

BOOK I

JANUARY 3, 2012 CITY COUNCIL MEETING

- 1 Accept December 6, 2011 City Council Minutes
- 2 Accept December 14, 2011 City Council Minutes
- 3 Accept December 20, 2011 Special City Council Minutes
- 4 Accept December 29, 2011 Special City Council Minutes
- 5 Approve Payment of disbursements and payroll
- 6 Approve 2012 calendar for Council Meetings and Workshops
- 7 Appointment of Official Depositories for 2012
- 8 Designation of Official Newspaper
- 9 Review of Contracted Services
- 10 Comprehensive Plan Amendment and Zoning Map Amendment - 5577 Lake Elmo Avenue
- 11 Appointment of Acting Mayor
- 12 Appointment to Lake Elmo Firefighters Relief Association
- 13 Appointment to City Council (Sub)Committee
- 14 Planning Commission Appointments
- 15 Potential Additional Funding for Targeted Pay Adjustments

JANUARY 10, 2012 SPECIAL CITY COUNCIL MEETING

- 1 Authorize City Administrator Employment Agreement

JANUARY 17, 2012 CITY COUNCIL MEETING

- 1 Accept January 10, 2012 Special City Council Minutes
- 2 Accept January 3, 2012 City Council Minutes
- 3 Approve Payment of disbursements and payroll
- 4 Professional Engineering Services Consultant Pool
- 5 Appeal of Ruling Regarding Detachment of Land from City of Lake Elmo
- 6 Planning Commission 2012 Work Plan
- 7 2012-2016 Infrastructure Capital Improvement Plan - Adopt Plan
- 8 Water Supply Well No. 4 - Award Test Well Contract
- 9 City Council Meeting Change

FEBRUARY 8, 2012 CITY COUNCIL MEETING

- 1 Accept January 17, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 Agreement for Services between City of Oakdale and City of Lake Elmo
- 4 Consider Authorization to Apply for MnDOT Community Roadside Landscaping Partnership Program and Authorize Primary Contact Person
- 5 Public Comments regarding Possibility of Purchasing Property for the Lake Elmo Library
- 6 Demontreville Highlands Area Street Improvements Feasibility Report - Resolution Accepting the Report and Calling for a Public Improvement Hearing
- 7 Keats Ave. N.: MSA Street and Trunk Watermain Improvements Feasibility Improvement Hearing
- 8 Continue Discussion: Variance (Septic) Request at 2860 Lake Elmo Avenue
- 9 Consider Planning Commission Request to Updating Lighting Ordinance

FEBRUARY 21, 2012 CITY COUNCIL MEETING

- 1 Accept February 8, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 Authorize Signatures for Payment of Funds from Lake Elmo Bank
- 4 Planning Commission: Second Alternate Appointment
- 5 Keats Avenue North: MSA Street Improvements - Resolution Requesting a Design Variance from State Aid Operations
- 6 MnDNR Watershed Grant
- 7 Property/Building for the Lake Elmo Library

FEBRUARY 28, 2012 CITY COUNCIL WORKSHOP

- 1 Presentation on Feasibility Reports for Demontreville Highlands Area Street Improvements
- 2 Presentation on Feasibility Reports for Keats Avenue North: MSA Street and Trunk Watermain Improvements

MARCH 6, 2012 CITY COUNCIL MEETING

- 1 Accept February 21, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 Authorize Signatures for Grant Fund and Savings Fund from Lake Elmo Bank
- 4 2012 Fee Schedule
- 5 Appointment of Finance Director
- 6 Reestablishing Precincts and Polling Places
- 7 MnDNR Watercraft Inspection Grant
- 8 Lot Area (Size) and Width Variance - 5577 Lake Elmo Avenue N
- 9 Fire Relief Association Raffle Drawing
- 10 Public Hearing: Demontreville Highlands Area Street Improvements and Authorization for Preparation of Plans and Specifications
- 11 Public Hearing: Keats Avenue North Street and Watermain Improvements and Authorization for Preparation of Plans and Specifications
- 12 Council - Staff Goal-Setting Retreat w/ Don Salverda & Associates

MARCH 20, 2012 CITY COUNCIL MEETING

- 1 Accept March 6, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 2012 Seal Coat Project - Agreement for Joint Services with West Lakeland Township
- 4 2012 Seal Coat Project - Preparation of Plans and Specifications
- 5 Professional Engineering Support Services - Adopt Consultant Pool
- 6 Approval and Reading of Arbor Day Proclamation
- 7 DPW Multi-Use 2012 Pickup Purchase (Per MAC Recommendation)
- 8 Olson Lake Trail Sanitary Sewer Extension - Joint Sewer Project with the City of Oakdale
- 9 Council - Staff Goal Setting Retreat
- 10 Surface Water Utility Fee Appeal Process/Credit Policy
- 11 Lot Area (Size) and Width Variance - 5577 Lake Elmo Ave N

APRIL 3, 2012 CITY COUNCIL MEETING

- 1 Accept March 20, 2012 City Council Minutes
- 2 Approve Payments of disbursements and payroll
- 3 2011 Street and Water Quality Improvements - Compensating Change Order (CCO) No. 1 and Pay Request (PR) No. 4 (Final)
- 4 2012 Street and Water Quality Improvements (Demontreville-Highlands Area) - Award Engineering Services Contract
- 5 Municipal State Aid System Revision - Resolution Establishing and Designing Demontreville Trail as a Municipal State Aid Street
- 6 Olson Lake Trail Sanitary Sewer Extension - Joint Sewer Project with the City of Oakdale
- 7 Lot Area (Size) and Width Variance - 5577 Lake Elmo Avenue North
- 8 Lake Elmo Park Reserve West Side Access Plan
- 9 2012 City of Lake Elmo Program of Work Calendar

APRIL 17, 2012 CITY COUNCIL MEETING

- 1 Accept April 3, 2012 City Council Minutes
- 2 Approve Payments of disbursements and payroll
- 3 Test Well No. 4 - Pay Request No. 1 (Final)
- 4 AT&T Mobility Letter of Understanding
- 5 Resolution Related to 2012 Assessments to Washington County
- 6 AmeriCorps Staffing Opportunity
- 7 Authorize Agreement with MnDOT for the Community Roadside Landscaping Partnership Program
- 8 Park Commission Appointments
- 9 Special Event Permit - Wild Adventure Race Spring Sprint - Sunfish Lake Park/Lake Elmo Park Reserve

BOOK II

MAY 1, 2012 CITY COUNCIL MEETING

- 1 Accept April 17, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 Approve Year End Fund Closing Transfers
- 4 2012 Seal Coat Project - Approval of Plans and Specifications and Ordering Advertisement for Bids
- 5 CSAH 10Mill and Overlay - Resolution Approving a County Project Within Municipal Corporate Limits
- 6 Demontreville Park and Wildlife Area - Approve Parking Lot Improvements and Add to 2012 Street Improvement Project
- 7 Designation of South Washington Watershed District as the LGU for Administering the Wetlands Conservation Act
- 8 Approve Budget Adjustment/Designation and Donation for Maintenance of Historic District 12 School House
- 9 Purchase of Lake Elmo Fire Department Turnout Gear
- 10 Council Discussion of Economic Development Authority (EDA)
- 11 Authorization to Purchase Landscape Material for MnDOT Landscape Partnership Program Planting

MAY 15, 2012 CITY COUNCIL MEETING

- 1 Accept May 1, 2012 City Council Minutes
- 2 Approve Payment of Disbursements and Payroll
- 3 Temporary Liquor License - Go Commando
- 4 Special Event - Go Commando Adventure Race/Team Ortho Foundation
- 5 City Hall Facilities Improvement
- 6 Affirm Hiring of Nicholas Johnson as City Planner
- 7 Authorization to Participate in the Minnesota GreenStep Cities Program
- 8 Parks Commission Appointment
- 9 Oakdale Gun Club Conditional Use Permit Amendment
- 10 Christ Lutheran Church Septic System Variance for Holding Tanks
- 11 Adoption of City of Lake Elmo Mission Statement, Vision Statement and Statement of Values per April 2012 Council - Staff Retreat
- 12 Surface Water Utility Fee Appeal Process/Credit Policy
- 13 Discussion of Library Financing

MAY 29, 2012 SPECIAL CITY COUNCIL MEETING

- 1 Lake Elmo Avenue North/Old Village Demonstration Lighting - Landscape Project

MAY 29, 2012 CITY COUNCIL WORKSHOP

- 1 Energy Conservation Presentation - George Crocker, North American Water Office
- 2 Planning Work Groups Update

MAY 30, 2012 PLANNING COMMISSION AND CITY COUNCIL JOINT MEETING

JUNE 5, 2012 CITY COUNCIL MEETING

- 1 Accept May 15, 2012 City Council Minutes
- 2 Accept May 29, 2012 Special City Council Minutes
- 3 Approve Payment of disbursements and payroll
- 4 Resolution 2012-23 - Approve Removal of Assessments from 2012 File with Washington County
- 5 Approve Administrative Position Descriptions
- 6 Resolution 2012-26 - Adopting Purchasing Policy
- 7 Well No. 2 Chlorination System Addition - Accept Improvements and Approve Final Contractor Payments
- 8 Resolution 2012-24 - 2012 Street and Water Quality Improvements - Approve Plans and Specifications and Order Advertisements for Bids
- 9 Resolution 2012-25 - 2012 Seal Coat Project - Accept Bids and Award Contract
- 10 Proclamation Recognizing Gloria Knoblauch
- 11 Ordinance 2012-58 - City Code Amendment Pertaining to Watercraft and Water Surface Regulations and Prohibited Structures and Uses
- 12 Ordinance 2012-59 - Illicit Discharge and Connection and Resolution 2012-22 - Approving Summary Publication
- 13 Municipal Separate Storm Sewer System (MS4) Permit - Annual Public Meeting and Accept the 2011 MS4 Annual Report
- 14 Cedar Pet Clinic Parking Authorization
- 15 Discussion Item Only: Lake Elmo/Washington County Sheriff's Department - Coverage Contract Proposal

JUNE 19, 2012 CITY COUNCIL MEETING

- 1 Accept June 5, 2012 City Council Minutes
- 2 May 2012 Financial Reporting; Year to Date Building Report
- 3 Approve Payment of disbursement and payroll
- 4 Approval of Resolution 2012-30 - Appointing 2012 Election Judges
- 5 Resolution 2012-33 - Approval Removal of Assessments from 2012 File with Washington County
- 6 Resolution 2012-31 - Street Name Change- Julep Ave North (Entrance into Tapestry at Charlotte's Grove)
- 7 Minor Subdivision - 11240 50th Street North
- 8 Resolution 2012-29 - Approve Issuance and Sale of G.O. Improvement Bonds; Series 2012 A Crossover Refunding Bonds
- 9 Resolution 2012-28 - Approve Issuance and Sale of G.O. Improvement Bonds; Series 2012 B Demontreville Highlands Area Street Improvement Project
- 10 Financial Planning Services Agreement with Northland Securities for the Purpose of Analyzing Water, Sanitary Sewer, and Storm Water Systems in Preparation of Water Main and Sewer Main Extension Projects
- 11 Economic Development Authority (EDA) Structure (Draft - Discussion Purpose Only)

JULY 3, 2012 CITY COUNCIL MEETING

- 1 Accept June 19, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 Approve Resolution 2012-32 - Designating Certified Building Official and Approval of JPA with the City of Hugo
- 4 Approve Building Official Position, Posting and Recruitment
- 5 Proclaim August 9 through August 12, 2012 Huff'n Puff Days
- 6 Approve Temporary Liquor License for Lake Elmo Jaycees
- 7 2011 Final Audit Report Review
- 8 Adopt Ordinance 2012-60 - Mayor and Council Salaries Effective January 1, 2013
- 9 Country Sun Farms - Agricultural Building Construction
- 10 Quarterly Work Schedule

BOOK III

JULY 17, 2012 CITY COUNCIL MINUTES

- 1 Accept July 3, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 Professional Engineering Support Services Consulting Pool - Approve Updated Pool to add AE2S in the areas of Water and Wastewater Systems
- 4 Ordinance No. 2012-58 - Amending 97.21 Watercraft and Water Surface Regulations and 97.23 (A) Prohibited Structures and Uses
- 5 Lions Park Tennis Court Resurfacing
- 6 Lions Park Safety Surface
- 7 Resolution 2012-35 - Authorization for Sale of \$4,090,000 General Obligation Water Revenue Crossover Refunding Bonds, Series 2012A
- 8 Authorization to Enter into an Escrow Agreement with Northland Trust Services Inc. related to the Sale of \$4,090,000 General Obligation Water Revenue Crossover Refunding Bonds, Series 2012A
- 9 Resolution 2012-36 - Authorization for Sale of \$865,000 General Obligation Bonds, Series 2012B
- 10 Resolution 2012-34 - 2012 Street and Water Quality Improvements - Approve Accepting Bids and Awarding Contract
- 11 Keats Avenue North MSA Street Improvements - Engineer's Update on Proposed Improvements and Authorize Report Revisions
- 12 Old Village Area Municipal Sanitary Sewer Service - Initiate Preliminary Study
- 13 Inwood Avenue Trunk Watermain and Booster Station - Initiate Preliminary Study
- 14 Administrator's Report: Organized Collection Feasibility and Proposed 2014 Plan of Work Schedule
- 15 Library Board Appointments

AUGUST 8, 2012 CITY COUNCIL MEETING

- 1 Accept July 17, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 2011 Seal Coat Project - Accept Improvements and Pay Request No. 3 (Final) - Release of Retainage following Corrective Work)
- 4 2011 Street and Water Quality Improvements - Resolution 2012-39 - Declaring Cost to be Assessed, Ordering Preparation of Proposed Amendments, and Calling for Hearing on Proposed Assessment
- 5 Approve Position Description of Taxpayer Relations/Communications Coordinator
- 6 Approve Hiring of Adam Bell as Deputy Clerk
- 7 Water System Design Phasing Study - Authorize AE2S Task Order No. 1
- 8 Approve Resolution 2012-37 - Proclaiming September 7 and 8, 2012 as Lake Elmo Days
- 9 Approve Draft Structure of the City of Lake Elmo Employee Handbook
- 10 Country Sun Farms - Amendment to Resolution 2000-047 - Clarifying Permitted Agricultural Sales and Entertainment Uses
- 11 Council Member Appointment to Library Board Nomination Committee

AUGUST 21, 2012 CITY COUNCIL MEETING

- 1 Accept August 8, 2012 City Council Minutes
- 2 Accept Financial Report dated July 31, 2012
- 3 Accept Building Permit Report dated July 31, 2012
- 4 Approve Payment of disbursements and payroll
- 5 Approve Conditional Job Offers for Seven Probationary Firefighters
- 6 Resolution 2012-40 - Approving State of Minnesota Joint Powers Agreements with the City of Lake Elmo on Behalf of Its City Attorney and Sheriff's Office
- 7 Keats Avenue North MSA Street and Water Main Public Improvement Hearing (continued from March 6, 2012)
- 8 Consideration of Staff Research & Analysis of the Feasibility Organized Collection
- 9 Authorization to Submit Comprehensive Plan Amendment for Adjacent Community Review

- 10 Zoning Code Update/Per Planning Commission
- 11 Malmquist RAD-2 Concept Plan Extension: 9424 Stillwater Boulevard
- 12 Approve Resolution 2012-41 - Accepting the Amended Feasibility Report and Approve Resolution 2012-42 - Authorizing Plans and Specifications for Keats Avenue North Street and Water Main Improvements

SEPTEMBER 4, 2012 CITY COUNCIL MEETING

- 1 Accept August 21, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 Approve Updated 2012 Fee Schedule
- 4 Affirm Hiring of Building Official Rick Chase
- 5 2012 Rain Garden Project - Award Contract
- 6 Authorization for John Schiltz to Dispense Beer and Wine Coolers at the Lake Elmo Days Community Event on September 7 and 8, 2012
- 7 Ordinance 2012-61 - Approving Zoning Text Amendment - Shoreland Standards
- 8 Malmquist RAD-2 Concept Plan Extension: 9424 Stillwater Boulevard
- 9 City of Lake Elmo Staff Request

SEPTEMBER 11, 2012 SPECIAL CITY COUNCIL MEETING

SEPTEMBER 18, 2012 CITY COUNCIL MEETING

- 1 Accept September 4, 2012 City Council Minutes
- 2 Accept Financial Report dated August 31, 2012
- 3 Accept Building Permit Report dated August 31, 2012
- 4 Approve Payment of disbursements and payroll
- 5 2012 Crack Seal Project - Receive Contractor Quotes and Award Contact
- 6 2012 Street and Water Quality Improvements - Pay Request No. 1
- 7 Approve Resolution 2012-44 to Set Hearing for 2013 Budget and Levy Discussion
- 8 2011 Street and Water Quality Improvements - Final Assessment Hearing
- 9 Ordinance 2012-62 - Zoning Amendment Codification; Approve Resolution No. 2012-46 - Authorization of Summary Publication Ordinance 2012-62
- 10 Approve Proposed General Levy and Proposed 2013 Budget; Resolution No. 2012-47
- 11 Lake Elmo Traffic Enforcement Update
- 12 Legion Avenue Sewer Survey Results

OCTOBER 2, 2012 CITY COUNCIL MEETING

- 1 Accept September 11, 2012 Special City Council Minutes
- 2 Accept September 18, 2012 City Council Minutes
- 3 Approve Payment of disbursements and payroll
- 4 Resolution 2012-49 - Designating Data Practice Officials and Approving City's Data Practices Policy
- 5 Resolution 2012-50 - Approving Tax Forfeited Parcels for Public Auction
- 6 2012 Seal Coat Project - Pay Request No. 1 (Final)
- 7 I94 Corridor East Gravity Sewer - Approve Engineering Services to Prepare Revised Easement Exhibit
- 8 Resolution 2012-51 - Approving Delinquent Storm Water Assessments
- 9 Resolution 2012-48 - Approving Joint Powers Agreement Agreement for Building Services Pool
- 10 Demontreville Park Purchase of Benches and Foul Line Fence
- 11 Keats Avenue North MSA Street and Trunk Watermain Improvement Public Hearing and Resolution 2012-42 - Ordering Improvements and Preparation of Plans and Specifications
- 12 Approve Ordinance 2012-63 - Amending City Code Section 150.250 Pertaining to Shoreland Standards

BOOK IV

OCTOBER 16, 2012 CITY COUNCIL MEETING

- 1 Accept October 2, 2012 City Council Minutes
- 2 Accept Financial Report dated September 30, 2012
- 3 Accept Building Permit Report dated September 30, 2012
- 4 Approve Payment of disbursements and payroll
- 5 Resolution 2012-52 - Approving City Elected Official and Appointed Board/Commission Member's Code of Conduct Policy
- 6 2012 Street and Water Quality Improvements - Change Order 1
- 7 2012 Street and Water Quality Improvements - Pay Request 2
- 8 Approval of HVAC System for Annex and Maintenance Agreement for City Facilities
- 9 Approval of Damon Farber & Associates Planning/Theming Agreement
- 10 CUP Approval for Therapeutic Massage at 11200 Stillwater Boulevard
- 11 Resolution 2012-54 - Approving Lake Elmo Employee Handbook

NOVEMBER 7, 2012 CITY COUNCIL MEETING

- 1 Accept October 16, 2012 City Council Minutes
- 2 Approve Payment of disbursements and payroll
- 3 Post-Issuance Tax Compliance Procedures for Tax Exempt Bonds
- 4 2012 Crack Seal Project - Pay Request No. 1 (Final)
- 5 Approve Resolution 2012-55 - State of Minnesota Redevelopment Grant Program - A Resolution Accepting the DEED Water System Infrastructure Grant
- 6 Keats MSA Street and Trunk Watermain Improvements - Approve Engineering Design and Construction Support Services Contract
- 7 Accept Resignation of City Clerk Sandie Thone, and Appoint Adam Bell as City Clerk; Resolution 2012-56
- 8 Approve Conditional Use Permit for grading project at 9242 Hudson Boulevard; Resolution 2012-57
- 9 Library Board Appointments
- 10 Request for Connection to 32nd Street 201 System

NOVEMBER 20, 2012 CITY COUNCIL MEETING

- 1 Accept November 7, 2012 City Council Minutes
- 2 Accept November 9, 2012 Lake Elmo Canvassing Board Minutes
- 3 Accept Financial Report dated October 31, 2012
- 4 Accept Building Permit Report dated October 31, 2012
- 5 Approve Payment of disbursements and payroll
- 6 2012 Rain Garden Project - Change Order No. 1
- 7 2012 Rain Garden Project - Pay Request No. 1
- 8 2012 Street and Water Quality Improvements - Pay Request No. 3
- 9 Whistling Valley I-III Additions - Resolution Accepting Public Improvements
- 10 Accept New Insurance Agent of Record
- 11 Variance - 8961 37th Street North (Lot Dimension Variance: See Planning Packet)
- 12 Variance - 974 Jasmine Avenue North (Accessory Building Variance: See Planning Packet)
- 13 Approve to put out RFP for New Year-End Audit Firm
- 14 Animal Control Contract with Companion Animal Control LLC

- 15 Application for Council Vacancy - January 2, 2013
- 16 Adoption of 2013 City of Lake Elmo Plan of Work

DECEMBER 4, 2012 CITY COUNCIL MEETING

- 1 Accept November 20, 2012 City Council Minutes
- 2 Adopt 2013 Budget and Tax Levy; Resolution 2012-62
- 3 Approve Payment of disbursements and payroll
- 4 Zoning Text Amendment - GB Zoning District (change therapeutic massage to a permitted use with appropriate licensing); Massage Therapy Licensing Ordinance 2012-64
- 5 Approve 2013 Liquor Licenses Renewals
- 6 Amend December 2012 Meeting Calendar
- 7 Approve 2013 Meeting Calendar
- 8 Approve 2013 Fee Schedule
- 9 2012 Streets & Water Quality Improvements - Pay Request No. 4
- 10 Approve City Membership in Minnesota Cities Stormwater Coalition (MCSC)
- 11 Approve Hiring of Park Maintenance Operator
- 12 Approve 2013 Animal Humane Society Impound Contract
- 13 Adoption of the Washington County All-Hazard Mitigation Plan; Resolution 2012-62
- 14 Approval of Washington County Septic Inspection Agreement
- 15 Funding of Chamber Community Symposium
- 16 Appointment of 2013 Planning Commission Members: Two Regular Members, Two Alternate Members
- 17 Library Board Appointments to Accommodate Expansion of the Board to Seven Members
- 18 27th Street No Parking Signs

DECEMBER 18, 2012 CITY COUNCIL MEETING

- 1 Approve Payment of disbursements and payroll