



MAYOR AND COUNCIL COMMUNICATION

DATE: 02/05/2013
REGULAR
ITEM #: 17
MOTION Ord. 08-069

AGENDA ITEM: Adoption of Amended 2013 Fee Schedule; Ordinance 08-069, An Ordinance Amending Schedule of Municipal Fees for Services

SUBMITTED BY: Adam Bell, City Clerk

THROUGH: Dean A. Zuleger, City Administrator

SUMMARY AND ACTION REQUESTED:

Due to changes approved by Council to the Lake Elmo City Code, it is necessary to amend the City's fee schedule regarding services the city provides. The City Council is requested to consider approval of Ordinance 08-069, An Ordinance Amending Schedule of Municipal Fees for Services.

STAFF REPORT:

It is incumbent upon the City to continually and regularly review the Municipal Fee Schedule to ensure that it is in compliance with the state and local law. Please find the proposed 2013 Amended Fee Schedule prepared with input from staff reflecting the most current city licensing, permit fees, and service costs.

The fee schedule revisions and amendments being proposed reflect the following changes from the previous version of the City of Lake Elmo Fee Schedule:

- Contractor Licensing Changes
- Update the Fire Inspection fees
- Incorporation of Administrative Citations

RECOMMENDATION

It is recommended that the City Council affirmatively consider adopting Ordinance No. 08-069 approving the 2013 fee schedule. The suggested motion to do so is as follows:

“Move to adopt the attached Ordinance 08-069, An Ordinance Amending Schedule of Municipal Fees for Services, as presented herein.”

Alternatively, the City Council does have the authority to further discuss, deliberate and amend this proposed schedule, prior to taking action. While tabling this action is not recommended, if changes are made by the Council, the appropriate action following such changes would be:

***“Move to adopt Ordinance No. 08-069 approving the 2013 Fee Schedule, as
presented [and modified] herein.”***

ATTACHMENT:

- 1) Ordinance 08-069, An Ordinance Amending Schedule of Municipal Fees for Services
- 2) 2013 City of Lake Elmo Fee Schedule
- 3) Fee Modifications Summary

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....Finance Director
- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates