



MAYOR & COUNCIL COMMUNICATION

DATE: July 7, 2015
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$300,984.10

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$292,984.10

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$300,984.10. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,532.05	Payroll Taxes to IRS & MN Dept of Revenue 6/25/2015
ACH	\$ 6,100.38	Payroll Retirement to PERA 6/25/2015
DD6401-DD6428	\$ 28,847.96	Payroll Dated (Direct Deposits) 6/25/2015
42932-42960	\$ 66,013.35	Accounts Payable 6/30/2015
42961-43057	\$ 188,250.36	Accounts Payable 7/07/2015
2734-2737	\$ 240.00	Library Card Reimbursement 7/07/2015
TOTAL	\$ 300,984.10	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$300,984.10.

ATTACHMENTS:

1. Accounts Payable – check registers