



## **MAYOR & COUNCIL COMMUNICATION**

**DATE:** April 21, 2015  
**CONSENT**  
**ITEM#** 2

**AGENDA ITEM:** Approve Disbursements in the amount of \$383,951.46

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Dean Zuleger, City Administrator

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### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion ..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** \$383,951.46

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$383,951.46. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

**LEGISLATIVE HISTORY:** NA

**BACKGROUND INFORMATION/STAFF REPORT:** The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 12,582.55	Payroll Taxes to IRS & MN Dept of Revenue 4/16/2015
ACH	\$ 6,363.21	Payroll Retirement to PERA 4/16/2015
DD6141-DD6167	\$ 35,248.13	Payroll Dated (Direct Deposits) 4/16/2015
42664	\$ 46.69	Payroll Dated 4/16/2015
42665-42726	\$ 329,050.88	Account Payable 4/21/2015
2708-2718	\$ 660.00	Library Card Reimbursement 4/21/2015
<b>TOTAL</b>	<b>\$ 383,951.46</b>	

**RECOMMENDATION:** Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$383,951.46.

**ATTACHMENTS:**

1. Accounts Payable – check registers