



MAYOR & COUNCIL COMMUNICATION

DATE: February 5, 2014
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$166,093.46

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$166,093.46

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$166,093.46. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,980.49	Payroll Taxes to IRS & MN Dept of Revenue 1/23/14
ACH	\$ 6,472.86	Payroll Retirement to PERA 1/23/14
DD5275-DD5301	\$ 30,588.29	Payroll Dated (Direct Deposits) 1/23/14
40901 - 40902	\$ 11,450.90	Accounts Payable Manual 1/21/14 & 1/22/14
40903 - 40942	\$ 103,260.92	Accounts Payable 2/5/2014
2227-2265	\$ 2,340.00	Library Card Reimbursement Manual 1/24/14 & 2/5/14
TOTAL	\$ 166,093.46	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$166,093.46

ATTACHMENTS:

1. Accounts Payable – check registers