



## **MAYOR & COUNCIL COMMUNICATION**

**DATE:** September 16, 2014

**CONSENT**

**ITEM #** 11

**AGENDA ITEM:** Well No. 4 Connecting Watermain Improvements – Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Hearing on Proposed Assessment

**SUBMITTED BY:** Chad Isakson, Project Engineer

**THROUGH:** Dean A. Zuleger, City Administrator

**REVIEWED BY:** Jack Griffin, City Engineer  
Cathy Bendel, Finance Director  
Dave Snyder, City Attorney

**SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:**

- Questions from Council to Staff ..... Mayor Facilitates
- Public Input, if Appropriate ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion ..... Mayor Facilitates

**POLICY RECOMMENDER:** Engineering

**FISCAL IMPACT:** None.

Calling a final assessment hearing follows state statute for assessing benefitting properties for the improvements constructed in 2014 following the City's Special Assessment Policy.

**SUMMARY AND ACTION REQUESTED:**

The City Council is respectfully requested to consider declaring costs to be assessed and calling for the final assessment hearing for the Well No. 4 Connecting Watermain Improvements. If removed from the consent agenda, the recommended motion for this action is as follows:

***“Move to approve Resolution No. 2014-68; A Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for the Hearing on the Proposed Assessment for the Well No. 4 Connecting Watermain Improvements.”***

**LEGISLATIVE HISTORY/BACKGROUND INFORMATION:**

The Well No. 4 Connecting Watermain Improvement Project is near completion and the final project costs remain within the authorized project budget. Pursuant to Minnesota Statutes, Section 429 the council must declare the amount to be assessed against the benefiting properties and Call the Hearing on the Proposed Assessment for these improvements. The Assessment Hearing is proposed for October 21, 2014. The Final Assessment Roll must be certified to the County Auditor by November 30, 2014. Special assessments for this project were established as fixed amounts for a Trunk Watermain. Therefore the unit assessments remain unchanged with the final project costs.

**RECOMMENDATION:**

Staff is recommending that the city council approve, as part of the *Consent Agenda*, Resolution No. 2014-68, thereby declaring the costs to be assessed to be \$29,000; ordering the preparation of the proposed assessments with the unit assessments to be \$2,900 for each benefiting property; and Calling for the Hearing on the proposed Assessments for October 21, 2014 at or around 7:00 PM. The recommended motion is as follows:

***“Move to approve Resolution No. 2014-68; A Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for the Hearing on the Proposed Assessment for the Well No. 4 Connecting Watermain Improvements.”***

**ATTACHMENT(S):**

1. Resolution No. 2014-68; Resolution Declaring Cost to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for Hearing on Proposed Assessment
2. Notice of Hearing on Proposed Assessment
3. Final Assessment Roll