

# LAKE ELMO CITY COUNCIL MINUTES

August 20, 2013

## CITY OF LAKE ELMO CITY COUNCIL MINUTES August 20, 2013

*Mayor Pearson called the meeting to order at 7:04 P.M.*

**PRESENT: Mayor Pearson, Council Members Nelson, Smith, Bloyer, and Reeves**

Also Present: City Administrator Zuleger, City Attorney Snyder, Planning Director Klatt, City Engineer Griffin, Finance Director Bendel, and City Clerk Bell.

### **PLEDGE OF ALLIGENCE**

### **APPROVAL OF AGENDA**

*MOTION: Council Member \_\_\_\_smith\_\_\_\_ moved **TO APPROVE THE SEPTEMBER 03, 2013 CITY COUNCIL AGENDA.** Council Member \_\_\_\_bloyer\_\_\_\_ seconded the motion. **MOTION PASSED 5-0.***

### **ITEM 1: ACCEPT MINUTES**

***THE AUGUST 20, 2013 CITY COUNCIL MINUTES WERE APPROVED BY CONSENSUS OF THE CITY COUNCIL. SMITH ABSTAINED***

### **PUBLIC COMMENTS:**

Linda Orsted spoke on the library. Sept is library card sign up month. "smartest card in your wallet." ... Wednesday 10:15AM. 17<sup>th</sup> Gordy Lund 6:30pm on upcoming levy election.

### **SPEAK YOUR PEACE:**

Council Member Bloyer on the SYP tenet of using constructive language. Essence of SYP project. Important when disagreeing, do not make it personal and keep it on the issues. Rpresent arguments based on facts- not letting emotions take over. Acknowledging positive constributions that you may disagree with. Comp plan example.

### **PRESENTATIONS**

### **PROCLAMATION**

MAYOR PEARSON PROCLAIMED SEPT 17,- MONDAY, SEPTEMBER 23, 2013 CONSTITUTION WEEK.  
READ THE PROCLAMATION

### **CONSENT AGENDA**

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## August 20, 2013

1. Approve Payment of Disbursements and Payroll
2. Approve Variance - 4719 Olson Lake Trail North; Resolution 2013-66
3. Approve Variance - 3712 Layton Avenue North; Resolution 2013-67
4. 2012 Street & Water Quality Improvements – Declare Costs to be Assessed and Call for Hearing; Resolution 2013-68
5. Keats MSA Street and Trunk Watermain Improvements – Change Order No. 3.
6. Approve Resolution to Set Hearing for 2014 Budget and Levy Discussion; Resolution 2013-69

MOTION: Council Member \_\_\_smith\_\_\_ moved **TO APPROVE THE CONSENT AGENDA**. Council Member \_\_\_nelson\_\_\_ seconded the motion. **MOTION PASSED 5-0.**

### **REGULAR AGENDA**

#### **ITEM 9: COMP PLAN AMENDMENT**

Planning Director Klatt presented the comp plan amendment. It has been approved by the PC. The highlighted updates are...

*MOTION: COUNCIL MEMBER \_\_\_smith\_\_\_ moved **TO APPROVE RESOLUTION 2013-70**. Council Member \_\_\_reeves\_\_\_ seconded the motion.*

**MOTION PASSED 5-0.**

#### **ITEM 10:**

City Engineer Griffin explained the project and presented the feasibility report.

Lake elmo Ave from existing at 43<sup>rd</sup> to 50<sup>th</sup> and the well. Griffin explained the benefits received by the property owners. 10 properties. \$5800 lateral benefit charge. Total project cost is \$617,000. Option 1: City contribution is \$307,000. Option 2: half is deferred until hook up. Assessment is over 15 years at bond rate (currently +2%). Explained the connection costs. Presented the “all in” cost for each property.

Costs city about \$2,000 per service stub. Griffin explained the added benefits. *List the benefits*. Presented the project schedule. Explained that because this was council initiated and not a petition, it would require a 4/5 vote. Staff does recommend that the stubs are put in initially.

Bloyer asked if there is no initial stub still get benefit. Jack said it is difficult.

Smith said same as keats.

Nelson asked cost of stubbing later. Jack said probably \$6K.

Reeves asked if it is possible to not install stub and then if the owner wants to connect they pay the entire cost. Jack said it is difficult to treat owners differently. Slippery slope.

Pearson asked if the road integrity is affected in later stubs. Griffin – yes.

...

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August 20, 2013

*MOTION: \_\_\_bloyer\_\_\_ moved **TO APPROVE RESOLUTION 2013-71**. Council Member \_\_\_nelson seconded the motion. **MOTION PASSED 5-0.***

### **ITEM 11: SECTION 34**

City Engineer Griffin gave summary overview of the project. 16 parcels, 9 property owners. Three developments: Boulder Ponds, Savona, and

100% assessed to developers. Permanent and temporary easement agreements. Petition and Waiver agreements. Received good bids. About \$100K under budget.

100% petition agreement

Zuleger thanked all staff for the hard work.

*MOTION: Council Member \_\_\_nelson\_\_\_ moved **TO OPEN PUBLIC HEARING AT 7:50**. Council Member \_\_\_reeves\_\_\_ seconded the motion. **MOTION PASSED 5-0.***

*MAYOR READ QUESTIONNO PUBLIC PARTICIPATION*

*MOTION: Council Member \_\_\_nelson\_\_\_ moved **TO CLOSE PUBLIC HEARING AT 7:50**. Council Member \_\_\_reeves\_\_\_ seconded the motion. **MOTION PASSED 5-0.***

*MOTION: Council Member \_\_\_smith\_\_\_ moved **TO APPROVE**. Council Member \_\_\_bloyer\_\_\_ seconded the motion.*

Snyder asked for motion to be contingent on staff receipt of required documents sufficient to ensure 100% developer paid for." friendly amendment to motion.

council thanked staff and noted their relief.

**MOTION PASSED 5-0.**

**SMITH COMMENTED THAT THIS IS A BIG DEAL.**

### **ITEM 12:**

City Administrator Zuleger gave overview of the retreat report. Once approved, staff would like to post online.

Mayor clarified 2013-2015 TIF strategy was just a strategy. Council consensus was that the retreat and the recap were great.

*MOTION: Council Member \_\_\_reeves\_\_\_ moved **TO APPROVE EXECUTIVE SUMMARY...** Council Member \_\_\_bloyer\_\_\_ seconded the motion. **MOTION PASSED 5-0.***

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### August 20, 2013

#### **ITEM 13: 2014 ORGANZATIONAL CHART**

City Administrator Zuleger explained the previously submitted org chart.

Three title changes: Adam Bell to asst admin. Beckie Gumatz -deputy Clerk. Kyle Klatt – Director of Community Development. Add Parks Maintainer role. Explained the time apportionment. Bell will propbaly change throughout the year with new duties.

Public Works staff will start new merit/proficiency pay structure. Includes skills mastery to advance through steps. Overall the City is still below many of comparable municipalities.

Nelson asked about new positions job descriptions. Deputy clerk does, kyle stays the same.

*MOTION: Council Member bloyer moved **TO APPROVE**. Council Member smith seconded the motion. **MOTION PASSED 5-0.***

#### **ITEM 14: COUNCIL RETREAT RECAP**

City Administrator Zuleger presented a summary of the retreat recap. He requested that council approve the recap at first meeting of September. It will then be placed on website. Council Member Reeves wants to make sure that the points remain relevant and at the front of the council and staff minds.

#### **SUMMARY REPORTS AND ANNOUNCEMENTS**

**Mayor Pearson:** hwy 5 work begins this week. ... park retreat on 9/28 wait until after retreat for meeting again with parks comm... Jill martin picks up trash thinks it great. Thanked her

**Council Member Bloyer:** cornell, Stempski, rick great with city issues.

**Smith:** Lake Elmo Days, thanked staff who worked on it; Alyssa, cathy, greg, and all the rest. Lions park Friday night and Saturday.

**Council Member Nelson:** fine with waiting after retreat for parks mtg; hwy 5 meeting

**Council Member Reeves-**... will be attending parks comm. Retreat.

**City Administrator Zuleger:** presented letter from the business community. Met with Moody's. they were very impressed. MPCA – Hamlet at sunfish lakes. Meeting; Adam Josephson construction at night; thanked waters and obermueller for luncheon; 6500 lbs of wood chips; thanked snyder for work on vacation

**City Attorney Snyder:** Section 34 easements; assessment waivers.

**City Planner Klatt:** Comp Plan review to metco; meet with mndot aeronautics; village mixed use zoning and design stds at PC in September;

**City Engineer Griffin:** ....

**Finance Director Bendel:** bond mtg preperation; budget books; assessment season

**City Clerk Bell:** working on animal ordinance amendment hope to bring to October 1 Council meeting; managing the receipt of the easements and petitions; Laserfiche and reduction of paper use in City Hall.

*Mayor Pearson adjourned the meeting at 8:17 P.M.*

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ATTEST:

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Mike Pearson, Mayor

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Adam R. Bell, City Clerk