



MAYOR & COUNCIL COMMUNICATION

DATE: **October 21, 2014**
REGULAR
ITEM # **15**

AGENDA ITEM: Well No. 4 Connecting Watermain Improvements – Assessment Hearing on Improvements and Adopting the Final Assessment Roll

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Dean A. Zuleger, City Administrator

REVIEWED BY: Jack Griffin, City Engineer
 Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Engineer
- Report/Presentation..... City Engineer
- Questions from Council to Staff Mayor Facilitates
- Open Public Improvement Hearing; Public Input Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

POLICY RECOMMENDER: Engineering

FISCAL IMPACT: None.

Calling a final assessment hearing follows state statute for assessing benefitting properties for the improvements and adopting the final assessment roll finalizes the special assessments to be levied for the project.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to conduct the Final Assessment Hearing for Well No. 4 Connecting Watermain Improvements and to hear upon any objections to the proposed assessment whether presented verbally or in writing. Following the Hearing, the Council is asked to consider adopting the final assessment roll. The recommended motion for this action is as follows:

“Move to approve Resolution No. 2014-85, Adopting the Final Assessment Roll for the Well No. 4 Connecting Watermain Improvements”.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

On September 16, 2014, the City Council approved a Resolution declaring the costs to be assessed, ordering the preparation of the proposed assessment, and calling for the hearing on proposed assessment for the Well No. 4 Connecting Watermain Improvements. The Project is substantially complete and the special assessments for this project were established as a fixed lateral benefit assessment. Therefore the unit assessments remain unchanged with the final project costs.

Pursuant to Minnesota Statutes, Section 429 the Council must declare the final amount to be assessed against the benefitting properties and the hearing on the proposed assessment for these improvements must be conducted. Staff has attached a proposed Final Assessment Roll. The final unit assessment amount for each benefitting property is \$2,900.

Mailed notice has been provided to each assessed property and notice of the public hearing has been published in the local paper in accordance with Minnesota Statutes, Section 429. The Final Assessment Roll must be certified to the County Auditor by November 30, 2014.

RECOMMENDATION:

Staff is recommending that the City Council adopt Resolution No. 2014-85, thereby Adopting the Final Assessment Roll for the Well No. 4 Connecting Watermain Improvements. The recommended motion for this action is as follows:

“Move to approve Resolution No. 2014-85, Adopting the Final Assessment Roll for the Well No. 4 Connecting Watermain Improvements”.

ATTACHMENT(S):

1. Resolution No. 2014-85, Adopting the Final Assessment Roll on Watermain Improvements
2. Final Assessment Roll
3. Notice of Hearing on Watermain Improvements