

***City of Falcon Heights***  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 W. Larpenteur Avenue**

**November 25, 1998**

**A G E N D A**

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ \_\_\_ GIBSON TALBOT \_\_\_ HUSTAD \_\_\_  
JACOBS \_\_\_ KUETTEL \_\_\_ HOYT \_\_\_ ASLESON \_\_\_  
ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: November 4, 1998
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
  - 1. General disbursements through 11/10/98, \$116,035.20  
Payroll, 11/1/98 to 11/15/98, \$10,943.14
  - 2. Licenses
  - 3. Appointments to the Fire Department
  - 4. Change the fixed asset capitalization level from \$500 to \$1000
  - 5. Amend the 1998 Special Revenue Park Programs Fund
  - 6. Decrease the projected capital costs for the NE Quadrant Street  
Improvements in the 1999 capital budget
  - 7. Appointment to the Park and Recreation Commission
  - 8. Cancellation of December 9, 1998 council meeting and scheduling  
a December 16, 1998 council meeting
- G. POLICY AGENDA:
  - 1. Review of the Mayor's salary
  - 2. Review of the city's 1998 accomplishments
  - 3. Update on Liquor Ordinance
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

***City of Falcon Heights***  
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                      JACOBS \_\_\_ KUETTEL \_\_\_ HOYT \_\_\_ ASLESON \_\_\_  
                      ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: November 4, 1998 **(Tab #1)**
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
  - 1. General disbursements through 11/10/98, \$116,035.20  
Payroll, 11/1/98 to 11/15/98, \$10,943.14 **(Tab #2)**
  - 2. Licenses **(Tab #3)**
  - 3. Appointments to the Fire Department **(Tab #4)**
  - 4. Change the fixed asset capitalization level from \$500 to \$1000  
**(Tab #5)**
  - 5. Amend the 1998 Special Revenue Park Programs Fund **(Tab #6)**
  - 6. Decrease the projected capital costs for the NE Quadrant Street  
Improvements in the 1999 capital budget **(Tab #7)**
  - 7. Appointment to the Park and Recreation Commission **(Tab #8)**
  - 8. Cancellation of December 9, 1998 council meeting and scheduling  
a December 16, 1998 council meeting **(Tab #9)**
- G. POLICY AGENDA:
  - 1. Review of the Mayor's salary **(Tab #10)**
  - 2. Review of the city's 1998 accomplishments **(Tab #11)**
  - 3. Update on Liquor Ordinance **(Tab #12)**
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

**DRAFT**

**CITY OF FALCON HEIGHTS  
CITY COUNCIL MEETING  
MINUTES OF NOVEMBER 4, 1998**

Mayor Gehrz convened the meeting at 6:10 P.M.

**PRESENT**

Gehrz, Hustad, Jacobs and Kuettel. Also present was Hoyt.  
Gibson Talbot arrived at 6:25 P.M.

**COMMUNITY FORUM**

There was no one wishing to take advantage of the community forum.

**MINUTES OF OCTOBER 28, 1998**

Minutes were approved by unanimous consent.

**CONSENT AGENDA**

Councilmember Jacobs moved approval of the following consent agenda.  
The motion passed unanimously.

1. Disbursements
2. Licenses
3. Temporary increase in time allocation for director of parks, recreation and public facilities

**ADJOURN TO WORKSHOP**

Council discussed the following items at the workshop session:

- Revisions to the liquor license
- Using animal control for picking up raccoons for residents who call with problems
- Update on the 1998 and 1999 budget including amendments for the cost of seasonal recreational help and a reduction in the capital costs for the 1999 street project
- Update on the university soccer stadium and related proposals including the costs associated with getting the expertise on this issue

- Discussion on future plans for the Harvest States property including the possibility of a charter agricultural high school
- Discussion of upcoming workshops on emergency preparedness and legislative issues for the coming year

### **ADJOURNMENT**

The meeting was adjourned at 8:45 P.M.

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Susan L. Gehrz, Mayor

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Susan Hoyt  
Acting Recording Secretary

CONSENT 1  
Meeting Date: 11/25/98

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

1. General disbursements through 11/20/98, \$116,035.20
2. Payroll, 11/1/98 to 11/15/98, \$10,943.14

ACTION REQUESTED: Approval

APPROVAL OF BILLS  
 PERIOD ENDING: 11-20-98

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	GRAINGER, W. W., INC.	BULBS FOR NW STREETLITES	-----	213.36
	*** TOTAL	FOR DEPT 00		213.36
	FOCUS NEWS	LEGALS	LEGISLAT	70.00
36868	RCLLG	RCLLG -GEHRZ & KUETTEL	LEGISLAT	60.00
	*** TOTAL	FOR DEPT 11		130.00
	AMERICAN OFFICE PRODUCTS	INDEXES, PAPER, ENVELOPE	ADMINIST	62.69
	AMERICAN OFFICE PRODUCTS	PENCILS, RING BINDERS	ADMINIST	127.00
36864	US BANCORP	POSTAGE	ADMINIST	776.10
36864	US BANCORP	KITCHEN SUPPLIES	ADMINIST	20.91
36864	US BANCORP	FILM	ADMINIST	108.95
36863	US BANCORP	AIRE FARE TO KANSAS CIT	ADMINIST	118.00
36863	US BANCORP	SOCCER PHOTOS	ADMINIST	21.15
36863	US BANCORP	MN LEAGUE CITIES MEAL EX	ADMINIST	12.38
	ICMA RETIREMENT TRUST 457	11/98 ASLESON	ADMINIST	200.00
	MIDWEST DELIVERY SERVICE	DELIVERY	ADMINIST	9.15
36858	MN DEPARTMENT OF REVENUE	10/31 ST WITHHOLDINGS	ADMINIST	681.78
36862	MN DEPARTMENT OF REVENUE	11/15 ST WITHHOLDINGS	ADMINIST	729.55
	NCPERS GROUP LIFE INS	11/98 PHILLIPS	ADMINIST	12.00
	NCPERS GROUP LIFE INS	12/98 PHILLIPS	ADMINIST	12.00
36859	PERA	10/31 PERA WITHHOLDINGS	ADMINIST	1,385.27
36861	PERA	11/15 FED WITHHOLDINGS	ADMINIST	1,407.03
36868	RCLLG	RCLLG HOYT	ADMINIST	30.00
	RAMSEY COUNTY	11/98 INS PREMIOUMS	ADMINIST	3,100.65
	TAFF, SUSAN HOYT	12/98 AUTO ALLOWANCE	ADMINIST	250.00
	FASTSIGNS	PLAQUE-FRED BROWN	ADMINIST	19.17
	KINKO'S	COPIES OF ZONING CODE	ADMINIST	234.97
	*** TOTAL	FOR DEPT 12		9,318.75
	CAMPBELL KNUTSON	10/98 GENERAL MATTERS	LEGAL	2,109.89
	CAMPBELL KNUTSON	NSP/GAS/ELECT FRANCHISE	LEGAL	198.00
	*** TOTAL	FOR DEPT 14		2,307.89
	ELECTION SYSTEM/SOFTWARE	RECORD REGISTERED VOTERS	ELECTION	27.22
36864	US BANCORP	ELECTION SUPPLIES	ELECTION	17.50
	NELSON CHEESE FACTORY	BOX LUNCHES ELECTION JUD	ELECTION	102.72
	*** TOTAL	FOR DEPT 15		147.44
36860	CIATTI'S ITALIAN RESTRUNT	50TH B-DAY BREAKFAST MTG	COMMUNIC	22.50
	KRIEGLER, CAROL	REIMB FALCON WOODS EVENT	COMMUNIC	39.28
	*** TOTAL	FOR DEPT 16		61.78
	NSP	ELECT FOR EMRG SIREN	EMERGENC	6.28
	*** TOTAL	FOR DEPT 21		6.28
	HUGHES & COSTELLO	11/98 PROSECUTIONS	PROSECUT	2,354.75
	*** TOTAL	FOR DEPT 23		2,354.75
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING	FIRE FIG	36.76
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING	FIRE FIG	38.99
	CUSTOM FIRE APPARATUS	REPLACE OIL SEAL/O-RINGS	FIRE FIG	637.50
	DANKO EMERGENCY EQUIPMENT	TAX ON HYDRAULIC FLUID	FIRE FIG	3.51

APPROVAL OF BILLS  
 PERIOD ENDING: 11-20-98

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	EDINA REALTY	LOCK BOXES FOR KEYS TRKS	FIRE FIG	122.50
	FIRE EQUIPMENT SPECIALTIE	STORZ WRENCH SET/LADR BT	FIRE FIG	212.90
	HENNEPIN TECH. COLLEGE	TUITION EMT COURSE	FIRE FIG	459.98
	JANKE, KATHLEEN	11/98 CLEANING FIRE HALL	FIRE FIG	80.00
	KING'S TRUE VALUE	BULB, ROPE HOOKS	FIRE FIG	10.74
	LEMAY, BARBARA	BEDDING/PILLOWS-FIREHALL	FIRE FIG	14.19
	MINNESOTA CONWAY	EXTINGUISHER RECHARGE	FIRE FIG	45.00
	MINNESOTA CONWAY	EXTINGUISHER RECHARGE	FIRE FIG	30.72
	NCPERS GROUP LIFE INS	11/98 BAUMAN	FIRE FIG	12.00
	NCPERS GROUP LIFE INS	12/98 BAUMAN	FIRE FIG	12.00
	NATIONAL FIRE PROTECTION	FIRE PREVENT WEEK SUPPLI	FIRE FIG	48.35
	ROSEVILLE FIRE DEPT ACCOU	NAME TAGS	FIRE FIG	29.00
	SUBURBAN HARDWARE	WINDEX, PAPER TOWELS	FIRE FIG	23.76
	SUBURBAN HARDWARE	SMOKE DETECTORS/OPENHOUS	FIRE FIG	25.52
	SPEEDWAY SUPERAMERICA LLC	FUEL FOR FIRE TRKS	FIRE FIG	101.40
	TARGET	PICTURE-FIRE FIGHTER	FIRE FIG	11.65
	USWEST COMMUNICATIONS	TELE TO 11/1	FIRE FIG	172.22
	*** TOTAL FOR DEPT 24			2,128.69
	IVERSON, TERRY	GAVEL MEETING EXP	FIRE PRE	6.00
	IVERSON, TERRY	REIMB GAS FIRE INSPECTNS	FIRE PRE	42.26
	NCPERS GROUP LIFE INS	11/98 IVERSON	FIRE PRE	12.00
	NCPERS GROUP LIFE INS	12/98 IVERSON	FIRE PRE	12.00
	*** TOTAL FOR DEPT 25			72.26
	BROWNING-FERRIS IND.	11/98 WASTE REMOVAL	CITY HAL	209.71
	CLEMENT COMMUNICATIONS	SAFETY TNG POSTERS	CITY HAL	187.20
	GRAINGER, W. W., INC.	LINERS	CITY HAL	24.94
	GRAINGER, W. W., INC.	LIGHTS FOR CITY SIGN	CITY HAL	47.97
	MERCURY WASTE SOLUTIONS	FLOURESCENT TUBE DISPOSAL	CITY HAL	29.64
	NSP	ELECT TO 10/30	CITY HAL	625.72
	NSP	GAS TO 10/30	CITY HAL	107.47
	OXYGEN SERVICE COMPANY	TANK RENTAL/ ACETYLENE	CITY HAL	9.00
	UNITED WAY	1 YR SUBSCRIPTION	CITY HAL	88.40
	USWEST COMMUNICATIONS	TELE TO 11/1	CITY HAL	624.16
	*** TOTAL FOR DEPT 31			1,954.21
	ALLIED BLACKTOP CO.	SEAL COATING PYMT #2	STREETS	1,000.00
	GOPHER SIGN COMPANY	CROSS TRAFFIC SIGN	STREETS	56.53
	SPEEDWAY SUPERAMERICA LLC	FUEL	STREETS	176.18
	CHEMSEARCH	ROAD ICE CHEMICALS	STREETS	381.31
	QUALITY RESTORATION SVCS	SIDEWALD REPAIRS	STREETS	520.00
	*** TOTAL FOR DEPT 32			2,134.02
	MARGOLIS BROTHERS	1 BLVD TREE	TREE PRO	149.10
	*** TOTAL FOR DEPT 34			149.10
	BROWNING-FERRIS IND.	OLD EXERCISE STA TRASH	PARK & R	375.00
	CARLSON EQUIPMENT COMP.	CAUTION TAPE	PARK & R	25.36
	ICMA RETIREMENT TRUST 457	11/98 TRETSVEN	PARK & R	100.00
	ICMA RETIREMENT TRUST 457	11/98 MAERTZ	PARK & R	100.00
	KNOX LUMBER CO.	3 SHOVELS	PARK & R	54.86
	NSP	ELECT/GAS	PARK & R	404.25

APPROVAL OF BILLS  
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CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	NSP	ELECT/GAS 11/2	PARK & R	47.68
	NSP	ELECT TO 10/30	PARK & R	21.83
	NSP	ELECT	PARK & R	22.74
	ON SITE SANITATION	10/98 PORTABLE TOILET RT	PARK & R	68.65
	RENT ALL MINNESOTA INC	RENT HVY EQUIP TRLR	PARK & R	51.61
	SUBURBAN HARDWARE	TRASH CAN, CLEANING SUPP	PARK & R	11.70
	USWEST COMMUNICATIONS	TELE TO 10/22	PARK & R	59.80
	USWEST COMMUNICATIONS	TELE TO 11/10	PARK & R	65.05
	PRAIRIE RESTORATIONS, INC	SPOT SPRAYED/SPOT REMVAL	PARK & R	210.79
	D-ROCK CENTER & SMALL ENG	BLACK DIRT	PARK & R	38.34
	D-ROCK CENTER & SMALL ENG	BLACK DIRT	PARK & R	38.34
	D-ROCK CENTER & SMALL ENG	REDWOOD MULCH	PARK & R	177.32
	*** TOTAL FOR DEPT 41			1,873.32
	DIANE MEYER	PLAYROOM SUPPLIES	PARK PRO	63.89
	*** TOTAL FOR DEPT 50			63.89
	NSP	ELECT TO 10/29	STREET L	17.55
	NSP	ELECT TO 10/30	STREET L	75.04
	NSP	ELECT 10/30	STREET L	78.32
	NSP	ELECT TO 10/30	STREET L	15.53
	NSP	ELECT TO 11/1	STREET L	2,035.06
	*** TOTAL FOR DEPT 54			2,221.50
	ABM EQUIPMENT & SUPPLY CO	RECYLING BINS	SOLID WA	583.67
	*** TOTAL FOR DEPT 56			583.67
	OFFICE MACHINE SALES/SVC	5 LOBBY CHAIRS	GENERAL	605.00
	*** TOTAL FOR DEPT 63			605.00
	FIRE EQUIPMENT SPECIALTIE	1 1/2 " DBL JKT FIREHOSE	FIRE & R	819.95
	FIRE EQUIPMENT SPECIALTIE	5" YELLOW HI-VOL HOSE	FIRE & R	314.95
	FIRE EQUIPMENT SPECIALTIE	BUNKER GEAR/LEMAY & HOY	FIRE & R	1,732.85
	*** TOTAL FOR DEPT 64			2,867.75
	MN PLAYGROUND INC	EXERCISE COURSE EQUIPMT	PUBLIC W	12,279.88
	MUSKA ELECTRIC CO.	GARAGE DOOR ELECT WORK	PUBLIC W	1,485.00
	OVERHEAD DOOR CO. NORTHLD	PYMT #1 5 OVERHEAD DOORS	PUBLIC W	13,782.00
	*** TOTAL FOR DEPT 65			27,546.88
36865	BOARD OF WATER COMMISSNRS	WATER/SEWER PYMT FOLEY	SANITARY	60.14
	METROPOLITAN COUNCIL	12/98 SS	SANITARY	21,108.00
	NSP	ELECT TO 10/30	SANITARY	13.93
	NSP	ELECT TO 10/30	SANITARY	117.24
	NSP	ELECT TO 11/2	SANITARY	8.55
	*** TOTAL FOR DEPT 75			21,307.86
	EMERGENCY APPARATUS MAINT	754 REPAIR LITES,RADITR	RESCUE S	1,640.82
	EMERGENCY APPARATUS MAINT	756 RPR HEATER, LIGHTS	RESCUE S	664.69
	SHELLIE MARVIN	CLOCKS FOR 754 & 756	RESCUE S	12.01
	SHELLIE MARVIN	EMSC PEDS RESCUE CONF	RESCUE S	30.00
	MOORE MEDICAL CORP	RESCUE SUPPLIES	RESCUE S	474.68
	JUSTIN NOVAK	LIFE LINK3 TRAUMA COURSE	RESCUE S	205.04



APPROVAL OF BILLS  
 PERIOD ENDING: 11-20-98

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	OXYGEN SERVICE COMPANY	OXYGEN	RESCUE S	49.50
	SYNDISTAR INC	FREIGHT COSTS	RESCUE S	8.00
	AIRTOUCH CELLULAR	CELL PHONE CHARGES	RESCUE S	20.38
	AIRTOUCH CELLULAR	CELL PHONE CHRGS	RESCUE S	20.38
	*** TOTAL FOR DEPT 76			3,125.50
	AERIAL PAINTING INC	PAINTING ON STREET LITES	LARPENTE	800.00
	BROSI SIGN SYTEMS INC	4 VINYL GRAPHIC SIGNS	LARPENTE	136.32
	KILLMER ELECTRIC CO, INC.	PYMT # 7	LARPENTE	26,597.24
	ONE HOUR ROSEVILLE PHOTO	PHOTOS LARP STREETScape	LARPENTE	10.10
	SUBURBAN HARDWARE	1 1/2" VALU PK LK	LARPENTE	7.01
	SUBURBAN HARDWARE	1 1/2" VALU PK LK	LARPENTE	18.09
	J.O. THOMPSON INC.	PAINT FOR STREET LIGHTS	LARPENTE	183.31
36867	THATCHER FAMILY TRUST	CITY SIGN EASEMENT	LARPENTE	1,200.00
	*** TOTAL FOR DEPT 82			28,952.07
	BERNARDY, CONNIE LANNERS	NOV 16-30 PROF SVCS	MCAD	1,227.13
	*** TOTAL FOR DEPT 84			1,227.13
	NORTHWEST YOUTH & FAMILY	12/98 PROF SVCS	HOYT AVE	4,682.10
	*** TOTAL FOR DEPT 85			4,682.10
	*** TOTAL FOR BANK 01			116,035.20
	*** GRAND TOTAL ***			116,035.20

2

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	11 13 98	30 NICHOLAS BAUMANN	29000	31.30
COM	11 13 98	34 CLEMENT KURHAJETZ	29001	69.04
COM	11 13 98	35 LEO LINDIG	29002	59.29
COM	11 13 98	40 KEVIN ANDERSON	29003	96.75
COM	11 13 98	42 MICHAEL D. CLARKIN	29004	88.42
COM	11 13 98	47 NATHANIEL HEROLD	29005	30.71
COM	11 13 98	63 RACHELLE L. MARVIN	29006	60.46
COM	11 13 98	66 ALFRED HERNANDEZ	29007	184.06
COM	11 13 98	70 JUSTIN T. NOVAK	29008	107.77
COM	11 13 98	72 JOHN R. WOLFSBERGER	29009	99.63
COM	11 13 98	73 JEREMY HUTCHISON	29010	155.73
COM	11 13 98	74 MARK J. ALLEN	29011	109.79
COM	11 13 98	75 JOSEPH P. KRAJEWSKI	29012	91.76
COM	11 13 98	76 STEVEN M. HOY	29013	80.75
COM	11 13 98	77 BARBARA J. LEMAY	29014	76.71
COM	11 13 98	1002 SUSAN HOYT TAFF	29017	1386.23
COM	11 13 98	1003 TERRY IVERSON	29018	1028.74
COM	11 13 98	1005 CAROL KRIEGLER	29019	1242.72
COM	11 13 98	1007 PATRICIA PHILLIPS	29020	859.59
COM	11 13 98	1010 CARLA ASLESON	29021	1025.65
COM	11 13 98	1013 WILLIAM MAERTZ	29022	1049.97
COM	11 13 98	1033 DAVE TRETSEVEN	29023	790.42
COM	11 13 98	1043 GLADYS A. BROWN	29024	40.69
COM	11 13 98	1045 FLORENCE M. RICHARDS	29025	55.13
COM	11 13 98	1061 ELIZABETH R. SUNDHEIM	29026	47.25
COM	11 13 98	1071 SALLY B. JERNBERG	29027	49.88
COM	11 13 98	1072 DONNA LOU REYNOLDS	29028	42.00
COM	11 13 98	1089 KATHLEEN A. CIERNIA	29029	42.00
COM	11 13 98	1093 PEARLE F. GILBERTSON	29030	47.25
COM	11 13 98	1094 KATHLEEN A. BALDWIN	29031	48.56
COM	11 13 98	1095 MARGARET M. BARRETT	29032	40.69
COM	11 13 98	1096 JANE ADAMS DEHLIN	29033	42.00
COM	11 13 98	1097 TAI SHIGAKI	29034	85.31
COM	11 13 98	1098 SUSAN K. SMITH	29035	38.06
COM	11 13 98	1109 DELAINE E. MEYER	29036	45.94
COM	11 13 98	1127 AVELYN HOOKER	29037	42.00
COM	11 13 98	1132 BERNICE LINDEMANN	29038	48.56
COM	11 13 98	1133 HAZEL E. STROMMER	29039	93.19
COM	11 13 98	1134 STANLEY R. STROMMER	29040	48.56
COM	11 13 98	1135 CATHERINE M. MACKIEWICZ	29041	35.44
COM	11 13 98	1136 ROLAND O. OLSON	29042	823.50
COM	11 13 98	1147 GEORGE BURNS	29043	139.24
COM	11 13 98	1152 KARNA M BLOOMQUIST	29044	19.40
COM	11 13 98	1154 PATRICIA A. PRICE	29045	38.06
COM	11 13 98	1155 BETTY J WILCOX	29046	51.19
COM	11 13 98	1156 BARBARA M. OLEARY	29047	47.25
COM	11 13 98	1157 MARY ELIZABETH HILL	29048	47.25
COM	11 13 98	1158 STEVEN R. GRAHAM	29049	80.06
COM	11 13 98	1160 KENT J HAMRE	29050	33.25
COM	11 13 98	1161 SUSAN COLLINS	29051	45.94

COMPUTER CHECKS 10943.14  
MANUAL CHECKS .00

PERIOD END DATE 11/15/98  
SYSTEM DATE 11/13/98

\*\*\*FILE NOT UPDATED\*\*

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C H E C K   R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
		NOTICES OF DEPOSIT		.00
		****TOTALS****		10943.14

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Pat Phillips, Licensing Coordinator

REVIEWED BY: Carla Asleson, AA/Planner

EXPLANATION/SUMMARY:

CHRISTMAS TREE SALES

Conklin Tree Farms #3720

Falcon Heights/Lauderdale Lions Club #3721

ACTION REQUESTED: Approval

ITEM DESCRIPTION: Appointments to the Fire Department

SUBMITTED BY: Nick Baumann, Fire Chief  
Fire Department Application Committee

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

Chief Baumann and the application committee are recommending the appointment of the following individuals to the Fire Department. All applicants live in either Falcon Heights or Roseville.

Michael Clarkin II  
Dustin Thune  
Mary Rigney  
Laurel Sandberg

ACTION REQUESTED: Appoint Michael Clarkin II, Dustin Thune, Mary Rigney, and Laurel Sandberg to the Fire Department, subject to passing the required physical tests.

CONSENT #4

Date: 11/25/98

ITEM: Change the fixed asset capitalization level from \$500 to \$1000.

SUBMITTED BY: Roland Olson , City Accountant

REVIEWED BY: Susan Hoyt, City Administrator and Jennifer Thienes, CPA,  
Kern, DeWenter, Viere, Ltd.

EXPLANATION/DESCRIPTION:

Summary and action requested: The council is being asked to approve a change in the Fixed Asset Capitalization level from \$500 to \$1000 for all current and prior fixed asset additions. A capital asset would then be defined as an expenditure which results in the acquisition or replacement of a fixed asset which costs \$1000 or more and/or has a useful life expectancy of three years or more.

Meets goal # 4: To provide a responsive and effective city government.

Strategy 7: To effectively manage the city's financial resources.

ACTION REQUESTED:

Approve the above listed increase in the fixed asset capitalization threshold level to \$1000.

CONSENT # 5  
Date: 11/25/98

ITEM: Amend the 1998 Special Revenue Park Programs Fund

SUBMITTED BY: Roland Olson , City Accountant

REVIEWED BY: Susan Hoyt, City Administrator and Matt Meyer, CPA,  
Kern, DeWenter, Viere, Ltd.

EXPLANATION/DESCRIPTION:

Summary and action requested: The council is being asked to approve an increase in the expenditure budget for compensation and supplies for 1998. Increased participation enrollment in the park programs has resulted in increased program personnel costs and supply costs.. In addition, due to Carol Kriegler's total commitment to the Larpenteur Street Project, additional managerial help was required to manage the summer park programs. While this increased participation has increased the revenue by approximately 4,900 we also had significant increases in expenses. We currently are approximately 8,000 over budget and we still need to plan the for the ice rink season until the new year. Request an increase of 9,000 for compensation and 2,000 for supplies.

Meets goal # 4: To provide a responsive and effective city government.  
Strategy 7: To effectively manage the city's financial resources.

ACTION REQUESTED:

Approve the above listed increase in the expenditure budget of the Parks Program Special Revenue Fund.

ITEM: Decrease the projected capital costs for the NE Quadrant Street Improvements in the 1999 capital budget

SUBMITTED BY: Roland Olson , City Accountant

REVIEWED BY: Susan Hoyt, City Administrator and Matt Meyer, CPA,  
Kern, DeWenter, Viere, Ltd.

EXPLANATION/DESCRIPTION:

Summary and action requested: The original projection for the NE Quadrant Street Improvements was estimated at 2,000,000. The city engineer's have adjusted this estimated cost to be 1,500,000. Request that this change be made before the final budget is approved.

Meets goal # 4: To provide a responsive and effective city government.  
Strategy 7: To effectively manage the city's financial resources.

ACTION REQUESTED:

Approve the above listed decrease in the 1999 capital budget for the NE Quadrant Street Improvements.



CONSENT 7  
Meeting Date: 11/25/98

ITEM DESCRIPTION: Appointment to the Park and Recreation Commission

SUBMITTED BY: Mayor Gehrz

EXPLANATION/SUMMARY:

Jim Eckberg has applied to be appointed to the Park and Recreation Commission. If appointed, Mr. Eckberg's term would continue through December 31, 2001 (3 year term).

ATTACHMENT: Application of Mr. Eckberg

ACTION REQUESTED: Approval

CITY OF FALCON HEIGHTS  
COMMISSION/COUNCIL APPLICATION

DATE: 10/24

NAME: Jim Eckberg

ADDRESS: 1549 Hoyt Ave Falcon Heights, MN 55108

PHONE: (H) 646-1614 (W) \_\_\_\_\_

HOW LONG AT ABOVE ADDRESS? 17 YEARS

IN WHAT CAPACITY DO YOU WISH TO SERVE? Attend all meetings, present ideas or plans at the meetings, and participate in committee functions.

REASON YOU WISH TO SERVE ON ABOVE: First of all, I can offer creative ideas from a different perspective than other committee members. Secondly, I can make improvements in my community through habitat restoration projects. Finally, I am willing to partake in a wide array of projects.

PRIOR PUBLIC (OR RELATED) SERVICE: I've been volunteering at the Como Zoo for five years, where I accomplished 1000 hours of service. In Downtown St. Paul, I was an editor for the "Ecosphere," an environmental magazine produced by youth.

OTHER RELEVANT BACKGROUND (OR COMMENTS): I've been living in Falcon Heights throughout my life. In addition, I am involved with numerous extra-curricular activities in school and am very eager to begin working on this committee.

CONSENT 8  
Date: 11/25/98

ITEM: Cancellation of December 9, 1998 council meeting and scheduling a December 16, 1998 council meeting

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

On December 7, 1998 the city is holding its annual truth-in-taxation hearing on the proposed 1999 budget. Other city business can be taken care of at this meeting so it isn't necessary to have the December 9, 1998 council meeting. Therefore, staff recommends that this be cancelled. The staff also recommends that the second meeting in December be scheduled for December 16 and the December 23 meeting be cancelled.

This would result in this December meeting schedule:

7:00 PM, Monday, December 7  
7:00 PM, Wednesday, December 16

ACTION REQUESTED:

Cancel the December 9 council meeting.  
Schedule a December 16 council meeting in lieu of the December 23 meeting.

POLICY 1  
Date: 11/25/98

ITEM: Review of the Mayor's salary

SUBMITTED BY: Councilmembers

EXPLANATION/DESCRIPTION:

The salary for the mayor and council have not been adjusted since 1986. Councilmembers suggested that a review of the mayor's salary be considered.

The mayor receives \$350 per month or \$4,200 per year; \$600 more per year than councilmembers who receive \$300 per month or \$3,600 per year.

Any change in salary would be in effect in January, 2000.

ACTION REQUESTED:

Review the mayor's salary and revise if desired.

POLICY 2  
Date: 11/25/98

ITEM: Review of the city's 1998 accomplishments

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Each year the city council establishes budget goals. It also budgets for on-going city services that do not specifically appear in the budget goals and action items. A summary of accomplishments in these areas will be distributed at the council meeting for the council's information.

ATTACHMENTS:

Report on accomplishments will be distributed

ACTION REQUESTED:

Receive the report, review as desired and comment.

ITEM DESCRIPTION: Update on Liquor Ordinance

SUBMITTED BY: Mayor Gehrz

EXPLANATION/DESCRIPTION:

Summary and Action Requested:

Mayor Gehrz will update the council on the information shared with liquor businesses about the city's proposed liquor ordinance and liquor compliance checks.

ACTION REQUESTED: Receive information and discuss