



## MAYOR & COUNCIL COMMUNICATION

**DATE:** August 19, 2014  
**CONSENT**  
**ITEM #2**  
**MOTION**

**AGENDA ITEM:** Approve Disbursements in the amount of \$1,963,142.28

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Dean Zuleger, City Administrator

### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** \$1,963,142.28

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$1,963,142.28. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

**LEGISLATIVE HISTORY:** NA

**BACKGROUND INFORMATION/STAFF REPORT:** The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 12,545.27	Payroll Taxes to IRS & MN Dept of Revenue 8/05/14
ACH	\$ 5,690.07	Payroll Retirement to PERA 8/05/14
DD5710-DD5757	\$ 35,546.65	Payroll Dated (Direct Deposits) 8/05/14
41637	\$ 631.37	Payroll (Check) 8/05/14
41639-41716	\$ 1,907,768.92	Accounts Payable 8/19/14
2454-2453	\$ 960.00	Library Card Reimbursement 8/19/14
<b>TOTAL</b>	<b>\$ 1,963,142.28</b>	

**RECOMMENDATION:** Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$1,963,142.28.

**ATTACHMENTS:**

1. Accounts Payable – check registers