

PROJECT SCHEDULE

FOCUS ENGINEERING, inc.

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Project Title: Well No. 4 Connecting Watermain Improvements

Client: City of Lake Elmo

Project No.: 2013.131

Date: REVISED September 24, 2013

August 6, 2013	Council orders preparation of a Feasibility Report and preparation of the Plans and Specifications.
August 8, 2013	Team kickoff meeting. Schedule resident meeting and send out NOTICES.
August 21, 2013	Conduct resident meeting to present the project (following TH 5 Open House).
September 3, 2013	Presentation of Feasibility Report to Council. Council passes resolution receiving report and calling for a hearing on improvements to be held October 1, 2013.
September 4, 2013	Send notice of public hearing to residents and post in newspaper.
October 1, 2013	Public Improvement Hearing. Council Orders the Improvement.
January 21, 2014	Council Approve Plans and Specifications and Orders Advertisement for Bids.
February 20, 2014	Receive Contractor bids.
March 4, 2014	City Council accepts bids and awards Contract.
April 1, 2014	Conduct Pre-construction Meeting & Issue Notice to Proceed.
June 20, 2014	Work is substantially complete (estimated 12 weeks).
July 18, 2014	Final Completion Date. Record As-builts; Testing Results; and Final Recommendation Letter to City Engineer.