



MAYOR & COUNCIL COMMUNICATION

DATE: 2/05/2013

REGULAR

ITEM #: 15

MOTION

AGENDA ITEM: Re-designation of Park Commission Members

SUBMITTED BY: Dean Zuleger, City Administrator

THROUGH: Mayor Pearson

REVIEWED BY: Dean Zuleger, City Administrator

SUMMARY AND ACTION REQUESTED:

To elevate Park Commission Alternate Member Shane Weis to a Regular Standing Member for the purpose of serving as Chairman and assigning Park Commission Regular Member Judith Blackford to Alternate Member.

BACKGROUND INFORMATION:

At the January 22, 2013 Lake Elmo Park Commission meeting, no regular member of the body wished to assume the Chairmanship for outgoing Pamela Hartley. However, alternate member Shane Weis agreed to Chair the Commission if eligible. To facilitate this change in office, regular member Judith Blackford gracefully agreed to assume Shane Weis's alternate status. The Park Commission then unanimously voted for Shane Weis as Chairman of the Park Commission.

STAFF REPORT:

As it is the Mayor's purview, with Council affirmation to appoint Park Commission members, it appropriate for the City Council to affirm the administrative action of the Park Commission to elect Shane Weis as Chairman as a regular member and to affirm the re-designation of Judith Blackford as an Alternate Member.

RECOMMENDATION:

Based upon the background information presented, the staff recommends that the City of Lake Elmo City Council:

Motion: **To affirm the Park Commission re-designation of Shane Weis as a regular member of the Park Commission hereby allowing him to assume the role of Chairman;**

To re-designate Judith Blackford as an alternate member of the Park Commission.

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates