



MAYOR & COUNCIL COMMUNICATION

DATE: September 16, 2014

CONSENT

ITEM # 12

AGENDA ITEM: Lake Elmo Avenue Trunk Watermain Improvements – Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Hearing on Proposed Assessment

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Dean A. Zuleger, City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director
Dave Snyder, City Attorney

SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

POLICY RECOMMENDER: Engineering

FISCAL IMPACT: None.

Calling a final assessment hearing follows state statute for assessing benefitting properties for the improvements constructed in 2014 following the City's Special Assessment Policy.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider declaring costs to be assessed and calling for the final assessment hearing for the Lake Elmo Avenue Trunk Watermain Improvements. If removed from the consent agenda, the recommended motion for this action is as follows:

“Move to approve Resolution No. 2014-69; A Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for the Hearing on the Proposed Assessment for the Lake Elmo Avenue Trunk Watermain Improvements.”

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

The Lake Elmo Avenue Trunk Improvement Project is currently under construction and the final project costs remain within the authorized project budget. Pursuant to Minnesota Statutes, Section 429 the council must declare the amount to be assessed against the benefiting properties and Call the Hearing on the Proposed Assessment for these improvements. The Assessment Hearing is proposed for October 21, 2014. The Final Assessment Roll must be certified to the County Auditor by November 30, 2014. Special assessments for this project were established as fixed amounts for a Trunk Watermain. Therefore the unit assessments remain unchanged with the final project costs.

There are additional properties along the project corridor that have requested to connect to City water and have therefore been provided a service stub as part of the project. These properties are not included on the final assessment roll because they will be assessed separately from the public improvement process. These properties are being required to sign an agreement to waive the right to appeal the assessment.

RECOMMENDATION:

Staff is recommending that the city council approve, as part of the *Consent Agenda*, Resolution No. 2014-69, thereby declaring the costs to be assessed to be \$92,800; ordering the preparation of the proposed assessments with the unit assessments to be \$2,900 for each benefitting property; and Calling for the Hearing on the proposed Assessments for October 21, 2014 at or around 7:00 PM. The recommended motion is as follows:

“Move to approve Resolution No. 2014-69; A Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for the Hearing on the Proposed Assessment for the Lake Elmo Avenue Trunk Watermain Improvements.”

ATTACHMENT(S):

1. Resolution No. 2014-69; Resolution Declaring Cost to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for Hearing on Proposed Assessment.
2. Notice of Hearing on Proposed Assessment.
3. Final Assessment Roll.