

City of Lake Elmo, MN, 2012 Raingarden Project

**MEMORANDUM OF ONE YEAR MAINTENANCE COMPLETION**

CONTRACTOR: *St. Croix Valley Landscaping*  
PROJECT NAME: *Lake Elmo Roadways 2012*

**BACKGROUND:**

In 2012 St. Croix Valley Landscaping (SCVL) built 17 Lake Elmo raingardens. The one year maintenance warranty period began November 14, 2012 and ends November 14, 2013. On April 22<sup>nd</sup>, 2013 a letter was sent to SCVL stating the one year maintenance items that needed to be addressed per the August 29<sup>th</sup>, 2012 estimate provided by SCVL. The following items will need to be completed as necessary to maintain all 17 raingardens:

- Provide maintenance twice yearly. Weeding and cleaning inlets including haul away of debris and adding preen.
- Watering. Water raingardens assuming use of city water supply through fire hydrants not to exceed 5 times.
- Mulch installed. Top dress mulch 1" with delivery.

During 2013, 6 raingardens were found to be non-functioning. WCD, VBWD and the City of Lake Elmo worked with SCVL to correct these raingardens. 2 of these raingardens were filled in. As of November 21<sup>th</sup>, 2013 the 6 raingardens have been corrected. One year maintenance was performed on all raingardens unless noted.

**Maintenance Performed By SCVL in 2013:**

May 23rd : Weeding

July 22nd : Weeding, (SCVL was asked to weed again due to not fully removing weeds)

August 29th: Weeding

September 3rd : Watering ( 3.5 sites were not watered due to being under construction)

September 12th : Watering ( 3.5 sites were not watered due to being under construction)

October 17th: Adding plants, sod

October 22nd: Adding sod, mulch (1.5 sites did not get mulch because they were filled in)

November 19<sup>th</sup>, Final corrections on punch list were completed

*Note: (3.5 site addresses were: 5715, 5750, 8010 and South raingarden at 5890),*

*(1.5 site addresses were 3736 and South raingarden at 5890), (Address 5890 had two raingarden, one was filled in and one maintained through the maintenance agreement)*

I do hereby certify that the work to which this Memorandum applies has been maintained in accordance with the 1 year maintenance contract dated August 29<sup>th</sup>, 2012 and ends November 14, 2013.

DATE OF COMPLETION: *11/21/13*

*Tarakling*

WASHINGTON CONSERVATION DISTRICT