



MAYOR AND COUNCIL COMMUNICATION

DATE: 02/05/2013

REGULAR

ITEM #: 13

MOTION

AGENDA ITEM: Contractor Licensing Program

SUBMITTED BY: Rick Chase, Building Official

THROUGH: Dean Zuleger, City Administrator

REVIEWED BY: Kyle Klatt, Planning Director
Nick Johnson, City Planner

SUMMARY AND ACTION REQUESTED:

In order to more effectively regulate that building activities in Lake Elmo are undertaken by professional and competent contractors, Staff recommends improving the existing contractor licensing program. These improvements include licensing additional trades or types of contractors to cover a wider array of project types.

STAFF REPORT:

The licensing of contractors working in Lake Elmo is in the public's interest and provides the residents with an additional level of protection and competence not currently available. The program is intended to protect the residents of Lake Elmo by promoting quality and ethical practices in construction.

The City Council reviewed the proposed at the meeting on January 15, 2013, and decided to postpone the item to allow for further clarification and discussion. Resulting from the discussion between members of the Council and Staff, some changes were made to the original draft ordinance. These changes include the following:

- Asphalt/concrete and landscaping work no longer requires a contractor license.
- Work within the City's right-of-way (ROW) requires a license, which is consistent with the City's ROW Permit application.
- Property owners who are conducting plumbing work on their property, language removed.

RECOMMENDATION:

Staff recommends that the Council approve the proposed additions to the City's contractor licensing program with the following motion:

“Move to approve Ordinance 08-68, thereby establishing an improved contractor licensing program to set minimum standards related to competency and professionalism in construction activities in Lake Elmo, MN.”

Staff further recommends that the City Council adopt Resolution No. 2013-08 authorizing summary publication of Ordinance 08-68. **This requires a 4/5 vote for passage.**

ATTACHMENTS:

1. Ordinance 08-68
2. Resolution 2013-08