

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
May 25, 2011

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
LONG ____ MERCER-TAYLOR ____
MILLER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: May 11, 2011
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 5/19/2011: \$194,261.00
Payroll through 5/11/2011: \$12,308.93
 - 2. City License Renewal
 - 3. Resolution in Support of Ramsey County's Redistricting Request
 - 4. City Hall Summer Hours
 - 5. Appointment to Parks and Recreation Commission
 - 6. Sanitary Sewer Cleaning Program
 - 7. Acceptance of Source Comics and Games Donation
- G. POLICY ITEMS:
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM _X_ HARRIS _X_ GOSLINE _X_
LONG _ab_ MERCER-TAYLOR _X_
MILLER _X_
- C. PRESENTATIONS:
1. 2010 Audit Presentation- Kern, DeWenter, Viere Keith Gosline Moved to Accept
Audit 4-0
- D. APPROVAL OF MINUTES: April 27, 2011 Approved (Pam Harris Abstained)
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Pam Harris Moved Approved 4-0
1. General Disbursements through 4/29/2011: \$75,580.19
Payroll through 4/15/2011: \$14,786.68
2. City License Renewal
3. Ten Year Employee Step Adjustments
- G: POLICY ITEMS:
1. 2011 Sanitary Sewer Lining Project Beth Mercer-Taylor Moved Approved 4-0
2. Armed Forces Week Resolution Peter Lindstrom Moved Approved 4-0
- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT: 8:15pm



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 25, 2011
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 5/19/2011: \$194,261.00 Payroll through 5/11/2011: \$12,308.93
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

PACKET: 00563 PAYABLES AS OF MAY 19
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

ID	POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01 00142			ACTION IMPRINTS				

I-32308			T SHIRTS	522.25			
5/19/2011	APBNK		DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
			NEW SHIRTS		101 4132-77000-000	CLOTHING	185.00
			NEW SHIRTS		201 4201-70100-000	SUPPLIES	337.25
=== VENDOR TOTALS ===				522.25			

01 00229			ALL WAYS DRAINS LTD				
I-31026			CURTISS FIELD	370.00			
5/19/2011	APBNK		DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
			CURTISS FIELD		601 4601-87200-000	SEWER LINE REPAIRS	370.00
=== VENDOR TOTALS ===				370.00			

01 00255			AMERICAN OFFICE PRODUCTS				
I-117794I			OFFICE SUPPLIES	84.04			
5/19/2011	APBNK		DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
			OFFICE SUPPLIES		101 4112-70100-000	SUPPLIES	84.04
=== VENDOR TOTALS ===				84.04			

01 00106			VERYL ANDRE				
I-201105192844			CERT INSTRUCTIONS	240.00			
5/19/2011	APBNK		DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
			CERT INSTRUCTIONS		213 4213-86107-000	CERT CLASS	240.00
=== VENDOR TOTALS ===				240.00			

01 05059			ANDREA DANA				
I-201105192857			REFUND	191.00			
5/19/2011	APBNK		DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
			REFUND		201 34340-000	NON-RESIDENT FEE	191.00
=== VENDOR TOTALS ===				191.00			

01 05306			APMP OF MINNESOTA				
I-201105192855			MEMBERSHIP	120.00			
5/19/2011	APBNK		DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
			MEMBERSHIP		101 4112-86100-000	CONFERENCES/EDUCATION/AS	120.00
=== VENDOR TOTALS ===				120.00			

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-----ID-----
POST DATE  BANK CODE  -----DESCRIPTION-----  GROSS  P.O. #
DISCOUNT  G/L ACCOUNT  -----ACCOUNT NAME-----  DISTRIBUTION
=====
01-05083  MICHAEL ARCAND
    
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I-201105192835  MILEAGE  134.64
5/19/2011  APBNK  DUE: 5/19/2011 DISC: 5/19/2011  1099: N
MILEAGE  101 4124-86020-000  TRAINING  134.64

=== VENDOR TOTALS ===  134.64
    
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01 00834 MEL BAUGHMAN

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I-201105192843  CERT INSTRUCTIONS  582.50
5/19/2011  APBNK  DUE: 5/19/2011 DISC: 5/19/2011  1099: N
CERT INSTRUCTIONS  213 4213-86107-000  CERT CLASS  582.50

=== VENDOR TOTALS ===  582.50
    
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01 00869 BENEFIT EXTRAS, INC

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I-39780  MAY MONTHLY FLEX MINIMUM  30.00
5/19/2011  APBNK  DUE: 5/19/2011 DISC: 5/19/2011  1099: N
MAY MONTHLY FLEX MINIMUM  101 4112-89000-000  MISCELLANEOUS  30.00

=== VENDOR TOTALS ===  30.00
    
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01 03001 CAMPBELL KNUTSON

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I-201105192852  APRIL 11 LEGAL  550.00
5/19/2011  APBNK  DUE: 5/19/2011 DISC: 5/19/2011  1099: N
APRIL 11 LEGAL  101 4114-80200-000  LEGAL FEES  550.00

=== VENDOR TOTALS ===  550.00
    
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01-03118 CEI

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I-212764  PLANNING TENNIS COURTS  1,560.43
5/19/2011  APBNK  DUE: 5/19/2011 DISC: 5/19/2011  1099: N
PLANNING TENNIS COURTS  403 4403-91500-000  TENNIS COURT RECONSTRUCT  1,560.43

=== VENDOR TOTALS ===  1,560.43
    
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01 03123 CINTAS CORPORATION #470

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I-470647437  CINTAS CORPORATION #470  106.28
5/19/2011  APBNK  DUE: 5/19/2011 DISC: 5/19/2011  1099: N
CINTAS CORPORATION #470  101 4131-70110-000  SUPPLIES  53.14
CINTAS CORPORATION #470  101 4141-70100-000  SUPPLIES  53.14

=== VENDOR TOTALS ===  106.28
    
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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-06290 CITY OF ROSEVILLE

I-0214628		IT SERVICES	1,189.42			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		IT SERVICES		101 4116-85070-000	TECHNICAL SUPPORT	1,189.42
=== VENDOR TOTALS ===			1,543.51			

01-03122 CITY OF ST PAUL

I-118304		ASPHALT	947.28			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		ASPHALT		101 4132-75000-000	BITUMINOUS PATCHING	947.28
=== VENDOR TOTALS ===			947.28			

01-03247 CUB FOODS

I-201105192858		SPRING TOGETHER EVENT	16.44			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		SPRING TOGETHER EVENT		101 4116-89010-000	SPECIAL EVENTS	16.44
=== VENDOR TOTALS ===			16.44			

01-05352 SHAILA CUNNINGHAM

I-201105192834		YOGA CLASSES	300.08			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: Y		
		YOGA CLASSES		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	300.08
=== VENDOR TOTALS ===			300.08			

01-03300 DISCOUNT STEEL, INC

I-01675777		HR ANGLE AND HR FLAT	274.39			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		HR ANGLE AND HR FLAT		101 4132-70120-000	SUPPLIES	274.39
=== VENDOR TOTALS ===			274.39			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-04084		FIRE EQUIPMENT SPECIALTIES				
I-7055		BUNKER GEAR: 1 JACKET 3 PANTS	2,877.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		BUNKER GEAR: 1 JACKET 3 PANTS		402 4402-91000-000	MACHINERY & EQUIPMENT	2,877.00
=====						
I-7056		BUNKER GEAR: 3 JACKETS	2,850.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		BUNKER GEAR: 3 JACKETS		402 4402-91000-000	MACHINERY & EQUIPMENT	2,850.00
=====						
I-7057		BUNKER GEAR: 2 JACKETS	1,890.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		BUNKER GEAR: 2 JACKETS		402 4402-91000-000	MACHINERY & EQUIPMENT	1,890.00
		=== VENDOR TOTALS ===	7,617.00			
=====						
01 04562		FRED WELLS TENNIS AND EDUCATIO				
I-201105182828		TENNIS COURSE	15.00			
5/18/2011	APBNK	MANUAL CK# 077769 5/12/2011		1099: N		
		TENNIS COURSE		201 4201-86100-000	CONFERENCES/EDUCATION	15.00
		=== VENDOR TOTALS ===	15.00			
=====						
01 05166		GRAINGER, W. W., INC.				
I-9524746220		DECALS	25.29			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		DECALS		101 4132-70120-000	SUPPLIES	25.29
		=== VENDOR TOTALS ===	25.29			
=====						
01-07187		KRISTIN GRANGAARD				
I-201105192833		CERT REFRESHMENTS	19.39			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		CERT REFRESHMENTS		213 4213-86107-000	CERT CLASS	19.39
=====						
I-201105192846		CERT COORDINATOR	1,572.50			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		CERT COORDINATOR		213 4213-86107-000	CERT CLASS	1,572.50
		=== VENDOR TOTALS ===	1,591.89			

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=====						
01 05244		HENNEPIN TECH COLLEGE				
I-00230902		RIT TRAINING	300.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		RIT TRAINING		101 4124-86020-000	TRAINING	300.00
		=== VENDOR TOTALS ===	300.00			
=====						
01-05204		ICMA MGMT ASSOCIATION				
I-201105192856		MEMBERHSIP- MICHELLE	175.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		MEMBERHSIP- MICHELLE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	175.00
		=== VENDOR TOTALS ===	175.00			
=====						
01 05053		JOHN DEERE GOVT & NAT'L SALES				
I-110819148		JD 1545 MOWER	32,178.50			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		JD 1545 MOWER		424 4424-91000-000	MACHINERY & EQUIPMENT	32,178.50
		=== VENDOR TOTALS ===	32,178.50			
=====						
01 05052		JOHNSON-POWERS,DAN				
I-201105192845		CERT INSTRUCTIONS	280.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		CERT INSTRUCTIONS		213 4213-86107-000	CERT CLASS	280.00
		=== VENDOR TOTALS ===	280.00			
=====						
01 05363		GRETEL KEENE				
I-201105192842		CERT INSTRUCTIONS	147.50			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		CERT INSTRUCTIONS		213 4213-86107-000	CERT CLASS	147.50
		=== VENDOR TOTALS ===	147.50			
=====						
01-05450		LEAGUE MN CITIES INS TRST				
I-20260		ADDT'L 2010 W.C. INS.	1,225.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		ADDT'L 2010 W.C. INS.		101 4112-88000-000	INSURANCE & BONDS	612.50
		ADDT'L 2010 W.C. INS.		601 4601-88000-000	INSURANCE & BONDS	612.50
		=== VENDOR TOTALS ===	1,225.00			

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=====						
01-05440	LOFFLER COMPANIES, INC					
1-1247063		COPIER MAINTENANCE	704.91			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		COPIER MAINTENANCE		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	704.91
		=== VENDOR TOTALS ===	704.91			
=====						
01-05355	MEDTOX LABORATORIES, INC					
1-0420110702011		DRUG SCREENING	39.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		DRUG SCREENING		101 4112-89000-000	MISCELLANEOUS	39.00
		=== VENDOR TOTALS ===	39.00			
=====						
01-05582	MENARDS					
1-201105182830		FERTILIZER	12.86			
5/18/2011	APBNK	MANUAL CK# 077772 5/18/2011		1099: N		
		FERTILIZER		101 4132-87010-000	BOULEVARD MAINTENANCE	12.86
		=== VENDOR TOTALS ===	12.86			
=====						
01-05665	METROPOLITAN COUNCIL					
1-0000958965		JUNE 11 S.S.	39,240.54			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		JUNE 11 S.S.		601 4601-85060-000	METRO SEWER CHARGES	39,240.54
		=== VENDOR TOTALS ===	39,240.54			
=====						
01-05585	METROPOLITAN AREA MANAGEMENT A					
1-201105192853		MAMA MEMBERSHIP- MICHELLE	45.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		MAMA MEMBERSHIP- MICHELLE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	45.00
		=== VENDOR TOTALS ===	45.00			
=====						
01-05343	MINNESOTA MULCH & SOIL					
1-U10751		STREET SWEEPING	607.40			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		STREET SWEEPING		602 4602-83020-000	STREET SWEEPING	607.40
		=== VENDOR TOTALS ===	607.40			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05735	MN CITY/COUNTY MANAGEMENT					
I-201105192847		MEMBERSHIP	112.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		MEMBERSHIP		101 4112-86100-000	CONFERENCES/EDUCATION/AS	112.00
		=== VENDOR TOTALS ===	112.00			
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01-05273	MN PUBLIC EMPLOYEES INSURANCE					
I-201105192838		JUNE 11 INS.	5,990.70			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		JUNE 11 INS.		101 4112-89000-000	MISCELLANEOUS	5,990.70
		=== VENDOR TOTALS ===	5,990.70			
=====						
01-05071	NATIONAL RECREATION AND PARK A					
I-201105192850		PROFESSIONAL MEMBERSHIP	145.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		PROFESSIONAL MEMBERSHIP		101 4112-86110-000	MEMBERSHIPS	145.00
		=== VENDOR TOTALS ===	145.00			
=====						
01-05982	NEP CORPORATION					
I-068092		SHOP SUPPLIES	186.79			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	186.79
		=== VENDOR TOTALS ===	186.79			
=====						
01-05973	NORTH SUBURBAN ACCESS CORPORAT					
I-11 154		WEB STREAMING AND PROGRAMMING	270.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		WEB STREAMING AND PROGRAMMING		101 4116-85050-000	CABLE TV	270.00
		=== VENDOR TOTALS ===	270.00			
=====						
01-06024	ON SITE SANITATION					
I 201105192836		MONTHLY INSPECTION	55.58			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		MONTHLY INSPECTION		601 4601-85080-000	PORTABLE TOILET PARKS	55.58
I-201105192837		MONTHLY INSPECTIONS	70.58			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		MONTHLY INSPECTIONS		601 4601-85080-000	PORTABLE TOILET PARKS	70.58
		=== VENDOR TOTALS ===	126.16			

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-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-06053 OREILLY AUTO PARTS

I-201105192849		SUPPLIES	177.89		
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N	
		SUPPLIES		101 4131-70110-000	SUPPLIES 32.12
		SUPPLIES		101 4132-70120-000	SUPPLIES 140.00
		SUPPLIES		101 4132-70120-000	SUPPLIES 5.77
		=== VENDOR TOTALS ===	177.89		

01-06945 QWEST

I-201105192841		PHONES	171.29		
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N	
		PHONES		601 4601-85011-000	TELEPHONE - LANDLINE 58.57
		PHONES		101 4141-85011-000	TELEPHONE - LANDLINE 112.72
		=== VENDOR TOTALS ===	171.29		

01-06184 RAMSEY COUNTY - 911 DISPATCH

I-EMCOM-001158		MAY 11 911 DISPATCH	1,649.07		
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N	
		MAY 11 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES 1,649.07
		=== VENDOR TOTALS ===	1,649.07		

01-06305 ROSEVILLE SCHOOLS FACILITIES

I-2956		FACILITIES USE	100.00		
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N	
		FACILITIES USE		201 4201-87500-000	RENTAL OF EQUIPMENT 100.00
		=== VENDOR TOTALS ===	100.00		

01-06301 SAMS CLUB DISCOVER CARD

I-201105182829		EQUIPMENT/ SPRING GET TOGETHE	548.45		
5/18/2011	APBNK	MANUAL CK# 077771 5/13/2011		1099: N	
		EQUIPMENT		201 4201-73000-000	RECREATION EQUIPMENT 463.77
		SPRING GET TOGETHER EVENT		101 4116-89010-000	SPECIAL EVENTS 84.68
		=== VENDOR TOTALS ===	548.45		

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 DISCOUNT G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION

01-06415 SCHARBER & SONS

I-13455 CAB FOR JD 1545 MOWER 5,311.69
 5/19/2011 APBNK DUE: 5/19/2011 DISC: 5/19/2011 1099: N
 CAB FOR JD 1545 MOWER 424 4424-91000-000 MACHINERY & EQUIPMENT 5,311.69
 === VENDOR TOTALS === 5,311.69

01-07128 ST CROIX TREE SERVICE

I-63579 CHIPPED STUMP 80.16
 5/19/2011 APBNK DUE: 5/19/2011 DISC: 5/19/2011 1099: N
 CHIPPED STUMP 419 4419-85000-000 TREE REMOVAL 80.16
 === VENDOR TOTALS === 80.16

01-06525 SUBURBAN ACE HARDWARE

I-201105182827 2 RAKES/ EQUIPMENT #'S 59.11
 5/18/2011 APBNK MANUAL CK# 077770 5/13/2011 1099: N
 2 RAKES/ EQUIPMENT #'S 101 4132-70120-000 SUPPLIES 59.11
 === VENDOR TOTALS === 59.11

01-05303 MICHELLE TESSER

I-201105192848 REIMBURSEMENTS 201.36
 5/19/2011 APBNK DUE: 5/19/2011 DISC: 5/19/2011 1099: N
 REIMBURSEMENTS PARKING 101 4112-86100-000 CONFERENCES/EDUCATION/AS 6.00
 SPRING TOGETHER EVENT 101 4116-89010-000 SPECIAL EVENTS 16.36
 SPRING TOGETHER EVENT 101 4116-89010-000 SPECIAL EVENTS 175.00
 REC SUPPLIES 201 4201-70100-000 SUPPLIES 4.00
 === VENDOR TOTALS === 201.36

01-06581 TRI-STATE BOBCAT INC

I-514027 BOBCAT S650 31,439.61
 5/19/2011 APBNK DUE: 5/19/2011 DISC: 5/19/2011 1099: N
 BOBCAT S650 424 4424-91000-000 MACHINERY & EQUIPMENT 31,439.61
 === VENDOR TOTALS === 31,439.61

PACKET: 00563 PAYABLES AS OF MAY 19

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-00878 US BANCORP

I-201105182831		ICMA DUES, REC EQUIP, ELECTIO	1,438.64			
5/18/2011	APBNK	MANUAL CK# 077768 5/12/2011		1099: N		
		WORK SHOP FOOD		101 4111-70100-000	SUPPLIES	17.55
		FOOD FOR ELECTION JUDGES		101 4115-70100-000	SUPPLIES	158.46
		URBAN LAND MEETING		101 4112-86100-000	CONFERENCES/EDUCATION/AS	45.00
		OFFICE SUPPLIES		101 4112-70100-000	SUPPLIES	4.27
		REC EQUIPMENT		201 4201-73000-000	RECREATION EQUIPMENT	403.62
		IMCA DUES		101 4112-86100-000	CONFERENCES/EDUCATION/AS	745.97
		PARKING REIMBURSEMENT		101 4112-86010-000	MILEAGE & PARKING	22.00
		MEETING REGISTRATION		101 4112-86010-000	MILEAGE & PARKING	30.00
		EMERG. MGMT MEETING EXP.		101 4112-86010-000	MILEAGE & PARKING	11.77
=== VENDOR TOTALS ===			1,438.64			

01-07159 WOMEN IN LEISURE SERVICES

I-201105192854		MEMBERSHIP	25.00			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		MEMBERSHIP		101 4141-86100-000	CONFERENCES/EDUCATION/AS	25.00
=== VENDOR TOTALS ===			25.00			

01-05870 XCEL ENERGY

I-201105192839		ELECT AND GAS	4,319.94			
5/19/2011	APBNK	DUE: 5/19/2011 DISC: 5/19/2011		1099: N		
		ELECT		601 4601-85020-000	ELECTRIC	30.31
		ELECT		101 4131-85020-000	ELECTRIC	755.94
		GAS		101 4131-85030-000	NATURAL GAS	437.48
		ELECT		101 4141-85020-000	ELECTRIC/GAS	20.24
		ELECT		101 4141-85020-000	ELECTRIC/GAS	66.68
		ELECT		101 4141-85020-000	ELECTRIC/GAS	274.47
		GAS		101 4141-85030-000	NATURAL GAS	249.48
		ELECT		101 4141-85020-000	ELECTRIC/GAS	26.51
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	153.93
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	45.89
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	43.59
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	9.95
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	9.95
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.08
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	2,135.00
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	49.44
=== VENDOR TOTALS ===			4,319.94			

=== PACKET TOTALS === 144,130.59

federal withholding	4352.07
state withholding	730.75
pera	2625.19
icma	<u>2159.00</u>
	153,997.60



May Statement for activity from Apr. 05, 2011 through May 03, 2011
 CITY OF FALCON HEIGHT
 JUSTIN J MILLER (CPN 000107109)

Inquiries: 1-866-485-4545
 BUS 5678 02 Page 1 of 2

Your U.S. Bank Business Platinum Visa® Card account at a glance ...

Account # [REDACTED]

Activity Summary	
Previous Balance	\$913.78
Payments	\$913.78CR
Other Credits	\$0.00
Purchases	\$1,438.64
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Past Due Amount	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$1,438.64
Credit Line	\$24,000.00
Available Credit	\$22,561.36
Statement Close Date	May 03, 2011
Days in Billing Cycle	29

Payment Information	
New Balance	\$1,438.64
Minimum Payment Due (Current Month)	\$15.00
Minimum Payment Due (Past Due)	\$0.00
Total New Minimum Payment Due	\$15.00
Payment Due Date	Jun. 01, 2011

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.

To reduce or avoid paying additional fees and interest charges on your purchase balance, pay the total new balance of \$1,438.64 by 06/01/11. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Other Credits					
04/15	04/15	0132	PAYMENT THANK YOU	\$913.78CR	-----
Purchases and Other Debits					
04/08	04/06	5360	JIMMY JOHN'S # 305 FALCON HEIGHT MN	\$17.55	wksp meal
04/13	04/12	0076	BRUEGGER'S BAKERY EAGAN MN	\$13.99	election meal
04/13	04/12	0289	NELSON'S CHEESE & DELI ST PAUL MN	\$92.55	election meal
04/13	04/13	0848	URBAN LAND INSTITUTE 800-321-5011 DC	\$45.00	ULI-Mtg

Continued on Next Page



May Statement for activity from Apr. 05, 2011 through May 03, 2011
 CITY OF FALCON HEIGHT
 JUSTIN J MILLER (CPN 000107109)

Inquiries: 1-866-485-4545
 Page 2 of 2

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
04/14	04/12	8415	PIZZA HUT #02248226310 FALCON HGTS MN	\$24.96	election Mtg
04/14	04/12	8423	PIZZA HUT #02248226310 FALCON HGTS MN	\$26.96	" "
04/14	04/13	2086	CUB FOODS ROSEVILLE MN	\$11.77	Emil Msc Mtg Tie
04/21	04/19	1721	STAPLES 00118851 ROSEVILLE MN	\$4.27	office supply
04/21	04/20	8605	FLAGHOUSE INC 800-7937900 NJ	\$291.90	rac supply
04/26	04/25	0304	FLAGHOUSE INC 800-7937900 NJ	\$111.72	" "
04/26	04/26	0200	ICMA INTERNET 202-962-3547 DC	\$745.97	ICMA Dues
05/02	04/29	3409	ST PAUL AREA CHAMBER O 651-2335000 MN	\$30.00	Mtg Reg
05/02	04/28	1001	FIFTY SOUTH SIXTH STRE MINNEAPOLIS MN	\$11.00	ULI Postings
05/02	04/28	0128	U OF M PARKING AND TRA MINNEAPOLIS MN	\$11.00	job Control Parti

2011 Totals Year-to-Date	
Total Fees Charged in 2011	\$0.00
Total Interest Charged in 2011	\$0.00

PACKET: 00560 MAY 6TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00800	ALLIED WASTE SERVICES					
I-201105042822		MAY/11 WASTE SVC	290.52			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		MAY/11 WASTE SVC		101 4131-82010-000	WASTE REMOVAL	290.52
		=== VENDOR TOTALS ===	290.52			
=====						
01-00250	AMERIPRIDE SERVICES					
I-1000818715		LINEN CLEANING	39.13			
5/05/2011	APBNK	DUE: 5/05/2011 DISC: 5/05/2011		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	39.13
		=== VENDOR TOTALS ===	39.13			
=====						
01-03123	CINTAS CORPORATION #470					
I-470640554		SHOP & BATHROOM SUPPLIES	205.53			
5/05/2011	APBNK	DUE: 5/05/2011 DISC: 5/05/2011		1099: N		
		SHOP & BATHROOM SUPPLIES		101 4131-70110-000	SUPPLIES	102.26
		SHOP & BATHROOM SUPPLIES		101 4141-70100-000	SUPPLIES	103.27
		=== VENDOR TOTALS ===	205.53			
=====						
01-03117	CITY OF LITTLE CANADA					
I-201105042824		BLDG INSPECTIONS & MILEAGE	14,546.71			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		JAN-APR BLDG INSPECTIONS		101 4117-81210-000	BUILDING INSPECTORS	14,202.05
		1ST QTR MILEAGE		101 4117-81210-000	BUILDING INSPECTORS	344.66
		=== VENDOR TOTALS ===	14,546.71			
=====						
01-06290	CITY OF ROSEVILLE					
I-214585		ENGINEERING EXPS	5,815.39			
5/05/2011	APBNK	DUE: 5/05/2011 DISC: 5/05/2011		1099: N		
		SANITARY SEWER ENGINEERING		601 4601-80100-000	ENGINEERING	35.06
		GENERAL ENGINEERING FOR CITY		101 4133-80100-000	ENGINEERING SERVICES	1,087.83
		NE TRAIL CAMPUS CONNECTOR		419 4419-92100-000	NE TRAIL	4,692.50
		=== VENDOR TOTALS ===	5,815.39			

PACKET: 00560 MAY 6TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03029		COUNCIL FOR ENVIRONMENTAL EDUC				
I-20042394		BOOK: GROWING UP WILD	28.45			
5/06/2011	APBNK	DUE: 5/06/2011 DISC: 5/06/2011		1099: N		
		BOOK: GROWING UP WILD		201 4201-70100-000	SUPPLIES	28.45
		=== VENDOR TOTALS ===	28.45			
=====						
01-04084		FIRE EQUIPMENT SPECIALTIES				
I-7043		WEBBING/CARABINERS/STRECHER	1,185.62			
5/05/2011	APBNK	DUE: 5/05/2011 DISC: 5/05/2011		1099: N		
		WEBBING AND CARABINERS		402 4402-91000-000	MACHINERY & EQUIPMENT	372.00
		PLASTIC STRECHER		402 4402-91000-000	MACHINERY & EQUIPMENT	813.62
I-7044		BUNKER GEAR,2 JACKETS, 9 SUSP	2,200.95			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		BUNKER GEAR,2 JACKETS, 9 SUSPE		402 4402-91000-000	MACHINERY & EQUIPMENT	2,200.95
I-7045		BUNER GEAR - 1 JACKET,2 PANTS	2,262.95			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		BUNER GEAR - 1 JACKET,2 PANTS		402 4402-91000-000	MACHINERY & EQUIPMENT	2,262.95
I-7048		BUNER GEAR	2,257.95			
5/05/2011	APBNK	DUE: 5/05/2011 DISC: 5/05/2011		1099: N		
		BUNER GEAR-1 JACKET 2 PANTS		402 4402-91000-000	MACHINERY & EQUIPMENT	2,257.95
I-7052		BUNKER GEAR	2,238.00			
5/05/2011	APBNK	DUE: 5/05/2011 DISC: 5/05/2011		1099: N		
		BUNKER GEAR-1 JACKET 2 PANTS		402 4402-91000-000	MACHINERY & EQUIPMENT	2,238.00
		=== VENDOR TOTALS ===	10,145.47			
=====						
01-04562		FRED WELLS TENNIS AND EDUCATIO				
I-201105042819		TENNIS INSTRUCTOR CLASS	15.00			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		TENNIS INSTRUCTOR CLASS		201 4201-86100-000	CONFERENCES/EDUCATION	15.00
		=== VENDOR TOTALS ===	15.00			
=====						
01-05119		GFOA				
I-201105062825		CAFR APPLICATION 2010	370.00			
5/06/2011	APBNK	DUE: 5/06/2011 DISC: 5/06/2011		1099: N		
		CAFR APPLICATION 2010		101 4113-89000-000	MISCELLANEOUS	370.00
		=== VENDOR TOTALS ===	370.00			

PACKET: 00560 MAY 6TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05115	GOPHER STATE ONE CALL					
I-10927		LOCATES	163.25			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		LOCATES		601 4601-88030-000	LOCATES	163.25
		=== VENDOR TOTALS ===	163.25			
=====						
01-05153	HOME DEPOT CRC/GECF					
I-201105042818		ELECTRICAL/TOOLS/DISPLAY CASE	89.26			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		ELECTRICAL SUPPLIES		101 4141-70100-000	SUPPLIES	7.22
		TOOLS		101 4131-70110-000	SUPPLIES	13.97
		STORAGE HOLDER		601 4601-70100-000	SUPPLIES	30.57
		DISPLAY CASE-CURTISS FIELD		101 4141-70100-000	SUPPLIES	37.50
		=== VENDOR TOTALS ===	89.26			
=====						
01-07272	LILLIE SUBURBAN NEWSPAPER					
I-201105042821		LEGAL - TENNIS COURT	48.88			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		LEGAL - TENNIS COURT		403 4403-91500-000	TENNIS COURT RECONSTRUCT	48.88
		=== VENDOR TOTALS ===	48.88			
=====						
01-05178	LUTHER-NORTH COUNTRY					
I-201105042820		TURN SIGNAL SWITCH	87.79			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		TURN SIGNAL SWITCH		101 4132-87000-000	REPAIR EQUIPMENT	87.79
		=== VENDOR TOTALS ===	87.79			
=====						
01-05742	MINNESOTA CONWAY					
I-16018		FIRE EXTINGUISHER CHECKS	165.67			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		FIRE EXTINGUISHER CHECKS		101 4132-87000-000	REPAIR EQUIPMENT	51.00
		FIRE EXTINGUISHER CHECKS		101 4131-87010-000	CITY HALL MAINTENANCE	57.34
		FIRE EXTINGUISHER CHECKS		101 4141-87120-000	FACILITIES & GROUND MAIN	57.33
		=== VENDOR TOTALS ===	165.67			

PACKET: 00560 MAY 6TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07263		NEXTEL COMMUNICATIONS, INC				
I-201105042823		CELL PHONES - FIRE TRKS	79.13			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		CELL PHONES - FIRE TRKS		101 4124-85015-000	CELL PHONE	79.13
		=== VENDOR TOTALS ===	79.13			
=====						
01-06065		OXYGEN SERVICE COMPANY				
I-7497192		BREATHING AIR	110.84			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		BREATHING AIR		101 4124-70100-000	SUPPLIES	110.84
		=== VENDOR TOTALS ===	110.84			
=====						
01-06185		RAMSEY COUNTY				
I-RISK 1413		MAY/11 INSURANCE	854.70			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		MAY/11 INSURANCE		101 4112-89000-000	MISCELLANEOUS	854.70
		=== VENDOR TOTALS ===	854.70			
=====						
01-06152		RAMY TURF PRODUCTS				
I-OP-20218-06		SOIL MIX	176.34			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		SOIL MIX		101 4141-70100-000	SUPPLIES	176.34
		=== VENDOR TOTALS ===	176.34			
=====						
01-06535		SPEEDWAY SUPERAMERICA				
I-201105042817		SPEEDWAY SUPERAMERICA	982.34			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		FUEL		602 4602-74000-000	FUEL & LUBRICANTS	696.03
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	286.31
		=== VENDOR TOTALS ===	982.34			
=====						
01-05374		TENNIS SANITATION LLC				
I-537403		APR/11 RECYCLING	5,769.00			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		APR/11 RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
		=== VENDOR TOTALS ===	5,769.00			

PACKET: 00560 MAY 6TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06685		TRAFFIX GRAFFIX				
<hr/>						
1-5957		REFLECTIVE TRUCK DECALS	280.00			
5/04/2011	APBNK	DUE: 5/04/2011 DISC: 5/04/2011		1099: N		
		REFLECTIVE TRUCK DECALS		101 4132-70120-000	SUPPLIES	280.00
		=== VENDOR TOTALS ===	280.00			
		=== PACKET TOTALS ===	40,263.40			

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0034	KURHAJETZ, CLEMENT	R	5/11/2011	130.58	077754
0066	HERNANDEZ, ALFRED	R	5/11/2011	5.29	077755
0095	POESCHL, MICHAEL J	R	5/11/2011	118.82	077756
0104	VANN, VINCENT A	R	5/11/2011	31.48	077757
0105	FEHRENBACH, ANTON M	R	5/11/2011	156.08	077758
0112	LESKE, CHRIS M	R	5/11/2011	46.03	077759
0119	WICK, JEFFREY M	R	5/11/2011	46.03	077760
0120	HAWTHORNE, ROCHELLE L	R	5/11/2011	102.71	077761
0123	SULLIVAN, BRYAN R	R	5/11/2011	111.60	077762
0124	KRUSE, MICHAEL D	R	5/11/2011	76.33	077763
0125	MILLER, RACHEL L	R	5/11/2011	129.39	077764
0126	SMITH, BENJAMIN J	R	5/11/2011	40.92	077765
0127	PONTRELLI, MITCHELL E	R	5/11/2011	87.56	077766
2172	ARCAND, MICHAEL W	R	5/11/2011	138.49	077767

***** DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING

5/15/2011

DIRECT DEPOSIT EFFECTIVE DATE

5/11/2011

EMP #	NAME	AMOUNT
01-1002	JUSTIN J MILLER	2,581.03
01-1010	MICHELLE C TESSER	1,409.75
01-1012	JESSICA A ANDERSON	412.37
01-1136	ROLAND O OLSON	951.00
01-1038	DEBORAH K JONES	1,742.19
01-0040	KEVIN ANDERSON	77.90
01-0085	DANIEL S JOHNSON-POWERS	50.59
01-0086	RICHARD H HINRICHS	101.51
01-0087	MICHAEL A MCKAY	103.09
01-0097	PATRICK GAFFNEY	149.12
01-0101	DALE E HUFF	71.22
01-0106	SCOTT A TESCH	154.23
01-1030	TIMOTHY J PITTMAN	1,883.44
01-1033	DAVE TRETSEVEN	1,470.69
01-1143	COLIN B CALLAHAN	1,150.80

TOTAL PRINTED: 15

12,308.93

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	1,221.31
DIRECT DEPOSIT REGULAR CHECKS:	15	12,308.93
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 25, 2011
Agenda Item	Consent F2
Attachment	
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	City License Applications
Description	<p>The following individuals have applied for a <u>Business License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Snap Fitness 2. Awad Eye Care, LLC 3. Young Spa (formerly Tiffany Nails & Skin)
Budget Impact	
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2011 City License Applications



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 25, 2011
Agenda Item	Consent F3
Attachment	Resolution 11-06
Submitted By	Justin Miller, City Administrator

Item	Resolution in Support of Ramsey County's Redistricting Request
Description	Recently, the Ramsey County Board of Commissioners approved a resolution stating that they prefer the entire county continue to be contained within one congressional district when the new redistricting maps are developed. Further, they asked that each Ramsey County city, township and school board adopt a similar resolution in support of their position. Attached to this report is such a resolution.
Budget Impact	N/A
Attachment(s)	Resolution 11-06
Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the attached Resolution 11-06 asking legislative leaders to keep Ramsey County in a single congressional district when new redistricting maps are approved.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

May 25, 2011

No. 11-06

Resolution In Support of Ramsey County Congressional Redistricting Efforts

WHEREAS, data from the 2010 Census requires the Minnesota Legislature to re-draw Congressional boundaries into eight districts with 662,991 people in each district; and

WHEREAS, Ramsey County is Minnesota's second largest county and is the center of economic development, regional transportation, and unique communities of interest in the eastern metropolitan area; and

WHEREAS, Ramsey County has effectively been in a single congressional district as a whole political unit since 1891; and

WHEREAS, maintaining Ramsey County as a whole political unit in a single congressional district will preserve communities of interest along with their unique cultural, economic, and historic connections to the county and the east metropolitan area, and

WHEREAS, the congressional district redistricting principles used after the 2000 Census stated that, "The districts will be drawn with attention to county, city, and township boundaries. A county, city, or township will not be divided into more than one district except as necessary to meet equal population requirements or to form districts that are composed of convenient, contiguous, and compact territory. When any county, city, or township must be divided into one or more districts, it will be divided into as few districts as possible;" and

WHEREAS, Ramsey County seeks to maintain all fifteen municipalities which are entirely contained within its borders as whole political units within a single congressional district, and has asked cities, townships, and school boards within Ramsey County to support this effort;

NOW, THEREFORE, BE IT RESOLVED that the Falcon Heights City Council requests the State Legislature and the Governor to formulate a redistricting plan that maintains Ramsey County as a whole political unit, preserves the County's unique communities of interest in a single congressional district, and supports the Ramsey County Board of Commissioners in their efforts to retain Ramsey County in one consolidated congressional district.

Moved by:

Approved by: _____

Peter Lindstrom, Mayor
May 25, 2011

LINDSTROM _____ In Favor

GOSLINE

HARRIS _____ Against

LONG

MERCER-TAYLOR

Attested by: _____

Justin Miller
City Administrator
May 25, 2011



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 25, 2011
Agenda Item	Consent F4
Attachment	None
Submitted By	Justin Miller, City Administrator

Item	City Hall Summer Hours				
Description	<p>For the past three years, the city has implemented a modified schedule during summer months. The arrangement seemed to work well, and staff is requesting that the revised hours be implemented again this year.</p> <p>During the summer months, especially on Fridays, the amount of walk-in and phone call requests for service drops off dramatically. Many cities use this as an opportunity to employ alternative hours of operation, commonly known as "summer hours". Neighboring cities that use this type of schedule include St. Anthony Village and Arden Hills.</p> <p>Currently, normal hours of operation are Monday - Friday, 8:00 a.m. - 4:30 p.m. Staff is proposing that the City of Falcon Heights use the following schedule between Memorial Day and Labor Day:</p> <table style="margin-left: 40px;"> <tr> <td>Monday - Thursday</td> <td>7:30 am - 5:00 pm</td> </tr> <tr> <td>Friday</td> <td>7:30 am - noon</td> </tr> </table> <p>This would allow for city hall to still be open the same number of hours per week (42.5) and for employees to still work the same number of total hours (40, with one ½ break each day). It would also allow contractors the ability to pick up permits earlier so that they may get working on projects sooner in the day. Finally, it would be a benefit to our employees by allowing them to begin their weekend a little bit earlier.</p> <p>We would need to publicize this in our normal methods (email, website, flyers, newsletters, and newspapers). We would also insert a notice on all permit applications so that contractors and/or residents do not come to city hall on Friday afternoon hoping to pick up permits for their weekend projects. Notice will also be given to those who rent facilities that building keys will need to be picked up before noon on Friday.</p>	Monday - Thursday	7:30 am - 5:00 pm	Friday	7:30 am - noon
Monday - Thursday	7:30 am - 5:00 pm				
Friday	7:30 am - noon				
Budget Impact	N/A				

Attachment(s)	None
Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the summer hours schedule explained above from Memorial Day to Labor Day.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 25, 2011
Agenda Item	Consent F5
Attachment	Commission Application
Submitted By	Mayor Peter Lindstrom

Item	Appointment to Parks and Recreation Commission
Description	I am recommending that the Falcon Heights City Council appoint Tom Keene to the Parks and Recreation Commission.
Budget Impact	N/A
Attachment(s)	Tom Keene Commission Application
Action(s) Requested	Appointment of Tom Keene to the Parks and Recreation Commission.



Families, Fields and Fair

REQUEST FOR COUNCIL ACTION

Meeting Date	May 25, 2011
Agenda Item	Consent F6
Attachment	None
Submitted By	Tim Pittman, Director of Public Works and Parks

Item	Sanitary Sewer Cleaning Program								
Description	<p>The City of Falcon Heights started a sanitary sewer cleaning/televising program in 2007. This is a rotating program that occurs every three years. Half of sanitary sewer system was cleaned in 2008, the other half in 2009, and the entire system was cleaned and televised in 2010. This year is the start of the second rotation with half the system scheduled to be cleaned. This program has minimized, if not eliminated, sewer backups that can be costly to the City of Falcon Heights. This program is also recommended by our insurance company, the League of Minnesota Cities Insurance Trust. Quotes were received for the 2011 cleaning program by the following companies.</p> <table> <tr> <td>American Environmental LLC</td> <td>\$13,500.00</td> </tr> <tr> <td>Midwest Trenchless Technologies Inc.</td> <td>\$13,590.00</td> </tr> <tr> <td>Infratech Inc.</td> <td>\$22,240.80</td> </tr> <tr> <td>Visu-Sewer Inc.</td> <td>\$25,206.24</td> </tr> </table>	American Environmental LLC	\$13,500.00	Midwest Trenchless Technologies Inc.	\$13,590.00	Infratech Inc.	\$22,240.80	Visu-Sewer Inc.	\$25,206.24
American Environmental LLC	\$13,500.00								
Midwest Trenchless Technologies Inc.	\$13,590.00								
Infratech Inc.	\$22,240.80								
Visu-Sewer Inc.	\$25,206.24								
Budget Impact	Money has been allocated in the Sanitary Sewer Fund (601) for 2011 in the amount of \$15,000.00.								
Attachment(s)	None								
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve an agreement with American Environmental LLC for the amount of \$13,500.00.								



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 25, 2011
Agenda Item	Consent F7
Attachment	
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Acceptance of Source Comics and Games Donation
Description	One of the Parks Commission goals for the last four years has been to have a movie outdoors at one of the Falcon Heights' parks. Funding had been the contributing factor to the delay. Staff was able to solicit a \$511.00 donation from Source Comics and Games to cover the licensing expense of the movie and rental of the movie equipment. The Movie in the Park event is scheduled for Wednesday, July 13 th at Community Park starting at dusk. The movie shown will be the PG animated movie Megamind. The Parks Commission is very excited about this event. Staff hopes to have a movie along with camping at Community Park next year.
Budget Impact	None
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the \$511.00 donation for the Movie in the Park event.