



## **MAYOR & COUNCIL COMMUNICATION**

**DATE:** March 4, 2014  
**CONSENT**  
**ITEM** #2  
**MOTION**

**AGENDA ITEM:** Approve Disbursements in the amount of \$146,688.06

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Dean Zuleger, City Administrator

### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** \$146,688.06

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$146,688.06. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

**LEGISLATIVE HISTORY:** NA

**BACKGROUND INFORMATION/STAFF REPORT:** The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,490.36	Payroll Taxes to IRS & MN Dept of Revenue 2/20/14
ACH	\$ 6,307.71	Payroll Retirement to PERA 2/20/14
DD5350-DD5365	\$ 29,837.58	Payroll Dated (Direct Deposits) 2/20/14
41012-41057	\$ 98,152.41	Accounts Payable 3/04/14
2300-2314	\$ 900.00	Library Card Reimbursement 3/04/14
<b>TOTAL</b>	<b>\$ 146,688.06</b>	

**RECOMMENDATION:** Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$146,688.06.

**ATTACHMENTS:**

1. Accounts Payable – check registers