

**CITY OF FALCON HEIGHTS**  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 W. Larpenteur Ave.**

**AGENDA**  
**July 11, 2001**

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL:       GEHRZ \_\_\_ KUETTEL \_\_\_ LAMB \_\_\_  
                          LINDSTROM \_\_\_ TALBOT \_\_\_  
                          WORTHINGTON \_\_\_ PHILLIPS \_\_\_  
                          ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM:
- D. APPROVAL OF MINUTES:   June 27, 2001
- E. PUBLIC HEARING:   None
- F. CONSENT AGENDA:
  - 1.    General disbursements through July 6, 2001, \$36,682.14  
      Payroll, 6/16/01 to 6/30/01, \$14,167.05
  - 2.    Increase mileage reimbursement to IRS approved level of 34.5 cents per  
      mile
  - 3.    Request for award of 2001 seal coat and crack sealing contract to Pearson  
      Brothers, Inc.
  - 4.    Approval of the first partial pay estimate to Hardrives, Inc. for the  
      Northome Street Repairs and Alley Improvements Project
- G. POLICY AGENDA:
  - 1.    Additional work on streets in Northome neighborhood as part of the  
      Northome Street Repair Project
- H. REPORTS FROM COUNCILMEMBERS:
- I. INFORMATION AND ANNOUNCEMENTS:
- J. ADJOURN

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                          WORTHINGTON \_\_\_ PHILLIPS \_\_\_  
                          ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM:
- D. APPROVAL OF MINUTES:   June 27, 2001   **(Tab #1)**
- E. PUBLIC HEARING:   None
- F. CONSENT AGENDA:
  - 1.    General disbursements through July 6, 2001, \$36,682.14  
      Payroll, 6/16/01 to 6/30/01, \$14,167.05   **(Tab #2)**
  - 2.    Increase mileage reimbursement to IRS approved level of 34.5 cents per  
      mile   **(Tab #3)**
  - 3.    Request for award of 2001 seal coat and crack sealing contract to Pearson  
      Brothers, Inc.   **(Tab #4)**
  - 4.    Approval of the first partial pay estimate to Hardrives, Inc. for the  
      Northome Street Repairs and Alley Improvements Project   **(Tab #5)**
- G. POLICY AGENDA:
  - 1.    Additional work on streets in Northome neighborhood as part of the  
      Northome Street Repair Project   **(Tab #6)**
- H. REPORTS FROM COUNCILMEMBERS:
- I. INFORMATION AND ANNOUNCEMENTS:
- J. ADJOURN

# DRAFT

City of Falcon Heights  
City Council Minutes  
June 27, 2001

The meeting was called to order by Mayor Gehrz at 7 p.m.

PRESENT: Gehrz, Lamb, Lindstrom, Talbot. Also present was Heather Worthington, City Administrator, Pat Phillips, Deputy Clerk

ABSENT: Kuettel

COMMUNITY FORUM: There was no one present wishing to speak.

APPROVAL OF MINUTES: The minutes of June 13, 2001 were approved.

## CONSENT AGENDA

Councilmember Talbot moved to approve the following consent agenda. The motion passed unanimously:

1. General disbursements and payroll
2. Licenses

## POLICY AGENDA

### Establishment of a business subsidy policy for the City of Falcon Heights

Administrator Worthington said the city must have a business subsidy policy in place in order for the city to leverage state grants and other subsidies for redevelopment projects such as the SE Corner Redevelopment. A resolution would have to be adopted and filed with the Department of Trade and Economic Development. After brief questions, councilmember Lamb made a motion to adopt Resolution 01-14 establishing a policy for considering business subsidies in compliance with Minnesota Statutes, Sec.116.994. The motion passed unanimously.

## ADDENDUM

### Report on preliminary 2000 Census figures

Administrator Worthington presented a report, via slide presentation, of the preliminary 2000 Census figures for Falcon Heights. She said additional information will be forthcoming from the U.S. Census Bureau later this summer with updates given throughout the rest of the year.

2001 Budget Goal Update

Administrator Worthington gave an update on the 2001 budget goals set by the council during their budgeting session last year. A report was included which outlined specific goals met in the first six months of 2001.

REPORTS FROM COUNCILMEMBERS

Councilmember Talbot said he had attended the League of MN Cities conference and the theme was "E-Government". He said the city would be moving forward with web services to its citizens.

Mayor Gehrz reported on a couple of changes from the legislature that she received at the League conference. The first was the repeal of the law empowering city councilmembers to act as peace officers to suppress riotous or disorderly conduct. The law goes into effect August 1st. The second change was the law pertaining to potlucks so the city will be able to have home baked cakes at the Ice Cream Socials again.

INFORMATION AND ANNOUNCEMENTS

Councilmember Lindstrom reminded everyone of the upcoming Ice Cream Social on July 26th beginning at 6 p.m.

Mayor Gehrz said the University is considering several sites for the Bell Museum, two of which are in Falcon Heights. One is on the southwest corner of Cleveland and Larpenteur and the other is off Cleveland Avenue near the student parking lot inside the campus. A meeting will be set up with interested residents and the current director of Bell Museum as well as other university officials to further discuss this possibility of relocation.

ADJOURN

The meeting adjourned at 8:18 p.m.

Respectfully submitted,

Pat  
Deputy Clerk

CONSENT 1  
Meeting Date: 7/11/01

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, Finance Director

EXPLANATION/SUMMARY:

1. General disbursements through July 6, 2001, \$36,682.14
2. Payroll, 6/16/01 to 6/30/01, \$14,167.05

ACTION REQUESTED: Approval

APPROVAL OF BILLS  
 PERIOD ENDING: 07/06/01

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	GEHRZ, SUE	LMC CONF - DULUTH	LEGISLAT	291.44
	RICHARD TALBOT	LMC CONF. - DULUTH	LEGISLAT	406.79
	LILLIE SUBURBAN NEWSPAPER	PUBLIC HEARING NOTICE	LEGISLAT	4.90
	*** TOTAL FOR DEPT 11			703.13
	INSTY-PRINTS PLUS	LETTERHEAD	ADMINIST	190.64
	METROPOLITAN AREA MANAGE-	JAN-APR MEETING EXP.	ADMINIST	64.00
40174	MN DEPARTMENT OF REVENUE	JUNE 16-30 ST WITHHOLDGS	ADMINIST	799.47
40179	OFFICE MAX CREDIT PLAN	PENCILS/STAPLER/ADD TAPE	ADMINIST	79.58
40176	PERA	JUNE 16-30 PERA	ADMINIST	1,093.76
	WORTHINGTON, HEATHER	LMC CONF - DULUTH	ADMINIST	36.78
	*** TOTAL FOR DEPT 12			2,264.23
40171	GFOA	CAFR REVIEW AWARD FEE	FINANCE	350.00
	*** TOTAL FOR DEPT 13			350.00
	MCI WORLDCOM RES SVC	LONG DISTANCE CHARGES	COMMUNIC	20.65
	NOVELL MLA ORDER MGMT	NOVELL MAINT. SUPPORT	COMMUNIC	352.06
	QWEST	TELEPHONE	COMMUNIC	614.38
	BADGE-A-MINIT	BUTTON PARTS-SUMMER EVEN	COMMUNIC	91.54
40172	RAMSEY COUNTY DEPARTMENT	TEMP FOOD LICENSE/ICE CR	COMMUNIC	50.00
	*** TOTAL FOR DEPT 16			1,128.63
40180	PAKOY, GENE	2ND QTR MECHANICAL PRMTS	PLANNING	860.44
	*** TOTAL FOR DEPT 17			860.44
	HUGHES & COSTELLO	JULY '01 PROSECUTIONS	PROSECUT	2,554.50
	*** TOTAL FOR DEPT 23			2,554.50
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING	FIRE FIG	40.62
	KINGS TRUE VALUE	BOX FAN	FIRE FIG	19.99
	MARY RIGNEY	FIRE HALL CLEANING	FIRE FIG	180.00
	SUBURBAN ACE HARDWARE	HOSE AND NOZZLE	FIRE FIG	43.64
	SUPERAMERICA	FUEL	FIRE FIG	65.80
	QWEST	TELEPHONE	FIRE FIG	167.39
	*** TOTAL FOR DEPT 24			517.44
	ALBRECHT	IRRIGATION PARTS	CITY HAL	54.76
	ALBRECHT	POLY PIPE & COUPLINGS	CITY HAL	11.27
	BOARD OF WATER COMMISSNRS	H2O	CITY HAL	146.43
	BOARD OF WATER COMMISSNRS	SANITARY SEWER	CITY HAL	11.69
	LINDERS GARDEN CENTER	PLANTS	CITY HAL	18.93
	M-75 BUILDING MAINTENANCE	CLEANING	CITY HAL	285.31
	XCEL ENERGY	ELECTRIC	CITY HAL	999.15
	SUBURBAN ACE HARDWARE	HOSE/GLOVES/PRUNER SHEAR	CITY HAL	106.59
	UNITED RENTALS	MAGNETIC METAL DETECTOR	CITY HAL	26.62
	VERIZON WIRELESS	CELL PHONE CHARGES	CITY HAL	26.52
	*** TOTAL FOR DEPT 31			1,687.27
	XCEL ENERGY	ELECTRIC 6/27	STREETS	7.21
	XCEL ENERGY	ELECTRIC 6/27	STREETS	70.90
	XCEL ENERGY	ELECTRIC 6/27	STREETS	79.15
	XCEL ENERGY	ELECTRIC 6/27	STREETS	8.76

APPROVAL OF BILLS  
 PERIOD ENDING: 07/06/01

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	XCEL ENERGY	ELECTRIC 7/01	STREETS	97.79
	XCEL ENERGY	ELECTRIC 6/27	STREETS	50.77
	XCEL ENERGY	ELECTRIC 7/1	STREETS	44.18
	XCEL ENERGY	ELECTRIC 7/1	STREETS	8.12
	XCEL ENERGY	ELECTRIC 7/1	STREETS	1,986.08
	SUPERAMERICA	FUEL	STREETS	190.53
	*** TOTAL	FOR DEPT 32		2,543.49
	HOWARD GREEN COMPANYC.	PAVEMENT MGMT.	ENGINEER	2,846.44
	HOWARD GREEN COMPANYC.	F.H. GENERAL SERVICES	ENGINEER	303.75
	*** TOTAL	FOR DEPT 33		3,150.19
40178	HOME DEPOT CRC/GECF	6 TREES	TREE PRO	172.44
	*** TOTAL	FOR DEPT 34		172.44
	BOARD OF WATER COMMISSNRS	H2O	PARK & R	15.55
	BOARD OF WATER COMMISSNRS	SANITARY SEWER	PARK & R	23.38
	ICMA RETIREMENT TRUST 457	7/1 TRETSVEN	PARK & R	100.00
	ICMA RETIREMENT TRUST 457	7/1 MAERTZ	PARK & R	100.00
	SUBURBAN ACE HARDWARE	FIX FLAT/OIL/FASTENER	PARK & R	38.40
	SUBURBAN ACE HARDWARE	DRILL BITS/BOLTS/CHARCOA	PARK & R	16.25
	SUPERAMERICA	FUEL	PARK & R	190.53
	QWEST	TELEPHONE TO 6-22	PARK & R	58.24
	*** TOTAL	FOR DEPT 41		542.35
	DIANE MEYER	SOCCER BALLS/ART SUPPLIE	PARK PRO	191.29
	AMIE MITCHELL	COOK CLASS SUPPLIES	PARK PRO	33.47
	AMIE MITCHELL	COOK CLASS SUPPLIES	PARK PRO	23.76
40177	TARGET	TIME IN SUPPLIES	PARK PRO	169.88
	*** TOTAL	FOR DEPT 50		418.40
	AMERICAN OFFICE PRODUCTS	3 FOLDING TABLES - COUNC	GENERAL	379.29
40179	OFFICE MAX CREDIT PLAN	PRINTER CALCULATOR	GENERAL	63.89
	*** TOTAL	FOR DEPT 63		443.18
	BEARCOM	RADIO - NEW FIRE TRUCK	FIRE & R	1,990.95
	*** TOTAL	FOR DEPT 64		1,990.95
40178	HOME DEPOT CRC/GECF	GRASS SEED/FERTILIZER	PUBLIC W	143.27
	SIGNAL PRO EQUIPMENT	2 WEEDWHIPS	PUBLIC W	341.20
	*** TOTAL	FOR DEPT 65		484.47
	HOWARD GREEN COMPANYC.	2001 SEAL COAT & CRACK	INFRASTR	634.22
	*** TOTAL	FOR DEPT 71		634.22
	XCEL ENERGY	ELECTRIC	SANITARY	14.71
	QWEST	TELEPHONE	SANITARY	62.55
	*** TOTAL	FOR DEPT 75		77.26
	METRO CABLE NETWORK	CABLE SLOTS ON CH 6	MCAD	200.00
	GLOBE PUBLISHING	MCAD STICKERS COMPLIANCE	MCAD	540.00
	WEBER,EILEEN	COPY EXPENSE	MCAD	88.00
	WEBER,EILEEN	REIMB 2 COMPUTER COURSES	MCAD	240.00

APPROVAL OF BILLS  
PERIOD ENDING: 07/06/01

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
		*** TOTAL FOR DEPT 84		1,068.00
	HOWARD GREEN COMPANYC.	NORTHOME STREET ANALYSIS	NORTHOME	9,449.08
		*** TOTAL FOR DEPT 88		9,449.08
	HOWARD GREEN COMPANYC.	ALLEY ENGINEERING	2001 ALL	5,642.47
		*** TOTAL FOR DEPT 89		5,642.47
		*** TOTAL FOR BANK 01		36,682.14
		*** GRAND TOTAL ***		36,682.14



062801

31070

\$562.94

\*\*\*\*FIVE HUNDRED SIXTY TWO DOLLPERIOD END DATE 06/30/01

\*\*FILE NOT UPDATED\*\*

PAGE

1

SYSTEM DATE 06/28/01

## C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	6 28 01	6 SUSAN GEHRZ	31044	302.45
COM	6 28 01	12 LAURA A. KUETTEL	31045	277.05
COM	6 28 01	13 PETER C. LINDSTROM	31046	277.05
COM	6 28 01	14 RICHARD P. TALBOT JR	31047	277.05
COM	6 28 01	15 ROBERT E LAMB	31048	277.05
COM	6 28 01	34 CLEMENT KURHAJETZ	31049	276.98
COM	6 28 01	35 LEO LINDIG	31050	64.64
COM	6 28 01	42 MICHAEL D. CLARKIN	31051	94.67
COM	6 28 01	66 ALFRED HERNANDEZ	31052	124.67
COM	6 28 01	74 MARK J. ALLEN	31053	55.41
COM	6 28 01	1003 HEATHER WORTHINGTON	31057	1237.27
COM	6 28 01	1007 PATRICIA PHILLIPS	31058	1033.21
COM	6 28 01	1013 WILLIAM MAERTZ	31059	1382.30
COM	6 28 01	1026 JASON CIERNIA	31060	62.33
COM	6 28 01	1033 DAVE TRETSEVEN	31061	1000.05
COM	6 28 01	1038 DEBORAH K JONES	31062	494.18
COM	6 28 01	1039 CRAIG A. STIER	31063	456.68
COM	6 28 01	1057 KRISTIN L. WOLVERTON	31064	1134.54
COM	6 28 01	1103 DIANE MEYER	31065	277.74
COM	6 28 01	1136 ROLAND O. OLSON	31066	1100.00
COM	6 28 01	1143 COLIN B. CALLAHAN	31067	601.79
COM	6 28 01	1165 MEGAN M. MURPHY	31068	277.12
COM	6 28 01	1166 WILLIAM C. STARR	31069	132.01
COM	6 28 01	1167 PHILLIP A LANG	31070	562.94
COM	6 28 01	1169 JAY PAUL KURTIS	31071	508.15
COM	6 28 01	1173 ELIZABETH M. POSTIGO	31072	303.59
COM	6 28 01	1175 LAURA M SUPPES	31073	141.74
COM	6 28 01	1176 MICHAEL P ECKBERG	31074	269.28
COM	6 28 01	1177 AMIE M. MITCHELL	31075	329.23
COM	6 28 01	1178 PETER M. FISCHER	31076	170.90
COM	6 28 01	1183 ALEX D. EVANS	31077	68.28
COM	6 28 01	1185 BAUBAK L. AZAR	31078	204.93
COM	6 28 01	1187 SUSAN ENGEL	31079	179.45
COM	6 28 01	1188 NICOLE S GRAHAM	31080	139.04
COM	6 28 01	1189 JEFFREY C OLSON	31081	73.28

COMPUTER CHECKS	14167.05
MANUAL CHECKS	.00
NOTICES OF DEPOSIT	.00

****TOTALS****	14167.05
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CONSENT # 2

Date:- July 11,2001

ITEM: Increase mileage reimbursement to IRS approved level of 34.5 cents per mile

SUBMITTED BY: Roland O. Olson, Finance Director

REVIEWED BY: Heather Worthington, City Administrator

EXPLANATION/DESCRIPTION:

Summary and Action Requested: Currently, the Internal Revenue Service allows mileage reimbursement in the amount of 34.5 cents per mile. The City of Falcon Heights currently has council approval for the rate of 33.5 cents per mile when an employee incurs automobile expenses while on city business. Request the mileage reimbursement be raised to the IRS approved level of 34.5 cents per mile effective June 1<sup>st</sup>. With the increased gas prices, a raise up to the IRS allowance is justified.

Meets goal # 4: To provide a responsive and effective city government.

Strategy # 7: To effectively manage the city's financial resources.

ACTION REQUESTED:

Approve the 34.5 cent per mile mileage reimbursement rate effective June 1, 2001.

**Consent 3**  
**Date: 7/11/01**

**ITEM: Request for award of 2001 seal coat and crack sealing contract to Pearson Brothers, Inc. as low bidder**

**SUBMITTED BY: Heather Worthington, City Administrator**

**REVIEWED BY: Terry Maurer, City Engineer**

**EXPLANATION/DESCRIPTION:**

**Summary and action requested:** The council is being asked to approve a bid for seal coating and crack sealing the streets in the University Grove and Hollywood Court neighborhoods. The lowest of four bidders was Pearson Brothers, Inc. The City seal coats a section of the city each year on a four-year rotating schedule. The budget includes \$24,000 for seal coating.

This year we are adding crack sealing to our normal yearly street maintenance. This will include a routing of the crack, followed by bituminous fill in that area. This will seal the area around the crack so that water cannot pool and freeze in that area, causing further damage to the roadway. In future years, this component to the maintenance of the local streets will be a separate line item in our maintenance budget. We were able to include this work in the seal coating project this year because of lower costs for this type of work.

**The bids were as follows:**

Pearson Brothers, Inc.	\$20,967.50
Allied Blacktop	\$22,407.50
Bituminous Roadways	\$28,941.50
Astech Corporation, Inc.	\$33,330.00

**Goal 2:** To maintain and promote the assets of the City's unique neighborhoods.

**Strategy 4:** To maintain the city's infrastructure.

**ATTACHMENT:**

- 1 Letter from the city engineer, dated June 26, 2001
- 2 Map showing streets to be seal coated in 2001

**ACTION REQUESTED:**

Approve the bid from Pearson Brothers, Inc. in the amount of \$20,967.50 for seal coating and crack sealing the University Grove and Hollywood Court neighborhoods.



# Howard R. Green Company

June 26, 2001  
File: 814430J-0071

Honorable Mayor and City Council  
City of Falcon Heights  
2077 Larpentour Avenue West  
Falcon Heights, MN 55113-5594

RE: 2001 SEAL COAT AND CRACK SEAL IMPROVEMENT BIDS  
CITY OF FALCON HEIGHTS, MINNESOTA

Dear Council Members:

We have tabulated the bids opened on Thursday, June 21, 2001, for the 2001 Seal Coat and Crack Seal Improvements. There were a total of four bidders. The following list provides the bidders and their total bids:

Pearson Brothers, Inc.	\$20,967.50
Allied Blacktop Company	\$22,407.50
Bituminous Roadways	\$28,941.50
Astech Corporation, Inc.	\$33,330.00

We have worked with Pearson Brothers, Inc., on previous seal coat projects with several other communities. We have found their work to meet all specifications and to be of good quality. We recommend award of the 2001 Seal Coat and Crack Seal Improvements project to Pearson Brothers, Inc., as the lowest responsible bidder.

Attached is a resolution accepting the bid. If you have any questions or would like to discuss this further, please feel free to contact me at 651/644-4389.

Sincerely,

Howard R. Green Company

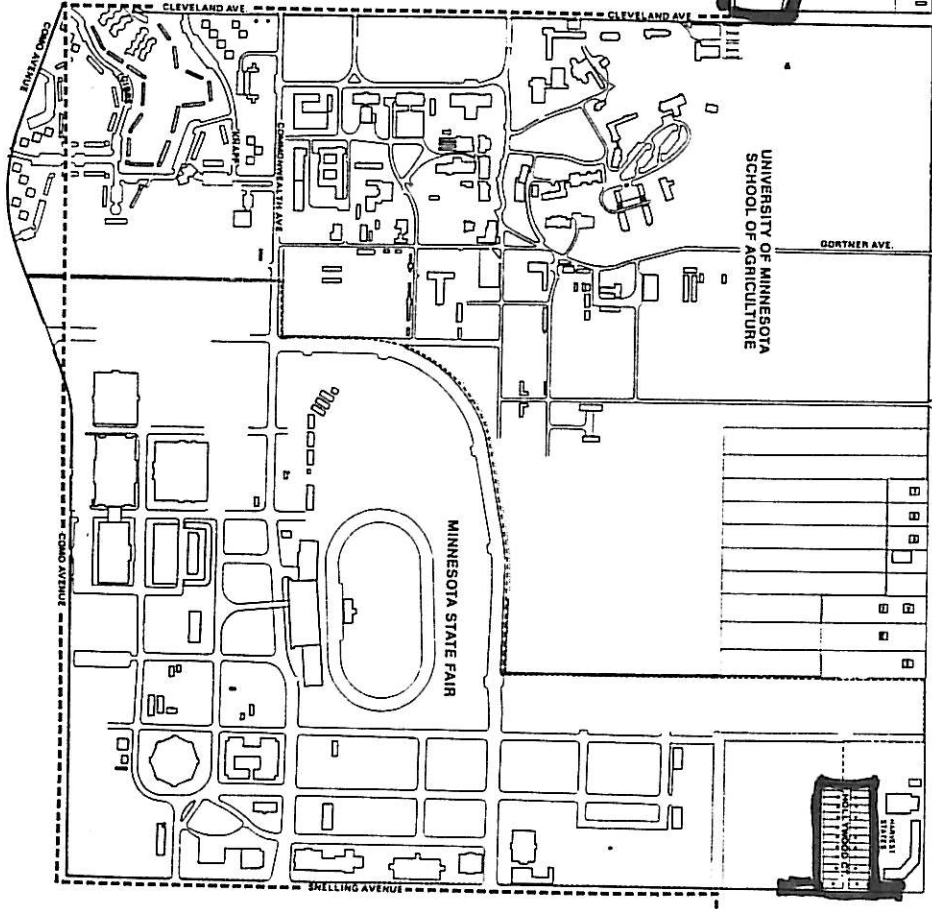
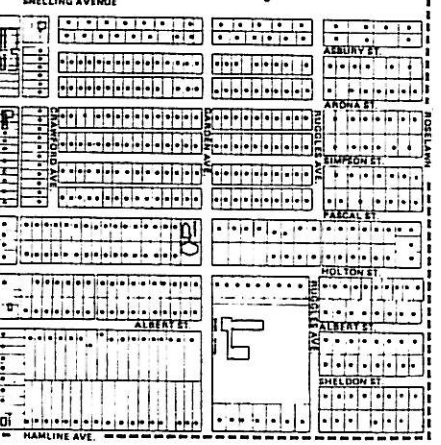
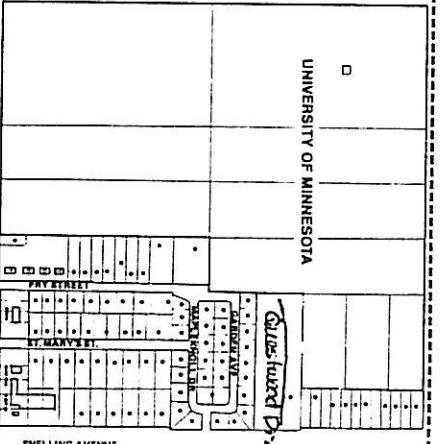
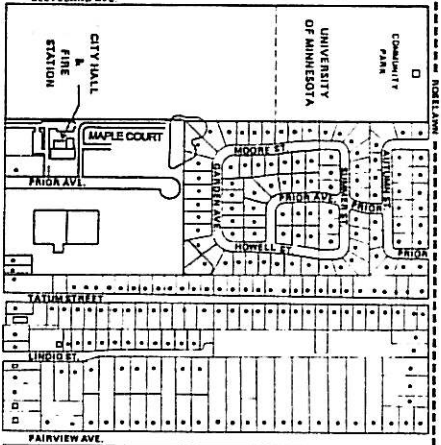
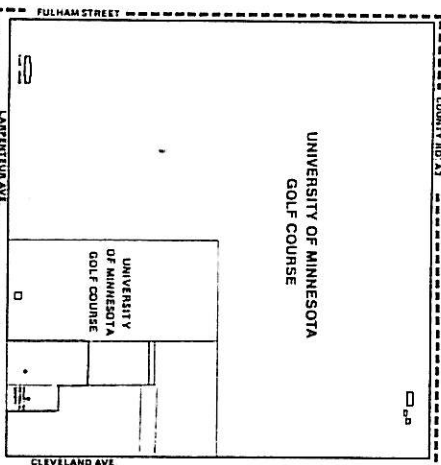
John M. Anderson, P.E.  
Project Engineer

JA:mw

Enclosure

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1326 Energy Park Drive • St. Paul, MN 55108 • 651/644-4389 fax 651/644-9446 toll free 888/368-4389



CITY OF  
**FALCON HEIGHTS**  
 2077 W. LARPELLEUR AVENUE  
 FALCON HEIGHTS, MN 55113-5594



**LEGEND**  
 CITY LIMITS  
 UNINCORPORATED AREA  
 1981 CITY BOUNDARY

**COUNCIL RESOLUTION**

Date: July 11, 2001

**RESOLUTION ACCEPTING BID FOR 2001 SEAL COAT  
AND CRACK SEAL IMPROVEMENTS**

WHEREAS, pursuant to an advertisement for bids for the 2001 Seal Coat and Crack Seal Improvements, bids were received, opened, and tabulated according to law, and the following bids were received complying with the advertisement:

1. Pearson Brothers, Inc.	\$20,967.50
2. Allied Blacktop Company	\$22,407.50
3. Bituminous Roadways	\$28,941.50
4. Astech Corporation, Inc.	\$33,330.00

AND WEREAS, it appears that Pearson Brothers, Inc., is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED by the city council of Falcon Heights, Minnesota:

1. The mayor and clerk are hereby authorized and directed to enter into the attached contract with Pearson Brothers, Inc., in the name of the City of Falcon Heights for the 2001 Seal Coat and Crack Seal Improvements according to the plans and specifications therefore approved by the city council and on file in the office of the city clerk.
2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the council this 11<sup>th</sup> day of July 2001.

Moved by: \_\_\_\_\_

GEHRZ            \_\_\_\_\_ In Favor  
 KUETTEL  
 LAMB            \_\_\_\_\_ Against  
 LINDSTROM  
 TALBOT

Approved by: \_\_\_\_\_

Mayor  
July 11, 2001  
 Date

Attested by: \_\_\_\_\_

City Clerk  
July 11, 2001  
 Date

**Consent 4**  
**DATE: 7/11/01**

**ITEM: Approval of the first partial pay estimate to Hardrives, Inc. for the Northome Street Repairs and Alley Improvements Project**

**SUBMITTED BY: Heather Worthington, City Administrator**

**REVIEWED BY: John Anderson, P.E., H.R. Green Company**

**EXPLANATION:**

Summary: The Council is being asked to approve the first partial pay estimate for the 2001 Northome Street Repair and Alley Improvements Project. The total amount budgeted for this project is \$625,213.82.

The total for this pay estimate is \$67,150.38. This includes \$70,684.61 earned, minus a retainage of \$3,534.23. The major pay items included in this pay estimate are the removal of pavement, curb and gutter and sidewalk along with the placement of Class 5 gravel.

**ATTACHMENTS:**

Letter from John Anderson, H.R. Green Co.  
Partial Payment Estimate

**ACTION REQUESTED:**

Approval of the first partial pay estimate to Hardrives, Inc. for the Northome Street Repairs and Alley Improvements Project in the amount of \$67,150.38.





# Howard R. Green Company

July 5, 2001

File: 810690j-0071 & 812700j-0071

Ms. Heather Worthington  
City Administrator  
City of Falcon Heights  
2077 Larpenteur Avenue West  
Falcon Heights, MN 55113-5594

RE: 2001 STREET REPAIRS AND ALLEY IMPROVEMENTS  
PARTIAL PAY ESTIMATE NO. 1

Dear Ms. Worthington:

Enclosed are three copies of Partial Pay Estimate No. 1 for Hardrives, Inc. who is the Contractor for the 2001 Street Repairs and Alley Improvements project. This pay estimate is in the amount of \$67,150.38. This amount includes \$70,684.61 earned minus retainage of \$3,534.23. The major pay items included in this pay estimate are the removal of pavement, curb and gutter and sidewalk along with the placement of Class 5.

We have inspected the work performed by Hardrives, Inc. and recommend payment of Partial Pay Estimate No. 1.

We have also discussed the additional mill and overlay work on the five (5) additional streets not originally included in the plans for this project. The contractor has agreed to complete this additional work for the contract unit prices for the project. This additional work amounts to approximately \$42,000 in construction costs. Some additional time will be required on our part to administer and inspect this work. The amount for this additional time would be in the range of \$5,000 to \$8,000. The total addition to the project to include the five (5) blocks would be about \$50,000.

Please call with any questions you may have concerning this pay request.

Sincerely,

Howard R. Green Company

John M. Anderson, P.E.  
Project Engineer

Enclosures

Cc: Dave Pribow, Hardrives, Inc.



PARTIAL PAYMENT ESTIMATE

NO. 1

FROM: June 11, 2001  
TO: July 2, 2001

CONTRACTOR: HARDRIVES, INC.  
ADDRESS: 14475 QUIRAM DRIVE, RODGERS, MN 55374  
OWNER: CITY OF FALCON HEIGHTS, MINNESOTA  
PROJECT: 2001 STREET REPAIRS AND ALLEY IMPROVEMENTS

COMPLETION DATE ORIGINAL: \$449,385.80  
REVISED: AMOUNT OF CONTRACT: ORIGINAL: \$449,385.80  
REVISED:

ITEM NO.	SPEC. REF.	DESCRIPTION	UNIT	CONTRACT ITEMS			THIS PERIOD		TOTAL TO DATE	
				QTY.	UNIT PRICE		QTY.	AMOUNT	QTY.	AMOUNT
<b>SCHEDULE 1.0 - STREET REPAIRS</b>										
1	2104.5	REMOVE CONCRETE CURB AND GUTTER	LF	5000	2.70		3304	\$8,920.80	3304	\$8,920.80
2	2104.5	REMOVE CONCRETE WALK	SF	3300	0.87		2392	\$2,081.04	2392	\$2,081.04
3	2104.5	REMOVE BITUMINOUS PAVEMENT (FULL DEPTH)	SY	3200	2.36	1796.1	1796.1	\$4,238.80	1796.1	\$4,238.80
4	2104.5	REMOVE CONCRETE PAVEMENT (FULL DEPTH)	SY	300	9.20	234.3	234.3	\$2,155.56	234.3	\$2,155.56
5	2104.5	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	300	5.12	0	0	\$0.00	0	\$0.00
6	2104.5	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	8500	1.25	60	60	\$75.00	60	\$75.00
7	2105.5	TOPSOIL BORROW (CV)	CY	850	13.20	0	0	\$0.00	0	\$0.00
8	2211.5	AGGREGATE BASE CLASS 5	TON	1450	10.90	1381.32	1381.3	\$15,056.39	1381.3	\$15,056.39
9	2231.5	MILL BITUMINOUS SURFACE (0-2" DEEP)	SY	12000	1.40	0	0	\$0.00	0	\$0.00
10	2331.5	TYPE 41 WEARING COURSE MIXTURE	TON	1150	34.50	0	0	\$0.00	0	\$0.00
11	2331.5	TYPE 41 WEARING COURSE MIXTURE (PATCHING)	TON	300	59.26	0	0	\$0.00	0	\$0.00
12	2331.5	TYPE 31 BASE COURSE MIXTURE (PATCHING)	TON	350	47.99	0	0	\$0.00	0	\$0.00
13	2521.5	4" CONCRETE WALK	SF	3300	3.85	0	0	\$0.00	0	\$0.00
14	2531.5	CONCRETE CURB AND GUTTER DESIGN B618	LF	8000	8.75	0	0	\$0.00	0	\$0.00
15	2531.5	6" CONCRETE DRIVEWAY PAVEMENT	SY	175	34.10	0	0	\$0.00	0	\$0.00
16	2531.6	7" CONCRETE VALLEY GUTTER	SY	50	39.00	0	0	\$0.00	0	\$0.00
17	2531.6	6" CONCRETE APRON	SY	150	34.00	0	0	\$0.00	0	\$0.00
18	2537.5	BITUMINOUS MATERIAL FOR TACK COAT	GAL	700	1.12	0	0	\$0.00	0	\$0.00
19	2563.6	TRAFFIC CONTROL	LS	1	5,000.00	0.5	0.5	\$2,500.00	0.5	\$2,500.00
20	2575.5	SODDING TYPE LAWN	SY	7500	1.95	0	0	\$0.00	0	\$0.00
21	SPEC	ADJUST CATCH BASIN FRAME AND CASTING	EA	4	275.00	0	0	\$0.00	0	\$0.00
22	SPEC	RECONSTRUCT CURB INLET	EA	4	850.00	0	0	\$0.00	0	\$0.00
23	SPEC	SUBGRADE STAND. PROCTOR TEST	EA	2	112.00	0	0	\$0.00	0	\$0.00
24	SPEC	SUBGRADE DENSITY TEST, IN PLACE	EA	6	94.60	0	0	\$0.00	0	\$0.00
25	SPEC	CLASS 5 GRADATION TEST	EA	2	83.40	0	0	\$0.00	0	\$0.00
26	SPEC	CLASS 5 STAND. PROCTOR TEST	EA	2	112.00	1	1	\$112.00	1	\$112.00
27	SPEC	CLASS 5 DENSITY TEST, IN PLACE	EA	6	83.50	3	3	\$250.50	3	\$250.50
28	SPEC	CONCRETE TESTING	EA	4	222.50	0	0	\$0.00	0	\$0.00
29	SPEC	BITUMINOUS NUCLEAR DENSITY TESTING	EA	6	105.65	0	0	\$0.00	0	\$0.00
T	SCHEDULE 1.0 - STREET REPAIRS -- TOTAL							\$35,390.08		\$35,390.08

ITEM NO.	SPEC. REF.	DESCRIPTION	UNIT	CONTRACT ITEMS		THIS PERIOD		TOTAL TO DATE	
				QTY.	UNIT PRICE	QTY.	AMOUNT	QTY.	AMOUNT

**SCHEDULE 2.0 - ALLEY RECONSTRUCTION**

1	2101.5	CLEARING (36"<)	TREE	2	445.00	0	\$0.00	0	\$0.00	
2	2101.5	GRUBBING (36"<)	TREE	2	167.00	0	\$0.00	0	\$0.00	
3	2104.5	REMOVE CONCRETE CURB AND GUTTER	LF	100	19.35	295	\$5,708.25	295	\$5,708.25	
4	2104.5	REMOVE BITUMINOUS PAVEMENT (FULL DEPTH) (P)	SY	3500	2.45	2250	\$5,512.50	2250	\$5,512.50	
5	2104.5	REMOVE BITUMINOUS PAVEMENT (FULL DEPTH)	SY	750	3.50	361.4	\$1,264.90	361.4	\$1,264.90	
6	2104.5	REMOVE CONCRETE PAVEMENT (FULL DEPTH)	SY	175	11.90	66.3	\$788.97	66.3	\$788.97	
7	2104.5	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	250	4.12	32	\$131.84	32	\$131.84	
8	2104.5	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	500	2.00	759	\$1,518.00	759	\$1,518.00	
9	2105.5	COMMON EXCAVATION (P)	CY	1675	13.15	1288	\$16,937.20	1288	\$16,937.20	
10	2105.5	SUBGRADE EXCAVATION	CY	250	22.75	22	\$500.50	22	\$500.50	
11	2105.5	TOPSOIL BORROW (CV)	CY	300	19.70	0	\$0.00	0	\$0.00	
12	2105.6	SOIL STABILIZATION GEOGRID	SY	500	1.75	0	\$0.00	0	\$0.00	
13	2130.5	WATER FOR DUST CONTROL	MGAL	15	22.00	0	\$0.00	0	\$0.00	
14	2211.5	AGGREGATE BASE CLASS 5	TON	2200	13.45	218.02	\$2,932.37	218.02	\$2,932.37	
15	2211.6	AGGREGATE 2" CLEAR (100% CRUSHED)	TON	425	24.25	0	\$0.00	0	\$0.00	
16	2231.5	MILL BITUMINOUS SURFACE (1.5" DEEP)	SY	250	7.98	0	\$0.00	0	\$0.00	
17	2331.5	TYPE 41 WEARING COURSE MIXTURE	TON	410	40.70	0	\$0.00	0	\$0.00	
18	2331.5	TYPE 31 BASE COURSE MIXTURE	TON	385	37.00	0	\$0.00	0	\$0.00	
19	2503.5	12" RC PIPE SEWER DESIGN 3006 CLASS V	LF	330	32.00	0	\$0.00	0	\$0.00	
20	2503.6	CONNECT TO EXISTING MH (STORM)	EA	1	500.00	0	\$0.00	0	\$0.00	
21	2506.5	27" DIA CB - TYPE H	EA	1	2,450.00	0	\$0.00	0	\$0.00	
22	2531.5	CONCRETE CURB AND GUTTER DESIGN B618	LF	100	15.45	0	\$0.00	0	\$0.00	
23	2531.5	CONCRETE CURB AND GUTTER DESIGN SURMOUNTABLE	LF	100	15.45	0	\$0.00	0	\$0.00	
24	2531.5	6" CONCRETE DRIVEWAY PAVEMENT	SY	175	35.00	0	\$0.00	0	\$0.00	
25	2531.5	BITUMINOUS DRIVEWAY PAVEMENT	SY	450	14.80	0	\$0.00	0	\$0.00	
26	2531.6	7" CONCRETE VALLEY GUTTER	SY	15	40.00	0	\$0.00	0	\$0.00	
27	2531.6	6" CONCRETE APRON	SY	35	35.00	0	\$0.00	0	\$0.00	
28	2537.5	BITUMINOUS MATERIAL FOR TACK COAT	GAL	200	2.20	0	\$0.00	0	\$0.00	
29	2563.6	TRAFFIC CONTROL	LS	1	1,670.00	0	\$0.00	0	\$0.00	
30	2575.5	SODDING TYPE LAWN	SY	2000	2.50	0	\$0.00	0	\$0.00	
31	SPEC	SALVAGE AND REINSTALL ROCK GARDEN	SY	25	45.00	0	\$0.00	0	\$0.00	
32	SPEC	SUBGRADE STAND. PROCTOR TEST	EA	2	112.00	0	\$0.00	0	\$0.00	
33	SPEC	SUBGRADE DENSITY TEST, IN PLACE	EA	10	85.00	0	\$0.00	0	\$0.00	
34	SPEC	CLASS 5 GRADATION TEST	EA	2	85.00	0	\$0.00	0	\$0.00	
35	SPEC	CLASS 5 STAND. PROCTOR TEST	EA	2	112.00	0	\$0.00	0	\$0.00	
36	SPEC	CLASS 5 DENSITY TEST, IN PLACE	EA	6	85.00	0	\$0.00	0	\$0.00	
37	SPEC	CONCRETE TESTING	EA	2	223.00	0	\$0.00	0	\$0.00	
38	SPEC	BITUMINOUS NUCLEAR DENSITY TESTING	EA	6	106.00	0	\$0.00	0	\$0.00	
T	<b>SCHEDULE 2.0 - ALLEY RECONSTRUCTION -- TOTAL</b>							<b>\$35,294.53</b>		<b>\$35,294.53</b>

ITEM NO.	SPEC. REF.	DESCRIPTION	UNIT	CONTRACT ITEMS		THIS PERIOD		TOTAL TO DATE	
				QTY.	UNIT PRICE	QTY.	AMOUNT	QTY.	AMOUNT

T	THIS AMOUNT THIS PERIOD-TOTAL								\$70,684.61
T	TOTAL AMOUNT TO DATE-TOTAL								\$70,684.61

	TOTAL THIS PERIOD	TOTAL TO DATE
AMOUNT EARNED	\$70,684.61	\$70,684.61
AMOUNT RETAINED	\$3,534.23	\$3,534.23
MATERIAL ON SITE	\$0.00	\$0.00
MATERIAL DEDUCT.	\$0.00	\$0.00
PREVIOUS PAYMENTS		\$0.00
AMOUNT DUE	\$67,150.38	\$67,150.38

I hereby certify that all items and amounts shown by this pay estimate are correct for the work completed to date.

**CONTRACTOR:** HARDDRIVES, INC.

BY:

Deeann P. Heel

TITLE:

U-P.

DATE:

7-5-01

Based on the ENGINEER'S on-site inspections as an experienced and qualified design professional and on review of application for payment and the accompanying data and schedules, the ENGINEER has determined, to the best of his knowledge and belief, that the quantities shown by this estimate are correct and that, based on such inspections and review, that the work has progressed to the point indicated (subject to an evaluation of such work as a functioning Project upon Substantial Completion, to the results of any subsequent tests required by the Contract Documents, and to any qualifications stated in his recommendation), and that payment of the amount recommended is due Contractor's; but by recommending any payment, the ENGINEER will not thereby be deemed to have reviewed the means, methods, sequences, techniques, or procedures of construction or safety precautions or programs incident thereto or that the ENGINEER has made any examination to ascertain how or for what purpose any Contractor has used the monies paid on account of the Contract Price, or that title to any of the work, materials, or equipment has passed to the Owner free and clear of any lien, claims, security interests or encumbrances, or that the Contractor's) have completed their work exactly in accordance with the Contract Documents.

**ENGINEER:** HOWARD R. GREEN COMPANY

BY:

John R. Arden

TITLE:

Project Engineer

DATE:

7/5/01

Approved by Owner/Commission

**CITY OF FALCON HEIGHTS, MINNESOTA**

BY:

\_\_\_\_\_

TITLE:

\_\_\_\_\_

DATE:

\_\_\_\_\_

**Policy 1**  
**7/11/01**

**ITEM: Additional work on streets in Northome neighborhood as part of the Northome Street Repair Project**

**SUBMITTED BY: Heather Worthington, City Administrator**

**REVIEWED BY: John Anderson, H.R. Green Company**

**EXPLANATION:**

Summary: The Council is being asked to add five streets to the mill and overlay schedule for the Northome Street Repair project this summer.

We have calculated the cost not to exceed \$50,000. The original budget for this work was \$481,000.00. The final project cost for the current scope of work came in at \$359,369.34. Originally, we had estimated that there would not be enough money to mill and overlay all of the east-west streets in the Northome neighborhood. When the bids came in well under budget, we had some extra resources, and calculated that adding the five streets not originally included in the schedule would cost approximately \$50,000, including overhead.

We are recommending the addition of those five streets to the mill and overlay schedule, at a cost not to exceed \$50,000. This will bring the total cost of the project to \$409,369.34. This means that the final cost is still \$71,630.66 under the original budget for the project. The original budget included \$360,000 in state aid funding from the 2001 allocation, and an additional \$55,000.00 from the 2002 state aid allocation. The remaining \$66,000.00 that was budgeted was to come from the city's infrastructure fund. Our city engineer has recommended that the city not exhaust the 2002 state aid monies at this time, and instead pay for the additional work from the infrastructure fund as planned.

**ACTION REQUESTED:**

Approve the addition of five streets for mill and overlay schedule in the Northome Street Repair project area at the cost not to exceed \$50,000.00.