

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Ave.

AGENDA
August 22, 2001

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ ___ KUETTEL ___ LAMB ___
LINDSTROM ___ TALBOT ___
WORTHINGTON ___ PHILLIPS ___
ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM:
- D. APPROVAL OF MINUTES: August 8, 2001 (Tab #1)
- E. UPDATE:

2001 Election Update, Kathy Ciernia
- F. CONSENT AGENDA:
 - 1. General disbursements through 8/17/01, \$310,036.79
Payroll, 8/1/01 to 8/15/01, \$11,607.55 (Tab #2)
 - 2. Licenses (Tab #3)
- G. POLICY AGENDA:
 - 1. Discussion of civic service organization signs at entrances to city (Tab #4)
 - 2. Update on storm drain stenciling (Tab #5)
- H. REPORTS FROM COUNCILMEMBERS:
- I. INFORMATION AND ANNOUNCEMENTS:
- J. ADJOURN

City of Falcon Heights
City Council Minutes
August 8, 2001

DRAFT

The meeting was called to order by Mayor Gehrz at 7 p.m.

PRESENT: Gehrz, Kuettel, Lamb, Lindstrom, Talbot. Also present was Heather Worthington, City Administrator, Pat Phillips, Deputy Clerk, and John Anderson, City Engineer.

COMMUNITY FORUM: There was no one present wishing to speak.

APPROVAL OF MINUTES: The minutes of July 25, 2001, were approved with a minor correction

INFORMATIONAL DISCUSSION:

Shelley Shreffler of St. Paul Neighborhood Energy Consortium and Alyssa Hawkins of Friends of the Mississippi River informed the council about the storm drain stenciling program. Hawkins said if approved, the stenciling would be done on drains from Snelling Ave. to Hamline Ave. and from Iowa Ave. to Roselawn. The stenciling would have to be re-done every two years as it wears off. Educational flyers would also be placed on residents' doorknob. Shreffler said the program has been in existence in the Twin City area for approximately 6 to 7 years and is confident it helps educate residents about polluting. After brief questions by council, Mayor Gehrz said this information will be useful for council to make a decision at a later time.

CONSENT

Councilmember Kuettel moved to approve the following consent agenda. The motion passed unanimously.

1. General disbursements and payroll
2. Licenses
3. Approval of the first partial pay estimate to Pearson Brothers, Inc. for the 2001 Seal Coat and Crack Seal Improvements
4. Approval of the second partial pay estimate to Hardrives, Inc. for the Northome Street Repairs and Alley Improvements Project
5. Approval of final payment for a new fire pumper to Custom Fire Apparatus

POLICY

Adoption of Resolution 01-19 requesting MnDOT grant a variance to municipal state aid rules on construction requirements

Administrator Worthington said that Falcon Heights is one of two cities in Minnesota that have their municipal state aid street system certified. The city's engineers originally were told that plans did not need to be approved and funding approval could take place with the submittal of the initial pay request. Engineer Anderson said when a pay request was submitted to the State for funding of the 2001 street repair project, the response received was that plan approval is required prior to awarding the project and needed to be approved by the State Aid Engineer. Worthington said that the city is now required to obtain a variance to this procedure in the form of a resolution in order to comply with state law. Councilmember Lindstrom moved to approve resolution 01-19 granting a variance to municipal state aid rules on construction requirements. The motion passed unanimously.

Adoption of a credit card policy for city employees

Administrator Worthington said newly enacted legislation requires cities to restrict the use of credit cards for city purchases only. Worthington said this has been our informal policy but it would be prudent to adopt a formal policy relating to credit card use. Council is being asked to adopt this policy and incorporate it into the city's Administrative Manual, as paragraph K under Section IV, FINANCE. The policy states that employees authorized to use the city's credit cards shall retain all receipts and invoices and shall file them with the financial director within twenty days. The credit card shall not be used for personal purchases and will be paid in full on a monthly basis. Councilmember Lamb moved to approve the adoption of a formal credit card policy. The motion passed unanimously.

Approval of amended preliminary development agreement with Sherman Associates, Inc. for the redevelopment of the Southeast corner of Snelling and Larpenteur Avenues, the Northome Shopping Center

Administrator Worthington said council is being asked to approve an amended PDA which would be in effect for ten months from the date of adoption. Worthington noted that dates have yet to be decided on the development schedule but the developer will submit the schedule to the city prior to final signatures being obtained. Worthington

pointed out the changes to the agreement and after brief discussion, councilmember Talbot moved to approve the amended PDA. The motion passed unanimously.

INFORMATION AND ANNOUNCEMENTS

Councilmember Lamb reported on the Capitol Region Watershed District and its 2002 budget. He said a public hearing will be held August 16th at the district office.

Councilmember Kuettel reminded everyone to check on their elderly neighbors during the intense heat wave the area has been experiencing.

Councilmember Lindstrom thanked everyone for the great turnout for National Night Out despite the heat.

Councilmember Talbot thanked Jason Ciernia, the city's cable technician, for his many years of reliable service and wished him well at his first job in Ft. Worth, Texas.

Mayor Gehrz reminded council of the budget workshop on August 15 at 6 p.m.

Gehrz also mentioned that with respect to the redevelopment of the SE corner, the next meeting will be held sometime in September with the developer and architect.

Gehrz also reminded everyone that the filing for two council seats begins August 28 and closes September 11, 2001.

ADJOURN

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Pat Phillips
Deputy Clerk

CONSENT 1

Meeting Date: 8/22/01

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

1. General disbursements through 8/17/01, \$310,036.79
2. Payroll, 8/1/01 to 8/15/01, \$11,607.55

ACTION REQUESTED: Approval

APPROVAL OF BILLS
PERIOD ENDING: 8-17-01

| CHECK# | VENDOR NAME | DESCRIPTION | DEPT. | AMOUNT |
|--------|---------------------------|--------------------------|----------|----------|
| | AMERICAN OFFICE PRODUCTS | SCISSORS/PEN/PAPER | ADMINIST | 27.44 |
| | BLAINE HEATING | REFUND-HEATING PERMIT | ADMINIST | 80.50 |
| 40309 | US BANCORP | BUDGET MEETING EXPSW | ADMINIST | 38.71 |
| | MIDWEST DELIVERY SERVICE | DELIVERY TO MET COUNCIL | ADMINIST | 9.40 |
| 40312 | PERA | PERA 8/15 WITHHOLDINGS | ADMINIST | 1,095.53 |
| | RAMSEY COUNTY | AUG/01 INS PREMIUMS | ADMINIST | 3,042.07 |
| | ROSEVILLE ROTARY CLUB | JULY/SEPT 01 DUES/MEALS | ADMINIST | 227.00 |
| | UNITED WAY | PHILLIPS 2ND QTR | ADMINIST | 39.00 |
| | UNITED WAY | WORTHINGTON 2ND QTR | ADMINIST | 30.00 |
| | *** TOTAL | FOR DEPT 12 | | 4,589.65 |
| | DOCUMENT RESOURCES | PAYROLL CHECKS | FINANCE | 319.49 |
| | *** TOTAL | FOR DEPT 13 | | 319.49 |
| | CAMPBELL KNUTSON | JULY/01 LEGAL SVCS | LEGAL | 2,101.00 |
| | *** TOTAL | FOR DEPT 14 | | 2,101.00 |
| 40310 | US BANCORP | ROPE & PAPER SUPPLIES | COMMUNIC | 110.61 |
| | CIERNIA, JASON | VIDEO ADAPTER REIMBURSMT | COMMUNIC | 12.74 |
| | QWEST | TELE TO 8/31 | COMMUNIC | 579.83 |
| | QWEST | TELE TO 8/31 | COMMUNIC | 154.39 |
| | FASTSIGNS | ICE CREAM SOC SIGN | COMMUNIC | 8.52 |
| | *** TOTAL | FOR DEPT 16 | | 866.09 |
| | HUGHES & COSTELLO | AUG/01 PROSECUTIONS | PROSECUT | 2,557.50 |
| | *** TOTAL | FOR DEPT 23 | | 2,557.50 |
| | AMERIPRIDE LINEN&APPAREL | LINEN CLEANING FIRE HALL | FIRE FIG | 43.55 |
| | BEARCOM | BATTERIES | FIRE FIG | 314.00 |
| | FOREMOST FIRE PROMOTIONS | FIRE HAT/BADGE/PEN | FIRE FIG | 325.67 |
| | HEALTHPARTNERS MEDICAL GP | MED EXAM NEW FIREFIGHTER | FIRE FIG | 165.00 |
| | HINRICHS,RICH | CPR CLASS AND BOOK | FIRE FIG | 83.00 |
| | KURHAJETZ, CLEM | BOTTLED H2O/ICE | FIRE FIG | 13.70 |
| | OXYGEN SERVICE COMPANY | AIR AND O2 | FIRE FIG | 40.50 |
| | VERIZON WIRELESS | CELL PHONE CHRGS | FIRE FIG | 41.64 |
| | *** TOTAL | FOR DEPT 24 | | 1,027.06 |
| | BROWNING-FERRIS IND. | AUG/01/ WASTE REMOVAL | CITY HAL | 267.74 |
| | GLENWOOD INGLEWOOD | COOLER RENTAL | CITY HAL | 9.00 |
| | GRAINGER, W. W., INC. | TOWELS | CITY HAL | 43.60 |
| | GRAINGER, W. W., INC. | AIR FILTER | CITY HAL | 106.69 |
| 40306 | M-75 BUILDING MAINTENANCE | MAY/01 CLEANING SVCS | CITY HAL | 221.41 |
| | M-75 BUILDING MAINTENANCE | CLEANING SVCS JULY/01 | CITY HAL | 221.41 |
| | SUBURBAN ACE HARDWARE | ELECTRICAL SWITH | CITY HAL | 8.94 |
| | SUBURBAN ACE HARDWARE | CHARCOAL | CITY HAL | 12.28 |
| | *** TOTAL | FOR DEPT 31 | | 891.07 |
| | GLENWOOD INGLEWOOD | COOLER RENT FIRE HALL | STREETS | 9.00 |
| | GARCEAU HDWR & PWR EQUIP | 4 FILTERS | STREETS | 36.16 |
| | ONE CALL CONCEPTS, INC | LOCATE | STREETS | 1.60 |
| | XCEL ENERGY | ELECT TO 8/1 | STREETS | 7.06 |
| | XCEL ENERGY | ELECT TO 8/1 | STREETS | 7.06 |
| | XCEL ENERGY | ELECT TO 8/1 | STREETS | 99.01 |

APPROVAL OF BILLS
 PERIOD ENDING: 8-17-01

| CHECK# | VENDOR NAME | DESCRIPTION | DEPT. | AMOUNT |
|--------|---|--------------------------|----------|------------|
| | XCEL ENERGY | ELECT TO 8/1 | STREETS | 2,016.74 |
| | XCEL ENERGY | ELECT TO 8/1 | STREETS | 45.60 |
| | PEARSON BROS. INC | 2001 SEAL COAT/CRACK SEA | STREETS | 19,810.35 |
| | SUBURBAN ACE HARDWARE | ASPHALT PATCH | STREETS | 97.85 |
| | SUBURBAN ACE HARDWARE | ANTIFREEZE/EQUIP PARTS | STREETS | 65.01 |
| | SUBURBAN ACE HARDWARE | BLACK TOP PATCH | STREETS | 89.33 |
| | UNITED RENTALS | ASPHALT PATCH | STREETS | 140.42 |
| | UNITED RENTALS | RENTAL WEED WACKER | STREETS | 82.36 |
| | *** TOTAL FOR DEPT 32 | | | 22,507.55 |
| | HOWARD GREEN COMPANYC. | PAVEMENT MGMT PLAN | ENGINEER | 2,728.47 |
| | HOWARD GREEN COMPANYC. | SEAL COAT/CRACK SEALING | ENGINEER | 1,162.29 |
| | HOWARD GREEN COMPANYC. | TRAFFIC COUNTS | ENGINEER | 972.22 |
| | HOWARD GREEN COMPANYC. | GENERAL SVCS | ENGINEER | 90.00 |
| | *** TOTAL FOR DEPT 33 | | | 4,952.98 |
| | KUNDE CO INC | DISEASE SHADE TREE CONTL | TREE PRO | 720.09 |
| | NRG PROCESSING SOLUTIONS | TREE LIMB DISPOSALS | TREE PRO | 359.59 |
| | *** TOTAL FOR DEPT 34 | | | 1,079.68 |
| | BRYAN ROCK PRODUCTS | RED BALL DIAMOND AGG | PARK & R | 831.88 |
| | GRAINGER, W. W., INC. | TOWELS | PARK & R | 43.60 |
| | ICMA RETIREMENT TRUST 457 | AUG/02 MAERTZ | PARK & R | 100.00 |
| | ICMA RETIREMENT TRUST 457 | AUG/01 TRETSVEN | PARK & R | 100.00 |
| | NRG PROCESSING SOLUTIONS | MULCH & REFUSE DROP OFF | PARK & R | 365.00 |
| | XCEL ENERGY | ELECT TO 8/1 | PARK & R | 66.53 |
| | XCEL ENERGY | ELECT TO 7/31 | PARK & R | 247.46 |
| | ON SITE SANITATION | PORTABLE TOILET COMM PK | PARK & R | 70.65 |
| | SUBURBAN ACE HARDWARE | PAINT/BRUSHES/CHEMICALS | PARK & R | 65.06 |
| | SUBURBAN ACE HARDWARE | SEE LAWN QUICK FIX | PARK & R | 9.14 |
| | UNITED WAY | MAERTZ 2ND OTR | PARK & R | 30.00 |
| | QWEST | TELE TO 8/31 | PARK & R | 53.52 |
| | *** TOTAL FOR DEPT 41 | | | 1,982.84 |
| 40310 | US BANCORP | TIME IN SUPPLIES | PARK PRO | 27.96 |
| 40310 | US BANCORP | COACHES RECOGNITION | PARK PRO | 60.82 |
| | CYNDI MEIER | PAPER,LATEX GLOVES/ART S | PARK PRO | 43.67 |
| | DIANE MEYER | PRIZES,BALLOONS, | PARK PRO | 190.19 |
| | DIANE MEYER | CLOTHS/POPSICLES | PARK PRO | 100.66 |
| | DIANE MEYER | PAPER CRAFTS.ART SUPPLIE | PARK PRO | 241.14 |
| | OXYGEN SERVICE COMPANY | HELIUM FOR ICE CREAM SOC | PARK PRO | 9.00 |
| | *** TOTAL FOR DEPT 50 | | | 673.44 |
| 40308 | CUSTOM FIRE APPARATUS | FIRE TRUCK FINAL PYMT | FIRE & R | 146,359.00 |
| | *** TOTAL FOR DEPT 64 | | | 146,359.00 |
| | MUSKA ELECTRIC CO. | ELAMP TENNIS COURT LITES | PUBLIC W | 591.94 |
| | *** TOTAL FOR DEPT 65 | | | 591.94 |
| 40311 | BOARD OF WATER COMMISSNRS | FOLEY H2O AND SS PYMT | SANITARY | 59.10 |
| | METROPOLITAN COUNCIL | SEPT/01 SS | SANITARY | 21,035.47 |
| | SUBURBAN ACE HARDWARE | LUMBER | SANITARY | 3.99 |
| | *** TOTAL FOR DEPT 75 | | | 21,098.56 |
| | SHORT ELLIOTT HENDRICKSON DEVELOPMENT SE CORNER | | COMM. DE | 1,163.61 |

APPROVAL OF BILLS
 PERIOD ENDING: 8-17-01

| CHECK# | VENDOR NAME | DESCRIPTION | DEPT. | AMOUNT |
|--------|------------------------|------------------------|----------|------------|
| | | *** TOTAL FOR DEPT 79 | | 1,163.61 |
| | HOWARD GREEN COMPANYC. | NE QUAD ENG | NE QUAD | 92.25 |
| | | *** TOTAL FOR DEPT 86 | | 92.25 |
| 40307 | HARDRIVES INCORPORATED | PAY ESTIMATE # 1 | NORTHOME | 67,150.38 |
| | HOWARD GREEN COMPANYC. | NORTHOME ST ANALYSIS | NORTHOME | 19,558.19 |
| | | *** TOTAL FOR DEPT 88 | | 86,708.57 |
| | HOWARD GREEN COMPANYC. | 2001 ALLEY ENGINEERING | 2001 ALL | 10,474.51 |
| | | *** TOTAL FOR DEPT 89 | | 10,474.51 |
| | | *** TOTAL FOR BANK 01 | | 310,036.79 |
| | | *** GRAND TOTAL *** | | 310,036.79 |



U.S. BANCORP CARD SERVICES, INC.
 PO BOX 6343
 FARGO, ND 58125-6343

N07530

U.S. Bank Visa® Business Platinum Card
 Issued by U.S. Bank National Association ND

Account Number: 4251 2400 0599 8802
 Statement date: Aug. 06, 2001
 New balance \$199.39
 Minimum payment due \$10.00
 Payment must be received: Aug. 26, 2001

Amount Enclosed \$

199.39

Please detach and return this coupon with your check payable to:

|||||
 PATRICIA PHILLIPS
 CITY OF FALCON HEIGHTS
 2077 W LARPEUR AVE
 FALCON HEIGHTS MN 55113-5551

|||||
 U.S. BANCORP
 PO BOX 6309
 FARGO ND 58125-6309

4251240005998802 000019939 000001000

Please tear payment coupon at perforation.

U.S. Bank Visa® Business Platinum Card
 Issued by U.S. Bank National Association ND

New Balance Summary

| | | |
|--------------------------|---|-----------------|
| Previous balance | | \$924.45 |
| Payments & credits | - | \$924.45 |
| New purchases & advances | + | \$199.39 |
| Finance charges | + | \$0.00 |
| Cash advance fees | + | \$0.00 |
| Other fees | + | \$0.00 |
| New Balance | | \$199.39 |

Credit Available

| | |
|-------------------------|-------------------|
| Credit limit | \$2,000.00 |
| New balance | - \$199.39 |
| Credit available | \$1,800.61 |

Account & Payment Information

| | |
|---------------------------|------------------------|
| Customer name: | PATRICIA PHILLIPS |
| Company name: | CITY OF FALCON HEIGHTS |
| Account number: | 4251 2400 0599 8802 |
| Statement date: | Aug 06, 2001 |
| Minimum payment due: | \$10.00 |
| Payment must be received: | Aug. 26, 2001 |
| Amount and Date Paid: | |

Your Resources for Help

| | |
|--------------------------|----------------|
| 24 Hour Customer Service | 1-800-344-5678 |
| Text telephone (TTY) | 1-800-585-5678 |

Transactions

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|------------------------------|-----------|-------------------------|--|--|
| Payment & Credits | | | | |
| Jul 13 | Jul 13 | 7479826119400000000286 | PAYMENT - THANK YOU 22744 C | - \$924.45 |
| | | | | Total Payments and Credits - \$924.45 |
| Purchases | | | | |
| Jul 12 | Jul 10 | 24361401192000561999874 | MICHAELS STORES, INC. #37 ROSEVILLE MN | \$12.00 |
| Jul 12 | Jul 10 | 24492801192424000004669 | RAINBOW FOODS #54 SJL ROSEVILLE MN | \$15.99 |
| Jul 30 | Jul 26 | 24445001210341774563568 | BUFFALO WILD WINGS #51 ROSEVILLE MN | \$60.60 |
| Jul 30 | Jul 25 | 24717051207692071777736 | MILLS FLEET FARM #27 ST PAUL MN | \$68.60 |
| Jul 30 | Jul 26 | 24717051208642081185783 | PAPER WAREHOUSE #6 ROSEVILLE MN | \$41.99 |
| | | | | Total Purchases \$199.39 |

Rec Pk Program
ice cream social

Finance Charge Summary

| | Average Daily Balance | Variable Monthly Periodic Rate | Corresponding APR | Interest Charges |
|-----------------------------------|-----------------------|--------------------------------|-------------------|------------------|
| PURCHASES | \$0 | 1.2833% | 15.40% | \$0.00 |
| ADVANCES | \$0 | 1.4500% | 17.40% | \$0.00 |
| Total APR the Cycle: 0.00% | | | | |



U.S. BANCORP CARD SERVICES, INC.
 PO BOX 6343
 FARGO, ND 58125-6343

N07529

U.S. Bank Visa® Business Platinum Card
 Issued by U.S. Bank National Association ND

Account Number: 4251 2400 0599 8794
 Statement date: Aug. 06, 2001
 New balance \$38.71
 Minimum payment due \$10.00
 Payment must be received: Aug. 31, 2001

Amount Enclosed \$ 38.71

Please detach and return this coupon with your check payable to:

HEATHER WORTHINGTON
 CITY OF FALCON HEIGHTS
 2077 W LARPEUR AVE
 FALCON HEIGHTS MN 55113-5551

U.S. BANCORP
 PO BOX 6311
 FARGO ND 58125-6311

4251240005998794 000003871 000001000

Please tear payment coupon at perforation.

U.S. Bank Visa® Business Platinum Card
 Issued by U.S. Bank National Association ND

New Balance Summary

| | | |
|--------------------------|---|----------------|
| Previous balance | | \$1,870.94 |
| Payments & credits | - | \$1,870.94 |
| New purchases & advances | + | \$38.71 |
| Finance charges | + | \$0.00 |
| Cash advance fees | + | \$0.00 |
| Other fees | + | \$0.00 |
| New Balance | | \$38.71 |

Credit Available

| | |
|-------------------------|-------------------|
| Credit limit | \$5,000.00 |
| New balance | - \$38.71 |
| Credit available | \$4,961.29 |

Account & Payment Information

| | |
|---------------------------|------------------------|
| Customer name: | HEATHER WORTHINGTON |
| Company name: | CITY OF FALCON HEIGHTS |
| Account number: | 4251 2400 0599 8794 |
| Statement date: | Aug 06, 2001 |
| Minimum payment due: | \$10.00 |
| Payment must be received: | Aug. 31, 2001 |
| Amount and Date Paid: | |

Your Resources for Help

| | |
|--------------------------|----------------|
| 24 Hour Customer Service | 1-800-344-5656 |
| Text telephone (TTY) | 1-800-585-5030 |

| Transactions | | | | | |
|-----------------------------------|-----------|-------------------------|------------------------------------|--|---------------------|
| Post Date | Tran Date | Reference Number | Transaction Description | | Amount |
| Payment & Credits | | | | | |
| Jul 10 | Jul 10 | 7479826119119111111154 | PURCHASE "FINANCE CHARGE" | | - \$21.03 |
| Jul 10 | Jul 10 | 7479826119119111111147 | LATE PAYMENT CHARGE | | - \$29.00 |
| Jul 16 | Jul 14 | 7479826119600000000508 | PAYMENT - THANK YOU 01043 C | | - \$1,820.91 |
| Total Payments and Credits | | | | | - \$1,870.94 |
| Purchases | | | | | |
| Jul 23 | Jul 21 | 24492801203424000093057 | RAINBOW FOODS #26 SJL ROSEVILLE MN | | \$38.71 |
| Total Purchases | | | | | \$38.71 |

removed they delayed posting the pymt.

Finance Charge Summary

| | Average Daily Balance | Variable Monthly Periodic Rate | Corresponding APR | Interest Charges |
|-----------------------------------|-----------------------|--------------------------------|-------------------|------------------|
| PURCHASES | \$0 | 1.2833% | 15.40% | \$0.00 |
| ADVANCES | \$0 | 1.4500% | 17.40% | \$0.00 |
| Total APR the Cycle: 0.00% | | | | |

C H E C K R E G I S T E R

| CHECK TYPE | CHECK DATE | EMPLOYEE NAME NUMBER | CHECK NUMBER | CHECK AMOUNT |
|---------------|---------------|----------------------------|-----------------|-----------------|
| COM | 8 14 01 | 34 CLEMENT KURHAJETZ | 31142 | 73.09 |
| COM | 8 14 01 | 35 LEO LINDIG | 31143 | 43.63 |
| COM | 8 14 01 | 40 KEVIN ANDERSON | 31144 | 23.44 |
| COM | 8 14 01 | 42 MICHAEL D. CLARKIN | 31145 | 97.21 |
| COM | 8 14 01 | 66 ALFRED HERNANDEZ | 31146 | 285.82 |
| COM | 8 14 01 | 74 MARK J. ALLEN | 31147 | 120.41 |
| COM | 8 14 01 | 80 MARY K RIGNEY | 31148 | 221.53 |
| COM | 8 14 01 | 82 DUSTIN P THUNE | 31149 | 72.40 |
| COM | 8 14 01 | 85 DANIEL S JOHNSON-POWERS | 31150 | 99.25 |
| COM | 8 14 01 | 86 GREGORY R YOUNGS JR | 31151 | 35.55 |
| COM | 8 14 01 | 87 MICHAEL A. MCKAY | 31152 | 61.82 |
| COM | 8 14 01 | 89 RICKY REVERING | 31153 | 106.26 |
| COM | 8 14 01 | 90 ANDREW P SCHIPPEL | 31154 | 53.33 |
| COM | 8 14 01 | 91 RICHARD H. HINRICHS | 31155 | 65.86 |
| COM | 8 14 01 | 94 CALEB H SORENSON | 31156 | 50.91 |
| COM | 8 14 01 | 1003 HEATHER WORTHINGTON | 31161 | 1237.27 |
| COM | 8 14 01 | 1007 PATRICIA PHILLIPS | 31162 | 1033.21 |
| COM | 8 14 01 | 1013 WILLIAM MAERTZ | 31163 | 1382.30 |
| COM | 8 14 01 | 1026 JASON CIERNIA | 31164 | 108.05 |
| COM | 8 14 01 | 1033 DAVE TRETSEVEN | 31165 | 1000.45 |
| COM | 8 14 01 | 1038 DEBORAH K JONES | 31166 | 494.18 |
| COM | 8 14 01 | 1039 CRAIG A. STIER | 31167 | 531.56 |
| COM | 8 14 01 | 1089 KATHLEEN A. CIERNIA | 31168 | 363.59 |
| COM | 8 14 01 | 1103 DIANE MEYER | 31169 | 356.70 |
| COM | 8 14 01 | 1136 ROLAND O. OLSON | 31170 | 1105.19 |
| COM | 8 14 01 | 1143 COLIN B. CALLAHAN | 31171 | 634.97 |
| COM | 8 14 01 | 1164 CINDI KAYE MEIER | 31172 | 283.97 |
| COM | 8 14 01 | 1165 MEGAN M. MURPHY | 31173 | 120.52 |
| COM | 8 14 01 | 1166 WILLIAM C. STARR | 31174 | 74.15 |
| COM | 8 14 01 | 1169 JAY PAUL KURTIS | 31175 | 498.43 |
| COM | 8 14 01 | 1170 ERIC J BLOMQUIST | 31176 | 236.24 |
| COM | 8 14 01 | 1173 ELIZABETH M. POSTIGO | 31177 | 312.43 |
| COM | 8 14 01 | 1175 LAURA M SUPPES | 31178 | 71.21 |
| COM | 8 14 01 | 1178 PETER M. FISCHER | 31182 | 97.63 |
| COM | 8 14 01 | 1183 ALEX D. EVANS | 31183 | 74.15 |
| COM | 8 14 01 | 1188 NICOLE S GRAHAM | 31184 | 66.33 |
| COM | 8 14 01 | 1190 COLLEEN SPANGENBERG | 31185 | 114.51 |

| | |
|--------------------|----------|
| COMPUTER CHECKS | 11607.55 |
| MANUAL CHECKS | .00 |
| NOTICES OF DEPOSIT | .00 |

****TOTALS**** 11607.55

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Pat Phillips, Licensing Coordinator

REVIEWED BY: Heather Worthington, City Administrator

EXPLANATION/SUMMARY:

MASSAGE THERAPIST

Mary Joan Zappa Lic. #01-200
(employee of Hair Designs Unlimited)

GENERAL CONTRACTOR

Sign-A-Rama Lic. #01-909

MECHANICAL

Automatic Garage Door & Fireplace Lic. #01-823

ACTION REQUESTED: Approval

**Policy 1
8/22/01**

ITEM: Discussion of civic service organization signs at entrances to city

SUBMITTED BY: Heather Worthington, City Administrator

REVIEWED BY: Bill Maertz, Director of Parks and Public Works

EXPLANATION:

Summary: The Lions Club has approached the city and asked that they be allowed to install Lions Club signs at the entrances to the city. The Council directed staff to develop a policy that would address the installation of signs at the entrances to the city, and what groups would be eligible to install such signs.

Draft Policy:

Civic, service-oriented organizations shall be allowed to install signs at the entrances to the city on Larpenteur and Snelling Avenues. These organizations must be based in Falcon Heights, and must draw at least 50% of their membership from Falcon Heights residents. Signs must be installed on a separate post, and maintained in clean, well-kept condition by the service organization. Signs must be purchased by the service organization.

Currently, the only civic, service-oriented organization in Falcon Heights is the Falcon Heights/Lauderdale Lions Club. The City of Lauderdale has allowed the club to install signs at the entrances to Lauderdale, and now the Lions Club is requesting that Falcon Heights allow this as well.

ATTACHMENTS:

Request from Falcon Heights/Lauderdale Lions Club
Drawing of Lions Sign

ACTION REQUESTED:

Discussion of Policy

**Falcon Height-Lauderdale Lions Club
1879 Simpson Street
Falcon Heights, MN 55113**

8 August 2001

City of Falcon Heights
Heather Worhington
City Manager

Dear Heather:

At our June meeting, the Lions voted to appoint a committee to look into installing entrance signs in Falcon Heights, as we have done in Lauderdale.

It was noted that the Lauderdale signs, in place for a few years now, have been favorably received, with no known complaints.

Lions Clubs are woven into the fabric of countless communities throughout the world. Rare is the rural town without a Lions sign at the entrances, indicative and in acknowledgement of the good volunteer work the Lions do which allow them to contribute to physical structures, service projects and social causes, to name a few.

If the City were to invite us, we would be happy to finance the installation of entry signs to the City's specification.

We seek the City's advice on how to proceed from here. Attached is just one example of the stock aluminum reflective signs that are available, generally designed for mounting on poles. There are also reflective decals available, which might work with the existing entry signs.

The committee is available to work with City staff in determining the best way to proceed, should the City be amenable to this proposal.

We look forward to hearing from you.



Falcon Height Lions
Paul Kuettel
Past President
Region 5-M6 Zone Chair
Chair, Entrance Sign Committee

NEW & NOTABLE

APPAREL

PERSONAL ACCESSORIES

AWARDS

CLUB SUPPLIES



HIGHWAY SIGN

Single-faced, 30" diameter emblem only. "SCOTCHLITED" (REFLECTORIZED). All highway emblems and panels are of .080-gauge sheet aluminum with holes for mounting. Single faced panel 8" x 24" (D93A) or 6" x 18" (D93B).Emblems are in full color, on a reflective or non-reflective white background. Guaranteed against fading and failure of materials for a period of 5 years by the manufacturer. ALLOW 8 TO 10 WEEKS FOR DELIVERY.

| Item No. | Description | Price | |
|----------|------------------|---------|---------------------|
| D93 | S/F EMBLEM | \$68.50 | BUY |
| D93A | S/F PANEL 8 X 24 | \$29.95 | BUY |
| D93B | S/F PANEL 6 X 18 | \$17.65 | BUY |

[RETURN TO SHOPPING](#)

Policy 2
8/22/01

ITEM: Update on storm drain stenciling

SUBMITTED BY: Heather Worthington, City Administrator

REVIEWED BY: Bill Maertz, Director of Parks and Public Works

EXPLANATION:

Summary: At the last council meeting, city staff was asked to put together some comments regarding stenciling of storm drains in Falcon Heights.

Staff has the following concerns regarding any stenciling:

- Creation of more visual clutter
- Ongoing lack of maintenance in re-painting the stencils

Additionally, staff felt that it was appropriate to work with the St. Paul Neighborhood Energy Coalition, Friends of the Mississippi, and other environmental groups to ensure that information regarding water quality was included in future newsletters, on the city's cable channel, and in any other official communication from the city.

ACTION REQUESTED:

Discussion