



MAYOR AND COUNCIL COMMUNICATION

DATE: 8/06/2013

CONSENT

ITEM #: 16

MOTION

AGENDA ITEM: Consider Planning Commission Appointment

SUBMITTED BY: Adam Bell, City Clerk

THROUGH: Dean A. Zuleger, City Administrator

REVIEWED BY: Beckie Gumatz, Program Assistant

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item.....Staff
- Report/PresentationStaff
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate..... Mayor Facilitates
- Call for Motion..... Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider making an appointment to the Planning Commission. The options before the Council are as follows:

a) If the Council desires to approve the appointment, it can do so by taking the following action:

“Move to appoint Jill Lundgren of 8282 Hidden Bay Court North as 1st Alternate on the Lake Elmo Planning Commission, effective immediately.”

b) If the Council desires to deny the appointment, it can do so by taking the following action:

“Move to deny the appointment of Jill Lundgren of 8282 Hidden Bay Court North as 1st Alternate on the Lake Elmo Planning Commission, effective immediately.”

c) If the Council desires to further deliberate the appointment, it can do so by taking the following action:

“Move to postpone making any appointment until a later City Council Meeting.”

BACKGROUND INFORMATION:

With the recent departures from the Planning Commission, including Mike Reeves appointment to the City Council, there are currently two positions open on that commission. It is recommended that the

Council makes an appointment without too much delay so that the Planning Commission can be fully staffed and operational.

Applicant Jill Lundgren recently applied for Nicole Park's vacant Council seat. She was interviewed for that position but not selected for the Council appointment. All of the council applicants were encouraged to continue their pursuits of service to Lake Elmo. Staff received an application from Ms. Lundgren for the open Planning Commission seat and Council interviewed Ms. Lundgren immediately prior to this meeting. The question of her appointment is not before the Council.

RECOMMENDATION:

Staff recommends that the City Council consider making an appointment to the Lake Elmo Planning Commission by choosing one of the following options.

- a) If the Council desires to approve the appointment, it can do so by taking the following action:

“Move to appoint Jill Lundgren of 8282 Hidden Bay Court North as 1st Alternate on the Lake Elmo Planning Commission, effective immediately.”

- b) If the Council desires to deny the appointment, it can do so by taking the following action:

“Move to deny the appointment of Jill Lundgren of 8282 Hidden Bay Court North as 1st Alternate on the Lake Elmo Planning Commission, effective immediately.”

- c) If the Council desires to further deliberate the appointment, it can do so by taking the following action:

“Move to postpone making any appointment until a later City Council Meeting.”

ATTACHMENTS:

1. Planning Commission Application