



## **MAYOR & COUNCIL COMMUNICATION**

**DATE:** March 3, 2015  
**CONSENT**  
**ITEM #1**  
**MOTION**

**AGENDA ITEM:** Approve Disbursements in the amount of \$245,308.40

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Dean Zuleger, City Administrator

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### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** \$245,308.40

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$245,308.40. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

**LEGISLATIVE HISTORY:** NA

**BACKGROUND INFORMATION/STAFF REPORT:** The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
42504-42530	\$ 244,768.40	Accounts Payable 3/3/2015
2664-2672	\$ 540.00	Library Card Reimbursement 3/3/2015
<b>TOTAL</b>	<b>\$ 245,308.40</b>	

**RECOMMENDATION:** Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$245,308.40.

**ATTACHMENTS:**

1. Accounts Payable – check registers