THE CITY OF
LAKE ELMO

MAYOR AND COUNCIL COMMUNICATION

DATE: 6/04/2013
CONSENT
ITEM #:   3

AGENDA ITEM: Approve Disbursements in the Amount of $128,369.43

SUBMITTED BY: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of $128,369.43. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda.*

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operation. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	$ 9,821.33	Payroll Taxes to IRS & MN Dept of Revenue 5/30/13
ACH	$ 5,523.94	Payroll Retirement to PERA 5/30/13
DD4642– DD4668	$ 26,984.71	Payroll Dated (Direct Deposits) 5/30/13
ACH	$ 2,173.31	Payroll Taxes to IRS & MN (City Council) 5/30/13
39923-39927	$ 11,654.35	Payroll Dated (City Council) 5/30/13
1975-1987	$ 780.00	Library Card Reimbursements 6/04/2013
39928-39962	$ 71,431.79	Accounts Payable 6/4/2013
TOTAL	**$ 128,369.43**	

STAFF REPORT: City staff has complied and reviewed the attached set of claims. All appears to be in order and consistent with City budgetary and fiscal policies and Council direction.

RECOMMENDATION: It is recommended that the City Council approve as part of the Consent Agenda proposed disbursements in the amount of $128,369.43

Alternatively, the City Council does have the authority to remove this item from the Consent Agenda or a particular claim from this item and further discuss and deliberate prior to taking action. If done so, the appropriate action of the Council following such discussion would be:

"Move to approve the June 04, 2013, Disbursements as

Presented *[and modified]* herein."

ATTACHMENTS:

1. Accounts Payable Dated 6/4/2013

SUGGESTED ORDER OF BUSINESS *(if removed from the Consent Agenda)*:

- Questions from Council to Staff .... Mayor Facilitates
- Call for Motion .... Mayor & City Council
- Discussion .... Mayor & City Council
- Action on Motion.. Mayor Facilitates