



MAYOR & COUNCIL COMMUNICATION

DATE: November 19, 2013
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$1,147,283.47

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$1,147,283.47

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$1,147,283.47. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 12,203.85	Payroll Taxes to IRS & MN Dept of Revenue 11/14/13
ACH	\$ 5,990.31	Payroll Retirement to PERA 11/14/13
DD5071- D5118	\$ 35,669.58	Payroll Dated (Direct Deposits) 11/14/13
40581-40585	\$ 3,036.77	Accounts Payable Manual 11/06/13
40586-40648	\$1,089,962.96	Accounts Payable 11/19/13
2112-2118	\$ 420.00	Library Card Reimbursement 11/19/13
TOTAL	\$1,147,283.47	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$1,147,283.47.

ATTACHMENTS:

1. Accounts Payable – check registers