

Our Mission is to Provide Quality Public Services in a Fiscally Responsible Manner While Preserving the City's Open Space Character

NOTICE OF MEETING

City of Lake Elmo 3800 Laverne Avenue North City Council Meeting Tuesday, June 19, 2012 at 7:00 p.m.

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. APPROVAL OF AGENDA
- E. ORDER OF BUSINESS/GROUND RULES
- F. ACCEPT MINUTES
 - 1. Accept June 5, 2012, City Council minutes
- G. **PUBLIC COMMENTS/INQUIRIES**
- H. PRESENTATIONS

Eric Eitzman, Eagle Scout Project

I. CONSENT AGENDA

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

- 2. May 2012 Financial Reporting; Year to date Building Report
- 3. Approve Payment of Disbursements and Payroll
- 4. Approval of Resolution 2012-30 Appointing 2012 Election Judges

5. Resolution 2012-33 Approval Removal of Assessments from 2012 File with Washington County

J. REGULAR AGENDA

- 6. Resolution 2012-031 Street Name Change-Julep Avenue North (Entrance into Tapestry at Charlotte's Grove)
- 7. Minor Subdivision 11240 50th Street North
- 8. Resolution 2012–29 Approve Issuance and Sale of G. O. Improvement Bonds; Series 2012 A Crossover Refunding Bonds
- 9. Resolution 2012-28-Approve Issuance and Sale of G. O. Improvement Bonds; Series 2012 B Demontreville Highlands Area Street Improvement Project
- 10. Financial Planning Services Agreement with Northland Securities for the Purpose of Analyzing Water, Sanitary Sewer, and Storm Water Systems in Preparation of Water Main and Sewer Main Extension Projects.
- 11. Economic Development Authority (EDA) Structure (Draft Discussion Purpose Only)

K. SUMMARY REPORTS AND ANNOUNCEMENTS

- Mayor and Council
- Administrator
- City Attorney
- City Engineer
- Planning Director
- Finance Director
- L. Adjourn

CITY OF LAKE ELMO CITY COUNCIL MINUTES JUNE 5, 2012

Mayor Johnston called the meeting to order at 7:00 p.m.

PRESENT: Mayor Johnston, Council Members Emmons, Smith, Pearson, and Park.

Also Present: City Administrator Zuleger, City Attorney Snyder, City Engineer Griffin, Assistant City Engineer Stempski, City Planner Johnson, City Clerk Thone, and Finance Director Bendel.

APPROVAL OF AGENDA:

Council Member Smith asked that the Reports Section be moved to the end of the council meeting. She expressed most residents attend the meeting for specific items on the agenda and moving this would save them from having to wait through sometimes lengthy reports. She noted two council members requested movement of the Reports Section to the end of the meeting's agenda. Mayor Johnston stated that the council had moved the Reports Section previously to where it is currently by specific action of the council. He disagreed with changing that motion since the item was not on this week's agenda. He noted he was in support of retaining the Reports Section at the beginning of the agenda and suggested the matter be placed on next meeting's city council agenda.

Council Member Smith noted two council members requested movement of the Reports Section to the end of the meeting's agenda and therefore it should have been included in this evening agenda. City Administrator Zuleger confirmed that the request had been made and he was intending to seek council's direction prior to placing it on the next council agenda.

MOTION: Council Member Pearson moved to approve the June 5, 2012 City Council Agenda as presented. Council Member Emmons seconded the motion. **The motion passed 5-0.**

ACCEPTED MINUTES:

- 1. The May 15, 2012 City Council minutes were accepted as presented by consensus of the City Council.
- 2. The May 29, 2012 City Council minutes were accepted as presented by consensus of the City Council.

PUBLIC COMMENTS/INQUIRIES:

PRESENTATIONS:

EMPLOYEE QUALITY STAR RECOGNITION:

City Administrator Zuleger presented recognition awards to three staff members for exemplary service in a culture of performance: Nick Johnson for his work on the Village sewer survey, MN Greensteps, and Hwy 5 landscaping; Carole Luczak for her swift and calm response in reestablishing phone service for the city in a recent system failure; Mary Cummings for her guidance, wisdom, expertise, and patience during the transition from the Washington County library system to establishing a new City library.

GLORIA KNOBLAUCH PROCLAMATION PRESENTATION BY MAYOR JOHNSTON

Mayor Johnston read the Proclamation honoring Gloria Knoblauch for her contributions and dedication to the City, proclaiming July 12, 2012, Gloria Knoblauch Day. Gloria's husband was in attendance and was presented with the proclamation.

REPORTS:

Council Member Smith requested that Reports and Announcements be moved to the end of the meeting rather than the beginning stating residents normally attend council meetings for specific items on the agenda. City Administrator Zuleger requested council direction to place this item on the June 19, 2012 council meeting. Council Member Emmons suggested either limiting the time frame if the item remains at the beginning or move it to the end if we are unable or unwilling to limit the time. Mayor Johnston expressed his view that if it were moved to the end, the Report section would prove to be less than informative than at the beginning. Council Member Pearson expressed he would agree the meetings may be more productive if we move it towards the end of the meeting. Council Member Park concurred she was fine with moving it to the end of the meeting so that council meeting attendees may not have to sit through the lengthy report section.

Council Member Smith moved to change the agenda by moving the Report Section to the end of the agenda. Council Member Pearson seconded the motion. **The motion passed 3-1, Johnston Nay, Emmons Abstain.**

CONSENT AGENDA:

MOTION: Council Member Pearson moved to approve the Consent Agenda as presented. Council Member Emmons seconded the motion. **The motion passed 5-0**.

- Approve Payment of Disbursements and Payroll in the amount of \$353,288,27
- 4. Resolution 2012-23 Approve Removal of Assessments from 2012 File with Washington County
- 5. Approve Administrative Position Descriptions
- 6. Resolution 2012-26 Adopting Purchasing Policy
- 7. Well No. 2 Chlorination System Addition Accept Improvements and Approve Final Contractor Payments
- Resolution 2012-24 2012 Street and Water Quality
 Improvements Approve Plans and Specifications and Order Advertisements for Bids
- 9. Resolution 2012-25 2012 Seal Coat Project Accept Bids and Award Contract
- 10. Proclamation Recognizing Gloria Knoblauch

REGULAR AGENDA:

ITEM 11: ORDINANCE 2012-58 CITY CODE AMENDMENT PERTAINING TO WATERCRAFT AND WATER SURFACE REGULATIONS AND PROHIBITED STRUCTURES AND USES

City Administrator Zuleger reported to the council that Water Surface Use Regulations was a project undertaken several months previously and he was requesting council to advise him regarding completion of the ordinance. He noted that since the 2011 council approval of the ordinance, it was found that any surface water use regulations

must be reviewed by the DNR. The ordinance on tonight's agenda is a result of multiple reviews by the responsible DNR member.

Mayor Johnston noted that there were numerous additions and changes to the ordinance that the council had approved in 2011, including a prohibition of boating movements within 150 feet of shoreland versus the 100 feet the council approved in 2011, and a change in a method to determine the lake level at which no-wake provisions would go into effect.

Council Member Smith stated she believes that the specified 929.7 feet above sea level adequately protects the shoreland and she prefers that specification to the DNR specification of so many feet over the OHW mark.

Justin Bloyer of 8881 Jane Road addressed the council and expressed his desire to see action on this ordinance tonight. He suggested to council that they amend both the ordinary high water mark and the safe operating distance.

Patrick Dean of 8028 Hill Trail North requested that homeowners be notified when/if something would be proposed for the lakes. He said the council had adopted the ordinance November 1, 2011, changing the OHW from 930 feet to 929.7 feet and to five consecutive days. The 150 foot restriction would be impossible as it would create dead zones, and it would be catastrophic for owners of this 'bounce' lake which requires unique treatment.

Council Member Emmons concurred with Mr. Dean's comments regarding the 929.7 feet OHW mark, and that the 150 feet setback would be unacceptable.

City Administrator Zuleger confirmed the council direction to meet with the DNR and city Attorney Snyder in revising the ordinance proposal and bring it back for council approval. In addition he stated *City Staff will notify lake shore owners in the future regarding council action regarding Water Surface Use Regulations.*

Terry Bozak of 8110 Demontreville Trail commented that the lake community was not notified of these proposed ordinance changes; that he appreciated the hard work of the council last year and stressed lake resident notification for any major changes.

Roger Johnson of 8048 Hill Trail, V.P. of the Lakes Demontreville and Olsen Association stated he was thankful for the regulation regarding the no-wake zone and approved of the 929.7 specification.

Based on DNR Statutory authority, City Administrator Zuleger suggested the council reaffirm Ordinance 08-50. Council Member Smith inquired about the need to reaffirm an adopted ordinance. City Administrator Zuleger and Attorney Snyder will meet with the DNR to review the suggested DNR changes to determine which changes are mandatory and which are merely suggested.

MOTION: Council Member Pearson moved to reaffirm Ordinance 08-50 dated November 2011. Council Member Emmons seconded the motion. **The motion passed 5-0**.

*moved item 14 forward in the agenda

ITEM 14: CEDAR PET CLINIC PARKING AUTHORIZATION

City Planner Johnson presented the parking lot expansion request submitted by the Cedar Pet Clinic, noting the site plan was approved as part of the original Conditional Use Permit in 2006 for the parking lot. He explained the parking design differs but it does not add impervious surface. Nick shared photographs of the site, which is the

southwestern corner of the lot. Dr. Bailey was present in the audience for additional questions. Staff recommended the council approve the parking additions in compliance with Ordinance 2006-084. Council Member Smith commented that all parking would be in the back of the building.

MOTION: Council Member Smith moved to approve the six new parking spots at 11501 Stillwater Blvd. for Cedar Pet Clinic Parking Authorization. Council Member Pearson seconded the motion. **The motion passed 5-0.**

ITEM 12: ORDINANCE 2012-59 ILLICIT DISCHARGE AND CONNECTION AND RESOLUTION 2012-22 APPROVING SUMMARY PUBLICATION

City Engineer Griffin requested the council consider approving the illicit discharge and connection ordinance. He stated this is mandatory as a part of the MPCA approved permit establishing conditions for discharging storm water. The adopted Municipal Separate Storm Sewer System (MS4) Permit is a 5-year program, already adopted by the City, and regulates discharge. The ordinance establishes legal authority to prohibit illicit discharge.

MOTION: Council Member Emmons moved to approve Ordinance 2012-59 Adopting Regulations to Govern Illicit Discharge and Connection in the City of Lake Elmo, and moved to approve Resolution 2012-22 Approving Summary Publication. Council Member Smith seconded both motions. **The motions both passed 5-0.**

ITEM 13: MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PERMIT – ANNUAL PUBLIC MEETING AND ACCEPT THE 2011 MS4 ANNUAL REPORT

City Engineer Griffin requested council to conduct the Annual Public Meeting required by the MS4 Permit, and receive public input. Assistant City Engineer Stempski presented the highlights of the program. The annual report is submitted to the MPCA by June 30, 2012. The city continues to monitor and enforce erosion control measures to minimize storm sewer runoff and establishing rain gardens.

City Engineer Griffin explained several key factors on the stormwater front including significant changes occurring in the implementation process. He noted that the city has been in the maintenance mode the past few years, but will have to move into the action mode in the near future. City Engineer Griffin explained that part of this new permit may prohibit a coal based sealant to reduce the chance of these chemicals in our storm water. He reported that new rules will likely require TMDL studies (total maximum daily loads) studies. He will be observing closely how this may affect the city.

Council Member Pearson inquired as to who is responsible for HOA ponds. City Engineer Griffin stated that has not been determined yet.

Council Member Emmons expressed Lake Elmo does not have as many traditional storm water issues as other cities.

Public Hearing Opened at 8:25 p.m.

No comments were received.

Public Hearing Closed at 8:26 p.m.

MOTION: Council Member Smith moved to approve the Municipal Separate Storm Sewer System (MS4) Permit – Annual Public Meeting and Accept the 2011 MS4 Annual Report. Council Member Park seconded the motion. **The motion passed 5-0.**

ITEM 15: DISCUSSION OF LAKE ELMO/WASHINGTON COUNTY SHERIFF'S DEPARTMENT - COVERAGE CONTRACT PROPOSAL

City Administrator Zuleger explained he has been meeting with Sheriff Hutton regularly to discuss the county sheriff's department coverage contract with the community of Landfall which will provide a 'power car' that will also provide additional coverage for the City of Lake Elmo. City Administrator Zuleger explained in detail how the agreement would positively affect the city. He also noted there was additional discussion about the humane services for the city. Council Member Smith inquired whether we could look into alternatives for dog catching services in the community to which City Administrator Zuleger concurred staff would seek alternatives and bring a cost-recovery program at a future meeting.

ITEM I: SUMMARY REPORTS AND ANNOUNCEMENTS

Council Member Emmons expressed his appreciation for the great city wide event and the fantastic turn out at the planting. He attended a Metropolitan Council Land Use Advisory Committee and stated they were backing down from overall growth projections with a timeline looking at being finalized in late 2013, and that households were comprised of smaller numbers of people per household; grant money would be available if it was consistent with the City's Comprehensive Plan; and mentioned the rain gardens tour of the city.

Council Member Smith expressed her appreciation for City Administrator Zuleger's weekly summary, City Engineer Griffin's engineering summary, stated she enjoyed a family lake trip to Lake Jane, and was working on the Fall Festival plans with City Administrator Zuleger, Chief Malmquist and the Rotary for September 7 and 8, 2012 and is actively looking for volunteers; she expressed her appreciation for the perking up of City Hall.

Council Member Pearson reported he attended and appreciated the city's customer service training organized by City Clerk Thone, and inquired about the possibility of renting out the Art Center Building either for meetings or as a home and discussion of the topic ensued.

Council Member Park had nothing to report.

Mayor Johnston reported he attended the Gateway Corridor Policy Advisory meeting and stated if the city is serious about a Park and Ride we need to talk with the county/representative to come up with the funding; he met with City Administrator Zuleger and the Rotary regarding obtaining funding for the city demonstration grant; he attended the city customer service training; participated in the tree planting this weekend; attended the open house at the Prairie Ridge office park, attended a planning and zoning meeting to learn more about community treatment systems; and attended a Metro Cities policy meeting and stated they are looking for committee members; attended a meeting about allocation of the quarter percent sales tax; met with Oak Park Heights Council Member McComber regarding the \$300,000 grant received to study issues along Highway 36 to move utilities and suggested we might work together on a plan for the Highway 36 Corridor.

City Administrator Zuleger reported he has been quite active with staff regarding growth issues and we will be receiving a rate study from Northland Securities about rate study regarding water extensions; is planning an EDA workshop for July; attended Village walk-thru about theming I-94 and the Village areas; working on a matrix about challenges and impediments to growth; attended a MAA meeting and learned about grants for senior community initiatives; he noted the following upcoming meetings: transportation workshop on June 14th from 6-8pm at Wildwood Lodge with 77 businesses for a business roundtable; a June 21st HOA meeting regarding the bike and pedestrian trail plan from 6-8pm, a demonstration project on-going with LED lighting is hoping for a July 4th unveiling; and finally a library building agreement; Public Works staff attended a lean training session; City Hall is in the midst of a transition and thanked everyone, especially the Public Works staff, for their hard work.

City Attorney Snyder reported he reviewed the purchase agreement for the library property; prepared development agreement with Christ Lutheran Church; handled internal administrative matters; and pending litigation subject to attorney/client privilege.

City Engineer Griffin reported the 2012 streets project was going out for bids; there will be no center landscape islands; flat grades and utilizing additional concrete curb and gutter to assist with water flow.

City Planner Johnson thanked Public Works staff, Hagbergs and Lake Elmo Bank and all the volunteers for assisting with the landscaping project; Natural Systems Utilities regarding wastewater treatment plans and septic systems available; petition received for a grading permit at 9242 Hudson Blvd. related to Summit Board Shop; Village workgroup meeting the week of June 18th; work ongoing with MN land trust, conservation easement and streetscape.

Finance Director Bendel reported the audit draft is expected late this week, expects to have the final by July 3, budget worksheets ready next week, reviewing inventory records, and consumer confidence report will be mailed with the water bills next week.

ADJOURN: The meeting adjourned at 8:57 p.r	n.
--	----

	LAKE ELMO CITY COUNCIL
	Dean A. Johnston, Mayor
Sandie Thone, City Clerk	



MAYOR AND COUNCIL COMMUNICATION

DATE:

June 19, 2012

CONSENT

ITEM #:

2

MOTION

AGENDA ITEM:

May 2012 Financial Reporting

SUBMITTED BY:

Cathy Bendel, Finance Director

THROUGH:

Dean Zuleger, City Administrator

REVIEWED BY:

City Administrator and City Clerk

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, The City Council is asked to accept the May 2012 Financial Reporting Packet. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operations and report the financial (unaudited) statement to the City Council. City guidelines suggest the Council be updated on a regular basis.

STAFF REPORT: Attached please find a report for May reflecting the monthly detail supporting the year to date actual results and comparing those results to the 2012 Budget.

The most significant variances are highlighted below:

Revenues:

- General Contractor licenses to date have exceeded the full year budget by 12.5%. It is anticipated that this trend will continue.
- Assessment searches to date are at 80% above the full year budget due to a coordinated effort to ensure all search request fees are received. On average five searches are performed each week due to an increased volume of activity in the housing market.
- The notification for the April fine revenue was received in May after the City Council packet was prepared for April. In May, the revenue was booked back to April to be accurately reflected in the history files.
- Internal charges reflect the service fee charged for processing performed related to the library card reimbursements. Through May 453 library card reimbursements have been processed at a reimbursement of \$2 each.

Expenses:

All departments are at or well below their 41.67% of budget as all Departments continue to strive to identify and implement any cost saving measures. A few key items to note:

- Some recurring expense items show zero for January which stands out. This is a result of moving the expense back to December when the expense was incurred for year end.
- Unemployment Benefits and Workers Compensation are expensed as those benefits are paid out to claimants.
- Although no contract services were budgeted for Administration, expenses were incurred to cover the front desk prior to being fully staffed.
- The Finance Department also used contracted services to cover the Finance department lack of full-time staff and is over budget in that category as a result. The contractor services were primarily used to prepare for the annual Financial Audit. Now that the majority of the audit is complete, those services will no long be needed.
- The Planning Department also uses a part-time contractor to cover the Planning Assistant functions until a full-time staff person was hired. The new Planning Assistant is now on staff full-time and it is anticipated that these services will no longer be needed.
- The engineering invoice for May was not turned in until June and as such will be reported in June.
- The amounts previously reported as a negative amount in surcharge payments have been moved to a payable account. These amounts are reported and paid in quarterly.
- Recycling supplies were purchased in May in preparation for the annual recycling day held on June 9, 2012.

RECOMMENDATION: It is recommended that the City Council receive the May monthly Financial Reporting Packet as part of tonight's Consent Agenda.

Alternately, the City Council does have the authority to remove this item from the Consent Agenda and further discuss and review.

ATTACHMENTS:

1. May Financial Reports

City of Lake Elmo
Budget to Actual
2012 By Month
As of May 31, 2012
101-General Fund Detail
By Department

The state of the s										
DEPT 410 - GEN'L GOV'T						3 pp			Over/	
	BUDGET	Jan	Feb	Mar	Apr	May	YTD	% of Budget	(Under)	
1110 - Mayor & Council										
PT Salaries	16,435.00	0.00	00'0	0.00	0.00	0.00	00.0	0.00%	(16,435.00)	Pmts in June & Dec
FICA Contributions	1,019.00	0.00	00.00	0.00	00.00	00.0	00.0	0.00%	(1,019.00)	
Medicare Contributions	238.00	00'0	0.00	0.00	00'0	00.00	00.0	0.00%	(238.00)	
Workers Compensation	0.00	36.00	0.00	0.00	00.00	00.0	36.00	0.00%	36.00	
Mileage	1,000.00	00:0	0.00	00'0	00.0	00.0	0.00	0.00%	(1,000.00)	
Miscellaneous	2,000.00	00:0	0.00	0.00	00'0	565.27	565.27	28.26%	(1,434.73)	
Dues & Subscriptions	11,200.00	3,391.00	0.00	0.00	00.0	00.0	3,391.00	30.28%	(7,809.00)	
Conferences & Training	3,500.00	0.00	0.00	0.00	00.00	355.00	355.00	10.14%	(3,145.00)	
Total Mayor & Council	35,392.00	3,427.00	0.00	0.00	0.00	920.27	4,347.27	12.28%	(31,044.73)	
1320 - Administration										
FT Safaries	220,671.00	9,446.62	17,718.94	12,755.74	12,653.83	24,869.80	77,444.93	35.10%	(143,226.07)	May includes 3 pp plus new Clerk wages
PERA Contributions	8,617.00	684.85	1,154.12	924.79	917.41	1,607.90	5,289.07	61,38%	(3,327.93)	· · · · · · · · · · · · · · · · · · ·
ICMA Contributions	7,382.00	00:00	0.00	0.00	00:0	00.0	0.00	0.00%	(7,382.00)	
FICA Contributions	13,682.00	572.97	1,064.66	756.95	750.63	1,460.92	4,606.13	33.67%	(9,075.87)	
Medicare Contributions	3,200.00	134.01	249.01	177.04	175.56	341.68	1,077.30	33.67%	(2,122.70)	
Health/Dental Insurance	33,548.00	4,435.56	(1,445.04)	4,074.76	2,055.81	2,055.81	11,176.90	33.32%	(22,371.10)	
Unemployment Benefits	0.00	0.00	0.00	0.00	00.00	3,582.00	3,582.00	0.00%	3,582.00	
Workers Compensation	2,310.00	1,396.00	00.0	00.0	00:00	00.0	1,396.00	60.43%	(914.00)	
Office Supplies	6,000.00	595.59	492.70	592.58	281.62	1,176.12	3,138.61	52.31%	(2,861.39)	
Printed Forms	1,000.00	00.00	0.00	363.91	0.00	00'0	363.91	36.39%	(636.09)	
Legal Services	65,000.00	0.00	0.00	9,739.50	00.00	1,429.50	11,169.00	17.18%	(53,831.00)	
Newsletter/Website	0.00	0.00	0.00	00.0	00.0	0.00	0.00	0.00%	00'0	
Assessing Services	46,000.00	00'0	2,000.00	2,000.00	2,000.00	3,487.00	9,487.00	20.62%	(36,513.00)	
Contract Services	0.00	00.00	2,724.14	2,243.63	2,361.81	2,356.00	9,685.58	0.00%	9,685.58	
Postage	6,500.00	00'0	0.00	500.00	500.00	700.00	1,700.00	26.15%	(4,800.00)	
Mileage	3,000.00	0.00	29.97	176.27	134,41	44.55	385.20	12.84%	(2,614.80)	
Legal Publishing	0.00	0.00	00.0	0.00	0.00	00:0	0.00	0.00%	00'0	
Insurance	39,500.00	380,00	200.00	(78.53)	0.00	0.00	801.47	2.03%	(38,698.53)	
Cable Operation Expense	0.00	0.00	0.00	00'0	0.00	0.00	0.00	0.00%	0.00	
Miscellaneous	6,000.00	40,00	458.17	542.99	184.56	97.23	1,322.95	22.05%	(4,677.05)	
Dues & Subscriptions	3,500.00	0.00	00.0	58.50	117.78	141.00	317.28	9.07%	(3,182.72)	
Books	0.00	0.00	00.0	00.0	0.00	00.0	0.00	0.00%	00'0	
Conferences & Training	3,500.00	0.00	0.00	66.21	489.72	220.00	775.93	22.17%	(2,724.07)	
Staff Development	1,000.00	00.0	00'0	00.00	0.00	470.00	470.00	47.00%	(530.00)	
Total Administration	470,410.00	17,685.60	24,946.67	34,894.34	22,623.14	44,039.51	144,189.26	30.65%	(326,220.74)	
1410 - Elections										
PT Salaries	10,000.00	00'0	0.00	0.00	0.00	00'0	0.00	%00'0	(10,000.00)	
Office Supplies	250.00	0.00	0.00	0.00	00'0	00'0	0.00	%00.0	(250.00)	
Printed Forms	350.00	0.00	0.00	00'0	00'0	00'0	0.00	%00'0	(350.00)	
Miscellaneious	1,350.00	0.00	1,014.93	281.82	0.00	00.0	1,296.75	%90'96	(53.25)	
Total Elections	11,950.00	0.00	1,014.93	281.82	0.00	0.00	1,296.75	10.85%	(10,653.25)	

Man includes Wahaits radesign of \$21.	May monues wedshe referight of 53K.	Apr/May pd in May Audit and AP/PR support.		Nick wages prior to hiring FT	May invoice not turned in until June
(8,088.42) (586.39) (501.24) (117.09) 0.00 (447.00) (2,882.98)	(23,906.00) (2,709.71) (2,705.50) (33,125.69) (1,928.50) (1,524.96) (356.84)	(2,307.00) 0.00 (74.00) (500.00) (25,965.00) 24,579.50 0.00 (100.00)	(927.00) (100.00) (33,909.80) (74,002.95) (5,802.69) (4,664.87) (1,091.36) (219.00)	(706.63) (10,000.00) (7,035.36) 4,686.57 (400.00) (47.04) (750.00) (300.00) (112,45.00)	(47,969.57) (201,465.08)
27.24% 27.25% 27.25% 27.27% 0.00% 11.13% 46.61%	22.58% 0.00% 0.00% 42.57% 31.05% 23.29% 29.07% 29.07%	0.00% 0.00% 0.00% 0.00% 13.45% 181.93% 0.00%	62.92% 0.00% 0.00% 68.58% 28.92% 23.12% 27.72% 20.45% 70.76%	5.78% 0.00% 41.37% 256.22% 0.00% 88.24% 0.00% 0.00% 0.00%	31.47%
3,028.58 219,61 187.76 43.91 0.00 56.00 2,517.02	1,294,50 0,00 24,550.31 10,768,00 585,50 625,04 146,16	1,519.00 0.00 176.00 0.00 4,035.00 54,579.50 0.00	1,573.00 0.00 0.00 74,007.20 30,106.05 1,745.31 1,790.13 418.64 4,615.64 530.00	43.37 0.00 4,964.64 7,686.57 0.00 352.96 0.00 0.00 255.00	22,030.43 22,030.43
697.02 50.54 43.21 10.11 0.00 2,456.02 4.657.08	5,384,00 390,33 390,33 312,52 73.08	1,512.50 0.00 0.00 0.00 0.00 7,552.50 0.00	0.00 0.00 15,224.93 8,179.05 498.66 485.26 113.49 793.61	0.00 0.00 0.00 3,709.65 0.00 2.96 0.00 0.00 0.00	0.00
832.86 60.39 51.64 12.08 0.00 61.00 1.652.08	5,34.85 233.75 0.00 3,438.65 5,384.00 195.17 312.52 73.08	6.50 0.00 0.00 0.00 0.00 18,290.00 0.00	0.00 0.00 0.00 24,261,27 5,878.95 332.44 349.93 81.83 793.61	43.37 0.00 1,483.64 0.00 0.00 0.00 0.00 0.00 0.00 8,963.77	7,982.26
614 62 44.56 38.10 8.90 0.00 0.00 0.00	3,211.89 0.00 3,211.89 0.00 0.00 0.00	0.00 0.00 0.00 0.00 35.00 12,610.50 0.00	0.00 0.00 0.00 12,645.50 5,965.20 332.44 355.29 83.08 (440.89) 0.00	0.00 0.00 1,867.50 2,278.26 0.00 350.00 0.00 0.00 0.00	7,203.11
654.71 47.48 40.60 9.49 0.00 0.00 6.298.69	20.50 272.25 0.00 7,343.72 0.00 0.00 0.00	0.00 0.00 0.00 0.00 4,000.00 16,126.50 0.00	1,563.00 0.00 0.00 21,689.50 332.44 343.42 80.32 793.61 0.00	0.00 0.00 1,613.50 1,698.66 0.00 0.00 0.00 255.00 10,890.90	6,845.06 6,845.06
229.37 16.64 14.21 3.33 0.00 56.00 0.00	0.00 137.50 0.00 2,109.13 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	10.00 0.00 0.00 186.00 249.33 256.23 59.92 2,675.70 530.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00
11,117.00 806.00 689.00 161.00 0.00 5,400.00 31.500.00	3,500.00 4,000.00 0.00 57,676.00 34,674.00 2,514.00 2,150.00 503.00	3,826.00 0.00 250.00 500.00 30,000.00 30,000.00 100.00	2,500,00 100.00 300.00 107,917.00 7,548.00 6,455.00 1,510.00 22,566.00 749.00	750.00 10,000.00 12,000.00 3,000.00 400.00 750.00 300.00 1,500.00	70,000.00
1450 - Communications FT Salaries FT Salaries PERA Contributions FICA Contributions Medicare Contributions Medicare Contributions MediluDental Insurance Workers Compensation Newsletter Info Technology/Web	Public Notices Cable Operations Repair/Maint Equipment Total Communications 1520 - Finance FT Salaries PERA Contributions FICA Contributions Medicare Contributions	Health/Dental Insurance Unemployment Benefits Workers Componsation Office Supplies Printed Forms Audit Services Contract Services Software Programs Mileage	Miscellameous Dues & Subscriptions Conferences & Training Total Finance 1910 - Planning & Zoning FT Salaries PERA Contributions PECA Contributions Medicare Contributions Health/Dental Insurance Workers Compensation	Office Supplies Printed Forms Engineering Services Contract Services Mileage Miscellancons Dues & Subscriptions Books Conferences & Training Total Planning & Zoning	1930 - Engineering Services Engineering Services Total Planning & Zouing

									(27,384.27)	(783,332.25)
	13.53%	29.68%	38.71%	34,98%	41.66%	29.75%	18.61%	0.00%	31.20%	34.74%
	81.19	237.44	3,329,41	4,022.54	541.60	3,273.02	930.53	0.00	12,415.73	335,345.26
	00.0	00.0	655.56	745.84	108.32	697.75	0.00	00.00	2,207.47	84,621.78
	71.06	0.00	657.90	771.09	108.32	938.08	251.14	0.00	2,797.59	70,066.68
	(0.13	237.44	824.06	1,166.06	108.32	574.87	172.67	00.00	3,093.55	72,121.09
	00.0	0.00	627.14	1,339.55	108.32	740.94	293.26	00'0	3,109.21	75,839.99
	00.0	00.0	564.75	00.0	108.32	321.38	213.46	00.00	1,207.91	32,695.72
	00'009	800.00	8,600.00	11,500.00	1,300.00	11,000.00	5,000.00	1,000.00	39,800.00	965,182,00
1940 - City Hall	Cleaning Supplies	Building Repair Supplies	Telephone	Electric Utility	Refuse	Repairs/Maint Contractual Bldg	Repairs/Maint Contractual Equip	Miscellaneous	Total Planning & Zoning	Total General Government

SAFET
15
PUBLIC
=
=
<u></u>
-1
DEPT 420

(493,000.00)	(493,000.00)	(38,125.00)	(38,125.00)		(36,179.87)	(80,631.61)	(5,235.27)	(5,608.96)	(1,746.47)	(7,675.76)	00:0	(5,362.00)	(1,000.00)	0.00	(1,044.50)	(3,000.00)	(7,448.52)	(6,576.12)	(8,361.35)	(4,019.56)	(14,437.99)	(00'009)	(14,000.00)	(8,767.43)	(761.60)	(9,048.03)	(16,883.75)	(5,351.58)	(1,193.09)	(1,265.89)	(1,000.00)	(20,295.77)	(267,495.12)
0.00%	0.00%	0.00%	25.25%		44.07%	28.33%	47.73%	23.63%	32.62%	0.00%	0.00%	65.39%	0.00%	0.00%	12.96%	0.00%	0.00%	30.78%	9.61%	19.61%	21.96%	0.00%	0.00%	29.86%	23.84%	17.75%	32.47%	34.74%	20.46%	61.64%	0.00%	18.82%	31.11%
0.00	00.0	12.875.00	12,875.00		28,504.13	31,868.39	4,780.73	1,735.04	845.53	6,646.24	00:0	10,130.00	00.0	00.0	155.50	0.00	3,351.48	2,923.88	888.65	980.44	4,062.01	0.00	0.00	3,732.57	238.40	1,951.97	8,116.25	2,848.42	306.91	2,034.11	0.00	4,704.23	120,804.88
0.00	0.00	4,310.00	4,310.00		8,171.08	7,274.42	1,372.40	381.49	215.43	1,142.97	00.00	00'0	00:0	0.00	00.0	0.00	764.32	276.90	00:0	242.62	147.25	0.00	00.0	322.15	47.68	446.46	2,059.50	112.23	7.90	0.00	0.00	28.71	23,013.51
0.00	0.00	00.00	0.00		5,427.69	7,692.17	913.50	429.31	184.57	1,142.97	00'0	0.00	0.00	00.0	0.00	0.00	1,052.43	841.94	563.70	79.71	3,914.76	00.0	00.0	901.91	47.68	244.53	2,239.35	323.99	47.70	0.00	00.0	497.52	26,545.43
0.00	0.00	8,565.00	8,565.00		5,440.63	8,318.82	99.906	472.36	193.83	1,142.97	00.0	0.00	0.00	00.0	155.50	00.0	788.14	1,712.17	324.95	247.44	0.00	0.00	0.00	1,377.74	47.68	578.39	1,887.73	731.70	147.33	404.11	0.00	2,434.00	27,312.15
0.00	0.00	0.00	00.0		5,453.07	7,799.98	915.37	437.58	186.47	1,142.97	00.0	00.0	00.0	0.00	00'0	00'0	746.59	18.44	00'0	410.67	0.00	0.00	0.00	1,130.77	47.68	632.61	1,929.67	1,680.50	80.96	1,314.00	0.00	1,744.00	25,686.45
0,00	0.00	0.00	0.00		4,011.66	783.00	672.80	14.30	65.23	2,074.36	0.00	10,130.00	00'0	0.00	0.00	00.0	0.00	74.43	00.0	0.00	0.00	00'0	0.00	0.00	47.68	49.98	00.0	0.00	7.90	316.00	0.00	0.00	18,247.34
493,000.00	493,000.00	51,000.00	51,000.00		64,684.00	112,500.00	10,016.00	7,344.00	2,592.00	14,322.00	0.00	15,492.00	1,000.00	0.00	1,200.00	3,000.00	10,800.00	9,500.00	9,250.00	5,000.00	18,500.00	00.009	14,000.00	12,500.00	1,000.00	11,000.00	25,000.00	8,200.00	1,500.00	3,300.00	1,000.00	25,000.00	388,300.00
2100 - Police Law Enforcement Contract	Total Planning & Zoning	2150 - Prosecution Attorney Criminal	Total Planning & Zoning	2220 - Fire	FT Salaries	PT Salaries	PERA Contributions	FICA Contributions	Medicare Contributions	Health/Dental Insurance	Unemployment Benefits	Workers Compensation	Office Supplies	Printed Forms	EMS Supplies	Fire Prevention	Fuel, Oil & Fluids	Small Tools & Equip	Physicals	Telephone	Radio	Mileage	Vehicle Insurance	Electric Utility	Refuse	Repair/Maint Bldg	Repair/Maint Equip	Uniforms	Miscellancous	Dues & Subscriptions	Books	Conferences & Training	fotal Fire

Reclassed to Surcharge payable account (1,000.00) (328.84) (545.28) 27.00 (300.00) (800.00)(750.00)(59,321.20) (6,888.89) (40,000.00)(200.00)0.00 (110.00)(81.72) (6,888.89) (40,000.00)36,893.72) (2,674.53)(2,331.29)(4,562.82)0.00 (7,670.00)(100.001)(500.00)194.22 (100.00)(100.00)0.00% 0.00% 0.00% 10.81% 0.00% 10.53% 101.24% 0.00% 0.00% 23.30% 103.24% 39.34% 38.18% 38.18% 0.00% 0.00% 0.00% 0.00% 17.79% 0.00% 0.00% 0.00% 45.00% 41.63% 0.00% 0.00 0.00 6,194.22 336.72 4,022.18 0.00 2,213.00 0.00 0.00 2,330.00 0.00 0.00 71.16 0.00 0.00 36,219.80 811.11 811.11 1,734.47 1,439.71 0.00 0.00 0.00 687.10 414.02 498.66 96.82 0.00 5,878.39 0.00 0.00 0.00 0.00 17.93 0.00 5,560.00 811.11 811.11 5,560.00 0.00 328.74 272.84 63.82 687.10 0.00 0.00 607.50 0.00 17.78 0.00 0.00 0.00 0.00 0.00 8.0 0.00 0.000.00 0.00 0.00 0.00 6,512.19 0.00 0.00 63.91 687.10 0.00 0.00 329.25 273.24 0.00 0.00 17.83 0.00 0.00 0.00 90.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 1,092.50 0.00 0.00 0.00 0.00 0.00 271.10 63.40 687.10 0.00 0.00 0.00 630.00 0.00 17.62 0.00 0.00 0.00 0.00 8 8 0.00 6,560.69 0.00 0.00 0.00 ,273.78 0.00 2,213.00 0.00 0.00 0.00 0.00 0.00 0.00 48.77 90.0 0.00 0.00 0.00 7,458.79 0.00 208.51 634.22 0.0 0.00 40,000.00 40,000.00 882.00 8,585.00 0.00 2,186.00 750.00 500.00 200.00 300.00 200.00 0.00 1,000.00 400.00 100.00 800.00140.00 500.00 100.00 7,700.00 50,818.00 4,409.00 3,771.00 0,000,00 6,000.00 7,500.00 6,000.00 2500 - Emergency Communications Total Emergency Communicati Fotal Building Inspections 2400 - Building Inspection Inspector Contract Services Health/Dental Insurance Inemployment Benefits Medicare Contributions Conferences & Training Total Animal Control Workers Compensation 2700 - Animal Control Dues & Subscriptions PERA Contributions Repairs/Maint Equip FICA Contributions Total Fire Relief 2250 - Fire Relief Contract Services Engineering Surcharge Pmts Contract Services Office Supplies Printed Forms Fire State Aid Miscellancous Printed Forms **Viscellaneous** FT Salaries Telephone Insurance Mileage Books

(904,635.99)

16.36%

176,905.01

42,287.54

33,057.62

42,972.36

32,247.14

26,340.35

1,081,541.00

Fotal Public Safety

	127,257.00	7,352.98	10,005.83	61.699.16	9,617.31	14,796.05	51,441.36	40.42%	(75,815.64)
	12,573.00	00:0	00.0	0.00	00'0	00.00	00.0	0.00%	(12,573.00)
PERA Contributions	10,138.00	533.13	725.42	701.05	697.27	1,072.75	3,729.62	36.79%	(6.408.38)
FICA Contributions	8,670.00	425.88	581.97	561.07	557.86	858.57	2,985,35	34.43%	(5.684 65)
Medicare Contributions	2,027.00	65 66	136.12	131 23	130 48	200.80	608 22	34 45%	(1 328 78)
Health/Dental Insurance	32,694.00	4.742.44	2.590.10	2.590.10	2 590 10	2 590 10	15 102 84	%000	(31:025(1)
Unemployment Benefits	000	000	0.00	000	000	000	0.00	%000 0 00%	(01)(2611)
Workers Compensation	12,565.00	8,726.00	0.00	0.00	00'0	00:0	8.726.00	69.45%	(3.839.00)
	\$00.00	00.0	213.93	53.12	0.00	0.00	267.05	53.41%	(232.95)
	1,800.00	0.00	54.59	101.33	148.70	0.00	304.62	0.00%	(1,495.38)
	1,800.00	0.00	32.60	43.65	0.00	0.00	76.25	4.24%	(1,723.75)
Building Repair Supplies	1,000.00	00.0	00:00	0.00	0.00	0.00	00'0	0.00%	(1.000.00)
Small Tools and Minor Equip	3,000.00	0.00	148.55	32.04	65.10	62.46	308.15	%000	(2 (691 85)
Engineering Services	2,000,00	00'0	45.00	202.50	517.50	000	765.00	38.25%	(1 235 00)
	00'000'9	00:0	115.95	30.55	105.85	242.15	494 50	8 24%	(5.505.50)
	8,000.00	496 22	862 30	684 42	531.50	50.22	3 7 5 1 40	40 64%	(4.748.51)
	300 00	000	000	21:155	0000	00.0	000	8/+0.0F	(7,740.31)
	100.00	00.0	00.0	00.0	00.0	00.0	0.00	0.00%	(300.00)
	14 500 00	00.00	0000	0.00	0.00	0.00	0.00	0.00%	(100:00)
	14,500.00	00.00	00.0	00.0	000	00.0	0.00	%00.0	(14,500.00)
	21,000.00	0.00	2,724,69	2,032.63	2,481.96	761.72	8,001.00	38.10%	(12,999.00)
	2,000.00	207.82	207.82	207.82	207.82	207.82	1,039.10	51.96%	(960.90)
	3,000.00	00.0	469.01	160.69	160.69	350.00	1,140.39	38.01%	(1,859.61)
Repair/Maint NOT Bldg	500.00	00.00	00.0	00.0	0.00	0.00	00.0	0.00%	(500.00)
	4,500.00	00.0	00.0	0.00	58.65	0.00	58.65	1.30%	(4,441.35)
	1,675.00	. 22.86	156.72	87.92	65.01	171.37	503.88	30.08%	(1,171.12)
	1,000.00	303.25	51.16	(139.79)	00'0	0.00	214.62	21.46%	(785.38)
Dues & Subscriptions	150.00	00.0	60.00	0.00	0.00	00:0	00.09	40.00%	(90.00)
Conferences & Training	1,000.00	00.00	00.00	0.00	0.00	0.00	0.00	0.00%	(1,000.00)
	7,500.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00%	(7,500.00)
Total Public Works	287,249.00	22,910.17	19,181.76	17,149.52	17,935.80	21,990.84	99,168.09	34.52%	(188,080.91)
	28,000.00	00.00	1,822.43	91.22	5,206.41	1,732.50	8,852.56	31.62%	(19,147.44)
	7,500.00	17.53	196.02	0.00	220.50	411.21	845.26	11.27%	(6,654.74)
Street Maintenance Materials	12,000.00	152.40	13.86	0.00	577.02	1,232.39	1,975.67	16.46%	(10,024.33)
Sign Repair Materials	3,000.00	0.00	00.00	00.0	00.0	00'0	00:0	0.00%	(3,000.00)
	13,500.00	00'0	00'0	00.0	315.00	0.00	315.00	2.33%	(13,185.00)
Repairs/Maint Equipment	8,000.00	00:0	0.00	0.00	00.00	0.00	0.00	0.00%	(8,000.00)
	72,000.00	169.93	2,032.31	91.22	6,318.93	3,376.10	11,988.49	16.65%	(60,011.51)
3125 - Ice & Snow Removal									
Landscaping Malerial	1,000,00	0.00	0.00	0.00	7.45	38.48	45.93	4.59%	(954.07)
	70,000.00	0.00	20,257.28	00.00	00.0	16,483.29	36,740.57	52.49%	(33,259.43)
	7,500.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00%	(7,500.00)
Repairs/Maint Equipment	2,500.00	0.00	870.43	991.04	431.00	00:00	2.292.47	91.70%	(207.53)
	81,000.00	0.00	21,127.71	991.04	438.45	16,521.77	39,078.97	48.25%	(41,921.03)
3160 - Street Lighting	1	:	:						
freet Lighting	24,500.00	0.00	2,085.44	2,200.38	2,175.77	2,044.43	8,506.02	34.72%	(15,993.98)
								a second and a second a second and a second	

	(1,092.48)	(3,000.00)	(4,000.00)	(8,092.48)	(3,475.00)	(3,475.00)	(317,574.91)
	%64.89	0.00%	38.46%	37.75%	30.50%	30.50%	34.22%
	2,407.52	0.00	2,500.00	4,907.52	1,525,00	1,525.00	165,174.09
	2,146.42	00.0	0.00	2,146.42	525,00	525.00	46,604.56
	00.00	0.00	2,500.00	2,500.00	487.50	487.50	29,856.45
	261.10	0.00	00'0	261.10	\$12.50	512.50	21,205.76
	00.0	00.00	00.0	0.00	0.00	0.00	44,427.22
	0.00	00:0	0.00	0.00	0.00	0.00	23,080.10
	3,500.00	3,000.00	6,500.00	13,000.00	5,000.00	5,000.00	482,749.00
3200 - Recycling	Recycling Supplies	Newsletter	Miscellaneous	Total Recycling	3250 - Tree Program Contract Services	Total Tree Program	Total Public Works

DEPT 450 - CULTURE, RECREATION

(49,533.17)	(24,855.04)	(5,435.74)	(4,691.68)	(1,097.03)	(6,980.74)	0.00	(4,384.00)	(00.009)	(533.97)	(1,745.58)	(500.00)	(2,855.65)	(931.26)	(152.95)	(100.00)	(5,000.00)	(6,574.59)	(1,460.90)	(674.39)	(3,449.46)	(2,000.00)	(3,369.51)	(750.00)	(127,675.66)	(13,411.00)	(175,000.00)	(2,321,629.81)
36.63%	18.64%	31.04%	30.39%	30.39%	0.00%	0.00%	41.72%	0.00%	0.00%	30.18%	0.00%	4.81%	0.00%	72.19%	0.00%	0.00%	30.79%	41.56%	3.66%	13.76%	0.00%	25.12%	0.00%	30.27%	0:00%	0.00%	25.26%
28,630.83	5,695.96	2,446.26	2,048.32	478.97	5,687.26	00.0	3,138.00	0.00	266.03	754.42	00'0	144.35	68.74	397.05	0.00	0.00	2,925.41	1,039.10	25.61	550.54	00.00	1,130.49	00'0	55,427.34	0.00	00.00	732,851.70
7,868.29	3,305.08	767.53	670.00	156.70	76.076	0.00	0.00	00'0	222.42	539.14	0.00	144.35	24.76	80.68	00.0	00.00	654.90	207.82	00.0	524.43	0.00	885,33	0.00	17,030.80	0	O	190,544.68
5,915.41	92.629	478.13	393.78	92.06	970.97	00.00	00.0	0.00	43.61	155.16	00'0	0.00	43.98	69.88	00.00	0.00	440.74	207.82	00:00	26.11	0.00	61.29	0.00	9,597.51	0	0	142,578.26
5,517.78	00.0	400.20	327.00	76.45	76.079	0.00	0.00	00'0	00.00	00.0	00.00	00.00	0.00	103.38	00.00	00.0	99.698	207.82	16.01	0.00	0.00	61.29	00'0	8,550.56	0	0	144,849.77
5,651.68	750.08	464.12	381.77	89.26	610.97	00.0	0.00	0.00	00.0	00.0	0.00	0.00	00.0	115.90	00.0	00.0	11.096	207.82	09.6	0.00	0.00	122.58	0.00	9,723.89	0	0	162,238.24
3,677.67	961.04	336.28	275.77	64.50	1,803.38	0.00	3,138.00	0.00	00.00	60.12	0.00	0.00	0.00	00.00	00.00	0.00	0.00	207.82	0.00	0.00	00.00	00.0	0.00	10,524.58	0.00	0.00	92,640.75
78,164.00	30,551.00	7,882.00	6,740.00	1,576.00	12,668.00	00.00	7,522.00	600.00	800.00	2,500.00	500.00	3,000.00	1,000.00	550.00	100.00	5,000.00	9,500.00	2,500.00	700.00	4,000.00	2,000.00	4,500.00	750.00	183,103.00	13,411.00	175,000.00	2,900,986.00
5200 - Parks & Recreation FT Salaries	PT Salaries	PERA Contributions	FICA Contributions	Medicare Contributions	Health/Dental Insurance	Unemployment Benefits	Workers Compensation	Shop Materials	Chemicals	Equipment Parts	Building Repair Supplies	Landscaping Materials	Small Tools and Minor Equip	Telephone	Mileage	Insurance	Electric Utility	Refuse	Repair/Maint Bldg	Repair/Maint NOT Bldg	Repair/Maint Equip	Rental Buildings	Miscellancous	Total Parks & Recreation	DEPT 460 - COMP ADJ	DEPT 493 - OTH FINANCING	GRAND TOTAL ALL DEPTS 2,500,986,00



MAYOR AND COUNCIL COMMUNICATION

DATE:

06/19/2012

CONSENT

ITEM #:

2

MOTION

Consent Agenda

AGENDA ITEM:

Year to Date Permit Report

SUBMITTED BY:

Karl Horning Acting Building Official

THROUGH:

Dean Zuleger, City Administrator

REVIEWED BY:

Dean Zuleger, City Administrator

<u>Year to Date Permit Report:</u> Current permit totals for the year. New Home Starts are on the rise this year, As a whole building activity has improved over recent years.

(YTD) ALL Building feams

City of Lake Elmo Building Department

Building Permit Detail Summary

For Occupancy = A-3,B,M,R-1,R-3 And Class = Add,Alter,footings/foundation,New,Remodel,Repair

January 2, 2012 Through June 16, 2012

Class of Work:	h: Add			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8337	deck/ porch 11011 Stillwater Blvd	5/2/2012	Single Family Dwelling	3,500
8261	Gasline 11320 Upper 33rd St	1/17/2012	Commercial	1,400
8400	Sign 8530 Eagle Point Blvd	6/8/2012	Office Building	5,000
Totals	Totals for Class of Work: Add	Number of Permits = 3	Total Valuation =	9,900
Class of Work: Remodel	K: Remodel			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8357	interior buildout incld P & H 3479 Lake Elmo Ave	5/19/2012	Commercial	20,000
Totals	Totals for Class of Work: Remodel	Number of Permits = 1	Total Valuation =	20,000
Class of Work:	provide the contraction of the			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8301	repair 11325 Stillwater Blvd	4/3/2012	Commercial	2,650

MANAGEMENT OF THE OFFICE AND THE STATE OF TH	Г. Керин тепретейности			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8263	reroof 11144 Stillwater Blvd	1/23/2012	Commercial	38,420
8255	Roof Replacement 3537 Lake Elmo Ave	1/6/2012	Office Building	33,800
Totals	Totals for Class of Work: Repair	Number of Permits = 3	Total Valuation =	74,870
Totals for Occupancy:	ncy: B	Number of Permits = 7	Total Valuation	104,770
Occupancy I	R-3			
Class of Work:	incention with the contract of			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8366	addition 2479 Lisbon Ave	5/22/2012	Single Family Dwelling	18,000
8289	addition & remodel (Incld plmg & hvac) 2915 Lake Elmo Ave	3/13/2012	Single Family Dwelling	45,000
8297	addition & remodel (Incld plmg & hvac) 655 Julep Ave	3/27/2012	Single Family Dwelling	68,000
8318	addition & remodel (Incld plmg & hvac) 8790 Demontreville Tr	4/17/2012	Single Family Dwelling	30,000
8392	addition & remodel (Incld plmg & hvac) 3881 Ironwood Tr	6/6/2012	Single Family Dwelling	110,000
8287	Deck 5400 Jamaca Blvd	3/12/2012	deck	10,000
8322	Deck 11140 20th St Court	4/20/2012	Single Family Dwelling	4,000
8315	Door Replacement	4/16/2012	Single Family Dwelling	2,869

Add	
ork:	
S Of WG	
3.5	

8386 driveway 6/6/2012 Single Family Dwelling 2.3 8274 Amount of the control of the con	Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
Fence 146/2012 Single Family Dwelling Bence 146/2012 Single Family Dwelling Bence 147/2012 Single Family Dwelling Fence 147/2012 S	8386	driveway 2950 Janero Ave	6/5/2012	Single Family Dwelling	2,000
Ferce 8/16/2012 Single Family Dwelling	8274	fence 8945 27 st	2/16/2012	Single Family Dwelling	3,000
fence 4/20/2012 Single Family Dwelling 2. fence 4/23/2012 Single Family Dwelling 2. fence 5/43 Hill top ave 5/19/2012 Single Family Dwelling 6. fence 9602 5f st 5/19/2012 Single Family Dwelling 6. fence 9480 Whistling valley Tr. 1/3/2012 Single Family Dwelling 6. Fireplace 1/11/2012 Single Family Dwelling 2. Fireplace 4/13/2012 Single Family Dwelling 2. 2978 Lake Elmo Ave Fireplace 4/13/2012 Single Family Dwelling 2. Fireplace 934 by St Fireplace 6/6/2012 Single Family Dwelling 2. Fireplace 934 by St Fireplace 6/6/2012 Single Family Dwelling 2. Fireplace 934 by St Fireplace 6/6/2012 Single Family Dwelling 2. Fireplace 934 by St Fireplace 6/6/2012 Single Family Dwelling 3. Fireplace 934 by St Fireplace 6/6/2012	8290	fence 8696 42nd St	3/16/2012	Single Family Dwelling	3,000
fence 4/23/2012 Single Family Dwelling 5431 Hill top ave 5/1/2012 Single Family Dwelling 9602 51st fence 5/19/2012 Single Family Dwelling 9602 51st 1/3/2012 Single Family Dwelling Fireplace 1/11/2012 Single Family Dwelling Fireplace 1/11/2012 Single Family Dwelling Fireplace 4/13/2012 Single Family Dwelling Fireplace 5/9/2012 Single Family Dwelling Fireplace 6/6/2012 Single Family Dwelling Fireplace 3314 9th St 6/6/2012 Single Family Dwelling Fireplace 8120 Demontreville Tr 4/16/2012 Single Family Dwelling Bobbie Family Dwelling 6/6/2012 Single Family Dwelling Bobb Demontreville Tr 4/16/2012 Single Family Dwelling Bobb Demontreville Tr 4/16/2012 Single Family Dwelling Bobbie Home setup 5/10/2012 Mobile Home	8325	fence 4101 Irish Ct.	4/20/2012	Single Family Dwelling	096
fence 9602 51st 5/1/2012 Single Family Dwelling 9480 Whistling valley Tr. 5/19/2012 Single Family Dwelling 4452 Lake Elmo Ave 1/11/2012 Single Family Dwelling Fireplace 1/11/2012 Single Family Dwelling Fireplace 4/13/2012 Single Family Dwelling Fireplace 4/13/2012 Single Family Dwelling Fireplace 5/9/2012 Single Family Dwelling Fireplace 6/6/2012 Single Family Dwelling 8120 Demontreville Tr 4/16/2012 Single Family Dwelling 8000 Demontreville Tr 4/16/2012 Single Family Dwelling 8000 Demontreville tr. Cir. 6/10/2012 Single Family Dwelling 803 cimarron 5/10/2012 Mobile Home	8326	fence 5431 Hill top ave	4/23/2012	Single Family Dwelling	2,400
fence 5/19/2012 Single Family Dwelling 9480 Whistling valley Tr. 1/3/2012 Single Family Dwelling Fireplace 2978 Lake Elmo Ave 1/11/2012 Single Family Dwelling Fireplace 4/13/2012 Single Family Dwelling 7955 Hill Tr. N. 5/9/2012 Single Family Dwelling Fireplace 5/9/2012 Single Family Dwelling 7955 Hill Tr. N. Fireplace 5/9/2012 Single Family Dwelling 8120 Demontreville Tr 6/6/2012 Single Family Dwelling 8120 Demontreville Tr 4/16/2012 Single Family Dwelling 8060 Demontreville tr. Cir. A/16/2012 Single Family Dwelling Mobile home setup 5/10/2012 Mobile Home	8336	fence 9602 51st	5/1/2012	Single Family Dwelling	6,000
Fireplace 1/3/2012 Single Family Dwelling 4452 Lake Elmo Ave 1/11/2012 Single Family Dwelling Fireplace 2976 Lake Elmo Ave 4/13/2012 Single Family Dwelling Fireplace 7955 Hill Tr. N. 5/9/2012 Single Family Dwelling Fireplace 9314 9th St 6/6/2012 Single Family Dwelling Fireplace 8120 Demontreville Tr 4/16/2012 Single Family Dwelling 8120 Demontreville tr 6/6/2012 Single Family Dwelling 8060 Demontreville tr. Cir. A/10/2012 Single Family Dwelling mobile home setup 5/10/2012 Mobile Home	8365	fence 9480 Whistling valley Tr.	5/19/2012	Single Family Dwelling	6,000
Fireplace 1/11/2012 Single Family Dwelling 2976 Lake Elmo Ave 4/13/2012 Single Family Dwelling Fireplace 5/9/2012 Single Family Dwelling 93.14 9th St 5/9/2012 Single Family Dwelling Fireplace 6/6/2012 Single Family Dwelling 8 120 Demontreville Tr 4/16/2012 Single Family Dwelling lawn Sprinkler 8060 Demontreville tr. Cir. A/16/2012 Single Family Dwelling mobile home setup 5/10/2012 Mobile Home 503 cimarron 5/10/2012 Mobile Home	8250	Fireplace 4452 Lake Elmo Ave	1/3/2012	Single Family Dwelling	3,200
Fireplace 7955 Hill Tr. N. Fireplace 9314 9th St Fireplace 8120 Demontreville Tr lawn Sprinkler 8060 Demontreville tr. Cir. mobile home setup 503 cimarron Fireplace 81/10/2012 Single Family Dwelling S/10/2012 Single Family Dwelling S/10/2012 Single Family Dwelling S/10/2012 Single Family Dwelling Mobile Home	8258	Fireplace 2976 Lake Elmo Ave	1/11/2012	Single Family Dwelling	2,000
Fireplace 9314 9th St Fireplace 8120 Demontreville Tr lawn Sprinkler 8060 Demontreville tr. Cir. mobile home setup 503 cimarron Fireplace 814/16/2012 Single Family Dwelling 815/10/2012 Single Family Dwelling 816/10/2012 Single Family Dwelling 816/10/2012 Single Family Dwelling 816/10/2012 Single Family Dwelling 816/10/2012 Single Family Dwelling	8311	Fireplace 7955 Hill Tr. N.	4/13/2012	Single Family Dwelling	3,200
Fireplace 8120 Demontreville Tr lawn Sprinkler 8060 Demontreville tr. Cir. mobile home setup 503 cimarron	8346	Fireplace 9314 9th St	5/9/2012	Single Family Dwelling	2,000
lawn Sprinkler 8060 Demontreville tr. Cir. mobile home setup 5/10/2012 Mobile Home	8389	Fireplace 8120 Demontreville Tr	6/6/2012	Single Family Dwelling	3,200
mobile home setup 5/10/2012 Mobile Home 503 cimarron	8313	lawn Sprinkler 8060 Demontreville fr. Cir.	4/16/2012	Single Family Dwelling	2,800
	8348	mobile home setup 503 cimarron	5/10/2012	Mobile Home	3,000

9
-
6
4
Page

TREE LANGE STATE OF THE PARTY O	J. A. V. P. L. C. B. C.			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8309	Porch 4181 Irish Ct.	4/12/2012	Single Family Dwelling	15,000
8394	Porch 10922 3rd St. Place	6/6/2012	Single Family Dwelling	65,000
8323	Shed 3308 Lake Elmo Ave	4/20/2012	Single Family Dwelling	1,500
8374	Shed 5802 Lily Ave	5/25/2012	Single Family Dwelling	3,762
8335	swimming pool 9602 51st	5/1/2012	Single Family Dwelling	30,000
8373	swimming pool 9480 Whistling valley Tr.	5/24/2012	Single Family Dwelling	65,000
Totals fo.	Totals for Class of Work: Add	Number of Permits = 28	Total Valuation =	510,891
Class of Work:	Remodel			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8399	Basement finish (includes plmg&htg) 4847 Lily Ave	6/8/2012	Single Family Dwelling	8,000
8406	Deck 5770 Hytrail Ave	6/12/2012	Single Family Dwelling	5,600
8266	Door Replacement 4855 Jerome Ave	1/27/2012	Single Family Dwelling	1,741
8312	driveway 2871 Legion Ave	4/13/2012	Single Family Dwelling	4,000
8376	driveway 2134 Legion lane	5/30/2012	Single Family Dwelling	12,000
8270	interior buildout incld P & H 4348 Lily Ave	2/6/2012	Single Family Dwelling	20,000

Permit # Description of Work/Address 8275 Remodel 8334 Remodel 8355 Remodel 8267 Remodel (including pling&Htg) 8292 Remodel (including pling&Htg) 8350 Remodel (including pling&Htg) 8350 Remodel (including pling&Htg) 8405 Remodel (including pling&Htg) 8405 Remodel (including pling&Htg) 4446 jack pine tr. Remodel (including pling&Htg) 4446 jack pine tr. Reside structure 12072 Marquess Ln N 12072 Marquess Ln N 8382 reside structure 9314 9th St Siding 8342 Siding 3327 Lampert Av Window replacement			
	ork/Address Date Issued	Use of Building	Valuation
	2/17/2012	Single Family Dwelling	5,000
	4/27/2012	Single Family Dwelling	8,000
	5/15/2012	Single Family Dwelling	46,000
	2/3/2012	Single Family Dwelling	25,000
	3/19/2012	Single Family Dwelling	25,000
	5/14/2012	Single Family Dwelling	40,500
	5/19/2012	Single Family Dwelling	62,000
	6/11/2012	Single Family Attached	1,800
	2/7/2012	Single Family Dwelling	1,525
	5/19/2012	Single Family Dwelling	6,000
To the state of th	6/5/2012	Single Family Dwelling	30,500
	5/4/2012	Single Family Dwelling	10,000
974 Jasmine Ave	2/22/2012	Single Family Dwelling	4,993
8279 window replacement 8539 Lake Jane Tr	3/2/2012	Single Family Dwelling	2,600

01
o
9 a
Pag

Permit # Description of WorkAddress Date Issued Ess of Building Valuation 8388 window replacement 55222012 Single Family Dwelling 3,70 8381 10.72 Sillwate Blord 65112012 Single Family Dwelling 1,91 8387 window replacement 6772012 Single Family Dwelling 1,91 8276 window replacement door 27222012 Single Family Dwelling 2,08 8276 window replacement door 27222012 Single Family Dwelling 2,16 8362 window replacement door 5/14/2012 Single Family Dwelling 2,16 8362 window replacement door 6/14/2012 Single Family Dwelling 2,16 8362 window replacement door 6/14/2012 Single Family Dwelling 2,16 8362 window replacement door 6/14/2012 Single Family Dwelling 7,44 Class of Wark B820 Now House 2,232012 Single Family Dwelling 460,441 8286 New House 2,245,012 Single Family Dwelling 5,00	Class of Work:	WK: Remodel			
window replacement 5/22/2012 Single Family Dwelling 2 8690 fromwood Tr window replacement 6/7/2012 Single Family Dwelling 2 5277 Jamacca Ave window replacement/door 2/22/2012 Single Family Dwelling 2 5277 Jamacca Ave window replacement/door 2/22/2012 Single Family Dwelling 2 8896 fromwood Tr window replacement/door 5/14/2012 Single Family Dwelling 2 2395 Legion Lane N. window replacement/door 6/6/2012 Single Family Dwelling 3 8820 Zr Ith st ct. Number of Permits = 26 Total Valuation = 40 4/19/2012 Fatta 6820 Zr Ith st ct. Date Issued Use of Building Fatta 11751 SB Ith st n. 2/3/2012 Single Family Dwelling 65 11755 SB Ith st n. 2/3/2012 Single Family Dwelling 67 2965 Jonquil Tr. New House 2/3/2012 Single Family Dwelling 43 11721 SB Ith st n. A/13/2012 Single Family Dwelling 43 11772 SB Ith St N. A/13/2012 Single Fam	Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
window replacement 5/31/2012 Single Family Dwelling 2 10/32 Sillwater Blvd window replacement 6/7/2012 Single Family Dwelling 2 window replacement/door 2/22/2012 Single Family Dwelling 2 8985 Ironwood 1** window replacement/door 5/14/2012 Single Family Dwelling 2 2395 Legion Lane N window replacement/door 6/8/2012 Single Family Dwelling 2 8620 27 It is st. window replacement/door 6/8/2012 Single Family Dwelling 40 465 Discor Lake Tr Aritication of Work Mouse Aritication 2/3/2012 Single Family Dwelling 46 1175 5 8th st. n. New House 3/27/2012 Single Family Dwelling 57 100 Controll Tr. New House 4/19/2012 Single Family Dwelling 46 100 Controll Tr. New House 4/19/2012 Single Family Dwelling 46 11727 58th St. N. New House 4/19/2012 Single Family Dwelling 46 11727 58th St. N. New House 4/19/2012 Single Family Dwelling 4/1	8368	window replacement 8690 Ironwood Tr	5/22/2012	Single Family Dwelling	3,700
window replacement 67722012 Single Family Dwelling \$277 Jannaca Ave window replacement/door 2/22/2012 Single Family Dwelling window replacement/door 5/14/2012 Single Family Dwelling window replacement/door 6/8/2012 Single Family Dwelling window replacement/door 6/8/2012 Single Family Dwelling window replacement/door 6/8/2012 Single Family Dwelling g820 27 th st ct. For Class of Work: Remodel Number of Permits = 26 Total Valuation = 4 ftr. New Deck 4/19/2012 Single Family Dwelling 4 how House 11/55 56 th st. n. 2/3/2012 Single Family Dwelling 6 New House 4/13/2012 Single Family Dwelling 6 New House 4/13/2012 Single Family Dwelling 4 New House 4/13/2012 Single Family Dwelling 4 New House 4/18/2012 Single Family Dwelling 4 New House 4/18/2012 Single Family Dwelling 4	8381	window replacement 10732 Stillwater Blvd	5/31/2012	Single Family Dwelling	1,914
window replacement/door 2/22/2012 Single Family Dwelling 8995 Ironwood Tr window replacement/door 5/14/2012 Single Family Dwelling 2395 Legion Lane N window replacement/door 6/8/2012 Single Family Dwelling 8820 27 th st ct. for Class of Work: Remodel Number of Permits = 26 Total Valuation = 4 K: New Deck 4/19/2012 Single Family Dwelling Val New House 2/3/2012 Single Family Dwelling 4 New House 2/3/2012 Single Family Dwelling 5 New House 2/3/2012 Single Family Dwelling 5 New House 3/27/2012 Single Family Dwelling 5 New House 4/13/2012 Single Family Dwelling 4 New House 2/3/2012 Single Family Dwelling 4 New House 4/13/2012 Single Family Dwelling 4 New House 4/18/2012 Single Family Dwelling 4	8397	window replacement 5277 Jamaca Ave	6/7/2012	Single Family Dwelling	20,925
window replacement/door 5/14/2012 Single Family Dwelling 2395 Legion Lane N. window replacement/door 6/8/2012 Single Family Dwelling 8820 27 th st ct. for Class of Work: Remodel Number of Permits = 26 Total Valuation = 4 for Class of Work: Remodel Number of Permits = 26 Total Valuation = 4 Ac: New Deck Al 19/2012 Single Family Dwelling Val New House 11751 58 th st. n. 2/3/2012 Single Family Dwelling 6 New House 1165 50 th st. n. 2/3/2012 Single Family Dwelling 5 New House 2965 Jonquil Tr. New House 41/3/2012 Single Family Dwelling 4 New House 2965 Jonquil Tr. New House 41/8/2012 Single Family Dwelling 4 New House 2965 Jonquil Tr. New House 4/18/2012 Single Family Dwelling 4 New House 4/18/2012 Single Family Dwelling 4	8276	window replacement/door 8695 Ironwood Tr	2/22/2012	Single Family Dwelling	5,152
window replacement/door 6/8/2012 Single Family Dwelling 4 for Class of Work: Remodel Number of Permits = 26 Total Valuation = 4 K: New Date Issued Use of Building Val Deck 4/19/2012 Single Family Dwelling 4 A455 Olson Lake Tr 2/3/2012 Single Family Dwelling 4 New House 1/1751 58 th st. n. Single Family Dwelling 6 New House 3/27/2012 Single Family Dwelling 5 New House 4/13/2012 Single Family Dwelling 4 New House 4/18/2012 Single Family Dwelling 4 New House 4/18/2012 Single Family Dwelling 4	8352	window replacement/door 2395 Legion Lane N.	5/14/2012	Single Family Dwelling	21,659
Kr. New Description of Work: Remodel Number of Permits = 26 Total Valuation = 70 Pate Valuation = 70 Pater Valua	8401	window replacement/door 8820 27 th st ct.	6/8/2012	Single Family Dwelling	30,810
K: New Date Issued Use of Building V Deck 4/19/2012 Single Family Dwelling V 455 Olson Lake Tr 4/19/2012 Single Family Dwelling V New House 2/3/2012 Single Family Dwelling Nelling New House 3/27/2012 Single Family Dwelling Nelling New House 4/13/2012 Single Family Dwelling Nelling New House 4/13/2012 Single Family Dwelling Nelling New House 4/13/2012 Single Family Dwelling Nelling 11727 58th St. N. 4/18/2012 Single Family Dwelling New House	Totals		1	Total Valuation =	404,419
Deck Use of Building V Deck 4/19/2012 Single Family Dwelling V 4455 Olson Lake Tr 2/3/2012 Single Family Dwelling V New House 2/3/2012 Single Family Dwelling V New House 2/3/2012 Single Family Dwelling V New House 3/27/2012 Single Family Dwelling V New House 4/13/2012 Single Family Dwelling V New House 4/18/2012 Single Family Dwelling V New House 4/18/2012 Single Family Dwelling V New House 4/18/2012 Single Family Dwelling V	ass of Wor				
Deck 4/19/2012 Single Family Dwelling 4455 Olson Lake Tr New House 2/3/2012 Single Family Dwelling 11751 58 th st. n. 2/3/2012 Single Family Dwelling New House 3/27/2012 Single Family Dwelling 2965 Jonquil Tr. New House 4/13/2012 Single Family Dwelling New House 4/18/2012 Single Family Dwelling New House 4/18/2012 Single Family Dwelling New House 4/18/2012 Single Family Dwelling	Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
New House 2/3/2012 Single Family Dwelling New House 2/3/2012 Single Family Dwelling 11165 50 th st. n. 3/27/2012 Single Family Dwelling New House 3/27/2012 Single Family Dwelling New House 4/13/2012 Single Family Dwelling New House 4/18/2012 Single Family Dwelling New House 4/18/2012 Single Family Dwelling	8321	Deck 4455 Olson Lake Tr	4/19/2012	Single Family Dwelling	5,000
New House 2/3/2012 Single Family Dwelling 11165 50 th st. n. 3/27/2012 Single Family Dwelling 2965 Jonquil Tr. 4/13/2012 Single Family Dwelling New House 4/18/2012 Single Family Dwelling 11727 58th St. N. Single Family Dwelling	8268	New House 11751 58 th st. n.	2/3/2012	Single Family Dwelling	460,412
New House 3/27/2012 Single Family Dwelling 2965 Jonquil Tr. 4/13/2012 Single Family Dwelling New House New House 4/18/2012 Single Family Dwelling 11727 58th St. N. 4/18/2012 Single Family Dwelling	8269	New House 11165 50 th st. n.	2/3/2012	Single Family Dwelling	650,000
New House 2950 Jonquil Tr. New House 11727 58th St. N.	8296	New House 2965 Jonquil Tr.	3/27/2012	Single Family Dwelling	575,000
New House 4/18/2012 Single Family Dwelling 11727 58th St. N.	8310	New House 2950 Jonquil Tr.	4/13/2012	Single Family Dwelling	437,000
	8320		4/18/2012	Single Family Dwelling	450,000

10
0
1
Page

TOTAL STREET,	THE ATTHEM THE SECONDARY OF THE PROPERTY OF TH			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8331	New House 10126 Tapestry bend	4/26/2012	Single Family Dwelling	424,000
8340	New House 10225 Tapestry Rd	5/3/2012	Single Family Dwelling	285,000
8347	New House 11762 58 th st. n.	5/9/2012	Single Family Dwelling	268,700
8349	New House 11806 56th St. N.	5/14/2012	Single Family Dwelling	448,000
8356	New House 10125 Tapestry Rd	5/19/2012	Single Family Dwelling	290,000
8378	New House 10114 Tapestry bend	5/31/2012	Single Family Dwelling	280,000
8393	New House 9957 Tapestry Rd	6/6/2012	Single Family Attached	320,000
Total	Totals for Class of Work: New	Number of Permits = 13	Total Valuation =	4,893,112
Class of Work:	the entropy of the second sec			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8372	Deck 1509 15th St Ct.	5/23/2012	Single Family Dwelling	10,000
8271	Door Replacement 4911 Olson Lake Tr	2/6/2012	Single Family Dwelling	3,000
8319	driveway 8696 42nd St	4/18/2012	Single Family Dwelling	6,950
8339	driveway 8750 42nd St	5/2/2012	Single Family Dwelling	9,438
8256	repair 8659 Stillwater Blvd	1/11/2012	Single Family Dwelling	18,500

Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8404	reside structure 12910 12th St	6/11/2012	Single Family Dwelling	14,500
8251	Roof Replacement 3303 Lake Elmo Ave	1/4/2012	Single Family Dwelling	2,000
8364	Roof Replacement 8533 Hidden Bay Tr	5/19/2012	Single Family Dwelling	21,511
8281	Roof Replacement (ice & water) 2359 Legion Ave	3/7/2012	Single Family Dwelling	4,900
8282	Roof Replacement (ice & water) 697 Julep Ave	3/7/2012	Single Family Dwelling	13,000
8291	Roof Replacement (ice & water) 8572 Lake Jane Tr.	3/19/2012	Single Family Dwelling	000'6
8293	Roof Replacement (ice & water) 481 Cimarron.	3/19/2012	Mobile Home	1,201
8294	Roof Replacement (ice & water) 5422 Lake Elmo Ave	3/22/2012	Single Family Dwelling	14,524
8299	Roof Replacement (ice & water) 5064 Marquess Tr. Ct	3/28/2012	Single Family Dwelling	8,000
8305	Roof Replacement (ice & water) 11291 30th St	4/10/2012	Single Family Dwelling	6,900
8316	Roof Replacement (ice & water) 4622 Lilac Ln	4/16/2012	Single Family Dwelling	8,500
8317	Roof Replacement (ice & water) 8395 Lake Jane Tr	4/16/2012	Single Family Dwelling	16,500
8329	Roof Replacement (ice & water) 8382 22nd St	4/23/2012	Single Family Dwelling	10,000
8330	Roof Replacement (ice & water) 4348 Lily Av	4/25/2012	Single Family Dwelling	12,900

Class of Work: Repair

Perminante de la company de la	Description of Work/Address	ess Date Issued	Use of Building	Valuation
8341	Roof Replacement (ice & water) 2491 Lake Elmo Ave	5/4/2012	Single Family Dwelling	5,800
8343	Roof Replacement (ice & water) 8247 27 th st	5/7/2012	Single Family Dwelling	7,500
8351	Roof Replacement (ice & water) 11992 Marquess lane	5/14/2012	Single Family Dwelling	10,000
8353	Roof Replacement (ice & water) 5257 Linden Tr	5/15/2012	Single Family Dwelling	7,500
8354	Roof Replacement (ice & water) 4594 Lilac Ln	5/15/2012	Single Family Dwelling	11,700
8363	Roof Replacement (ice & water) 9836 59th St. Ct	5/19/2012	Single Family Dwelling	17,000
8369	Roof Replacement (ice & water) 12386 Marquess Way N.	5/22/2012	Single Family Dwelling	8,700
8380	Roof Replacement (ice & water) 5408 Marquess Tr.	5/31/2012	Single Family Dwelling	9,900
8377	Roof Replacement (ice & water) 1115 Layton Ave	5/31/2012	Single Family Dwelling	12,125
8387	Roof Replacement (ice & water) 4346 Jackpine Tr	6/5/2012	Single Family Dwelling	12,296
8391	Roof Replacement (ice & water) 8644 Lake Jane Tr	6/6/2012	Single Family Dwelling	30,507
8379	Siding 12386 Marquess Way	5/31/2012	Single Family Dwelling	14,800
Totals	Totals for Class of Work: Repair	Number of Permits = 31	Total Valuation =	339,152
wonennow Total	nicy: R-3	Number of Permits = 08	Total Valuation	A72 741 A

Occupancy	A-3			
Class of Work: Add	R_{\cdot} Add			
Permit #	Description of Work/Address	Date Issued	Use of Building	Valuation
8385	addition & remodel 11194 36th St	5/31/2012	Church	1,370,000
1088	addition & remodel 11194 36th St	6/4/2012	Church	1,370,000
Totals	Totals for Class of Work: Add	Number of Permits = 2	Total Valuation =	2,740,000
Totals for Occupancy:	mcy: A-3	Number of Permits = 2	Total Valuation	2,740,000
Grand Total:	Number o	Number of Permits 107	Total Valuation =	8,992,344



MAYOR AND COUNCIL COMMUNICATION

DATE:

06/19/2012

CONSENT

ITEM #:

3

MOTION

Consent Agenda

AGENDA ITEM:

Approve Disbursements in the Amount of \$224,228.66

SUBMITTED BY:

Cathy Bendel, Finance Director

THROUGH:

Dean Zuleger, City Administrator

REVIEWED BY:

Joan Ziertman, Finance Consultant

<u>SUMMARY AND ACTION REQUESTED:</u> As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$224,228.66. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operation. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #		Amount	Description
ACH	\$	11,113.81	Payroll Taxes to IRS & MN Revenue 6/14/2012
ACH	\$	4,906.47	Payroll Retirement to PERA 6/14/12
DD3991 – DD4027	\$	29,682.97	Payroll Dated 6/14/12 (Direct Deposit)
38489-38498	\$	10,170.80	Payroll Dated 6/14/2012 (Payroll Paper Checks)
38487-38488	\$	10,182.66	Accounts Payable Dated 6/7/12 (Manual Checks)
38500-38556	\$	156,431.95	Accounts Payable Dated 6/19/12
1455-1483	\$	1,740.00	Accounts Payable Dated 6/19/12 (Library Checks)
TOTAL	69	224,228.66	

STAFF REPORT: City staff has complied and reviewed the attached set of claims. All appears to be in order and consistent with City budgetary and fiscal policies and Council direction

RECOMMENDATION: It is recommended that the City Council approve as part of the Consent Agenda proposed disbursements in the amount of \$224,228.66.

Alternatively, the City Council does have the authority to remove this item from the Consent Agenda or a particular claim from this item and further discuss and deliberate prior to taking action. If done so, the appropriate action of the Council following such discussion would be:

"Move to approve the June 19, 2012, Disbursements as

Presented [and modified] herein."

ATTACHMENTS:

1. Accounts Payable Dated 6/19/2012

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

Questions from Council to Staff
 Call for Motion
 Discussion
 Action on Motion
 Mayor & City Council
 Mayor & City Council
 Mayor Facilitates

Accounts Payable To Be Paid Proof List

User: joan z Printed: 06/12/2012 - 5:07 PM Batch: 007-06-2012

AERAHAMS Abrahamson Nurseries 27579 05.31/2012 101-430-3100-44030 Repairs/Maint Imp Not Bldgs 101-430-3100-44030 Repairs/Maint Contractual Bldg 101-410-1940-44010 Repairs/Maint Contractual Bldg 101-430-3100-44030		0000 000 . ON ON
9,019.46 9,019.46 9,019.46 9,019.46 23.78 0.00 06/19/2012 23.78 0.00 06/19/2012 23.78 0.00 06/19/2012 23.12 148.25 0.00 06/19/2012	•	
23.78 0.00 06/19/2012 23.78 0.00 06/19/2012 23.78 0.00 06/19/2012 23.12 0.00 06/19/2012 148.25 0.00 06/19/2012 154.25 0.00 06/19/2012		
23.78 0.00 06/19/2012 23.78 0.00 06/19/2012 23.12 0.00 06/19/2012 148.25 0.00 06/19/2012 154.25 0.00 06/19/2012		
23.78 23.12 148.25 0.00 06/19/2012 154.25 0.00 06/19/2012	t	No 0000
23.12 148.25 0.00 06/19/2012 154.25 0.00 06/19/2012	•	No 0000
154.25 0.00 06/19/2012		No 0000
	•	No 0000
101-420-2220-44010 Repars/Maint Bidg Mulitple 06/12/2012 Monthly Rug Service Station #2 101-420-2220-44010 Renairs/Maint Bldg	3	No 0000
Muliple Total: 456.75 ARAM Total: 527.43		

Invoice # Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	# O.d	Close POLine#
BENDEL Bendel Cathy 06/01/2012 06/12/2012 101-410-1520-42000 Office Supplies 06/01/2012 Total: BENDEL Total:	59.95 59.95 59.95	00'00	06/19/2012	Moving Supplies		,			0000 °Z
BEVERAL Bever Al 06/06/2012 06/12/2012 703-430-3120-45300 Improvements Other Than Bldgs 06/06/2012 Total: BEVERAL Total:	545.84 s 545.84 545.84	0.00	06/19/2012	Reimburse Blinds for City Hall	for City Hall	•			0000 N.
BOYER Boyer Trucks 641061 06/08/2012 101-430-3125-44040 Repairs/Maint Eqpt 641061 Total: BOYER Total:	121.09	0.00	06/19/2012	Dash Panel Support 00-1	ת 00-1	•			No 0000
CARQUEST Car Quest Auto Parts 6971-281640 06/06/2012 101-420-2400-42120 Fuel, Oil and Fluids 6971-281640 Total: CARQUEST Total:	76.74	0.00	06/19/2012	Fuel Pressure Regulator 04-2	ilator 04-2				No 0000
CATCO Catco 1-62545 101-420-2220-44040 Repairs/Maint Eqpt 1-62545 Total: CATCO Total:	51.51	0.00	06/19/2012	Replacement Truck Lights	c Lights				No 0000
COMCAST COMCAST 05/27/2012 05/27/2012 101-420-2220-44300 Miscellaneous 05/27/2012 Total: COMCAST Total:	7.90	0.00	.06/19/2012	Monthly Service					No 0000
COMPENSA Compensation Consultants, Ltd June 2012 06/12/2012 101-410-1320-44300 Miscellaneous June 2012 Total:	40.00	0.00	06/19/2012	Monthly FSA Admin Fee June 2012	in Fee June 2012		To the second se		No 00000

Page 2

Invoice#	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO#	Close POLine#	ine#
	COMPENSA Total:	40.00									
COVERALL Cover 7070178755 101410-1940-4401	COVERALL Coverall of The Twin Cities 7070178755 06/01/2012 101-410-1940-44010 Repairs/Maint Contractual Bldg 7070178755 Total: COVERALL Total:	321.38 321.38 321.38	0.00	06/19/2012	Cleaning City hall & Annex	& Annex	ı			Š	0000
CTYBLOOM City of Bloomington May 2012 06/12/2012 601-494-9400-42270 Utility Syste May 2 CTYBLOOM	CTYBLOOM City of Bloomington May 2012 06/12/2012 601-494-9400-42270 Utility System Maintenance May 2012 Total: CTYBLOOM Total:	30.00	0.00	06/19/2012	Lab Bacteria Tests		,			Š	0000
CTYOAKDA City of Oakdale 201206073197 06/07/20 101-420-2220-44040 Repair:	CTYOAKDA City of Oakdale 201206073197 06/07/2012 101-420-2220-44040 Repairs/Maint Eqpt	75.00	0.00	06/19/2012	E1, Fuel Leak, generator	erator	· ·			oN o	0000
201206073198 101-420-2220-44040	201206073197 Total: 06/07/2012 0 Repairs/Maint Eqpt 201206073198 Total: CTYOAKDA Total:	75.00 153.99 153.99 228.99	0.00	06/19/2012	Generator, check leak, oil change	ak, oil change	•			No	0000
CTYROSEV City of Roseville 216109 06/12/201 101-410-1450-43180 Inform		1,652.08	00.00	06/19/2012	Monthly IT Service June 2012	June 2012	,			No O	0000
216131 101-410-1450-4318	216131 26/01/2012 101-410-1450-43180 Information Technology/Web 216131 Total: CTYROSEY Total:	1,652.08 334.60 334.60 1,986.68	0.00	06/19/2012	Web Hosting Charge - Network Solutions	se - Network	,			, oZ	0000
CUMMINGS Cummings Mary Jo 06/06/12 06/12/2012 206-450-5300-43150 Contract S 06/0	ervices 16/12 Total: 5 Total:	2,700.00 2,700.00 2,700.00	0.00	06/19/2012	Library Consulting Hours	Hours				°Z	0000

Invoice # Inv Date	Amount	Quantity	Pmt Date	Description Reference	APPARament of the Control of the Con	Ţ 2SK	Type	P0 #	Close POLine#	ine#
CUSTOMON Custom One Homes Ck Req 06/07/2012 803-000-0000-22900 Deposits Payable Ck Req Total: CUSTOMON Total:	5,000.00 5,000.00 5,000.00	0.00	06/19/2012	Refund Escrow 9958 Tapestry #7887	#7887	t.			%	0000
FINANCE Finance and Commerce 193801373 06/08/2012 101-410-1320-43150 Contract Services 193801373 Total: FINANCE Total:	238.04 238.04 238.04	0.00	06/19/2012	2012 Street/Water Improv Notices	tices	1			°Z	0000
FOCUS Focus Engineering, Inc. 221 & 222 06/12/2012	5,481.78	0.00	06/19/2012	General Engineering		,			S N	0000
101-410-1930-43030 Engineering Services 221 & 222 06/12/2012	1,110.50	00'0	06/19/2012	General Engineering		ì			No	0000
101-410-1910-43030 Engineering Services 221 & 222 Total: 223 06/12/2012	6,592.28 562.50	0.00	06/19/2012	General Engineering - VRA		1	·		°Z	0000
101-420-2400-45050 Engineering 223 06/12/2012	788.50	0.00	06/19/2012	General Engineering - VRA		i			No No	0000
0	45.00	0.00	06/19/2012	General Engineering - VRA		1			No No	0000
404-480-8000-43030 Engineering Services 223 06/12/2012	517.50	0.00	06/19/2012	General Engineering - VRA		ŧ			No	0000
	295.00	0.00	06/19/2012	General Engineering - VRA		,			No	0000
223 06/12/2012 06/12/2012	270.00	0.00	06/19/2012	General Engineering - VRA		ŧ			No	0000
602-493-9450-43030 Engineering Services 223 06/12/2012	3,521.94	0.00	06/19/2012	General Engineering - VRA		ı			No	0000
603-496-9500-43030 Engineering Services 224 06/12/2012	6,000.44 874.36	0.00	06/19/2012	Transportation & Traffic System	m	ı			o'Z	0000
٥	232.00	0.00	06/19/2012	Street Maintenence		ı			°Z	0000
	1,106.00	0.00	06/19/2012	Municipal Aid		•			N _o	0000
Ö	2,235.50	0.00	06/19/2012	2012 Seal Coat Project		ŝ			No	0000
409-480-8000-43030 Engineering Services 224 06/12/2012 409-480-8000-43030 Engineering Services	354.00	0.00	06/19/2012	Trunk Hwy 36 Corridor Planning	gu	ı			No	0000

AP - To Be Paid Proof List (06/12/12 - 5:07 PM)

Invoice# Inv Date	Amount	Quantity	Pmt Date	Description Reference	nce	Task	Type	# Od	Close POLine #	Line #
_	416.44	0.00	06/19/2012	Wash Cty Demo Trail Reclamation	ımation	1			2	0000
	163.00	0.00	06/19/2012	Proj MnDot Hilton Trail Interchange	ange	ŧ			S _o	0000
	5,381.30 1,671.01	0.00	06/19/2012	Development - Whistling Valley	alley				No	0000
	1,671.01	0.00	06/19/2012	Development - Sanctuary					Š	0000
	59.00 510.14	0.00	06/19/2012	LE Village area engineering					Š	0000
413-480-8000-43030 Engineering Services 227 Total: 228 420-480-8000-43030 Engineering Services	510.14 4,333.50	0.00	06/19/2012	10th Street Infrastructure Planning	anning	ŧ			No	0000
	4,333.50	00.00	06/19/2012	Supply Well & Pumphouse 4	4	ŧ			N _o	0000
$\overline{}$	1,478.17	0.00	06/19/2012	3M Litigation		•			No No	0000
231 06/12/2012 Services 06/12/2012	1,136.38	0.00	06/19/2012	LE Water System Chlorination	On	ı			N _o	0000
	812.50 7,313.73	00.00	06/19/2012	Demont/Highlands 2012 Streets	eets	ı			No	0000
FOCUS Total:	7,313.73									
GIBSONJU Gibson Judy 245379 206-450-5300-42000 Office Supplies 245379 Total: GIBSONJU Total:	82.54 82.54 82.54	0.00	06/19/2012	Book Processing Supplies		,			°Z	0000
JOHNSON& Johnson & Turner Attorneys May 2012 101-410-1320-43040 1 peal Services	7,553.00	0.00	06/19/2012	Legal Services - Civil		,			Š	0000
May 2012 - 250 - 2	130.00	0.00	06/19/2012	Legal Services - Well #4		ì			No	0000
May 2012 06/12/2012 101-420-2150-43045 Attorney Criminal	4,250.00	0.00	06/19/2012	Legal Services - Prosecution		ž.	- ANALOGINA	any).	No	0000

AP - To Be Paid Proof List (06/12/12 - 5:07 PM)

Page 5

Invoice # Inv Date	Amount	Quantity	Pmt Date	Description Refer	Reference	Task	Type	FO#	Close POLine#
May 2012 06/12/2012	318.50	0.00	06/19/2012	Legal Services - Library		,			No 0000
200-430-5300-44300 Miscellaneous May 2012 06/12/2012 601-494-9400-43040 Legal Services May 2012 Total: JOHNSON& Total:	1,105.00 13,356.50 13,356.50	0.00	06/19/2012	Legal Services 3M		ı			No 0000
KBS PAIN KBS Painting, LLC 00233 06/11/2012 703-430-3120-45300 Improvements Other Than Bldgs 00233 Total: KBS PAIN Total:	2,482.00 2,482.00 2,482.00	0.00	06/19/2012	Painting and Wall Repair		,			0000 N
KIPPESCO Kippes Co., LLC 06/05/2012 06/05/2012 703-430-3120-45300 Improvements Other Than Bldgs 06/05/2012 Total: KIPPESCO Total:	725.00 725.00 725.00	0.00	06/19/2012	Plaster Repair - City Hall		ì			No 0000
LEAGMN League of MN Cities 1668187 101-410-1110-44370 Conferences & Training 1668187 LEAGMN Total:	350.00	0.00	06/19/2012	2012 Annual Conference - A. Smith	A. Smith	1		,	No 0000
LEOIL Lake Elmo Oil, Inc. 05/31/2012 101-420-2220-42120 Fuel, Oil and Fluids 05/31/2012 Total: LEOIL Total:	261.40 261.40 261.40	0.00	06/19/2012	Fuel		1		~ ~	0000 °N
Lillie Newspapers Inc. Lillie Suburban 05/31/12 05/31/2012 101-410-1320-43510 Legal Publishing 05/31/12 Total:	165.90	0.00	06/19/2012	Legal Publishing Notices		i		~	0000 No
LINNER Linner Electric Company, Inc. 22321 101-450-5200-44030 Repairs/Maint Imp Not Bldgs	498.00	0.00	06/19/2012	Contactor Replacemnet Lions Park	ons Park	,		, American Control of the Control of	0000 N

0
O.
a
ο.

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO#	Close POLine#	#
	22321 Total: LINNER Total:	498.00									
LOFF Loffler Companies, Inc. 1410849 06/01/20 101-410-1940-44040 Repair LOFF T	LOFF Loffler Companies, Inc. 1410849 06/01/2012 101-410-1940-44040 Repairs/Maint Contractual Eqpt 1410849 Total: LOFF Total:	181.71	0.00	06/19/2012	Copy Machine Ove 2012	Copy Machine Overages & Base June 2012	·			°Z	0000
MARONEYS Marone: 434438 101-410-1940-43840	MARONEYS Maroney's Sanitation, Inc 434438 06/06/2012 101-410-1940-43840 Refuse	108.32	0.00	06/19/2012	Waste Removal - City Hall	ity Hall					0000
434438 06/06/201 101-420-2220-43840 Refuse 434438 06/06/201	06/06/2012 0 Refuse 06/06/2012	47.68	0.00	06/19/2012 06/19/2012	Waste Removal - Fire Waste Removal - Public Works	ire ublic Works	1 1			00 00 No 00	0000
434438 C 101-450-5200-43840	06/06/2012 0 Refuse 434438 Total: MARONEYS Total:	207.82 571.64 571.64	0.00	06/19/2012	Waste Removal - Parks	arks	1			No 00	0000
MENARDSO Menards - Oakdale 06/07/12 06/07/2012 101-410-1320-44300 Miscellaneous	rds - Oakdale 06/07/2012 0 Miscellaneous	4.58	0.00	06/19/2012	Diffuser		1			No 0000	00
3845 06/12/2012 101-410-1320-42000 Office Supplies	06/07/12 Total: 06/12/2012 0 Office Supplies	4.58	0.00	06/19/2012	City Hall Supplies		ı			No 0000	00
96787	3845 Total: 3845 Total: 05/23/2012 101-420-2220-44040 Repairs/Maint Eqpt	10.64	0.00	06/19/2012	Vehicle Maint Supplies	olies	,			No 0000	00
9678 97500 05/25/2012 101-410-1320-44300 Miscellaneous 97500	96787 Total: 05/25/2012 0 Miscellaneous 97500 Total:	32.65 6.38 6.38 54.25	0.00	06/19/2012	Cleaner		ı			0000 No	00
MES Municipal Emergency Services 00316817-SNV 05/23/2012 101-420-2220-42400 Small Tools & 00316817-SN	rgency Services 05/23/2012 3 Small Tools & Equipment 00316817-SNV Total:	2,345.31	0.00	06/19/2012	Heimet Flashlights					No 0000	00

Invoice# Inv Date	Amount	Quantity	Pmt Date	Description	Reference	7.28 F.	Type	# Od	Close POLine#
MES Total:	2,345.31								
METCOU Metropolitan Council 990885 06/04/2012 602-495-9450-43820 Sewer Utility - Met Council 990885 Fotal: METCOU Total:	1,081.28	0.00	06/19/2012	Monthly Wastewate	Monthly Wastewater Service June 2012	ı			No 0000
MILLEREX Miller Excavating, Inc. 16250 05/03/2012 101-430-3120-43150 Contract Services 16250 05/03/2012 101-430-3120-42240 Street Maintenance Materials 16250 MILLEREX Total:	341.42 384.25 725.67	0.00	06/19/2012 06/19/2012	Grading Gravel Roads Gravel	tds				No 00000
MNDOH MN Department of Health 05/25/2012 05/25/2012 601-494-9400-44370 Conferences & Training 05/25/2012 Total: MNDOH Total:	23.00	0.00	06/19/2012	Water System Operator Certification	ator Certification	1			No 0000
MNPLAYGR Minnesota Playground Inc. 2012126 06/01/2012 101-450-5200-44030 Repairs/Maint Imp Not Bldgs 2012126 Total: MNPLAYGR Total:	682.93 682.93 682.93	0.00	06/19/2012	3 Picnic Table Frames	sə	ı			No 0000
NORTHL Northland Trust Services, Inc. LKEL09B 05/16/2012 316-470-7000-46110 Bond Interest LKEL09B Total: NORTHL Total:	6,181.25 6,181.25 6,181.25	0.00	06/19/2012	GO Improvement Bond Series 2009B Int.	ond Scries 2009B				No 00000
NORTHTOO HSBC Business Solutions 50359 06/01/2012 101-430-3100-42150 Shop Materials 50359 06/01/2012 101-450-5200-42400 Small Tools & Minor Equipment 50359 Total:	63.93	0.00	06/19/2012	Safety Vests Bolt Cutters, Knives and Snip	s and Snip	T c	The state of the s		No 0000 No 0000

-
4.2
Ď.
œ
2

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO#	Close POLine#	ine#
Multiple	_	224.42	0.00	06/19/2012	Trailer Tongue Storage Box	аде Вох	1			N _o	0000
101-420-2220-42400 Multiple (101-420-2220-42400)	00 Small Tools & Equipment 05/21/2012 00 Small Tools & Equipment Multiple Total: NORTHTOO Total:	144.26 368.68 578.51	0.00	06/19/2012	Safety fuel Cans		•			o N	0000
NORTONHO Norton Homes Chk Req 06/11/2 803-000-0000-22900 Depox	NORTONHO Norton Homes Chk Req 06/11/2012 803-000-0000-22900 Deposits Payable Chk Req Total: NORTONHO Total:	5,000.00	0.00	06/19/2012	Refund Escrow 11784 56th Street #7962	84 56th Street				Š	0000
ONECALL Gopher State One Call 40705 06/04/2012 101-430-3100-43150 Contract St ONECALL	ONECALL Gopher State One Call 40705 06/04/2012 101-430-3100-43150 Contract Services 40705 Total: ONECALL Total:	269.70 269.70 269.70	0.00	06/19/2012	Line Locates - May 2012	2012				°Z	0000
PLANTH PLANT HE. 1087-12 C 101-430-3250-43150 1087-12 C 203-490-9070-43150 P	PLANTH PLANT HEALTH ASSOCIATES, INC 1087-12 05/31/2012 101-430-3250-43150 Contract Services 1087-12 05/31/2012 203-490-9070-43150 Contract Services 1087-12 Total: PLANTH Total:	1,550.00 200.00 1,750.00 1,750.00	0.00	06/19/2012	Forester Services - May 2012 Forester Services - Development	May 2012 Development				2 2	0000
PLUNKETT Plunkett's Pest Control 3147036 06/01/2012 101-410-1940-44010 Repairs/Mai 31470	PLUNKETT Plunkett's Pest Control 3147036 06/01/2012 101-410-1940-44010 Repairs/Maint Contractual Bldg 3147036 Total: PLUNKETT Total:	83.56 83.56 83.56 83.56	0.00	06/19/2012	Pest Control Service - City Hall	e - City Hall	ı			°Z	0000
PRESSA Anastasia Press 05/30/2012 101-410-1450-43620 C: PRE	PRESSA Anastasia Press 05/30/2012 06/12/2012 101-410-1450-43620 Cable Operations 05/30/2012 Total: PRESSA Total:	55.00	0.00	06/19/2012	Planning Commission Meeting 5/30/12	on Meeting 5/30/12				N 0	0000

Invoice # Inv Date	Amount	Quantity	Pint Date	Description	Reference	Task	Type	#O4	Close POLine#	ine#
PROSTAFF 102-859856 05/31/2012 101-410-1320-43150 Contract Services 102-859856 Total: PROSTAFF Total:	620.00 620.00 620.00	0.00	06/19/2012	Temp Help W/E 5/27/12	5/27/12	i			N _O	0000
RIVRCOOP River Country Cooperative 05/31/2012 05/31/2012 101-420-2220-42120 Fuel, Oil and Fluids 05/31/2012 Total: RIVRCOOP Total:	699.75 699.75 699.75	0.00	06/19/2012	Fuel					°Z	0000
ROGERS Rogers Printing Services, Corp 18693 06/01/2012 101-430-3200-44300 Miscellaneous 18693 Total: ROGERS Total:	368.72 368.72 368.72	00.00	06/19/2012	Clean up days Flyer	·er	ı			°2	0000
S&T S&T Office Products, Inc. 01PE5662 05/11/2012	413.33	0.00	06/19/2012	Office Supplies		1			Š	0000
01PE0150 05/23/2012 01PE5662 Total: 05/23/2012 011_410_1320_42000 05ffce Sumilies	413.33	0.00	06/19/2012	Office Equipment		t			No	0000
	57.01	0.00	06/19/2012	Office Supplies		ı			°Z	0000
S&T Total:	571.67									
SAMSCLUB Sam's Club 2585 05/11/2012	52.70	0.00	06/19/2012	Rehab Supplies		,			o Z	0000
101-420-2220-44300 Miscellaneous 2585 05/11/2012 101-410-1320-42000 Office Supplies 2585 Total: SAMSCLUB Total:	60.69 113.39 113.39	0.00	06/19/2012	City Hall Supplies	4	1			No	0000
SHERWINW Sherwin-Williams 4252-7779-5 06/12/2012 703-430-3120-45300 Improvements Other Than Bldgs	806.49	0.00	06/19/2012	Paint for City Hall	_				Š	0000

Page 10

Invoice # Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	FO#	Close POLine#
4252-7779-5 Total: SHERWINW Total:	806.49								
SW/WC SW/WC Service Cooperatives 07/01/2012 06/12/2012 101-000-0000-21706 Medical Insurance 07/01/2012 Total: SW/WC Total:	17,694.00 17,694.00 17,694.00	0.00	06/19/2012	July 2012 Premiums	SW	ı			No 0000
TASCH T.A. Schifsky & Sons Inc 53183 05/29/2012 101-430-3120-42240 Street Maintenance Materials TASCH Total:	216.50 216.50 216.50	0.00	06/19/2012	Asphalt		ı			No 0000
TELEMETR Telemetry & Process Controls 3980 06/07/2012 601-494-9400-43150 Contract Services 3980 Total:	2,700.00 2,700.00 2,700.00	0.00	06/19/2012	Revision to Remo	Revision to Remote Program at well #2				No 0000
THONESAN Thone Sandie 06/06/2012 06/12/2012 101-410-1320-42000 Office Supplies 06/06/2012 101-410-1320-42000 Office Supplies 06/06/2012 06/06/2012 703-430-3120-45300 Improvements Other Than Bldgs	6.42 100.59 48.30	0.00	06/19/2012 06/19/2012 06/19/2012	City Hall Supplies City Hall Supplies City Hall Paint	70 (0	1. 1 1			No 0000 No No 0000
THONESAN Total: VISALE40 VISA 8040 101-410-1320-42000 Office Supplies 8040 Fotal: VISALE40 Total:	22.73	0.00	06/19/2012	Office Supplies		,			0000 °N
WASHTAX Washington County 72440 06/06/2012 101-410-1320-43040 Legal Services	5,800.00	0.00	06/19/2012	Legal Property Tax Appeals	x Appeals	,	Advanced		0000 on

_
đ
Ö
ಡ
ο.

Invoice# Inv Date	bate	Amount	Quantity	Pmt Date	Description Reference	Task	Type	PO #	Close POLine #	Jine #
72440 06/06/2012 101-410-1320-43100 Assessing Services 72440 To	2012 essing Services 72440 Total:	4,582.64	0.00	06/19/2012	Manufactured Homes Assessment	- 1u			°Z	0000
WASI	WASHIAX Iotal:	10,382.64								
iergy										
0	72012	31.17	0.00	06/19/2012	Welcome Sign	1			No No	0000
101-450-5160-45810 Stre 51	Street Lignting 51-0117417-0 Total:	31.17								
/90	2012	66.22	0.00	06/19/2012	Lights at Legion park				No	0000
101-450-5200-43810 Electric L	Electric Utility 6/12/2012	63.81	000	2102/61/90	Lift Station	ŧ			Ž	0000
50-43810	Electric Utility	9.00		1010100					0.1	2000
0	2012	28.18	0.00	06/19/2012	Traffic Lights	ı			No	0000
101-430-3100-43010 3ue	Succi Lighting 51-4504807 Total:	158.21								
51-4572945-7 06/12/2012		27.41	0.00	06/19/2012	Street Lights	í			Š	0000
101-430-3160-43810 Stre	Street Lighting									
•	-457/2945-7 Total:	27.41	0	010000170					;	0
51-45/6456-3 06/12/2012 101-42/0-2220-43810 Flectric I	6/12/2012 Fleetric Hility	749.09	00'0	7107/61/90	Fire Station #2	•			0 Z	0000
1	51-4576456-3 Total:	249.09								
51.4580376-5 06/12/2012	2012	290.01	0.00	06/19/2012	City Hall	,			Ž	0000
.43810	Electric Utility)))						2	0000
Õ	2012	28.70	0.00	06/19/2012	Traffic Lights	1			No	0000
43810	Street Lighting									
\circ	2012	336.97	0.00	06/19/2012	City Hall	ì			oN S	0000
101-410-1940-43810 Elec	Electric Utility	Q								
0	51-45803/6-5 lotal:	655.68	6	010000170					V.	0
51-4/33556-8 06/12/2012	6/12/2012 Electric Heliter	11.89	0.00	7107/61/90	lennis Court	1			No	0000
4	Jecure Outry 51,473356-8 Total:	11 89								
51-5044219-0 06/12/2012		49.29	0.00	06/19/2012	Parks Bldg	ı			Ŋ.	0000
-43810	Electric Utility)					
	51-5044219-0 Total:	49.29								
51-5275289-3 06/12/2012	2012	25.13	0.00	06/19/2012	Pebble Park	ì			Z _o	0000
101-450-5200-43810 Elec	Electric Utility									
51.	51-5275289-3 Total:	25.13								
51-5356323-8 06/12/2012	2012	1,539.44	0.00	06/19/2012	Wells I & 2				No	0000
601-494-9400-43810 Elec										
	51-5356323-8 Total:	1,539.44								
ŏ	2012	34.79	0.00	06/19/2012	Traffic Lights	ŧ			No	0000
101-430-3160-43810 Stree										
51.	51-5522332-2 Total:	34.79								

_	4
Page	,

Invoice # Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Fask	Type	PO#	Close POLine#	Line#
	106.98	00.0	06/19/2012	Arts Center		i			No	0000
	106.98	0.00	06/19/2012	Lift Station		,			No	0000
$\overline{}$	16.90	0.00	06/19/2012	Lift Station		1			ν̈́	0000
0	15.22 192.00	0.00	06/19/2012	Fire Statiion #1		ı			No	0000
0	192.00 52.62	0.00	06/19/2012	Legion park					°N	0000
Õ	52.62 1,829.90	0.00	06/19/2012	Street Lights					No	0000
51-6928283-3 06/12/2012	1,829.90 26.18	0.00	06/19/2012	Traffic Lights		ŧ			No	0000
~	26.18 265.99	0.00	06/19/2012	VFW Ballfields		ţ			No	0000
101-450-5200-43810 Electric Utility 51-6956201-4 Total: 51-7538112-1 06/12/2012	265.99 518.27	0.00	06/19/2012	Public Works					No	0000
~	518.27 18.78	00.00	06/19/2012	Water Tower 2		\$			Š	0000
<u> </u>	18.78 10.93 10.93 5,835.87	0.00	06/19/2012	Speed Sign Hwy 5		ı			ON O	0000
YOCUM Yocum Oil Company, Inc. 209871 05/31/2012 101-430-3100-44010 Repairs/Maint Bldg 209871 Total: YOCUM Total:	321.38 321.38 321.38	0.00	06/19/2012	Bulk Oil Tanks		r			ž	0000
ZIERTMAN Joan Ziertman May 2012 601-494-9400-43150 Contract Services	2,462.50	0.00	06/19/2012	May Clerical Services	ęs	ı	To the state of th		No	0000

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Amount Quantity Pmt Date Description Reference		Type	PO#	lose I	ine#
May 2012	06/06/2012	72.34	0.00	06/19/2012	0.00 06/19/2012 Supplies - Finance	POLITY PROPERTY PROPE	AMERICAN PARTIES AND	MARK PROPERTY AND LOCAL COMPANY AND LOCAL COMPAN	o'z	0000
101-410-1520-42000 Office Suj May 2012 06/06/2012	101-410-1520-42000 Office Supplies May 2012 06/06/2012	117.91	0.00	06/19/2012	06/19/2012 Supplies - Admin	٠			ž	0000
101-410-1320-4200	[01-410-1320-42000 Office Supplies May 2012 Total:	2,652.75			:					
	ZIERTMAN Total:	2,652.75								
	Report Total:	154,923.95								

Accounts Payable Computer Check Proof List

User: joan z Printed: 06/12/2012 - 5:12 PM

Reference	ACH Enabled: No	ACH Enabled: No	ACH Enabled: No	ACH Enabled: No	ACH Enabled: No	ACH Enabled: No
Ŗ	A(AC	AC	AC	AC	AC
er.	nce: 1 0-44030	nce: 2 3-42300	nce: 3 -44170 -44170 -44170 -44010 -44010	nce: 4 3-42000	ice: 5 i-45300	.ce: 6 -44040
Acct Number	Check Sequence: 1 101-430-3100-44030	Check Sequence; 2 601-494-9400-42300	Check Sequence: 3 101-430-3100-44170 101-430-3100-44170 101-430-3100-44170 101-420-2220-44010 101-420-2220-44010	Check Sequence: 4 101-410-1520-42000	Check Sequence: 5 703-430-3120-45300	Check Sequence: 6 101-430-3125-44040
Payment Date	06/19/2012	06/19/2012	06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012	06/19/2012	06/19/2012	06/19/2012
Amount	18,014.14	9,019.46	23.78 (23.78 (23.12 (148.25 (154.25 (154.25 (257.43 (2	59.95	545.84 (545.84	121.09 6 121.09
Description	Abrahamson Nurseries MnDot Grant Reimb Lanscaping - Hwy 5 Check Total:	Alden Pool & Municipal Supply For Well #2 Chlorination System Addition Check Total:	Aramark, Inc. Uniforms Uniforms Uniforms Linen City Hall Monthly Rug Service Station #1 Monthly Rug Service Station #2 Check Total:	Cathy Bendel Moving Supplies Check Total:	Al Bever Reimburse Blinds for City Hall Check Total:	Boyer Trucks Dash Panel Support 00-1 Check Total:
Invoice No	Vendor:ABRAHAMS 27579	Vendor: ALDEN PO 05/19/2012	Vendor: ARAM 629-7503486 629-750343 629-7513179 Mulitple Mulitple Mulitple	Vendor:BENDEL 06/01/2012	Vendor:BEVERAL 06/06/2012	Vendor:BOYER 641061

AP - Computer Check Proof List (06/12/2012 - 5:12 PM)

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:CARQUEST 6971-281640	Car Quest Auto Parts Fuel Pressure Regulator 04-2 Check Total:	76.74	06/19/2012	Check Sequence: 7 101-420-2400-42120	ACH Enabled: No
Vendor:CATCO 1-62545	Catco Replacement Truck Lights Check Total:	51.51	06/19/2012	Check Sequence: 8 101-420-2220-44040	ACH Enabled: No
Vendor:COMCAST 05/27/2012	COMCAST Monthly Service Check Total:	7.90	06/19/2012	Check Sequence: 9 101-420-2220-44300	ACH Enabled: No
Vendor:COMPENSA June 2012	Compensation Consultants, Ltd Monthly FSA Admin Fee June 2012 Check Total:	40.00	06/19/2012	Check Sequence: 10 101-410-1320-44300	ACH Enabled: No
Vendor:COVERALL 7070178755	Coverall of The Twin Cities Cleaning City hall & Annex Check Total:	321.38	06/19/2012	Check Sequence: 11 101-410-1940-44010	ACH Enabled: No
Vendor:CTYBLOOM May 2012	City of Bloomington Lab Bacteria Tests Check Total:	30.00	06/19/2012	Check Sequence: 12 601-494-9400-42270	ACH Enabled: No
Vendor:CTYOAKDA 201206073197 201206073198	City of Oakdale E1, Fuel Leak, generator Generator, check leak, oil change Check Total:	75.00 153.99 228.99	06/19/2012 06/19/2012	Check Sequence: 13 101-420-2220-44040 101-420-2220-44040	ACH Enabled: No
Vendor:CTYROSEV 216109 216131	City of Roseville Monthly IT Service June 2012 Web Hosting Charge - Network Solutions Check Total:	1,652.08 334.60 1,986.68	06/19/2012	Check Sequence: 14 101-410-1450-43180 101-410-1450-43180	ACH Enabled: No
Vendor:CUMMINGS 06/06/12	Mary Jo Cummings Library Consulting Hours Check Total:	2,700.00	06/19/2012	Check Sequence; 15 206-450-5300-43150	ACH Enabled: No

ģ
ಪ್

AP - Computer Check Proof List (06/12/2012 - 5:12 PM)

Invoice No	Description	Amount	Payment Date	Acet Number	Reference
Vendor:CUSTOMON Ck Req	Custom One Homes Refund Escrow 9958 Tapestry #7887 Check Total:	5,000.00	06/19/2012	Check Sequence: 16 803-000-0000-22900	ACH Enabled: No
Vendor:FINANCE 193801373	Finance and Commerce 2012 Street/Water Improv Notices Check Total:	238.04	06/19/2012	Check Sequence: 17 101-410-1320-43150	ACH Enabled: No
Vendor: FOCUS 221 & 222 221 & 222 223 223 223 223 224 224 224 224 224	Focus Engineering, Inc. General Engineering General Engineering General Engineering - VRA Municipal Aid Street Maintenence Transportation & Traffic System 2012 Seal Coat Project Trunk Hwy 36 Corridor Planning Wash Cty Demo Trail Reclamation Proj MnDot Hilton Trail Interchange Development - Sanctuary LE Village area engineering 10th Street Infrastructure Planning Supply Well & Pumphouse 4 3M Litigation LE Water System Chlorination Demont/Highlands 2012 Streets Check Total:	5,481.78 1,110.50 562.50 788.50 45.00 517.50 225.00 270.00 3,521.94 1,106.00 232.00 874.36 2,235.50 354.00 416.44 1,671.01 59.00 510.14 4,333.50 1,478.17 1,136.38 812.50 7,313.73	06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012	Check Sequence: 18 101-410-1930-43030 101-410-1910-43030 101-420-2400-43030 101-420-2400-43030 404-480-8000-43030 601-494-9400-43030 602-495-9450-43030 603-496-9500-43030 409-480-8000-43030 409-480-8000-43030 409-480-8000-43030 409-480-8000-43030 419-480-8000-43030 419-480-8000-43030 419-480-8000-43030	ACH Enabled: No
Vendor:GIBSONJU 245379	Judy Gibson Book Processing Supplies Check Total:	82.54	06/19/2012	Check Sequence: 19 206-450-5300-42000	ACH Enabled: No
Vendor:JOHNSON& May 2012 May 2012	Johnson & Tumer Attorneys Legal Services - Civil Legal Services - Well #4	7,553.00	06/19/2012 06/19/2012	Check Sequence: 20 101-410-1320-43040 601-494-9400-43040	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acet Number	Reference
May 2012 May 2012 May 2012	Legal Services - Prosecution Legal Services - Library Legal Services - 3M Check Total:	4,250.00 318.50 1,105.00 13,356.50	06/19/2012 06/19/2012 06/19/2012	101-420-2150-43045 206-450-5300-44300 601-494-9400-43040	
Vendor:KBS PAIN 00233	KBS Painting, LLC Painting and Wall Repair Check Total:	2,482.00	06/19/2012	Check Sequence: 21 703-430-3120-45300	ACH Enabled: No
Vendor:KIPPESCO 06/05/2012	Kippes Co., LLC Plaster Repair - City Hall Check Total:	725.00	06/19/2012	Check Sequence: 22 703-430-3120-45300	ACH Enabled: No
Vendor:LEAGMN 1668187	League of MN Cities 2012 Annual Conference - A. Smith Check Total:	350.00	06/19/2012	Check Sequence: 23 101-410-1110-44370	ACH Enabled: No
Vendor:LEOIL 05/31/2012	Lake Elmo Oil, Inc. Fuel Check Total:	261.40	06/19/2012	Check Sequence: 24 101-420-2220-42120	ACH Enabled: No
Vendor:Lillie 05/31/12	Lillie Suburban Newspapers Inc. Legal Publishing Notices Check Total:	165.90	06/19/2012	Check Sequence: 25 101-410-1320-43510	ACH Enabled: No
Vendor:LINNER 22321	Linner Electric Company, Inc. Contactor Replacemnet Lions Park Check Total:	498.00	06/19/2012	Check Sequence: 26 101-450-5200-44030	ACH Enabled: No
Vendor:LOFF 1410849	Loffler Companies, Inc. Copy Machine Overages & Base June 2012 Check Total:	181.71	06/19/2012	Check Sequence: 27 101-410-1940-44040	ACH Enabled: No
Vendor:MARONEYS 434438 434438 434438	Maroney's Sanitation, Inc Waste Removal - City Hall Waste Removal - Fire Waste Removal - Public Works Waste Removal - Parks	108.32 47.68 207.82 207.82	06/19/2012 06/19/2012 06/19/2012 06/19/2012	Check Sequence: 28 101-410-1940-43840 101-420-2220-43840 101-430-3100-43840	ACH Enabled: No

AP - Computer Check Proof List (06/12/2012 - 5:12 PM)

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	571.64			
Vendor:MENARDSO 06/07/12 3845 96787 97500	Menards - Oakdale Diffuser City Hall Supplies Vehicte Maint Supplies Cleaner Check Total:	4.58 10.64 32.65 6.38 54.25	06/19/2012 06/19/2012 06/19/2012 06/19/2012	Check Sequence: 29 101-410-1320-44300 101-410-1320-42000 101-420-2220-44040 101-410-1320-44300	ACH Enabled: No
Vendor:MES 00316817-SNV	Municipal Emergency Services Helmet Flashlights Check Total:	2,345.31	06/19/2012	Check Sequence: 30 101-420-2220-42400	ACH Enabled: No
Vendor:METCOU 990885	Metropolitan Council Monthly Wastewater Service June 2012 Check Total:	1,081.28	06/19/2012	Check Sequence: 31 602-495-9450-43820	ACH Enabled: No
Vendor:MILLEREX 16250 16250	Miller Excavating, Inc. Grading Gravel Roads Gravel Check Total:	341.42 384.25 725.67	06/19/2012 06/19/2012	Check Sequence: 32 101-430-3120-43150 101-430-3120-42240	ACH Enabled: No
Vendor:MNDOH 05/25/2012	MN Department of Health Water System Operator Certification Check Total:	23.00	06/19/2012	Check Sequence: 33 601-494-9400-44370	ACH Enabled: No
Vendor:MNPLAYGR 2012126	Minnesota Playground Inc. 3 Picnic Table Frames Check Total:	682.93	06/19/2012	Check Sequence: 34 101-450-5200-44030	ACH Enabled: No
Vendor:NORTHL LKEL09B	Northland Trust Services, Inc. GO Improvement Bond Series 2009B Int. Check Total:	6,181.25	06/19/2012	Check Sequence: 35 316-470-7000-46110	ACH Enabled: No
Vendor:NORTHTOO 50359 50359 Multiple Multiple	HSBC Business Solutions Safety Vests Bolt Cutters, Knives and Snip Trailer Tongue Storage Box Safety fuel Cans	145.90 63.93 224.42 144.26	06/19/2012 06/19/2012 06/19/2012 06/19/2012	Check Sequence: 36 101-430-3100-42150 101-450-5200-42400 101-420-2220-42400	ACH Enabled: No

AP - Computer Check Proof List (06/12/2012 - 5:12 PM)

-
d 3
100
- 44
700

Invoice No	e No	Description	Amount	Payment Date	Acet Number	Reference
		Check Total:	578.51			
Vendor:) Chk Req	Vendor: NOR TONHO Chk Req	Norton Homes Refund Escrow 11784 56th Street #7962 Check Total:	5,000.00	06/19/2012	Check Sequence: 37 803-000-0000-22900	ACH Enabled: No
Vendor 40705	Vendor:ONECALL 4070\$	Gopher State One Call Line Locates - May 2012 Check Total:	269.70	06/19/2012	Check Sequence: 38 101-430-3100-43150	ACH Enabled: No
Vendor:F 1087-12 1087-12	Vendor:PLANTH 1087-12 1087-12	PLANT HEALTH ASSOCIATES, INC Forester Services - May 2012 Forester Services - Development Check Total:	1,550.00 200.00 1,750.00	06/19/2012 06/19/2012	Check Sequence: 39 101-430-3250-43150 203-490-9070-43150	ACH Enabled: No
Vendor:F 3147036	Vendor:PLUNKETT 3147036	Plunkert's Pest Control Pest Control Service - City Hall Check Total:	83.56	06/19/2012	Check Sequence: 40 101-410-1940-44010	ACH Enabled: No
Vendor:PR 05/30/2012	Vendor:PRESSA 05/30/2012	Anastasia Press Planning Commission Meeting 5/30/12 Check Total:	55.00	06/19/2012	Check Sequence: 41 101-410-1450-43620	ACH Enabled: No
Vendor:PRC 102-859856	Vendor:PROSTAFF 102-859856	PROSTAFF Temp Help W/E 5/27/12 Check Total:	620.00	06/19/2012	Check Sequence: 42 101-410-1320-43150	ACH Enabled: No
Vendor:RIV 05/31/2012	Vendor:RIVRCOOP 05/31/2012	River Country Cooperative Fuel Check Total:	699.75	06/19/2012	Check Sequence: 43 101-420-2220-42120	ACH Enabled: No
Vendor:	Vendor:ROGERS 18693	Rogers Printing Services, Corp Clean up days Flyer Check Total:	368.72	06/19/2012	Check Sequence: 44 101-430-3200-44300	ACH Enabled: No
Vendor:S&T 01PE5662 01PF0150	S&T 62 50	S&T Office Products, Inc. Office Supplies Office Equipment	413.33	06/19/2012	Check Sequence: 45 101-410-1320-42000 101-410-1320-42000	ACH Enabled: No
				CONTRACTOR	***************************************	A CONTRACTOR OF THE STATE OF TH

AP - Computer Check Proof List (06/12/2012 - 5:12 PM)

Invoice No	Description	Amount Paym	Payment Date	Acct Number	Reference
01PF0313	Office Supplies Check Total:	57.01 06/19/2012 571.67	2012	101-410-1320-42000	
Vendor:SAMSCLUB 2585 2585	Sam's Club Rehab Supplies City Hall Supplies Check Total:	52.70 06/19/2012 60.69 06/19/2012 113.39	:012	Check Sequence: 46 101-420-2220-44300 101-410-1320-42000	ACH Enabled: No
Vendor:SHERWINW 4252-7779-5	Sherwin-Williams Paint for City Hall Check Total:	806.49 06/19/2012 806.49		Check Sequence: 47 703-430-3120-45300	ACH Enabled: No
Vendor:SW/WC 07/01/2012	SW/WC Service Cooperatives July 2012 Premiums Check Total:	17,694.00 06/19/2012 17,694.00		Check Sequence: 48 101-000-0000-21706	ACH Enabled: No
Vendor:TASCH 53183	T.A. Schifsky & Sons Inc Asphalt Check Total:	216.50 06/19/2012 216.50		Check Sequence: 49 101-430-3120-42240	ACH Enabled: No
Vendor:TELEMETR 3980	Telemetry & Process Controls Revision to Remote Program at well #2 Check Total:	2,700.00 06/19/2012		Check Sequence: 50 601-494-9400-43150	ACH Enabled: No
Vendor:THONESAN 06/06/2012 06/06/2012 06/06/2012	Sandie Thone City Hall Supplies City Hall Supplies City Hall Paint Check Total:	6.42 06/19/2012 100.59 06/19/2012 48.30 06/19/2012 155.31		Check Sequence: 51 101-410-1320-42000 101-410-1320-42000 703-430-3120-45300	ACH Enabled: No
Vendor:VISALE40 8040	VISA Office Supplies Check Total:	22.73 06/19/2012		Check Sequence: 52 101-410-1320-42000	ACH Enabled: No
Vendor:WASHTAX 72440 72440	Washington County Legal Property Tax Appeals Manufactured Homes Assessment	5,800.00 06/19/2012 4,582.64 06/19/2012	_	Check Sequence; 53 101-410-1320-43100 101-410-1320-43100	ACH Enabled: No

ĊΧ.
0.
ō
œ
Δ.

Invoice No	Description	Amount	Payment Date	Acet Number	Reference
	Check Total:	10,382.64			
Vendor:XCEL 51-0117417-0 51-4504807 51-4504807 51-4504807 51-4504807 51-4572945-7 51-45780376-5 51-4580376-5 51-4580376-5 51-4580376-5 51-4580376-5 51-4580376-5 51-452033-8 51-522332-2 51-572332-2 51-572389-3 51-6429583-8 51-6429583-8 51-6429583-8 51-6429583-8 51-652457-1 51-673654-2 51-6956201-4 51-7538112-1 51-8711719-3	Xcel Energy Welcome Sign Lift Station Traffic Lights Lights at Legion park Street Lights City Hall Traffic Lights City Hall Traffic Lights City Hall Tennis Court Parks Bidg Pebble Park Wells 1 & 2 Traffic Lights Arts Center Lift Station Lift Station Lift Station Lift Station Fire Statiion #1 Legion park Street Lights Traffic Lights Traffic Lights Street Lights	31.17 63.81 66.22 66.22 66.22 66.22 66.22 66.22 66.22 66.23 66.22 66.24 66.22 67.41 67.41 67.41 67.42 67.43	06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012 06/19/2012	Check Sequence: 54 101-430-3160-43810 602-495-9450-43810 101-430-3160-43810 101-450-5200-43810 101-430-3160-43810 101-430-3160-43810 101-430-3160-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810 101-450-5200-43810	ACH Enabled: No
Vendor:YOCUM 209871	Yocum Oil Company, Inc. Bulk Oil Tanks Check Total:	321.38 0	06/19/2012	Check Sequence: 55 101-430-3100-44010	ACH Enabled: No
Vendor:ZIERTMAN May 2012 May 2012 May 2012	Joan Ziertman May Clerical Services Supplies - Finance Supplies - Admín Check Total:	2,462.50 0 72.34 0 117.91 0 2,652.75	06/19/2012 06/19/2012 06/19/2012	Check Sequence: 56 601-494-9400-43150 101-410-1520-42000 101-410-1320-42000	ACH Enabled: No

Reference

Total for Check Run: Total Number of Checks:

Description

Invoice No

154,923.95 56

AP - Computer Check Proof List (06/12/2012 - 5:12 PM)

Accounts Payable To Be Paid Proof List

User: joan z Printed: 06/12/2012 - 1:25 PM Batch: 008-06-2012

Invoice#	Inv Date	Amount	Quantity	Pmt Date	Amount Quantity Pmt Date Description Reference	Reference	Task	Type	PO #	Type PO# Close POLine#
MNDOH MN D 2nd Qtr 601-494-9400-4	MNDOH MN Department of Health 2nd Qtr 05/29/2012 601-494-9400-44300 Miscellancous	1,508.00	0.00	06/19/2012	06/19/2012 2nd Qtr Water Connection Service Supply	onnection Service	,			No 0000
	2nd Qtr Total: MNDOH Total:	1,508.00								
	Report Total:	1,508.00								

Accounts Payable To Be Paid Proof List

User: joan z Printed: 06/06/2012 - 2:02 PM Batch: 001-06-2012

Line #	0000	
Type PO# Close POLine#	N O	
PO#		
Type		
Task	,	
Reference	oward Building	
Amount Quantity Pmt Date Description Reference	Ernest Money Toward Building Purchase	
Pmt Date	06/06/2012	
Quantity	0.00	
Amount	10,000.00	10,000.00
Inv Date	ALERUSFI Alerus Financial Ernest Money 06/06/2012 206-450-5300-45200 Buildings Ernest Money Total: ALERUSFI Total:	Report Total:
Invoice #	ALERUSFI ⊅ Ernest Mones 206-450-530(

Accounts Payable To Be Paid Proof List

User: joan z Printed: 06/07/2012 - 10:22 AM Batch: 002-06-2012

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Amount Quantity Pmt Date Description Reference	Reference	Asa	Type	FO#	PO# Close POLine#
LENTSCH Lentsch Sharon	th Sharon	00 7		0100100000	, ,					. 214
Ketund 603-000-0000-37	Xefund	187.00	0.00	7107//0/00	00/07/2012 Retuind Amount assessed in effor	issessed in error	\$			10000 0000
	Refund Total:	182.66								
	LENTSCH Total:	182.66								
	American and a second a second and a second									
	Report Total:	182.66								



MAYOR AND COUNCIL COMMUNICATION

DATE:

6/19/2012

CONSENT

ITEM #:

4

MOTION

Consent Agenda

AGENDA ITEM:

Approval of Resolution 2012-30 Appointing 2012 Election Judges

SUBMITTED BY:

Sandie Thone, City Clerk

THROUGH:

Dean A. Zuleger, City Administrator

SUMMARY AND ACTION REQUESTED: As part of the Consent Agenda City Council is respectfully requested to approve Resolution 2012-30 A Resolution Appointing Election Judges for the 2012 Primary and General Election. Please find attached Exhibit A with the names of the 2012 election judges.

STAFF REPORT: Pursuant to Section 204B.21 of the Minnesota Election Laws, election judges shall be appointed by the municipality. The appointments shall be made at least 25 days before the election at which the judges will serve. The election judges are required to receive compensation equal to at least the prevailing Minnesota minimum wage for each hour spent carrying out duties at the polling place and attending training.

We recognize the City of Lake Elmo is dependent upon and appreciative of citizen assistance for conducting the local election process. The Lake Elmo 2012 Primary and General Election Judge appointments consist of individuals recommended by the City Clerk and require the approval by majority of the City Council. Staff is requesting the individuals listed on the attached Exhibit A be appointed to serve as election judges for the August 14, 2012 Primary Election and November 6, 2012 General and City Election at the hourly rate of \$10.00 for election judges and \$11.00 for head election judges.

RECOMMENDATION: Staff recommends the City Council approve Resolution 2012-30 A Resolution Appointing Election Judges for the 2012 Primary and General Election depicted in the attached Exhibit A.

CITY OF LAKE ELMO WASHINGTON COUNTY STATE OF MINNESOTA

RESOLUTION 2012-30

A RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2012 PRIMARY AND GENERAL ELECTION

WHEREAS, pursuant to Section 204B.21 of the Minnesota Election Laws, Election judges shall be appointed by the municipality; and

WHEREAS, the appointments shall be made at least 25 days before the election at which the judges will serve; and

WHEREAS, election judges and election judge trainees shall receive at least the prevailing Minnesota minimum wage for each hour spent carrying out duties at the polling place and attending training.

WHEREAS, the City of Lake Elmo is dependent upon and appreciative of citizen assistance for its election process and,

WHEREAS, the Lake Elmo 2012 Primary and General Election Judge appointments consist of individuals recommended by the City Clerk with the approval by majority of the City Council

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Lake Elmo that the individuals listed on the attached Exhibit A are appointed to serve as election judges for the August 14, 2012 Primary Election and November 6, 2012 General and City Election at the hourly rate of \$10.00 for election judges and \$11.00 for head election judges.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LAKE ELMO THIS NINTEENTH DAY OF JUNE 2012.

	By:
	Dean A. Johnston
	Mayor
ATTEST:	
Sandie Thone	
City Clerk	

Exhibit A - 2012 Lake Elmo Election Judges

Allen, Diane Allen, Jim

Battah, Abdallah M Bjorkman, Barbara

Bogut, Keith Brockway, Judy A Brockway, Matthew C

Buchek, Ann M Burress, Mary Burress, Michael J Capp, Serenna L Carlson, James G Carlson, Janet Lynn

Dege, George Dillon, Thomas E Durand, Shirley Garcia, Rita

Gelbmann, Anne G Gelbmann, Paul M Grundeen, Mary Hansen, Nancy N Hansen, Susan J Haugen, Suzanne Hels, Shannon G D Hermanson, Christine L

Hermanson, Tom R

Hirsch, Wil
Hopkins, Stephen L
Kiesling, Barb
Kiner, Mardell
Krueger, Jan
Loos, Wendy
Lumby, Sharon

Lumby, Sharon McGrath, Joe McGrath, Paula Mehsikomer, Joyce Meister, Karen Meyer, Donald

Meyer, JoAnne

Miller, Steven Andrew

Moris, Judith

Mullaley-VanZandt, Maureen

Nelson, Herb Nicholls, Jeffery Nicholls, Mike O'Donnell, Patricia

Ogren, James

Oldendorf, Yvette

Olfeit, John C

Olfeit, Paul H

Olinger, Jean

Olson, Gail M Ostem, Catherine

Paul, Carol Paul, Larry Paulson, Phyllis K Petrich, Deana J O

Petrich, Michael J Pierre, Jackie Luella

Quinn, Lisa Raney, Edwin Raney, Jacqueline Roth, James A Roth, Janice Rowenhorst, Lisa Sarkissian, Sheryl

Schneider, Myron Schumacher, Robert Slinger, Donald

Smith, Leah Thienes, Cynthia Thienes, James

VanDemmeltraadt, Gloria

Wacker, Bill Wacker, Sallyann Wagner, Linda Wagoner, Violet Walsh, Barbara Weeks, Bruce

Williams, Marjorie K



MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012

CONSENT

ITEM #: 5

MOTION Consent Agenda

AGENDA ITEM: Approve Removal of Assessments from 2012 File with Washington County

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Dean Zuleger, City Administrator

REVIEWED BY: Sandie Thone, City Clerk

<u>SUMMARY AND ACTION REQUESTED</u>: As part of the Consent Agenda, City Council is respectfully requested to consider approval to remove the parcels on the attached summary from the 2012 assessment roll with Washington County.

BACKGROUND INFORMATION: Residents have the option to either pay the City directly or to pay the County through their tax roll for street assessments. Both of these accounts have been paid directly to the City. Since these payments were made after the street assessments were reported to the County, an abatement form needs to be filed with the County in order to update their file and remove these parcels from the on-going tax roll.

Two of the parcels were sold and the assessments were collected as part of the closing process on the parcels. These assessments have been paid in full. The other was a case where the resident had some unresolved water billing issues and those need to be addressed by the Finance Department. The outstanding balance should never have been assessed but the current staff was only recently made aware of those issues by the resident.

RECOMMENDATION: Based on the fact that two of the assessments have been paid in full, and the other never should have been assessed, it is recommended that the City Council approve Resolution 2012-33 so that an abatement of the assessment can be filed with Washington County.

ATTACHMENTS:

- 1. Summary of parcels to be removed from 2012 Assessment file
- 2. Abatement forms to be filed with Washington County
- 3. Resolution 2012-33

<u>City of Lake Elmo</u> <u>Parcels to be removed from 2012 Assessment File</u> <u>Updates as of 6.19.2012</u>

				Year
Address	PID	Type	Amount	Assessed
Vacant Land	24.029.21.11.0022	Water Main	8,284.00	2009
2110 Legion Lane N	24.029.21.43.0016	Street	1,400.00	2011
8226 26th Street N	21.029.21.23.0014	Utilities	563.79	2012
			10,247.79	

WASHINGTON COUNTY ASSESSMENT DIVISION APPLICATION FOR ABATEMENT - GENERAL FORM CLASSIFICATION / DISASTER CREDIT / SPECIAL ASSESSMENT

(M.S.) 375.192

CL	ASSIFICATI	ON/L	ISASTER (CREDIT / SPECIAL AS	SESSMEN.	13		***************************************
Worksheet #:						Assessmen	t Year:	2009
					Payable	e Year:	2012	
роши россуурун 1000 шиндө <mark>жан жанда</mark> н үртөгштөөгө иштеге иштеге иштеге жана байа буулардын даар бай айын ороссууруу оросууруу оросуу байган айы	OCTUPA (M. TATORMO) ESPERANTON ARRESTO MONTE MARTINA (M. TATORNO).	***************************************	ECIGI A	LICANT	years and any service and any service and any service		and the second s	
Owner's Name (please print or	minute constitution and a second	and the same	ALL	Soc. Sec. /Fed ID	ACC	one	the national section is a second	Cell
	(ype)			Soc. Sec. /Fed ID	File	one		C¢II
Lake Elmo Bank					Di			C 11
Owner's Name				Soc. Sec. /Fed ID	Phe	one	one Cell	
Owner's Name				Soc. Sec. /Fed ID	Phe	one		Cell
Owner's Mailing Address				Property Address (if diffe	rent from ma	iling address	i	**************************************
11465 39th St N				}				
City		State	Zip	City			State	Zip
Lake Elmo	M		550 4 2	City			State	ip
атим жана не не на постоя на того на т На того на того	managaapagaaayeegagaaaasaasaasaaaaa	DE	SCRIPTIO	OF PROPERTY		7 A Land Of The La	dan managamanan managaman	
Property ID Number		***************************************		MP Number	***************************************			ente confinemento de estableca en entre
24.029.21.11.0022								
Legal Description of Property		-,		City or Township		School Dist	rict#	TAG
		w.a.s		1				1710
Lot 1 Heritage Farm that part of out	iot i neritage tai	rm		Lake Elmo		622		
	ASSI	ESSOI	R'S ESTIM	ATED MARKET VALU	E	**************************************		
Original:								
Land EMV	lmprov	ement I	EMV	Total	characteristical like ilikuwa wa dada a Adal ilika Mada	(Classification	
} Симп по на х те стоит вышения вышения в симп пе из высокней того и положения выположения учение выдачения выположения	andream process compressed from process from the first of the second desiration of the second de	Delite Control of the State of	nichte Luxus (1965 mill 1990) in ferzeicht (1965 mill 1966 mill 19	ank de kuli kwalinich hat history da watu da yada da watu su sa katu hatan kwali watu maaanne da hali na maranda ma	Marie Constitution of the	District Annual Control of the Contr	and the second s	Western Case and Case of Management and American
Revised:				o carjaniamam, kopenhikik hasimaan waxawa kolomnin Mobouka NaMAA Minia MAAA waxa ca mamakia K	·	02504745 146160416064044000404164000404	***********************	
Land EMV	Improv	ement I	EMV	Total		(Classification	
	LANGUITA TIPLER CONTRACTOR TO THE PROPERTY OF	***************************************			Philosophy (1996) and the second of the seco	l amagadit ni samunia ministrativi ni da asaa asaa mi	**************************************	
Applicant's Statement of Facts:	anna manana terminan menterbahki menterbahki melek	AND THE PERSON NAMED OF	alanna manana ka	d toulousesementulunds en both tousered entirement around a communication and a service at 1955 a service at 1				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Tippinent b beatenier of 1 acts.								
					, qq dagda fa gayamma qaddyosiisii ka kassa aba ka kiisiisii ka ka	***************************************		. THE CONTROL OF THE
				WARRANTER BERTHER THE PROPERTY OF THE PROPERTY	وواداله المراجعة والمراجعة والمراجعة والمراجعة والمراجعة والمراجعة والمراجعة والمراجعة والمراجعة والمراجعة	TEMPORET ARTON OF A CONTRACT O		
	PET PETER TELEVISION PROPERTY PETER PETER TELEVISION FOR THE PETER TELE	erungi (Francis ("1874er""1881)	and the second s		ranning and research to the second	riningan 4645,,,,,q,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		-d-dammanan
Applicant's Request:				A CONTRACTOR OF THE CONTRACTOR				
Please abate the 2009 Lateral Water	Main Assessm	ent in t	he amount o	f \$8,284.00. This amount v	vas paid dire	ct to The Cit	y on Jur	e 14, 2012.
он в может выполнения выполнения выполнения выполнения выполнения выполнения выполнения выполнения выполнения					mannadan manan	vonere de la montante de le repertura est en estara	ordinario e e e e e e e e e e e e e e e e e e e	nteren merekamanan meneran men
менерен каран желан желан байын байын байын карамын желен берен жайынын байын байын байын байын байын байын бай	annan woma a tannan anna 1 na jan annan an an	*************************************		анстината порта пот при	Managar and Human Harry Huserrie	THE PERSON IN LEVEL OF LABOURIA PROBABILITY	hankididhadridhi impopet ipppamara	ATTENDED TO STATE OF THE STATE
VINNERIA INDIA INDIA INDIA INDIA JA	ngjala 14 mbiliya qayr mga yayr qaqa qayr qaysaa ee ee ee ahaa ee baa		այդուրյա օգոցնաններ (որ նա հանձանացի հայցորը (ո (որդինընդի հետ բացմա	et processors Austrick (1999) group von 1995 in die feligie zijnophet i fillität i zidalstalskihmet e zwiejezej		hidan kirikan (Mil Al Mil Mil Al Maria kirika (Maria kirika (Mil Mil Mil Mil Mil Mil Mil Mil Mil Mil		d Aldahad Alda Albahad baybayan gayar daga ay ab bibiliyan af ay daga fa fal
	rch /2	2.	-0 0	THE DESTRUCTION AND ASSESSMENT OF THE PROPERTY	6/	15/12	ene e e e e e e e e e e e e e e e e e e	
Applicant's Signature:	any /		-ex-	Date	e: //	3112		
Note: Minnesota Statute's 1988, law to be made as a basis of impos matter which the maker of the state than one year or to payment of a fin	ing, reducing, c ement knows is	or abat false i	ing any tax o nay be sente	or assessment, intentionall- inced, unless otherwise pro-	y makes any	statement a	as to any	material
Not				esolution for reductions o for Local Option Disaste		nts		

Bout 140

OFFICE USE ONLY

Magana ya kasa ka	SOMETIME TO SERVICE STATE OF THE SERVICE STATE OF T	Mai	ket Value						
	Class	Land	Improvement	Total	Tax Capacity		Tax and Other Credits	Other Special Asmts	Total Payable
Original			- Improvement			LNTC			
Line 1				4 2000 2220		TIF			
Line 2						FD			
Line 3						STATE			
Line 4						RMV			
Line 5						PWR LN CR			
Total						AG CR			
						HMST CR			
annun annun annun an think den an an th	and the last of th	en e	агальку правитический развений объеду достью выплекта по павлений и поставлений выплекта по павлений выплекта п	A COMPANY DE AUTO DE A		TOTAL		Managaran da sana sana sana sana sana sana sana	
		Mai	ket Value				Tax and	Other Special]
	Class	Land	Improvement	Total	Tax Capacity		Other Credits	Asmts	Total Payable
Proposed						LNTC			
Line 1			1			TIF			
Line 2	WATER CONTRACTOR OF THE CONTRA					FD	}		
Line 3						STATE			
Line 4				4-4-		RMV			
Line 5						PWR LN CR			
Total						AG CR			
						HMST CR	12.1.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.		<u> </u>
						TOTAL			
☐ Tax is pa	paid as of:								
Alter Cadimi	ing the approant	S Claims, Thave C	arefully investigated t	appreation	and find the racts to	To Cas Turiows.			
Investigator's	Signature	- maring and the second					1 111 111	D	ate
			CERTIFICATE	OF APPR	OVAL – COU	VTY ASSESS	OR		
			e approved, the Assess		r of Property Record	ds and Taxpayer S	ervices must both	favorably recomm	end its adoption.
		DATION (Cou	nty Assessor or City A	ssessor)					
CRITERIA:				Assessor's	Signature				ate
Approved	Denied			A35C3501 5	Signature			1.7	acc
NIDECTAD	'S RECOMMEN	IN A TYANI						W-50-2210KO-52220KO-1100-221-430-231-021-1100-AM	**************************************
Approved	Denied	DATION		Director's	Signature	Lota III Lota Lota Lota Lota Lota Lota Lota Lota	Anna Anna Anna Anna Anna Anna Anna Anna	Di	ate
and the second second second		COI	UNTY BOARD C	F COMM	ISSIONER'S -	COUNTY AT	IDITOR	akeen gaaray disimaa ee ee aanaa aa gaaraan ee aa ah	usinaiskus krasseraan kaikiramsi ka enimina sierensus enesimäätään
Note: For a		ng in a change o	(\$10,000 and above in	cluding tax, pe	enalty and interest. I	For this abatemen	to be approved, ti		tor of Property
Approved	Denied	ecords and Taxpo	ayer Services, and the	County Board Auditor's		iust att favorably i	recommend its ado		ate
I certify that a	at a meeting held (ntered upon the minute	(year)es of its proceed				ook the above actions, other concerned	

2

WASHINGTON COUNTY ASSESSMENT DIVISION

			TEMENT - GENERAL RU CREDIT / SPECIAL ASS		TS	(N	M.S.) 375.192
Worksheet #:					Assessment	Year:	2011
					Payable	Year:	2012
		APPI	LICANT	······································			
Owner's Name (please print or type)			Soc. Sec. /Fed ID	Pho	one	***************************************	Cell
Catherine Ann Foster					***************************************		A1
Owner's Name			Soc. Sec. /Fed ID	Pho	one		Cell
Owner's Name	THE CANADA TO THE PROPERTY OF		Soc. Sec. /Fed ID	Pho	one		Cell
Owner's Mailing Address			Property Address (if differe	nt from mai	iling address)		
2110 Legion Ln N	1 6: 1	77.				0	7:
City Lake Elmo	State MN	Zip 55042	City		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	State	Zip
	T)	CCDIDTIO	N OF PROPERTY	estre à del Calendar como les del Sicilia Con del Contra Contra Contra Contra Contra Contra Contra Contra Cont	**************************************		
Property ID Number	I) E)	SCRIFITO	MP Number	TOTAL STREET, SOUTH STREET,	THE RESIDENCE OF THE PROPERTY	alasa an matanana	and the second s
24.029.21.43.0016							
Legal Description of Property			City or Township	***************************************	School Distri	ct#	TAG
Eden Park Lot 1 Block 3			Lake Elmo	622			
Original:	ASSESSO	R'S ESTIM	ATED MARKET VALUE	n 1	THE STATE OF THE S	**************************************	territorio de la compansión de la compan
	Improvement	EMV	Total Classification			tion	
Revised:							
Land EMV	Improvement	EMV	Total		Classification		tion
						MATERIAL PROPERTY.	, , , , , , , , , , , , , , , , , , ,
Applicant's Statement of Facts:		***************************************	,				
		Managara ang at tang at penggalang at penggalang at penggalang at penggalang at penggalang at penggalang at pe		THE LEGISLATURE AND THE STATE OF	HENSELSTERMINISTERMINISTERMINISTERMINISTERMINISTERMINISTERMINISTERMINISTERMINISTERMINISTERMINISTERMINISTERMINI	T AYATATI TIRRITA AATIO TA	
Applicant's Request:	THE PROPERTY OF THE PROPERTY O	MANUSCRIMONICAL SANCTON DESCRIPTION OF THE PROPERTY OF THE PRO	nemberson nemergenen en het er en met en		ACT THE RESIDENCE OF THE PARTY	MINER TO SERVICE AND ADDRESS OF THE SERVICE AND	And the special of the financial control of the special control of t
Please abate the 2011 Street Assessment in	the smount c	- 00 00 t 2 t	This amount was naid direct	to the City	on lune 4 2	N12	
TIGGS ADALE LITE ZOTT GLICEL ASSESSMENT III	the amount c	71 \$1,400.00.	THIS diffOUTH Was paid diffect	to the only	On June 4, 2	VIE.) kanadisha kebudeur melamer ashkelelhe kebabaha ar melaha
			narananananana in kanara inanara ara sarah interperate desperanjanjah pikemat di penteratahan interfet	ligi kah imugi ngayagan ing kayangan ing dan dini iliyana k			
	1884 - I American ya ga ay ilgayilga a Al Anjaba ya ki kalifaranya (Amayalisa da		нализмильный павильный и в очительний эникологичений порторогический порторогический порторогический портороги		and the state of t	***************************************	ją (gyglycją przesia dzienia z makkie i przesia przesia kantonia kantonia przesia kantonia przekia przekia kantonia przekia
Applicant's Signature: Carly	Be	rele	Date:	6	16/12		
Note: Minnesota Statute's 1988, Section law to be made as a basis of imposing, redumatter which the maker of the statement kn than one year or to payment of a fine of not	609.41, "Whicing, or abate tows is false:	hoever, in ma ting any tax o may be sente	or assessment, intentionally enced, unless otherwise prov	makes any	statement as	s to any	material

Note: Must include City/Township Resolution for reductions on assessments Note: Must include Fire report for Local Option Disaster Credit

OFFICE USE ONLY

	THE RESIDENCE OF THE PARTY OF T			C/1'I'L	COLUME	saning and the saning			
		Mar	ket Value				Tax and	Other Special	
	Class	Land	Improvement	Total	Tax Capacity		Other Credits	Asmts	Total Payable
Original						LNTC			
Line 1						TIF			
Line 2						FD			
Line 3		7.7				STATE			
Line 4		ļ				RMV			
Line 5						PWR LN CR			
Total						AG CR			
						HMST CR			
	Carlot Parameter Company of the Assembly Company of the					TOTAL			
		Mar	ket Value				Tax and	Other Special	
	Class	Land	Improvement	Total	Tax Capacity		Other Credits	Asmts	Total Payable
Proposed						LNTC			
Line I						TIF			
Line 2						FD			
Line 3						STATE			
Line 4						RMV			
Line 5						PWR LN CR			
Total						AG CR			1
						HMST CR			
			3			TOTAL			
TOTAL RE	DUCTION:	COLUMN COLUMN TO THE COLUMN TO		***************************************					
	REPORT OF INVESTIGATION								
☐ Tax is pa	id as of:						Local Tax Rate:		
☐ Tax NOT	Γ paid as of:						RMV Rate:		
1	-	cant's claims, I have o	arefully investigated	this application	and find the facts to	be as follows:			##\$\$\$#################################
	. 121. 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1								
		deninal delandria del del per la representa del constitució de la		The sales of the second			7884484444194444118488888888999999999999	AN HATALIS PARTE CONTROL OF THE STATE AND	
program processor, to protecting as a decided to \$1.000 and the field of the field		promptonikoshiddiddiddiddiddiddiddiddiddiddiddiddidd		***************************************	oogomblogdalaja aasladdaldal laddalddalddaldd 1950 1991(VPR)		ALLEGO MALAGRAMATALANANAN PERSENJERUNGAN PERSENJERU		and a second of the second of
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	NAME OF THE OWNER OWNER OF THE OWNER OWNE		. 18.00 18.18.18.18.18.18.18.18.18.18.18.18.18.1	hadd 1867-1867// 1879/1967 - yrwyn y rynnidd Leldainad I Maehdd 1970 1	enas 1911 i inter-1911 parriari (1920).	14 page 14 page - a palapanapak sapunka da akkadi da 17 Probri 144		831 (1497-99:-) - 979999- [†] 4 mjerogos landskal lat 13748 (1617-1618) (147
Investigator'	e Signature						.,	i D	ate
investigator	s signature					Mark Alexander (Article)			NAMES
Волитичности на под на под На под на под	ONT A COMPANY OF THE PARK OF T	de la	CERTIFICAT	E OF APPR	OVAL – COU	NTY ASSESS	OR		
Note: (under	r \$10,000) Fo	r this abatement to be	e approved, the Asses	sor and Directo	or of Property Recon	ds and Taxpayer S	Services must both	favorably recomm	end its adoption.
ASSESSOR	'S RECOMN	MENDATION (Cour	nty Assessor or City	Assessor)					
CRITERIA:	:								
Approved	Denied			Assessor's	Signature			D	ate
	STATE OF THE PARTY	ON THE PROPERTY OF THE PROPERT	ON MANIANTATIONAL DE PROPENSION DE REMEMBER DE LE MANIANTE DE L'ARTE DE L'ARTE DE L'ARTE DE L'ARTE DE L'ARTE D	***************************************					
DIRECTOR	'S RECOM	MENDATION	N. W. Carlotte						
Approved	Denied			Director's	Signature			D	rate
Pagamparaman a walnun alaman alaki da da	AND SECURITY PROPERTY.	CO	UNTY BOARD	OF COMM	ISSIONER'S –	COUNTY A	UDITOR		
Note: For	abatements re	esulting in a change o		including tax, p	enalty and interest.	For this abatemen	t to be approved, i	the Assessor, Direc	ctor of Property
Approved	Denied	Accordo dire Adap	er and record break bit	Auditor's					ate
L certify that	at a meeting	held (month, day)		(year)_	th	e County Board o	f Commissioners t	ook the above acti	on on this
abatement. This action was duly adopted and entered upon the minutes of its proceedings as a public record, showing the names of taxpayers, other concerned persons and the amounts involved.									

WASHINGTON COUNTY ASSESSMENT DIVISION

C			CREDIT / SPECIAL ASS		/\ 	4.S.) 375.192
Worksheet #:	ueren er			Assessment	Year:	2012
				Payable	Year:	2012
мештом сомность по соложного метом сомностью при	(hydydyd thice daydddin wysdyddin a safedd ac a saw dan a naed adarn censar a mae'r a chan y chan y chan a chan	A DD	LICANT	ophysiology Cymyndaidd Sighirlandar og fff hofynio feit. Myngyfair neiriniadd Llennau f Llennau f Llennau feith		
Owner's Name (please print o	or type)	ALL	Soc. Sec. /Fed ID	Phone	2004 Maria (1900)	Celi
Marcia & Philip Liniewicz	<i>y</i> . <i>y</i>					
Owner's Name			Soc. Sec. /Fed ID	Phone		Cell
Owner's Name			Soc. Sec. /Fed ID	Phone		Cell
Owner's Mailing Address			Property Address (if differ	ent from mailing address)		
8226 26th St. N						
City	State	Zip	City		State	Zip
Lake Elmo	MN	55042				
	DE	SCRIPTIO	N OF PROPERTY			
Property ID Number	**************************************		MP Number			
21.029.21.23.0014					,	
Legal Description of Property			City or Township	School Distri	ict#	TAG
Lake Elmo Heights 3 rd Add Lot 5 E	3lock 4		Lake Elmo	622	N. C.	
ашта жарын мамада кажа жан кашта ма тама жана айда каштан шаш үүнө үүнө үүнө үүнө күүнө күүнө каштарын айда айда	**************************************	5) 9 CT - BT CT (BT) TO 8	APPERA NE A ENEZENE ELA E XXI			UCLUMN THE REPORT OF THE PERSON OF THE PERSO
Original:	ASSESSU	R'S ESTIM	ATED MARKET VALUI	<u>u</u>		
Land EMV	Improvement	EMV	Total		lassificat	ion
					out-survivous que d'an	
Revised:						
Land EMV	Improvement l	EMV	Total		Classification	
	and the second s					2000-100-100 William W
Applicant's Statement of Facts		antide kilorikare karantok deki 1900-tilara erra ile kilorika ile eta erra ile kilorika ile eta erra ile eta e		enggare a na una na nganara sa na		ALLI VOITTE CON LES DE BEST PROFESCIONARIONNE
ompilaj, tenglem) gjengga bleishdedelem et feldeslid feldelik feldelik feldesle et en elem) eligit a bemest abhjelghe dynishta bleishd		AI AND THE PROPERTY OF STREET	MCH 1979-1981 (1978-1989) (1979-1999) (1979-1999) (1979-1999) (1979-1999) (1979-1999) (1979-1999) (1979-1999)	INGMENIA INGGA MIGONI INGGANAKA INGGANAKAN INGGANAKAN INGGANAKAN INGGANAKAN INGGANAKAN INGGANAKAN INGGANAKAN I	***************************************	parametri serametri sigarquigs serripah akhilokhiydalari propinsk
чамитиканты активоозиторун өздөгө өздөгө таран тарам тарам тарам тарам тарам тарам тарам тарам тарам	spragowyłyczi zgomki dzisida i odkiakienik oklada i oklacy ki długdyn i okiakie owkiaka i tedeskie		жен не выправления выправления выправления выправления вы выправления выправления выправления выправления выпра	emperje, telefolositeimite pojety er miestet et deller Aldeste et et delle et Aldeste Aldeste Aldeste Aldeste A		
ньын планы планапланапланапланапланапланапланаплан	HWSO-I HWSGLIGANAN-SANIA A SANIANANI PARAMI NA SAUTI-SAUTI-SAUTI-SANIA SANIA	, egy anglinga nyanmaga pilagaha fay angan nya ganaka ajakt	ojedje plenokristinom kratinom (pryslovita kaldeska kaldeska kratina kritika krati kratina kratina i kritika k	AND BURNESS STORES TO SERVICE STREET STR	gergagententsdafigenatalgehidesta	Adamatahan punaha Natara Natara Indonesia Ira
Applicant's Request:	KIH GEIMAAAN ILOO AYAAN TOI IAAAAN ILOO BAHTOO TAKAA DAGEERA AASOE ERAACAAN HARI III III III III III III III I	May ang ay an an ang a mana an ang ang an ana an an an an an	noonska szimmer alekanszánoa misszeni szoka a sziszánásáhátátát felkézőt érindett (Adrest Anto a Poutschéantat A	1000-2001/min 1900-00-2004/min Abdolescul Ab	egint maximission	
Please abate the 2012 Utility Asse	nomant in the emerge	f 0552 70 Ti	ale amount was assessed in	a after		
Please addle the 2012 Othity Asse	Sament in the amount o	и фоод./ э н	iis amount was assessed in	i GilVi.		akalinda kalada da akadina kalada da Alada da A
1900-1904-1904-1904-1904-1904-1904-1904-			naanaa kanna ka	Akalami, Hadiggay Akalaka Asalaka Malada Maka Maka Maka Maka Maka Maka Maka M		
NERIAMBER KYREREKIYARIA (ARABA (A	Annual Control of the	prij Jeglija Jeggiga gregle diliktira melitirida kiladisatra kal		Manufacture and the second	9 ₄ , (<u>ab 18, 18, 18, 18, 18, 18, 18, 18, 18, 18,</u>	
Applicant's Signature:	the Berd	lel	Date	: 6/11/12		
	Ò			, , , , , , , , , , , , , , , , , , , ,		
Note: Minnesota Statute's 198 law to be made as a basis of important which the maker of the stathan one year or to payment of a	osing, reducing, or abat atement knows is false :	ting any tax o may be sente	or assessment, intentionally enced, unless otherwise pro	makes any statement a	s to any	material
N	ote: Must include City	/Township F	Resolution for reductions or	n assessments		

Note: Must include Fire report for Local Option Disaster Credit

OFFICE LISE ONLY

		Mai	ket Value		S OURS OFFICE				
	Class	Land	Improvement	Total	Tax Capacity		Tax and Other Credits	Other Special Asmts	Total Payable
Original	Ollida	23.70	AAAW A T T T T T T T T T T T T T T T T T			LNTC			
Line 1	·					TIF			
Line 2						FD			
Line 3						STATE			
Line 4						RMV		1	
Line 5						PWR LN CR	1		
Total						AG CR			
						HMST CR			
						TOTAL			
		Mai	ket Value				Tax and	Other Special	
	Class	Land	Improvement	Total	Tax Capacity		Other Credits	Asmts	Total Payable
Proposed						LNTC			
Line 1						TIF			
Line 2						FD			
Line 3						STATE			
Line 4						RMV			
Line 5						PWR LN CR			
Total						AG CR			
						HMST CR			
		7 70 70 78 78 7 1 3 7 7 7		4 41.0		TOTAL		North Alexander of	5
TOTAL RE	DUCTION:								
aanakamadaan soojalad soojalad hiibidd dhaan			RF	PORT OF	INVESTIGAT	ION		<u>Cualmente de la company de la</u>	
☐ Tax is pa	id as of:						Local Tax Rate:		
☐ Tax NOT	paid as of:						RMV Rate:		
After examin	ing the applic	ant's claims, I have	carefully investigated t	his application	and find the facts to	be as follows:		Lething with the state of the s	y gyelgelye ikhidisle eskisidheki elesi bila lakidhiddiddisledi.
	4		egyy mygnys y nagonnag y chysfon i taibhlir dhifridina faladhish caladhish ch	***************************************		gaya makinda (Alakanini bayinda (Alakinda (Alakinda (Alakinda)))			Ni pagagary pyropos s lejopolos oft Molbital Lobes (Allahida)
									1115-00-11-1-11-11-11-11-11-11-11-11-11-11-1
***************************************			1271 X 1281 27 1 X 1281 27						
		mgaya ji myangaya a ya ngumun a yakgada ma yankganda il dalabida i akanada i kilifi ka						ggggyggagagagagat contined Mathematic Mathly (self-contine de Mandon in	
Investigator's	Signature							D	ate
			nna na seusaka arini marahi mahasa kara mili kilomi waka ki mahasi kilomia	micros de la companya	Mittiglistical Security Securi			A STATE OF THE STA	
THE RESIDENCE OF THE PERSON NAMED OF THE PERSO	Webball Downson, was a sure		CERTIFICATI	POSTONE AND PRODUCTION OF THE PARTY.		NAMES OF THE PERSON NAMED IN THE PERSON NAMED	MOREO CONTRACTOR OF THE PROPERTY OF THE PROPER		
			e approved, the Assess	 	r of Property Recon	ds and Taxpayer S	Services must both	favorably recomm	end its adoption.
		MENDATION (Cou	nty Assessor or City A	ssessor)					
CRITERIA:				Assessor's	Signature			D	ate
Approved	Denied	I .		A33C3301 3					
				-Annabytes procedured and the	PHATILICAN PART STRUCTURE FOR THE PROPERTY OF THE PARTY O	anno astir i vario envittivo (vi ettori i i		эндригия и положения	и готинальный приняти по приняти приня
Approved Approved	'S RECOM! Denied	MENDATION		Director's	Signature			D	ate
Apploved						Carren and a company of the company	omnen volume menumente kente ekimuseks monkumke konsikkki k		OCONSANDAMENTO CONTRACTOR CONTRAC
		CO	UNTY BOARD O	F COMM	ISSIONER'S –	COUNTY A	UDITOR		
Note: For a	ibatements re		f \$10,000 and above in ayer Services, and the						tor of Property
Approved	Denied	necorus una rasp	ayer bervices, and the	Auditor's		mar an juvoruoty	Comment to the		ate
		oold (month down)		(year)	A	e County Board of	f Commissioners to	ook the above actic	on on this
abatement. T	his action wa	neld (month, day) is duly adopted and e	ntered upon the minute	es of its procee	dings as a public rec	ord, showing the	names of taxpayers	s, other concerned	persons and the
amounts invo								N-1111	

2

CITY OF LAKE ELMO WASHINGTON COUNTY STATE OF MINNESOTA

RESOLUTION NO. 2012-33

A RESOLUTION RELATED TO 2012 ASSESSMENTS TO WASHINGTON COUNTY

BE IT RESOLVED, by the City Council of the City of Lake Elmo, Minnesota, the attached list of 3 parcels may be removed from the 2012 assessment roll due per the attached Washington County abatement forms.

APPROVED by the Lake Elmo City Co	ouncil on this 19 th day of June, 2012.
	Ву:
	Dean A. Johnston Mayor
ATTEST:	
Sandie Thone	-

City Clerk



MAYOR AND COUNCIL COMMUNICATION

DATE:

06/19/2012

REGULAR

ITEM #:

6

MOTION:

Resolution 2012-031

AGENDA ITEM:

Street Name Change – Julep Avenue North (Entrance into Tapestry at

Charlotte's Grove)

SUBMITTED BY:

Kyle Klatt, Planning Director

THROUGH:

Dean A. Zuleger, City Administrator

REVIEWED BY:

Nick Johnson, City Planner

<u>SUMMARY AND ACTION REQUESTED</u>: The City Council is being asked to consider a request from three property owners that access Julep Avenue North from a private driveway to rename the segment of this road between 45th Street North and Tapestry Road. All of the petitioners presently have a 45th Street address because the driveway used to extend all the way to 45th Street before it was realigned as part of the Tapestry at Charlotte's Grove development. The specific request is to rename this segment "45th Street North", which will then act as a logical east/west extension of 45th Street North into the Tapestry Subdivision.

The recommended motion to act on this is as follows:

"Move to adopt Resolution No. 2012-031 approving a request to change the name of a portion of Julep Avenue North to 45th Street North"

BACKGROUND INFORMATION: When the Tapestry development was platted, the developer was required to create a new public access road to serve the project area. This new road was located approximately in the same location as an existing private driveway serving three homes, but was realigned to provide a safer connection at the confluence between Julep Avenue North and 45th Street North. The private driveway, which continues to serve the petitioners properties, was therefore cut off from the old roadway and now connects to the Tapestry entrance road. For reasons that are unclear in the City's files, the entrance road was named Julep Avenue North while none of the property owners that accessed this new road were required to change their addresses. At present, the three petitioners' homes all access directly to Julep Avenue North, but have 45th Street Addresses.

The current situation as described in the preceding paragraph is not acceptable from a public policy standpoint, and in seeking a solution to this problem, the three affected homes have asked to rename the street unto which their driveway accesses to 45th Street North. The specific portion Julep Avenue North to be renamed is described in an attachment to this report. This course of action appears to be the least disruptive for all parties than any other solution, which would either require existing addresses to be changed or the existing driveway to be relocated.

Because the proposed action would rename the entrance road into the Tapestry Subdivision, all property owners within Tapestry were sent notice of the upcoming meeting and decision by the City Council. No property owners within Tapestry would be directly impacted by the proposed change by having to change their current addresses.

RECOMMENDATION: Based upon the above background information and findings documented in the attached Resolution No. 2012-031, it is recommended that the City Council approve the request for a street name change by undertaking the following action:

"Move to adopt Resolution No. 2012-031 approving a request to change the name of a portion of Julep Avenue North to 45th Street North"

ATTACHMENTS:

- 1. Resolution No. 2012-031
- 2. Map of Street Segment to be Renamed
- 3. Letter Requesting Street Name Change
- 4. Overview Map of Tapestry at Charlotte's Grove
- 5. Construction Plans for Julep Avenue North

SUGGESTED ORDER OF BUSINESS:

-	Introduction of Item	City Administrator
_	Presentation	Planning Director
	Questions from Council to Staff	Mayor Facilitates
**	Public Input, If Appropriate	Mayor Facilitates
-	Call for Motion	Mayor & City Council
-	Discussion	
	Action on Motion	Mavor Facilitates

STATE OF MINNESOTA COUNTY OF WASHINGTON CITY OF LAKE ELMO

RESOLUTION NO. 2012-031

A RESOLUTION CHANGING THE NAME OF A PORTION OF JULEP AVENUE NORTH BETWEEN THE 45^{TH} STREET NORTH RIGHT-OF-WAY AND TAPESTRY ROAD

THE CITY COUNCIL OF THE CITY OF LAKE ELMO, MINNESOTA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City of Lake Elmo has received a request from Jim and Judith Blackford, 9765 45th Street North; Don and Judy Morris, 9759 45th Street North; and Ryan and Amy Miller, 9757 45th Street North (Petitioners) to change the name of a portion of Julep Avenue North between the 45th Street North right-of-way and its intersection with Tapestry Road in the Tapestry at Charlotte's Grove subdivision to 45th Street North as documented in the attached Exhibit "A"; and

WHEREAS, the City Council approved the Final Plat for Tapestry at Charlotte's Grove at its December 7, 2012 meeting; and

WHEREAS, the Final Plat provided for an access road into the development that reconfigured the existing intersection of Julep Road North and 45th Street and that named this new access road Julep Avenue North to continue an existing street name into the subdivision, and

- WHEREAS, three existing homes (Petitioners) along the new portion of Julep Avenue North all currently share a private driveway that provides access to Julep Avenue North; and
- WHEREAS, the Petitioners homes retained their existing 45th Street North addresses, even thought their driveway no longer connects to 45th Street North, and
- **WHEREAS**, the Petitioners have requested to change the name of Julep Avenue North to 45th Street North in order to correct the discrepancy between their addresses and the street on which their driveway is located; and
- WHEREAS, the street name change will not affect any existing or future homes or cause any existing addresses to be reassigned; and

WHEREAS, the City Planner reviewed and examined the signatures on said request and determined that such signatures constituted all landowners that use the afore mentioned driveway for access; and

WHEREAS, the City of Lake Elmo provided written notice to all property owners within the Tapestry at Charlotte's Grove Subdivision informing them that the City Council would be considering the street renaming request at its June 19, 2012 meeting, and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, the Council in its discretion has determined that the street name change will benefit the public interest because:

- 1) The entrance road to Tapestry at Charlotte's Grove is more closely follows an east/west alignment than north/south alignment and represents a logical extension of 45th Street North.
- 2) All property owners with access to the street to be renamed have petitioned for the change.
- 3) The change will allow the Petitioners existing addresses to match the street name onto which their driveway accesses and will not require any further readdressing of existing lots or houses.

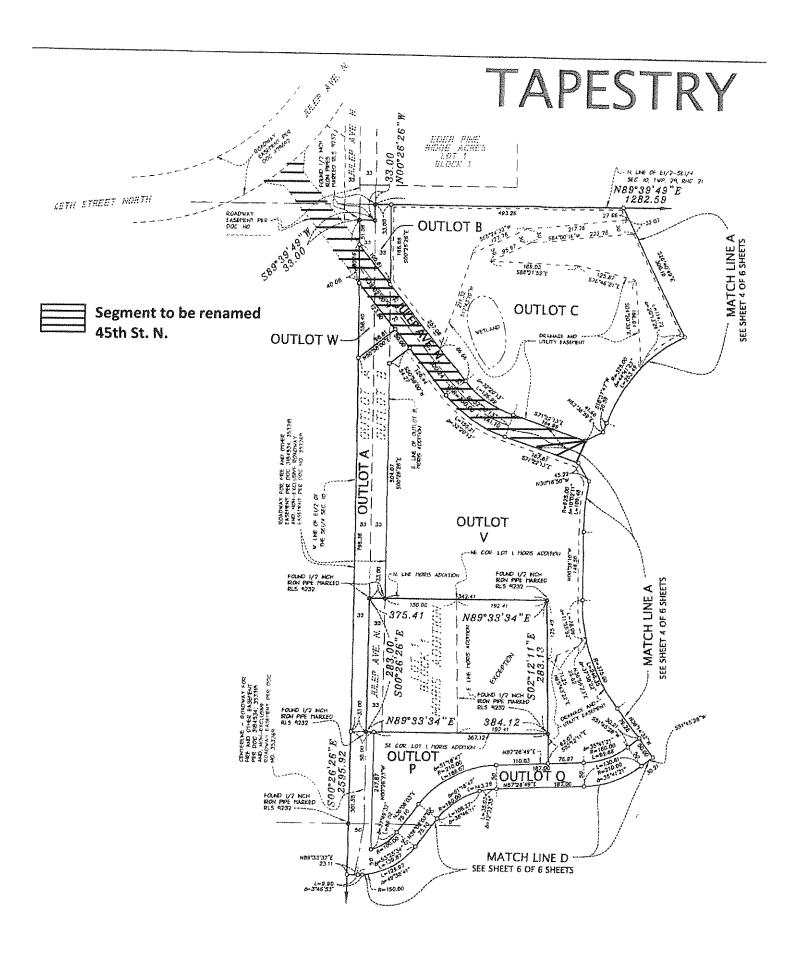
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE ELMO, COUNTY OF WASHINGTON MINNESOTA, that the Petitioners request for a change in street name is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LAKE ELMO THIS NINTEENTH DAY OF JUNE 2012.

D...

	Бу
	Dean A. Johnston
	Mayor
ATTEST:	
Sandie Thone	
City Clerk	



Karl Horning
Building Department
City of Lake Elmo
3800 Laverne Avenue North
Lake Elmo, MN 55042

RE: Lake Elmo Street Renaming Request - Change from Julep Ave. N. to 45th St. N.

Dear Karl:

You asked us to put our request for a Lake Elmo street name change in writing, therefore the three families impacted by this change are sending you this letter. We are making this request because the road reconstruction done many years ago of 45th Street North, Julep Avenue North and 47th Street North left our three mailboxes on a stub road that Delmar and Joan Eder now consider to be their personal driveway. Delmar and Joan have asked us many times to move our mailboxes to the road coming into the Tapestry housing development and we are agreeable to move our mailboxes.

However, the road coming into the Tapestry development was named Julep Avenue North when the development was constructed and so the U.S. Post Office will not let us move our mailboxes to this road unless we all change our addresses from 45^{th} Street North to Julep Avenue North. We do not want to change our home addresses after living at the same location in Lake Elmo for so many years. Therefore, we are asking the City of Lake Elmo to rename this short stretch of road (less than ¼ mile long) and change it from Julep Avenue North to 45^{th} Street North. No homes or city lots are impacted by this street name change and it makes much more sense to have this small stretch of road called 45^{th} Street North since this short stretch of road goes mostly east-west like the remainder of 45^{th} Street North.

A copy of a Google map of the street area we are talking about is attached which shows the current location of our mailboxes. It also shows the new proposed location for our three mailboxes and the specific section of Julep Avenue North we want renamed 45th Street North. In addition we want to build a 30 inch wide and 25 foot long concrete flat curb extension on the edge of the road where the mail boxes will be so we can get our mailboxes further off the road so they are not in the way in the winter when the street is plowed full width. Getting the three mailboxes off the road is very important because

this is a busy road and we get a lot of blowing snow from the farm fields to the north and west in the winter and it is important we don't narrow the road down at the spot where our mailboxes will be located.

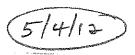
We made this same request at a Lake Elmo City Council Meeting in 2009 and no-one got back to us from the City regarding our proposal. The City Council discussion appeared favorable with regard to making this change happen since no City residents will have to change their address in order to rename this short stretch of road. Also, it will not be very costly change, only one street sign would have to be changed in the Tapestry housing development and that is it.

Therefore, we respectfully request that the City of Lake Elmo move forward with renaming this short stretch of road going into the Tapestry housing Development from Julep Avenue North to 45th Street North.

Sincerely,

Jim Blackford

Ryan Miller



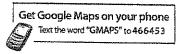
ATTACHMENT #1

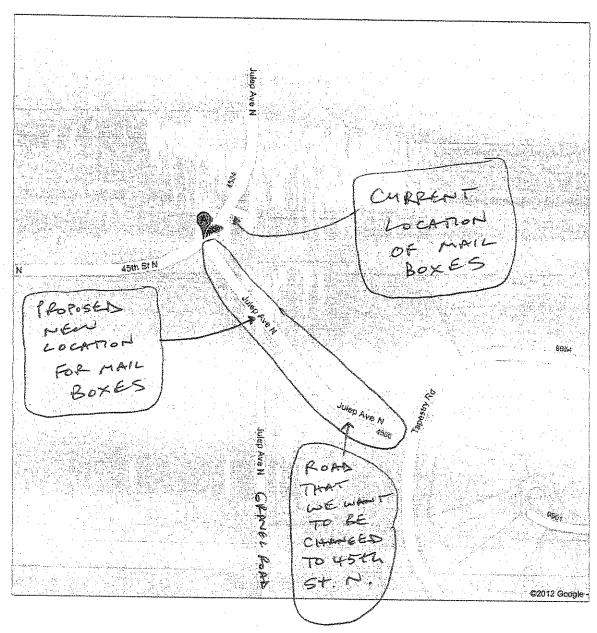
Map of 45th Street North and Julep Ave North in lake Elmo, mn - Google Maps

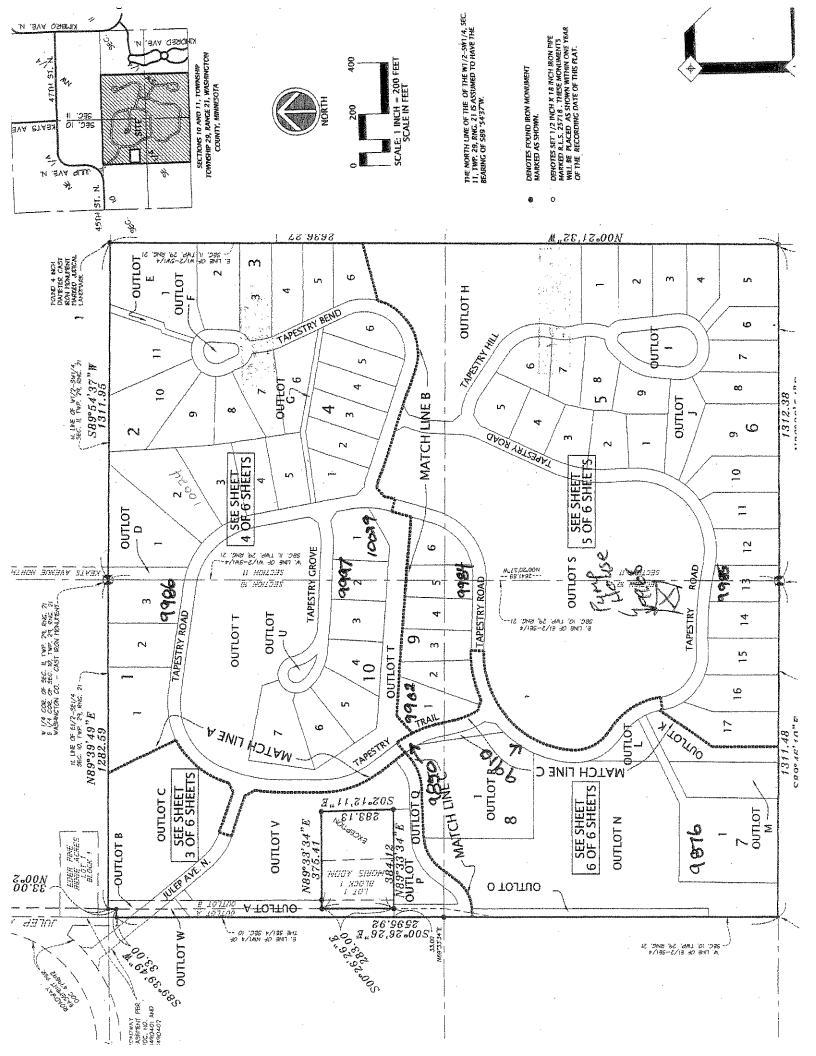
Page 1 of 1

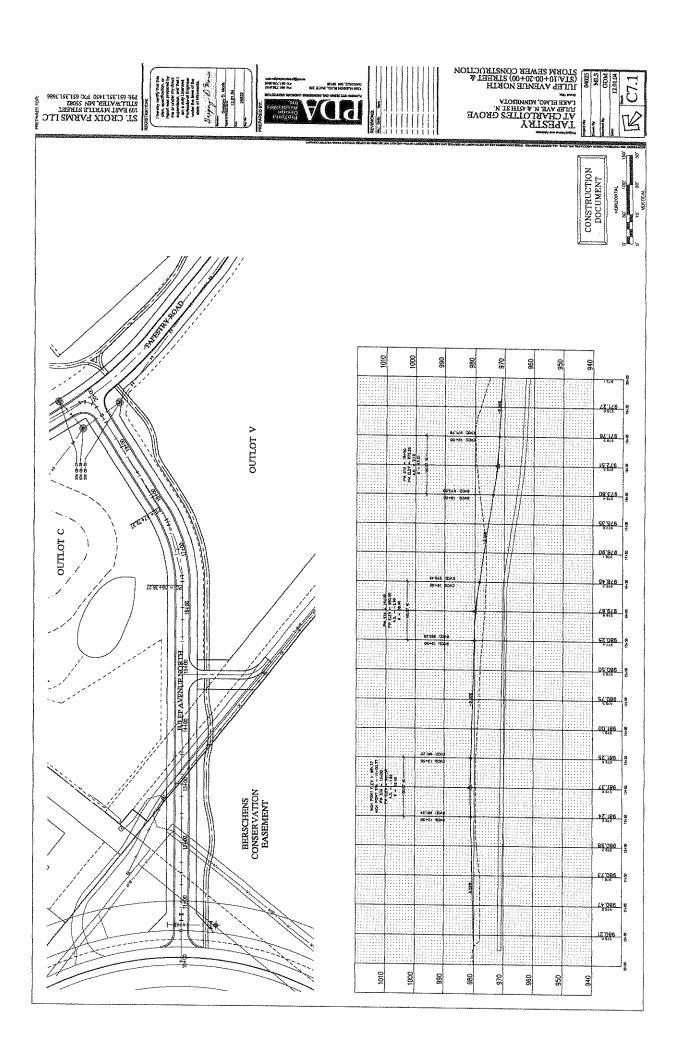
Google

Address Julep Ave N & 45th St N Lake Elmo, MN 55042











MAYOR AND COUNCIL COMMUNICATION

DATE: 6/19/12

REGULAR AGENDA

ITEM #: 7
MOTION

AGENDA ITEM: Minor Subdivision – 11240 50th Street North

SUBMITTED BY: Kyle Klatt, Planning Director

THROUGH: Dean Zuleger, City Administrator

REVIEWED BY: Nick Johnson, Interim City Planner

Planning Commission

SUMMARY AND ACTION REQUESTED: The City Council is being asked to consider a request from Jean Madrinich, 11240 50th Street North, for a minor subdivision to allow the splitting of her existing 19.72-acre parcel into three separate lots in accordance with the attached certificate of survey as follows:

- A 8.96 acre parcel (Parcel X) to be retained by the applicant and on which her present homestead is located.
- A 9.36 acre parcel (Parcel Y) that will be available for future sale and use as a residential building site.
- A 1.4 acre parcel (Exception) that will be deeded to the City of Lake Elmo for future use as a well site.

This request has been made primarily to accommodate the City's identification of the applicant's property as a suitable location for a future City well. As part of its negotiations concerning the acquisition of property from the applicant, the City agreed to prepare the survey work necessary for the applicant to create a second building site on her property. With recent ordinance changes to accommodate a situation such as this, the applicant's request for a minor subdivision does comply with the City's zoning and subdivision regulations.

Please note that the City has been negotiating with the property owner to acquire an additional 0.4 acres (roughly 80 more feet to the east of the 1-acre parcel), and is still working to complete all paperwork necessary to move forward with this additional purchase. Staff will be providing an updated certificate of survey at the Council meeting to reflect this change, all other aspects of the subdivision will remain as depicted on the attached certificate of surveys.

The recommended motion to act on this on this request is as follows:

"Move to approve a Minor Subdivision to split an existing 19.72 acre parcel into three separate lots, one of which would be used for public purposes"

<u>FISCAL IMPACT</u>: The proposed Minor Subdivision would facilitate the purchase of a future well site, which was authorized as part of a previous decision by the Council.

BACKGROUND INFORMATION: The applicant's property is located along 50th Street and is surrounding by either large lot residential development or agricultural activities. Tana Ridge is the closest open space development, about a quarter mile from the applicant's property. At present, there is one home on the site along with two outbuildings and detached accessory garage. There is little information in the property address file other than miscellaneous building and septic permits. The house was built prior to 1979, which is the earliest record available for the property. A sizable amount of the site is covered with wooded vegetation, which is reflected as a tree line on the attached surveys.

As part of its ongoing planning for water services in the community, the City's water plans identify the area near the 50th Street/Lake Elmo Avenue intersection as the preferred location for a new City Well. After conducting an exhaustive search for suitable sites for a new well, the City Engineer identified the applicant's property as a potential location that fit the City's search criteria. One of the factors that led the City to this particular site was that it is large enough to split off the one acre needed for a well site and allow the remaining parcel to meet the minimum lot size requirements of the underlying RR – Rural Residential Zoning District.

In order to address situations like this one, where the City needs to plan for the siting of public services, and to also help property owners preserve their property rights, the City has adopted an ordinance that allows for the acquisition of property for public services without impacting underlying zoning rights. Specifically, the City can acquire up to 10% of a lot without impacting the owner's ability to split this lot at some point in the future. For instance, the City can acquire 2 acres of a 20-acre parcel in a zoning district with a 10-acre minimum lot size, and the property owner would still be able to split the resulting 18 acres into two separate lots.

The applicant's property is zoned RR – Rural Residential, which is subject to a minimum lot size requirement of 10 acres (which can be further reduced, as is the case in the current situation, due to road right-of-way and other survey variations). The overall property is 19.72 acres in size, and the City has agreed to acquire 1.4 acres from the applicant, which is the minimum needed to accommodate a public well and to provide proper vertical separate from flood plain boundaries. The applicant has further requested to split the remaining piece evenly at this point in time, in order to facilitate a transfer of the back portion of the property to a future buyer. The resulting parcels each will be 9.36 and 8.96acres in size, which is consistent with the public property allowance described above.

<u>PLANNING COMMISSION REPORT</u>: The Planning Commission reviewed the proposed Minor Subdivision at its March 26, 2012 meeting. The Commission recommended approval of

the Minor Subdivision with conditions of approval, but also offered other recommendations separate from the Minor Subdivision that: 1) that the new pump house to be built be designed in a manner to reflect the rural character of the surrounding land, and 2) that the City Council consider completing the trail segment along 50th Street that currently ends to the east of the applicant's parcel. As part of its review, the Commission also expressed concern with the ability to create a driveway between the southern boundary of Parcel "Y" and the wetlands on this property.

RECOMMENDATION: The Planning Commission recommends approval of the applicant's request to subdivide an existing 19.72 acre parcel at 11240 50th Street North into three separate parcels, one of which (the exception parcel) will be acquired by the City of Lake Elmo for a future well, provided the following conditions are met:

- 1. The City shall receive payment to satisfy the required fee in lieu of parkland dedication (currently \$3,600 per lot) prior to the issuance of a building permit for "Parcel Y".
- 2. Any easements as required by the Valley Branch Watershed district shall be documented on the survey form submitted with a building permit prior to the issuance of a building permit for "Parcel Y".
- 3. Any easements necessary to provide services to "Parcel Y" shall be secured and shown on the survey form submitted with a building permit prior to the issuance of a building permit for "Parcel Y".

ATTACHMENTS:

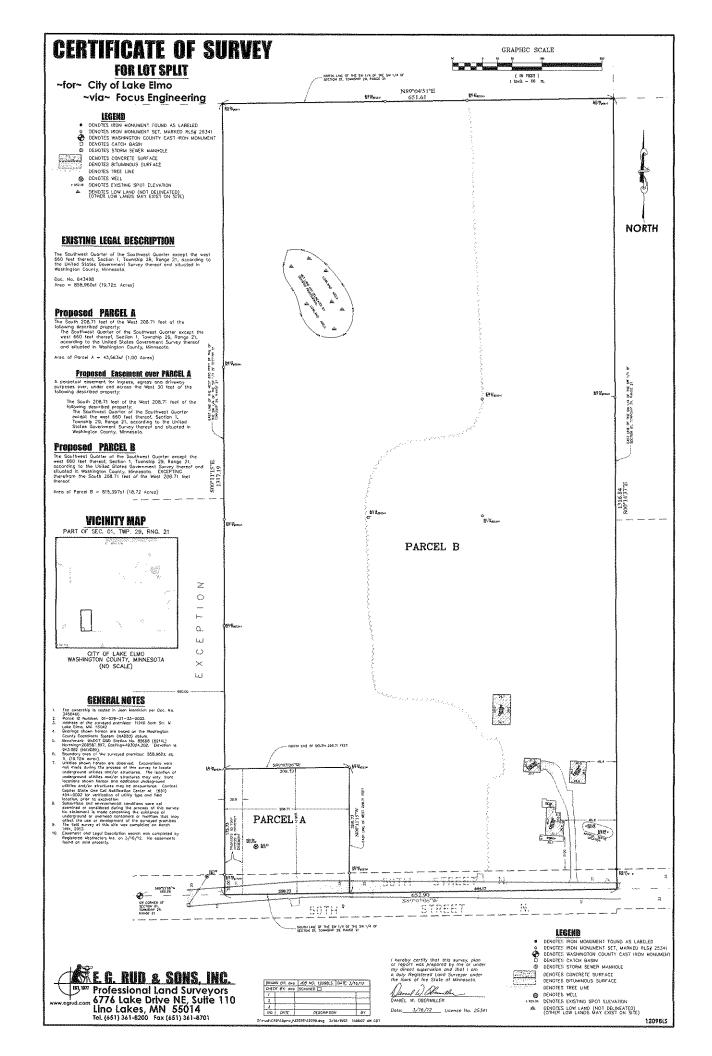
- 1. Application Form
- 2. Certificate of Surveys:
 - a. Entire Lot with City Property
 - b. City of Lake Elmo Parcel (with topographic information)
 - c. Proposed Lot Split (Parcel X and Parcel Y)
- 3. Aerial Photograph
- 4. Revised Surveys (to be submitted at meeting)

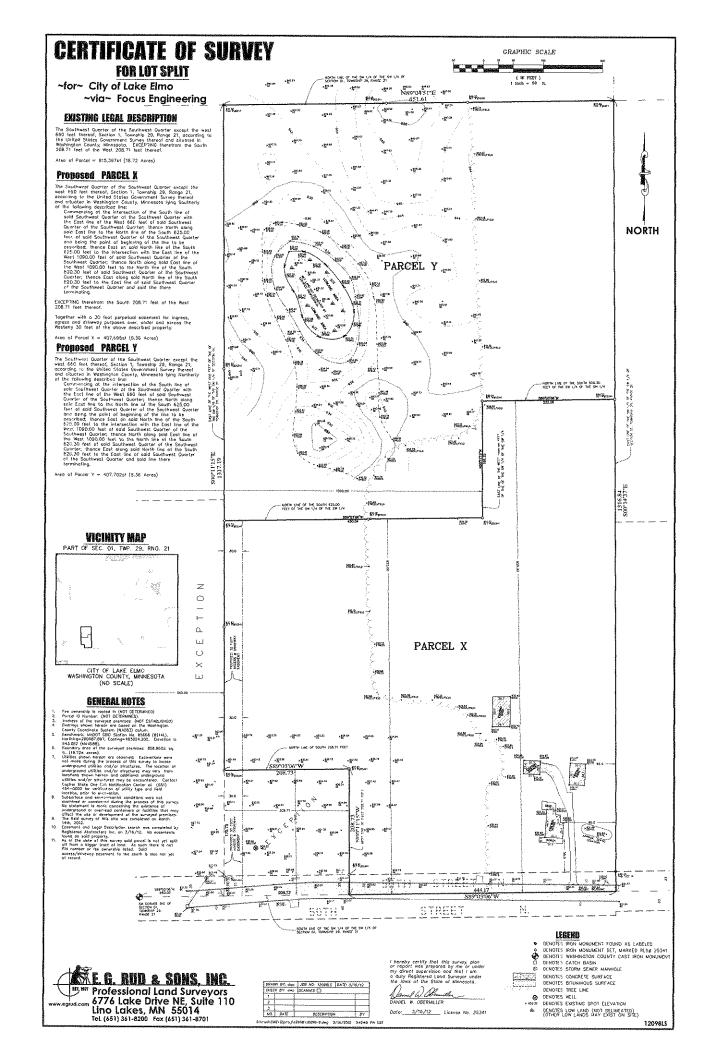
SUGGESTED ORDER OF BUSINESS:

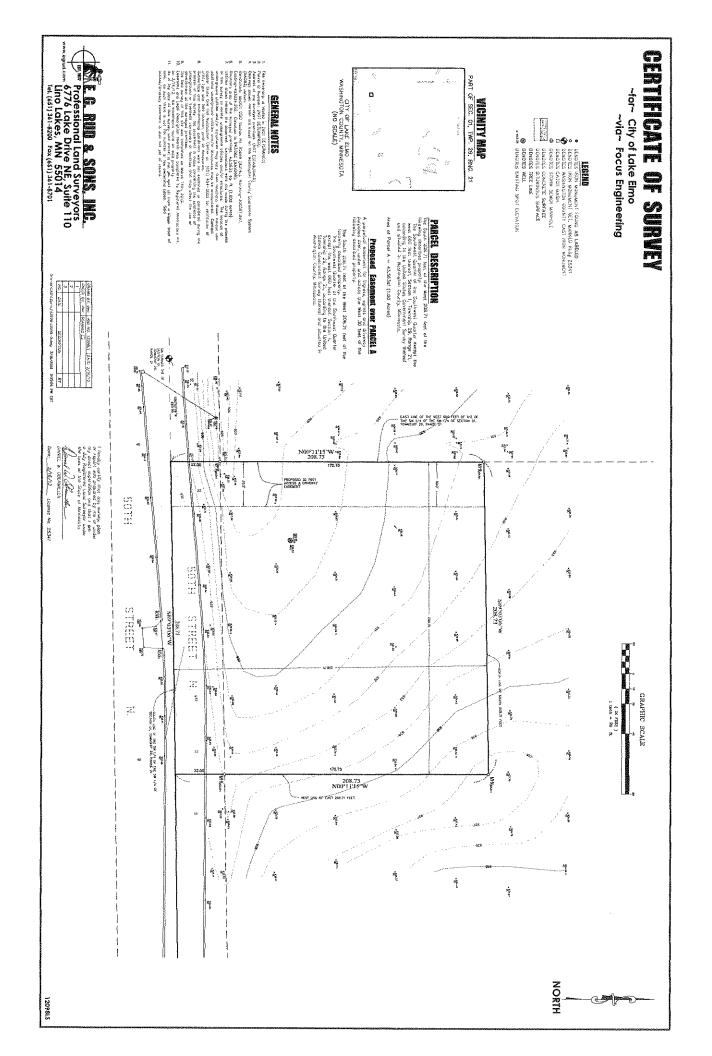
-	Introduction of Item	City Administrator
-	Presentation	Planning Director
-	Questions from Council to Staff	Mayor Facilitates
-	Public Input, If Appropriate	Mayor Facilitates
-	Call for Motion	Mayor & City Council
-	Discussion	Mayor & City Council
-	Action on Motion	Mayor Facilitates

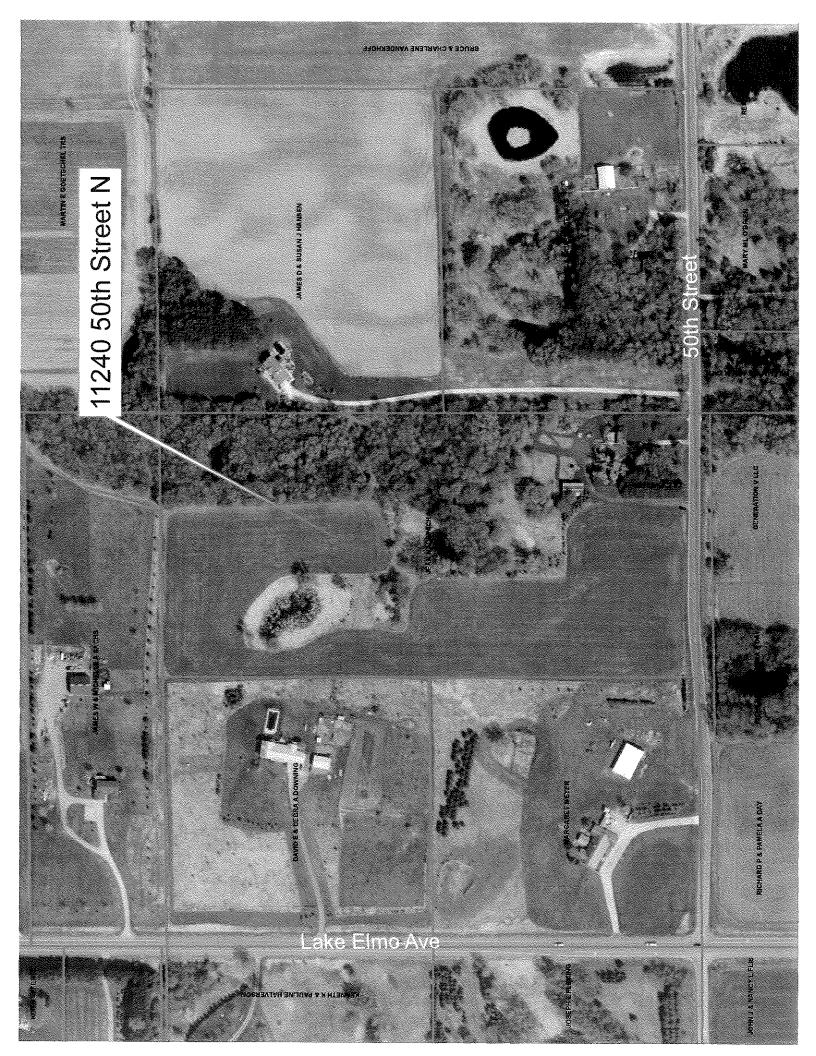
DE	City of L EVELOPMENT A	ake Elmo PPLICATION	FORM	100 3
Comprehensive Plan Amendment Zoning District Amendment Text Amendment Flood Plain C.U.P. Conditional Use Permit Conditional Use Permit (C.U.P.)	☐ Variance * (See ☐ Minor Subdivis ☐ Lot Line Adjus ☐ Residential Sub- Sketch/Concep ☐ Site & Building	sion tment edivision t Plan	Residential Subdir Preliminary/Final O 01 - 10 L O 11 - 20 L O 21 Lots o Excavating & Gra	Plat ots ots r More
APPLICANT: JEAN MADICINIC (Name) TELEPHONES: 651, 439.6393 (Home) FEE OWNER: JEAN MADICINICH	(Mailing Address) (Work) 1124050TH S	763.607.43 (Mobile)	(Fax)	55042 (Zip)
(Name) TELEPHONES: (Home) PROPERTY LOCATION (Address and	(Mailing Address) (Work) Complete (Long) I	(Mobile)	(Fax)	(Zip)
LAKE ELMO, MN 5504?. EXCEPT THE WEST 660 FEET WASHINGTON COUNTY DETAILED REASON FOR REQUEST: THREE RESULTING PARCE LAKE ELMO FOR MUNICIPARCEUS OF APPROX. ETEUP	THE SOUTHWIND THEREOF, SECTION MIL. A MINIOR SUR L, ONE FOR T PAR WATER SUR THEREOF A	ST QUARTE AND TOWNS DOLVISION HE SALE OF OPPLY WELL NOWLAND	OR OF THE SOUTH OHIP 29 RANGE 2 FOR THE PORPOSI PROPORTY TO THE NO. 4 AND TWO	LUEST QUARTER L S OF CITY OF ADDITIONARC
*VARIANCE REQUESTS: As outlined demonstrate a hardship before a variance in signing this application, I hereby acknowing and Subdivision Ordinances and putlined in the application procedures are	nowledge that I have a	e nardship related	d to this application is as	follows:
additional application expense.	d hereby agree to pay 3/22/12 Date	e procedures. It	eceived from the City per	ee explanation as taining to

Fee \$_____











MAYOR AND COUNCIL COMMUNICATION

DATE:

June 19, 2012

REGULAR

ITEM #:

8

MOTION

AGENDA ITEM:

Approve Issuance and Sale of G.O. Improvement Bonds; Series 2012 A

Crossover Refunding Bonds

SUBMITTED BY:

Cathy Bendel, Finance Director

THROUGH:

Cathy Bendel, Finance Director

REVIEWED BY:

Dean Zuleger, City Administrator

Paul Donna, Northland Securities (Bond Counsel)

SUMMARY AND ACTION REQUESTED: The City Council is respectfully requested to consider approving the issuance and sale of a General Obligation Improvement Bond, Series 2012A for \$4,090,000 to restructure the debt service bond 2005A.

BACKGROUND INFORMATION: As a result of current market conditions and the low interest rates, The City Council is being asked to consider the debt restructuring as outlined in the attached Finance Plan Summary from Northland Securities. Projected cost savings are projected to be approximately \$345k over the life of the bond.

As the City Council is aware, staff has been closely watching the market rates to hit a level where it makes sense to refinance the existing debt service. The new bond interest rates are currently at an average rate of 2.26% which would result in a total debt service cost savings of approximately \$345k.

RECOMMENDATION: It is recommended that the City Council approve Resolution 2012-29 authorizing the issuance and sale of \$4,090,000 General Obligation Improvement Bonds, Series 2012A.

ATTACHMENTS:

- 1. Finance Plan Summary from Northland Securities
- 2. Resolution 2012-29
- 3. Certification for Resolution 2012-29

FINANCE PLAN SUMMARY

For

CITY OF LAKE ELMO, MINNESOTA

\$4,090,000
GENERAL OBLIGATION WATER REVENUE
CROSSOVER REFUNDING BONDS, SERIES 2012A



45 South 7th Street Suite 2000 Minneapolis, MN 55402 612-851-5900 800-851-2920

June 19, 2012

City of Lake Elmo, Minnesota \$4,090,000

General Obligation Water Revenue Crossover Refunding Bonds, Series 2012A

FINANCE PLAN OVERVIEW

This finance plan provides for the public issuance of general obligation bonds through a competitive bid process to advance refund certain maturities of the City's General Obligation Water Revenue Bonds, Series 2005A (the "Series 2005A Bonds") to lower the City's debt service costs. Based on current market information, the estimated net savings is \$344,343 with a net present value of 272,613.

The primary objectives of this finance plan include:

 Maximize debt service cost savings - municipal interest rates are at historically low levels once again. Locking in low fixed rates in advance of the call date on the Series 2005A Bonds will reduce the City's future interest costs and help manage user rates and charges within the water enterprise fund.

AUTHORITY & PURPOSE

The Bonds will be issued pursuant to Minnesota Statutes 475 and 444. The proceeds will be used to crossover refund on December 1, 2015 the December 1, 2016 through December 1, 2030 maturities of the City's Series 2005A Bonds an pay the costs of issuing the Bonds. The estimated source and uses of funds are as follows:

Refunding Summary

Dated 08/01/2012 Delivered 08/16/2012	
Sources Of Funds	
Par Amount of Bonds	\$4,090,000.00
Accrued Interest from 08/01/2012 to 08/16/2012	3,502.60
Total Sources	\$4,093,502.60
Uses Of Funds	
Deposit to Crossover Escrow Fund	4,002,883.08
Costs of Issuance	49,700.00
Total Underwriter's Discount (1.000%)	40.900.00
Rounding Amount	19.52
Total Uses	\$4,093,502.60

METHOD OF REFUNDING

We recommend utilizing a "crossover advance" refunding technique to achieve the refunding objective. A crossover advance refunding is required when one wishes to lock in current interest rates at least 90 days in advance of the call date on the old bonds. An advance refunding requires the proceeds of the new refunding bonds to be invested in government securities and held in escrow until the call date. The funds in the escrow are used to pay interest on the new refunding bonds until the call date and then prepay the principal of the old bonds. Savings occurs after the call date of the bonds being refunded. A complete and detailed refunding analysis illustrating the preliminary structure of the refunding has been provided and reviewed with City staff.

SAVINGS ANALYSIS

The 2016 – 2030 maturities of the Series 2005A Bonds totaling \$3,775,000 are currently outstanding at an average coupon of 4.27%. Given current market conditions, we estimate these maturities could be refunded with a new bond issue at an average interest rate of 2.26%. This interest rate spread, together with interest earnings on the new bond proceeds until the call date, would result in a total debt service cost savings of approximately \$344,343 with a present value of \$272,613. The savings is net of all costs and would be realized through the original term of the 2005A Bonds.

The debt service comparison showing the scheduled debt service versus the new estimated combined debt service is illustrated below. The estimated combined debt service for the new Series 2012A Bonds is shown as Exhibit A.

Debt Service Comparison

Date	Total P+I	PCF	Existing D/S	Net New D/S	Old Net D/S	Savings
12/01/2012	-	-	87,512.50	87,492.98	87,512,50	19.52
12/01/2013	112,083.33	(112,083.33)	300,025.00	300,025.00	300,025.00	-
12/01/2014	84,062.50	(84,062.50)	320,650.00	320,650.00	320,650.00	_
12/01/2015	84,062.50	(3,859,062.50)	4,090,250.00	315,250.00	315,250.00	-
12/01/2016	284,062.50	-	-	284,062.50	309,700.00	25,637.50
12/01/2017	282,462.50		-	282,462.50	303,925.00	21,462,50
12/01/2018	300,462.50	-	-	300,462.50	323,150.00	22,687.50
12/01/2019	292,822.50	-	-	292,822.50	316,150.00	23,327.50
12/01/2020	284,812.50	-	-	284,812.50	309,150.00	24,337,50
12/01/2021	276,452.50	-	***	276,452.50	301,931.26	25,478,76
12/01/2022	347,865.00	-		347,865.00	369,712.50	21,847,50
12/01/2023	362,545.00			362,545.00	384,087.50	21,542.50
12/01/2024	351,395.00	-	-	351,395.00	372,400.00	21,005.00
12/01/2025	365,052.50	-	₩.	365,052.50	385,712.50	20,660.00
12/01/2026	347,807.50	No.	_	347,807.50	372,812.50	25,005.00
12/01/2027	360,487.50	-	-	360,487.50	384,912.50	24,425.00
12/01/2028	372,362.50	-		372,362.50	395,937.50	23,575,00
12/01/2029	358,392.50	-	_	358,392.50	380,625.00	22,232,50
12/01/2030	344,212.50	-	~	344,212.50	365,312.50	21,100.00
Total	\$5,211,403.33	(4,055,208.33)	\$4,798,437.50	\$5,954,612.98	\$6,298,956,26	\$344,343,28

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	272,594.35
Net PV Cashflow Savings @ 2.236%(Bond Yield)	272,594.35
Contingency or Rounding Amount	19.52
Net Present Value Benefit	\$272,613.87
Net PV Benefit / \$4,097,526.67 PV Refunded Debt Service	6.653%

RELATED CONSIDERATIONS

- Bank Qualified because total tax-exempt debt issued by the City in calendar year 2012 is
 expected to be less than \$10.0M, the bonds will be designated as "bank qualified"
 obligations pursuant to Federal Tax Law. The impact of this designation may result in
 slightly lower interest rates. We have adjusted the estimated interest rates accordingly.
- Arbitrage Compliance
 - Project / Refunding Fund All tax exempt issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S.
 Treasury. Because the proceeds of the refunding bonds will be deposited into a yield restricted escrow fund, arbitrage will not be generated.
 - Debt Service Fund The City must maintain a bona fide debt service fund for the bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

The City should become familiar with the various Arbitrage Compliance requirements for this bond issue. The Bond Resolution explains the requirements in greater detail. We are also available to assist the City in meeting these requirements.

Continuing Disclosure - Because this issue is greater than \$1,000,000, and the City's outstanding debt exceeds \$10.0M, it is subject to the Securities and Exchange Commission's continuing disclosure requirements. Northland Securities is prepared to assist the City in this capacity.

SUMMARY OF RECOMMENDED TERMS

1. Type of Bond Sale Public Sale – Competitive Bids

2. Public Sale Date Tuesday, July 17, 2012 @10:30 A.M.

3. Council Consideration Tuesday, July 17, 2012 @ 7:00 P.M

4. Repayment Term The Bonds will mature annually each December 1,

2016 - 2030. Interest on the Bonds will be payable on June 1, 2013 and semiannually thereafter on

each December 1 and June 1.

5. Security General Obligation of the City. In addition, the

City will pledge net revenues of the water utility

toward the payment on the Bonds

6. Prepayment Option The Bonds maturing on or after December 1, 2022

will be subject to prepayment on December 1, 2021

at a price of par plus accrued interest.

7. Tax Status Dorsey & Whiney, LLP, Minneapolis, Minnesota

8. Credit Enhancement We believe a credit rating will be cost beneficial.

The City's general obligation debt is currently rated

Aa2 by Moody's Investors Service.

EXHIBIT A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/16/2012	-	*	**	**	-
06/01/2013	*	-	70,052.08	70,052.08	_
12/01/2013	*	-	42,031.25	42,031.25	112,083.33
06/01/2014	-		42,031,25	42,031.25	112,000.00
12/01/2014	-	-	42,031,25	42,031,25	84,062.50
06/01/2015	**	-	42,031.25	42,031.25	01,002.00
12/01/2015		_	42,031.25	42,031.25	84,062.50
06/01/2016	-	-	42,031.25	42,031.25	- 1,00
12/01/2016	200,000.00	0.800%	42,031.25	242,031.25	284,062.50
06/01/2017	-	**	41,231.25	41,231,25	
12/01/2017	200,000.00	1.000%	41,231.25	241,231,25	282,462.50
06/01/2018	•	_	40,231.25	40,231,25	202, 102.00
12/01/2018	220,000.00	1.200%	40,231.25	260,231.25	300,462.50
06/01/2019	-	_	38,911.25	38,911.25	-
12/01/2019	215,000.00	1.400%	38,911.25	253,911.25	292,822.50
06/01/2020	-	***	37,406.25	37,406.25	
12/01/2020	210,000.00	1.600%	37,406.25	247,406.25	284,812.50
06/01/2021	-	-	35,726.25	35,726.25	
12/01/2021	205,000.00	1.750%	35,726.25	240,726.25	276,452.50
06/01/2022	*	-	33,932.50	33,932.50	-
12/01/2022	280,000.00	1.900%	33,932.50	313,932.50	347,865.00
06/01/2023	-	-	31,272.50	31,272.50	· -
12/01/2023	300,000.00	2.050%	31,272.50	331,272.50	362,545.00
06/01/2024	-		28,197.50	28,197.50	-
12/01/2024	295,000.00	2.150%	28,197.50	323,197.50	351,395.00
06/01/2025	-	-	25,026.25	25,026.25	
12/01/2025	315,000.00	2.300%	25,026.25	340,026.25	365,052.50
06/01/2026	-	-	21,403.75	21,403.75	•
12/01/2026	305,000.00	2.400%	21,403.75	326,403.75	347,807.50
06/01/2027	-	-	17,743.75	17,743.75	-
12/01/2027	325,000.00	2.500%	17,743.75	342,743.75	360,487.50
06/01/2028	~	-	13,681.25	13,681.25	-
12/01/2028	345,000.00	2.600%	13,681.25	358,681.25	372,362.50
06/01/2029	-	-	9,196.25	9,196.25	*
12/01/2029	340,000.00	2.700%	9,196.25	349,196.25	358,392.50
06/01/2030		-	4,606.25	4,606.25	-
12/01/2030	335,000.00	2.750%	4,606.25	339,606.25	344,212.50
Total	\$4,090,000.00		\$1,121,403.33	\$5,211,403.33	

Average Coupon	2.2630420%
Net Interest Cost (NIC)	2.3455801%
True Interest Cost (TIC)	2.3307992%
All Inclusive Cost (AIC)	2.4498551%

CITY OF LAKE ELMO WASHINGTON COUNTY STATE OF MINNESOTA

RESOLUTION 2012-29

A RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$4,090,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2012A

BE IT RESOLVED by the City Council of the City of Lake Elmo (the "City") as follows:

WHEREAS, It is hereby determined to be in the best interests of the City to issue its General Obligation Improvement Bonds, Series 2012A, in the principal amount of \$4,090,000 (the Bonds), pursuant to Minnesota Statutes, Chapters 429 and 475, to finance improvement projects in the City.

WHEREAS, Northland Securities, Inc. is hereby authorized, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), to solicit proposals for the Bonds on behalf of the City on a competitive basis without requirement of published notice. The City Council shall meet at the time and place shown in the Notice of Sale prepared for the Bonds for the purpose of considering proposals for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the City.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the Resolution was declared duly passed and adopted on this nineteenth day of June, 2012.

By: ______ Dean A. Johnston Mayor

CITY OF LAKE ELMO CITY COUNCIL

ATTEST:		
Sandie Thone	 	
City Clerk		

CERTIFICATION

I do hereby certify the minutes relating to general obligation improvement bonds, series 2012A Issuer: City of Lake Elmo, Minnesota and Governing Body: City Council; Kind, date, time and place of meeting: regular meeting held June on 19. 2012. at 7:00 P.M. at the City Hall, Lake Elmo, Minnesota are the a copy of the exact official document in my office and the said resolution RESOLUTION 2012-29 approving the RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$4,090,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2012A is the exact copy of the official resolution in my office.

Members present: Mayor Johnston, Council Members Emmons, Smith, Pearson and Park.

Members absent:

Documents Attached:

Minutes of said meeting, including: RESOLUTION 2012-29 approving the RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$4,090,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2012A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on June nineteenth 2012.

Sandie Thone, City Clerk	

{Seal}



MAYOR AND COUNCIL COMMUNICATION

DATE:

June 19, 2012

REGULAR

ITEM #:
MOTION

9

AGENDA ITEM:

Approve Issuance and Sale of G.O. Improvement Bonds; Series 2012 B

DeMontreville Highlands Area Street Improvement Project

SUBMITTED BY:

Cathy Bendel, Finance Director

THROUGH:

Cathy Bendel, Finance Director

REVIEWED BY:

Dean Zuleger, City Administrator

Paul Donna, Northland Securities (Bond Counsel)

<u>SUMMARY AND ACTION REQUESTED</u>: The City Council is respectfully requested to consider approving the issuance and sale of a General Obligation Improvement Bond, Series 2012B for \$865,000 to fund the DeMontreville Highlands Area Street Improvement Project.

BACKGROUND INFORMATION: The DeMontreville Highlands Area Street Improvement Project has been approved by The City Council. The City Council is being asked to consider the Debt Service funding as outlined in the attached Finance Plan Summary from Northland Securities. The total project cost is anticipated to be \$1,050,000. Due to stringent competitive bidding on the 2011 Street Improvement projects, excess funding of \$185,000 is available to be used to minimize the funding level necessary for the current project.

RECOMMENDATION: It is recommended that the City Council approve Resolution 2012-28 authorizing the issuance and sale of \$865,000 General Obligation Improvement Bonds, Series 2012B.

ATTACHMENTS:

- 1. Finance Plan Summary from Northland Securities
- 2. Resolution 2012-28
- 3. Certification for Resolution 2012-28

FINANCE PLAN SUMMARY

FOR

CITY OF LAKE ELMO, MINNESOTA

\$865,000
GENERAL OBLIGATION IMPROVEMENT BONDS,
SERIES 2012B



45 South 7th Street Suite 2000 Minneapolis, MN 55402 612-851-5900 800-851-2920

June 19, 2012

City of Lake Elmo, Minnesota \$865,000

General Obligation Improvement Bonds, Series 2012B

FINANCING OVERVIEW

This Finance Plan Summary describes the recommended terms and process for the issuance of the following bond issue:

\$865,000 General Obligation Improvement Bonds, Series 2012B

PURPOSE

Proceeds from the Bonds will be used to fund public infrastructure improvements related to DeMontreville Highlands Area Street Improvement Project. The total cost of the improvements is estimated by the City to be \$1,000,000. We understand the City intends to contribute available funds of approximately \$185,000 to reduce the financing requirement to \$865,000. A detailed illustration of the expected sources and uses of funds is illustrated below.

Sources & Uses

Dated 08/01/2012 Delivered 08/01/2012	
Sources Of Funds	
Par Amount of Bonds	\$865,000,00
Planned Issuer Equity contribution	185,000.00
Total Sources	\$1,050,000.00
Uses Of Funds	
Total Underwriter's Discount (1.750%)	15,137.50
Costs of Issuance	32,640,00
Deposit to Project Construction Fund	1,000,000,00
Rounding Amount	2,222.50
Total Uses	\$1,050,000.00

STATUTORY AUTHORITY

The Bonds will be issued pursuant to the authority of Minnesota Statutes Chapter 475 and Chapter 429.

DEBT SERVICE STRUCTURE

The debt structure reflects a level annual requirement over a term of ten years for the purpose of matching the term of the related assessments. The illustration below assumes an average interest rate on the bonds of 2.31% and an all inclusive cost of 3.30%.

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/01/2012	-	-	w		
08/01/2013	*	*	17,632,50	17,632.50	_
02/01/2014	75,000.00	1.050%	8,816.25	83,816.25	101.448.75
08/01/2014	-	_	8,422.50	8,422.50	101,440.75
02/01/2015	80,000.00	1.250%	8,422,50	88,422.50	96,845.00
08/01/2015	-		7,922.50	7,922.50	-
02/01/2016	85,000.00	1.450%	7,922.50	92,922.50	100,845,00
08/01/2016	-	-	7,306.25	7,306.25	100,043.00
02/01/2017	85,000.00	1.700%	7,306.25	92,306.25	99,612.50
08/01/2017		•	6,583.75	6,583.75	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
02/01/2018	85,000.00	1.950%	6,583.75	91,583.75	98,167.50
08/01/2018	w		5,755.00	5,755.00	- 0,-07.20
02/01/2019	85,000.00	2.150%	5,755.00	90,755,00	96,510.00
08/01/2019	-	-	4,841.25	4,841.25	
02/01/2020	90,000.00	2.350%	4,841.25	94,841,25	99,682,50
08/01/2020		-	3,783.75	3,783,75	-
02/01/2021	90,000.00	2.550%	3,783.75	93,783.75	97,567.50
08/01/2021	-	-	2,636.25	2,636.25	- 1,0 0 / 12 0
02/01/2022	95,000.00	2.700%	2,636.25	97,636.25	100,272.50
08/01/2022	-	-	1,353.75	1,353.75	
02/01/2023	95,000.00	2.850%	1,353.75	96,353.75	97,707.50
Total	\$865,000.00	•	\$123,658.75	\$988,658.75	

SECURITY & SOURCE OF REPAYMENT

The Bonds will be a general obligation of the City of Lake Elmo. In addition, the City will pledge special assessments of approximately \$300,000 to the repayment of the debt service. We understand the balance of the debt service will be paid from property tax collections. An illustration of the projected debt service fund cash flow is below.

Revenue vs D/S

	Scheduled		Less: Assessment	Equals:	Levy	Collection
Date	P+I	105% Levy	Revenues*	City Levy	Year	Year
02/01/2013	-	-	-		_	-
02/01/2014	101,448.75	106,521.19	37,739.33	68,781.85	2012	2013
02/01/2015	96,845.00	101,687.25	37,739.79	63,947.46	2013	2014
02/01/2016	100,845.00	105,887.25	37,739.80	68,147.45	2014	2015
02/01/2017	99,612.50	104,593.13	37,739.03	66,854.09	2015	2016
02/01/2018	98,167.50	103,075.88	37,739.47	65,336.40	2016	2017
02/01/2019	96,510.00	101,335.50	37,738.93	63,596.57	2017	2018
02/01/2020	99,682.50	104,666.63	37,739.20	66,927.42	2018	2019
02/01/2021	97,567.50	102,445.88	37,739.93	64,705,94	2019	2020
02/01/2022	100,272.50	105,286.13	37,739,67	67,546.46	2020	2021
02/01/2023	97,707.50	102,592.88	37,739.91	64,852.96	2021	2022
Total	\$988,658.75	\$1,038,091.69	\$377,395.07	\$660,696.62		

^{*}Assessments assume \$300,000 for a period of 10 years at a rate of 4.30% (2% over the rate on the Bonds.)

RELATED CONSIDERATIONS

- Bank Qualification We understand the City (in combination with any subordinate taxing jurisdictions or debt issued in the City's name by 501c3 corporations) anticipates issuing \$10.0M or less in tax-exempt debt during this calendar year. Therefore the bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law.
- Arbitrage and Rebate Because the City will have issued more than \$5.0M in tax-exempt bonds in calendar year 2012 the City will elect the Two Year Expenditure Exemption in order to exempt the Series 2012B proceeds from rebate. This exemption from rebate does not eliminate the need to comply with other arbitrage regulations governing the investment of bond proceeds and debt service funds. In particular, the City should become familiar with the requirements for maintaining a "bona fide" debt service fund. These requirements will be explained in the bond transcript following closing.
- <u>Continuing Disclosure</u> Because this issue is greater than \$1,000,000, and the City's outstanding debt exceeds \$10.0M, it is subject to the Securities and Exchange Commission's continuing disclosure requirements. Northland Securities is prepared to assist the City in this capacity.

SUMMARY OF RECOMMENDED TERMS

1. Type of Bond Sale Public Offering – Sealed Bids

2. Proposals Received Tuesday, July 17, 2012 @ 10:30 A.M.

3. Council Consideration Tuesday, July 17, 2012 @ 7:00 P.M

4. Statutory Authority The Bonds are being issued pursuant to Minnesota

Statutes 475 and 429.

5. Repayment Term The Bonds will mature annually each February 1,

2014 - 2023. Interest on the Bonds will be payable on August 1, 2013 and semiannually thereafter on

each February 1 and August 1.

6. Security General Obligation of the City. In addition, the

City will pledge special assessment revenues

collected from benefitted properties.

7. Prepayment Option The Bonds maturing February 1, 2021 – 2023 will be

subject to prepayment on February 1, 2020 at a

price of par plus accrued interest.

8. Tax Status Dorsey and Whitney, LLP Minneapolis, Minnesota,

9. Credit Enhancement We believe a credit rating will be cost beneficial.

The City's general obligation debt is currently rated

Aa2 by Moody's Investors Service.



June 11, 2012

Attention: Dean Zuleger, City Administrator City of Lake Elmo, Minnesota

Re: City of Lake Elmo, Minnesota

General Obligation Improvement Bonds, 2012B

Dear Dean:

At the direction of Paul Donna of this office, I am requesting that you provide our office with the appropriate Chapter 429 improvement proceedings for the City's improvement projects to be financed by the above-mentioned bond issue. Below is a list of the documents we will need as soon as possible, so that they can be reviewed and forwarded to Bond Counsel for final review (please note that we will need these items for <u>each</u> improvement project being financed):

- 1. Resolution Calling for the Public Hearing on the Improvements;
- 2. The "Certificate of Mailing Notice of the Hearing" to all affected property owners (mailed ten or more days before the hearing), and a copy of the notice that was mailed. The Notice must contain the following language: "A reasonable estimate of the impact of the assessment will be available at the hearing.";
- 3. Affidavit of Publication of the Notice of Hearing from the local paper (published twice, a week apart, with the last publication at least three days prior to the hearing date);
- 4. Minutes of improvement public hearing;
- 5. Resolution Ordering the Improvement (adopted within six months of the hearing and approved by a four-fifths vote of all members of the Council);
- 6. Reimbursement resolution, if any.

If the project was a 100% Petition request, then we need the following:

- 1. Petition of the owners
- 2. City Resolution Accepting the Petition
- 3. Resolution Ordering the Improvement

All of the documents should be originally executed. If that is not possible, we will need to have a certificate as to originals executed. I can provide you with the appropriate form for that, if you need it. Please feel free to call me if you should have any questions regarding this matter. Thanks very much for your prompt attention.

Very truly yours, Northland Securities, Inc.

Cynthia L. Tebbitt

Cynthia L. Tebbitt Senior Closer Northland Securities, Inc. 45 South 7th Street, Suite 2000 Minneapolis, MN 55402 Direct: 612-851-4945 Fax 612-851-5918 kbriley@northlandsecurities.com

FINANCIAL ADVISORY SERVICE AGREEMENT BY AND BETWEEN THE CITY OF LAKE ELMO, MINNESOTA AND NORTHLAND SECURITIES, INC.

This Agreement made and entered into by and between the City of Lake Elmo, Minnesota (hereinafter "City") and Northland Securities, Inc., of Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the City desires to have NSI provide it with advice on the structure, terms, timing and other matters related to the issuance of General Obligation Water Revenue Crossover Refunding Bonds, Series 2012A and General Obligation Improvement Bonds, Series 2012B (the "Debt") serving in the role of financial advisor, and

WHEREAS, the City and NSI are entering into this Agreement to define the financial advisory relationship at the earliest opportunity related to the Debt, and

WHEREAS, NSI desires to furnish services to the City as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

NSI shall provide all services necessary to analyze, structure, offer for sale and close the transaction. Lake Elmos of the services include the following:

Planning and Development

- 1. Meet with City officials and others as directed to define the scope and the objectives
- 2. Assemble and analyze relevant statistical information.
- Prepare a preliminary feasibility study or discuss with City officials possible funding options and the fiscal
 implications of each.
- 4. Prepare details on the recommended options information on the issue structure, method of issuance, term, sale timing, call provisions, etc.
- 5. Prepare a schedule of events related to the issuance process.
- 6. Attend meetings of the City Council and other project and bond issue related meetings as needed and as requested.

Bond Sales

- 1. Collect data and prepare preliminary official statement (POS).
- 2. Provide POS for review and approval by City.
- 3. Distribute the POS and bid form to prospective bidders.
- 4. Cause to be published the Official Notice of Sale if required by law.
- 5. Recommend whether the issue should secure a bond rating. If the issue is to be rated, prepare and furnish to the rating agencies the information they require to evaluate the issue and provide their rating. Assist City to prepare and conduct rating call or other presentation.
- 6. Directly contact underwriters most likely to serve as syndicate managers to assure that bidding interest is established.

- 7. Assist the City in receiving the bids, compute the accuracy of the bids received, and recommend to the City the most favorable bid for award.
- 8. Coordinate with bond counsel the preparation of required contracts and resolutions.

Post Sale Support

- 1. Prepare final official statement and provide to underwriter for posting on EMMA.
- 2. Coordinate the bond issue closing including making all arrangements for bond printing, registration, and delivery.
- 3. Furnish to the City a complete transcript of the transaction, if not provided by bond counsel.
- 4. Assist, as requested by the City, with the investment of bond issue proceeds.

COMPENSATION

For providing these services with respect to the Debt, NSI shall be paid a lump sum of \$26,125 for Series A and \$9,900 for Series B. The fee due to NSI shall be payable by the City upon the closing of the Bonds.

NSI agrees to pay the following expenses from its fee:

- Out-of-pocket expenses such as travel, long distance phone, and copy costs.
- Production and distribution of material to rating agencies and/or bond insurance companies.
- Preparation of the bond transcript.

The City agrees to pay for all other expenses related to the processing of the bond issue(s) including, but not limited to, the following:

- Engineering and/or architectural fees.
- Publication of legal notices.
- Bond counsel and local attorney fees.
- Fees for various debt certificates.
- The cost of printing Official Statements, if any.
- City staff expenses.
- Airfare and lodging expenses of one NSI official and City officials when and if traveling for rating agency presentations.
- Rating agency fees, if any.
- Bond insurance fees, if any.
- Accounting and other related fees.

It is expressly understood that there is no obligation on the part of the City under the terms of this Agreement to issue the Debt. If the Debt is not issued, NSI agrees to pay its own expenses and receive no fee for any services it has rendered.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the City or NSI and it shall terminate sixty (60) days following the closing date related to the issuance of the Debt.

Dated this 19" day of June, 2012.
Northland Securities, Inc.
By: JR RGields.
John R. Fifield, Jr Senior Vice President
City of Lake Elmo, Minnesota
Ву:
Its:

Dated this 19 th day of June, 2012.
Northland Securities, Inc.
Ву:
John R. Fifield, Jr Senior Vice President
City of Lake Elmo, Minnesota
Ву:
T

CERTIFICATION OF MINUTES RELATING TO GENERAL OBLIGATION WATER REVENUE CROSSOVER REFUNDING BONDS, SERIES 2012A

Issuer: City of Lake Elmo, Minnesota
Governing Body: City Council
Kind, date, time and place of meeting: A regular meeting held on June 19, 2012, at 7:00 P.M. at the City Hall, Lake Elmo, Minnesota.
Members present:
Members absent:
Documents Attached: Minutes of said meeting, including:
RESOLUTION NO
RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$4,090,000 GENERAL OBLIGATION WATER REVENUE CROSSOVER REFUNDING BONDS, SERIES 2012A
I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.
WITNESS my hand officially as such recording officer on June, 2012.
City Administrator

Councilmember	introduced the following resolution and
moved its adoption:	
RESOLUTI	ON NO
RESOLUTION AUTHORIZIN \$4,090,000 GENERAL OBLIG CROSSOVER REFUNDING B	ATION WATER REVENUE
BE IT RESOLVED by the City Counci	il of the City of Lake Elmo (the "City") as follows:
principal amount of approximately \$4,090,000	determined to be in the best interests of the City to rossover Refunding Bonds, Series 2012A in the (the "Bonds"), pursuant to Minnesota Statutes, fund in an advance crossover refunding, all or a Revenue Bonds, Series 2005A, dated, as efunded Bonds").
Bonds on behalf of the City on a competitive be City Council shall meet at the time and place sl	asis without requirement of published notice. The hown in the Notice of Sale prepared for the Bonds appropriate purchase of the Bonds and of taking such action
Upon vote being taken thereon, the following v	voted in favor thereof:
and the following voted against the same:	
whereupon the Resolution was declared duly pa	assed and adopted.

CITY OF LAKE ELMO WASHINGTON COUNTY STATE OF MINNESOTA

RESOLUTION 2012-28

A RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$865,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2012B

BE IT RESOLVED by the City Council of the City of Lake Elmo (the "City") as follows:

WHEREAS, It is hereby determined to be in the best interests of the City to issue its General Obligation Improvement Bonds, Series 2012B, in the principal amount of \$865,000 (the Bonds), pursuant to Minnesota Statutes, Chapters 429 and 475, to finance improvement projects in the City.

WHEREAS, Northland Securities, Inc. is hereby authorized, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), to solicit proposals for the Bonds on behalf of the City on a competitive basis without requirement of published notice. The City Council shall meet at the time and place shown in the Notice of Sale prepared for the Bonds for the purpose of considering proposals for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the City.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the Resolution was declared duly passed and adopted on this nineteenth day of June, 2012.

CITY OF LAKE ELMO CITY COUNCIL

	By:
	Dean A. Johnston Mayor
ATTEST:	
Sandie Thone City Clerk	

CERTIFICATION

I do hereby certify the minutes relating to general obligation improvement bonds, series 2012B Issuer: City of Lake Elmo, Minnesota and Governing Body: City Council; Kind, date, time and place of meeting: A regular meeting held on June 19, 2012, at 7:00 P.M. at the City Hall, Lake Elmo, Minnesota are the a copy of the exact official document in my office and the said resolution RESOLUTION 2012-28 approving the RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$865,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2012B is the exact copy of the official resolution in my office.

Members present: Mayor Johnston, Council Members Emmons, Smith, Pearson and Park.

Members absent:

Documents Attached:

Minutes of said meeting, including: RESOLUTION 2012-28 approving the RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$865,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2012B

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on June nineteenth 2012.

Sandie Thone, City Clerk	

{Seal}

DATE:

June 19, 2012

REGULAR

ITEM #: 10 - Fiscal Impact \$\$

MOTION

AGENDA ITEM:

Financial Planning Services Agreement with Northland Securities for the

purpose of analyzing water, sanitary sewer, and storm water systems in

preparation of water main and sewer main extension projects.

SUBMITTED BY:

Dean Zuleger, City Administrator

THROUGH:

Mayor Johnston & Council Member Emmons

REVIEWED BY:

Dean Zuleger, City Administrator

<u>SUMMARY AND ACTION REQUESTED:</u> Expend \$5,280 paid to Northland Securities, Inc. to complete a financial analysis (including debt service and cost recovery using water and sewer rates) affiliated with the extension of water main to and through the I-94 corridor, and the construction of sewer mains through and the I-94 corridor and north to and through the Old Village.

<u>BACKGROUND INFORMATION</u>: On May 8th, the City Council participated in a workshop on "Utilities and Growth". During the workshop, several options for utilities expansion were discussed that resulted in three basic priorities;

- 1. Providing water service from municipal wells northeast of Highway 5 to the southern and westernmost parts of the City of Lake Elmo;
- 2. Provide sanitary sewer service for development throughout the I-94 corridor and north to the Old Village to attempt to meet the needs of the Metropolitan Council / City of Lake Elmo Memorandum of Understanding;
- 3. Develop a funding plan that allows for the ability to cash flow both expansions by 2014 to eliminate the loss of \$2 million in state funding.

STAFF REPORT: The engineering staff of Lake Elmo has developed options for "main" utility extension that has an estimated cost of \$12.5 million. With \$2 million dedicated to Lake Elmo by the State of Minnesota, Lake Elmo would have to bond for \$10.5 million (2012 dollars) to build the truck / main infrastructure system to positively affect growth and provide vital clean potable water / sanitary services to existing residents. The Administrator of Lake Elmo has spoken with several public financial advisors and reviewed a 2009 Study from Ehlers to determine the best financial mix to fund the \$10.5 million. In the course of the investigation, it was determined that Northland Securities, led by former City of Burnsville CFO Tammy Omdahl, was best suited to conduct a financial study that examines debt service reequirements,

water and sewer access charges, water and sewer rates, developer fees, grant opportunities and factor in a possible settlement / court ruling with 3M to finance utility construction using a 15 year payback schedule w/o negatively impacting the City's credit worthiness.

RECOMMENDATION: Based upon the background information presented, the staff recommends that the City of Lake Elmo City Council:

Motion:

To approve the Financial Planning Agreement between the City of Lake Elmo and Northland Securities for an amount not to exceed \$5,280 for the purpose of developing a financial strategy for the construction of water main and sewer force main in the City's growth areas. The funds are to be disbursed equally form the City's undesignated fund balance and the City's Water Utility Fund — with funds to be recovered through mechanism determined by the study.

ATTACHMENTS: Northland Securities Agreement

SUGGESTED ORDER OF BUSINESS:

	1 1 2 2 2	
-	Introduction of Item	City Administrator
_	Report/Presentation	City Administrator
-	Questions from Council to Staff	Mayor Facilitates
-	Public Input, if Appropriate	Mayor Facilitates
-	Call for Motion	Mayor & City Council
-	Discussion	Mayor & City Council
-	Action on Motion	Mayor Facilitates

FINANCIAL PLANNING AGREEMENT

BY AND BETWEEN THE CITY OF LAKE ELMO, MINNESOTA AND NORTHLAND SECURITIES, INC.

FINANCIAL PLANNING SERVICES

This Agreement made and entered into by and between the City of Lake Elmo, Minnesota (hereinafter "City") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the City desires to use the services of NSI for financial planning for the City's water, sanitary sewer, and storm water utility systems, including, planning for user charges and rates (hereinafter "Project").

WHEREAS, NSI desires to furnish services to the City as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

The scope of work to be performed by NSI is based on the following factors:

- 1. User charges for water, sanitary sewer, and storm sewer service need to be reviewed to ensure adequate operating revenues and reserves are maintained.
- 2. The analysis of user charges must consider current and future capital improvements.
- 3. The impacts of changes to user charges on local residents and businesses must be clearly understood and managed.

NSI will undertake the following tasks:

- 1. Conduct kick off meeting with City Staff to review project objectives, set meeting schedule and collect background data.
- 2. Review background information about water, sanitary sewer, and storm sewer utilities. The City has the responsibility for collecting and providing NSI with information needed to conduct the study. Information sought by NSI includes:
 - a. Annual financial statements for utility funds for years 2006-2011.
 - b. Operating budgets for 2010, 2011, and 2012.
 - c. Current user rate schedules.
 - d. Water system operating data including number of customers (by type if possible) and quantity of water sold in 2006 through 2010.

- e. Sanitary sewer system operating data including number of customers (by type if possible) and basis for sewer billing in 2006 through 2010.
- f. Storm sewer system operating data including number of customers (by type if possible) and basis for storm sewer billing in 2006 through 2010.
- g. Plans for capital improvements in years 2012 through 2016 (and future years if available) including type of improvement, estimated cost, funding source, and timing.
- 3. Design financial model for sanitary sewer, water, and storm sewer systems. NSI will create spreadsheets that model the unique characteristics of the City's utility systems. The model will be used to analyze and explain the implications of alternative user charge structures. At a minimum, the model will analyze changes in: operating expenses; system usage; customers; capital improvements; and funding options.
- 4. Develop up to two alternatives for sanitary sewer, water, and storm sewer rates. NSI will identify and evaluate the current rate structure and up to two change alternatives for both water and sewer user charges.
- 5. Review results. NSI will meet with the City to review results of the analysis.
- 6. Report initial findings and recommendations. NSI will prepare a memorandum that explains the results of the analysis in Tasks 4-5 and presents a recommended course of action.

This scope of work includes up to two (2) meetings with the City to review results.

COMPENSATION

For the services specified, NSI will be paid an amount not to exceed \$5,280. The amount is based on the estimated number of hours required to complete these tasks at an hourly billing rate of \$160/hour plus reimbursable expenses for travel, printing and mailing. NSI will bill on a monthly basis for actual services performed and reimbursable expenses.

ASSIGINED NORTHLAND EMPLOYEE

The NSI employee responsible for providing services pursuant to this agreement and for the services performed is Tammy Omdal.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

DISCLAIMER

In performing service under this agreement, NSI is relying on the accuracy of information provided by the City and the services provided by Northland are based on current State Law. The parties agree that the Minnesota property tax system and other laws may change and may affect the accuracy and validity of services provided by NSI. NSI will perform its work using the best available information. The City recognizes and accepts that future property values, tax

levies and tax rates may vary from the assumptions used by NSI and such changes may affect the work product produced and provided by NSI.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the City or NSI. In the event of early termination by the City, NSI shall provide the City with an itemized hourly statement of services already provided. All billable hours by NSI shall be billed at the stated hourly rates should early termination occur.

Dated this day of June, 2012.	
	Northland Securities, Inc.
	Ву:
	City of Lake Elmo, Minnesota
	By: City Administrator

POWERS OF EDAS

General Powers and Purposes

The primary benefit of an EDA rests in its ability to easily and flexibly accomplish a wide range of development and redevelopment objectives. An EDA is granted a remarkably full complement of development powers. These include (subject to any limitation in the enabling resolution) the powers enumerated by its enabling legislation, but also those powers granted by cross-reference to housing and redevelopment authorities (HRAs), to Cities in connection with projects and development districts, of municipalities and redevelopment agencies in connection with Municipal Industrial Development. These development powers allow an EDA great latitude, flexibility and efficiency in pursuing economic development objectives.

The purposes to which EDAs may direct their powers are not entirely clear in the statutes. They appear to include making land suitable and available for economic development and to encourage the location or expansion of economic development facilities. Also, through incorporating the purposes of HRAs, EDAs also can provide adequate housing in addition to clearing and developing blighted areas. And by incorporating the broad purposes of Municipal Industrial Development, EDAs may actively promote, attract and encourage the development of economically sound industry and commerce for the purpose of preventing the emergence of blighted and marginal lands and areas of chronic unemployment.

Usually, an EDA must adopt or reference a broader plan to exercise its powers. Certain EDA powers can only be exercised within the boundaries of an "Economic Development District; certain HRA powers must be exercised within the boundaries of a "Redevelopment Project," and certain municipal powers must be exercised within a "Municipal Development District."

Certain EDA Powers must be exercised only within the boundaries of an "Economic Development District." The EDA may create and define the boundaries of economic development districts at any place or places within the City, except the district boundaries must be contiguous. An EDA must hold a public hearing on the establishment and at least 10 days before the hearing the EDA shall publish notice of the hearing in a daily newspaper of general circulation in the City. The EDA must find that an economic development district is proper and desirable to establish and develop within the City.

Redevelopment Project

When the EDA exercises many of the powers of an HRA, such powers must be used within the boundaries of a Redevelopment Project established under the HRA law.

When establishing a Redevelopment Project, the EDA must develop a redevelopment plan which provides an outline for the development or redevelopment of the area. The EDA must obtain the written opinion of the City's planning agency if there is one.

The City Council must approve or disapprove the plan within 30 days after holding a public hearing on the Redevelopment Project. The council must make the following findings in connection with its approval:

- 1. The land in the project area would not be made available for redevelopment without the financial aid to be sought from the EDA.
- 2. The redevelopment plans for the redevelopment areas in the locality will afford maximum opportunity consistent with needs of the locality as a whole for the redevelopment of the areas by private enterprise.
- 3. The redevelopment plan conforms to the general comprehensive plan for the development of the locality as a whole. (Minn. Stat. § 469.028).

Municipal Development District

When the EDA exercises certain powers of cities identified in the City Development District law (Minn. Stat. §§ 469.124-469.143), they must be used within the boundaries of a Municipal Development District. A development district may be designated anywhere within the boundaries of a City and the City must adopt a Development Program for the development district, which is a statement of objections for the development district and contain the information set forth in Minn. Stat. § 469.125, Subd. 3. The City may develop a program for improving the district to provide the impetus for commercial development, increase employment, protect pedestrians, provide open space relief and other actions which are in the public purpose. Prior to designation, the City must consult with its planning agency or department, publish notice, and hold a public hearing.

Specific Powers

Because EDAs derive powers both directly from EDA law and indirectly by cross reference with other development statutes, there is often considerable overlap in the statutes which can be cited as authority for a given power.

For example, the power to acquire and develop property under the EDA Law must be exercised within the boundaries of an "economic development district." Since the definition of an economic development district is very restrictive, the EDA power to acquire land cannot be exercised in many circumstances. However, the comparable HRA power to acquire and develop property is far more general and can be exercised in a broad range of development circumstances. By picking and choosing the particular statutory authority best suited to a given proposed action, an EDA can usually carry out its purposes with a minimum of inconvenience.

Many of the powers of an EDA are listed below, including powers derived from EDA, HRA and municipal authorities. When considering the exercise of any specific power cited, your should always review the available legislation and consult with your legal and development advisors.

Acquisition of Property

An EDA may acquire the necessary rights, titles or interest in property through purchase, lease or gift. While the property is owned by the EDA and used for governmental purposes, the property is exempt from taxation by the state or its political subdivisions. However, once the EDA sells or leases the property for use by a non-governmental body, it becomes subject to taxation.

Options

The EDA may sign options to purchase, sell or lease property. This power may be used to set aside a particular building or site for future development purposes.

Eminent Domain

An EDA may exercise the right of eminent domain under Chapter 117 or under its City's charter to acquire property by condemnation. If the property is owned by the City for public use, the City must approve the taking. Also, the EDA may take possession of the property after it files a petition in condemnation proceedings describing the property -- a practice sometimes referred to as a "quick take" proceeding.

Loans

An EDA may make loans to businesses to carry out the purposes outlined in the EDA Law (Minn. Stat. § 469.192).

Contracts

The EDA may enter into contracts with both governmental and non-governmental entities for the purpose of economic development, including the purchase or sale of real and personal property. An EDA may not incur an obligation or expense under the HRA Law, unless it has an existing appropriation, or can identify reasonably expected revenues sufficient to discharge the obligation or pay the expense. Independent authority is found in the EDA Law for the EDA to guarantee loans, as more fully discussed under the "Advances" power described later in this handbook.

Limited Partnership

An EDA may be a limited partner in a partnership whose purpose is consistent with the EDA's purpose.

If a City is participating in a project as a limited partner, it may wish to stipulate in the equity agreement a limit on its current and future liability. This stipulation will serve as a safeguard for the City if legal action is brought against the firm as a result of its operation or inequities in its services or products.

Rights and Easements

The EDA may acquire rights and easements for development of an economic development district. It may be necessary for an EDA to utilize these powers when extending public infrastructure to a project area.

Acceptance of Public Land and Property

The EDA may accept land, money, or assistance, either by gift, loan or otherwise, in any form from the federal or state government, or its agencies, or a local subdivision of the state government to carry out its economic development activities.

An EDA may accept conveyances of land from all other public agencies, commissions, or other units of government, if the land can be properly used by the EDA in an economic development district.

Foreign Trade Zone

Minnesota Statute 469.101, Subdivision 11 authorizes EDAs to operate and manage Foreign Trade Zones. Foreign or "Free" Trade Zones (FTZ) were established to facilitate international trade by serving as "safe havens" and can increase a company's cash flow by reducing costs associated with import restrictions and duties. FTZs can be warehouses, storage tanks or fenced-in areas near harbors, airports or industrial parks. Foreign and domestic goods are brought into a zone where they can be stored, sold, exhibited, broken up, repacked, assembled, distributed, sorted, graded, cleaned and mixed with foreign and domestic products or used in a manufacturing process.

There are two types of foreign trade zones. General zones are located at or adjacent to a U.S. Customs Port of Entry (i.e. Minneapolis-St. Paul International Airport or Duluth Port) and subzones which are technically part of the general zone but are physically removed from it. General zones typically have multiple users occupying a facility or warehouse site, while "subzones" are special-purpose facilities operated by individual firms that cannot be accommodated within a general zone and are engaged in large-scale manufacturing. The major goods being produced in subzones are automobiles, trucks, motorcycles, tractors, women's garments, and refined oil.

Although a zone is operated as a public utility and can be managed by either a public or private corporation, it is treated as foreign territory and considered to be in foreign commerce, therefore providing benefit to the users. The usual formal Customs entry procedure and payment of duties is not required on the foreign merchandise unless and until it enters Customs territory for domestic consumption, in which case the importer ordinarily has a choice of paying duties either on the original foreign material or the finished product. In addition, quota restrictions do not normally apply to foreign goods stored in zones. Domestic goods moved into a zone for export may be considered exported upon entering the zone for purposes of excise tax rebates and drawback. In some cases companies can avoid both import duties on an item and state and local ad valorem taxes when goods are exported from the zone. In most cases, Federal taxes and excise taxes can be deferred on the goods until they enter the U.S. marketplace.

Public Facilities

The EDA may operate and maintain a public parking facility or other public facility to promote development or prevent the emergence of slum and blight. Frequently, these powers are exercised in cooperation with other units of government, including Cities, counties and school districts. Projects may include City halls, fire stations, libraries, community centers, administration buildings, and many others.

For example a City may want a community center for its residents. In order for the project to occur, the EDA sells revenue bonds, constructs the community center, and leases the community center to the City. The lease is paid by an annual appropriation from the City's general fund to

the EDA, and the EDA uses the lease payments to pay the principal and interest due on the revenue bonds. When the revenue bonds are retired, title to the new community center will be transferred to the City.

Government Agent

An EDA may cooperate with or act as an agent for the federal or state government, a state public body, an agency or instrument of a government, or a public body to carry out its mission.

Studies, Analysis, Research

An EDA may study and analyze economic development needs in the City, and ways to meet those needs. An EDA may study the desirable patterns for land use for economic development and community growth and other factors affecting local economic development in the City. It may make the results of the studies available to the public and to business/industry in general. An EDA may engage in research and disseminate information on economic development within the City.

Public Relations

To further its economic development efforts, an EDA may join an official, industrial, commercial, or trade association, or other organization. It may also have a reception of officials who may contribute to advancing the City and its economic development activities. It may also carry out other public relations activities as it deems appropriate in fulfilling its efforts to promote the City and its economic development projects (Minn. Stat. § 469.101, Subd. 16).

Joint Powers Agreements

Any two or more EDAs using HRA powers or together with an HRA may join with one another to exercise, either jointly or otherwise, any or all of their powers. This joint powers agreement may be used for the purpose of financing, including the issuance of bonds and giving security, planning, undertaking, owning, constructing, operating, or contracting a housing project located within the area of operation of any one or more of the EDAs or HRAs. The EDA may, by resolution, authorize any other housing authority or EDA utilizing HRA powers to act on its behalf with respect to any or all powers, as its agent or otherwise.

An EDA may by resolution authorize another housing authority to exercise its powers within the authorizing EDAs area of operation at the same time that the authorizing authority is exercising the same powers.

Tax Increment Financing

There are many benefits afforded to a City by utilizing Tax Increment Financing (TIF) to facilitate economic development. Some of these are: the City can realize new development, which would not otherwise occur without the use of TIF; the City may realize broader economic gains of new development in terms of employment, tax base enhancement and secondary spin-off effects; the City can facilitate the construction of related public improvements it wishes to achieve by coordinating a TIF project with more general public improvement projects; the City

may have better control over the nature of the development; the City may be able to fund administrative and/or community development costs with revenue from the TIF district and; in some cases, the qualifying of new development is enhanced by the TIF financing.

An EDA may act as an Authority for the purposes of creating and administering tax increment financing districts and plans. These powers must be exercised within a Redevelopment Project, when acting under HRA powers, or within a Municipal Development District when exercising City powers. In general, an EDA must receive approval from the City Council prior to adoption of a Tax Increment Financing plan, and comply in all respects with the requirements of Minnesota Statutes 469.174 - 469.179.

There are several types of TIF districts allowed by statute. The following is a brief description of each.

Redevelopment District:

- Generally a blighted area containing substandard buildings.
- Requires documentation to evaluate occupied land area and analysis of substandard buildings.
- Maximum duration of TIF district is 25 years from receipt of the first increment.

Renewal and Renovation District:

- Blight and obsolescence tests must be met.
- Maximum duration of TIF district is 15 years from receipt of the first tax increment.

Housing District

- Provides housing opportunities for persons and families of low and moderate income.
- Maximum duration of TIF district is 25 years from receipt of the first tax increment.

Soils Condition District:

- Provides for the removal or remediation of hazardous substances or contaminants as specified in a development action response plan.
- Such costs must exceed (a) the fair market value of the land before completion of the preparation or (b) \$2 per square foot of the area of each parcel.
- Maximum duration of the TIF district is 20 years from receipt of the first tax increment.

Economic Development District:

May be used only for manufacturing, production, processing, warehousing, storage, distribution (excluding retail sales), research and development, telemarketing, certain tourism and border City retail facilities and uses are directly related to or in support of such qualifying activities. Prohibits establishment if more than 15 percent of the square footage of such facilities are used for other purposes.

- Must demonstrate retention of local businesses, increased employment or preservation or enhancement of the state tax base, etc.
- Maximum duration of TIF district is 8 years from receipt of the first tax increment.
- May be used for commercial facilities not exceeding 15,000 square feet in Cities with populations of 5,000 or less located at least 10 miles outside of a City with a population of 10,000 or more. Other than administrative expenses, all increments must be spent within the TIF district.
- Expanded Rules for any type of development if construction commences by July 1, 2011 and certification of district is requested by June 30, 2011.

Compact Development District:

- May be used to redevelop property where 70 percent of the parcel is industrial or utility property.
- The project must result in an increase of square footage of industrial or utility property by three times or more over its current level.
- Must be approved before June 30, 2012.

In order to establish a TIF district, a specific process must be followed including the following:

- 1. A Development Program or Redevelopment Plan (depending on statutory authority used) must be prepared. This sets forth the general goals for the development or redevelopment project area.
- 2. A Tax Increment Financing Plan must be prepared. This sets forth the specific project(s) to be undertaken, costs involved, and revenues projected, and is the guiding document for the proposed project.
- 3. A public hearing on the TIF Plan and district must be conducted. Notification of the public hearing must be published 10-30 days prior to the hearing.
- 4. A TIF district "fiscal and economic impact" letter must be received by the County and school district at least 30 days prior to the public hearing.
- 5. The City planning commission must review the TIF Plan and Development Program prior to City approval.
- 6. At the public hearing, all interested parties are invited to express their opinion(s).
- 7. Subsequent to the public hearing, the City must approve or reject the TIF Plan and district.
- 8. Upon approval, the City must request County certification of the original value of the TIF district which will begin the tax increment collection process.
- 9. Actual project expenditures may not be made until the TIF Plan is adopted and the TIF district is established.

Financing and Bonding Powers

Issuing General Obligation Bonds

The EDA may issue General Obligation Bonds (GO Bonds) in anticipation of income from any source for any purpose allowed by statute. The City must, by ordinance and by two thirds vote, give specific consent to pledge the City's full faith and credit to the GO Bonds. The EDA must comply with the provisions of Minnesota Statutes § 475, the general public indebtedness statute. An election is required to issue GO Bonds backed by the City's full faith and credit.

Issuing Revenue Bonds

Revenue bonds may be issued by the EDA to fund any authorized activity of the EDA. The revenues generated by the projects to be financed and/or other revenues of the EDA may be pledged to the payment of the revenue bonds. Bonds may also be secured by a mortgage on certain EDA property. The EDA can pledge its full faith and credit and limited taxing power to the payment of revenue bonds, but it may not pledge the full faith and credit of the City.

Because the credit strength of an EDA is usually very limited, the feasibility of a revenue bond offering is highly dependent upon the project to be financed. For example, if an EDA were to issue a revenue bond to finance the construction of a building to be leased to a manufacturing firm, the interest rate and security terms of the revenue bond would depend primarily on the creditworthiness of the manufacturer. For weaker projects and tenants, issuance may not be feasible.

Advances

As noted earlier in this handbook, there is independent authority for an EDA to make a loan. An EDA may advance (loan) its general fund money or credit without interest. The advances must be repaid from the sale or lease of land. If the money advanced for the development or redevelopment project was obtained from the sale of the EDAs general obligation bonds, then the interest rate on the advances must not be lower than the average annual interest rate on the EDAs general obligation bonds that are outstanding at the time the advances are made. Advances made to acquire land and to construct facilities for recreational purposes, do not need to be reimbursed (Minn. Stat. § 469.106).

Secondary Market

An EDA may sell, at private or public sale, at the price or prices determined by the EDA, any note, mortgage, lease, sublease, lease purchase, or other instrument or obligation evidencing or securing a loan made for the purpose of economic development, job creation, redevelopment, or community revitalization by a public agency to a business, for-profit or nonprofit organization, or an individual (Minn. Stat. § 469.101, Subd. 22). An EDA operating a revolving loan fund may choose to sell a loan on the secondary market if it needs to recapitalize the loan fund in order to finance additional projects.

Borrowing in Anticipation of Bonds

After authorizing a bond issue, an EDA may borrow funds to provide money immediately required for the project, but the loan must not exceed the amount of the bonds. The EDA must approve a resolution stating the terms of the loan. The due date for the loan may not be for more than 12 months from the date of the loan origination and may be repaid with interest from the proceeds of the bonds when the bonds are issued and delivered to the bond purchasers. The loan must not be obtained from any Commissioner of the EDA or from any corporation, association, or other institution of which a Commissioner is a stockholder or officer (Minn. Stat. § 469.101, Subd. 19).

Revolving Loan Funds

Small business growth in most communities provides the greatest opportunity for new investment and job development. However, because constraints on capital markets, financial institutions may be unable or unwilling to provide a complete financing package, and many good companies end up with marginal long-term financing.

Businesses and financial institutions invest dollars in projects to make a profit and to earn a return on that investment. Unless the project offers the promise of a positive return, it is difficult to sell a prospective investor on locating or expanding a business. Stimulating investment requires impacting a business and a bank's spending decisions. An EDA can impact business spending decisions by providing an opportunity where rates of return on investment are attractive and competitive. Many EDAs do this by operating a local Revolving Loan Fund (RLF) designed to facilitate small business investment.

The typical goal of a local RLF is to leverage private sector investment by filling the capital market gap for financing long-term assets.

Most RLFs provide a cost advantage to the business to lessen their financial constraints and meet the community's goal of increasing productivity and creating new, permanent jobs. The RLF can provide lower interest payments, more flexible equity requirements, longer terms, deferred principle payments and a subordinate collateral position to the bank.

The type of businesses that are eligible for loan funds type of businesses that are eligible for loan funds will depend on the loan guidelines established by the particular EDA.

An RLF can be designed in several different ways. The most common type of RLFs structure is the direct loan to the business. Direct loans are made to the business with a separate set of loan documents and collateral to secure the loan. These loans are typically made to fill the gap in a development project.

The second type of funding structure is a loan guarantee. The EDA provides a partial guarantee to the private lender to ensure repayment of the loan and to limit the risk to the private lender. This type of activity provides several advantages to the EDA, notably, smaller capitalization requirements, increased leverage of funds, and limited administrative activity

A third type of RLF is a linked deposit program. With a linked deposit program, the EDA works with other government agencies and large non-profit institutions to place a certificate of deposit with the lending institution at below market rate. This action allows the bank to increase its liquidity of funds, gain a higher return on a riskier project and improve collateral coverage.

The most fundamental issue in the development of a revolving loan program is the developme of policies and procedures for operating, marketing, financing and dealing with delinquencies defaults. It is important to consider working with development counsel and/or financial adviso to discuss the intricacies and mechanics of a RLF program.

The source of capitalization for local loan funds varies by community. Communities are utilizing local sources through the use of excess general fund or municipal utility reserves, Tax Increment Financing reserves and partnerships with banks or utilities to capitalize local revolving loan funds.

Limitation of Powers

The City Council may place limits on the activities of the EDA in the enabling resolution. These limitations may be placed on the power to issue general obligation or revenue bonds, the power to grant or loan EDA funds, power to enter into limited partnerships, or any other specific power over which the governing body wishes to exercise control. The following is a list of specific areas where the governing body may exercise control (Minn. Stat. § 469.092):

- 1. that the EDA may not exercise any specified power contained in Minn. Stat. §§ 469.001 to 469.047, 469.090 to 469.108, and 469.124 to 469.134 or that the EDA must not exercise any powers without the prior approval of the City Council.
- 2. that, except when previously pledged by the EDA, the City Council may by resolution require the EDA to transfer any portion of the reserves generated by activities of the EDA that the City Council determines is not necessary for the successful operation of the authority to the debt service fund of the City, to be used solely to reduce tax levies for bonded indebtedness of the City;
- 3. that the sale of all bonds or obligations issued by the EDA be approved by the City Council before issuance:
- 4. that the EDA follows the budget process for City departments as provided by the City and as implemented by the City Council and Mayor;
- 5. that all official actions of the EDA must be consistent with the adopted comprehensive plan of the City, and any official controls implementing the comprehensive plan;
- 6. that the EDA submit all planned activities for influencing the action of any other governmental agency, subdivision, or body to the City Council for approval;

7.	that the EDA to submit its administrative structure and management practices to the City
	Council for approval.

8. any other limitation or control established by the City Council by the enabling resolution.