



## **MAYOR & COUNCIL COMMUNICATION**

**DATE:** January 6, 2014  
**CONSENT**  
**ITEM #2**  
**MOTION**

**AGENDA ITEM:** Approve Disbursements in the amount of \$269,770.91

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Dean Zuleger, City Administrator

### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** \$269,770.91

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$269,770.91. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

**LEGISLATIVE HISTORY:** NA

**BACKGROUND INFORMATION/STAFF REPORT:** The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 13,128.47	Payroll Taxes to IRS & MN Dept of Revenue 12/26/13
ACH	\$ 6,076.54	Payroll Retirement to PERA 12/26/13
DD5197-DD5224	\$ 29,357.63	Payroll Dated (Direct Deposits) 12/26/13
40771-40775	\$ 11,862.34	Payroll Dated (City Council) 12/26/13
40776-40812	\$ 58,853.52	Accounts Payable Manual 12/31/13
40813-40825	\$ 149,652.41	Accounts Payable 1/06/14
2132-2145	\$ 840.00	Library Card Reimbursement 1/06/14
<b>TOTAL</b>	<b>\$ 269,770.91</b>	

**RECOMMENDATION:** Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$269,770.91.

**ATTACHMENTS:**

1. Accounts Payable – check registers