asked about the assessment rate. Administrator Hoyt noted that the rate will be different for her property since it is located on the St. Paul side of Hoyt Avenue.

Dan Bryan, 2141 W. Hoyt Avenue, noted that Northern States Power was installing new gas main as a part of the project and wanted to know what provisions had been made for ensuring the safety of the new main. Engineer Maurer replied that N.S.P. controlled this and it is not a part of the city project.

No one else requested to be heard. Mayor Gehrz closed the public hearing at 7:13 p.m.

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CONSENT AGENDA APPROVED

Councilmember Kuettel moved to approve the following consent agenda. The motion passed unanimously.

1. Disbursements
2. Licenses
3. Authorization to sell surplus equipment
4. Scheduling a May 6, 1998 workshop at 6:00 p.m.
5. Approval of an ordinance amending the cable franchise term to July 20, 1998
6. Approval of an agreement releasing the property at 1781 N. Prior Avenue, Lot 1, Block 1, Stratford Professional Office Park, from city restrictions
7. Approval of pay estimate #1 to Jay Brothers for the State Fair sign in the amount of \$7,280.04

POLICY AGENDA

CONSIDERATION OF RESOLUTION 98-09 ORDERING THE IMPROVEMENT OF THE 1998 HOYT AVENUE PROJECT

Mayor Gehrz introduced the proposed resolution ordering the improvement of Hoyt Avenue between Cleveland Avenue and Fulham Street.

Councilmember Jacobs moved approval of Resolution 98-09, ordering the improvement of the 1998 Hoyt Avenue project. The motion passed unanimously.

CONSIDERATION OF AN AGREEMENT WITH THE CITY OF ST. PAUL FOR RECONSTRUCTING HOYT AVENUE WEST OF CLEVELAND AVENUE

Administrator Hoyt explained the proposed agreement defining how St. Paul and Falcon Heights would share in the costs of reconstructing Hoyt Avenue. The estimated costs for Falcon Heights is \$130,126.75 for the street reconstruction, \$37,186.37 for the streetlights, and \$33,555.46 for engineering costs, for a total project cost of \$200,868.58.

Councilmember Hustad moved approval of the agreement with the City of St. Paul for costs associated with Hoyt Avenue improvements. The motion passed unanimously.

CONSIDERATION OF AN AGREEMENT WITH THE CITY OF ST. PAUL FOR MAINTAINING THIRTEEN STREETLIGHTS ON HOYT AVENUE BETWEEN CLEVELAND AVENUE AND FULHAM STREET

Administrator Hoyt explained that the proposed agreement describes how Falcon Heights will reimburse the City of St. Paul for maintaining the thirteen streetlights being installed on the north side of Hoyt Avenue. St. Paul will charge Falcon Heights on a time and materials basis for repairs and routine maintenance. The streetlights are being

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independently wired from St. Paul so that Falcon Heights can change who maintains the lights in the future, if that is desired.

Councilmember Gibson Talbot moved approval of the agreement with the City of St. Paul for streetlight maintenance. The motion passed unanimously.

CONSIDERATION OF A RECOMMENDATION FOR AN APPOINTMENT TO THE ANTICIPATED NEW CAPITAL REGION WATERSHED DISTRICT

Administrator Hoyt explained that it is anticipated that the Central Ramsey and Southwest Ramsey Watershed Management Organizations will be merging into one watershed district, to be named the Capital Region Watershed District. It is likely that the Board of Water and Soil Resources (BWSR) will request nominees from cities for the watershed manager board positions. Dr. William Downing has requested that the City of Falcon Heights submit his name for consideration as a board manager. Dr. Downing has been a resource for the city and county in evaluating this watershed issue and participated in the hearings regarding the watershed's formation.

Councilmember Kuettel moved to recommend Dr. William Downing's appointment as a board manager to the anticipated Capital Region Watershed District. The motion passed unanimously.

PRESENTATION AND DISCUSSION ON THE PROPOSED UNIVERSITY OF MINNESOTA WOMEN'S SOCCER STADIUM

Administrator Hoyt reported that this was the third meeting where the proposed University of Minnesota Women's Intercollegiate soccer stadium topic had been discussed; prior meetings included an informational meeting on April 13 and at the planning commission's April 21 meeting. Administrator Hoyt explained that the University is proposing a permanent stadium for the University's women's intercollegiate soccer program at the southwest corner of Larpenteur and Cleveland Avenues to the south of the Gibbs schoolhouse site. The site is currently used for intramural sports and about eight women's intercollegiate games each year. The women's competitions use temporary bleachers, restroom facilities, and loudspeaker. The proposed \$2 million, 7700 square foot stadium would seat 1,000 people initially with expansion for 500 more seats in the future. It would be surrounded by an eight foot high chain link fence. There would be no locker rooms on the site. The University has no plans to light the facility or to rent it out to non-University groups. The University plans a November 1998 construction start with a September 1999 opening date.

Hoyt further reported that three areas of concern have arisen from the two previous public meetings held on this subject. These areas are:

- Process The University has not approached the city or the adjacent neighborhoods about this plan until very recently. The project is on the agenda for approval by the University regents in early June, which does not give much time for input.
- Variation from 1996 Master Plan The University's 1996 master plan shows these fields remaining essentially the same, being used for intramural games and practices. It does not plan for a permanent facility at this site.
- Land Use Suitability: There is concern that this site is not appropriate for a soccer facility because it lacks the facilities and expansion potential necessary for the women's intercollegiate soccer program, and its close proximity to residential uses. In addition, there are specific concerns regarding parking, pedestrians, noise, and litter.

The planning commission, after hearing from both the University and neighboring residents on this issue, adopted the following recommendations:

- The planning commission unanimously supports the creation of a task force on the proposed soccer development with representatives from the University of Minnesota, the City of Falcon Heights, the Grove neighborhood, the 1666 Coffman condominium association, and surrounding communities impacted by the facility. The task force is asked to consider, but not be limited to, reviewing the following: parking, pedestrian and vehicular traffic flow, noise from the site, aesthetics of the site, the long term suitability of the site for an intercollegiate women's soccer facility, coordination with other uses including the Gibbs schoolhouse and the greenhouse properties on the southwest corner of Cleveland and Larpenteur, and the appropriateness of the mix of the land use between competitive intercollegiate soccer activities with abutting residential properties.
- The planning commission unanimously encourages the city council to establish a formal relationship and better communication with the University of Minnesota on planning issues.
- The planning commission unanimously acknowledges the receipt of the resolution from representatives of the Grove Association and 1666 Coffman Association and encourages the city council to review the proposed resolution and the full impact that the proposed facility would have on the neighborhood.

Donna Olson, U of M Assistant Director of Women's Athletics, gave background on women's athletics at the University, about the women's soccer program, and about the need to have a permanent soccer facility.

Tom Hoffoss, from the University's Facilities Management division, described the project. He also explained the six other sites considered for the stadium and the obstacles associated with each of those sites. He also outlined the University's estimation of parking spaces available on soccer game days, located in University contract lots, at Gibbs Farm, and at the University golf course. The University believes that some spectators will walk or use public transportation to get to the stadium.

Hoffoss stated that the University is open to meeting with a city task force regarding the stadium but that the project must get approval from the University Regents before any further steps can be taken on the project. There are no Regents meetings scheduled in July or August, so the issue is scheduled to be heard at the June meeting.

Councilmember Hustad asked about the consequences to the soccer program if the stadium were not begun this year. Tom Hoffoss replied that the University would lose some money because the project design is being done in conjunction with another and there would be added design costs if there was a delay. There would also be debt service costs. Donna Olson added that recruitment for the women's soccer program will be harder without the promise to student-athletes of a new stadium.

Councilmember Kuettel asked why the University is not planning to rent the stadium to outside groups. Donna Olson answered that long term maintenance of the fields is difficult with heavier usage and therefore the plan is to use the game fields as little as possible. The budget for the new stadium is not based upon rental revenue for operating costs.

Councilmember Gibson Talbot asked the University officials to comment on the resident's concerns regarding noise and parking. Donna Olson replied that the current temporary sound system is a horn. The new system would be more directed and better sounding, although she could not guarantee that neighboring properties would never hear it. As for parking, traffic control has not been an issue in the past.

Mayor Gehrz then asked members of the public for their comments.

Florence Chambers, 1666 Coffman Street, stated that she supports the women's soccer program. She feels that the women's soccer program should not have to have their locker rooms on the Minneapolis campus and be bused to a separate facility. Chambers stated that although she has witnessed problems with soccer spectators cutting across private property, she does not like the idea of an eight foot high fence around the soccer field.

Akiva Pour-El, 1666 Coffman Street, noted that the U of M police don't control for trespassing and illegal parking on soccer game days.

Fran Slagle, 2117 W. Hoyt Avenue, spoke in favor of equity for women's sports, but noted that she sees significant problems in increasing the seating capacity at the field without increasing available parking.

Ann Mullholland, 2129 Folwell Avenue, asked who will be responsible for maintenance at the site (sewer, trash, etc). Mayor Gehrz answered that this will be the University's responsibility. Mullholland expressed concern over the development of a permanent structure surrounded by a fence.

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Meredith Anderson, 2280 Folwell Avenue, noted an increase in the University's estimated seating capacity in the temporary bleachers from 800 to 1000 over the course of these meetings. She stated that she's seen people park on the grass across the street from the soccer fields rather than walking from a contract lot a few blocks away, and believes few people will walk to this site from the Minneapolis campus.

Sheila Richter, 2132 Folwell Avenue, stated that the noise level at the fields is not bad during intramural pick-up games and practices but is really loud during competitive games. Richter fears that the noise will get worse with a new stadium.

Gertrude Esteros, 1666 Coffman Street, explained that when the Coffman Condominiums were built, it was with the understanding that the fields were to be used for recreational sports, not competitive games. The conflict between the residential and stadium uses cannot be resolved because the two land uses are not compatible. There is a need to look at the long range development of this area.

Betty Ellis, 2111 Folwell Avenue, reported that her neighbors are all opposed to the University's plans for the stadium. The neighborhood has trusted the University in the past and the University has treated the neighborhood well. However, if this proposal passes, it will be in disregard to the wishes of the neighborhood. She noted that her living room window would be about fifty feet from the eight foot high stadium fence.

Marcel Richter, 2132 Folwell Avenue, made two points. First, he stated his belief that the University will rent out the stadium someday, even if it has no plans to do so now. Second, he asserted that the University has known about this stadium for a long time. The topic was on the Regent's agenda even before the first community meeting held on the subject. Richter asserted that any task force that enters discussions with the University at this point will not have sufficient time to analyze the issue. He asked that the stadium topic be withdrawn from the Regent's calendar until all of the issues have been fairly discussed.

John Turner, 1576 Vincent Street, stated that he supports women's intercollegiate athletics but opposes this particular project. He is concerned about the compatibility of an athletic complex with a residential neighborhood and fears a decline in property values. Turner encouraged the University to find another site that would be better for the residents and for the needs of the student-athletes. He also encouraged the city council to work collaboratively together and for the council to try to influence the building activities of the University even if it can't regulate them.

Barbara Lukerman, 2211 Folwell Avenue, stated her concern that the 1996 University Master Plan, adopted 18 months ago, addresses this area as being for informal recreational sports, not for a stadium. She also expressed concerns about the long range development of the entire site. Lukerman asked that Kent Greenberg, the consulting planner for the Master Plan, be invited to a task force meeting and that the council require an Environmental Assessment Worksheet (EAW) to document potential impacts of a stadium use.

Curt Padberg, 1944 Wildwood Court, Roseville, stated that he bought his home to be near the University, knowing that there would be some University-related hassles. He respects the concerns of the residents of University Grove and the Coffman Condominiums, but asserted that it cannot be expected that the fields will stay the same forever. Padberg believes that this facility is preferable to future potential uses.

Marian Watson, 2140 W. Hoyt Avenue, St. Paul, stated her belief that the University's parking estimates are unrealistically low and that there will be extensive on-street parking in the residential neighborhood if a stadium is built. She is also concerned about the effect of a stadium on nearby property values.

Vernon Weckwerth, 1666 Coffman Street, also stated his belief that parking cannot be accommodated for a stadium. He urged exploration of other sites for the facility, since the 1996 Master Plan stated that the fields should be preserved for recreational use. He specifically noted the University's logic for rejecting the site on sheep fields at the State Fair.

Ted Kellogg, 1666 Coffman Street, urged the city council to establish a task force to study this issue, and urged the University to give the task force sufficient time to analyze the issues.

Mayor Gehrz explained to the city council that she had drafted six action items with respect to this issue. Following discussion, Councilmember Kuettel moved the following:

To create a task force on the University of Minnesota Women's Intercollegiate Soccer Stadium development made up of representatives from the University of Minnesota, the city of Falcon Heights, the Grove neighborhood, the 1666 Coffman condominium association and surrounding communities impacted by the facility. The council authorized the mayor to appoint three representatives from the city. The task force is charged to consider, but not be limited to, reviewing the following:

- parking
- pedestrian, and vehicular traffic flow
- noise from the site
- aesthetics from the site
- the long term suitability of the site for an intercollegiate women's soccer facility
- the coordination of the facility and site with abutting uses including the Gibbs schoolhouse and the greenhouse properties on the southwest corner of Cleveland and Larpenteur
- the appropriateness of the mix of the land uses between the competitive intercollegiate soccer activities with abutting residential properties

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The council authorized the following support for the task force.

- Logistical support including meeting facilities, notices to participants and minutes.
- Technical support of up to \$3,000 from the 1998 planning consultant budget to assist with the analysis of the potential impact of the soccer fields on the neighborhoods.
- The services of a facilitator for the first three meetings or as needed for up to \$1,500.

The city council authorized the mayor to work with the city attorney to investigate the feasibility of entering into a contract with the university for negative or restrictive covenants, similar to a conditional use permit, to control for further future developments of this site. The council charged the task force with identifying those future conditions such as no lights. The university could be asked to sign this agreement prior to the construction of the facility.

The city council authorized the mayor to send a letter to the President of the University of Minnesota requesting that the task force be given sufficient time to develop agreements before the issue comes before the Regents and requesting that the university complete an environmental assessment worksheet on the facility to be used as a planning tool by the task force.

The city council pledged to work toward establishing a formal relationship and better communication between the city and the University of Minnesota on planning issues.

The motion passed unanimously.

INFORMATION ON THE PROPOSED PARKING FACILITY ON THE ST. PAUL (FALCON HEIGHTS) CAMPUS

The discussion on a proposed parking ramp was postponed to a later meeting.

ADJOURNMENT

The meeting adjourned at 9:56 p.m.

Susan L. Gehrz, Mayor

Carla Asleson
Recording Secretary

CONSENT

Meeting Date: May 13, 1998

Item: 1

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

- a. General disbursements through April 30, 1998, \$45,617.54
- b. General disbursements through May 7, 1998, \$21,112.39
- c. Payroll, 4/16/98 to 4/30/98, \$10,333.88

ACTION REQUESTED: Approval

a.

APPROVAL OF BILLS
PERIOD ENDING: 4-30-98

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	HEALTH CONSULTANTS INC	MARK 58 STREET LIGHTS	-----	100.00
	*** TOTAL	FOR DEPT 00		100.00
	FOCUS NEWS	HOYT AVE NOTICES	LEGISLAT	47.25
	FOCUS NEWS	ORDINACE 98-02	LEGISLAT	66.30
	*** TOTAL	FOR DEPT 11		113.55
36167	MN DEPARTMENT OF REVENUE	4/30 STATE WITHHOLDINGS	ADMINIST	674.03
36166	PERA	4/30 PERA WITHHOLDINGS	ADMINIST	1,349.52
	PERA LIFE	5/98 PHILLIPS	ADMINIST	12.00
	ROSEVILLE ROTARY CLUB	DUES/MEALS APR-JUN 98	ADMINIST	175.75
	COORDINATED BUS. SYSTEMS,	FREIGHT CHRGES FOR TONER	ADMINIST	29.30
	*** TOTAL	FOR DEPT 12		2,240.60
	COMPUTER MANAGEMENT SVCS	COBOL USER GROUP MEETING	FINANCE	35.00
	*** TOTAL	FOR DEPT 13		35.00
	MIDWEST DELIVERY SERVICE	DELIVERY TO ELECTIO DEPT	ELECTION	8.15
	*** TOTAL	FOR DEPT 15		8.15
36164	ALEX AUDIO & VIDEO SVC.	REPAIR TV/VCR UNIT	COMMUNIC	98.90
	INSTY-PRINTS PLUS	LIVING IN FALCONHGTS BKL	COMMUNIC	129.39
	*** TOTAL	FOR DEPT 16		228.29
	FIRE INSTRUCTORS ASSN. MN	UNIFORM BLDG CODE	PLANNING	75.03
	*** TOTAL	FOR DEPT 17		75.03
	NSP	ELECT 4/21/98	EMERGENC	6.28
	*** TOTAL	FOR DEPT 21		6.28
	ST. ANTHONY VILLAGE	5'98 POLICE SVCS	POLICE	28,028.33
	*** TOTAL	FOR DEPT 22		28,028.33
	ASAP SIGNS	2 SIGNS	FIRE FIG	120.72
	AMERICAN LINEN SUPPLY CO.	LINEN CLEANING	FIRE DEPT	39.35
	COLONIAL INSURANCE	4/98 BAUMAN	FIRE FIG	29.65
	FIRE INSTRUCTORS ASSN. MN	AERIAL DRIVING TECHNIQUE	FIRE FIG	428.30
	HENNEPIN TECH. COLLEGE	NFA SAFETY OFFICER TNG	FIRE FIG	195.00
	PERA LIFE	5/98 BAUMAN	FIRE FIG	12.00
	*** TOTAL	FOR DEPT 24		825.02
	COLONIAL INSURANCE	4/98 IVERSON	FIRE PRE	36.45
	FIRE INSTRUCTORS ASSN. MN	LIFE SAFETY CODES/FIRE	FIRE PRE	142.71
	PERA LIFE	5/98 IVERSON	FIRE PRE	12.00
	THUNDER BAY FIRE SVC	JUVENIL FIRE EDUC PROG	FIRE PRE	21.00
	*** TOTAL	FOR DEPT 25		212.16
	AT&T WIRELESS SERVICES	PAGER-PUBLIC WORKS	CITY HAL	21.08
	BOARD OF WATER COMMISSNRS	H2O	CITY HAL	16.33
	BOARD OF WATER COMMISSNRS	SS	CITY HAL	11.66
	M-75 BUILDING MAINTENANCE	4/98 CLEANING SVC CTYHAL	CITY HAL	206.88
	NEEDELS JANITOR SUPPLY	OIL ABSORBENT FOR FLOORS	CITY HAL	111.46
	OXYGEN SERVICE COMPANY	ACET/O2 TANK RENTAL	CITY HAL	9.00

APPROVAL OF BILLS
 PERIOD ENDING: 4-30-98_

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	PHILLIPS, PATRICIA	KITCHEN SUPPLIES	CITY-HAL	26.52
	*** TOTAL FOR DEPT 31			402.93
	SPEEDWAY SUPERAMERICA LLC	FUEL	STREETS	101.39
	*** TOTAL FOR DEPT 32			101.39
	BOARD OF WATER COMMISSNRS	H2O COMM/CURTIS PARKS	PARK & R	10.42
	BOARD OF WATER COMMISSNRS	SS COMM/CURTIS PARKS	PARK & R	23.32
	NSP	ELECT 4/21/98	PARK & R	22.30
	RENT ALL MINNESOTA INC	RENTAL OF SOIL AERATOR	PARK & R	62.64
	SPEEDWAY SUPERAMERICA LLC	FUEL	PARK & R	81.75
	USWEST COMMUNICATIONS	TELEPHONE 4/98	PARK & R	61.57
	USWEST COMMUNICATIONS	TELEPHONE 4/98	PARK & R	60.39
	*** TOTAL FOR DEPT 41			322.39
	A-2-Z DESKTOP PUBLISHING	PARKS NEWSLETTER-SUMMR98	PARK PRO	315.00
	*** TOTAL FOR DEPT 50			315.00
	E-Z RECYCLING, INC.	4/98 RECYCLING	SOLID WA	2,559.40
	*** TOTAL FOR DEPT 56			2,559.40
	FACILITY SYSTEMS, INC.	2 FABIC PANELS/CORNERDSK	GENERAL	621.10
	*** TOTAL FOR DEPT 63			621.10
	OXYGEN SERVICE COMPANY	AIR AND O2	RESCUE S	58.50
	SPEEDWAY SUPERAMERICA LLC	FUEL	RESCUE S	23.00
	*** TOTAL FOR DEPT 76			81.50
	RAMSEY COUNTY	97 TIF ADMIN EXPENSES	TIF #1	405.10
	*** TOTAL FOR DEPT 77			405.10
	RAMSEY COUNTY	97 TIF ADMIN EXPS	TIF #2	109.62
	*** TOTAL FOR DEPT 78			109.62
	A.M.G. GROWERS	BULBS FOR STREETScape	LARPENTE	319.53
36165	JAY BROTHERS INC	STATE FAIR SIGN PYMT #1	LARPENTE	7,280.04
	*** TOTAL FOR DEPT 82			7,599.57
				4-22-98)
	BERNARDY, CONNIE LANNERS	5/1 TO 5/15 PROF SVCS	MCAD	1,227.13
	*** TOTAL FOR DEPT 84			1,227.13
	*** TOTAL FOR BANK 01			45,617.54
	*** GRAND TOTAL ***			45,617.54

6.

APPROVAL OF BILLS
PERIOD ENDING: 05-07-98

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	KILLMER ELECTRIC CO, INC.	RELAMPING PARKING LOT	-----	200.00
	*** TOTAL	FOR DEPT 00		200.00
	CARLA ASLESON	ADMIN MILEAGE	ADMINIST	7.54
	AMERICAN OFFICE PRODUCTS	DISKETTES/PENS/COLRDPAPR	ADMINIST	136.25
	CASH	POSTAGE	ADMINIST	3.00
	CASH	DELIVERY/COUNCIL WRKSHPS	ADMINIST	3.00
	IVERSON, TERRY	GAVEL MEETING	ADMINIST	7.66
	IVERSON, TERRY	ADMIN DELIVERY MILEAGE	ADMINIST	3.90
	*** TOTAL	FOR DEPT 12		161.35
	CASH	JUICE/COOKIES 50TH BIRTH COMMUNIC		7.77
	*** TOTAL	FOR DEPT 16		7.77
	CARLA ASLESON	PLANNING MILEAGE	PLANNING	4.84
	CARLA ASLESON	MANUAL	PLANNING	34.00
	CASH	PHOTOS	PLANNING	4.65
	*** TOTAL	FOR DEPT 17		43.49
	CASH	TOBACCO COMPIANCE EXPS	POLICE	2.94
	*** TOTAL	FOR DEPT 22		2.94
	IVERSON, TERRY	INSPECTIONS MILEAGE	FIRE PRE	62.73
	*** TOTAL	FOR DEPT 25		62.73
	CASH	PLASTIC CUPS/COFFEE CUPS	CITY HAL	4.64
	NSP	GAS 4/98	CITY HAL	161.49
	NSP	ELECT 4/98	CITY HAL	646.60
	*** TOTAL	FOR DEPT 31		812.73
	ASTECH ASPHALT SURFACE	SPRING SWEEPING CITY STS	STREETS	4,210.00
	RAMSEY COUNTY	2/98 & 3/98 SNOWPLOWING	STREETS	2,484.17
	*** TOTAL	FOR DEPT 32		6,694.17
	NSP	ELECT 4/98	PARK & R	21.64
	*** TOTAL	FOR DEPT 41		21.64
	CASH	PLAYROOM SUPPLIES/CPR SU	PARK PRO	12.63
	*** TOTAL	FOR DEPT 50		12.63
	NSP	LIGHTING 4/98	STREET L	2,010.49
	*** TOTAL	FOR DEPT 54		2,010.49
	KEHOE OFFICE FURNISHINGS	DESK CHAIRS FOR CITY HAL	GENERAL	963.17
	*** TOTAL	FOR DEPT 63		963.17
	KILLMER ELECTRIC CO, INC.	MOVING LIGHT POLE CITYHL	PUBLIC W	1,400.00
	*** TOTAL	FOR DEPT 65		1,400.00
	NSP	ELECT 4/98	SANITARY	21.08
	*** TOTAL	FOR DEPT 75		21.08
	KILLMER ELECTRIC CO, INC.	PYMT # 5 KILLMER ELECT	LARPENTE	8,698.20

APPROVAL OF BILLS
PERIOD ENDING: 05-07-98

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
		*** TOTAL FOR DEPT 82		8,698.20
		*** TOTAL FOR BANK 01		21,112.39
		*** GRAND TOTAL ***		21,112.39

C.

PERIOD END DATE 04/30/98
SYSTEM DATE 04/29/98

FILE NOT UPDATED

PAGE 1

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	4 29 98	6 SUSAN GEHRZ	28545	285.81
COM	4 29 98	8 SAM JACOBS	28546	277.05
COM	4 29 98	10 JAN GIBSON TALBOT	28547	200.00
COM	4 29 98	11 JOHN HUSTAD	28548	277.05
COM	4 29 98	12 LAURA A. KUETTEL	28549	277.05
COM	4 29 98	34 CLEMENT KURHAJETZ	28550	275.33
COM	4 29 98	40 KEVIN ANDERSON	28551	72.95
COM	4 29 98	42 MICHAEL D. CLARKIN	28552	124.67
COM	4 29 98	47 NATHANIEL HEROLD	28553	46.17
COM	4 29 98	60 TERRY D. IVERSON	28554	29.56
COM	4 29 98	63 RACHELLE L. MARVIN	28555	59.31
COM	4 29 98	66 ALFRED HERNANDEZ	28556	46.17
COM	4 29 98	1002 SUSAN HOYT TAFF	28557	1325.18
COM	4 29 98	1003 TERRY IVERSON	28558	1028.74
COM	4 29 98	1005 CAROL KRIEGLER	28559	646.88
COM	4 29 98	1007 PATRICIA PHILLIPS	28560	830.30
COM	4 29 98	1010 CARLA ASLESON	28561	1025.65
COM	4 29 98	1013 WILLIAM MAERTZ	28562	999.87
COM	4 29 98	1026 JASON CIERNIA	28563	99.73
COM	4 29 98	1032 TWAROSKI, ANITA	28564	110.82
COM	4 29 98	1033 DAVE TRETSEVEN	28565	752.86
COM	4 29 98	1088 DONALD R. MEISSNER	28566	608.46
COM	4 29 98	1123 ABRAHAM T. CYR	28567	27.70
COM	4 29 98	1136 ROLAND O. OLSON	28568	906.57

COMPUTER CHECKS	10333.88
MANUAL CHECKS	.00
NOTICES OF DEPOSIT	.00

****TOTALS**** 10333.88

CONSENT

Meeting Date: May 13, 1998

Item: 2

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Pat Phillips, Licensing Coordinator

EXPLANATION/SUMMARY:

BUSINESS LICENSE

John A. Knutson & Co., PLLP #3690

TREE TRIMMING

Balsam Tree & Shrub Care Inc. #3688

MECHANICAL

Vollhaber Heating & Air Conditioning, Inc. #3689

GENERAL CONTRACTOR

Blacktop Driveway Co., Inc. #3691

ACTION REQUESTED: Approval

ITEM: Approval of Reciprocal Fire Service Agreement
SUBMITTED BY: Clem Kurhajetz, Acting Fire Chief
REVIEWED BY: Susan Hoyt, City Administrator
Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

Summary and Action Requested.

The Capital City Mutual Aid Association is requesting that Falcon Heights renew its membership and sign a reciprocal fire service agreement. This agreement allows Falcon Heights to request firefighting assistance from other fire departments and for other departments to request assistance from Falcon Heights. The departments do not charge fees for this reciprocal service.

The contract would be effective for five years, with an option for the city to withdraw from the agreement with thirty (30) days notice. It is the same contract that was signed five years ago.

GOAL 2: To protect the public health and safety.
Strategy 4: Providing public safety services to citizens.
Action Item: Providing a responsive, well-trained fire service.

ATTACHMENTS:
Proposed Fire Service Agreement

ACTION REQUESTED:
Approval of Fire Service Agreement.

CAPITOL CITY MUTUAL AID ASSOCIATION RECIPROCAL FIRE SERVICE AGREEMENT

1. Definition of Terms

- Subd. 1 "Party" means a political subdivision, or, in the case of a private non-profit provider of fire protection, the governing body of such a provider.
- Subd. 2 "Requesting Official" means a party's fire chief and/or that fire chief's delegates who is/are empowered to request assistance from other parties.
- Subd. 3 "Responding Official" means a party's fire chief and/or that fire chief's delegates who is/are empowered to determine whether and to what extent assistance can or should be provided.
- Subd. 4 "Assistance" means fire and/or emergency medical services personnel and equipment provided by a fire department as defined by Minnesota Statutes Chapter 69.011, and includes such personnel and equipment as may be needed for stand-by protection by a party to this agreement.
- Subd. 5 "Emergency" means a sudden and unforeseen situation requiring immediate action and assistance.

2. Authority

- Subd. 1 The parties to this agreement acknowledge their authority to enter into this agreement pursuant to provisions of the Joint Exercise of Powers Act, Minnesota Statutes Chapter 471 et seq. to provide each other on a reciprocal basis assistance in the event of emergencies beyond the ability of any single party to control.

3. Capitol City Mutual Aid Association

- Subd. 1 Each party's fire department shall, upon execution of this agreement, become members of the Capitol City Mutual Aid Association for the purpose of furthering the intent of this agreement, and shall abide by the by-laws of the Capitol City Mutual Aid Association.

4. Identification of Parties

- Subd. 1 The Secretary-Treasurer of the Capitol City Mutual Aid Association shall maintain a current list of all parties to this agreement and shall furnish said list to each party to the agreement. Whenever there is a change in parties to this agreement, said Secretary-Treasurer shall furnish a revised list of parties including such change. Said lists shall be furnished upon receipt of a properly executed copy of this agreement by said Secretary-Treasurer.

5. State-Wide Fire Mutual Aid Channel

- Subd. 1 Parties to this agreement hereby agree to furnish each of their engines with a pumping capacity of one thousand gallons per minute or more and each of their aerial ladder trucks with a mobile or portable radio capable of transmitting and receiving radio messages on the frequency designated by the Tele-communications Division, Minnesota Department of Transportation as the "state wide mutual aid channel" two years from the date this agreement is executed.

6. Procedure

- Subd. 1 If one or more emergencies occur within the jurisdiction of any party to this agreement, that party's requesting official is authorized to request assistance from one or more of other parties to this agreement.
- Subd. 2 Upon receipt of a request for assistance, a party's responding official may authorize and direct such assistance, PROVIDED that whether such assistance shall be provided or to what extent such assistance shall be provided shall be determined solely by the responding official, and FURTHER PROVIDED that the responding official may at any time recall such assistance if the responding official deems such recall as necessary to provide for the safety and protection of the party under which authority the responding official is acting.
- Subd. 3 Assistance provided under this agreement shall be under the command of the officer in charge of the emergency for which the assistance was summoned immediately upon arrival at the emergency.
- Subd. 4 No charge will be levied by any party to this agreement for assistance rendered to another party under the terms of this agreement.

7. Insurance

- Subd. 1 Each of the parties will maintain insurance policies (or proof of self-insured status) providing coverage for:
- (a) Accidental death of firefighters (covered by workmen compensation who are members of each party's fire department, the coverage of said policy extending to protect said firefighters when engaged in the performance of duties under this agreement, and
- (b) Damage or injury caused by negligent acts, including operation of fire department apparatus, in the amount of six hundred thousand dollars (\$600,000.00) or whatever greater amount is imposed by the state legislature as a cap on municipal tort liability pursuant to Minnesota Statutes Chapter 466.04 subdivision 1.

8. Liability

- Subd. 1 No party to this agreement nor any officer or employee of any party shall be liable to any other party or to any person on account of failure of any party to this agreement to furnish assistance to any other party, or on account of recall, both as described in Article 6, Subd. 2 SUPRA.
- Subd. 2 The party for whom assistance is requested under the terms of this agreement shall not be responsible for any injuries, losses or damage to persons or property arising out of acts or omissions of any of the personnel of a party providing assistance under the terms of this agreement, nor shall the responding party be responsible for any injuries, losses or damage to persons or property arising out of acts or omissions of any of the personnel of the party for whom assistance is requested under the terms of this agreement or the personnel of any other party providing assistance under the terms of this agreement.
- Subd. 3 The parties hereto agree to defend and hold the other parties to this agreement harmless for any and all claims which may be made against the other party or parties arising out of the negligent conduct of any party so agreeing. Said hold harmless agreement shall be limited to the amount of six hundred thousand dollars (\$600,000.00) or such greater amount which may be imposed by the state legislature as a cap on municipal tort liability pursuant to amendments to Minnesota Statutes Chapter 466.04 subdivision 1

9. Subsidy

- Subd. 1 This agreement shall not be construed as a fire protection subsidy, either direct or indirect, by any party to this agreement.

10. Duration and Withdrawal

- Subd. 1 This agreement shall be in force for a period of five years following the date of execution.
- Subd. 2 Any party may withdraw from this agreement at any time upon thirty (30) days' written notice to the Secretary-Treasurer of the Capitol City Mutual Aid Association. The Secretary-Treasurer shall thereupon give notice of such withdrawal and of the effective date thereof, as provided in Article 4, Subd. 1 Supra.

11. Filing

- Subd. 1 Each party to this agreement shall maintain a copy of an executed copy of this agreement. Such copy shall be provided by the Secretary-Treasurer of the Capitol City Mutual Aid Association within thirty (30) days of receipt of an executed copy of the agreement and execution by the President and Secretary-Treasurer of the Capitol City Mutual Aid Association.

IN WITNESS WHEREOF, the undersigned, on behalf of their political subdivision or their fire department corporation have executed this agreement pursuant to authorization by the City Council of the City of FALCON HEIGHTS, or the governing body of the _____ Fire Department, Inc on this date of _____.

City of _____

by _____, its Mayor

by _____, its City Manager or Clerk

Fire Department of Falcon Hts.

by Clarence M. Kumbly, its Fire Chief

by _____, its Secretary

Capitol City Mutual Aid Association

by _____, its President

by _____, its Secretary-Treasurer

CONSENT 4
Date: 5/13/98

ITEM: Approval of change order #2 with Killmer Electric

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Michael Schroeder, HKG

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve the final change order amount of \$11,555 that was originally approved on September 10, 1997 for \$11,000 for the grading, concrete and lighting work on the city hall site with Killmer Electric that was not covered in the original contract with Killmer. This completes this portion of the city hall work being done by Killmer Electric in conjunction with the Larpenteur Streetscape project. The final change order amount is \$11,555 so it is appropriate to make that correction to the total.

ACTION REQUESTED:

Approve final change order #2 with Killmer Electric for \$11,555.

CONSENT 5

Meeting Date: 5/13/98

ITEM DESCRIPTION: Authorize purchase of 21 evergreen shrubs and 20 deciduous trees for boulevard planting

SUBMITTED BY: Anita Twaroski, City Forester

REVIEWED BY: Carol Kriegler, Director of Parks and Public Facilities

EXPLANATION/SUMMARY: City policy promotes boulevard tree planting on a replacement, request and fill-in basis. Approval of tree purchases for these purposes is being requested.

Meets Goal 2: To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses.

Strategy 4: Maintaining the city's physical infrastructure.

Action Item: Boulevard tree program

Staff report:: Twenty-one replacement arborvitae shrubs for the residents along Snelling Drive, just north of Larpenteur Ave. The four foot arborvitae will be purchased from Green Value Nursery at \$33.00 each, totaling \$693.00 plus \$35.00 for delivery. Approximately 20 - 1.5 to 2.0 inch bareroot trees will be purchased from Bailey's Wholesale nursery totaling approximately \$945.00. Total cost for the shrubs/trees would be approximately \$1,673.00.

The original plantings were the result of an agreement with homeowners at the time of the Snelling Avenue reconstruction.

ACTION REQUESTED: Authorize the purchase of 21 shrubs and 20 trees for boulevard planting at a cost of \$1,673.00.

CONSENT
Date: 5/13/98
Item: 6

ITEM: Acceptance of Falcon Heights / Lauderdale Lions Club donation towards the city's summer recreation open gym program.

SUBMITTED BY: Carol Kriegler, Director of Parks, Recreation and Public Facilities

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION / DESCRIPTION:

The Falcon Heights / Lauderdale Lions Club has made a \$1000.00 donation towards the city's summer recreation "High-Five" open gym program at Falcon Heights school. This program involves staffing the school gym for the purpose of providing recreational gym games for kids entering grades 4 and up on a drop-in basis. In an attempt to make this program as accessible to youth as possible, there is no required participant fee payment or registration. The goal is to make these types of programs as user-friendly as possible - - - whether a child might have an interest or ability to participate just occasionally or on a regular basis. Donations in support of these programs are greatly appreciated.

ACTION REQUESTED:

Acceptance of a \$1000.00 donation from the Falcon Heights / Lauderdale Lions Club towards the city's summer open gym program.

ITEM: Consideration of Resolution 98-10, approving the bid for the Hoyt Avenue project

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Terry Maurer, City Engineer
Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

Summary and Action Requested. The city's agreement with the City of St. Paul for the reconstruction of Hoyt Avenue states that St. Paul is to bid and award a contract for the Hoyt Avenue improvement project. Falcon Heights must formally give their approval to St. Paul's recommended bid. It is recommended that the city formally approve the selection of the low bidder, Palda and Sons as the contractor for this project.

Falcon Heights' share of the project for Hoyt Avenue street and streetlights is estimated to be \$155,423.34 for construction and \$31,218.87 for engineering and inspection, for a total of \$186,642.21. This is less than the previous estimate of \$200,868.58. The final cost to Falcon Heights will be determined when the project is completed.

GOAL 2: To maintain and promote the assets of the city's unique neighborhoods, including commercial, residential, and open space uses.

Strategy 4: Maintaining the city's physical infrastructure.

Action Item: Implement scheduled street improvement projects

ATTACHMENTS:

Resolution 98-10 approving the bid of Palda and Sons.

ACTION REQUESTED:

1. Hear update on Hoyt Avenue project
2. Approve Resolution 98-10 approving the bid of Palda and Sons.

CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

Date: May 13, 1998

RESOLUTION APPROVING BID

WHEREAS, the City of St. Paul is improving the streets in the St. Anthony Park neighborhood, including Hoyt Avenue between Fulham Street and Cleveland Avenue; and

WHEREAS, Hoyt Avenue is a border street shared by the City of St. Paul and the City of Falcon Heights; and

WHEREAS, the City of Falcon Heights will share in the costs of improving this section of Hoyt Avenue; and

WHEREAS, pursuant to an advertisement for bids for this project, bids were received, opened, and tabulated according to law; and

WHEREAS, it appears that Palda and Sons is the lowest responsible bidder and the City of St. Paul recommends entering into an agreement with said company for the improvement; and

WHEREAS, there is an agreement between the City of St. Paul and the City of Falcon Heights which states that the City of Falcon Heights must approve the bid recommended by the City of St. Paul.

NOW, THEREFORE, BE IT RESOLVED that Palda and Sons' bid, in the amount of \$2,376,269.15, is approved by the city council.

Moved by: _____

GEHRZ In Favor
GIBSON TALBOT
HUSTAD Against
JACOBS
KUETTÉL

Approved by: _____

Mayor
May 13, 1998
Date

Attested by: _____

City Clerk
May 13, 1998
Date

ITEM: Establishment of Hoyt Avenue assessment rates and consideration of Resolution 98-11, determining cost to be assessed and ordering preparation of the assessment roll

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Terry Maurer, City Engineer
Carla Asleson, Administrative Assistant/Planner

EXPLANATION AND DESCRIPTION:

Summary and action requested. The city council is being asked to approve the assessment rate for the Hoyt Avenue Street reconstruction and the new streetlights. The proposed assessment for the street is \$26.50, which is the same as for Larpenteur Avenue. The proposed streetlight assessment for residential properties along Hoyt Avenue west of Cleveland is \$14.51/front foot, \$2.65/ff less than the estimated assessment of \$17.16/ff. This results in a cost range of \$870.60 to \$1,567.08 for these streetlights for residential lots along Hoyt Avenue. The reduction in the rate of the assessment results from two factors. First, the actual bid cost was nearly \$6,000 less than the estimated cost. Second, the staff is recommending that the University of Minnesota be assessed for the full cost (\$20.85/ff) for streetlights along its front footage rather than be assessed the same as taxpaying property owners along the street, who are receiving a reduction in the full cost of the streetlights. After the assessment rate is established, the council is asked to adopt a resolution determining the total cost to be assessed for the project (\$55,249.22 for both streets and streetlights) and ordering the preparation of the assessment roll.

Meets goal 2: To maintain and promote the assets of the city's unique neighborhoods, including commercial, residential, and open space uses.

Strategy 4: Maintaining the city's physical infrastructure.

Action Item: Implement scheduled street improvement projects

Background.

The City of St. Paul is installing the 'St.Paul' style streetlights along Hoyt Avenue, west of Cleveland, as part of the road reconstruction project in the St. Anthony Park neighborhood. The city of Falcon Heights does not install decorative streetlights as part of its residential street reconstruction projects, therefore, the city is assessing for the cost of these streetlights.

The city council decided to assess the cost of the streetlights to the property owners along Hoyt Avenue west of Cleveland after taking the full cost of the streetlights and subtracting the \$10,000 that the city would invest in replacing five of the lights on this stretch of roadway. After reviewing the city's assessment

policy, which charges non taxpaying property owners 100% of the cost of street reconstruction projects and the property owners being assessed for this project, the staff determined that it would be appropriate to establish two assessments rates for the streetlight project – one for taxpaying property owners, who contribute the hypothetical \$10,000 for future streetlight costs and one for non-taxpaying property owners, the University of Minnesota, who does not contribute to this fund.

Property owners along Hoyt Avenue were notified about the proposed assessment rate of \$26.50/ff for street reconstruction and \$17.16/ff for streetlight improvements.

ATTACHMENTS:

- 1 Calculation of the proposed streetlight assessment
- 2 Resolution 98-11, determining total cost to be assessed and ordering preparation of the assessment roll

ACTION REQUESTED:

- Brief review of assessment policy/rate
- By motion, adopt the street and streetlight assessment rates for the Hoyt Avenue project.
- Adopt the Resolution 98-11, determining total cost to be assessed and ordering preparation of the assessment roll

STREETLIGHT ASSESSMENT RATE CALCULATION

1. Streetlight costs: \$38,092.99 (includes engineering/inspection costs)
2. Assessable front footage on Hoyt Avenue:
1,827.45 feet
(250 feet tax exempt property, 1,577.45 feet taxpaying property)
3. Cost per front foot without streetlight "credit":
 $\frac{\$38,092.99}{1,827.45 \text{ feet}} = \$20.85 \text{ per front foot}$
4. Tax Exempt Properties pay: $\$20.85 \times 250 \text{ feet of frontage} = \$5,212.50$
5. After tax exempt properties have paid, remaining balance due is \$32,880.49
6. Cost to be assessed to taxpaying properties after \$10,000 streetlight "credit":
 $\$32,880.49 - \$10,000.00 = \$22,880.49$
7. Assessment rate to taxpaying properties:
 $\frac{\$22,880.49}{1,577.45 \text{ feet}} = \$14.51 \text{ per front foot}$

Recommended Assessment Rates:

Taxpaying Properties: \$14.51 per front foot

Tax Exempt Properties: \$20.85 per front foot

CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

Date: May 13, 1998

A RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF
PROPOSED ASSESSMENT

WHEREAS, a contract has been let (costs have been determined) for the City of St. Paul's improvements to streets in the St. Anthony Park neighborhood, and the total cost of the improvement is \$2,376,269.15; and

WHEREAS, Hoyt Avenue is a border street shared by the City of St. Paul and the City of Falcon Heights; and

WHEREAS, the City of Falcon Heights will share in the costs of improving Hoyt Avenue.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$186,642.21 and the portion of the cost to be assessed against benefitted property owners is declared to be \$55,249.22.
2. The city clerk, with the assistance of the consulting city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the City office for public inspection.
3. The clerk shall upon completion of such proposed assessment, notify the council thereof.

Adopted by the council this 13th day of May, 1998.

Moved by: _____

Approved by: _____

Mayor
May 13, 1998

Date

GEHRZ In Favor
GIBSON TALBOT
HUSTAD Against
JACOBS
KUETTEL

Attested by: _____

City Clerk

May 13, 1998

Date

ITEM: Consideration of Resolution 98-12, calling public hearing on proposed assessments to Hoyt Avenue properties

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Terry Maurer, City Engineer
Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

Summary and Action Requested. The council is being asked to adopt a resolution establishing the Hoyt Avenue assessment hearing for June 24, 1998, shortly after 7:00 p.m. Notice will be mailed to each affected property owner and published in the city's legal newspaper.

GOAL 2: To maintain and promote the assets of the city's unique neighborhoods, including commercial, residential, and open space uses.

Strategy 4: Maintaining the city's physical infrastructure.

Action Item: Implement scheduled street improvement projects

ATTACHMENTS:

1. Resolution 98-12

ACTION REQUESTED:

1. Approve Resolution 98-12, scheduling Hoyt Avenue assessment hearing for June 24, 1998 at 7:00 p.m.

CITY OF FALCON HEIGHTS

COUNCIL RESOLUTION

Date: May 13, 1998

A RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the council on May 13, 1998, the city clerk was directed to prepare a proposed assessment of the cost of the 1998 improvements to Hoyt Avenue between Cleveland Avenue and Fulham Street.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS, MINNESOTA:

1. A hearing shall be held on the 24th day of June, 1998, in the city hall, on or after 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. He may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 13th day of May, 1998.

Moved by: _____

GEHRZ In Favor
GIBSON TALBOT
HUSTAD Against
JACOBS
KUETTEL

Approved by: _____

Mayor
May 13, 1998
Date

Attested by: _____

City Clerk
May 13, 1998
Date

POLICY 4
Date: 5/6/98

ITEM: Consideration of a resolution ordering a feasibility study for the northeast area street improvement project

SUBMITTED BY: Terry Maurer, City Engineer

REVIWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTON:

Summary and action requested. The council is being asked to consider a resolution ordering a feasibility study for the street reconstruction project in the northeast quadrant of the city. This is the first step in understaking a street improvement project in this section of the city. The fesiability study will provide information on the proposed project and its costs, which will help the city budget for this activity, which is currently planned for 1999 for \$1, 400,000 . The cost of the feasibility study is estimated at between \$8,000 and \$10,000 and is part of the total project budget.

Meets goal 2. To maintain the quailty of the city's unique neighborhoods.

Strategy 4: To maintain the city's infrastructure.

Action item: Plan for future street improvement projects.

Background.

The city has been reconstructing its local residential streets over the past several years. The northeast quadrant of the city remains the major area left for reconstruction work at this time. The city is planning to reconstruct the streets in this area in 1999. Given the condition of these streets, It may be prudent to do this whether or not th the county's reconstruction of Larpenteur Avenue. The city budgeted \$1,400,000 in its five year capital improvement fund for this project.

Once the council receives more information on this project, it can determine whether or not the street reconstruction can be done during one year or over two years. It can also be determined how it will work with the Larpenteur Avenue reconstruction. The council can decide not to proceed with the project after receiving the feasibility study or at anytime thereafter.

Finally, from time to time residents call to inquire about the status of this work. At this time, the staff anticipates beginning with a series of neighborhood meetings in the fall of 1998 if the project proceeds as planned.

ATTACHMENTS:

- 1 Letter from city engineer dated 6 April 1998
- 2 Resolution

ACTION REQUESTED:

Report from city engineer

Discussion

Recommend adoption of the resolution ordering a feasibility study



Howard R. Green Company
CONSULTING ENGINEERS



Formerly MSA
Consulting Engineers

April 6, 1998
File: 803490J-0030

Ms. Susan Hoyt
City Administrator
City of Falcon Heights
2077 West Larpentour Avenue
Falcon Heights, MN 55113-5594

RE: NORTHEAST AREA STREET IMPROVEMENT PROJECT

Dear Ms. Hoyt:

As you are aware, the remaining streets that have not been reconstructed in the northeast area of the City are scheduled to be undertaken in 1999. As has been the City's practice in the past, we anticipate a significant amount of public participation through the use of public informational meetings, mailings, and individual meetings with property owners. This public participation process typically begins after the Feasibility Study has been ordered. This allows us to do some initial work on the project so that at the first public informational hearing we can present accurate information.

As we have discussed, the longer we have for the public participation process, the more smoothly the entire project seems to flow. Therefore, we would recommend that the City Council consider ordering the Feasibility Study for the street improvements in the northeast area of the City in this point in time. This will allow us the entire summer and fall months to work on the project and involve the public in the process. Hopefully this will make for a smooth construction phase of the project in 1999.

Attached for the City Council's consideration is a resolution that would initiate the Feasibility Study. If you have any questions, or would like additional information regarding this issue.

Sincerely,

Howard R. Green Company

Terry J. Maurer, P.E.

TJM/et

Attachment

O:\proj\803490\490-0605.apr

CITY OF FALCON HEIGHTS
C O U N C I L R E S O L U T I O N

Date: May 13, 1998

A RESOLUTION ORDERING THE PREPARATION OF A PRELIMINARY REPORT
ON THE STREET IMPROVEMENT PROJECT IN THE NORTHEAST AREA
OF THE CITY

WHEREAS, it is proposed to improve the streets located in the northeast area of the city by reconstructing those streets which have not been recently reconstructed and to assess the benefitted property for all or a portion of the costs pursuant to Minnesota Statutes Chapter 429;

NOW THEREFORE, BE IT RESOLVED by the city council of the City of Falcon Heights, Minnesota:

1. The proposed improvement be referred to Howard R. Green Company for study and that they are instructed to report to the council with all convenient speed, advising the council in a preliminary way, as to whether the proposed improvement is feasible and as to whether it should best be made as proposed or in connection with some other improvement and the estimated cost of the improvement as recommended.

Passed and adopted this 13th day of May, 1998.

Moved by: _____

GEHRZ In Favor
GIBSON TALBOT
HUSTAD Against
JACOBS
KUETTEL

Approved by: _____

Mayor
May 13, 1998
Date

Attested by: _____

City Clerk
May 13, 1998
Date

POLICY 5

Meeting Date: 5/13/98

ITEM DESCRIPTION: Consideration of purchasing planters for the Snelling and Larpenteur business district

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Carol Kriegler, Director of Parks, Recreation and Facilities
Todd Halunen, HKGi

EXPLANATION/DESCRIPTION:

Summary and action requested: The council is being asked to consider purchasing planters for the Snelling and Larpenteur business district for a cost of approximately \$6,300 out of the Larpenteur Avenue streetscape fund. The planters will be filled with annuals and located along the roadway. The planters will provide warmth and color in areas where there is limited opportunity to plant roses and trees due to lack of space.

Meets goal #2. To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses.

ACTION REQUESTED: Authorization to purchase 8 planters at an approximate cost of \$6,300 out of the Larpenteur Ave. streetscape fund.

5-13-98

ADDENDA

- C-7 APPOINT FIRE CHIEF AND ASSISTANT FIRE CHIEF
(Kurhajetz as fire chief and Baumann as
assistant)

- C-8 PAYMENT TO JAY BROTHERS OF \$4,696.80
(approved by Maurer) toward State Fair sign)

ADDENDUM
CONSENT 7
Date: 5/13/98

ITEM: Appointment of fire chief and assistant fire chief

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The city council is being asked to appoint the acting fire chief, Clem Kurhajetz, as the permanent fire chief to complete the term of Nick Baumann. Nick Baumann has chosen to be an assistant fire chief over the coming year.

ACTION REQUESTED:

Appoint Calm Kurhajetz as fire chief and Nick Baumann as an assistant fire chief.

ADDENDUM
CONSENT 8
Date: 5/13/98

ITEM: Approve payment number 2 for Jay Brothers

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Terry Maurer, City Engineer

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve payment number 2 for Jay Brothers construction of the State Fair sign at \$4,696.80. This has been approved by the city engineer after inspecting the work.

ATTACHMENTS:

- 1 Letter from city engineer dated 8 May 1998

ACTION REQUESTED:

Approve payment number 2 to Jay Brothers from the Larpenteur Avenue fund



Howard R. Green Company
CONSULTING ENGINEERS



Formerly MSA
Consulting Engineers

May 8, 1998
File: 330025M-0070

Ms. Susan Hoyt
City Administrator
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113-5594

RE: STATE FAIR SIGN
PAY ESTIMATE NO. 2

Dear Ms. Hoyt:

Enclosed are three copies of Partial Pay Estimate No. 2 for Jay Brothers, Inc., on the State Fair Sign project. The amount earned on this second pay estimate is \$12,607.20. The amount of the previous payments was \$7,280.04 and the retained is \$630.36, therefore the amount due the Contractor for this payment is \$4,696.80. This pay estimate is for erection of the grain bin at Jay Bros. shop. We have reviewed the documentation submitted by Jay Brothers, Inc., and would recommend payment of \$4,696.80.

If you have any questions regarding this information, please call.

Sincerely,

Howard R. Green Company

Terry J. Maurer, P.E.

TJM:st
Enclosures

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