

## **Falcon Heights City Council Workshop**

**City Hall  
2077 W Larpenteur Ave.  
6:30 p.m.**

### **AGENDA Wednesday, April 6, 2011**

- 1) 2012-13 Police Contract Discussion**
- 2) Redistricting Discussion**
- 3) Neighborhood Commission/Citizen Corps Transition**

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.



**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 6, 2011
<b>Agenda Item</b>	Workshop 1
<b>Attachment</b>	St. Anthony Contract Proposal
<b>Submitted By</b>	Justin Miller, City Administrator

<b>Item</b>	2012-13 Police Contract Discussion
<b>Description</b>	<p>The current contract for police services with St. Anthony expires at the end of 2011. Staff from Falcon Heights, Lauderdale and St. Anthony have had preliminary discussions about the next contract renewal, and attached to this report is a proposal from St. Anthony for a two year contract that would run from 2012 through 2013. Their proposal includes a 1% increase for both 2012 and 2013.</p> <p>The current contract specifies by which date a renewal needs to be approved:</p> <p>XX. <u>CONTINUATION OF AGREEMENT</u></p> <p>This Agreement will be effective January 1, 2010 and will continue until terminated as described in Paragraph XXI below. In consideration for services provided under this Agreement, St. Anthony and Falcon Heights shall establish the fee for police services by June 15, 2011.</p> <p>XXI. <u>TERMINATION OF AGREEMENT</u></p> <p>Either St. Anthony or Falcon Heights may terminate the Agreement by submitting a written notification to terminate to the City Administrator of Falcon Heights and the City Manager of St. Anthony by April 15 of the odd numbered years that Falcon Heights or St. Anthony intends to terminate the Agreement. Termination of this Agreement shall be effective on December 31<sup>st</sup> at 11:59 p.m. of the year that either Falcon Heights or St. Anthony terminates the Agreement.</p>
<b>Budget Impact</b>	The proposed contract calls for charges of \$596,069 in 2012 and \$602,030 in 2013.
<b>Attachment(s)</b>	St. Anthony Contract Proposal

<b>Action(s) Requested</b>	Staff is seeking guidance from the city council on further negotiations with St. Anthony.
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3301 Silver Lake Road, St. Anthony, Minnesota 55418-1699

Office: (612) 782-3301 • Fax: (612) 782-3302 • www.ci.saint-anthony.mn.us

March 15, 2011

Justin Miller  
City of Falcon Heights  
2077 Larpenteur Avenue  
Falcon Heights, Minnesota 55113

Dear Justin:

Enclosed is the Contract Agreement for police services for 2012 and 2013 between Falcon Heights and the City of St. Anthony. The proposed increase for each contract year is 1% respectively.

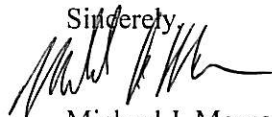
St. Anthony is sensitive to the current economic conditions and the potential impact of losing of Local Government Aid and Market Value Credits. The proposed budget submitted for your consideration was kept to a minimum; however a slight increase in cost is necessary to balance the budget. Some of the increases in costs include:

- ✓ Labor/Salaries increases.
- ✓ Health insurance premiums continue to increase each year.
  - 7.4% in 2009
  - 7.7% in 2010
  - 10.1% in 2011
- ✓ Vehicle maintenance (labor, tires, parts & etc.).
- ✓ Fuel costs remain volatile and have the potential to go higher.
- ✓ Phase out of Ford (Crown Victoria's) to Chevy or Dodge.
- ✓ Employer pension contributions were increased by the State (PERA).

The proposed cost of the contracts is listed below and is contingent on a favorable approval of the St. Anthony City Council. A summary of the cost for services is as follows:

2011 <u>Contract</u>	Proposed <u>2012</u>	Proposed <u>2013</u>
\$590,167	\$596,069	\$602,030

If you have any questions, please contact me at 612-782-3311 or email me at [mike.mornson@ci.saint-anthony.mn.us](mailto:mike.mornson@ci.saint-anthony.mn.us)

Sincerely,  
  
Michael J. Mornson  
City Manager  
Enclosures

*Our Mission is to be a progressive and livable community, a walkable village, which is safe and secure.*

## 2-Year Contract

### Summary of Falcon Heights Budget For Fiscal Years 2012 & 2013

2011 Contract	\$590,167			
2012 Contract	<u>1.00%</u>			
	\$596,069			
2012 Contract	\$596,069		1.00%	1.00%
2013 Contract	<u>1.00%</u>			
	\$602,030			
Total Falcon Heights Budget		\$590,167.00	\$596,069.00	\$602,030.00
Revenues: - Falcon Heights				
	General Fund	2011 Falcon Heights	2012 Falcon Heights	2013 Falcon Heights
	TOTAL	\$590,167.00	\$596,069.00	\$602,030.00
Personal Services		2011 Falcon Heights	2012 Falcon Heights	2013 Falcon Heights
101-41100-110	Salaries	\$369,400.00	\$373,100.00	\$376,800.00
101-41100-111	Overtime Salaries	\$6,100.00	\$6,300.00	\$6,500.00
101-41100-114	Employers Contribution/Pension	\$42,300.00	\$43,400.00	\$44,500.00
101-41100-115	Employers Contribution/Insurance	\$55,300.00	\$56,700.00	\$58,100.00
101-41100-117	Overtime Court	\$2,500.00	\$2,600.00	\$2,700.00
	Total Personal Services	\$475,600.00	\$482,100.00	\$488,600.00
Supplies		2011 Falcon Heights	2012 Falcon Heights	2013 Falcon Heights
101-41100-226	General Supplies	\$10,300.00	\$10,600.00	\$10,900.00
	Total Supplies	\$10,300.00	\$10,600.00	\$10,900.00
Other Services & Charges		2011 Falcon Heights	2012 Falcon Heights	2013 Falcon Heights
101-41100-321	Other Services	\$5,300.00	\$5,500.00	\$5,700.00
101-41100-331	Communications	\$7,600.00	\$7,800.00	\$8,000.00
101-41100-333	Care & Support/Booking Fees	\$5,700.00	\$5,900.00	\$6,100.00
101-41100-334	Printing & Publishing	\$2,900.00	\$3,000.00	\$3,100.00
101-41100-339	Maintenance & Repair	\$1,700.00	\$1,800.00	\$1,900.00
101-41100-341	Travel/School/Conference	\$2,900.00	\$3,000.00	\$3,100.00
101-41100-342	Subscriptions/Membership	\$1,060.00	\$1,090.00	\$1,120.00
	Total Other Services & Charges	\$27,160.00	\$28,090.00	\$29,020.00
TOTAL POLICE BUDGET		\$513,060.00	\$520,790.00	\$528,520.00
Other Budget Line Items		2011 Falcon Heights	2012 Falcon Heights	2013 Falcon Heights
101-40510-335	Workers Compensation	\$11,600.00	\$11,900.00	\$12,200.00
101-41900-320	Animal Control	\$1,800.00	\$1,900.00	\$2,000.00
101-42200-222	Public Works/Fuels & Lubricants	\$10,700.00	\$11,000.00	\$11,300.00
101-42200-339	Public Works/Maintenance & Repair	\$13,400.00	\$13,800.00	\$14,200.00
401-47200-453	Squad Car/Capital Equipment	\$27,000.00	\$28,400.00	\$29,800.00
101-50000-349	Contingency For Unanticipated/Emergency Expenditures	\$12,607.00	\$8,279.00	\$4,010.00
	TOTAL	\$590,167.00	\$596,069.00	\$602,030.00
		Percentage Increase	1.00%	1.00%
		Dollar Increase	\$5,902.00	\$5,962.00



*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 6, 2011
<b>Agenda Item</b>	Workshop 2
<b>Attachment</b>	House Redistricting Committee Letter
<b>Submitted By</b>	Justin Miller, City Administrator

<b>Item</b>	Redistricting Discussion
<b>Description</b>	<p>As is the case when any decennial census is conducted, the State of Minnesota will be going through a redistricting process to align all 67 senate districts with changes in the statewide population. Recently the City received a letter from the House Redistricting Committee asking for our input on how legislative boundaries impact our city.</p> <p>Since this process only occurs every ten years, it might be a good time to discuss whether Falcon Heights' current inclusion with districts representing St. Paul is a scenario that we would like to see continue. An alternative would be to seek our inclusion in a more first-ring suburban district which includes Roseville and Lauderdale.</p> <p>While the redistricting discussion will be made by the legislature (and possibly the court system), the city council may wish to provide input on our desired location within the redistricting process.</p>
<b>Budget Impact</b>	None
<b>Attachment(s)</b>	House Redistricting Committee letter
<b>Action(s) Requested</b>	If the council wishes, a letter to the House Redistricting Committee can be drafted for later approval by the City Council.

**Sarah Anderson**  
**State Representative**

District 43A  
Redistricting Chair



**Mary Murphy**  
**State Representative**

District 6B  
Redistricting DFL Lead

March 18, 2011

Justin Miller  
2077 Larpenteur Ave W  
Falcon Heights, MN 55113-5551

Dear Justin,

Over the past several weeks, the House Redistricting committee has traveled the state and taken public input. We appreciate those leaders from several county, city and township associations that were able to take the time to come testify before the committee. We wanted to take this opportunity to make sure all local officials have the opportunity to submit any input or express any concerns they may have to the committee.

If any local officials or community members were not able to participate at the public hearings there is still time to submit in writing, your ideas, opinions or concerns to the committee.

If you have any specific concerns over how your local legislative boundaries have impacted your communities, we would greatly appreciate any input you may have. It is also important to note that our offices are open for any questions you have as this important redistricting process moves forward.

Our collective goal is to produce a fair plan and map for the entire state through the legislative process.

We look forward to hearing from you in the near future. If you have any questions or concerns on this matter please do not hesitate to contact either of us at any time.

Sincerely,

Handwritten signature of Sarah Anderson in black ink.

Sarah Anderson  
Redistricting Chair  
Representative 43A  
549 State Office Building  
100 MLK Blvd.  
St. Paul, MN 55155  
651-296-5511  
[rep.sarah.anderson@house.mn](mailto:rep.sarah.anderson@house.mn)

Handwritten signature of Mary Murphy in black ink.

Mary Murphy  
Redistricting DFL Lead  
Representative 6B  
343 State Office Building  
100 MLK Blvd.  
St. Paul, MN 55155  
651-296-2676  
[rep.mary.murphy@house.mn](mailto:rep.mary.murphy@house.mn)



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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 6, 2011
<b>Agenda Item</b>	Workshop 3
<b>Attachment</b>	
<b>Submitted By</b>	Justin Miller, City Administrator

<b>Item</b>	Neighborhood Commission/Citizen Corps Transition
<b>Description</b>	<p>For the past several years, the Neighborhood Commission has had difficulty attracting new members. Currently there are two non-staff or city council commissioners (Melanie Leehy and Felicia Turner). Staff has been in discussions with both Neighborhood Commissioners as well as representatives of the Community Emergency Response Team (CERT) leadership in the past week and would like to discuss transitioning the commission to a more formal Citizen Corps Council.</p> <p>A Citizen Corps Council is required in order for the city to obtain CERT grants from the State of Minnesota and the Federal government. Our neighborhood commission has been serving as our citizen corps council, as well as taking on other neighborhood-building duties. The new citizen corps council would include the existing neighborhood commissioners as well as representatives from the CERT leadership. Their main duty would be to oversee the CERT program and to expand it as needed. They would meet at least annually but also as needed.</p> <p>Current tasks that the Neighborhood Commission deals with, such as organizing block parties, Night to Unite, and coordinating the neighborhood liaison list, would be taken over by city staff.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	
<b>Action(s) Requested</b>	Staff is seeking direction from the City Council, and if the council finds this acceptable, staff will bring a formal action request to a future city council meeting.