



MAYOR & COUNCIL COMMUNICATION

DATE: August 18, 2015
REGULAR
ITEM 26
MOTION

AGENDA ITEM: Building Safety staffing

SUBMITTED BY: Rick Chase, Building Official

THROUGH: Kyle Klatt, Community Development Director

REVIEWED BY: Kyle Klatt, Community Development Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECCOMENDER: Staff

FISCAL IMPACT: Included in the 2015 budget.

SUMMARY AND ACTION REQUESTED:

The Department of Building Safety is experiencing increases in permit fees, the increase in permit fees will off-set additional expenditures for the position.

BACKGROUND INFORMATION (SWOT):

Strengths – The proposed position will continue the vision of service to the community and compliance with applicable State and Municipal Code requirements.

Weaknesses – Not Applicable

Opportunities – The proposed position will assist in carrying out the Department of Building safety’s mission in maintaining minimum requirements to safeguard public health, safety, and general welfare through compliance with City Code.

Threats- None

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council authorize the hiring of a full time building inspector.

“Move to authorize the City Administrator to advertise, recruit, interview, and present for employment a Building Inspector.”